



**Student Information System  
Reports Guide**

**A p r i l 2 0 1 4**

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## Revision History

Date	Volume	Edition	Revision	Description
3/7/08	1	1	3.5a	Initial Release of this document
3/13/08	1	1	4.0	Added more information for Course History and Grading reports to include synopsis and report options.
3/24/08	1	1	4.5	Cleaned report interfaces and added reports with more data.
3/24/08	1	1	5.0	Changed the name to Reports Guide.
9/30/08	1	1	5.1	Added new reports.
3/30/09	1	1	5.2	Added new reports.
6/11/09	1	1	5.3	Added Information about Mandatory Sorts for some reports.
11/25/09	1	1	5.4	Added new reports as well as a Grade Book Report section.
6/30/10	1	1	6.0.0	Added new Group, Health, Student, Mass Scheduling, and Minnesota State Reporting reports.
7/30/10	1	1	6.0.1.0	Added new reports MST801 and STU424.
11/30/10	1	1	6.5.0	Added new Course History, Grade Book, Parent, Student, and Minnesota State Reporting reports.
6/30/11	1	1	7.0.0	Updated report interfaces and report samples.
8/10/11	1	1	7.0.1.0	Added new report STU818.MN
11/7/11	1	1	7.5	Updated report interfaces and report samples. Added new reports. Updated trademark.
12/1/12	1	1	8.0	Updated report interfaces and report samples. Added new reports.
4/15/13	1	1	8.0.0	Updated report interfaces and report samples. Added new reports.
5/09/13	1	1	8.0.1.1	Updated report interfaces and report samples. Added new reports.
8/16/13	1	1	8.0.3.2	Updated report interfaces and report samples. Added new reports.
4/19/14	1	1	9.0	Updated report interfaces and report samples. Added new reports.



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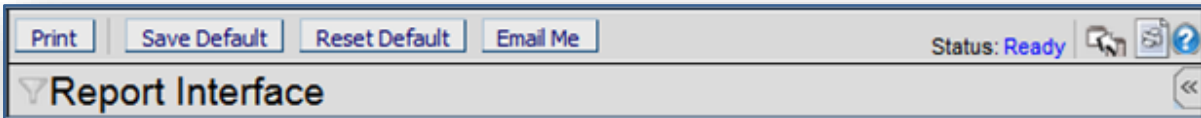
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## Report Interface Overview

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Synergy generates the Report Interface screen when the user selects the desired report from the Navigation (or PAD) Tree or when selecting the report from the Menu on the Action Bar of a screen. The Report Interface screen includes five tabs: Options, Sort/Output, Conditions, Selection, and Advanced. Selections on these tabs allow the user to customize the report results for their needs.



At the top of the Report Interface are four buttons:

**Print** will generate the report in the chosen format for printing from that application. Using the job queue option within Synergy SIS will provide the user the ability to reference and print the report later. The job queue is viewable by the individual user. Administration of the job queue for all users is provided for administrative staff as assigned by the district/school. **S**

**Save Default** allows the user to save the options selected on the Options tab for later use. This option is based on the user preference but may also be designated for a group of users as desired by the school and/or district staff.

**Reset Default** is available if at any time the user desires to return to the default settings for a report.

**Email Me** option emails the current user a PDF version of the selected report. The report is sent to the email used to create their user profile.

### **\$DATE Variable**

Where a Report Interface includes a date field, the \$DATE variable may be used to specify the current date as the date for which the report is run.

For example, ATD202 includes Start and End Dates for which to show daily attendance minutes.

**Report Interface**

Name: **Daily Attendance Minutes Profile** Number: ATD202 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name

Middle Name

Grade  -

**Date Range**

Start Date  End Date

Use \$DATE in either field, or both.

**Date Range**

Start Date  End Date

The \$DATE variable is especially useful when teachers run reports from TeacherVUE, where the interface does not provide date fields. Select, for the teachers' user group, a user whose default report settings are used for report execution.

**User Groups**

User Group Name: **Role - Teacher Elementary**

Members | Organizations | **Navigation Menu** | Options | Security Settings | POV

User Group Name  
Role - Teacher Elementary

Name of user group in LDAP (if synching with LDAP)

Select a user whose default saved report settings are used for report execution ←  
[User.Admin](#)

If that user's default settings for a report include the \$DATE variable, the current date is used whenever a member of the user group runs the report.

Following are the descriptions for each tab.

## Options Tab

The Options tab identifies criteria specific to the report, including dates, codes, and descriptions, which the user may select to filter the results of the desired report.

**Report Interface** <<

Name: **Daily Student Absence Totals** Number: **ATD401** Page Orientation: **Landscape**

**Options**
Sort / Output
Conditions
Selection
Advanced

**Student Info** ^

Grade  
 -

**Attendance Conditions** ^

Start                  End

Minimum Occurrences

**Absence Definition** ^

Reason Type 1   Reason Type 2   Reason Type 3   Reason Type 4

**Absence Reasons**   

<input type="checkbox"/> AAexample	<input type="checkbox"/> Ace N	<input type="checkbox"/> Activity	<input type="checkbox"/> Alt Lrn Ct
<input type="checkbox"/> Bussspend	<input type="checkbox"/> Couns/admi	<input type="checkbox"/> Counseling	<input type="checkbox"/> Doctor App
<input type="checkbox"/> Exc Tardy	<input type="checkbox"/> Excused	<input type="checkbox"/> Funeral	<input type="checkbox"/> Health
<input type="checkbox"/> Illness	<input type="checkbox"/> Iss	<input type="checkbox"/> Lice	<input type="checkbox"/> Other
<input type="checkbox"/> School Act	<input type="checkbox"/> Suspension	<input type="checkbox"/> Tardy	<input type="checkbox"/> Test
<input type="checkbox"/> Testing	<input type="checkbox"/> Unexcused	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Unverified
<input type="checkbox"/> Vacation	<input type="checkbox"/> Waived	<input type="checkbox"/> Waiver	

**Reason Flags**  
 Incl Dialer    Incl Reports  
 Incl Letter    Report To State

## Sort/Output Tab

The Sort/Output tab allows for sorting the report results and providing options for the file output type.

The Prompt for download option prevents the report results from loading in a browser window and instead prompts to download the results directly to a directory.

The Show Active/Inactive option allows you to define the students to include in the report without changing your focus.

In most cases, the option to print *Confidential* on the report is also available. Mail Merge options and the printing of additional related reports are available for selected reports.

**Report Interface**

Name: **Daily Student Absence Totals** Number: **ATD401** Page Orientation: **Landscape**

Options **Sort / Output** Conditions Selection Advanced

**Output**

File Type: PDF  Prompt for download  Show Active/Inactive: Active Only

**Label Options**

Display "Confidential"  Header & Foot:

**Phone Number Options**

Mask Phone Numbers: Mask unlisted phone numbers

StudentDailyAttendanceRI Mandatory Sort Properties:  
None

**StudentDailyAttendanceRI** Add

X	Line	Sort By	Sort Order
<input type="checkbox"/>	1	Student Name (StudentDailyAttendanceRI.StudentName)	Ascending
<input type="checkbox"/>	2	Perm ID (StudentDailyAttendanceRI.SisNumber)	Ascending
<input type="checkbox"/>	3	RelationType (StudentDailyAttendanceRI.RelationType)	Ascending
<input type="checkbox"/>	4	Parent (StudentDailyAttendanceRI.ParentName)	Ascending

Additional Report to Run:

**Mail Merge Options**

Merge Document:  Merge Output Type:  Merge Language Property:

The Merge Language Property is used to determine which version of the document (defined in Mail Merge setup) will be created. If there is no corresponding document for the given language (or this field is left blank) the default letter is used.

## Conditions Tab

The Conditions tab allows specific data and value ranges.

## Selection Tab

The Selection tab provides the user the ability to filter the report to include a given ad-hoc set of students, courses, sections, staff, etc. and to be filtered by student group.

**NOTE:** The CRS201, OSM801, and OSM407 reports do not support the student group filter.

The screenshot shows the 'Report Interface' window with the 'Selection' tab highlighted. The report title is 'Daily Student Absence Totals' with number 'ATD401' and page orientation 'Landscape'. The 'Selection' tab is active, showing a list of students and a 'Select Groups to Filter' section.

Report Interface

Name: Daily Student Absence Totals Number: ATD401 Page Orientation: Landscape

Options Sort / Output Conditions Selection Advanced

Object Type

Student Select

Clear

Line	Student Name
<input type="checkbox"/>	1 Allen, Aaron L. JR
<input type="checkbox"/>	2 Carlson, Aaron D.
<input type="checkbox"/>	3 Dewey, Aaron J.
<input type="checkbox"/>	4 Dubois, Aaron C.

Select Groups to Filter Add

Line	Student Group
<input type="checkbox"/>	1 Basketball

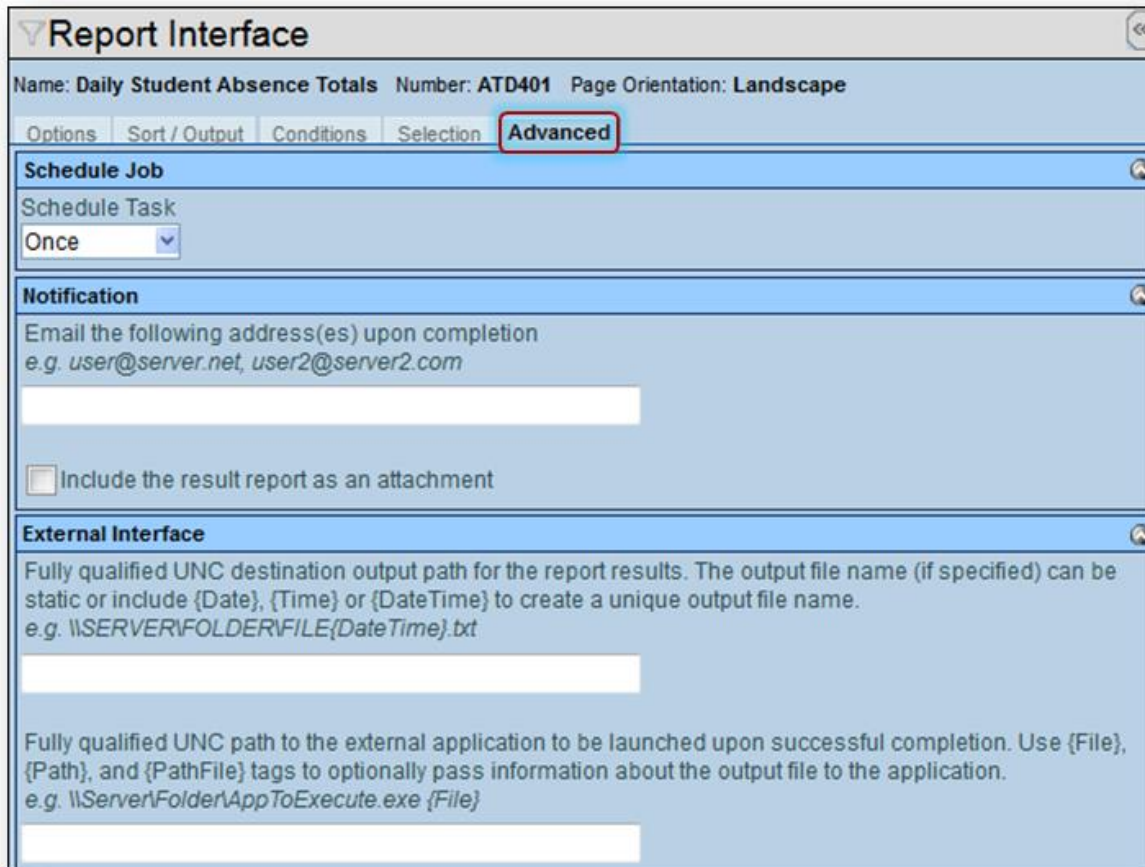
Select Counselor Filter



## Advanced Tab

The Advanced tab provides options to schedule the report to be processed at intervals and to notify and send the report to designated users within the school district network.

Completed reports may also be saved and placed in designated server folders if desired.



**Report Interface**

Name: **Daily Student Absence Totals** Number: **ATD401** Page Orientation: **Landscape**

Options | Sort / Output | Conditions | Selection | **Advanced**

**Schedule Job**

Schedule Task  
Once

**Notification**

Email the following address(es) upon completion  
e.g. *user@server.net, user2@server2.com*

Include the result report as an attachment

**External Interface**

Fully qualified UNC destination output path for the report results. The output file name (if specified) can be static or include {Date}, {Time} or {DateTime} to create a unique output file name.  
e.g. *\\SERVER\FOLDER\FILE{DateTime}.txt*

Fully qualified UNC path to the external application to be launched upon successful completion. Use {File}, {Path}, and {PathFile} tags to optionally pass information about the output file to the application.  
e.g. *\\Server\Folder\AppToExecute.exe {File}*



## **Accommodations Module**

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This section provides Accommodations module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>ACC501</b>	Classroom Accommodations by Section
<b>ACC502</b>	Classroom Accommodations by Student
<b>ACC503</b>	Classroom Accommodations by Accommodation

## ACC501 - Classroom Accommodations by Section

PAD Location: Synergy SIS>Accommodations>Reports

The ACC501 report prints a list of all classroom accommodations by section.

### Report Interface

Name: **Classroom Accommodations by Section** Number: ACC501 Page Orientation: Landscape

**Options** | Sort / Output | Conditions | Selection | Advanced

#### Section Info

As Of Date

Section ID  -

Teacher Name

#### Student Info

Perm ID

Last Name  First Name

Grade  -

### Report Options:

As Of Date: Date of report.

Section ID: Filter report output to include just the selected section ID range.

Teacher Name: Filter report output to include just the selected Teacher Name.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Grade: Filter report output by grade or range of grades.



**Hope High School  
Classroom Accommodations by Section**

Year: 2013-2014  
Report: ACC501

<b>Section ID</b> 00000001	<b>Period</b> 1	<b>Course ID</b> AC10	<b>Course Title</b> Air Cond Tech	<b>Teacher Name</b> Jackson, Michael	<b>Room Name</b> 101
-------------------------------	--------------------	--------------------------	--------------------------------------	---	-------------------------

<b>Student Name</b>	<b>SIS Number</b>	<b>Grade</b>	<b>Gender</b>	<b>Classroom Accommodation</b>	<b>Accommodation Source</b>
Abbott, Billy C.	905483	12	M	GRP SIZE - Individual Instruction	504
				SET/ENV - Preferential Seating	504
				GRP SIZE - Small Groups	504
				FLEX SCH - Extended Time	504
Abel, Jones	132689	11	M	DICTATION - Dictation in English to Scribe	504
Hammond, Albert	282693	11	M	SPELL AIDS - Spell Checker	504
Joseph R.	645681	11	M	SPELL AIDS - Spelling Dictionary	504

## ACC502 - Classroom Accommodations by Student

PAD Location: Synergy SIS>Accommodations>Reports

The ACC502 report prints a list of all classroom accommodations by student. Each student's list of accommodations prints on a separate page.

### Report Options:

**Report Interface** <<

Name: **Classroom Accommodations by Student** Number: ACC502 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Section Info**

As Of Date

Section ID  -

Teacher Name

**Student Info**

Perm ID

Last Name  First Name

Grade  -

As Of Date: Date of report.

Section ID: Filter report output to include just the selected section ID range.

Teacher Name: Filter report output to include just the selected Teacher Name.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Grade: Filter report output by grade or range of grades.



### Hope High School Classroom Accommodations by Student

Year: 2013-2014  
Report: ACC502

Student Name: Abbott, Billy C.	SIS Number: 905483	Grade: 12	Gender: M
--------------------------------	--------------------	-----------	-----------

Classroom Accommodation	Accommodation Source
FLEX SCH - Extended Time	504
GRP SIZE - Individual Instruction	504
SET/ENV - Preferential Seating	504
GRP SIZE - Small Groups	504

## ACC503 - Classroom Accommodations by Accommodation

PAD Location: Synergy SIS>Accommodations>Reports

The ACC503 report prints a list of all classroom accommodations by the accommodation.

### Report Interface

Name: Classroom Accommodations by Accommodation    Number: ACC503    Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

---

**Section Info**

As Of Date

Section ID  -

Teacher Name

---

**Student Info**

Perm ID

Last Name     First Name

Grade  -

### Report Options:

As Of Date: Date of report.

Section ID: Filter report output to include just the selected section ID range.

Teacher Name: Filter report output to include just the selected Teacher Name.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Grade: Filter report output by grade or range of grades.





**Hope High School**  
Classroom Accommodations by Accommodation

Year: 2013-2014  
Report: ACC503

Classroom Accommodation: FLEX SCH - Extended Time

Student Name	SIS Number	Grade	Gender	Accommodation Source
Abbott, Billy C.	905483	12	M	504
Anderson, John H.	912345	11	M	504
Ackerman, Nancy	954767	11	F	504
Bayless, Drew	983321	11	M	504



## Attendance Module

This section provides Attendance module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
	School Enrollment History Extract
ATD201	Daily Attendance Profile
ATD202	Daily Attendance Minutes Profile
ATD401	Daily Student Absence Totals
ATD402	Daily Attendance List
ATD403	Daily Absence List
ATD404	Daily Tardy List
ATD405	Daily Perfect Attendance List
ATD406	Daily Student List by Attendance
ATD407	End of Year Attendance List
ATD412	Student Gain Loss
ATD413	Class Reduction Summary
ATD414	Student Days Enrolled
ATD415	Attendance Audit List
ATD601	Daily Attendance Summary
ATD603	Monthly ADA Detail
ATD604	Monthly ADA Summary
ATD605	Cumulative Enrollment Totals
ATD608	Monthly ADM Summary
ATD616	Student Attendance Summary
ATD805	Attendance Letters
ATP201	Period Student Attendance Profile
ATP401	Period Attendance List
ATP402	Period Student Absence Totals
ATP403	Period Perfect Attendance List
ATP404	Period Class Attendance List
ATP405	Period Student List by Attendance
ATP406	Period Class Attendance Form
ATP407	Period Attendance Gaps by Teacher
ATP408	Period Attendance Gaps
ATP409	Period Absence Count
ATP410	Summer Attendance Report
ATP602	Period Sections Missing Attendance List

<b>ATP603</b>	Positive Attendance Summary
<b>ATP604</b>	Positive Attendance Audit
<b>ATP605</b>	Positive Attendance Totals
<b>ATP606</b>	Positive Attendance Summary Extended
<b>ATP607</b>	Positive Attendance Audit Extended
<b>ATP608</b>	Supplemental Instruction Summary
<b>ATP609</b>	Supplemental Instruction Detail
<b>ATP801</b>	Period Attendance Autodialer List
<b>ATP802</b>	Attendance Auto Dialer Report
<b>CFG801</b>	District Monthly Calendar Report
<b>CFG802</b>	School Monthly Calendar Report
<b>STU409</b>	Class Roster
<b>STU411</b>	Daily Class Attendance Minutes List
<b>STU603</b>	ADM Summary

## School Enrollment History Extract

PAD Location: Synergy SIS>Attendance>Reports Daily>Extract

School Enrollment History Extract
<<

**Time Frame**

Day of Year

Days Back from Today

**Data Settings**

Comparison Year

Enrollment Group

**FTE Override**

FTE

Grade

PS  K  01  02  03  
 04  05  06  07  08  
 09  10  11  12  12+

Schools Using Schedule-based FTE

Elementary School  High School  Middle School  Special School

**State Funding Register Code Exclusion Filters**

Register Code

<input type="checkbox"/> A - Autism	<input type="checkbox"/> ED - Emotionally Disabled	<input type="checkbox"/> EDP - Emotionally Disabled - Separate Private Facility (EDP)	<input type="checkbox"/> HI - Hearing Impairment
<input type="checkbox"/> MD - Multiple Disabilities	<input type="checkbox"/> MDSSI - Multiple Disabilities - Severe Sensory Impairment	<input type="checkbox"/> MIMR - Mild Mental Retardation	<input type="checkbox"/> MOMR - Moderate Mental Retardation
<input type="checkbox"/> OHI - Other Health Impairment	<input type="checkbox"/> OI - Orthopedic Impairment	<input type="checkbox"/> PMD - Preschool Moderate Delay	<input type="checkbox"/> PSD - Preschool Severe Delay
<input type="checkbox"/> PSL - Preschool Language	<input type="checkbox"/> Regular Education	<input type="checkbox"/> SLD - Specific Learning Disabled	<input type="checkbox"/> SMR - Severe Mental Retardation
<input type="checkbox"/> TBI - Traumatic Brain Injury	<input type="checkbox"/> VI - Visual Impairment		

**Enrollment Register Code Exclusion Filters**

Register Code

<input type="checkbox"/> A - Autism	<input type="checkbox"/> ED - Emotionally Disabled	<input type="checkbox"/> EDP - Emotionally Disabled - Separate Private Facility (EDP)	<input type="checkbox"/> HI - Hearing Impairment
<input type="checkbox"/> MD - Multiple Disabilities	<input type="checkbox"/> MDSSI - Multiple Disabilities - Severe Sensory Impairment	<input type="checkbox"/> MIMR - Mild Mental Retardation	<input type="checkbox"/> MOMR - Moderate Mental Retardation
<input type="checkbox"/> OHI - Other Health Impairment	<input type="checkbox"/> OI - Orthopedic Impairment	<input type="checkbox"/> PMD - Preschool Moderate Delay	<input type="checkbox"/> PSD - Preschool Severe Delay
<input type="checkbox"/> PSL - Preschool Language	<input type="checkbox"/> Regular Education	<input type="checkbox"/> SLD - Specific Learning Disabled	<input type="checkbox"/> SMR - Severe Mental Retardation
<input type="checkbox"/> TBI - Traumatic Brain Injury	<input type="checkbox"/> VI - Visual Impairment		

**State Funding Tuition Payer Code Exclusion Filter**

Tuition Payer Code

<input type="checkbox"/> All others	<input type="checkbox"/> Eligible for state funding	<input type="checkbox"/> Foreign exchange student
<input type="checkbox"/> Foreign exchange student	<input type="checkbox"/> Ineligible for state funding	<input type="checkbox"/> Non-district resident
<input type="checkbox"/> Privately paid	<input type="checkbox"/> Tuitioned out	

**Enrollment Tuition Payer Code Exclusion Filter**

Tuition Payer Code

<input type="checkbox"/> All others	<input type="checkbox"/> Eligible for state funding	<input type="checkbox"/> Foreign exchange student
<input type="checkbox"/> Foreign exchange student	<input type="checkbox"/> Ineligible for state funding	<input type="checkbox"/> Non-district resident
<input type="checkbox"/> Privately paid	<input type="checkbox"/> Tuitioned out	

Student Enrollment History Extract										
School MembershipTot	SISNum	Name	Grade	ProgramCode	TuitionPayerCode	ExcludeAdaAdm				
EnterDate	LeaveDate	LeaveCode	ADM40	ADM100	ADMYTD	DOYst	DATEst	DOYen	DATEen	
			FTE	ADM40	ADM100	ADMYTD	DOYst	DATEst	DOYen	DATEen
				ADM40	ADM100	ADMYTD	DOYst	DATEst	DOYen	DATEen
Adams Elementary	40.00	1.00	1.00	0	0.40	1	08/13/2007	03	01	1
08/13/2007				40.00	0	40.00			40	10/15/2007
Adams Elementary	16.50	0.50	0.50	0	0.41	0	08/22/2007	8	K	01
10/15/2007		08/22/2007		0	0.16	0	16.50	0	16.50	40
Adams Elementary	0.50	0.50	0	0.20	1	08/13/2007	1000	1		20.00
08/13/2007				20.00	0	20.00			40	10/15/2007
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0003	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0003	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	40.00	1.00	1.00	0	0.40	1	08/13/2007	01	0000	A
08/13/2007				0	0.40	1	40.00	0	40.00	40
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0002	A		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	40.00	1.00	1.00	0	0.40	1	08/13/2007	02	0001	1
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	36.00	1.00	0.90	0	0.36	5	08/17/2007	03	01	1
08/17/2007				36.00	0	36.00		40	10/15/2007	
Adams Elementary	40.00	1.00	1.00	0	0.40	1	08/13/2007	04	0003	1
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0003	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0003	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0004	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0001	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	0005	1		40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	0.80	0	0.32	9	08/23/2007	02	01	1	32.00
08/23/2007				32.00	0	32.00		40	10/15/2007	
Adams Elementary	40.00	1.00	1.00	0	0.40	1	08/13/2007	02	0002	A
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	1.00	0.80	0	0.32	9	08/23/2007	06	01	1	32.00
08/23/2007				32.00	0	32.00		40	10/15/2007	
Adams Elementary	1.00	1.00	0	0.40	1	08/13/2007	03	0002	1	40.00
08/13/2007				40.00	0	40.00		40	10/15/2007	
Adams Elementary	20.00	0.50	0.50	0	0.20	1	08/13/2007	K	0000	A
08/13/2007				20.00	0	20.00		40	10/15/2007	
Adams Elementary				2				02	01	1

## ATD201 – Daily Attendance Profile

PAD Location: Synergy SIS>Attendance>Reports Daily>Individual

The ATD201 report prints the student’s demographic and custodial information in conjunction with attendance information. This report may be filtered to print by individual student or grade level. ATD201 is utilized by counselors, school and government authorities to review absenteeism.

The screenshot shows the 'Report Interface' for the 'Daily Attendance Profile' report. The interface includes a header with the report name, number (ATD201), and page orientation (Portrait). Below the header are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing a 'Student Info' section with input fields for Perm ID, Gender, Last Name, First Name, Middle Name, and Grade. Below this is a 'Show Options' section with a checkbox for 'Show All Day Reason Code Totals'.

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the students with the specified last name.

Middle Name: Filter report output to include just the students with the specified middle name.

First Name: Filter report output to include just the students with the specified first name.

Grade: Filter report output by grade or range of grades.



## Adams Elementary Daily Attendance Profile

Year: 2010-2011  
Report: ATD201

### Student Information

Student Name <b>Aaron, Ian</b>		Perm ID <b>129442</b>	Gender <b>M</b>	Grade <b>04</b>	Home Address
Last Name Goes By		Nick Name <b>Joe</b>	Birth Date <b>04/13/2001</b>		<b>1954 S Val Vista Dr Mesa, AZ 85234</b>
Phone <b>480-555-1214</b>	Home Language <b>Filipino</b>	Resolved <b>Hispanic</b>		Enter Date <b>08/31/2010</b>	Leave Date

Aaron, Ian

### Custodial Information

Mother <b>Aaron, Kathleen</b>	Phone Type <b>Home</b>	Phone <b>480-555-1214</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>	Phone Type <b>Cell</b>	Phone <b>480-555-6767</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			

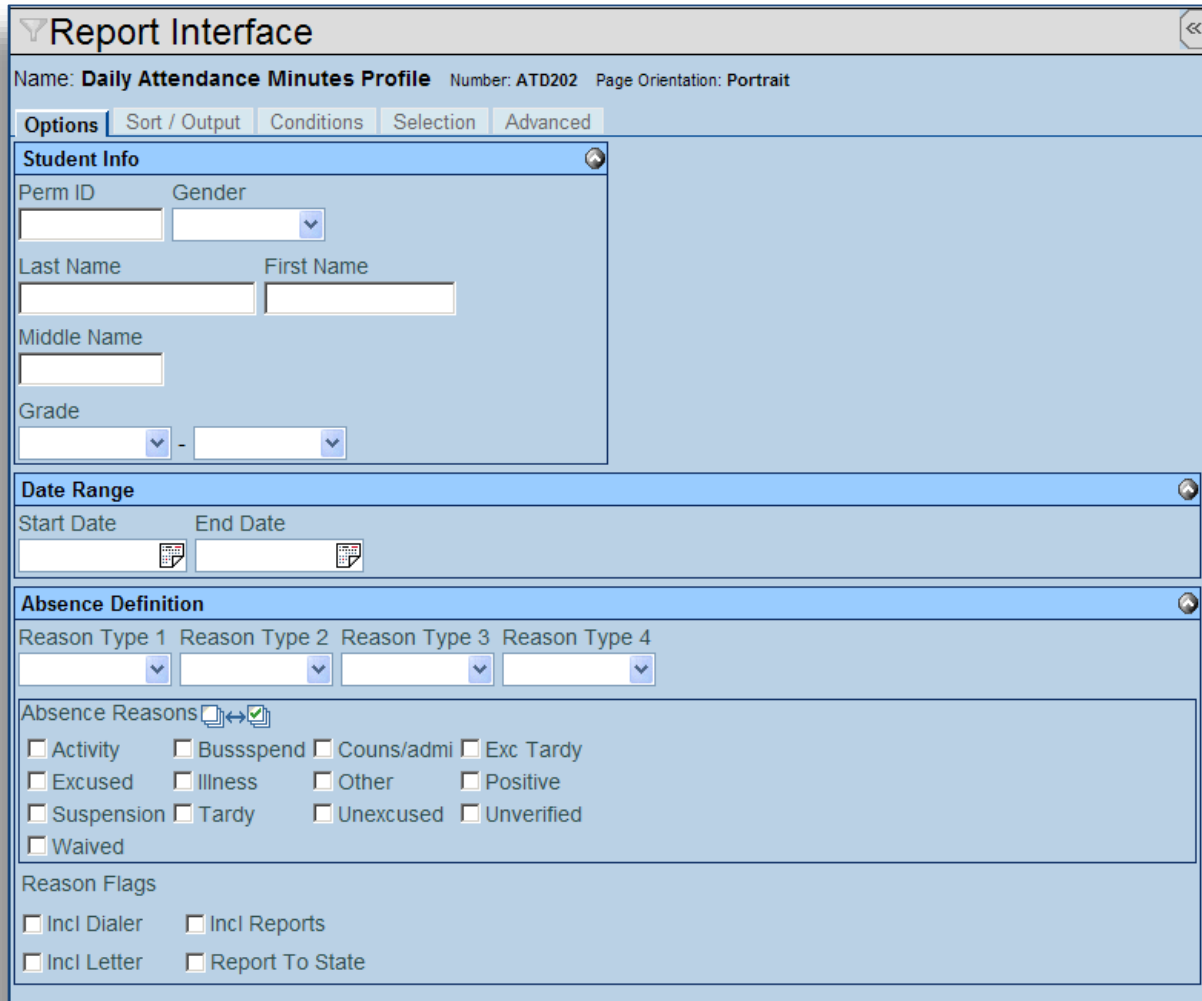
### Attendance Information

Date	Reason 1	Amount 1	Arrival Time	Depart Time	Minutes Attend
<b>09/07/2010</b>	<b>Tardy</b>	<b>0.50</b>			
	Reason 2	Amount 2	Note		
<b>09/09/2010</b>	<b>Illness</b>	<b>0.50</b>			
	<b>Illness</b>	<b>0.50</b>	Note		
<b>09/13/2010</b>	<b>Tardy</b>	<b>0.50</b>			
	Reason 2	Amount 2	Note		
<b>09/24/2010</b>	<b>Unverified</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		
<b>10/04/2010</b>	<b>Suspension</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		
<b>10/05/2010</b>	<b>Suspension</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		
<b>10/06/2010</b>	<b>Suspension</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		
<b>10/13/2010</b>	<b>Unverified</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		
<b>10/14/2010</b>	<b>Unverified</b>	<b>1.00</b>			
	Reason 2	Amount 2	Note		

## ATD202 – Daily Attendance Minutes Profile

PAD Location: Synergy SIS>Attendance>Reports Daily>Individual

The ATD202 report is designed for students who are classified for attendance by minutes. The attendance information is grouped by week. School attendance staffs utilize this report.



**Report Interface**

Name: **Daily Attendance Minutes Profile** Number: ATD202 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name

Middle Name

Grade  -

**Date Range**

Start Date  End Date

**Absence Definition**

Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4

Absence Reasons

Activity  Bussspend  Couns/admi  Exc Tardy

Excused  Illness  Other  Positive

Suspension  Tardy  Unexcused  Unverified

Waived

Reason Flags

Incl Dialer  Incl Reports

Incl Letter  Report To State

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Middle Name: Filter report output to include just the students with the specified middle name.

Grade: Filter report output to include just the selected grade or grade range.

Date Range Start/End: Includes absences that fall within the date range indicated.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.



## Adams Elementary Daily Attendance Minutes Profile

Year: 2007-2008  
Report: ATD202

### Student Information

Student Name <b>Aaron, Ian</b>		Perm ID <b>129442</b>	Gender <b>M</b>	Grade <b>K</b>	Track	Home Address <b>1955 S Val Vista Dr Mesa, AZ 85204</b>
Last Name Goes By <b>Smith</b>		Alias <b>Bobby</b>	Birth Date <b>04/14/1998</b>			
Phone <b>480-555-2648</b>	Home Language <b>Finnish</b>	Ethnic Code <b>White</b>		Enter Date <b>08/13/2007</b>	Leave Date	

Aaron, Ian

### Custodial Information

Mother <b>Aaron, Kathleen</b>	Phone Type <b>Home</b>	Phone <b>480-555-6767</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>	Phone Type <b>Cell</b>	Phone <b>480-555-6767</b>	Extension
<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			

Week	Date	Minutes	Week	Date	Minutes	Week	Date	Minutes
1	08/13/2007	50	6	09/17/2007	50	11	10/22/2007	50
	08/14/2007	40		09/18/2007	-		10/23/2007	40
	08/15/2007	30		09/19/2007	-		10/24/2007	30
	08/16/2007	50		09/20/2007	50		10/25/2007	50
	08/17/2007	40		09/21/2007	-		10/26/2007	40
		<b>210</b>			<b>100</b>			<b>210</b>
2	08/20/2007	50	7	09/24/2007	50	12	10/29/2007	50
	08/21/2007	40		09/25/2007	40		10/30/2007	40
	08/22/2007	15		09/26/2007	30		10/31/2007	30
	08/23/2007	50		09/27/2007	50		11/01/2007	50
	08/24/2007	40		09/28/2007	40		11/02/2007	40
		<b>195</b>			<b>210</b>			<b>210</b>
3	08/27/2007	50	8	10/01/2007	50	13	11/05/2007	50
	08/28/2007	40		10/02/2007	40		11/06/2007	40
	08/29/2007	30		10/03/2007	30		11/07/2007	30
	08/30/2007	50		10/04/2007	50		11/08/2007	50
	08/31/2007	40		10/05/2007	40		11/09/2007	40
		<b>210</b>			<b>210</b>			<b>210</b>
4	09/03/2007	-	9	10/08/2007	50	14	11/12/2007	50
	09/04/2007	40		10/09/2007	40		11/13/2007	40
	09/05/2007	30		10/10/2007	30		11/14/2007	30
	09/06/2007	25		10/11/2007	50		11/15/2007	50
	09/07/2007	40		10/12/2007	40		11/16/2007	40
		<b>135</b>			<b>210</b>			<b>210</b>
5	09/10/2007	50	10	10/15/2007	50	15	11/19/2007	50
	09/11/2007	40		10/16/2007	40		11/20/2007	40
	09/12/2007	30		10/17/2007	30		11/21/2007	30
	09/13/2007	50		10/18/2007	25		11/22/2007	50
	09/14/2007	40		10/19/2007	40		11/23/2007	40
		<b>210</b>			<b>185</b>			<b>210</b>

## ATD401 – Daily Student Absence Totals

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD401 report prints a list of students who meet the minimum occurrence of absences within a select date range. The user can select specific absences to filter the students to be included in the report. This report is utilized by attendance, administrative and teaching staff.

**Report Interface** <<

Name: **Daily Student Absence Totals** Number: ATD401 Page Orientation: Landscape

Options
Sort / Output
Conditions
Selection
Advanced

**Student Info**

Grade

▼ - ▼

**Attendance Conditions**

Start End

Start  
End

Start  
End

Minimum Occurrences

**Absence Definition**

Reason Type 1 Reason Type 2 Reason Type 3 Reason Type 4

▼
▼
▼
▼

Absence Reasons ↔

<input type="checkbox"/> Activity	<input type="checkbox"/> Bussspend	<input type="checkbox"/> Couns/admi	<input type="checkbox"/> Exc Tardy
<input type="checkbox"/> Excused	<input type="checkbox"/> Illness	<input type="checkbox"/> Other	<input type="checkbox"/> Positive
<input type="checkbox"/> Suspension	<input type="checkbox"/> Tardy	<input type="checkbox"/> Unexcused	<input type="checkbox"/> Unverified
<input type="checkbox"/> Waived			

Reason Flags

<input type="checkbox"/> Incl Dialer	<input type="checkbox"/> Incl Reports
<input type="checkbox"/> Incl Letter	<input type="checkbox"/> Report To State

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Date Range Start/End: Includes absences that fall within the date range indicated.

Minimum Occurrences: Filter the students to be listed on report by the minimum number of attendance occurrences.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.



**Adams Elementary**  
**Daily Student Absence Totals**  
 Students With 1.00 or More Absences From 08/30/2010 to 06/03/2011

Year: 2010-2011  
 Report: ATD401

Student Name	Perm ID	Grade	Parent	Phone	Ext	C-Pox	Excused	Illness	Lice	Message	Other	Pager	Suspension	Unexcused	Unverified	Days
Alejandroz, Willie JR	992706	03	Alejandroz, Larry Gomez, Norma	480-555-8655							1.00	0.50			1.00	2.50
Amador, Gregory	136119	03	Amador, Kenneth Bugarin, Kelly	480-555-9844 480-555-9844				1.00								1.00
Anderson, Sean R.	170754	03						1.00								1.00
Angulo, Daniel A.	120743	02	Quintero, Laura Saldivar, Jeffrey	480-555-6898 480-555-6898											1.00	1.00
Antonio Gonzalez, Jam	105613	03	Antonio, Willie Gonzales, Denise	480-555-8343			0.50	1.00					0.50		5.00	7.00
Armendariz, Terry	112523	03	Armendariz, Arthur Cervantes, Laura	480-555-2844 480-555-2844			4.00								2.00	6.00
Avila, Pamela A.	169391	02	Avila, Jack Avila, Christina	602-555-2465			2.00									2.00
Bahena, Joshua	129454	03	Bahena, Clarence Lopez Contreras, Juli	480-555-9844 480-555-9844			1.00	1.00							5.00	7.00
Bailey, Debra T.	129459	02	Bailey, Kenneth Bailey, Beverly	480-555-6898 480-555-1827				2.00								2.00
Baker, Carlos W.	151640	03	Baker, Pamela	480-555-4844				2.50								2.50
(Barnes, Andrea)	136133	02	Barnes, Willie Jaskiewicz, Mary	480-555-6615 480-555-6615				1.00								1.00
Baucom, Samuel D.	131695	02	Baucom, Elizabeth	480-555-6668			2.00									2.00
Beltran, Jacqueline G.	135606	02	Beltran, Albert Beltran, Julia	480-555-0221											1.00	1.00
Beltran Gonzalez, Thon	129461	02	Gonzalez, Bobby Gonzalez, Sara	480-555-8726 480-555-0452			1.00	2.00								3.00
Benallie, Kathleen	165072	03	Benallie, Jack Kitcheyan, Linda	480-555-7840 480-555-7840											1.00	1.00
Benallie, Kelly	165078	02	Benallie, Fred Kitcheyan, Stephanie	480-555-7840 480-555-7840			1.00									1.00
Bogan, Carlos E.	148253	03	Bogan, Cheryl	480-555-6593			1.00			1.00						2.00
Boxrud, Shawn R.	113615	03	Boxrud, Paul Boxrud, Julia	480-555-9682 480-555-7835			1.00									1.00
Bradley, Linda R.	147414	03	Goy, Walter Tohannie, Sharon	623-555-9941				3.00							1.00	4.00
Bustamante, Aaron	130333	03	Bustamante, Craig Bustamante, Donna	480-555-5615 480-555-2893				2.00							5.00	7.00
Camacho, Gregory K.	150021	02	Camacho Rojas, Benj Rojas, Diana	480-555-2649 480-555-2649											1.00	1.00
Carmona, Helen B.	114681	03	Carmona, Patrick Guillen, Gloria	480-555-2593 480-555-1649				1.00								1.00
Celaya, Karen R.	132505	03	Celaya, Harold Celaya, Diana	480-555-1615 480-555-8628			1.00	2.00								3.00

## ATD402 – Daily Attendance List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD402 report lists students who have absences within a given date range. This report is utilized by school attendance clerks and teachers to review absences and for parent contact. Student phone number and parent/guardian information may also be included on this report.

**Report Interface** <<

Name: **Daily Attendance List** Number: ATD402 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info** <>

Grade

-

Use Student's Home Phone

Show Parent Information

**Attendance Conditions** <>

Start Date      End Date

[calendar]      [calendar]

Include Attendance Detail (Note, Arrival Time, Depart Time, Absence Reason, Note, etc.)

**Absence Definition** <>

Reason Type 1   Reason Type 2   Reason Type 3   Reason Type 4

Absence Reasons [add] [remove] [refresh]

Activity     Busspend     Couns/admi     Exc Tardy

Excused     Illness     Other     Positive

Suspension     Tardy     Unexcused     Unverified

Waived

Reason Flags

Incl Dialer     Incl Reports

Incl Letter     Report To State

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Use Student's Home Phone: This option will include student home phone number.

Show Parent Information: This option will include the relationship, parent name, phone number type, and phone number of parent/guardian.

Date Range Start/End Date: Includes absences that fall within the date range indicated

Include Attendance Detail: This option will include additional information recorded that is related to the absence.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.



### Adams Elementary Daily Attendance List From 08/30/2010 to 06/03/2011

Year: 2010-2011  
Report: ATD402

Student Name	Perm ID	Grade	Gender	Date	Reason 1	Amt 1	Reason 2	Amt 2
Aaron, Theresa	126855	01	Female	09/21/2010	Illness	1.00		
Acuna, John J.	145769	01	Male	12/30/2010	Excused	1.00		
				03/18/2011	Unverified	1.0		
Alvarez Hernande, Lois	137627	01	Female	03/18/2011	Unverified	1.0		
Avila, Judith F.	169430	01	Female	10/05/2010	Excused	1.00		
				10/07/2010	Excused	1.00		
				10/11/2010	Illness	1.00		
				06/01/2011	Unverified	1.00		
Begay, Lisa M.	142305	01	Female	10/11/2010	Excused	1.00		
Beltran Del Rio, Anthony	144565	01	Male	09/30/2010	Illness	1.00		
				10/11/2010	Illness	1.00		
				10/20/2010	Unverified	1.00		
				11/23/2010	Unverified	1.00		
				12/01/2010	Unverified	1.00		
Beltran Del Rio, Kathy	144574	01	Female	09/30/2010	Illness	1.00		
				10/01/2010	Illness	1.00		
Benallie, Joyce C.	157760	01	Female	09/17/2010	Excused	1.00		
				09/24/2010	Excused	1.00		
				09/28/2010	Excused	1.00		
				09/30/2010	Excused	1.00		
				10/01/2010	Excused	1.00		
Benitez, Lawrence	124713	01	Male	09/03/2010	Excused	1.00		
				09/21/2010	Excused	1.00		
				10/04/2010	Excused	1.00		
				06/01/2011	Unverified	1.00		
Bogan Walker, Kenneth	151708	01	Male	09/28/2010	Message	1.00		
				10/04/2010	Excused	1.00		
				10/14/2010	Excused	1.00		
Bradley, Janet E.	166932	01	Female	03/18/2011	Unverified	1.0		
Bryant, Samuel M.	148307	01	Male	10/08/2010	Message	1.00		
				12/30/2010	Illness	1.00		
Cain, Edward T.	108563	01	Male	09/17/2010	Illness	1.00		
				10/11/2010	Illness	1.00		
Cardenas, Joan R.	149971	01	Female	06/01/2011	Unverified	1.00		
Carmona, Shirley B.	141708	01	Female	03/18/2011	Unverified	1.0		
Castro, Jonathan I.	116476	01	Male	09/13/2010	Illness	1.00		
				09/23/2010	Illness	1.00		
				03/18/2011	Unverified	1.0		
Caviness, William M.	151321	01	Male	09/06/2010	Excused	1.00		
				09/16/2010	Message	1.00		
				09/30/2010	Message	1.00		
				10/11/2010	Message	1.00		
Chamness, Martha E.	149112	01	Female	09/14/2010	Illness	1.00		
				09/17/2010	Message	1.00		
				10/04/2010	Illness	1.00		
				10/11/2010	Excused	1.00		
				12/01/2010	Unverified	1.00		
Cohoe Berry, Sean K.	129849	01	Male					

## ATD403 – Daily Absent List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD403 contains a list of students that have an absence on the selected date. This report groups the student data by section or teacher. School attendance staff and teachers utilize this report for confirmation of absence and for parent contact.

**Report Interface** <<

Name: **Daily Absent List** Number: **ATD403** Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

Section ID

Teacher

Use Student's Home Phone

**Absence Info** <>

Date

Reason Type 1 Reason Type 2 Reason Type 3 Reason Type 4

Absence Reasons

Activity     Bussspend     Couns/admi  
 Exc Tardy     Excused     Illness  
 Other     Positive     Suspension  
 Tardy     Unexcused     Unverified  
 Waived

Include Attendance Detail (Note, Arrival Time, Depart Time, Absence Reason, Note, etc.)

Include Phone Log

**Parent Info** <>

Has Custody     Lives With     Contact Allowed     Educational Rights     Mailings Allowed

### Report Options:

Section ID: Filter report output to include just the selected section ID.

Teacher: Filter report output to include just the selected teacher.

Use Student's Home Phone: This option will include student home phone number.

Date: Date of report.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.

Include Attendance Detail: This option will include additional information recorded that is related to the absence.

Include Phone Log: Select this option to print all phone numbers listed for the parent/guardian.



**Adams Elementary  
Daily Absent List  
05/18/2011**

Year: 2010-2011  
Report: ATD403

**Section: 0102                      Teacher: Carroll, Natalie                      Room: 0002**

Student Name	Perm ID	Grade	Gender	Relation	Parent Name	Type	Phone	Extn
Antonio Gonzalez, James D.	105613	03	Male	Father	Antonio, Willie			
				Mother	Gonzales, Denise	Work	602-555-0725	
Bustamante, Aaron	130333	03	Male	Father	Bustamante, Craig	Work	480-555-1968	
						Home	480-555-5615	
				Mother	Bustamante, Donna	Home	480-555-5615	
						Cell	480-555-6707	
Chavez, Carl E.	134653	03	Male	Step-Father	Zarrazola, Benjamin	Work	480-555-2893	
						Cell	480-555-8217	
						Work	480-555-3827	
						Home	480-555-3833	
Jackson, Dorothy P.	133258	03	Female	Mother	Zarrazola, Teresa	Home	480-555-3833	
				Father	Jackson, Larry			
				Mother	Jackson, Marilyn	Cell	480-555-4232	
						Home	480-555-0000	
						Work	480-555-4232	
				Father	Whipple, Frank	Work	602-555-3234	
		Home	480-555-0000					

## ATD404 – Daily Tardy List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD404 report prints a student tardy list for a given date. It may be printed by section or teacher. School attendance staff and teachers use this report to confirm the tardy.

**Report Interface** <<

Name: **Daily Tardy List** Number: **ATD404** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Section ID

Teacher

Use Student's Home Phone

**Absence Info** ↕

Date

Reason Type 1 Reason Type 2

Include Attendance Detail (Note, Arrival Time, Depart Time, Absence Reason, Note, etc.)

### Report Options:

Section ID: Filter report output to include just the selected section.

Teacher: Filter report output to include just the selected teacher.

Use Student's Home Phone: Select this option to print the student's phone number.

Date: Date of report.

Absence Reason Type 1 and 2: Select reason type to filter data included in the report.

Include Attendance Detail: This option will include additional information recorded that is related to the absence.





**Adams Elementary**  
**Daily Tardy List**  
 05/18/2011

Year: 2010-2011  
 Report: ATD404

Section <b>0102</b>	Period <b>1</b>	Course ID <b>0300</b>	Course Title <b>3/4 Grade</b>	Teacher <b>Carroll, Natalie</b>	Room <b>0002</b>
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Student Name	Perm ID	Grade	Gender	Relation	Parent Name	Type	Phone	Extn
Bustamante, Aaron	130333	03	Male	Father	Bustamante, Craig	Work	480-555-5615	
				Father	Bustamante, Craig	Home	480-555-5615	
				Mother	Bustamante, Donna	Home	480-555-2893	
				Mother	Bustamante, Donna	Cell	480-555-2893	
				Mother	Bustamante, Donna	Work	480-555-2893	
Valle, Jane L.	152380	03	Female	Father	Valle, Harry	Home	480-555-0464	
				Mother	Ruiz, Louise	Home	480-555-0464	
Werito, Gerald L.	145377	03	Male	Mother	Williams, Andrea	Cell	480-555-0000	
				Mother	Williams, Andrea	Work	480-555-0000	
				Mother	Williams, Andrea	Home	480-555-0000	
				Father	Werito, Adam	Home	480-555-0615	
				Father	Werito, Adam	Work	480-555-0615	
Father	Werito, Adam	Cell	480-555-0615					

## ATD405 – Daily Perfect Attendance List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD405 report prints a list of students with perfect attendance as determined by selected options.

**Report Interface**

Name: **Daily Perfect Attendance List** Number: ATD405 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Date Range**

Start Date: [ ] End Date: [ ]

**Student Info**

Grade: [ ] - [ ]

Section ID: [ ]

Staff: [ ]

Minimum Days Enrolled: [ ]

Hide Student Detail

**Parent Info**

Has Custody  Lives With  Contact Allowed  Educational Rights  Mailings Allowed

**Absence Definition**

Reason Type 1: [ ] Reason Type 2: [ ] Reason Type 3: [ ] Reason Type 4: [ ]

Absence Reasons: [ ]

Activity  Bussspend  Couns/admi  Exc Tardy  
 Excused  Illness  Other  Positive  
 Suspension  Tardy  Unexcused  Unverified  
 Waived

Reason Flags

Incl Dialer  Incl Reports  
 Incl Letter  Report To State

### Report Options:

**Date Range Start/End:** Includes absences that fall within the data range indicated.

**Grade:** Filter report output to include just the selected grade or grade range.

**Section ID:** Filter report output to include just the selected section.

**Staff:** Filter report output to include just the selected staff.

**Minimum Days Enrolled:** filter students meeting select minimum days of school enrollment.

**Hide Student Detail:** Excludes all personal information.

**Parent Info:** Filters report output of parent/guardian will be included on the report. Selections made here are only affected when the hide student detail option is not selected.

**Absence Definition:** Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.



**Adams Elementary**  
**Daily Perfect Attendance List**  
 From 08/30/2010 to 05/24/2011

Year: 2010-2011  
 Report: ATD405

Section <b>0102</b>	Period <b>1</b>	Course ID <b>0300</b>	Course Title <b>3/4 Grade</b>	Teacher <b>Carroll, Natalie</b>	Room <b>0002</b>
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Student Name	Perm ID	Grade	Gender	Relation	Parent	Phone	Ext
Baker, Carlos W.	151640	03	Male	Mother	Baker, Pamela	480-555-4844	
Jolley, Wayne S.	131024	03	Male	Father	Jolley, Juan	480-555-0217	
				Mother	Jolley, Maria	480-555-0217	
Mancera Herrera, Kathryn	156774	03	Female	Mother	Herrera, Jacqueline	480-555-5969	
				Father	Mancera Carrillo, Juan	480-555-5969	
Martinez, Henry E.	148655	03	Male	Mother	Martinez, Sharon	602-555-8413	
Valle, Jane L.	152380	03	Female	Mother	Ruiz, Louise	480-555-0464	
				Father	Valle, Harry	480-555-0464	
Vanetten, Shirley N.	129844	03	Female	Father	Vanetten, Ernest	480-555-2610	
				Mother	Vanetten, Joyce	480-555-8834	
Vega Gonzalez, Justin D.	143418	03	Male	Mother	Gonzalez Chavez, Ruby	480-555-7600	
				Father	Vega Orozco, Aaron	480-555-7600	
Vela, Bonnie M.	126823	03	Female	Mother	Vela, Amy	602-555-8277	
				Father	Vela, Joseph	480-555-0296	
Walker, Jean C.	150747	03	Female	Mother	Harris, Cynthia	480-555-9988	
Werito, Gerald L.	145377	03	Male	Father	Werito, Adam	480-555-0615	
				Mother	Williams, Andrea	480-555-0000	

## ATD406 – Daily Student List by Attendance

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD406 report prints a list of students that have a minimum occurrence of absences or continuous absences on a selected date or range of dates. School attendance and administrative staff use this report.

**Report Interface** <<

Name: **Daily Student List by Attendance** Number: ATD406 Page Orientation: Landscape

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Student Info**

Grade

**Attendance Conditions**

Start  End   
Minimum Occurrences   
 Check for Continuous Absences

**Absence Definition**

Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4

Absence Reasons

Activity     Bussspend     Couns/admi     Exc Tardy  
 Excused     Illness     Other     Positive  
 Suspension     Tardy     Unexcused     Unverified  
 Waived

Reason Flags

Incl Dialer     Incl Reports  
 Incl Letter     Report To State

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Date Range Start/End: Includes absences that fall within the date range indicated.

Minimum Occurrences: Filter report output by selecting minimum occurrences of absences.

Check for Continuous Absences: Select this option for additional filter of minimum occurrences that are continuous absences only.

Absences Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all tagged reasons associated with the selected reason flag.



**Adams Elementary**  
**Daily Student List by Attendance**  
 Students With 1 or More Absences From 08/30/2010 to 05/24/2011

Year: 2010-2011  
 Report: ATD406

Student Name	Perm ID	Grade
Angulo, Daniel A.	120743	02
Avila, Pamela A.	169391	02
Bailey, Debra T.	129459	02
(Barnes, Andrea)	136133	02
Baucom, Samuel D.	131695	02
Beltran, Jacqueline G.	135606	02
Beltran Gonzalez, Thon	129461	02
Benallie, Kelly	165078	02
Camacho, Gregory K.	150021	02
Corrales, Gloria S.	115226	02
Davis, Craig A.	138425	02
Delgado Rodrigue, Diar	132040	02
Dunnuck, Sharon G.	132510	02
Elenes Ochoa, Steven	129533	02
Escalera, Ruby E.	154336	02
Escobedo Bailon, Phillip	136163	02
Forest, Randy M.	137999	02
Frausto, Carl A.	170885	02
Galindo, Lisa G.	135599	02
Gallo Perez, Laura I.	129600	02
Garcia, Brandon N. JR	155138	02
Garcia, Craig I.	141823	02
Garcia, Victor X.	108909	02
Gil, Janice C.	132645	02
Gilmore, Harold D. JR	112100	02
Griego, Helen G.	132513	02





### Adams Elementary End Of Year Attendance List From 08/30/2010 to 05/24/2011

Year: 2010-2011  
Report: ATD407

Student Name	Perm ID	Grade	Enter Date	Days Enrolled	Days Present	Days Absent	Leave Date
(Adame, Lori R.)	147525	01	08/31/2010	0	0	0	08/31/2010
(Ayala, Marilyn P.)	152094	01	08/31/2010	0	0	0	08/31/2010
(Belser, Mary I.)	151189	01	08/31/2010	0	0	0	08/31/2010
(Beltran, Tammy S.)	156023	01	08/31/2010	0	0	0	08/31/2010
(Blackwater, Cheryl N.)	151192	01	08/31/2010	0	0	0	08/31/2010
(Bogan, Clarence)	159756	01	08/31/2010	0	0	0	08/31/2010
(Bojorquez, Heather M.)	150725	01	08/31/2010	0	0	0	08/31/2010
(Burns, Martin S.)	161295	01	08/31/2010	0	0	0	08/31/2010
(Coleman, Randy L. III)	139104	01	08/31/2010	0	0	0	08/31/2010
(Cruz, Louis R.)	152732	01	08/31/2010	0	0	0	08/31/2010
(Diaz Nonthe, Judy B.)	137861	01	08/31/2010	22	22	0	09/30/2010
(Diaz, Steve M.)	169448	01	09/06/2010	12	12	0	09/21/2010
(Duran, Denise)	139106	01	09/01/2010	34	34	0	10/18/2010
(Fierro Mendez, Beverly L.)	140185	01	08/31/2010	0	0	0	08/31/2010
(Fisher, Evelyn N.)	158882	01	08/31/2010	0	0	0	08/31/2010
(Franco Elias, Howard E.)	155064	01	08/31/2010	0	0	0	08/31/2010
(Garcia Zaragoza, Deborah)	145382	01	08/31/2010	0	0	0	08/31/2010
(Garcia, Jerry D.)	148695	01	08/31/2010	0	0	0	08/31/2010
(Granados, Judith)	155773	01	08/31/2010	0	0	0	08/31/2010
(Greene, Kathleen T.)	143645	01	08/31/2010	0	0	0	08/31/2010
(Williamson, Melissa M.)	157189	01	08/31/2010	0	0	0	08/31/2010
Aaron, Theresa	126855	01	08/31/2010	177	177	0	
Acuna, John J.	145769	01	08/31/2010	177	177	0	
Alvarez Hernande, Lois A.	137627	01	08/31/2010	177	177	0	
Avila, Judith F.	169430	01	09/06/2010	174	174	0	
Bahe, Lawrence	141479	01	08/31/2010	177	177	0	
Begay, Lisa M.	142305	01	08/31/2010	177	177	0	
Beltran Del Rio, Anthony	144565	01	08/31/2010	177	177	0	
Beltran Del Rio, Kathy	144574	01	08/31/2010	177	177	0	
Benallie, Joyce C.	157760	01	08/31/2010	177	177	0	
Benitez, Lawrence	124713	01	08/31/2010	177	177	0	
Bogan Walker, Kenneth W.	151708	01	08/31/2010	0	0	0	08/31/2010
			09/27/2010	159	159	0	
			<b>Totals:</b>	<b>159</b>	<b>159</b>	<b>0</b>	
Bradley, Janet E.	166932	01	08/31/2010	177	177	0	
Bravo, Ashley M.	139094	01	08/31/2010	177	177	0	
Bryant, Samuel M.	148307	01	08/31/2010	17	17	0	09/23/2010
			09/27/2010	159	159	0	
			<b>Totals:</b>	<b>176</b>	<b>176</b>	<b>0</b>	
Cain, Edward T.	108563	01	08/31/2010	0	0	0	08/31/2010
			09/01/2010	177	177	0	
			<b>Totals:</b>	<b>177</b>	<b>177</b>	<b>0</b>	
Cardenas, Joan R.	149971	01	08/31/2010	177	177	0	
Carmona, Shirley B.	141708	01	09/27/2010	159	159	0	
Carranza Maclel, Douglas J.	148425	01	08/31/2010	177	177	0	
Castro, Jonathan I.	116476	01	08/31/2010	177	177	0	
Caviness, William M.	151321	01	08/31/2010	177	177	0	
Chamness, Martha E.	149112	01	08/31/2010	177	177	0	
Charley, Jesse L.	144167	01	08/31/2010	177	177	0	
Chavarria, Roger	122307	01	08/31/2010	177	177	0	

## ATD412 – Student Gain Loss

PAD Location: Synergy SIS>Attendance>Reports Daily>List

ATD412 is a gain/loss report of school student enrollment. School and district administrative staff uses this report to review student enrollment.

**Report Interface** <<

Name: **Student Gain Loss**    Number: **ATD412**    Page Orientation: **Portrait**

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

Date  
 -

Track    
 Track 1    Track 2

Ethnic Code    

<input type="checkbox"/> Hispanic	<input type="checkbox"/> Two or More	<input type="checkbox"/> White	<input type="checkbox"/> Black
<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Pacific Islander - Native Hawaiian	<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Pacific Islander - Tahitian
<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> Declined to State		

### Report Options:

Date Range Start/End: Includes enrollment gains and losses within the date range indicated.

Track: Filter report out to include select track(s).

Ethnic Code: Filter report output to include just the selected ethnic code.





**Adams Elementary**  
**Student Gain Loss**  
 02/01/2011 to 05/24/2011

Year: 2010-2011  
 Report: ATD412

Date	Student Name	Perm ID	Ethnicity	Gen	Grd	Action	Male	Female	Total
<b>Starting Enrollment</b>							<b>449</b>	<b>429</b>	<b>878</b>
03/28/2011	Doe, Jane	35	White	F	06	Gain		+	+
	Doe, Johnny	36	White	F	06	Gain		+	+
	Jackson, Kenneth N.	166394	Black	M	01	Gain	+		+
	Wilson, Joe	997008	Pacific Islande	M	03	Gain	+		+
	Zelda, Manny	997005	American Indi	M	05	Gain	+		+
	Zuder, Ruth L.	961560	White	F	01	Gain		+	+
						<b>Change</b>	<b>+3</b>	<b>+3</b>	<b>+6</b>
<b>End of Day Enrollment</b>							<b>452</b>	<b>432</b>	<b>884</b>
03/31/2011	Vista, Avalon	997009	Pacific Islande	F	K	Gain		+	+
	Vista, Fredrica	997011	Pacific Islande	F	02	Gain		+	+
						<b>Change</b>	<b>0</b>	<b>+2</b>	<b>+2</b>
<b>End of Day Enrollment</b>							<b>452</b>	<b>434</b>	<b>886</b>
04/01/2011	Vista, Fredrica	997011	Pacific Islande	F	02	Loss		-	-
						<b>Change</b>	<b>0</b>	<b>-1</b>	<b>-1</b>
<b>End of Day Enrollment</b>							<b>452</b>	<b>433</b>	<b>885</b>
04/26/2011	Bahena, Carolyn E.	111990	Asian - Chine	F	03	Loss		-	-
						<b>Change</b>	<b>0</b>	<b>-1</b>	<b>-1</b>
<b>End of Day Enrollment</b>							<b>452</b>	<b>432</b>	<b>884</b>
05/24/2011	Aaron, Susan	41	White	F	K	Gain		+	+
						<b>Change</b>	<b>0</b>	<b>+1</b>	<b>+1</b>
<b>End of Day Enrollment</b>							<b>452</b>	<b>433</b>	<b>885</b>

## ATD413 – Class Reduction Summary

PAD Location: Synergy SIS>Attendance>Reports Daily>List

ATD413 takes a snapshot of student class enrollment for the selected date and prints the average enrollment. School and district administrative staff reviews this report to determine the average teacher to student ratio per classroom.

**Report Interface** <<

Name: **Class Reduction Summary** Number: **ATD413** Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

Year Start  Snap Shot Date  Year End

**Instructional Settings Filter**

Instructional Setting 
  
 \_NS - No Instructional Setting
  1 - Independent Study
  3 - Learning Center
  E - Other Alternative Program
  G - County Students
  T - CAL-Safe program
  X - Adult Transition
  Y - Special Ed
  Z - Out of County

**Grade Level Filter**

Grade 
  
 01
  02
  03
  04
  05
  06
  K
  PS

**Display Options**

Hide Section ID
  Ignore Snapshot Date

**Detail Display Options**

Suppress Detail Report
  Hide Course Title
  Hide Course ID

### Report Options:

Instructional Settings Filter: Filter report output to include just the students with the specified instructional setting.

Display Options: Hide section ID excludes the section ID from the printed report.

Detail Display Options: Excludes the selected items that include detail report, course title and course ID.



**Adams Elementary**  
**Class Reduction Summary**  
 Year To Date Range 08/23/2010 - 05/26/2011  
 As Of Date 05/26/2011

Year: 2010-2011  
 Report: ATD413

Grade Range	Course ID	Course Title	Section ID	Teacher	Pre	K	01	02	03	04	05	06	YTD Total Enroll	YTD Possible Days	YTD AVG
Pre-Pre	0900	Headstart	0200	Wrenn, Amber	28								1232	181	6.807
Pre-Pre	MELP	Melp	0750	Staff, Staff	4								665	181	3.674
Pre-01	PREK	Family Tree Prk	0753	Fuller, Rebecca	8		14						3762	181	20.785
K-K	00AM	Kind Am	0441	Holliman, Sarah		10							1759	181	9.718
K-K	00PM	Kind Pm	0222	Richardson, Kadell		6							1055	181	5.829
K-K	SEIP	Kind Pm Sei	0212	Keough, Sarah		4							704	181	3.890
K-K	YKAM	Kind Am Young	0201	Staff, Staff		7							1190	181	6.575
K-01	00AM	Kind Am	0221	Richardson, Kadell		6	1						1253	181	6.923
K-01	00PM	Kind Pm	0452	Berriz, Cynthia		8	25						5793	181	32.006
K-01	00PM	Kind Pm	0442	Holliman, Sarah		9	2						1664	181	9.193
K-01	SEIA	Kind Am Sei	0211	Keough, Sarah		3	9						2112	181	11.669
K-02	00AM	Kind Am	0451	Berriz, Cynthia		12		9					3701	181	20.448
K-02	0120	1/2 Multi-Age	0128	Beverlin, Casey		5	10	4					3045	181	16.823
K-02	0120	1/2 Multi-Age	0130	Bingham, Cara		1	6	12					3044	181	16.818
K-02	YKPM	Kind Pm Young	0202	Staff, Staff		2		10					2088	181	11.536
01-02	0120	1/2 Multi-Age	0119	Fry, Erin			18	4					3884	181	21.459
01-02	0120	1/2 Multi-Age	0118	Locatis, Abby			17	6					4081	181	22.547
01-02	0120	1/2 Multi-Age	0133	Medina, Sonya			7	6					2201	181	12.160
01-02	0120	1/2 Multi-Age	0129	Staff, Staff			6	1					1186	181	6.552
01-02	0120	1/2 Multi-Age	0132	Staff, Staff			4	15					3325	181	18.370
01-03	0123	1/2/3 Multi-Age	0125	Carrera-Wilbu, Monica			4	14	2				3393	181	18.746
01-03	0123	1/2/3 Multi-Age	0127	Pursley, Tammie			3	9	12				4401	181	24.315
01-03	0123	1/2/3 Multi-Age	0126	Rapisura, Michael			4	14	6				4215	181	23.287
01-03	GUS	Gus	0707	Quinn, Mike			1	10	2				2206	181	12.188
01-06	0560	5/6 Multi-Age	0537	Hanna, Tom			6				24	6	6336	181	35.006
02-04	0300	3/4 Grade	0102	Carroll, Natalie						24	1		4542	181	25.094
03-03	0300	3/4 Grade	0331	Hathcock, Erin						32			5613	181	31.011
03-03	0300	3/4 Grade	0334	Kruer, Eileen						28			4905	181	27.099

## ATD414 – Student Days Enrolled

PAD Location: Synergy SIS>Attendance>Reports Daily>List

ATD414 report prints a list of students enrolled within the district, who meet the minimum days enrolled as of the report date. This report may be printed at the district level and is utilized by the district administrative staff to review student enrollment history within the district.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Days Enrolled", "Number: ATD414", and "Page Orientation: Portrait". Below this, there are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab contains three main sections: "Report Date" with a text input field and a calendar icon; "Minimum Days Enrolled" with a text input field; and "Grade Range" with two dropdown menus separated by a hyphen. The rest of the interface is a large, empty light blue area.

### Report Options:

Report Date: Indicates enrollment as of selected date.

Minimum Days Enrolled: Filter report output to include just the students who meet the selected minimum days of enrollment within the school.

Grade: Filter report output to include just the select grade or grade range.



### Adams Elementary Student Days Enrolled

Year: 2010-2011  
Report: ATD414

As of: 05/18/2011

Minimum days enrolled: 2      Grade range: 03 - 04

<u>Perm ID</u>	<u>Student</u>	<u>School</u>	<u>Enter Date</u>	<u>Leave Date</u>	<u>Track</u>	<u>Grade</u>	<u>Days</u>	<u>Total days enrolled</u>
129442	Aaron, Ian	Adams Elementary	08/31/2010			04	173	173
992705	Acuna, Annie R.	Adams Elementary	08/31/2010			03	173	173
124691	Aguilar, Jose	Adams Elementary	09/01/2010			04	173	173
101786	Aguirre, Kathy D.	Adams Elementary	09/01/2010			04	173	173
118986	(Alderete, Cynthia L.)	Adams Elementary	08/31/2010	10/06/2010		03	26	26
992706	Alejandrez, Willie JR	Adams Elementary	08/31/2010			03	173	173
119675	(Alvarado, Ruby M.)	Adams Elementary	08/31/2010	10/21/2010		04	37	37
136060	Alvarez Saucedo, Matthew	Adams Elementary	08/31/2010			03	173	173
136119	Amador, Gregory	Adams Elementary	08/31/2010			03	173	173
153342	Amaya, Willie L. JR	Adams Elementary	08/31/2010			03	173	173
130983	Ambriz, Gregory V.	Adams Elementary	08/31/2010			03	173	173
170488	Amonsot, Sarah L.	Adams Elementary	09/27/2010			04	155	155
170754	Anderson, Sean R.	Adams Elementary	10/04/2010			03	150	150
977660	Andrade, Chris N.	Adams Elementary	08/31/2010	11/01/2010		04	44	172
		Adams Elementary	11/03/2010			04	128	
989367	Antonio Gonzalez, Frank E.							135

## ATD415 – Attendance Audit List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The ATD415 report is a paperless attendance report that replaces the need to print the STU409 - Class Roster for the state of California, if approved by the district auditors.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Attendance Audit List", "Number: ATD415", and "Page Orientation: Portrait". There are four tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two date pickers labeled "Start Date" and "End Date". Below these is a "Section ID" field with a hyphen between two input boxes. At the bottom, there is a checkbox labeled "Include Signature Line" which is currently unchecked.

### Report Options:

Start Date: Date to begin report.

End Date: Date to end report.

Section ID: Filter report output to include just the selected section ID/section ID range.

Include Signature Line: Select to include a signature line on the report.



Hope High School  
Attendance Audit List

Year: 2010-2011  
Report: ATD415

Teacher	Period	Days	Section ID	Course ID	Course Title	Room			
Brandt P., Paula	10	MTWRF	1435	FS77	Prin&prac Econ	131			
SIS Number	Student Name	Grade	Date Time Of Change	Original Value	New Value	Audit Staff Name	IP Address	System	
06/30/2011									
905483	Abbott, Billy C.	12	06/30/2011 08:40:29		Exc Tardy	User, Admin	192.168.150.152	GENESIS	
			06/30/2011 08:40:29	Exc Tardy	Exc Tardy	User, Admin	192.168.150.152	GENESIS	
			06/30/2011 08:40:29	Exc Tardy	Exc Tardy	User, Admin	192.168.150.152	GENESIS	
889416	Bailey, Ruby A.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
			06/30/2011 08:49:10	Tardy	Exc Tardy	User, Admin	192.168.150.152	GENESIS	
874025	Bowser, Ruth C.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
875837	Bushnell, Marie J.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
880688	Cerna, Rebecca A.	11	06/30/2011 08:42:46		Unverified	User, Admin	192.168.150.152	TVUE	
			06/30/2011 08:48:35	Unverified	Tardy	User, Admin	192.168.150.152	TVUE	
937776	Comas, Julie M.	11	06/30/2011 08:42:46		Unverified	User, Admin	192.168.150.152	TVUE	
			06/30/2011 08:48:35	Unverified	Tardy	User, Admin	192.168.150.152	TVUE	
139825	Ertzner, Heather D.	11	06/30/2011 08:42:46		Unverified	User, Admin	192.168.150.152	TVUE	
			06/30/2011 08:48:35	Unverified	Tardy	User, Admin	192.168.150.152	TVUE	
915746	Forth, Wayne N.	11	06/30/2011 08:42:46		Unverified	User, Admin	192.168.150.152	TVUE	
			06/30/2011 08:48:35	Unverified	Tardy	User, Admin	192.168.150.152	TVUE	
912997	Kester, Lawrence H.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
878209	Knudsen, Alan D.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
878027	Mendoza, Donna M.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
122652	Mercado, Arthur U.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
912815	Miller, Louis D.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
154246	Morgan, Henry R.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
874541	Swanson, Robert J.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	
837853	Zart, Frank S.	12	06/30/2011 08:48:35		Tardy	User, Admin	192.168.150.152	TVUE	

## ATD601 – Daily Attendance Summary

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD601 report lists students within a section, showing a total of days enrolled, present and absent and/or tardy as selected on the report interface.

**Report Interface** <<

Name: **Daily Attendance Summary** Number: **ATD601** Page Orientation: **Landscape**

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Student Information**

Grade  
 -

Section

Teacher

**Inclusive Date Range**

Start  End

**Absence Reasons**

Activity     C-Pox     Excused  
 Illness     Inschoolsu     Lice  
 Message     Other     Pager  
 Suspension     Tardy     Unexcused  
 Unverified

**Homeroom Options**

Homeroom Setting

Filter Homerooms by Term Definitions

**Homeroom Setting Help**

**Only Current Homeroom (DEFAULT)**  
*Days Enrolled comes from the current enrollment to the school. If a student changes sections, this will not show the change in teachers across date ranges*

**Homerooms for Date Range**  
*Days Enrolled comes strictly from the enrollment to the class. If a student changes sections, the student will appear twice across multiple sections. Also, attendance will appear beneath the appropriate section whose date range overlaps the attendance date. This will only show sections for the homeroom bell period. Terms must be defined in School Setup to use this option.*

**Filter Homerooms by Term Definitions**  
*If this is checked, when printing "Homerooms for Date Range", open ended class enrollments will have their end date calculated by the term code of the section. Term Definitions in School Setup must be defined to use this option.*

Suppress "Other Reasons"

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Section ID: Filter report output to include just the selected section ID.

Teacher: Filter report output to include just the selected teacher.

Inclusive Date Range: Includes enrollment and absences within selected date range.

Absence Reasons: Select absence reasons to counted and included in the report.

Suppress Other Reasons: Excludes the column of Other Reasons, which is a combination of absences not selected.





**Adams Elementary**  
**Daily Attendance Summary**  
 08/30/2010 through 06/03/2011

Year: 2010-2011  
 Report: ATD601

Section <b>0102</b>	Period <b>1</b>	Course ID <b>0300</b>	Course Title <b>3/4 Grade</b>	Teacher <b>Carroll, Natalie</b>	Room <b>0002</b>
------------------------	--------------------	--------------------------	----------------------------------	------------------------------------	---------------------

Student Name	Perm ID	Grd	Gen	Days Enrolled	Days Present	Days Excused	Days Unexcused	Days Tardy	Other Reasons
Alejandre, Willie JR	992706	03	M	180	177.50	1.50	1.00	2.00	
Antonio Gonzalez, James C	105613	03	M	142	135.00	2.00	5.00	4.00	
Bahena, Joshua	129454	03	M	180	173.00	2.00	5.00	0.00	
Baker, Carlos W.	151640	03	M	180	177.50	2.50	0.00	2.00	
Bradley, Linda R.	147414	03	F	180	176.00	3.00	1.00	12.00	
Bustamante, Aaron	130333	03	M	180	173.00	2.00	5.00	3.00	
Cervantes Vazque, Howard	115224	03	M	180	175.50	2.00	2.50	3.00	
Charley, Jacqueline C.	148409	03	F	180	177.50	2.00	0.50	8.00	
Chavez, Carl E.	134653	03	M	180	175.50	2.50	2.00	1.00	
Covington, Louis L.	133538	03	M	180	178.00	0.00	2.00	2.00	
Dennis, Sandra M.	992710	03	F	180	174.00	1.00	5.00	2.00	
Estrella Acuna, Brian C.	139086	03	M	180	176.00	0.00	4.00	4.00	
Flores Aidaba, Wanda	154975	03	F	180	175.00	1.00	4.00	2.00	
Flores Nunez, Kathy V.	167937	03	F	180	177.00	0.00	3.00	1.00	
Jackson, Dorothy P.	133258	03	F	180	178.50	0.00	1.50	3.00	
Johnson, Alan M.	158343	03	M	180	179.00	0.00	1.00	2.00	
Jolley, Wayne S.	131024	03	M	180	180.00	0.00	0.00	0.00	
Lowe, Ralph T.	153981	03	M	180	179.50	0.00	0.50	0.00	
Mancera Herrera, Kathryn	156774	03	F	180	180.00	0.00	0.00	1.00	
Martinez, Henry E.	148655	03	M	180	180.00	0.00	0.00	0.00	
Valle, Jane L.	152380	03	F	180	180.00	0.00	0.00	3.00	
Vanetten, Shirley N.	129844	03	F	180	180.00	0.00	0.00	2.00	
Vega Gonzalez, Justin D.	143418	03	M	180	180.00	0.00	0.00	0.00	
Vela, Bonnie M.	126823	03	F	180	180.00	0.00	0.00	1.00	
Villanueva, Evelyn A.	149861	03	F	180	179.00	0.00	1.00	1.00	
Walker, Jean C.	150747	03	F	180	180.00	0.00	0.00	1.00	
Werto, Gerald L.	145377	03	M	180	180.00	0.00	0.00	2.00	
Williams, Eugene	139100	03	M	180	179.00	0.00	1.00	2.00	

## ATD603 – Monthly ADA Detail

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD603 report prints a daily attendance summary by student for a selected reporting period.

**Report Interface** <<

Name: **Monthly ADA Detail** Number: **ATD603** Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

Reporting Period

**Grouping**

- Instructional Setting
- Grade Group
- Grade
- Staff Name

**Filtering**

Instructional Setting

- Adult Transition
- CAL-Safe program
- County Students
- Independent Study
- Learning Center
- Other Alternative Program
- Out of County
- Special Ed

Grade  
 -

**Display Options**

Additional Absence Types to Display

- Unverified
- Excused Tardy
- Unexcused Tardy
- Excused
- School Activity
- Unexcused
- Non-Enrollment
- Positive

### Report Options:

Reporting Period: Filters report output to a selected reporting period.

Grouping: Report output will be sorted by the selected parameter.

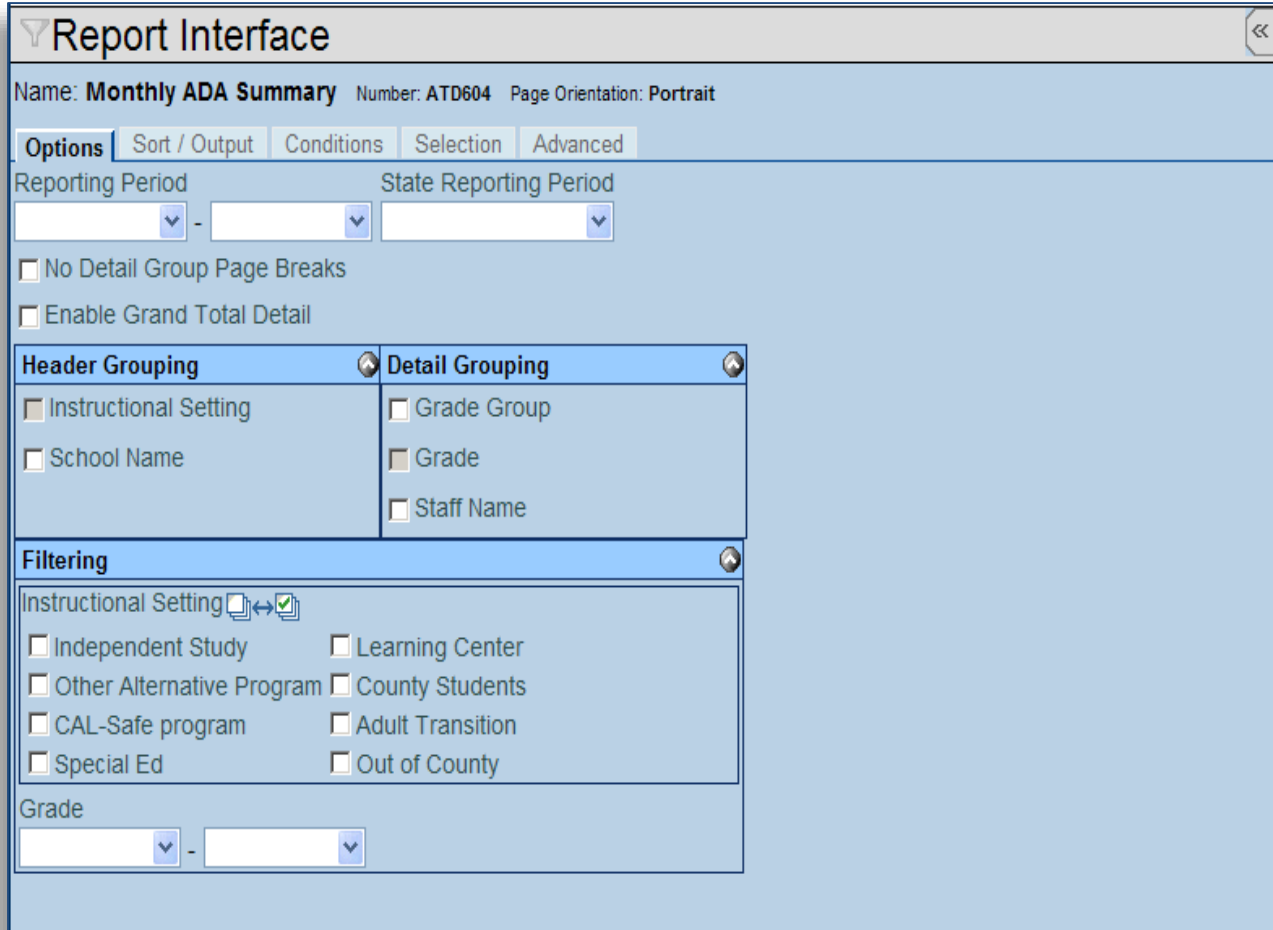
Filtering: Filters report output by the selected instructional setting. (Instructional settings are defined by the school district and may be different from the examples shown here.)



## ATD604 – Monthly ADA Summary

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD604 report prints an overall attendance summary of gains and losses with statistical analysis.



**Report Interface**

Name: **Monthly ADA Summary** Number: **ATD604** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

Reporting Period: [ ] - [ ] State Reporting Period: [ ]

No Detail Group Page Breaks

Enable Grand Total Detail

Header Grouping	Detail Grouping
<input type="checkbox"/> Instructional Setting	<input type="checkbox"/> Grade Group
<input type="checkbox"/> School Name	<input type="checkbox"/> Grade
	<input type="checkbox"/> Staff Name

**Filtering**

Instructional Setting [ ] [ ] [ ]

<input type="checkbox"/> Independent Study	<input type="checkbox"/> Learning Center
<input type="checkbox"/> Other Alternative Program	<input type="checkbox"/> County Students
<input type="checkbox"/> CAL-Safe program	<input type="checkbox"/> Adult Transition
<input type="checkbox"/> Special Ed	<input type="checkbox"/> Out of County

Grade: [ ] - [ ]

### Report Options:

Reporting Period: Filters report output to a selected reporting period.

No Detail Group Page Breaks: Suppresses page breaks between groups.

Header Grouping: Report output is sorted by the selected header group.

Detail Grouping: Report output is sorted by the selected detail group.

Filtering: Filters report output by the selected instructional setting. (Instructional settings are defined by the school district and may be different from the examples shown here.)

Grade: Option to filter report output by a grade or grade range.



**Adams Elementary  
Monthly ADA Summary  
Reporting Period: Period 9**

Year: 2010-2011  
Report: ATD504

Period 9 - 05/03/2011-05/21/2011		Days Taught: 26		Inst. Setting: N/A									
Grade	Days Taught	Carry Fwd	Gains	Total	Losses	Ending	Actual Days	Days N/E	Absences	Actual Amd	ADA	Ast %	LALD
PK	20	48	0	48	0	48	950	0	0	950	48.00	100.00%	0
K	20	69	1	70	0	70	1400	16	0	1384	69.20	100.00%	0
01	20	131	0	131	0	131	2620	0	0	2620	131.00	100.00%	0
02	20	168	0	168	0	168	2160	0	0	2160	168.00	100.00%	0
03	20	153	0	153	0	153	3060	0	4	3056	152.80	99.87%	0
04	20	116	0	116	0	116	2320	0	2	2318	115.90	99.91%	0
05	20	92	0	92	0	92	1840	0	0	1840	92.00	100.00%	0
06	20	110	0	110	0	110	2200	0	0	2200	110.00	100.00%	0
<b>Inst. Set Total</b>		<b>827</b>	<b>1</b>	<b>828</b>	<b>0</b>	<b>828</b>	<b>16560</b>	<b>16</b>	<b>6</b>	<b>16538</b>	<b>826.90</b>	<b>99.96%</b>	<b>0</b>

To the best of my knowledge and belief, no unlawful attendance or absence due to illness, except after verification as outlined in the instructions required by the Superintendent of Public Instruction, has been included in this report.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### ATD605 – Cumulative Enrollment Totals

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD605 report prints cumulative enrollment totals for selected grade levels by date.

**Report Interface** <<

Name: **Cumulative Enrollment Totals** Number: ATD605 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

Report Date  
 Report Type

Include Only Students Active on the Report Date

**Grade levels to include** <<

**Grades in first set**  
 PS  05  11  
 K  06  12  
 01  07  12+  
 02  08  
 03  09  
 04  10

**Grades in second set**  
 PS  05  11  
 K  06  12  
 01  07  12+  
 02  08  
 03  09  
 04  10

**Instructional Settings to include** <<

**Instructional Setting**  
 Adult Transition  CAL-Safe program  County Students  Independent Study  
 Learning Center  Other Alternative Program  Out of County  Special Ed

#### Report Options:

Report Date: Filters the report output to the date selected.

Report Type: Sets the report output by report type. Examples are Totals by school, Totals by school, grade (shown here), Student detail by name, and Student detail by grade.

Grade Levels to include: Sets the report output to show selected grade levels and the ability to show grade levels in two sets.

Instructional Settings to include: Report output will be shown by selected instructional settings. (Instructional settings are defined by the school district and may be different from the examples shown here.)



## Edupoint School District Cumulative Enrollment Totals Totals by Grade as of: 05/16/2011

Year: 2010-2011  
Report: ATD605

<u>School</u>	<u>Grades: 01, 02, 03, 04, 05, 06, K</u>	<u>Grades: 09, 10, 11, 12, 12+</u>
Adams Elementary	807	0
Grade: K	Cumulative Enr: 76	
Grade: 01	Cumulative Enr: 136	
Grade: 02	Cumulative Enr: 111	
Grade: 03	Cumulative Enr: 156	
Grade: 04	Cumulative Enr: 121	
Grade: 05	Cumulative Enr: 96	
Grade: 06	Cumulative Enr: 111	
Continuation High School	0	0
	Cumulative Enr: 0	
Eisenhower Middle School	0	356
Grade: 09	Cumulative Enr: 356	
Grant Elementary	848	0
Grade: K	Cumulative Enr: 114	
Grade: 01	Cumulative Enr: 109	
Grade: 02	Cumulative Enr: 143	
Grade: 03	Cumulative Enr: 115	
Grade: 04	Cumulative Enr: 127	
Grade: 05	Cumulative Enr: 109	
Grade: 06	Cumulative Enr: 131	
Hope High School	0	2,478
Grade: 09	Cumulative Enr: 2	
Grade: 10	Cumulative Enr: 961	
Grade: 11	Cumulative Enr: 779	
Grade: 12	Cumulative Enr: 736	
Jefferson Elementary	899	0
Grade: K	Cumulative Enr: 192	
Grade: 01	Cumulative Enr: 136	
Grade: 02	Cumulative Enr: 124	
Grade: 03	Cumulative Enr: 109	
Grade: 04	Cumulative Enr: 123	
Grade: 05	Cumulative Enr: 111	
Grade: 06	Cumulative Enr: 104	
Kennedy High School	1	1,479
Grade: K	Cumulative Enr: 1	

## ATD608 – Monthly ADM Summary

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The Monthly ADM Summary report prints an overall attendance summary by gains and loses with statistical analysis.

The screenshot shows a web-based report configuration interface. At the top, it displays the report name 'Monthly ADM Summary', its number 'ATD608', and the page orientation 'Landscape'. Below this are several tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' section includes dropdown menus for 'Reporting Period' and 'State Reporting Period', a checkbox for 'No Detail Group Page Breaks', and two columns of checkboxes for 'Header Grouping' (Instructional Setting, School Name) and 'Detail Grouping' (Grade Group, Grade, Staff Name). A 'Filtering' section contains checkboxes for various instructional settings: Independent Study, Learning Center, Other Alternative Program, County Students, CAL-Safe program, Adult Transition, Special Ed, and Out of County. At the bottom of the filtering section, there are dropdown menus for 'Grade'.

### Report Options:

Reporting Period: Filters report output to a selected reporting period.

No Detail Group Page Breaks: Suppresses page breaks between groups.

Header Grouping: Report output will be sorted by the selected header group..

Detail Grouping: Report output will be sorted by the selected detail group.

Filtering: Filters report output by selected instructional setting. (Instructional settings are defined by the school district and may be different from the examples shown here.)

Grade: Option to filter report output by a grade or grade range.





**Adams Elementary  
Monthly ADM Summary**  
Reporting Periods: Period 8 - Period 9

Year: 2010-2011  
Report: ATD608

Period 8 - 04/04/2011-04/29/2011		Days Taught: 19		Inst. Setting: N/A											
Grade	Days Taught	Carry Fwd	Gains	Total	Losses	Ending	Actual Days	Days N/E	Absences	Actual Attd	ADA	ADM	Act %	LALD	
PS	19	48	0	48	0	48	912	0	0	912	48.00	48.00	100.00%	0	
K	19	69	0	69	0	69	1311	0	0	1311	69.00	69.00	100.00%	0	
01	19	131	0	131	0	131	2489	0	0	2489	131.00	131.00	100.00%	0	
02	19	108	0	108	0	108	2052	0	0	2052	108.00	108.00	100.00%	0	
03	19	154	0	154	1	153	2926	3	0	2923	153.84	153.84	100.00%	0	
04	19	116	0	116	0	116	2204	0	0	2204	116.00	116.00	100.00%	0	
05	19	92	0	92	0	92	1748	0	0	1748	92.00	92.00	100.00%	0	
06	19	110	0	110	0	110	2090	0	0	2090	110.00	110.00	100.00%	0	
<b>Inst. Set Total</b>		<b>828</b>	<b>0</b>	<b>828</b>	<b>1</b>	<b>827</b>	<b>15732</b>	<b>3</b>	<b>0</b>	<b>15729</b>	<b>827.84</b>	<b>827.84</b>	<b>100.00%</b>	<b>0</b>	

To the best of my knowledge and belief, no unlawful attendance or absence due to illness, except after verification as outlined in the instructions required by the Superintendent of Public Instruction, has been included in this report.

Signed \_\_\_\_\_

Date \_\_\_\_\_

## ATD616 – Student Attendance Summary

PAD Location: Synergy SIS>Attendance>Reports>Summary

The ATD616 inserts data into the attendance summary tables. Edupoint recommends that users schedule the report process to run each day after all daily attendance records have been updated to ensure the correct daily attendance data is inserted into the summary table.

If it is not a valid school day, the process moves to the next day until the specified end date has been reached. After finding a valid school date, all students enrolled (based on student enrollment) are added to the summary table.

The information stored is:

- Date processed,
- Exclude ADA/ADM (from enrollment),
- FTE (from enrollment),
- Grade (from enrollment),
- Instructional Setting (from enrollment),
- Track (from enrollment)
- The total number of minutes present.

**Report Interface**

Name: **Student Attendance Summary** Number: **ATD616** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Options**

Run for all organizations in the district

Daily Minute Default

Period Minute Default

### Report Options:

**Run for all organizations in the district:** Runs the process for the entire district. By default, the process runs only for the organization in focus.

**Daily Minute Default:** This field indicates the default number of daily minutes a student is enrolled when using daily attendance. If a bell schedule is defined, then the minutes for the bell period that section is tied too will be used over this field.

**Period Minute Default:** This field indicates the default number of period minutes a student is enrolled when using daily attendance. If a bell schedule is defined, then the minutes for the bell period that section is tied too will be used over this field.



## Hope High School Student Attendance Summary

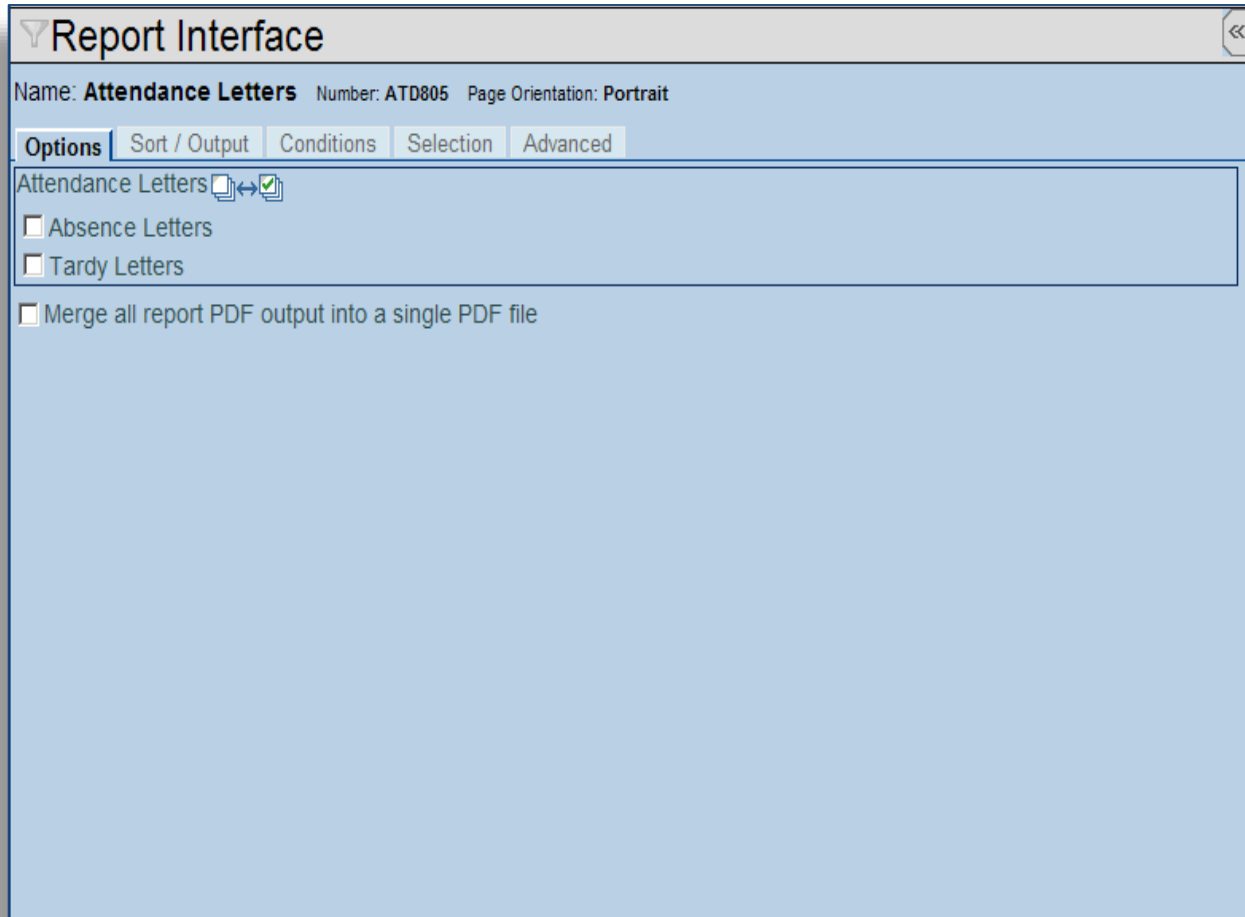
Year: 2012-2013  
Report: ATD616

End Date: 02/11/2013  
Run for all organizations in the district: No  
Daily Minute Default: 45  
Period Minute Default: 240  
Total Number Of Daily Records Inserted: 275121  
Total Number Of Period Records Inserted: 32205  
Total Number Of Students Processed: 2837

## ATD805 – Attendance Letters

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ATD805 report prints Student Attendance Letters. The report output also includes the option to print other types of letters and other reports in the same operation.



The screenshot shows a web-based report configuration interface. At the top, there is a header bar with a dropdown arrow and the text "Report Interface". Below this, a status bar displays "Name: Attendance Letters", "Number: ATD805", and "Page Orientation: Portrait". A navigation menu contains five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area is titled "Attendance Letters" and includes three checkboxes: "Absence Letters", "Tardy Letters", and "Merge all report PDF output into a single PDF file". The "Attendance Letters" title has a small icon and a checkmark next to it.

### Report Options:

Attendance Letters: The report function may also include other letter types.

Merge all report PDF output into a single PDF file: The report output may include the option of bringing all of the produced letters into one summary PDF file.

The ATD805 Attendance Letters report output displays attendance letters for each student, which vary by school and/or district.

## ATD806 – Class Attendance Reminder

PAD Location: Synergy SIS>Attendance>Reports>Summary

The ATD806 report emails staff who have not yet taken attendance during the school day. The report compiles a list of these staff members, including those missing email addresses. It totals the number of emails sent.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Class Attendance Reminder", "Number: ATD806", and "Page Orientation: Portrait". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is selected, showing a "Filter Options" section. This section contains several input fields: "Section ID" (text box), "Date" (calendar icon, value: 04/21/2014), "Staff Name" (dropdown menu), "Course Title" (text box), "Course ID" (text box), "Begin Period" (dropdown menu), and "End Period" (dropdown menu).

### Report Options:

**Section ID:** Filter report output to include just the selected section ID.

**Date:** Filter report to print on a selected date. The default is today's date.

**Staff Name:** Filter report output to include just the selected staff.

**Course Title:** Filter report output to include just the selected course title.

**Course ID:** Filter report output to include just the selected course ID.

**Begin Period/ End Period:** Includes unreported attendance that fall within the date range indicated.



## Hope High School Class Attendance Reminder

Year: 2013-2014  
Report: ATD806

Start: 04/21/2014 08:27:29

End: 04/21/2014 08:27:35

Processing Time: 00:00:05.8889754

### Staff Missing Email Addresses

---

Robinson, Robert  
Romero, Sonva

### Emails Sent: 54

Aderson, Gordon  
Arthur A., Andrea  
Attend Office, Attend Off  
Atwood S., Sharon  
Baniszewski, Nancy  
Bayer M., Michelle  
Becker A., Allison  
Becker C., Chris  
Behm A., Angela  
Bellus G., Genice  
Blackburn M., Matt  
Blahak P., Pete  
Blasdell W., Wendy  
Bonjour R., Richard  
Bordwell R., Robert  
Brady J., James  
Brook C., Clayton  
Brown P., Patricia  
Bunger T., Thomas  
Burgener S., Scott  
Canaday C., Curt  
Chaisson P., Paul  
Clifford R., Rob  
Clow-Kennedy, Tammy  
Cole N., Nancy  
Craft, Kristin  
Creaser, Lisa  
Davis, Jeffrey  
Davis, Paul  
Donaldson, Keldon  
Dunham, Cheryl  
Dunn, Dianne

Gardner, David  
Garland, Gregg  
Gomez, Fortino  
Gordon, Kim  
Guidance Off, Guidance Off  
Gunn, Gwen  
Hansen, Craig  
Harder, Rachel  
Haws, Kayle  
Helsel, Robert  
Hull, Amy  
Jackson, Kathy  
Jackson, Michael  
Janssen, Bill  
Joseph, Thomas  
Keyes, Jennifer  
Kish, Lou  
Kramer, Don  
Kretschmer, James  
Krogman, Donna  
Lewis, Jeff  
McBride, Russ  
Meik, Jenny  
Mellyn, William  
Mendoza, K., Kathy  
Mhs Rotc, Mhs Rotc  
Miller, Patricia  
Mortensen, Klaus  
Murphy, Pauline  
Myers, Tom  
Nebelung, Michele  
Nedergaard, Jenny  
Nunes, Kathy  
Oden, Jacy  
Olstad, Tiffany  
O'Neill, Patrick  
Parker, Donna  
Patenge, Sara

## ATP201 – Period Student Attendance Profile

PAD Location: Synergy SIS>Attendance>Reports Period>Individual

The ATP201 report prints an attendance profile for selected students.

**Report Interface** <<

Name: **Period Student Attendance Profile** Number: ATP201 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info** ↕

Perm ID  Gender 
  
Last Name  First Name 
  
Middle Name 
  
Grade  -

**Date Range** ↕

Start Date  End Date

**Absence Definition** ↕

Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4 
  
Absence Reasons  Pager  Excused  C-Pox  Illness
  
 Lice  Activity  Unverified  Other
  
 Inschoolsu  Tardy  Message  Unexcused
  
 Suspension

**Hide Options** ↕

Hide Parent Info  Hide Totals by Period Reason CodeType  Hide Totals by Period Reason Code
  
 Hide Totals by Daily Reason Code  Use Simple Header

**Show Options** ↕

Show Attendance Details  Show Current Schedule  Show All Day Reason Code Totals

### Report Options:

**Student Info:** Filter report output by Perm ID, Gender, Last, First and/or Middle Name and or Grade range.

**Date Range:** Includes absences that fall within the date range indicated.

**Absence Definition:** Select reason codes or types to filter data included in the report.

**Hide Options:** Selecting one or more of these options will hide the selected data from the report.

**Show Options:** Selecting one or more of these options will include the selected data in the report.





## Hope High School Period Student Attendance Profile

Year: 2010-2011  
Report: ATP201

**Student Information**

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track	Home Address	
Last Name Goes By		Nick Name	Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234		
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>		Resolved <b>Two or More</b>		Enter Date <b>08/31/2010</b>	Leave Date	

Abbott, Billy C.

**Custodial Information**

Mother <b>Aaron, Kathleen</b>		Phone Type <b>Home</b>	Phone <b>480-555-1214</b>	Extension			
<input checked="" type="checkbox"/> Contact Allowed	<input checked="" type="checkbox"/> Has Custody	<input checked="" type="checkbox"/> Lives With	<input checked="" type="checkbox"/> Ed. Rights	<input checked="" type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>		Phone Type <b>Cell</b>	Phone <b>480-555-6767</b>	Extension			
<input checked="" type="checkbox"/> Contact Allowed	<input type="checkbox"/> Has Custody	<input type="checkbox"/> Lives With	<input type="checkbox"/> Ed. Rights	<input checked="" type="checkbox"/> Mailings Allowed			

**Attendance By Period**

Date	0	1	2	3	4	5	6	7	8	9
09/10/2010	III	III	III	III	III					
09/30/2010	III	III	III	III	III					
10/01/2010	III	III	III	III	III					
10/04/2010	III	III	III	III	III					
11/01/2010	Sus	Sus	Sus	Sus	Sus					
01/26/2011										
01/31/2011										
02/28/2011										
03/28/2011		Oth	Oth	Oth	-	-	-			
03/29/2011		Oth	Oth	Oth	-	-	-			
03/30/2011		Oth	Oth	Oth	Unx	Unx	Unx			
03/31/2011		Oth	Oth	Oth	-	-	-			
04/04/2011		Oth	Oth	Oth	Oth	Oth	Oth			
04/05/2011		-	-	-	Oth	Oth	Oth			
04/06/2011		-	-	-	Oth	Oth	Oth			
04/07/2011		Oth	Oth	Oth	Oth	Oth	Oth			
04/08/2011		Oth	Oth	Oth	Oth	Oth	Oth			
<b>Total</b>	<b>5</b>	<b>12</b>	<b>7</b>	<b>12</b>	<b>11</b>	<b>8</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Period Reason Code Type Totals</b>		
UNV = 0	UNE = 3	EXC = 63

<b>Period Reason Code Totals</b>					
Bsp = 0	Exc = 0	Ill = 21	Oth = 36	Sus = 6	Unx = 3
Unv = 0	Wv = 0				

<b>Reason Code Legend</b>					
Bsp = Busspend	Exc = Excused	Ill = Illness	Oth = Other	Sus = Suspension	Unx = Unexcused
Unv = Unverified	Wv = Waived				

### ATP401 – Period Attendance List

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP401 report will print a period attendance list for a selected date or date range.

**Report Interface** <<

Name: **Period Attendance List** Number: ATP401 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Date Range** ▲  
 Start Date   End Date    
(calendar icon) (calendar icon)

**Absence Definition** ▲  
 Reason Type 1 Reason Type 2 Reason Type 3 Reason Type 4  

Absence Reasons

Pager

Excused

C-Pox

Illness

Lice

Activity

Unverified

Other

Inschoolsu

Tardy

Message

Unexcused

Suspension

Cumulative Totals  
 Period Abs Threshold

**Report Options** ▲  
 Hide Parent Contact Information

#### Report Options:

**Date Range:** Includes absences that fall within the date range indicated.

**Absence Definition:** Select reason codes to filter data included in the report. Selecting an absence reason type will include all reasons that match the selected type. Selecting an individual reason will include all reasons that are tagged with the selected reason flag.

**Cumulative Totals:** Selecting this checkbox will include cumulative totals in the report.

**Period Abs Threshold:** Filters report output to show only absences that meet a minimum number of absences.



**Hope High School**  
**Period Attendance List**  
 from 01/03/2011 to 05/24/2011

Year: 2010-2011  
 Report: ATP401

Track:

Student Name	Perm ID	Grd	Relation	Parent Name	Type	Phone	Ext	Date	Attendance By Period												
									0	1	2	3	4	5	6	7	8	9			
Abbott, Billy C.	905483	12	Mother	Aaron, Kathleen	Home	480-555-1214		03/28/2011	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	
				Father	Aaron, Phillip	Cell	480-555-6767	03/29/2011	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-
			03/30/2011	Oth	Oth	Oth	Unx	Unx	Unx	-	-	-	-	-	-	-	-	-	-	-	
			03/31/2011	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			04/04/2011	Oth	Oth	Oth	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-
			04/05/2011	-	-	-	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-
			04/06/2011	-	-	-	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-
			04/07/2011	Oth	Oth	Oth	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-
			04/08/2011	Oth	Oth	Oth	Oth	Oth	Oth	-	-	-	-	-	-	-	-	-	-	-	-
			9 days									0	7	7	7	7	6	6	6	0	0
Ackley, Brian R.	913948	11	Father	Ackley, Eugene	Home	480-555-6641		03/31/2011	-	-	-	-	Tdy	-	-	-	-	-	-		
				Mother	Ackley, Paula	Cell	602-555-4377	05/19/2011	-	Tdy	-	-	-	-	-	-	-	-	-	-	
			2 days									0	1	0	0	1	0	0	0	0	0
Addington, Paula M.	871686	12	Father	Addington, Craig	Home	480-555-4628		03/04/2011	Unv	-	-	-	-	-	-	-	-	-	-		
				Mother	Addington, Diana	Cell	480-555-4628	03/31/2011	Tdy	-	-	-	-	-	-	-	-	-	-	-	
			04/01/2011	Tdy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
			3 days									3	0	0	0	0	0	0	0	0	0
Arvanitas, Christina T.	892796	12	Mother	Arvanitas, Kathleen	Work	602-555-5506		03/31/2011	-	-	-	-	Tdy	-	-	-	-	-	-		
				Father	Arvanitas, Craig	Work	602-555-2537	1 days	0	0	0	0	1	0	0	0	0	0	0	0	
Bailly, George	874872	12	Mother	Bailly, Joyce	Cell	480-555-7980		03/30/2011	-	-	-	-	Unv	-	-	-	-	-	-		
				Father	Bailly, Russell	Cell	602-555-4390	03/31/2011	-	-	-	-	Unv	-	-	-	-	-	-	-	
			2 days									0	0	0	0	2	0	0	0	0	0
Brady, Kenneth P.	874026	12	Father	Patrick J Brady, Gary	Home	480-555-6218		03/30/2011	-	-	-	-	Unv	-	-	-	-	-	-		
				Mother	Brady, Irene	Pager	480-555-6475	1 days	0	0	0	0	1	0	0	0	0	0	0	0	





**Hope High School**  
**Period Student Absence Totals**  
 Students Absent 1 or more times from 08/08/2011 to 11/07/2011

Year: 2011-2012  
Report: ATP402

Track:

Student	Perm ID	Grd	Relation	Parent	Type	Phone	Extn	Attendance Totals By Period												
								0	1	2	3	4	5	6	7	8	9	10		
Conner, Jean L.	158743	12	Father	Conner, Ronald	Home	775-555-9727		0	-	0	-	1	1	0	0	0	0	0	0	
			Mother	Sonner, Norma	Home	775-555-9727														
			Grandmother	Presby, Stephanie	Home	480-555-7833														
Curry, Donna E.	170120	11	Mother	Curry, Donna	Home	480-555-6962		0	-	0	-	1	-	0	0	0	0	0	0	
			Mother	Curry, Carolyn	Home	623-555-9934														
			Father	Curry, Jeffrey	Home	480-555-6962														
Joy, Randy P.	908356	12	Father	Joy, Steven	Home	480-555-0232		0	0	0	1	0	0	0	0	0	0	0	0	
			Mother	Joy-Deleon, Marilyn																
Miner, Angela M.	887081	12	Father	Miner, Wayne	Home	480-555-8985		0	0	0	1	0	0	0	0	0	0	0	0	
			Mother	Miner, Sharon	Home	480-555-8985														
Roe-Langley, Rebecca M.	957450	12	Foster Mother	Langley, Lori	Home	480-555-9655		0	0	0	2	0	0	0	0	0	0	0	0	
Zuniga, Kathleen	117756	12	Father	Zuniga, Victor	Home	480-555-1964		0	2	3	1	-	2	2	0	0	0	0	0	
			Mother	Zuniga, Annie	Work	480-555-2890														
Track Totals								0			18		8			0				
									15			2			1			0		
										6			11			0				

### ATP403 – Period Perfect Attendance List

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP403 report prints a list of students who were not absent or tardy for a given date range, by section. It also includes parent contact numbers.

**Report Interface** <<

Name: **Period Perfect Attendance List** Number: **ATP403** Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

**Date** ▲

Start Date  End Date

**Absence Definition - The selected Absence Types and Reasons will be used to exclude students.** ▲

Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4

**Absence Reasons** ↔

<input type="checkbox"/> Vacation	<input type="checkbox"/> Suspension	<input type="checkbox"/> Exc Tardy	<input type="checkbox"/> Waiver
<input type="checkbox"/> Alt Lm Ct	<input type="checkbox"/> Waived	<input type="checkbox"/> School Act	<input type="checkbox"/> Unsatisfactory
<input type="checkbox"/> AAexample	<input type="checkbox"/> Unverified	<input type="checkbox"/> Funeral	<input type="checkbox"/> Testing
<input type="checkbox"/> Bussspend	<input type="checkbox"/> Unexcused	<input type="checkbox"/> Doctor App	<input type="checkbox"/> Iss
<input type="checkbox"/> Tardy	<input type="checkbox"/> Counseling	<input type="checkbox"/> Activity	<input type="checkbox"/> Health
<input type="checkbox"/> Ace N	<input type="checkbox"/> Couns/admi	<input type="checkbox"/> Lice	<input type="checkbox"/> Test
<input type="checkbox"/> Other	<input type="checkbox"/> Excused	<input type="checkbox"/> Illness	

**Student Options** ▲

Hide Student Detail
  Scheduled in Classes for Whole Range

#### Report Options:

Date Range Start/End: Includes absences that fall within the date range indicated.

Absence Definition: Check Reason Types and/or Absence Reasons to filter data to *exclude* in the report.

Student Options: Check Hide Student Detail to exclude all personal information from the report, including permanent ID, parent/guardian, and phone. Check Scheduled in Classes for Whole Range to require students to be enrolled during the selected date range.



**Hope High School**  
**Period Perfect Attendance List**  
 From 08/24/2012 to 04/16/2013

Year: 2012-2013  
 Report: ATP403

Section N/A	Period N/A	Course ID N/A	Course Title N/A	Teacher N/A	Room N/A
----------------	---------------	------------------	---------------------	----------------	-------------

Student	Perm ID	Grade	Gender	Relation	Parent	Type	Phone	Extn
Adams, Larry A.	889314	11	Male	Mother	Adams, Jacqueline	Work	480-555-1234	CELL
				Father	Adams, Steve	Work	480-555-1234	CELL
Anaya, Anthony C.	118268	12	Male	Mother	Anaya, Amy	Home	480-555-1234	
				Father	Anaya, Christopher	Home	480-555-1234	
Berdanier, David E.	159293	10	Male	Mother	Berdanier, Annie	Home	480-555-1234	
				Foster Father	Del Rio, Alan	Work	480-555-1234	
				Father	Berdanier, Joseph	Home	480-555-1234	
Blair, Peter W.	140884	10	Male	Father	Blair, Sean	Work	602-555-1234	
				Mother	Blair, Julia	Home	480-555-1234	
Dillon, Ann E.	873405	12	Female	Father	Dillon, Billy	Work	480-555-1234	
				Mother	Dillon, Denise	Home	480-555-1234	
Flores, Terry	942037	10	Male	Father	Flores, Timothy	Work	480-555-1234	
				Mother	Campa, Melissa	Home	480-555-1234	
Frank, Evelyn R.	109787	12	Female	Father	Frank, Jesse	Home	480-555-1234	
Green, Kimberly	877362	12	Female	Father	Scott, Gary	Cell	602-555-1234	
				Mother	West, Diana	Home	480-555-1234	
Haas, Kathy M.	874347	12	Female	Father	Haas, Russell	Work	480-555-1234	
				Mother	Haas, Michelle	Work	480-555-1234	
Hamblin, Christina L.	888178	11	Female	Father	Hamblin, Lawrence	Pager	602-555-1234	
				Mother	Hamblin, Donna	Work	480-555-1234	
Henderson, Doris	151697	10	Female	Father	Henderson, Carl	Home	915-555-1234	
				Step-Father	Pickering, Clarence	Cell	480-555-1234	
				Mother	Pickering, Doris	Cell	480-555-1234	
Hudson, Nicole L.	171521	10	Female	Mother	Hudson, Julia	Home	480-555-1234	
				Father	Hudson, Henry	Work	602-555-1234	
Ingham, Stephanie B.	886414	11	Female	Father	Ingham, Martin	Home	480-555-1234	
				Mother	Ingham, Annie	Cell	480-555-1234	
Johnston, Joan J.	171732	10	Female	Mother	McCabe, Marilyn	Home	505-555-1234	
				Father	Johnston, Frank	Cell	602-555-1234	
Kellar, Joyce L.	125038	12	Female	Mother	Kellar, Jennifer	Cell	602-555-1234	
				Father	Kellar, Eric	Work	480-555-1234	
Manley, Alice R.	868750	11	Female	Mother	Manley, Amanda	Home	480-555-1234	
				Father	Manley, Nicholas	Home	480-555-1234	
McPeck, Joshua A.	901999	10	Male	Grandfather	Norman, Henry	Work	480-555-1234	
				Grandmother	Mary, Stephanie	Home	480-555-1234	
Mechem, Rebecca M.	875009	12	Female	Father	Mechem, Howard	Pager	602-555-1234	
				Mother	Mechem, Beverly	Home	480-555-1234	
Merrill, Pamela	172038	10	Female	Father	Merrill, Jose	Home	480-555-1234	
				Mother	Merrill, Melissa	Home	480-555-1234	
Molesworth, Sandra L.	888628	11	Female	Father	Molesworth, Lawrence	Cell	480-555-1234	
				Mother	Molesworth, Marilyn	Work	480-555-1234	

## ATP404 – Period Class Attendance List

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP404 report prints a list of all students in a section on a given date and lists the reason for each student’s absence in a period. ATP404 groups by teacher and section. Teachers use this report by to confirm student absences.

**Report Interface**

Name: **Period Class Attendance List** Number: ATP404 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Teacher

Students To Display

Suppress Phone Numbers

**Period Selection**

Beginning Period Ending Period

**Date**

Start Date End Date

**Absence Definition**

Reason Type 1 Reason Type 2 Reason Type 3 Reason Type 4

Absence Reasons

<input type="checkbox"/> Alt Lrn Ct	<input type="checkbox"/> Tardy	<input type="checkbox"/> Other	<input type="checkbox"/> Ace N
<input type="checkbox"/> Testing	<input type="checkbox"/> Suspension	<input type="checkbox"/> Vacation	<input type="checkbox"/> Unverified
<input type="checkbox"/> Test	<input type="checkbox"/> Couns/admi	<input type="checkbox"/> Waived	<input type="checkbox"/> Unexcused
<input type="checkbox"/> Doctor App	<input type="checkbox"/> Health	<input type="checkbox"/> School Act	<input type="checkbox"/> AAexample
<input type="checkbox"/> Waiver	<input type="checkbox"/> Illness	<input type="checkbox"/> Lice	<input type="checkbox"/> Funeral
<input type="checkbox"/> Activity	<input type="checkbox"/> Iss	<input type="checkbox"/> Unsatisfy	<input type="checkbox"/> Counseling
<input type="checkbox"/> Excused	<input type="checkbox"/> Busspend	<input type="checkbox"/> Exc Tardy	

### Report Options:

Teacher: Filter report output to include just the selected teacher.

Students to Display: Selects which students are included in the report. Options include:

- Absent In Class, Show Class Attendance Only

- Absent In Class, Show All Attendance,

- Enrolled In Class, Show All Attendance

Suppress Phone Numbers: Report does not display student and parent phone numbers.

Beginning Period / Ending Period: Includes only selected class periods in the report.

Start Date / End Date: Includes attendance events for a particular date or date range.

Reason Types: Includes only selected Reason Types in the report.





**Hope High School**  
**Period Class Attendance List**  
 As of: 05/24/2011

Year: 2010-2011  
 Report: ATP404

Teacher:  
**Gardner, David**

Student	Perm ID	Grd	Trk	Phone	Attendance By Period													
					0	1	2	3	4	5	6	7	8	9				
<b>Period 2</b>	<b>Section ID 0258</b>	<b>Course Intermediate Acting</b>			<b>Course ID PA86</b>	<b>Room 409</b>				<b>Track</b>								
Ackley, Brian R.	913948	11		480-555-6641	.													
<b>Period 3</b>	<b>Section ID 0358</b>	<b>Course Adv Acting</b>			<b>Course ID PA92</b>	<b>Room 409</b>				<b>Track</b>								
Ackley, Brian R.	913948	11		480-555-6641	.													

Absence Definition				
Bsp = Busspend	Exc = Excused	Ill = Illness	Oth = Other	Sus = Suspension
Unx = Unexcused	Unv = Unverified	Ww = Waived		

Absence Reasons: Includes only selected Absence Reasons in the report.

## ATP405 – Period Student List by Attendance

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP405 report lists students who have a selected minimum number of period absences as of selected date. Attendance staff uses this report to verify student absences.

The screenshot shows a web-based report configuration interface titled "Report Interface". At the top, it displays the report name "Period Student List by Attendance", the report number "ATP405", and the page orientation "Portrait". Below this, there are several tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced".

The "Options" tab is expanded to show two main sections:

- Attendance Conditions:** This section includes a date picker for "As Of Date:" and a text input field for "Minimum Period Absences".
- Absence Definition:** This section features four dropdown menus labeled "Reason Type 1" through "Reason Type 4". Below these is a section titled "Absence Reasons" with a list of checkboxes for various reasons: Activity, C-Pox, Excused, Illness, Inschoolsu, Lice, Message, Other, Pager, Suspension, Tardy, Unexcused, and Unverified.

### Report Options:

**As of Date:** Date used to calculate the output of the report.

**Minimum Period Absences:** Filters report output to show students with absences above a certain threshold number.

**Absence Definition:** Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting an individual reason will include all reasons that are tagged with the selected reason flag.



Hope High School  
**Period Student List by Attendance**  
Students Absent 1 or more times as of date 05/24/2011

Year: 2010-2011  
Report: ATP405

Track:

Student	Perm ID	Grd
Ackley, Brian R.	913948	11

## ATP406 – Period Class Attendance Form

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP406 report shows attendance details for all students in the section. Up to four weeks of attendance can be printed on the report, along with total absence information.

**Report Interface**

Name: **Period Class Attendance Form** Number: ATP406 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Report Options**

Start Date [ ] Weeks [ ]

Teacher [ ]

Period Begin [ ] Period End [ ]

Section ID [ ] - [ ]

Second Student Name Column Number [ ]

Page Size [ ]

Add Hole Punch Margin

Extra Lines [ ] Custom Number [ ]

**Include the following fields**

ColumnSelection [ ] [ ] [ ]

Grade  Gender  Phone  2nd Student Name  Total Abs

### Report Options:

Start Date: Date to start reporting attendance.

Weeks: The number of weeks to display on the report.

Teacher: Filter report output to include just the selected teacher.

Period Begin/End: Determines period absences included in the report.

Section ID: Filter report output to include just the selected section ID.

Second Student Name Column Number: Student names inserted after selected value. (column number)

Page Size: Size of the page the document will fit on. (Ex: Letter or Legal)

Add Hole Punch Margin: Spacing added to left side of printed form to punch holes for binding.

Include Blank Lines: Blank lines will print for ad-hoc write-ins.

Include the following fields: Selection will print on the report next to name.

2nd Student Name: Student name will print on the report a second time in the additional column.

Total Abs: Absence totals will be included on the report.

School Hope High School		Fr 2011	Term Year	Per #	08/20/2011	08/20/2011	08/21/2011	08/21/2011	08/22/2011	08/22/2011	08/23/2011	08/23/2011	08/24/2011	08/24/2011	08/25/2011	08/25/2011	08/26/2011	08/26/2011	08/27/2011	08/27/2011	08/28/2011	08/28/2011	08/29/2011	08/29/2011	08/30/2011	08/30/2011	NO			
Section 1004	Subject English 101	Room 100	Teacher Anderson, Gordon		First					Second					Third					Fourth					NO					
NO	STUDENT NAME				Mon	Tues	Wed	Thu	Fri	Mon	Tues	Wed	Thu	Fri	Mon	Tues	Wed	Thu	Fri	Mon	Tues	Wed	Thu	Fri	Mon	Tues	Wed	Thu	Fri	NO
1	Acuna, Teresa N.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S														1		
2	Adams, Thomas L.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															2	
3	Brookmills, Gerald E. JR				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															3	
4	Brodie, Patricia				N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S	N/S															4	
5	Brody, Monita				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															5	
6	Calderas, Shirley				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															6	
7	Chandler, Gloria N.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															7	
8	Christensen, Christopher J.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															8	
9	Green, Hannah				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															9	
10	Drake, Debra C.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															10	
11	English, Carlton T.				N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/S	N/S															11	
12	Fatima, Gary K.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															12	
13	Fatima, Ryan T. JR				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															13	
14	Leal, Paula N.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															14	
15	Lopez, Mario				N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/S															15	
16	Ponce, Mark S.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															16	
17	Pugmire, Kevin B.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															17	
18	Ridel, Amanda M.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															18	
19	Roosa, Marilyn R.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															19	
20	Rodriguez, Pamela L.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															20	
21	Smith, Steve C.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															21	
22	Stamps, Cyltrisa J.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															22	
23	Stamps, Jane D.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															23	
24	Tapaha, Kevin L.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															24	
25	Tavell, Edward T.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															25	
26	Taylor, Helen L.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															26	
27	Velasco, Andrea L.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															27	
28	Velasquez, Doris M.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															28	
29	Vivian, Jose A.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															29	
30	Voelker, Cheryl M.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															30	
31	Waclawski, Alice M.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															31	
32	Watts, Rose J.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															32	
33	Yazzie, Kimberly E.				N/E	N/E	N/E	N/E	N/E	N/S	N/S	N/S	N/S	N/S															33	
34	Zuniga, Kathleen						N			H																			34	

### ATP407 – Period Attendance Gaps by Teacher

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP407 report displays gaps for missing values in attendance by teacher. Missing attendance values display as a dash for the period. Alternately, attendance that was reported displays the code for the attendance type that was selected for the period.

**Report Interface** <<

Name: **Period Attendance Gaps By Teacher**    Number: ATP407    Page Orientation: Portrait

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Date Range** ▲  
 Start Date      End Date

**Section Options** ▲  
 Section ID  -

**Gap Filter** ▲  
 Minimum Period Gap Size   
 Maximum Gaps Per Day

**Absence Definition** ▲  
 Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4   
 Absence Reasons  Pager     Excused     C-Pox     Illness  
 Lice     Activity     Unverified     Other  
 Inschoolsu     Tardy     Message     Unexcused  
 Suspension

**Include the following fields** ▲  
 Signature Line

#### Report Options:

- Start/End Date: Includes attendance gap information that falls within the date range indicated.
- Section ID: Filter report output to include just the selected section ID.
- Minimum Period Gap Size: Filter report output to filter by minimum gap value indicated.
- Maximum Gaps Per Day: Filter report output to filter by maximum gap value indicated.
- Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type.
- Signature Line: Option to include a Teacher’s signature line on the report.



## Hope High School Period Attendance Gaps By Teacher

Year: 2010-2011  
Report: ATP407

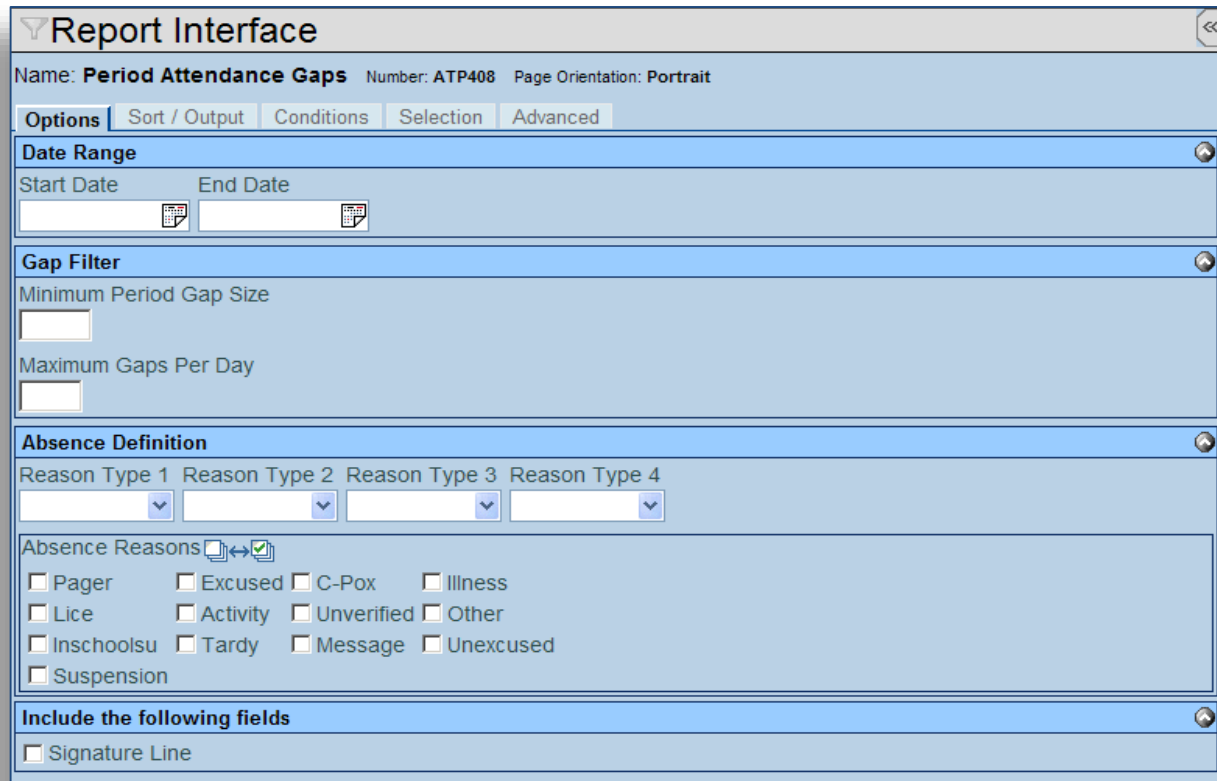
**Teacher: Davis, Jeffrey**

Prd	Section ID	Room	Student Name	Perm ID	Grd	Gen	Date	Periods												
								0	1	2	3	4	5	6	7	8	9			
5	1569	P-13	Adams, Scott M.	939208	12	M	04/27/2011	-	-	-	-	-	-	-	-	-	-	-	-	
			Adams, Scott M.	939208	12	M	05/18/2011	-	-	-	-	-	-	-	-	-	-	-	-	-
6	1678	P-13	Abbott, Billy C.	905483	12	M	03/28/2011	O	O	O	-	-	-	-	-	-	-	-	-	
			Abbott, Billy C.	905483	12	M	03/29/2011	O	O	O	-	-	-	-	-	-	-	-	-	-
			Abbott, Billy C.	905483	12	M	03/31/2011	O	O	O	-	-	-	-	-	-	-	-	-	-

## ATP408 – Period Attendance Gaps

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP408 report displays gaps for missing values in attendance in alphabetical order by student name. Missing attendance values display as a dash for the period. Alternately, attendance that was reported displays the code for the attendance type that was selected for the period.



**Report Interface**

Name: **Period Attendance Gaps** Number: ATP408 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Date Range**

Start Date  End Date

**Gap Filter**

Minimum Period Gap Size

Maximum Gaps Per Day

**Absence Definition**

Reason Type 1 Reason Type 2 Reason Type 3 Reason Type 4

Absence Reasons

Pager  Excused  C-Pox  Illness

Lice  Activity  Unverified  Other

Inschoolsu  Tardy  Message  Unexcused

Suspension

**Include the following fields**

Signature Line

### Report Options:

**Start/End Date:** Includes attendance gap information that falls within the date range indicated.

**Minimum Period Gap Size:** Filter report output to filter by minimum gap value indicated.

**Maximum Gaps Per Day:** Filter report output to filter by maximum gap value indicated.

**Absence Definition:** Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type.

**Signature Line:** Option to include a Teacher’s signature line on the report.





### Hope High School Period Attendance Gaps

Year: 2010-2011  
Report: ATP408

Student Name	Perm ID	Grade	Gen	Date	Periods												
					0	1	2	3	4	5	6	7	8	9			
Abbott, Billy C.	905483	12	M	04/04/2011	O	O	O	O	O	O							
				03/29/2011	O	O	O	-	-	-							
				04/07/2011	O	O	O		O	O							
				03/31/2011	O	O	O	-	-	-							
				03/30/2011	O	O	O				U	U					
				03/28/2011	O	O	O	-	-								
Acevedo, Andrew	886630	11	M	04/05/2011	-	-	-	-	-								
				03/30/2011	-												
				04/01/2011	-	-	-	-	-								
				04/06/2011	-	-	-	-	-								
				03/31/2011	-												
				03/29/2011	-												
				04/04/2011	-	-	-	-	-								
				03/28/2011	-												
Acosta, Eugene A.	873921	12	M	04/27/2011	-												
				05/17/2011	-												
				04/26/2011	-												
Adams, Howard T.	873985	12	M	04/28/2011	-	-	-	-	-	-	-	-	-	-			
Adams, Scott M.	939208	12	M	04/27/2011	-	-	-	-	-	-	-	-	-	-			
				05/18/2011	-	-	-	-	-	-	-	-	-	-			
Addington, Paula M.	871686	12	F	03/31/2011	T	-	-	-	-	-	-	-	-	-			
				04/01/2011	T	-	-	-	-	-	-	-	-	-			
Amundsen, Jose W.	885416	12	M	05/20/2011	-	-	-	-	-	-	-	-	-	-			
				05/19/2011	-	-	-	-	-	-	-	-	-	-			
Anaya, Anthony C.	118268	12	M	05/17/2011	-	-	-	-	-	-	-	-	-	-			
				04/29/2011	-	-	-	-	-	-	-	-	-	-			
Becklund, Joan D.	943213	12	F	05/18/2011	-	-	-	-	-	-	-	-	-	-			
Coleman, Jose L.	874305	12	M	03/01/2011	T	-	-	-	-	-	-	-	-	-			
				03/31/2011	T	-	-	-	-	-	-	-	-	-			
Cooley, Carolyn A.	922759	12	F	03/01/2011	T	-	-	-	-	-	-	-	-	-			
Gilbert, Tina K.	121590	12	F	03/31/2011	T	-	-	-	-	-	-	-	-	-			
Grant, Timothy M.	867200	12	M	03/30/2011	T	-	-	-	-	-	-	-	-	-			
Johnson, James L. II	877344	11	M	03/01/2011	T	-	-	-	-	-	-	-	-	-			
Kanaga, Betty A.	874087	12	F	03/02/2011	T	-	-	-	-	-	-	-	-	-			
Klein, William J.	873376	12	M	03/02/2011	T	-	-	-	-	-	-	-	-	-			
Sabin, Betty R.	872037	12	F	03/02/2011	T	-	-	-	-	-	-	-	-	-			
Shirley, Ruby M.	914972	12	F	03/02/2011	T	-	-	-	-	-	-	-	-	-			
Wilkins, Doris M.	879867	12	F	03/02/2011	T	-	-	-	-	-	-	-	-	-			





Hope High School  
Period Absence Count

Year: 2010-2011  
Report: ATP409

Student Name	Grade	Track	Period 0		Period 1		Period 2		Period 3		Period 4		Period 5		Period 6		Period 7		Period 8		Period 9		Total Absences		Days Absences	Days Enrolled			
			ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2	ABS1	ABS2					
Abbott, Billy C.	12	Track 1	17	0	56	0	39	0	56	0	56	0	39	0	39	0	0	0	0	0	0	0	0	0	0	302	0	14	167
(Abemethy, Anne E.)	10		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	118
Acevedo, Andrew	11		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	167
(Acevedo, Ashley)	10		0	0	0	0	12	0	12	0	12	0	12	0	12	0	0	0	0	0	0	0	0	0	0	60	0	2	122
Ackley, Brian R.	11		0	0	3	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	3	166
Acosta, Eugene A.	12		0	0	13	0	10	0	6	0	7	0	4	0	4	0	1	0	0	0	0	0	0	0	0	45	0	13	167
Acosta, John A.	11		0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	8	167	
Acuna, Kenneth O.	10		0	0	33	0	32	0	30	0	31	0	31	0	30	0	0	0	0	0	0	0	0	0	0	187	0	10	167
Adair, Alan W.	11		0	0	9	0	13	0	5	0	8	0	5	0	5	0	0	0	0	0	0	0	0	0	0	45	0	14	167
Adair, Diane N.	10		0	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	1	167	
Adair, Timothy S.	11		16	0	12	0	12	0	14	0	13	0	13	0	12	0	0	0	0	0	0	0	0	0	0	92	0	9	167
(Adams, Albert L.)	11		1	0	0	0	0	0	3	0	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	7	0	6	126
Adams, Howard T.	12		20	0	25	0	22	0	22	0	23	0	20	0	20	0	20	0	0	0	0	0	0	0	0	172	0	11	167
Adams, Larry A.	11		6	0	6	0	7	0	6	0	6	0	6	0	6	0	0	0	0	0	0	0	0	0	0	43	0	2	167
Adams, Martin C.	11		18	0	18	0	18	0	18	0	18	0	18	0	18	0	0	0	0	0	0	0	0	0	0	126	0	3	167
Adams, Scott M.	12		5	0	8	0	8	0	6	0	7	0	5	0	7	0	0	0	0	0	0	0	0	0	0	46	0	8	167
(Adams, Sean B.)	12		16	0	23	0	18	0	12	0	16	0	16	0	16	0	4	0	0	0	0	0	0	0	0	121	0	13	167
Adams, Stephen J.	10		7	0	6	0	6	0	6	0	6	0	6	0	6	0	0	0	0	0	0	0	0	0	0	43	0	2	167
Adamski, Alan M.	10		0	0	25	0	24	0	25	0	27	0	24	0	24	0	0	0	0	0	0	0	0	0	0	149	0	9	167
Addington, Paula M.	12		6	0	5	0	5	0	4	0	4	0	4	0	4	0	4	0	4	0	4	0	0	0	0	40	0	5	167
Aaijort, Jesse J.	12		3	0	10	0	5	0	5	0	3	0	3	0	3	0	0	0	0	0	0	0	0	0	0	32	0	9	167
(Aguado, Bobby J.)	10		0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2	146
Aguado, Karen C.	12		5	0	5	0	6	0	5	0	5	0	5	0	5	0	0	0	0	0	0	0	0	0	0	36	0	2	167
Agular, Carolyn C.	10		0	0	0	0	0	0	0	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	3	0	1	167
(Agular, Kathleen G.)	10		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Agular, Roger F.	12		0	0	3	0	1	0	8	0	0	0	6	0	2	0	0	0	0	0	0	0	0	0	0	20	0	16	167
Agular, Stephen A.	11		0	0	4	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	0	6	167
Aguirre, Jason K.	12		6	0	11	0	14	0	7	0	6	0	6	0	6	0	6	0	6	0	6	0	0	0	0	68	0	13	167
Aguirre, Mary R.	11		0	0	1	0	1	0	2	0	4	0	3	0	0	0	0	0	0	0	0	0	0	0	0	11	0	7	167
Ahlstrom, Jack M.	11		0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	2	0	1	167
Ahlstrom, Linda K.	10		0	0	11	0	10	0	10	0	11	0	11	0	10	0	0	0	0	0	0	0	0	0	0	63	0	4	167
Aitchison, Alice E.	12		0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	167
Aitchison, Karen L.	10		6	0	7	0	7	0	6	0	8	0	7	0	8	0	0	0	0	0	0	0	0	0	0	49	0	6	167
Akagawa, Adam H.	11		0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	167
Ake, Joshua J.	11		0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	167
Akin, Andrea E.	10		50	0	7	0	51	0	51	0	51	0	50	0	52	0	0	0	0	0	0	0	0	0	0	312	0	14	167
(Akpan, Tina N.)	10		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
Alarcon, Frank	10		18	0	22	0	19	0	18	0	18	0	18	0	18	0	0	0	0	0	0	0	0	0	0	131	0	6	167
Alcazar, Eugene	10		0	0	20	0	19	0	19	0	20	0	20	0	19	0	0	0	0	0	0	0	0	0	0	117	0	10	167
Alcazar, Eugene A.	10		0	0	14	0	12	0	12	0	12	0	13	0	12	0	0	0	0	0	0	0	0	0	0	75	0	5	167
(Alcorn, Donald A.)	11		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Alder, Brenda I.	10		5	0	6	0	6	0	5	0	5	0	5	0	5	0	0	0	0	0	0	0	0	0	0	37	0	3	167
Alder, Lawrence S.	12		5	0	5	0	5	0	6	0	7	0	6	0	7	0	5	0	0	0	0	0	0	0	0	46	0	6	167
Alder, Sarah C.	12		0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3	0	2	167
Aldrich, Steve K.	12		0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	167
Alexander, Fred D.	12		0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	167
Alexander, George M.	12		0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2	167
Alexander, Joseph J.	10		6	0	6	0	10	0	7	0	6	0	6	0	8	0	0	0	0	0	0	0	0	0	0	49	0	8	167

## ATP410 – Summer Attendance Report

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP410 report is used by schools that use positive attendance for summer school apportionment. The report displays the Student ID, Student Name, Grade, Period, Course ID, Course Title, Apportionment Category, Course Type Classification, and Apportionment. The total minute calculations for this report are divided between proficiency and core type apportionment values as defined on the District Course screen and the report interface.

**Report Interface** <<

Name: **Summer Attendance Report** Number: ATP410 Page Orientation: Landscape

Options
Sort / Output
Conditions
Selection
Advanced

**Reporting Period**

Reporting Period State Reporting Period

**Minutes**

Core Category Proficiency Category Minutes Per Period

**Filtering**

Grade  
 -

Instructional Setting  
 Independent Study  
  Learning Center  
  Other Alternative Program  
  County Students  
  CAL-Safe program  
  Adult Transition  
  Special Ed  
  Out of County

Track

### Report Options:

Reporting Period: Filters report output to a selected reporting period.

State Reporting Period: Filters report output to a selected state reporting period.

Core Category: Filters report output to a core category.

Proficiency Category: Filters report output to a proficiency category.

Minutes Per Period: Filters report output to minutes per period.

Grade: Filters report output to include just the selected grade or grade range.

Instructional Setting: Filters report output to the selected instructional setting(s).

Track: Filter report output to include select track(s).



**Hope High School**  
**Summer Attendance Report**  
 Reporting Period: Period 3, 10/25/2010-11/19/2010

Year: 2010-2011  
 Report: ATP410

Track: \_\_\_\_\_ Instructional Setting: \_\_\_\_\_

Student ID	Student Name	Gr	Pr	Cr	Cr	Cr	ID	Course Title	APC	CRT	P/C	Apportionment		
												Prof.	Core	Min Total
888116	Allen, Ruby D.	11												
877993	Allen, Shawn C.	12												
887820	Allinder, Benjamin R.	11												
992737	Allison, Kenneth B.	11												
992672	Allison, Pamela D.	12												
888126	Allred, David A.	11												
966707	Alnas, Kelly M.	11												
920153	Alonso, Raymond G.	11												
874439	Alpin, Steven J.	12												
981303	Alvis, Jeremy T.	11												
877916	Alwine, Roy M.	12												
889325	Amann, Walter A.	11												
167096	Amatova, Tammy C.	11												
886362	Ament, Alice J.	11												
871884	Amiri, Margaret M.	12												
888836	Amundsen, Russell A.	11												
118268	Anaya, Anthony C.	12												
873834	Anderson, Ann M.	12												
886310	Anderson, Louis H.	11												
886734	Anderson, Marie	11												
879286	Anderson, Paula N.	12												
903455	Anderson, Peter W.	11												
875456	Andrews, Jean L.	12												
873838	Apple, Diana	12												
171008	Applegate, Sharon D.	11												
873298	Arambula, Pamela A.	12												
140843	Ardis, Anne L.	12												
914682	Arnold, Jason K.	12												
839443	Arnow, Kelly L.	12												
873840	Arnow, Wayne M.	12												
892796	Arvanitas, Christina T.	12												
872129	Arviso, Anthony M.	12												
873507	Ashoor, Carl S.	11												
956523	Asturias, Jesse A. JR	11												

## ATP602 – Period Sections Missing Attendance List

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP602 report lists teachers who have not submitted attendance for the selected date and period range. This report is used by school attendance staff to determine what attendance has not been completed by the teaching staff. Teachers needs to take attendance within TeacherVUE for the report to be updated and display the correct information

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Period Sections Missing Attendance List", the number "ATP602", and the page orientation "Portrait". Below this, there are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Date Range" and "Period Range".

Date Range	Period Range
Starting Date 09/24/2012	Starting Period 0
Ending Date 09/24/2012	Ending Period 9

Below these sections, there is a checkbox labeled "Print Empty Report" which is currently unchecked.

### Report Options:

Date Range Start/End: Includes teachers that have not submitted attendance data within the date range indicated.

Period Range Start/End: Determines missing attendance data that should be included on the report.



## Hope High School Period Sections Missing Attendance

Year: 2010-2011  
Report: ATP602

Date: 05/23/2011 (T)

Track:

Period	Teacher Name	Section ID	Course Title	Room #	Sheet #	Time Of Day
0	Attend Office, Attend Off	1800	Stu Asst Attend	OFC		AM/PM
0	Audio Visual, Audio Visua	1757	Stu Asst Av-Mc	AV		AM/PM
0	Blackburn M., Matt	0977	P/c Sports Inj	ANNX		AM/PM
0	Burgener S., Scott	1057	Jazz Band	410		AM/PM
0	Edelstein, Anne	1840	Biology	121		AM/PM
0	Evit Teacher, Rel T Per	1990	Personal Release Time	SEM		AM/PM
0	Frommer, Kathy	0987	Student Store	STOR		AM/PM
0	Guidance Off, Guidance Of	1700	Stu Asst Couns	CNSL		AM/PM
0	Haws, Kayle	1044	Trig/collg Math	P-01		AM/PM
0	Jackson, Kathy	0077	Am Govt 123	216		AM/PM
0	Jackson, Kathy	1077	Am Govt 123	216		AM/PM
0	Jackson, Kathy	9077	Am Govt 123			AM/PM
0	Joseph, Thomas	1960	Adv Wt Boys	ANNX		AM/PM
0	Kretschmer, James	1047	Algebra II	135		AM/PM
0	Lewis, Jeff	1048	Geometry	P-14		AM/PM
0	Media Center, Media Cente	0968	St Assist Media	LIBR		AM/PM
0	Mellyn, William	1050	Cl Prep Chem	118		AM/PM
0	Mhs Rotc, Mhs Rotc	0023	Colorgrd/drill	MHS		AM/PM
0	Powell, Rosemary	1807	Stu Asst Nurse	NURS		AM/PM
0	Rel Time, Rel Time	1868	Rel Time A Hr	No R		AM/PM
0	Rel Time, Rel Time	1869	Rel Time A Hr	No R		AM/PM
0	Rel Time, Rel Time	1870	Rel Time A Hr	No R		AM/PM
0	Rmhs Armyrotc, Rmhs Jrotc	1867	Jrotc Spec Team	RMHS		AM/PM
0	Robinson, Robert	1024	Lit Explor	P-21		AM/PM
0	Sullivan, Joe	1006	Beg Jewelry	403		AM/PM
0	Summers, Kim	1022	Prin Eng I	209		AM/PM
0	Wheeler, Jerry	1920	Adv Wt Boys	ANNX		AM/PM
0	Wischhusen, Ted	1665	Prin&prac Econ	215		AM/PM
0	Wong, Lillian	1076	Amer History II	218		AM/PM
1	Aderson, Gordon	1140	Algebra II	128		AM/PM
1	Arthur A., Andrea	1179	Mathematics	232A		AM/PM
1	Attend Office, Attend Off	1801	Stu Asst Attend	OFC		AM/PM
1	Audio Visual, Audio Visua	1758	Stu Asst Av-Mc	AV		AM/PM
1	Baniszewski, Nancy	1111	AA Sop	229		AM/PM
1	Bayer M., Michelle	1148	Std Math I	102		AM/PM
1	Becker A., Allison	00000001	Chemistry	104		AM/PM
1	Becker A., Allison	00000002	Chemistry	104		AM/PM
1	Becker A., Allison	1_054_SA99	Student Aid	403		AM/PM
1	Becker A., Allison	1152	Algebra II	104		AM/PM
1	Becker C., Chris	1109	Accounting II	125		AM/PM

## ATP603 – Period Attendance Summary

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP 603 report is used by schools that use positive attendance. The calculations on the report can be broken down either by day or by hour. This report calculates for ADA. Schools can select to use the option to override class minutes or passing minutes if they do not have a bell schedule defined.

**Report Interface** <<

Name: **Positive Attendance Summary** Number: ATP603 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

**Conditions** <>

Reporting Period State Reporting Period  
 -

**Data Options** <>

Totals by   
 Include Additional Columns  
 Suppress Unused Bell Periods

**Overrides** <>

Override Class Minutes  Override Passing Minutes  
 Class Minutes  Passing Minutes

**No Backfill Daily Attendance Reason** <>

No Backfill Absence Reasons  
 Activity  C-Pox  Excused  Illness  Inschoolsu  Lice  Message  Other  Pager  Suspension  
 Tardy  Unexcused  Unverified

### Report Options:

Reporting Period: Includes attendance information that falls within the reporting period range indicated.

Totals by: Select days to show totals by day or select hours to display totals by hour.

Override Class Minutes: Select if no bell schedule has been defined at the school.

Class Minutes: Enter a value if no bell schedule has been defined at the school.

Override Passing Minutes: Select if no bell schedule has been defined at the school.

Passing Minutes: Enter a value if no bell schedule has been defined at the school.

No Backfill Absence Reasons: Prevents absence reasons from being used to backfill time.





## ATP604 – Positive Attendance Audit

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP604 report is used by schools that use positive attendance. The report displays the date for which hours of credit was distributed to past weeks delinquent in credit hours. Schools can select to use the option to override class minutes or passing minutes if they do not have a bell schedule defined.

**Report Interface** <<

Name: **Positive Attendance Audit**    Number: ATP604    Page Orientation: Landscape

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Conditions** ⬆

Reporting Period    State Reporting Period  
 -

**Data Options** ⬆

Include Additional Columns  
 Suppress Unused Bell Periods

**Overrides** ⬆

Override Class Minutes                       Override Passing Minutes  
 Class Minutes                                       Passing Minutes

**No Backfill Daily Attendance Reason** ⬆

No Backfill Absence Reasons  
 Activity    C-Pox     Excused    Illness    Inschoolsu    Lice    Message    Other    Pager    Suspension  
 Tardy    Unexcused    Unverified

### Report Options:

Reporting Period: Includes attendance information that falls within the reporting period range indicated.

Override Class Minutes: Select if no bell schedule has been defined at the school.

Class Minutes: Enter a value if no bell schedule has been defined at the school.

Override Passing Minutes: Select if no bell schedule has been defined at the school.

Passing Minutes: Enter a value if no bell schedule has been defined at the school.

No Backfill Absence Reasons: Prevents absence reasons from being used to backfill time.



## Continuation High School Positive Attendance Audit

Year: 2010-2011  
Report: ATP604

Instructional Setting: Special Ed

Student Name	Period	Week	Days							Total Hours Appr.	Hours Over	Hours Credit	To Week			
			Mon	Tue	Wed	Thu	Fri	Sat	Sun							
Hadix, Gary C. III 126924	Period 1	09/20/2010	A	A	A	A	A	A	A	A	A	A	15.00	0.00	0.00	
	<b>Period SubTotal</b>												<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	
	Period 2	09/27/2010	***	***	***	***	***	***	***	15.00	3.33	3.33	09/20/2010			
		10/04/2010	***	***	***	***	***	***	***	15.00	3.33	3.33	09/20/2010			
		10/11/2010	U	U	U	U	U	U	U	15.00	0.00	0.00				
		10/18/2010	***	***	***	***	***	***	***	15.00	3.33	3.33	09/20/2010			
	<b>Period SubTotal</b>												<b>60.00</b>	<b>10.00</b>	<b>10.00</b>	
	Period 3	10/25/2010	***	***	***	***	***	***	***	15.00	3.33	1.33	09/20/2010			
		11/01/2010	***	***	***	***	***	***	***	15.00	3.33	3.33	10/11/2010			
		11/08/2010	***	***	***	***	***	***	***	15.00	3.33	3.33	10/11/2010			
		11/15/2010	***	***	***	***	***	***	***	11.00	0.00	0.00				
	<b>Period SubTotal</b>												<b>56.00</b>	<b>10.00</b>	<b>10.00</b>	
	Period 4	11/22/2010	***	***	***	***	Holiday	Holiday		9.00	2.00	2.00	10/11/2010			
		11/29/2010	***	***	***	***	***	***	***	15.00	3.33	0.67	10/11/2010			
		12/06/2010	***	***	***	***	***	***	***	15.00	3.33	0.00				
		12/13/2010	***	***	***	***	***	***	***	15.00	3.33	0.00				
	<b>Period SubTotal</b>												<b>54.00</b>	<b>12.00</b>	<b>2.67</b>	
	Period 5	01/03/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		01/10/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		01/17/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		01/24/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
	<b>Period SubTotal</b>												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>	
	Period 6	01/31/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		02/07/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		02/14/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
		02/21/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
	<b>Period SubTotal</b>												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>	
	Period 7	02/28/2011	***	***	***	***	***	***	***	15.00	3.33	0.00				
03/07/2011		***	***	***	***	***	***	***	15.00	3.33	0.00					
03/14/2011		***	***	***	***	***	***	***	15.00	3.33	0.00					
03/21/2011		Holiday	Holiday	Holiday	Holiday	Holiday	Holiday		0.00	0.00	0.00					
03/28/2011		***	***	***	***	***	***	***	15.00	3.33	0.00					
<b>Period SubTotal</b>												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>		

## ATP605 – Period Attendance Totals

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP 605 report is used by schools that use positive attendance. The report displays the date for which hours of credit was distributed to past weeks delinquent in credit hours. Schools can select to use the option to override class minutes or passing minutes if they do not have a bell schedule defined.

**Report Interface** <<

Name: **Positive Attendance Totals**    Number: ATP605    Page Orientation: Landscape

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Conditions**

Reporting Period      State Reporting Period  
 -

**Data Options**

Totals by  
  
 Include Additional Columns

**Overrides**

Override Class Minutes       Override Passing Minutes  
 Class Minutes      Passing Minutes

**No Backfill Daily Attendance Reasons**

No Backfill Absence Reasons  
 Activity    C-Pox     Excused    Illness    Inschoolsu    Lice    Message    Other    Pager    Suspension  
 Tardy    Unexcused    Unverified

### Report Options:

Reporting Period: Includes attendance information that falls within the reporting period range indicated.

Override Class Minutes: Select if no bell schedule has been defined at the school.

Class Minutes: Enter a value if no bell schedule has been defined at the school.

Override Passing Minutes: Select if no bell schedule has been defined at the school.

Passing Minutes: Enter a value if no bell schedule has been defined at the school.

No Backfill Absence Reasons: Prevents absence reasons from being used to backfill time.



## Continuation High School Positive Attendance Totals

Year: 2010-2011  
Report: ATP605

School	Inst. Setting	Date Range	Days	Hours Exc	Hours Unx	Appr. Unx	Hours Over	Hours Credit	Hours N/E	Hours Appr.
Continuation High School	Special Ed	05/02/2011-05/27/2011	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			<b>School Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Grand Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## ATP606 – Positive Attendance Summary Extended

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP606 report prints a Positive Attendance analysis for each student.

**Report Interface** <<

Name: **Positive Attendance Summary Extended** Number: ATP606 Page Orientation: Landscape

Options
Sort / Output
Conditions
Selection
Advanced

**Conditions**

Reporting Period State Reporting Period  
 -

**Data Options**

Totals by   
 Hide Appr Unx Column  
 Include Additional Columns  
 Suppress Unused Bell Periods

**Overrides**

Override Class Minutes  Override Passing Minutes  
 Class Minutes  Passing Minutes

**No Backfill Daily Attendance Reasons**

No Backfill Absence Reasons  
 Activity  Bussspend  Couns/admi  Counseling  Exc Tardy  Excused  Funeral  Illness  Iss  Lice  
 Other  Suspension  Tardy  Unexcused  Unverified  Vacation  Waived

### Report Options:

Reporting Period: Filters report output by the selected Reporting Period.

State Reporting Period: Filters report output by the selected State Reporting Period.

Totals by: Allows the report output to display by day or minutes analysis.

Hide Appr Unx Column: Option to hide the Apportioned Unexcused Absences column.

Override Class Minutes/Class Minutes: Option to override the class minutes defined in the Bell Schedule.

Override Passing Minutes/Passing Minutes: Option or override the passing minutes defined in Bell Schedule.

No Backfill Absence Reasons: Prevents absence reasons from being used to backfill time.



## Continuation High School Positive Attendance Summary Extended

Year: 2010-2011  
Report: ATP606

Instructional Setting: Special Ed      Date Range: 08/30/2010-05/27/2011      Days Taught: 177

Student Name	Period	Week	Date Range: 08/30/2010-05/27/2011							Hours Exc	Hours Unx	Appr. Unx	Hours Over	Hours N/E	Hours Appr.
			Mon 1 2 3 4 5 6 7	Tue 1 2 3 4 5 6 7	Wed 1 2 3 4 5 6 7	Thu 1 2 3 4 5 6 7	Fri 1 2 3 4 5 6 7								
Hadix, Gary C. III 126924	Period 1	09/20/2010	AAA	AAA	AAA	AAA	PPP	0.00	14.67	11.33	0.00	0.00	3.67		
	12 M							<b>Period SubTotals</b>	<b>0.00</b>	<b>14.67</b>	<b>11.33</b>	<b>0.00</b>	<b>0.00</b>	<b>3.67</b>	
	Period 2	09/27/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		10/04/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		10/11/2010	UUU	UUU	UUU	UUU	PPP	0.00	14.67	11.33	0.00	0.00	3.67		
		10/18/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
								<b>Period SubTotals</b>	<b>0.00</b>	<b>14.67</b>	<b>11.33</b>	<b>10.00</b>	<b>0.00</b>	<b>48.67</b>	
	Period 3	10/25/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		11/01/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		11/08/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		11/15/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	0.00	0.00	11.00		
								<b>Period SubTotals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>56.00</b>	
	Period 4	11/22/2010	PPP	PPP	PPP	Holiday	Holiday	0.00	0.00	0.00	2.00	0.00	9.00		
		11/29/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		12/06/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		12/13/2010	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
								<b>Period SubTotals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>54.00</b>	
	Period 5	01/03/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		01/10/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		01/17/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		01/24/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
								<b>Period SubTotals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.33</b>	<b>0.00</b>	<b>60.00</b>	
	Period 6	01/31/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		02/07/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		02/14/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
		02/21/2011	PPP	PPP	PPP	PPP	PPP	0.00	0.00	0.00	3.33	0.00	15.00		
								<b>Period SubTotals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.33</b>	<b>0.00</b>	<b>60.00</b>	

## ATP607 – Positive Attendance Audit Extended

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP607 report prints a Positive Attendance analysis for each student.

**Report Interface** <<

Name: **Positive Attendance Audit Extended** Number: ATP607 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

**Conditions** <>

Reporting Period State Reporting Period  
 -

**Data Options** <>

Include Additional Columns  
 Suppress Unused Bell Periods

**Overrides** <>

Override Class Minutes  Override Passing Minutes  
 Class Minutes  Passing Minutes

**No Backfill Daily Attendance Reasons** <>

No Backfill Absence Reasons  
 Activity  C-Pox  Excused  Illness  Inschoolsu  Lice  Message  Other  Pager  Suspension  
 Tardy  Unexcused  Unverified

### Report Options:

Reporting Period: Filters report output by the selected Reporting Period.

State Reporting Period: Filters report output by the selected State Reporting Period.

Override Class Minutes/Class Minutes: Option to override the class minutes defined in the Bell Schedule.

Override Passing Minutes/Passing Minutes: Option to override the passing minutes defined in Bell Schedule.

No Backfill Absence Reasons: Prevents absence reasons from being used to backfill time.



Instructional Setting: Special Ed		Continuation High School Positive Attendance Audit Extended																				Year: 2010-2011 Report: ATP607												
Student Name	Period	Week	Mon					Tue					Wed					Thu					Fri					Total Appr.	Hours Over	Hours Credit	To Week			
			1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7				
Hadix, Gary C. III	12 M	09/20/2010	A	A	A	A				A	A	A	A				A	A	A	A				A	A	A	A				15.00	0.00	0.00	
	Period 1		<b>Period SubTotal</b>																												<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	
	Period 2	09/27/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	3.33	09/20/2010
		10/04/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	3.33	09/20/2010
		10/11/2010	U	U	U	U				U	U	U	U				U	U	U	U				U	U	U	U				15.00	0.00	0.00	
		10/18/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	3.33	09/20/2010
	Period 2		<b>Period SubTotal</b>																												<b>60.00</b>	<b>10.00</b>	<b>10.00</b>	
	Period 3	10/25/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	1.33	09/20/2010
		11/01/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	3.33	10/11/2010
		11/08/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	3.33	10/11/2010
		11/15/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				11.00	0.00	0.00	
	Period 3		<b>Period SubTotal</b>																												<b>56.00</b>	<b>10.00</b>	<b>10.00</b>	
	Period 4	11/22/2010	P	P	P	P				P	P	P	P				H	o	l	i	d	a	y	H	o	l	i	d	a	y	9.00	2.00	2.00	10/11/2010
		11/29/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.67	10/11/2010
		12/06/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		12/13/2010	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
	Period 4		<b>Period SubTotal</b>																												<b>54.00</b>	<b>12.00</b>	<b>2.67</b>	
	Period 5	01/03/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		01/10/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		01/17/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		01/24/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
	Period 5		<b>Period SubTotal</b>																												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>	
	Period 6	01/31/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		02/07/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		02/14/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		02/21/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
	Period 6		<b>Period SubTotal</b>																												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>	
	Period 7	02/28/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		03/07/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		03/14/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
		03/21/2011	H	o	l	i	d	a	y	H	o	l	i	d	a	y	H	o	l	i	d	a	y	H	o	l	i	d	a	y	0.00	0.00	0.00	
		03/28/2011	P	P	P	P				P	P	P	P				P	P	P	P				P	P	P	P				15.00	3.33	0.00	
	Period 7		<b>Period SubTotal</b>																												<b>60.00</b>	<b>13.33</b>	<b>0.00</b>	

## ATP608 – Supplemental Instruction Summary

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP608 report lists the number of hours recorded for each type of supplemental funding.

The screenshot shows the 'Report Interface' for the 'Supplemental Instruction Summary' report (ATP608). The interface includes several configuration sections:

- Output:** File Type is set to PDF. Prompt for download is unchecked. Show Active/Inactive is set to Active And Inactive.
- Label Options:** Display "Confidential" is set to a dropdown menu.
- Phone Number Options:** Mask Phone Numbers is set to Mask unlisted phone numbers.
- SupplementalInstructionRI Mandatory Sort Properties:** Set to None.
- SupplementalInstructionRI:** Includes an 'Add' button and a table header with columns for Line, Sort By, and Sort Order.
- Additional Report to Run:** A dropdown menu.
- Mail Merge Options:** Merge Document, Merge Output Type, and Merge Language Property are all set to dropdown menus.

A note at the bottom of the Mail Merge Options section states: "The Merge Language Property is used to determine which version of the document (defined in Mail Merge setup) will be created. If there is no corresponding document for the given language (or this field is left blank) the default letter is used."

*No Report Specific Options*



### Elementary Supplemental Instruction Summary

Year: 2010-2011  
Report: ATP608

Year	Ext	CAHSEE Intensive	CAHSEE Intervention	Rec'd For Retention	K-12 Core Inst.	Low Star Score	Risk of Ret.	K12 Core Inst. (Raw)	Low Star Score (Raw)	Risk of Ret. (Raw)
<b>Grant Elementary</b>										
2010	R	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Grand Total</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

## ATP609 – Supplemental Instruction Detail

PAD Location: Synergy SIS>Attendance>Reports Period>Summary

The ATP609 report prints lists the number of hours recorded for supplemental instruction by student by date, as well as a summary of the total hours by student and the total number of hours by program.

The screenshot shows the 'Report Interface' for 'Supplemental Instruction Detail'. At the top, it displays the report name, number (ATP609), and page orientation (Portrait). Below this are tabs for 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Sort / Output' tab is active, showing sections for 'Output', 'Label Options', 'Phone Number Options', 'SupplementalInstructionDetailRI Mandatory Sort Properties', 'SupplementalInstructionDetailRI', and 'Mail Merge Options'. The 'Output' section includes 'File Type' (PDF), 'Prompt for download' (checkbox), and 'Show Active/Inactive' (Active And Inactive). 'Label Options' includes 'Display "Confidential"'. 'Phone Number Options' includes 'Mask Phone Numbers' (Mask unlisted phone numbers). 'SupplementalInstructionDetailRI Mandatory Sort Properties' is set to 'None'. 'SupplementalInstructionDetailRI' has an 'Add' button. Below this is a table header with 'Line', 'Sort By', and 'Sort Order' columns. 'Additional Report to Run' is empty. 'Mail Merge Options' includes 'Merge Document', 'Merge Output Type', and 'Merge Language Property' dropdowns. A note at the bottom explains the 'Merge Language Property'.

*No Report Specific Options*



### Supplemental Instruction Detail

Year: 2010-2011  
Report: ATP609

School:					Year: 2010	Ext: R
Section ID: 3099	Course ID: 3099	Course: Education	Teacher: Cole, Joseph	Term: YR	Fund: K-12 Core Instruction	

Student	SIS Number										
Johnson, Lucas	1859771	07/20/2010	0.75	07/15/2010	0.75	09/09/2010	0.75	07/26/2010	0.75	08/05/2010	0.75
		08/31/2010	0.75	07/22/2010	0.75	08/04/2010	0.75	07/28/2010	0.75	07/27/2010	0.75
		08/25/2010	0.75	09/03/2010	0.75	09/07/2010	0.75	08/18/2010	0.75	08/06/2010	0.75
		09/02/2010	0.75	09/14/2010	0.75	07/21/2010	0.75	08/27/2010	0.75	08/03/2010	0.75
		09/01/2010	0.75	08/26/2010	0.75	08/09/2010	0.75	08/30/2010	0.75	09/08/2010	0.75
		08/10/2010	0.75	07/14/2010	0.75	09/13/2010	0.75	09/10/2010	0.75		
<b>Student Total Hours:</b>		<b>21.75</b>									

## ATP801 – Period Attendance Autodialer List

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP801 report is used in conjunction to an auto dialer system that is operated at the school site. The user can select specific absences that will generate the report. This is utilized by school staff to generate calls to parents through an auto dialer system to inform of student absences.

**Report Interface** <<

Name: **Period Attendance Autodialer List**    Number: ATP801    Page Orientation: Landscape

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Attendance Conditions**

Date     Minimum Period Absences

**Parent/Guardian Relation Info**

Primary Phone to Use

Contact Allowed  
  Ed. Rights  
  Has Custody  
  Lives With  
  Mailings Allowed

**Absence Definition**

Reason Type 1   
 Reason Type 2   
 Reason Type 3   
 Reason Type 4

Absence Reasons

Pager     Excused    C-Pox    Illness  
 Lice     Activity    Unverified    Other  
 Inschoolsu    Tardy    Message    Unexcused  
 Suspension

Reason Flags

Include Dialer     Include Reports  
 Include Letter     Report To State

### Report Options:

Attendance Conditions Date: Date of absence.

Attendance Conditions Minimum Period Absences: Filter report output to include just students with the minimum period absences specified on selected date.

Parent/Guardian Relationship Info Primary Phone to Use: Select primary phone to be dialed by the auto dialer. Filters report output of parent/guardian will be included on the report and be contacted by the auto dialer.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type. Selecting a reason flag will include all reasons that are tagged with the selected reason flag.



**Hope High School**  
**Period Attendance Autodialer List**  
 on 05/24/2011

Year: 2010-2011  
 Report: ATP801

Student	Perm ID	Grd Relation	Parent	Type	Phone	Extrn	Attendance By Period									
							0	1	2	3	4	5	6	7	8	9
Ackley, Brian R.	913948	11	Mother Ackley, Paula Father Ackley, Eugene	Cell Home	602-555-4377 480-555-6641	-	1	1	1	1	1	1	0	0	0	0

**Totals**

0	Students Absent 1 Period
0	Students Absent 2 Periods
0	Students Absent 3 Periods
1	Students Absent 4+ Periods
1	Students Absent

**Absence Definition**

Exc = Excused	Ill = Illness	Oth = Other	Unx = Unexcused	Unv = Unverified
---------------	---------------	-------------	-----------------	------------------

## ATP802 – Attendance Auto Dialer Report

PAD Location: Synergy SIS>Attendance>Reports Period>List

The ATP802 prints a report formatted for use by the school's selected auto dialer.

The screenshot shows the 'Report Interface' for the 'Attendance Auto Dialer Report' (Number: ATP802, Page Orientation: Portrait). It features a navigation bar with 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced' tabs. The 'Options' tab is active, showing three main sections: 'Attendance Conditions' with 'Date' and 'Grade' dropdowns; 'Absence Definitions' with four 'Reason Type' dropdowns; and 'Absence Reasons' with a grid of checkboxes for various reasons like Pager, Excused, C-Pox, Illness, Lice, Activity, Unverified, Other, Inschoolsu, Tardy, Message, Unexcused, and Suspension.

### Report Options:

Date: Filters report output to reference a specific date.

Absence Definitions: Filters report output by selected reason type or types.

Absence Reasons: Filters report output by selected absence reasons.

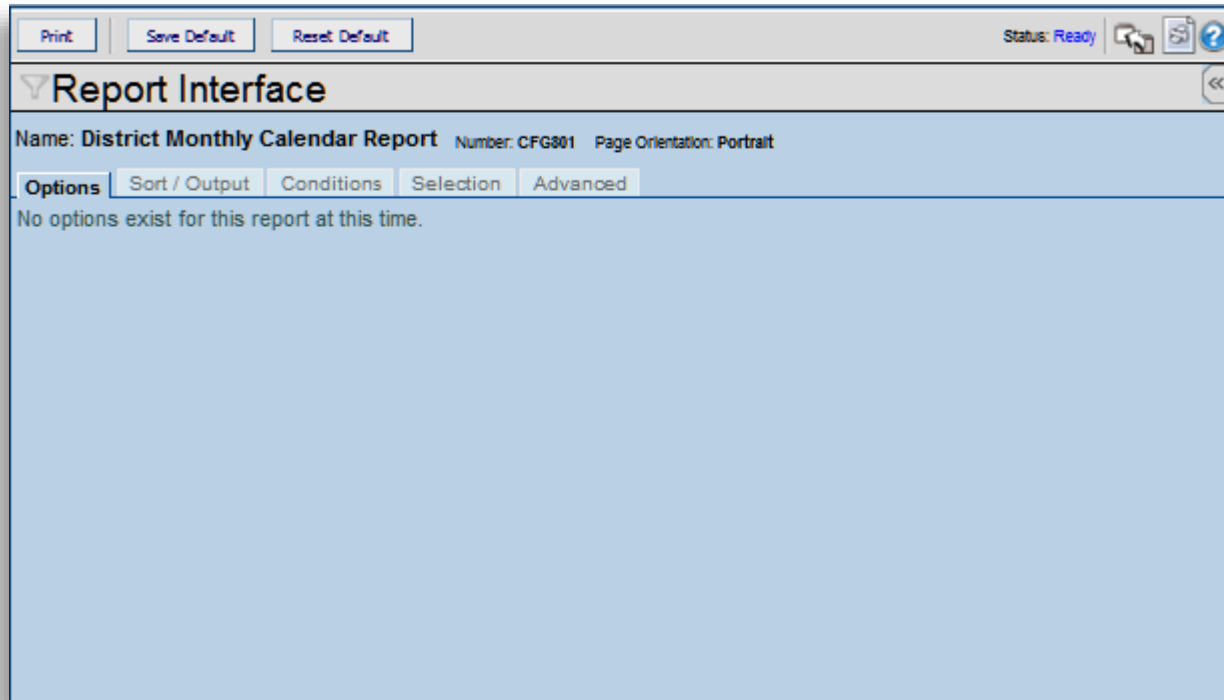


ReferenceCode	Institution	Periods
"109560"	"276"	"1,2,3,4,5,6"
"121318"	"276"	"1,2,3,4,5,6,9"
"123996"	"276"	"4,5,6"
"124090"	"276"	"5,6"
"127597"	"276"	"1,2,3,4,5,6,9"
"130867"	"276"	"1,2,3,4,5,6,7"
"131290"	"276"	"1,3"
"133508"	"276"	"5,9"
"133716"	"276"	"1,2,3,4,5,6"
"134313"	"276"	"2,3,4,9"
"134552"	"276"	"0,1,2,4,5,6"
"140067"	"276"	"1,2,3,4,5,6,9"
"145750"	"276"	"5,6"
"149575"	"276"	"1,2,3,4,5,6,9"
"151098"	"276"	"4,5"
"152371"	"276"	"1,2,3,4,5,6,9"
"153108"	"276"	"1,2,3,4,5,6"
"154935"	"276"	"1,2,4,6,9"
"156550"	"276"	"1,4,5,6,9"
"157729"	"276"	"1,2,3,5"
"163908"	"276"	"1,2,3,4,5,6"
"164379"	"276"	"1,3,4,5,6,9"
"164380"	"276"	"1,2,3,4,5,6"
"165063"	"276"	"1,2,3,4,5,6,9"
"165860"	"276"	"1,2,3,4,5,6,9"
"168141"	"276"	"5,6"
"168533"	"276"	"1,2,3,4,5,6,9"
"169667"	"276"	"1,4,9"
"170187"	"276"	"5,6,9"
"837302"	"276"	"1,2,3,4,5"
"862061"	"276"	"4,5"
"866886"	"276"	"1,2,4"
"871940"	"276"	"1,2,3"
"872371"	"276"	"1,2,3,4,5,6"
"874173"	"276"	"4,6"
"874952"	"276"	"2,3"
"875097"	"276"	"1,2,3,4,5"
"875375"	"276"	"1,2,3,4,5"
"877128"	"276"	"1,2,3,5,6"
"880253"	"276"	"1,2,3,4,5,6,9"
"887086"	"276"	"1,3"
"887148"	"276"	"1,2,3,4,5,6,9"
"888908"	"276"	"5,6"
"889460"	"276"	"1,2,3,4,5,6,9"
"889847"	"276"	"1,2,3,4,5,6"
"892005"	"276"	"5,6"
"894150"	"276"	"3,4,5"
"894154"	"276"	"1,2,3,4,5,6"
"895330"	"276"	"1,2,3,4,5,6,9"
"900602"	"276"	"3,6"
"901192"	"276"	"1,2,3,4,5,6,9"
"901429"	"276"	"0,1,2,3,4,5,6,9"
"901650"	"276"	"3,4,9"
"901841"	"276"	"1,2,3,4,5,6,9"
"901974"	"276"	"1,2,3,4,5,6,9"

## CFG801 – District Monthly Calendar Report

PAD Location: Synergy SIS>Attendance>Reports>Summary

The CG801 report is produces a printable version of the district calendar. The report displays the begin/end date for the school year, as well as any holidays/types for each school day.



*No Report Specific Options*



## Hope High School District Monthly Calendar Report

Year: 2010-2011  
Report: CFG801

Calendar Range: 08/23/2010-05/21/2011

### August 2010

Monday		Tuesday		Wednesday		Thursday		Friday	
Day	Type	Day	Type	Day	Type	Day	Type	Day	Type
23		24		25		26		27	
30	Hol	31							

### September 2010

Monday		Tuesday		Wednesday		Thursday		Friday	
Day	Type	Day	Type	Day	Type	Day	Type	Day	Type
				1		2		3	
6		7		8		9		10	
13		14		15		16		17	
20		21		22		23		24	
27		28		29		30			

### October 2010

Monday		Tuesday		Wednesday		Thursday		Friday	
Day	Type	Day	Type	Day	Type	Day	Type	Day	Type
								1	
4		5		6		7		8	
11		12		13		14		15	
18		19		20		21		22	
25		26		27		28		29	

### November 2010

Monday		Tuesday		Wednesday		Thursday		Friday	
Day	Type	Day	Type	Day	Type	Day	Type	Day	Type
1		2		3		4		5	
8		9		10		11		12	
15		16		17		18		19	
22		23		24		25	Hol	26	Hol
29		30							

### December 2010

Monday		Tuesday		Wednesday		Thursday		Friday	
Day	Type	Day	Type	Day	Type	Day	Type	Day	Type
				1		2		3	
6		7		8		9		10	
13		14		15		16		17	
20	Hol	21	Hol	22	Hol	23	Hol	24	Hol
27	Hol	28	Hol	29	Hol	30	Hol	31	Hol

## CFG802 – School Monthly Calendar Report

PAD Location: Synergy SIS>Attendance>Reports>Summary

The CG802 report is produces a printable version of the school calendar. The report displays the begin/end date for the school year, as well as any holidays/types for each school day. Additionally, this report can include period rotation and bell period.

The screenshot shows a web-based report configuration interface. At the top, it is titled "Report Interface" with a back arrow icon. Below the title, the report name "School Monthly Calendar Report" is displayed, along with its number "CFG802" and page orientation "Portrait". A navigation bar contains tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced", with "Options" currently selected. The "Options" section is expanded to show "Column Display" settings, which include checkboxes for "Period Rotation" and "Bell Period", both of which are currently unchecked. Below this, the "Tracks To Display" section features a list of track selection icons, with one icon checked and a "Non-track" checkbox which is also unchecked.

### Report Options:

Period Rotation: Adds period rotation information to the report output.

Bell Period: Adds bell period information to the report output.

Tracks To Display: Filters report output to include selected track(s).



## Hope High School School Monthly Calendar Report

Year: 2010-2011  
Report: CFG802

Calendar Range: 08/29/2010-06/04/2011

### August 2010

Monday				Tuesday				Wednesday				Thursday				Friday			
Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell
30	Hol			31															

### September 2010

Monday				Tuesday				Wednesday				Thursday				Friday			
Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell
								1				2				3			
6				7				8				9				10			
13				14				15				16				17			
20				21				22				23				24			
27				28				29				30							

### October 2010

Monday				Tuesday				Wednesday				Thursday				Friday			
Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell
																1			
4				5				6				7				8			
11				12				13				14				15			
18				19				20				21				22			
25				26				27				28				29			

### November 2010

Monday				Tuesday				Wednesday				Thursday				Friday			
Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell
1				2				3				4				5			
8				9				10				11				12			
15				16				17				18				19			
22				23				24				25	Hol			26	Hol		
29				30															

### December 2010

Monday				Tuesday				Wednesday				Thursday				Friday			
Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell	Day	Type	Rot	Bell
								1				2				3			
6				7				8				9				10			
13				14				15				16				17			
20	Hol			21	Hol			22	Hol			23	Hol			24	Hol		
27	Hol			28	Hol			29	Hol			30	Hol			31	Hol		

## STU409 – Class Roster

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The STU409 report prints a list of students that are scheduled in classes on the start date indicated on the report. It includes the teacher name and the name of additional staff if they are attached to the section. This report can be used as an attendance roster for recording attendance and for attendance verification. This report is utilized by the school attendance and teaching staff. This report may be used for both period and daily attendance.

**Report Interface**

Name: **Class Roster** Number: **STU409** Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Report Options**

Start Date  Weeks

Teacher

Term Code

Period Begin   Period End

Section ID  -

Blank Lines

Allow extra lines to generate a new page

Show Period Attendance

Minimize Period Attendance Row Size

**Include the following fields**

Signature Line

Signature Text

Grade Level

Perm ID

Phone Number

Previous Absence Codes

Legend

### Report Options:

**Start Date:** First date of attendance period for recording and/or verifying attendance.

**Weeks:** Determines number of weeks to be printed on report.

**Teacher:** Filter report output to include just the selected teacher.

**Term Code:** Filter report output to include selected term code.

**Period Begin/End:** Determines periods included in the report.

**Section ID:** Filter report output to include the selected section and range of sections.

**Blank Lines:** Selection determines the number of additional blank lines (to list additional students) to be generated on the report.

**Allow extra lines to generate a new page:** Allows extra lines to generate a new printed page if necessary.

**Show Period Attendance:** This option is for attendance verification only. The option Previous Absence Codes must also be selected. Period attendance absences will appear on this report if selected. For Daily attendance, absences will appear on this report if the Previous Absence Codes is selected and the Show Period Attendance option is not selected.

**Include the following fields:** Add columns/fields to report output to display selected information.



## Hope High School Class Roster

Year: 2012-2013  
Report: STU409

Section ID 0007	Period 6	Course ID SC492	Course Title Biology	Teacher Name Tofft, Robert	Room 120
--------------------	-------------	--------------------	-------------------------	-------------------------------	-------------

Additional Staff Name(s)  
Davis, Jeffrey; Abel, Patricia; Baniszewski, Nancy

	Student Name	05/06/2013					05/13/2013					05/20/2013					05/27/2013					
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
1	Adair, Diane N.																					1
2	Alcazar, Eugene																					2
3	Batchelder, Jesse D.																					3
4	Bogar, Brenda L.																					4
5	Brenneman, Janice E.																					5
6	Coleman, Gloria N.																					6
7	Danielson, Kenneth M.																					7
8	Frutos, Rachel A.																					8
9	Fultz, Laura N.																					9
10	Guthrie, Robert T.																					10
11	Harris, Ann L.																					11
12	Hebel, Anthony R.																					12
13	Heronema, Frances J.																					13
14	Kast, Louis R.																					14
15	Koivuniemi-Berg, Jerry A.																					15
16	Madsen, Norma J.																					16
17	McCloud, Russell M.																					17
18	Morris, Denise E.																					18
19	Muntz, Laura D.																					19
20	Pablo, Susan K.																					20
21	Pett, Stephanie A.																					21
22	Schmidt, Frank J.																					22
23	Semrad, Evelyn A.																					23
24	Walbeck, Joan M.																					24
25	Wright, Justin B.																					25

## STU411 – Daily Class Attendance Minutes List

PAD Location: Synergy SIS>Attendance>Reports Daily>List

The STU411 report displays student minutes attended per day sorted by section. A column is also displayed to show total week attendance minutes.

The screenshot shows a web-based report configuration interface. At the top, it identifies the report as 'Daily Class Attendance Minutes List' for 'Number: STU411' in 'Portrait' orientation. Below this are several tabs: 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active and contains several sections: 'Report Options' with fields for Start Date, Weeks, Teacher, Period Begin/End, Section ID, and Blank Lines; 'Include the following fields' with checkboxes for Signature Line, Perm ID, and Phone Number; 'Absence Definition' with four Reason Type dropdowns and a list of checkboxes for various absence reasons (Activity, C-Pox, Excused, Illness, Inschoolsu, Lice, Message, Other, Pager, Suspension, Tardy, Unexcused, Unverified); and 'Reason Flags' with checkboxes for Incl Dialer, Incl Reports, Incl Letter, and Report To State.

### Report Options:

Start Date: Date of report.

Weeks: Select number of weeks to display.

Teacher: Filter report output to include just the selected teacher.

Period Begin/End: Filter report outputs by selecting period begin/end to print.

Section ID: Filter report output to include just the selected section ID.

Blank Lines: Enter a value for number of blank lines to print on the report.

Include the following fields: Check to include any to print on the report.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type.



### Adams Elementary Daily Class Attendance Minutes List

Year: 2007-2008  
Report: STU411

Section ID	Course ID	Course Title	Teacher Name	Room	Period															
0102	0123	1/2/3 Multi-Age	Carroll, Natalie	0002	1															
Student Name	01/28/2008						02/04/2008						02/11/2008							
	M	T	W	T	F		M	T	W	T	F		M	T	W	T	F			
1	Alejandroz, Willie JR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Antonio Gonzalez, James	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
3	Bahena, Joshua	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Baker, Carlos W.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Bradley, Linda R.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Bustamante, Aaron	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6
7	Cervantes Vazque, Howar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7
8	Charley, Jacqueline C.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8
9	Chavez, Carl E.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Covington, Louis L.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10
11	Dennis, Sandra M.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Estrella Acuna, Brian C.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Flores Aldaba, Wanda	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Flores Nunez, Kathy V.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Jackson, Dorothy P.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15
16	Johnson, Alan M.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16
17	Jolley, Wayne S.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Lowe, Ralph T.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Mancera Herrera, Kathryn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19
20	Orduno, David J.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20
21	Valle, Jane L.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21
22	Vanetten, Shirley N.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Vega Gonzalez, Justin D.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Vela, Bonnie M.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24
25	Villanueva, Evelyn A.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Walker, Jean C.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Werito, Gerald L.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27
28	Williams, Eugene	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

## STU603 – ADM Summary

PAD Location: Synergy SIS>Attendance>Reports Daily>Summary

The ADM Summary Report lists all grades at a school and compares the ADM by grade level for a range of dates to a previous year's ADM. For this report to print correctly, the school enrollment history must be loaded into the snapshot for both years being compared.

**Report Interface** <<

Name: **ADM Summary**    Number: **STU603**    Page Orientation: **Portrait**

Options    Sort / Output    Conditions    Selection    Advanced

**Time Frame** ▲

Day of Year  Days Back from Today

**Report Data Settings** ▲

Comparison Year

Enrollment Calculation

Grouping

Show Detailed Differences

**Advanced Options** ▲

FTE

Grade

PS  K  01  02  03  
 04  05  06  07  08  
 09  10  11  12  12+

Needs Grade Levels

01  02  03  04  05  06  K  PS

Exclude ADA/ADM     Exclude Alt State Funding for Schedule-Based FTE (EVIT)     Combine Track Data

Tuition Payer Code

All others     Eligible for state funding     Foreign exchange student  
 Foreign exchange student     Ineligible for state funding     Non-district resident  
 Privately paid     Tuitioned out

### Report Options:

**Time Frame:** Filter time frame by entering Day of Year (such as 40 or 100) or number of Days Back From Today.

**Report Data Settings:** Select Comparison Year. Select Enrollment Calculation to compare ADM, Enrollments or State Funded. Select Grouping by Grade or by School. There is an option to check Show Detailed Differences.

**Advanced Options :** FTE (Full-Time Equivalent) value to use for all students instead of the data entered into Synergy SIS. Option to check grade levels to be included in the report. Option to check grades to include in Needs Grade Levels for student programs such as special education. Option to check Exclude ADA/ADM to remove the ADA/ADM calculations. Option to check Exclude Alt State Funding. Schools using track have option to combine them by checking Combine Track Data. Option to select multiple Tuition Payer Codes.

**Edupoint School District**  
**ADM Summary**  
 Comparison Year: 2006-R, Grouping: Grade

Year: 2007-2008  
 Report: STU603

Grade	Day 1		Day 2		Day 3		Day 4		Day 5		Day 6		Day 7		Day 8	
	08/13/2007	08/14/2007	08/14/2007	08/15/2007	08/15/2007	08/16/2007	08/16/2007	08/17/2007	08/17/2007	08/20/2007	08/20/2007	08/21/2007	08/21/2007	08/22/2007	08/22/2007	08/22/2007
PS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
K	99.50	0.00	101.50	0.00	102.31	0.00	102.79	0.00	103.60	0.00	104.61	0.00	105.19	0.00	105.91	0.00
D1	198.00	0.00	199.00	0.00	198.68	0.00	199.25	0.00	199.80	0.00	200.32	0.00	200.73	0.00	201.00	0.00
D2	236.00	0.00	238.00	0.00	238.68	0.00	239.25	0.00	239.80	0.00	241.00	0.00	241.89	0.00	242.54	0.00
D3	208.00	0.00	209.00	0.00	209.67	0.00	209.75	0.00	210.80	0.00	211.65	0.00	212.30	0.00	212.77	0.00
D4	180.00	0.00	180.50	0.00	180.67	0.00	180.75	0.00	181.40	0.00	182.16	0.00	182.73	0.00	183.14	0.00
D5	198.00	0.00	199.00	0.00	199.34	0.00	199.25	0.00	199.40	0.00	199.83	0.00	200.16	0.00	200.52	0.00
D6	158.00	0.00	160.00	0.00	160.34	0.00	160.75	0.00	162.20	0.00	163.31	0.00	164.30	0.00	164.89	0.00
D7	146.00	0.00	148.00	0.00	148.35	0.00	148.50	0.00	148.80	0.00	149.32	0.00	149.74	0.00	150.15	0.00
D8	150.00	0.00	151.00	0.00	152.00	0.00	152.50	0.00	152.80	0.00	153.00	0.00	153.28	0.00	153.51	0.00
UNG-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1574.50</b>	<b>0.00</b>	<b>1596.00</b>	<b>0.00</b>	<b>1580.04</b>	<b>0.00</b>	<b>1592.79</b>	<b>0.00</b>	<b>1598.60</b>	<b>0.00</b>	<b>1605.20</b>	<b>0.00</b>	<b>1610.32</b>	<b>0.00</b>	<b>1614.43</b>	<b>0.00</b>
previous year diff	1574.50		1596.00		1580.04		1592.79		1598.60		1605.20		1610.32		1614.43	
previous day diff			11.50		4.04		2.76		5.81		6.60		5.12		4.11	



## Course Module

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This section provides Course module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
CRS201	Course Catalog
CRS401	Course List
CRS601	Course By School

## CRS201 – Course Catalog

PAD Location: Synergy SIS>Course>Reports>Individual

The CRS201 Report prints a Course Catalog for Individual schools or the district.

**Report Interface** <<

Name: **Course Catalog** Number: CRS201 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Course Info**

Course ID  
[ ] - [ ]

Course Title  
[ ]

Department  
[ ]

**Options**

- Only Show Inactive Courses
- Page Break per Department
- Include Courses in Focus only
- Hide Grades
- Hide College Prep
- Hide Credit

### Report Options:

Course ID: Option to filter report output by specific course IDs.

Course Title: Option to filter report output by a specific Course Title.

Department: Option to filter report output by Department.

Only Show Inactive Courses: Filter report output to print only Inactive Courses.

Page Break per Department: Order the report output to place a page break between Departments.

Include Courses in Focus only: Filter report output to print only Courses opted in by the Focus Organization.



## Kennedy High School Course Catalog

Year: 2010-2011  
Report: CRS201

<b>7th Science Ahr</b> Grades: 07 7th Science A Hr	College Prep: No	<b>SC071</b> Credit: 0.50	<b>Cons Chemistry</b> Grades: 11 - 12 Consumer Chemistry	College Prep: No	<b>SC70</b> Credit: 1.00
<b>8th Science Ahr</b> Grades: 07 - 08 8th Science Ahr	College Prep: No	<b>SC081</b> Credit: 0.50	<b>Cp Chem</b> Grades: 10 - 12 College Preparatory Chemistry	College Prep: No	<b>SC72</b> Credit: 0.50
<b>Anat/phys - De</b> Grades: 10 - 12 Anat/phys - De	College Prep: No	<b>SC55WX</b> Credit: 0.50	<b>Earth Science</b> Grades: 11 - 12 Earth Science	College Prep: No	<b>SC33</b> Credit: 1.00
<b>Astronomy</b> Grades: 10 - 12 Astronomy	College Prep: No	<b>SC83</b> Credit: 0.50	<b>Earth Science</b> Grades: 10 - 12 Earth Science	College Prep: No	<b>SC331</b> Credit: 0.50
<b>Bas Geology</b> Grades: 10 - 12 Basic Geology	College Prep: No	<b>SC85</b> Credit: 0.50	<b>Earth Science</b> Grades: 10 - 12 Earth Science	College Prep: No	<b>SC332</b> Credit: 0.50
<b>Biology</b> Grades: 09 Biology	College Prep: No	<b>SC49</b> Credit: 0.50	<b>Env Science</b> Grades: 11 - 12 Environmental Science	College Prep: No	<b>SC50</b> Credit: 0.50
<b>Biology</b> Grades: 09 Biology	College Prep: No	<b>SC491</b> Credit: 0.50	<b>Env Science 2nd</b> Grades: 11 - 12 Environmental Science	College Prep: No	<b>SC502</b> Credit: 0.50
<b>Biology</b> Grades: 09 Biology	College Prep: No	<b>SC492</b> Credit: 0.50	<b>Ess Elem Of Sci</b> Grades: 09 Essential Elements Of Science	College Prep: No	<b>SC09-2</b> Credit: 0.50
<b>Biology</b> Grades: 09 Biology	College Prep: No	<b>SC49-2</b> Credit: 0.50	<b>Hu Anat &amp; Phys</b> Grades: 12 Human Anatomy And Physiology	College Prep: No	<b>SC55</b> Credit: 1.00
<b>Biology Hnr</b> Grades: 10 - 12 Biology Honors (not Wtd)	College Prep: No	<b>SC49-H</b> Credit: 1.00	<b>Hu Anat/phys</b> Grades: 10 - 12 Human Anatomy And Physiology	College Prep: No	<b>SC551</b> Credit: 0.50
<b>Biotech Con&amp;tec</b> Grades: 10 - 12 Biotechnology Concepts & Tech	College Prep: No	<b>SC48</b> Credit: 0.50	<b>Hu Anat/phys</b> Grades: 10 - 12 Human Anatomy And Physiology	College Prep: No	<b>SC552</b> Credit: 0.50
<b>Botany</b> Grades: 10 - 12 Botany	College Prep: No	<b>SC40</b> Credit: 0.50	<b>Ind Study</b> Grades: 10 - 12 Independent Study	College Prep: No	<b>SC99</b> Credit: 0.50
<b>Chemistry</b> Grades: 10 - 12 Chemistry	College Prep: No	<b>SC71</b> Credit: 1.00	<b>Int Science II</b> Grades: 08 Integrated Science Ii	College Prep: No	<b>SC08-S</b> Credit: 0.50
<b>Chemistry</b> Grades: 10 - 12 Chemistry	College Prep: No	<b>SC711</b> Credit: 0.50	<b>Life Science</b> Grades: 10 - 12 Life Science	College Prep: No	<b>SC42</b> Credit: 1.00
<b>Chemistry</b> Grades: 10 - 12 Chemistry	College Prep: No	<b>SC712</b> Credit: 0.50	<b>Life Science</b> Grades: 10 - 12 Life Science	College Prep: No	<b>SC422</b> Credit: 0.50
<b>Col Prep Bio</b> Grades: 10 - 12 College Preparatory Biology	College Prep: No	<b>SC44</b> Credit: 0.50	<b>Marine Bio</b> Grades: 10 - 12 Marine Biology	College Prep: No	<b>SC88</b> Credit: 0.50
<b>Con Chemistry</b> Grades: 10 - 12 Consumer Chemistry	College Prep: No	<b>SC702</b> Credit: 0.50	<b>Marine Sci</b> Grades: 10 - 12 Marine And Atmospheric Science	College Prep: No	<b>SC87</b> Credit: 0.50

## CRS401 – Course List

PAD Location: Synergy SIS>Course>Reports>List

The CRS401 report prints a list of courses including Academic Type and Schedule Priority in Landscape format.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Course List', 'Number: CRS401', and 'Page Orientation: Landscape'. There are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' section is expanded to show 'Course Info' and 'Options'. Under 'Course Info', there are three input fields: 'Course ID' (with a range separator), 'Course Title', and 'Department' (a dropdown menu). Under the 'Options' section, there are two checkboxes: 'Only Show Inactive Courses' and 'Include Courses in Focus only', both of which are currently unchecked.

### Report Options:

Course ID: Option to filter report output by specific course ID's.

Course Title: Option to filter report output by a specific Course Title.

Department: Option to filter report output by Department.

Options: Only Show Inactive Courses: Filter report output to print only Inactive Courses.

Include Courses in Focus only: Filter report output to print only Courses opted in by the Focus Organization.





### Kennedy High School Course List

Year: 2010-2011  
Report: CRS401

Course ID	Course Title	Department	College Prep	Credit	Max Credit	Academic Type	Schedule Priority
MA04	Math 4th Grade	Math	No	1.00	1.00		
MA07	Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA071	Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA072	Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA07-2	General Math-7	Math	No	0.50	0.50	Regular	Core (High)
MA08	8th Pre-Alg	Math	No	0.50	0.50	Regular	Core (High)
MA081	8th Pre-Alg	Math	No	0.50	0.50	Regular	Core (High)
MA082	8th Pre-Alg	Math	No	0.50	0.50	Regular	Core (High)
MA08-2	8th Pre-Algebra	Math	No	0.50	0.50	Regular	Elective (Low)
MA10	Acc Math I	Math	No	0.50	0.50	Regular	Core (High)
MA101	Acc Math I	Math	No	0.50	0.50	Regular	Core (High)
MA102	Acc Math I	Math	No	0.50	0.50	Regular	Core (High)
MA10-2	Acc Math I	Math	No	0.50	0.50	Regular	Core (High)
MA17	Basic Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA171	Basic Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA172	Basic Math 7	Math	No	0.50	0.50	Regular	Core (High)
MA17-2	7th Basic Math	Math	No	0.50	0.50	Regular	Core (High)
MA18	Basic Math	Math	No	1.00	1.00	Regular	Core (High)
MA181	Math 8	Math	No	0.50	0.50	Regular	Core (High)
MA182	Math 8	Math	No	0.50	0.50	Regular	Core (High)
MA18-2	Basic Math-8th	Math	No	0.50	0.50	Regular	Elective (Low)
MA19	Math Enrichment	Math	No	0.50	0.50	Regular	Elective (Low)
MA20	Acc Math II	Math	No	0.50	0.50	Regular	Core (High)
MA21	Acc Math II	Math	No	0.50	0.50	Regular	Core (High)
MA22	Basic Math	Math	No	1.00	1.00	Regular	Core (High)
MA22-9	Math Intersec	Math	No	1.00	1.00	Regular	Elective (Low)
MA23	General Math	Math	No	1.00	1.00	Regular	Core (High)
MA23-9	General Math	Math	No	0.50	0.50	Regular	Elective (Low)
MA24	Consumer Math	Math	No	1.00	1.00	Regular	Core (High)
MA25	Pre-Algebra	Math	No	1.00	1.00	Regular	Core (High)
MA25-9	Pre Algebra	Math	No	0.50	0.50	Regular	Elective (Low)
MA26	Math Connection	Math	No	1.00	1.00	Regular	Core (High)
MA27	Algebra I	Math	No	1.00	1.00	Regular	Core (High)
MA271	Algebra I	Math	No	0.50	0.50	Regular	Core (High)
MA2712	Algebra I A-Hr	Math	No	0.50	0.50	Regular	Core (High)

## CRS601 – Course By School

PAD Location: Synergy SIS>Course>Reports>Summary

The CRS601 report prints an abbreviated Course Summary report by school.

Report Interface

Name: **Course By School** Number: CRS601 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

Filters

- Include Courses in Focus only
- Page Break per School

### Report Options:

Include Courses in Focus only: Filter report output to the Focus Organization only.

Page Break per School: Order the report output to place a page break between schools.



### Kennedy High School Course By School

Year: 2010-2011  
Report: CRS601

School: Kennedy High School

Course ID	Course Title	Course ID	Course Title	Course ID	Course Title	Course ID	Course Title
PE491	AA Boys Sp	PE492	AA Boys Sp	PE501	AA Girls Sp	PE502	AA Girls Sp
EN39W	AA J	EN35W	AA Sop	AD86W	Academic Decath	AD86W2	Academic Decath
MA41W	Accel Alg II	BE47	Accounting I	BE48	Accounting II	PE54	Adv Aerobics
AB14	Adv Collision	AR34	Adv Photo	SC82W	Adv Physics	PE55	Aerobics
PE552	Aerobics	MA27	Algebra I	MA40	Algebra II	MA31-B	Alt Geom Block
MA31	Alt Geometry	PP76	Am Govt	SS51Z	Am Govt (wtp)	SS51	Am Govt 123
SS30	Am Hist - Dream	WL18	Am Sign Lang I	WL19	Am Sign Lang II	SS34	Amer History I
SS35	Amer History II	EN57	American Lit	MA51W	Ap Calc Bc	MA50W	Ap Calc/ana Geo
SS52W	Ap Gov&econ Wtp	SS51W	Ap Govt (wtp)	WL24W	Ap Spanish IV	RD30	App Read I
RD31	App Read II	MS33	Armjrotc Let-3	MS31	Armjrotc Let-I	MS32	Armjrotc Let-II
MS34	Armjrotc Let-IV	PP61	Art/rec/leisure	PE87	Athletic Vlt Trn	IT92	Auto Repair II
IT93	Auto Sys Dg III	IT91	Auto Tech I	SA65TV	Avmed Coyote Tv	BE51	Basics Of Inves
AR41	Beg Ceramics	PE70	Beg Dance	AR63	Beg Drawing	MU29	Beg Guitar
MU29E	Beg Guitar Elec	AR54	Beg Jewelry	AR60	Beg Painting	AR32	Beg Photo
RD22	Begin Est-Rdg	EN11	Beginning Esl	SC49	Biology	PE47	Boys Pe
PE472	Boys Pe	BE30	Bus 21st Century	BE39	Bus Cons Law	IT63	Cabinetmkg I&II
IT32	Cad - Arch I	IT34	Cad - Eng I	IT31	Cad & Drafting	PP21	Career Expl
PP22	Career Expl	IT64	Carpentry I&II	WE90	Cep	SC71	Chemistry
FS51	Child Dev I	FS52	Child Dev II	MU75	Chorus-Chorale	MU76	Chorus-Mad Jazz
MU77	Chorus-Soubrett	MU74	Chorus-Vivo	BE75-7	Coe 7-8	BE75	Coe Bus Intern
EN101	Comm Coll En101	PP53	Community Ed	PP53SL	Community Ed Sl	CB12	Comp Apps II
CB10	Comp Foundation	CB11	Computer Apps	MU90	Concert Orch	CCSS34	Corr Am His I
CCSS35	Corr Am/az HslI	CCEN46	Corr Eng III	CCEN33	Corr P/eng I	CCEN34	Corr P/eng II
CCEN54	Corr Paper Lit	CCPE91	Corr Pe Bowling	CCFS32	Corr Pers Devl	CCEN42	Corr Short Stry
CCEN09	Corres 9th Eng	CCSS51	Corres Am Govt	CCEN57	Corres Amer Lit	CCSS58	Corres Economic
CCEN51	Corres Lit Ex	CCSS22	Corres Wild St 2	CCSS21	Corres Wild St I	IT97	Cosmetology
SC72W	Cp Chemistry	SS69	Criminology	FS41	Culinary Arts 1	FS42	Culinary Arts 2
BE92-7	Dce Admin S 7-8	BE92	Dce Admin Suprt	FS96	Dce Child Care	FS96-7	Dce Child Cr7-8
FS98	Dce Foods	FS98-7	Dce Foods 7-8	BE91	Dce Sales & Mkt	BE91-7	Dce Salesmkt7-8
SC55W	De Human Anat	FS63	Design & Merch	CB18	Desktop Publish	PE75	Dn Comp/perf
TS321	Driver Educ	TS322	Driver Educ	PP20	Driver Train	CCCO15	Drugs/society
SC33	Earth Science	IT54	Electronics 1	EN60	Eng (brit) Lit	PP83A	English
PP83B	English	PP83SL	English	SC50	Env Science	PP27	Evep



## Course History Module

This section provides Course History module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
<b>CHS202</b>	Student Grad. Requirement Profile
<b>CHS401</b>	Student Credit Check
<b>CHS402</b>	Graduation Requirement List
<b>CHS403</b>	Repeat Course
<b>CHS404</b>	Student Graduation Check
<b>CHS405</b>	Locally Awarded Verified Credits
<b>CHS801</b>	Course History Labels with GPA
<b>CPL201</b>	Student Career Plan Profile
<b>CTE401</b>	CTE Program Participation List
<b>CTE601</b>	40th and 100th Day CTE Totals
<b>SLP201</b>	Student Service Learning Profile
<b>SLP401</b>	Student Service Learning List
<b>STU204</b>	Student Transcript

## CHS202 – Student Grad. Requirement Profile

PAD Location: Synergy SIS>Course History>Reports>Individual

**Report Interface**

Name: **Student Grad. Requirement Profile**    Number: CHS202    Page Orientation: Portrait

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Grad Req Options**

Graduation Requirement

Add Work In Progress

Include future course request credit by picking the school year request credit (leave blank to skip course request credit)

School Year for Request Credit

Grading Period

Term Definitions  
 Fall     Spring

Show Detailed Course History  
 Show mark received for completed course work  
 Show Credit Waivers  
 Use Simple Header     Suppress Page Break

Course Display Option

**Student Info**

Last Name

First Name

Perm ID

Grade

Section ID

**Filtering**

Student Filter

Students Which:

Meet Subject Area Req.  
 Meet Test Req.  
 Meet GPA Req.  
 Meet Service Learning Req.

The CHS202 report prints a profile of a student's graduation requirements information. The user must select a graduation requirement to print. The user can also select work in progress, grading period, detailed course history, marks received for completed course work and the course display option. The report includes the student information, credit requirements and test requirements information. High school counselors use this report to aid the placement of students into classes.

### Report Options:

**Graduation Requirement:** Filter report output for a specific graduation requirement. Add Work In Progress: Select work in progress to print on report.

**Grading Period:** Filter report output for specified grading period.

**Term Definitions:** Filter report output for specified term.

**Show Detailed Course History:** Select checkbox to show courses that complete subject area requirement.

**Show mark received for completed course work:** Displays the mark received for courses when checked in conjunction with show detailed course history.

**Show Credit Waiver:** Select checkbox to show if there were any credit waivers.

**Use Simple Header:** Filter report output to print simple header on report.

**Suppress Page Break:** Filter report output suppress the page break.

**Course Display Option:** Filter report output to print specified course option.

**Last/First Name/Perm ID:** Filter report output to include just the students with the specified last/first name/Perm ID.

**Grade:** Filter report output to include just the selected grade.

**Section ID:** Filter report output by entering a section ID to print.

**Filtering:** Filter report output using additional student filters.



**Hope High School**  
**Student Grad. Requirement Profile**  
 WIP: Third Quarter

Year: 2010-2011  
 Report: CHS202

**General Information**

Student Name: <b>Abbott, Billy C.</b>	SisNumber <b>905483</b>	Gen: <b>M</b>	Grade: <b>12</b>	Enter Date: <b>08/31/2010</b>	Leave Date:
Last Name Goes By:	Nickname:	Birth Date: <b>05/12/1993</b>	Home Address: <b>1954 S Val Vista Dr Mesa, AZ 85234</b>		
Home Phone: <b>480-555-1214</b>	Home Language: <b>Spanish</b>	Ethnicity: <b>Two or More</b>			

**Credit Requirements**

Subject Area	Req'd Credits	Credits Completed	Credits In Progress	Credits Needed
English Literature	2.00	2.00		
Mathematics	5.00	5.00		
Science Required	2.00	2.00		
American History	2.50	2.00		0.50
Government	1.00	1.00		
Electives	7.00	14.00	13.50	
<b>Total</b>	<b>19.50</b>	<b>26.00</b>	<b>13.50</b>	<b>0.50</b>

**Test Requirements**

Test Name	Performance Level	Score	Status
AIMS Reading	Approaches	650	Not Passed
AIMS Writing	Exceeds	800	Passed
AIMS Math	Meets Standard	690	Passed
Service Learning Requirement			
Required Hours	Hours	Status	
40.00	60.00	Passed	

## CHS401 – Student Credit Check

PAD Location: Synergy SIS>Course History>Reports>List

The CHS401 report prints a list of student's by grade and minimum credits completed amount. The user can select one or several grades and the minimum credits for those grades to print. The report includes the student name, sis number, gender, credits attempted, and credits completed. High school staff and counselors use this report for class and grade placement and college planning.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Credit Check", "Number: CHS401", and "Page Orientation: Portrait". Below this are tabs for "Options", "Sort/Output", "Conditions", "Selection", and "Advanced". A yellow warning banner states: "Repeat tags will not be included in the calculation unless a Graduation Requirement is selected".

The main section is titled "Credit Thresholds by Grade" and contains the instruction: "Select a grade level and enter the minimum number of credits the student must have to qualify. If the student does not meet the minimum number of credits, the student will be included in the report". There are six rows, each with a dropdown menu for grade level, a text input for "Grade must have a minimum of", and a "Credits" label.

Below this is the "Grad Req Filtering" section, which includes a "Graduation Requirement" dropdown menu.

### Report Options:

\_\_\_\_ Grade must have a minimum of \_\_\_\_ Credits: Filter report output for specific grades and credit amounts.





### Hope High School Student Credit Check

Year: 2010-2011  
Report: CHS401

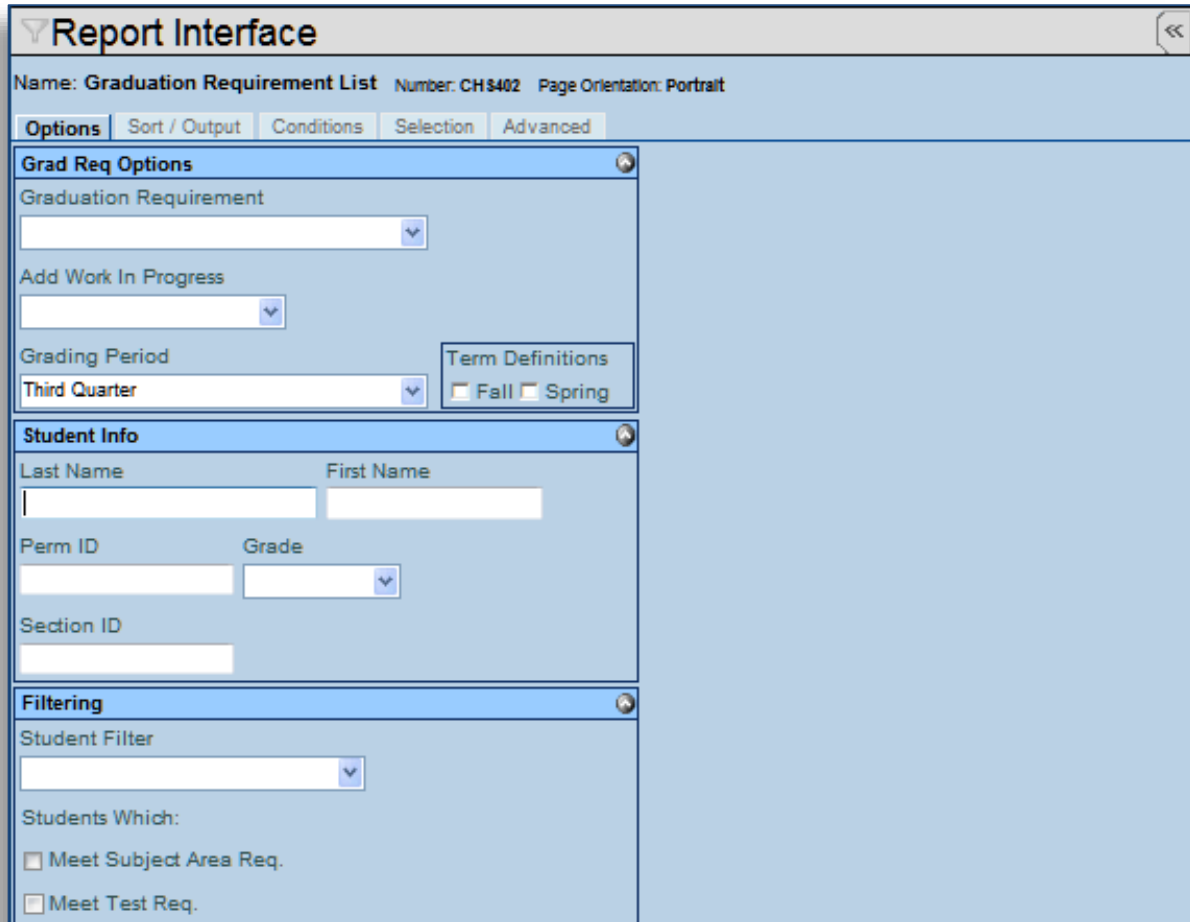
Grade 12 students with less than 15.000 credits as of 6/6/2011

Student Name	SIB Number	Gender	Credits Attempted	Credits Completed
Bruhn, Gary A.	169949	Male	3.000	3.000
Jacobson, Susan	15	Female	0	0
Kellar, Joyce L.	125038	Female	1.500	1.500
Maines, Luis	17	Male	0	0
Nunes, Abigail	13	Female	0	0
Picon, Lori	166257	Female	2.000	1.500
Rodriguez, Angela	19	Female	0	0
Toth, Gloria	168390	Female	3.500	3.500

## CHS402 – Graduation Requirement List

PAD Location: Synergy SIS>Course History>Reports>List

The CHS402 report prints a list of students who have not met the specified graduation requirements. The user must select a graduation requirement to print. The user may also select to add work in progress or a specific grading period for the report. The report includes the student name, perm ID, grade, and gender. High school staff and counselors use this report for class and grade placement and college planning.



**Report Interface**

Name: **Graduation Requirement List** Number: **CHS402** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Grad Req Options**

Graduation Requirement

Add Work In Progress

Grading Period  
 **Term Definitions**  
 Fall  Spring

**Student Info**

Last Name  First Name

Perm ID  Grade

Section ID

**Filtering**

Student Filter

Students Which:  
 Meet Subject Area Req.  
 Meet Test Req.

### Report Options:

Graduation Requirement: Filter report output to include the graduation requirement selected.

Add Work In Progress: Filter report output to include the work in progress.

Grading Period: Filter report output to include the grading period selected.

Term Definitions: Filter report output to include the terms selected.

Last/First Name: Filter report output to include just the students with the specified last/first name.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Grade: Filter report output to include just the selected grade.

Section ID: Filter report output to include just the selected section ID.

Filtering: Student filter to “include/exclude/show all students” used in conjunction with “Students Which” (check) “Meet Subject Area Req” and/or “Meet Test Req”.



**Hope High School  
Graduation Requirement List  
Grad Req: High School**

Year: 2010-2011  
Report: CHS402

Student Name	Perm ID	Grade	Gender	Student Name	Perm ID	Grade	Gender
Abbott, Billy C.	805483	12	M	Allen, Eugene C.	887238	11	M
(Abernethy, Anne E.)	802870	10	F	Allen, Helen L.	874910	12	F
Acevedo, Andrew	888630	11	M	Allen, Jeremy S.	879216	10	M
(Acevedo, Ashley)	801830	10	F	Allen, Judith D.	803040	10	F
Ackley, Brian R.	813048	11	M	Allen, Karan	873066	12	F
Acosta, Eugene A.	873021	12	M	Allen, Karan	801089	11	F
Acosta, John A.	150285	11	M	Allen, Karan T.	871328	12	F
Acunia, Kenneth O.	110412	10	M	Allen, Ruby D.	888116	11	F
Adair, Alan W.	871626	11	M	Allen, Sandra E.	801831	10	F
Adair, Diane N.	803912	10	F	Allen, Shawn C.	877993	12	M
Adair, Timothy S.	888621	11	M	Allen, Tammy	801931	10	F
(Adams, Albert L.)	889844	11	M	Allinder, Benjamin R.	887820	11	M
Adams, Howard T.	873885	12	M	Allison, Kenneth B.	892737	11	M
Adams, Larry A.	808314	11	M	Allison, Pamela D.	882072	12	F
Adams, Martin C.	887623	11	M	Allred, David A.	889126	11	M
Adams, Scott M.	839208	12	M	(Allred, Edward L.)	804016	10	M
(Adams, Sean B.)	877340	12	M	Alnas, Kelly M.	866707	11	F
Adams, Stephen J.	801622	10	M	Alonso, Raymond G.	820153	11	M
Adamski, Alan M.	872036	10	M	Alpin, Steven J.	874439	12	M
Addington, Paula M.	871688	12	F	Alston, Douglas G.	801638	10	M
Aelvoet, Jesse J.	844233	12	M	(Alvarado, Barbara M.)	801753	10	F
(Aguado, Bobby J.)	843822	10	M	Avis, Jeremy T.	881303	11	M
Aguado, Karen C.	135318	12	F	Awine, Roy M.	877916	12	M
Aguilar, Carolyn G.	802862	10	F	Amann, Walter A.	869326	11	M
(Aguilar, Kathleen G.)	132888	10	F	Amatova, Tammy C.	167086	11	F
Aguilar, Rogar F.	891071	12	M	(Amaya, Janet L.)	804224	11	F
Aguilar, Stephen A.	108367	11	M	Ament, Alice J.	880362	11	F
Aguirre, Jason K.	852357	12	M	Amin, Margaret M.	871084	12	F
Aguirre, Mary R.	852375	11	F	Amos, Billy B.	865573	10	M
Ahstrom, Jack M.	888112	11	M	Amos-Erown, Patrick N.	154480	10	M
Ahstrom, Linda K.	120451	10	F	Amundsen, Jose W.	885416	12	M
Atchison, Alice E.	871731	12	F	Amundsen, Russell A.	888836	11	M
Atchison, Karen L.	802860	10	F	Anaya, Anthony C.	110200	12	M
Akingawa, Adem H.	166823	11	M	Andazola, Kathleen E.	800023	10	F
Ako, Joshua J.	888764	11	M	Anderson, Ann M.	873834	12	F
Akin, Andrea E.	802875	10	F	Anderson, Bobby A.	871825	11	M
(Akpan, Tina N.)	165110	10	F	(Anderson, John J.)	830738	10	M
Alarcon, Frank	888651	10	M	Anderson, Louis H.	886310	11	M
Alcazar, Eugene	141686	10	M	Anderson, Marie	888734	11	F
Alcazar, Eugene A.	141517	10	M	(Anderson, Mark M.)	117346	11	M
(Alcorn, Donald A.)	828981	11	M	Anderson, Paula N.	879288	12	F
Alber, Brenda I.	807508	10	F	Anderson, Peter W.	803455	11	M
Alder, Lawrence S.	810021	12	M	Andresen, Harry A.	871078	10	M
Alder, Sarah C.	868416	12	F	Andrews, Jean L.	875466	12	F
Aldrich, Steve K.	873815	12	M	Andrews, Philip D.	893555	10	M
Alexander, Fred D.	875140	12	M	Apple, Diana	873838	12	F
Alexander, George M.	875141	12	M	Applegate, Sharon D.	171008	11	F
Alexander, Joseph J.	801626	10	M	Arambarri, Sean J.	880186	10	M
(Alexander, Victor I.)	168473	11	M	Arambula, Pamela A.	873298	12	F
Alger, Nicole C.	874433	12	F	Araujo, Daniel J.	120700	10	M
Alger, Phyllis A.	148884	10	F	Archer, Annie C.	815423	10	F
Allen, Aaron L. JR	892930	10	M	Ardis, Anne L.	140543	12	F
Allen, Andrea	804124	10	F	Arellano, Lisa R.	804060	10	F
(Allen, Cheryl L.)	888882	12	F	Arias, Kelly M.	132436	10	F
Allen, Cynthia	874967	12	F	Armenta, Brian A.	803942	10	M
Allen, Dana B.	801507	10	F	Arnold, Janice	803731	10	F
Allen, Donald J.	883223	10	M	Arnold, Cynthia C.	814881	10	F
(Allen, Douglas S.)	805826	10	M	Arnold, Jason K.	814882	12	M
Allen, Elizabeth	888016	11	F	Arnov, Kelly L.	839443	12	F

## CHS403 – Repeat Course

PAD Location: Synergy SIS>Course History>Reports>List

The CHS403 report prints a list of students who have repeat courses. The user must select a grade(s) to print. The user may also select to print the report by the Course ID specified in the Course History screen instead of the district course ID link. The report includes the grade, student name, perm ID, course ID, course title, max credit, term, mark, and credit. High school staff and counselors use this report to track students' progress in repeat courses.

Print Save Default Reset Default Status: Ready

### Report Interface

Name: Repeat Course Number: CHS403 Page Orientation: Portrait

Options Sort / Output Conditions Selection Advanced

Grade  
 09  10  11  12

Include Work In Progress Classes

Evaluate Based on Credits  
Completed

**Grouping Option**

Default grouping is done by Course linked in Course History which may or may not be the same as the Course ID that was assigned.

Group By Course ID

### Report Options:

Grade: Filter report output to include just the selected grade(s).

Group By Course ID: Filter report output to group by course ID in the Course History screen.



### Hope High School Repeat Course

Year: 2010-2011  
Report: CHS403

Grouped by: Course History Course

Grade	Student Name	Sis Number	Course ID	Course Title	Max Credit	Term	Mark	Completed	
10	(Abernethy, Anne E.)	902870	SC09	Science 9	0.50	12/2003	A	0.500	
						5/2004	A	0.500	
	(Acovedo, Ashley)	901830	MA23	Algebra One	0.50	12/2003	B	0.500	
							5/2004	B	0.500
			MA60	Math Concepts	0.50	12/2003	B	0.500	
							5/2004	B	0.500
	Acuña, Kenneth G.	110412	SC09	Science 9	0.50	12/2003	C	0.500	
							5/2004	B	0.500
			MA23	Algebra One	0.50	12/2003	C	0.500	
							5/2004	C	0.500
	Adair, Diane N.	903912	PE09	Pe 9	0.50	12/2003	A	0.500	
							5/2004	A	0.500
			SC09	Science 9	0.50	12/2003	A	0.500	
							5/2004	A	0.500
	Adamski, Alan M.	872005	MA23	Algebra One	0.50	12/2002	C	0.500	
							5/2003	D	0.500
			MA60	Math Concepts	0.50	12/2002	B	0.500	
							5/2003	D	0.500
	(Aguado, Bobby J.)	943822	MA23	Algebra One	0.50	12/2003	C	0.500	
							5/2004	C	0.500
			MA60	Math Concepts	0.50	12/2003	B	0.500	
							5/2004	B	0.500
			SC09	Science 9	0.50	12/2003	B	0.500	
							5/2004	B	0.500
	Aguilar, Carolyn C.	902662	PE26	Sports Pe	0.50	12/2003	A	0.500	
							5/2004	A	0.500
			MA23	Algebra One	0.50	12/2003	A	0.500	
							5/2004	A	0.500
			MA60	Math Concepts	0.50	12/2003	A	0.500	
							5/2004	A	0.500
	(Aguilar, Kathleen G.)	132888	SA56	Stu Asst Cafe	0.50	12/2003	P	0.500	
							5/2004	P	0.500
			MA23	Algebra One	0.50	12/2003	B	0.500	
							5/2004	A	0.500
			RD22	Begin Esl-Fdg	0.50	12/2003	A	0.500	
							5/2004	A	0.500
	Nhlstrom, Linda K.	120461	EN11	Beginning Esl	0.50	12/2003	A	0.500	
							5/2004	A	0.500
			MA60	Math Concepts	0.50	12/2003	B	0.500	
							5/2004	A	0.500
			MA33P	Math	0.50	12/2003	B	0.500	
							5/2004	B	0.500

\*\* Signifies that courses had to be grouped by a default course since Course ID did not exist

## CHS404 – Student Graduation Check

PAD Location: Synergy SIS>Course History>Reports>Individual

The CHS404 report prints the Student Graduation Check. This report displays all requirements for graduation with detail of the student's progress in meeting those requirements. A complete student course history, summary test results, GPA, class rank, total service learning hours, and credit progress in each subject area, are among the options to display.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Student Graduation Check", "Number: CHS404", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two sections: "Graduation Profile Options" and "Student Info". The "Graduation Profile Options" section has a dropdown menu for "Graduation Profile Definition". The "Student Info" section has input fields for "Last Name" and "First Name", and dropdown menus for "Perm ID" and "Grade".

### Report Options:

Graduation Profile Definition: Filter report output by a specific Graduation Profile Definition.

Last Name: Filter the report output to include just the students with the specified last name.

First Name: Filter the report output to include just the students with the specified first name.

Perm ID: Filter the report output to include just the student with a specific Perm ID.

Grade: Filter the report output to just one grade level.

\*\* Report output is dependent on custom user setup in the Graduation Requirement Profile Definition View.



## Hope High School Student Graduation Check as of 06/02/2011

Year: 2010-2011  
Report: CHS404

Student Name <b>Abbott, Billy C.</b>				Grade <b>12</b>	SIS Number <b>905483</b>		
Cis ID	Course Title	Mark	Grd Cmp / Alt	<b>Requirements Met Check List</b>			
<b>Diablock High School 12/2001</b>				<b>Grade 09</b>			
R EN09	English 9	F	0.00 / 0.00	<input checked="" type="checkbox"/> <b>Service Learning</b> <input checked="" type="checkbox"/> <b>GPA</b>  <b>GPA's</b> <span style="float: right;"><b>Class Rank out of 821</b></span> CUM GPA <span style="float: right;">2.044</span> <span style="float: right;">1</span> Grant GPA <span style="float: right;">2.16</span> <span style="float: right;">702</span>  <b>Total Credits Attempted:</b> <span style="float: right;">27.50</span> <b>Total Credits Completed:</b> <span style="float: right;">26.00</span> <b>Total Credits Required to Graduate:</b> <span style="float: right;">19.50</span>			
MU21	Symphonic Band	C	0.50 / 0.50				
SA02	Stu Asst Cours	F	0.50 / 0.50				
SC06	Science 9	C	0.50 / 0.50				
SS21	World Histg	D	0.50 / 0.50				
<b>Hope High School 5/2002</b>				<b>Grade 09</b>			
CD11	Computer Apps	F	0.00 / 0.50	<b>Student has Completed 60.00 hrs.</b>   <b>AIMS Reading</b> <span style="float: right;">05/2010</span> <b>Failed</b> <b>AIMS Writing</b> <span style="float: right;">05/2010</span> <b>Passed</b> <b>AIMS Math</b> <span style="float: right;">05/2010</span> <b>Passed</b>			
EN09	English 9	C	0.50 / 0.50				
MA27	Algebra I	A	1.50 / 1.50				
MU21	Symphonic Band	B	0.50 / 0.50				
SC06	Science 9	D	0.50 / 0.50				
SS22	World HistG	C	0.50 / 0.50				
<b>Hope High School 6/2002</b>				<b>Grade 09</b>			
EN09	English 9	B	0.50 / 0.50				
MA27	Algebra I	C-	1.50 / 1.50				
<b>Hope High School 12/2002</b>				<b>Grade 10</b>			
EN51	Lit Explor	F	0.00 / 0.00				
MA31	Alt Geometry	C	0.50 / 0.50				
MU29	Beg Guitar	C-	0.50 / 0.50				
MU38	Symphonic Band	A	0.50 / 0.50				
MU41	March Band	B	0.50 / 0.50				
PA90	Theo Arts I	B	0.50 / 0.50				
SC46	Biology	F	0.00 / 0.00				
<b>Hope High School 5/2003</b>						<b>Grade 10</b>	
CB10	Comp Foundation	F	0.00 / 0.50				
CB18	Desktop Publish	D	0.50 / 0.50				
EN33	Prin Eng I	C	0.50 / 0.50				
EN51	Lit Explor	B	0.50 / 0.50				
MA31	Alt Geometry	F	0.00 / 0.00				
MU38	Symphonic Band	A	0.50 / 0.50				
SC46	Biology	D	0.50 / 0.50				
<b>Hope High School 6/2003</b>				<b>Grade 10</b>			
SC46	Biology	B	0.50 / 0.50				
<b>Hope High School 7/2003</b>						<b>Grade 10</b>	
FS32C	Co-Personl Dev.	A	0.50 / 0.50				
<b>Hope High School 12/2003</b>						<b>Grade 11</b>	
EN34	Prin Eng II	D	0.50 / 0.50				
IT71	Welding I	F	0.00 / 0.50				
MU38	Symphonic Band	A	0.50 / 0.50				
MU41	March Band	A	0.50 / 0.50				
SS34	Amer History I	C	0.50 / 0.50				
TS32	Tr. Safety	B	0.50 / 0.50				
WL41	French I	C	0.50 / 0.50				
<b>Hope High School 5/2004</b>						<b>Grade 11</b>	
EN52	Mythology	C	0.50 / 0.50				
MA31	Alt Geometry	D	1.50 / 1.50				
MU38	Symphonic Band	A	0.50 / 0.50				
PA91	Theo Arts II	C	0.50 / 0.50				
PE76	Weight Tin Bays	C	0.50 / 0.50				
SS35	Amer History II	B	1.50 / 1.50				
<b>Brea Olinda 10/2009</b>				<b>Grade 11</b>			
CA10	Commercial Art	A	0.50 / 0.50				
<b>Hope High School 10/2010</b>						<b>Grade 12</b>	
AR54	Beg Jewelry	C	0.50 / 0.50				
EN60	Eng (Brit) Lit	D	0.50 / 0.50				
PE761	Weight Tin Bays	B	0.50 / 0.50				

## CHS405 - Locally Awarded Verified Credits

PAD Location: Synergy SIS>Course History>Reports>List

The CHS405 identifies students eligible for locally awarded verified credits. This report returns a list of students that have a specified diploma type and have failed selected tests more than once, but with score very near pass.

**Note:** Your district must be setup for Verified Credit to use this feature. For more information on setup of Verified Credit, refer to the Synergy SIS Course History Administrator Guide Chapter 7: Verified Credit.

Print Save Default Reset Default

### Report Interface

Name: **Locally Awarded Verified Credits** Number: CHS405 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Grade

HM  PR  PS  PK  ED  KG  KA  KP  
 01  02  03  04  05

**Display Options**

Test Group

<input type="checkbox"/> GRADE 8 READING (2002)	<input type="checkbox"/> GRADE 8 MATH (2001 r)	<input type="checkbox"/> EOC-WORLD HIST I (2008)	<input type="checkbox"/> EOC VA & US HST (2008)
<input type="checkbox"/> EOC CHEMISTRY (2003)	<input type="checkbox"/> GRADE 7 US HISTORY II (2008)	<input type="checkbox"/> EOC AA-ENGLISH	<input type="checkbox"/> GRADE 5 ENGLISH: READ/LIT/RESEARCH (1995)
<input type="checkbox"/> EOC BIOLOGY (2003)	<input type="checkbox"/> EOC GEOMETRY (2001)	<input type="checkbox"/> EOC EARTH SCIENCE (2003)	<input type="checkbox"/> GRADE 8 ENGLISH WRT (2002)
<input type="checkbox"/> GRADE 7 MATH (2001 r)	<input type="checkbox"/> EOC-WORLD HIST II (2008)	<input type="checkbox"/> EOC ENGLISH READING (2002)	<input type="checkbox"/> GRADE 6 US HISTORY I (2008)
<input type="checkbox"/> GRADE 8 SCIENCE (2003)	<input type="checkbox"/> EOC ALGEBRA II (2001 Revised)	<input type="checkbox"/> EOC ALGEBRA I (2001)	<input type="checkbox"/> GRADE 8 CIVICS & ECONOMICS (2008)
<input type="checkbox"/> EOC-WORLD GEOG (2008)	<input type="checkbox"/> EOC ENGLISH: WRITING (2002)	<input type="checkbox"/> GRADE 6 MATH (2001 r)	<input type="checkbox"/> GRADE 7 READING (2002)
<input type="checkbox"/> GRADE 6 READING (2002)	<input type="checkbox"/> GRADE 5 ENGLISH WRT (2002)		

Minimum Times Failed

Raw Score Allowance

Include students that have met the course discipline requirements but have not met the default discipline requirement

### Report Options:

**Student Info:** Filter report output to include just the selected grade or grade range

**Display Options:** Filter report output to include Test Group

**Minimum Times Failed:** Number of times Student must have failed to be included on report output

**Raw Score Allowance:** Number of points allowed below the Raw Score to be included on report output





## FIRST AMERICAN HIGH SCHOOL Locally Awarded Verified Credits

Year: 2011-2012  
Report: CHS405

Grade:	StudentName	SIS Number	Course ID	Course Title	Term	Mark	Test Date	Test Name	Score
12	Abbler, Ron M.	206156	LA1196	AP ENGLISH 12 LITERATURE & COMPOSITION	YR	A	06/06/2012	SOL EOC - AA-English	249

## CHS406 - Student Grad Req Exception List

PAD Location: Synergy SIS>Course History>Reports>List

Student Graduation Exception List shows a list of students that are deficient in their subject area graduation requirements.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Student Grad Req Exception List', 'Number: CHS406', and 'Page Orientation: Portrait'. There are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' section is expanded and contains several settings: a checkbox for 'Get Graduation Requirement Definition from the Student's Diploma Type', a 'Graduation Requirement' dropdown menu, an 'Add Work in Progress' dropdown menu, a 'Grading Period' dropdown menu, and a 'Term Definitions' section with checkboxes for 'Fall' and 'Spring'. Below this is the 'Student Info' section, which has input fields for 'Student Last Name', 'Student First Name', 'SIS Number', and a 'Grade' dropdown menu.

### Report Options:

**Get Graduation Requirement Definition from the Student's Diploma Type:**

If checked, the report examines Diploma Type to determine the graduation requirement. Graduation requirements can already be bound to a Diploma type on the Graduation Requirements screen. If the student has no diploma type set that is tied to a graduation requirement, it relies on the Graduation Requirement selected on the report interface.

If not checked, the report determines credit deficiencies against the Graduation Requirement selected, regardless of the student's diploma type.

**Add Work in Progress:**

Student Grades - Completed credits from grades in posting marks are included and count towards credits required. Credits appear as In Progress.

Student Schedule - Completed credits from grades in posting marks as well as scheduled credits are included and count towards credits required. Credits appear as In Progress.

Term Definitions - Fall/Spring: Filter report to determine which term definition to include.

Student Info; Filter report to display students with a certain last name, first name or by a student SIS number.

Grade: Filter report to display a students of a certain grade level.



### Hope High School Student Grad Req Exception List

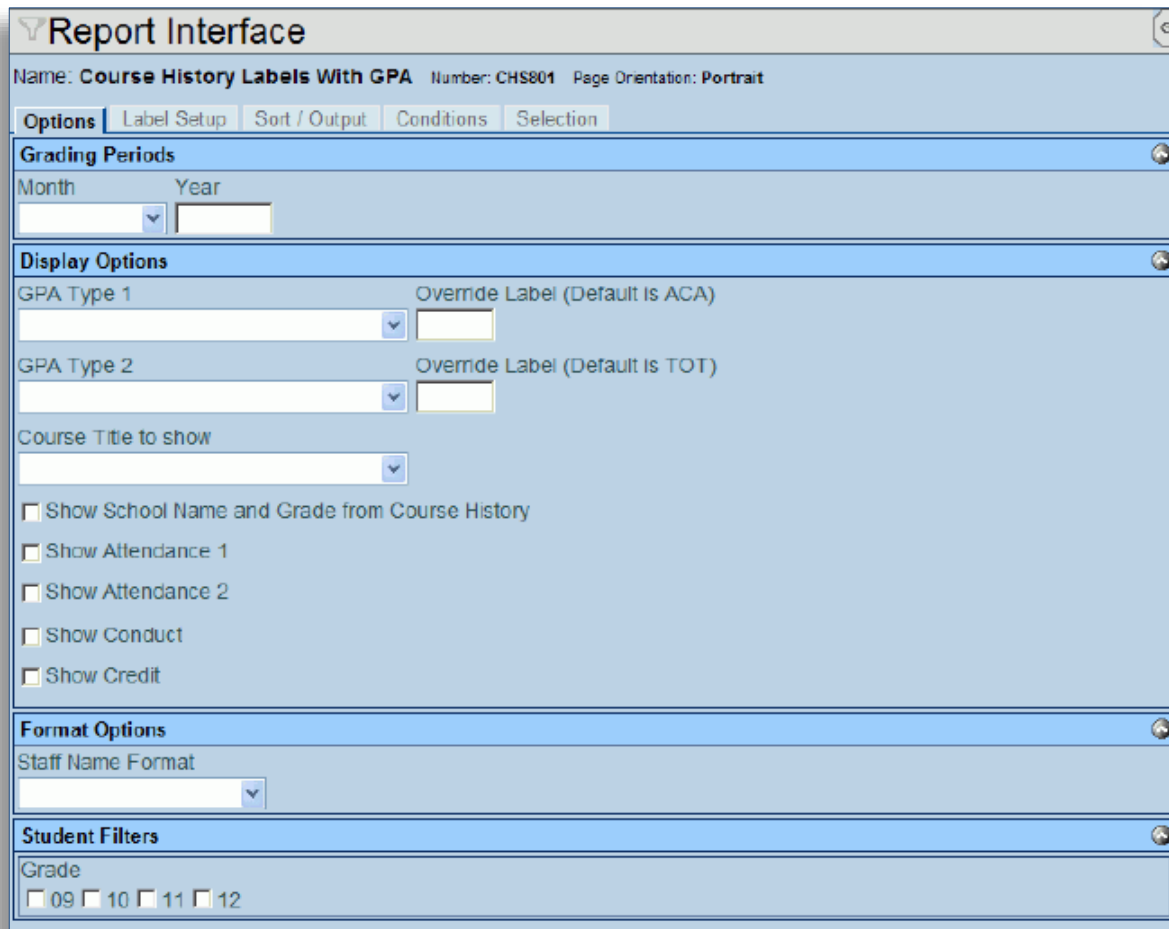
Year: 2013-2014  
Report: CHS406

Student Name	SIS Number	Gen	Grd	Calc Grad Req. Yr.	Grad Req	Subject Area	Credits			
							Req	Cmp	InPrg	Need
(Abbott, Billy C.)	905483	M	11	2011	High School	American History	3.00	2.00	0.00	1.00
						English Literature	3.00	2.00	0.00	1.00
						Government	3.00	0.50	0.00	2.50
						Science Required	3.00	2.00	0.00	1.00
(Abnemethy, Anne E 879)	132888	F	10	2011	Community College Requirement	Arts	1.00	0.00	0.00	1.00
						Electives	3.00	2.50	0.00	0.50
						English	2.00	0.00	0.00	2.00
						Foreign Language	2.00	0.00	0.00	2.00
						History	2.00	1.00	0.00	1.00
						Lab Science	2.00	1.00	0.00	1.00
						Mathematics	3.00	0.00	0.00	3.00
(Aguilar, Kathleen G 132888)	132888	F	10	2010	Community College Requirement	Arts	1.00	0.50	0.00	0.50
						English	2.00	0.00	0.00	2.00
						Foreign Language	2.00	0.00	0.00	2.00
						History	2.00	1.00	0.00	1.00
						Lab Science	2.00	0.00	0.00	2.00
						Mathematics	3.00	0.00	0.00	3.00
(Akpan, Tina N.)	165110	F	10	2010	Community College Requirement	Arts	1.00	0.00	0.00	1.00
						Electives	3.00	0.00	0.00	3.00
						English	2.00	0.00	0.00	2.00
						Foreign Language	2.00	0.00	0.00	2.00
						History	2.00	0.00	0.00	2.00
						Lab Science	2.00	0.00	0.00	2.00
						Mathematics	3.00	0.00	0.00	3.00
(Allen, Douglas S.)	905926	M	10	2010	Community College Requirement	Arts	1.00	0.00	0.00	1.00
						Electives	3.00	0.00	0.00	3.00
						English	2.00	0.00	0.00	2.00
						Foreign Language	2.00	0.00	0.00	2.00
						History	2.00	0.00	0.00	2.00
						Lab Science	2.00	0.00	0.00	2.00
						Mathematics	3.00	0.00	0.00	3.00

## CHS801 – Course History Labels with GPA

PAD Location: Synergy SIS>Course History>Reports>Labels

The CHS801 report prints course history labels with GPA for use on permanent record cards. The user must select a month and year to print. The user may also select up to two GPA's, attendance, conduct, and credit to print. The user can filter the report for a specific grade or check all the grades to print. The labels include the Student Name, Stu ID, Grade, Course Title, Teacher, Mark, and Academic GPA. If selected on the report options, the labels will print absences, total credits attempted and completed. These labels must be printed on a label size no less than 1 ½ x 2 13/16 (Avery 5360 Label).



**Report Interface**

Name: **Course History Labels With GPA** Number: CHS801 Page Orientation: Portrait

Options | Label Setup | Sort / Output | Conditions | Selection

**Grading Periods**

Month:  Year:

**Display Options**

GPA Type 1:  Override Label (Default is ACA):

GPA Type 2:  Override Label (Default is TOT):

Course Title to show:

Show School Name and Grade from Course History

Show Attendance 1

Show Attendance 2

Show Conduct

Show Credit

**Format Options**

Staff Name Format:

**Student Filters**

Grade:  09  10  11  12

### Report Options:

Month: Filter report output to include selected month.

Year: Filter report output to include selected year.

GPA Type 1: Filter report output to print GPA type selected.

GPA Type 2: Filter report output to print GPA type selected.

Show Attendance 1: Filter report output to print absences.

Show Attendance 2: Filter report output to print absences.

Show Conduct: Filter report output to print conduct.

Show Credit: Filter report output to print credit.

Grade: Filter report output to include just the selected grade(s).

Abbott, Billy C. Hope High School  
 Stu ID:905483 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I G  
 English 9 F  
 Science 9 C  
 Stu Asst Cours P  
 Symphonic Band C  
 World Histg D  
**TOT CRED A TOT CRED C ACA GPA**  
 20.000 20.000 1.41

Addington, Paula M. Hope High School  
 Stu ID:871686 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I B-  
 English 9 B-  
 Science 9 A  
 Spanish II A  
 World Histg B  
**TOT CRED A TOT CRED C ACA GPA**  
 25.000 25.000 3.06

Ackley, Brian R. Hope High School  
 Stu ID:913948 Grade:12 12/2001  
 Title Teacher Mk  
 Adv Drama A  
 English 9 B  
 Geometry C  
 Science 9 C  
 Spanish II C  
 World Histg A  
**TOT CRED A TOT CRED C ACA GPA**  
 25.000 25.000 2.66

Aalvoet, Jesse J. Hope High School  
 Stu ID:944233 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra One B-  
 Comp Foundation A  
 English 9 C-  
 Math Concepts B-  
 Pe 9 C-  
 World Histg C-  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 2.326

Acosta, Eugene A. Hope High School  
 Stu ID:873921 Grade:12 12/2001  
 Title Teacher Mk  
 Aa English B  
 Algebra I B  
 Beg Guitar A  
 Biology B  
 Crafts/ceramics A  
 World Histg A  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 3.326

Aguado, Karen C. Hope High School  
 Stu ID:135319 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I A  
 Phys Educ A  
 Spanish II A  
 Tr English A  
 Tr Science A  
 Tr Science A  
**TOT CRED A TOT CRED C ACA GPA**  
 35.000 35.000 3.66

Adams, Howard T. Hope High School  
 Stu ID:873985 Grade:12 12/2001  
 Title Teacher Mk  
 Aa English A  
 French II A  
 Geometry A  
 Sports Pe A  
 Wgt Training A  
 World Histg A  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 3.826

Aguilar, Roger F. Hope High School  
 Stu ID:891071 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra One F  
 Intermed Est C-  
 Math Concepts D-  
 Science 9 D-  
 Wgt Training A  
 World Histg F  
**TOT CRED A TOT CRED C ACA GPA**  
 25.000 20.000 1.326

Adams, Scott M. Hope High School  
 Stu ID:939208 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra One B  
 Boys Sports A  
 English 9 B  
 Math Concepts A  
 Spanish II B  
 World Histg B  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 2.953

Aguirre, Jason K. Hope High School  
 Stu ID:952357 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I B-  
 Boys Sports A  
 English 9 B-  
 Science 9 C-  
 Spanish I B-  
 World Histg C-  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 2.493

Adams, Sean B. Hope High School  
 Stu ID:877340 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I C  
 English 9 B  
 Pe 9 A  
 Science 9 A  
 Spanish I B  
 World Histg C  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 2.66

Aitchison, Alice E. Hope High School  
 Stu ID:871731 Grade:12 12/2001  
 Title Teacher Mk  
 Algebra I A  
 English 9 B-  
 Girls Pe A  
 Science 9 A  
 Spanish II B-  
 World Histg A  
**TOT CRED A TOT CRED C ACA GPA**  
 30.000 30.000 3.326

## CPL201 – Student Career Plan Profile

PAD Location: Synergy SIS>Course History>Reports>Individual

The CPL201 report prints a student's Career Plan. It shows what a student has already taken, what they are currently taking, and what has been planned for them to take in future years as set in their Career Plan.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a header section contains the text "Name: Student Career Plan Profile", "Number: CPL201", and "Page Orientation: Portrait". A navigation bar below the header has several tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area is titled "Student Info" and contains four input fields: "Last Name" and "First Name" (both text boxes), and "SIS Number" (text box) and "Grade" (dropdown menu). The rest of the page is a large, empty light blue area.

### Report Options:

Last Name: Filter report output to include students with selected last name.

First Name: Filter report output to include students with selected first name.

SIS Number: Filter report output to include just the student with selected SIS Number.

Grade: Filter report output to include just the selected grade or grade range.



## Hope High School Student Career Plan Profile

Year: 2010-2011  
Report: CPL201

### General Information

Student Name <b>Abbott, Billy C.</b>		SIS Number <b>905483</b>	Gen <b>M</b>	Grade <b>12</b>	Enter Date <b>08/31/2010</b>	Leave Date <b>06/08/2011</b>
Last Name Goes By		Nick Name		Birth Date <b>05/12/1993</b>	Home Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Ethnic Code <b>Two or More</b>				

Required		Completed		In Progress		Planned		Needed	
Subject Area	Crd	Course Title	Mark	Crd	Course Title	Crd	Course Title	Crd	Credits
English Literature	2.000	EN09-English 9	C	0.500					0.000
		EN09-English 9	F	0					
		EN09-English 9	B	0.500					
		EN51-Lit Explor	B	0.500					
		EN51-Lit Explor	F	0					
		EN52-Mythology	C	0.500					
Mathematics	5.000	MA27-Algebra I	D-	1.500					0.000
		MA27-Algebra I	A	1.500					
		MA31-Alt Geometry	D	1.500					
		MA31-Alt Geometry	F	0					
		MA31-Alt Geometry	C	0.500					
Science Required	2.000	SC09-Science 9	D	0.500					0.000
		SC09-Science 9	C	0.500					
		SC49-Biology	B	0.500					
		SC49-Biology	D	0.500					
		SC49-Biology	F	0					
American History	2.500	SS21-World Hist/g	D	0.500					0.500
		SS35-Amer History II	B	1.500					
Government	1.000	SS34-Amer History I	C	0.500					0.000
		SS51-Am Govt 123	A	0.500					
Elective	7.000	AR54-Beg Jewelry	C	0.500	AR54-Beg Jewelry	0.500			0.000
		CA10-Commercial Art	A	0.500	EN45-Col Prep Wit	0.500			
		CB18-Desktop Publish	D	0.500	EN46-Prin Eng III	0.500			
		EN33-Prin Eng I	C	0.500	EN60-Eng (brit) Lit	0.500			
		EN34-Prin Eng II	D	0.500	EN60-Eng (brit) Lit	0.500			
		EN60-Eng (brit) Lit	D	0.500	FS77-Prin&prac Econ	0.500			
		FS32C-Cc-Persnl Dev	A	0.500	SS51-Am Govt 123	0.500			
		MU21-Symphonic Band	B	0.500					
		MU21-Symphonic Band	C	0.500					
		MU29-Beg Guitar	D-	0.500					
		MU38-Symphonic Band	A	0.500					
		MU38-Symphonic Band	A	0.500					
		MU38-Symphonic Band	A	0.500					
		MU38-Symphonic Band	A	0.500					
		MU41-March Band	B	0.500					
		MU41-March Band	A	0.500					
		PA80-Thea Arts I	B	0.500					
		PA81-Thea Arts II	C	0.500					
		PE76-Weight Trn Boys	C	0.500					
		PE761-Weight Trn Boys	B	0.500					
		SA62-Stu Asst Cours	P	0.500					
		SA89-Student Aid	A	0.500					
		SC49-Biology	A-	0.500					
		SS22-World Hist/G	C	0.500					

## CTE401 – CTE Program Participation List

PAD Location: Synergy SIS>Course History>Reports>List

The CTE401 report displays a list of students involved in the Career Technical Education program-by-program code and class.

**Report Interface**

Name: CTE Program Participant List Number: CTE401 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

State Student Number

Last Name  First Name

Grade  
 -

Gender

Resolved Race/Ethnicity

Hispanic  Two or More  White  African American  
 American Indian  Asian - Chinese  Asian - Other  Pacific Islander - Hawaiian  
 Pacific Islander - Other

**Options**

Program Code  Course Code

Program Indicator

Minimum # of Carnegie Units

Include Current Courses  Generate Report Only  
 Use Credit Values from Sections

### Report Options:

State Student Number: Filter report output to include the specified student attached to state number.

Gender: Filter report output to include just the selected gender group.

Last/First Name: Filter report output to include just the selected student(s) by name.

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender.

Resolved Race/Ethnicity: Filter the report output to include the selected ethnicities.

Program/Course Code: Filter report output to include just the selected program/course code.

Program Indicator: Filter report output to display students in the selected program indicatory.

Minimum # of Carnegie Units: Filter report to display by a minimum number of Carnegie Units.

Filter report output by checking any additional options.





### Edupoint High School CTE Program Participant List

Year: 2010-2011  
Report: CTE401

Program CIP Code: 100300	Course Code:	Description: Intro to Digital Studio
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Student Name	Student Needs	LEP	State ID Number	Grade	Gender	Ethnicity	Race	Carnegie Units
Bresnahan, Sue L.	<input type="checkbox"/>	<input type="checkbox"/>	2829393	220	F	Non-Hispanic	White	0.50
Cano, Martin T.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18578454	220	M	Hispanic	Hispanic	0.50
Carrillo, Manuel G.	<input type="checkbox"/>	<input type="checkbox"/>	768924	200	M	Non-Hispanic	White	0.50
Clark, Abbey C.	<input type="checkbox"/>	<input type="checkbox"/>	27987261	210	F	Non-Hispanic	White	0.50
Cortazzo, Tomas D.	<input type="checkbox"/>	<input type="checkbox"/>	23720091	220	M	Non-Hispanic	White	0.50
Cruz, Bethany E.	<input type="checkbox"/>	<input type="checkbox"/>	1108664	200	F	Non-Hispanic	White	0.50
Fischer, Ronnie W.	<input type="checkbox"/>	<input type="checkbox"/>	24317870	220	F	Non-Hispanic	White	0.50
Flores, Kristie M.	<input type="checkbox"/>	<input type="checkbox"/>	933018	210	F	Hispanic	Hispanic	0.50
Gamez, Victoria B.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	787055	200	F	Hispanic	Hispanic	0.50
Grobmeier, Daria K.	<input type="checkbox"/>	<input type="checkbox"/>	1111756	220	F	Non-Hispanic	White	0.50
Hayes, Katerina H.	<input type="checkbox"/>	<input type="checkbox"/>	22307019	220	F	Non-Hispanic	White	0.50
Lewis, Serena W.	<input type="checkbox"/>	<input type="checkbox"/>	1156759	220	F	Non-Hispanic	White	0.50
Madson, Steffy O.	<input type="checkbox"/>	<input type="checkbox"/>	22517593	220	F	Non-Hispanic	Asian	0.50
Mattingly, Mathieu V.	<input type="checkbox"/>	<input type="checkbox"/>	1113091	220	M	Non-Hispanic	White	0.50
Ramirez, Jazzmine J.	<input type="checkbox"/>	<input type="checkbox"/>	1119022	220	F	Hispanic	Hispanic	0.50
Sprenger, Miguel P.	<input type="checkbox"/>	<input type="checkbox"/>	1050075	200	M	Non-Hispanic	White	0.50
Wade, Timmy F.	<input type="checkbox"/>	<input type="checkbox"/>	1158678	220	M	Non-Hispanic	White	0.50
Whincup, Edwina N.	<input type="checkbox"/>	<input type="checkbox"/>	1162510	210	F	Non-Hispanic	White	0.50
Zelkovich, Adriana Q.	<input type="checkbox"/>	<input type="checkbox"/>	1032538	220	F	Non-Hispanic	White	0.50

## CTE601 – 40th and 100th Day CTE Totals

PAD Location: Synergy SIS>Course History>Reports>Summary

The CTE601 report lists total number of students in each CTE course as of report run date. It displays totals by grade level, gender, SPED (Special Education) program, ELL (English Language Learners) program, LEP (Limited English Proficiency) program, and/or FRM (Free and Reduced Meals) program.

**Report Interface**

Name: 40th and 100th Day CTE Totals Number: CTE601 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Section Info**

As of Date  
12/05/2012

Teacher Name  
[Dropdown]

Certificate Type  
[Dropdown]

Program Code [ ] - [ ] Course Code [ ]

Default Course Length  
[ ]

Use FRM Totals for Economic Disadvantaged

**Extract Options**

Run Extract

### Report Options:

Teacher Name: Provides the ability to filter by Teacher Name.

Certificate Type: Provides the ability to filter by Certificate Type.

Program Code: Provides the ability to filter by Program Code.

Course Code: Provides the ability to filter by Course Code.

Default Course Length: Allows a default course length to display on the course even when the Default Course Length was not completed on the course.

Use FRM Totals for Economic Disadvantaged: Check to use Free and Reduced Meal totals on the report.

Extract Options: Check to run extract.



**Hope High School**  
**40th and 100th Day CTE Totals**

Year: 2011-2012  
Report: CTE601

Program Code	Course Code	Course Name	Term	Per	Course Length	Room	Teacher Name	Certificate #	Grade Level				Gender		Special				Total	
									09	10	11	12	M	F	SPED	LEP	Econ	SP		
102035	50	Alternative Education S1	S1	1	1		OffCamThor, G.-Barnhill, D.						0	0						0
102035	50	Alternative Education S1	S1	1	1		OffCamStar, D.						0	0						0
102035	50	Alternative Education S1	S1	2	2		OffCamStein, M.						0	0						0
102035	50	Alternative Education S1	S1	2	2		OffCam						0	0						0
102035	50	Alternative Education S1	S1	3	3		G-5						0	0						0
102035	50	Alternative Education S1	S1	3	3		OffCamBarnhill, D.						0	0						0
102035	50	Alternative Education S1	S1	3	3		OffCamThor, G.						0	0						0
102035	50	Alternative Education S1	S1	4	4		G-5 Star, D.						0	0						0
102035	50	Alternative Education S1	S1	4	4		OffCam						0	0						0
102035	50	Alternative Education S1	S1	4	4		OffCam						0	0						0
102035	50	Alternative Education S1	S1	5	5		Coun Stein, M.						0	0						0
102035	50	Alternative Education S1	S1	5	5		OffCam						0	0						0
102035	50	Alternative Education S1	S1	5	5		OffCamBarnhill, D.						0	0						0
102035	50	Alternative Education S1	S1	5	5		OffCam						0	0						0
102035	50	Alternative Education S1	S1	5	5		OffCamThor, G.						0	0						0
102035	50	Alternative Education S1	S1	5	5		OffCamThomas, M.						0	0						0

**Legend**  
SPED = Special Education   LEP = Limited English Proficiency   Econ = Economically Disadvantaged   SP = Single Parent

## SLP201 – Student Service Learning Profile

PAD Location: Synergy SIS>Course History>Reports>Individual

The SLP201 report prints a profile of a student’s service learning hours. The user can select a student by entering a perm ID, last name, or first name. The user can also select a grade or grade range to print. Options for what is printed are date or date range to print or total hours. An example of this is if the user enters a five (5) in total hours the report will produce student profile (s) that include students who have five (5) or more hours of service learning information entered. If nothing is entered in the total hours, the report will print all student profiles whether they have any service learning hours or not. The report includes the student name, perm ID, grade, gender, date earned, category, project name, hours per project and total hours. High school staff and counselors use this report for college planning and reporting.

The screenshot shows the 'Report Interface' for 'Student Service Learning Profile' (SLP201). It features a navigation bar with tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The main interface is divided into three sections:

- Student Info:** Includes input fields for 'Perm ID', 'Last Name', and 'First Name', and a 'Grade' dropdown menu with a range selector.
- Options:** Includes 'Date Earned' date pickers, a 'Total Hours' input field, and a 'Use Simple Header' checkbox.
- School Type:** Includes a 'School Type' dropdown menu, a 'Show School Type' checkbox, and a 'Group By School Type' checkbox.

### Report Options:

Perm ID: Filter report output for a specific student perm ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Date Earned: Filter report output for a specific date or date range.

Total Hours: Filter report output for total hours specified.

Use Simple Header: Filter report output to print only the students name, perm ID, gender, and grade.

School Type: Filter by School Type with additional options to display the School Type and Group by School Type.



## Hope High School Student Service Learning Profile

Year: 2010-2011  
Report: SLP201

**Student Information**

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Address	
Last Name Goes By	Nick Name		Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>Two or More</b>		Enter Date <b>08/31/2010</b>	Leave Date	

**Abbott, Billy C.**

Date Earned	Category	Project Name	Hours
02/01/2011	1	Town community center after hours help	50.00
12/21/2010	1	Homeless shelter assistance	10.00
<b>Total Hours</b>			<b>60.00</b>

## SLP401 – Student Service Learning List

PAD Location: Synergy SIS>Course History>Reports>List

The SLP401 report prints a list of student’s service learning hours. The user can select a date or date range to print. The user can also select total hours, for example if the user enters a five (5) in total hours the report will produce a list that includes all students who have five (5) or more hours of service learning information entered. If nothing is entered in the total hours, the report will print all students on the list whether they have any service learning hours or not. The report includes the student name, perm ID, grade, gender, and total hours. High school staff and counselors use this report for college planning and reporting.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Student Service Learning List", the number "SLP401", and the page orientation "Portrait". Below this, there are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Under the "Options" tab, there are two main sections: "Date Range" and "Total". The "Date Range" section is labeled "Date Earned" and contains two date pickers separated by a minus sign. The "Total" section is labeled "Total Hours" and contains a single text input field. The rest of the interface is a large, empty light blue area.

### Report Options:

Date Earned: Filter report output for a specific date or date range.

Total Hours: Filter report output for total hours specified.



## Hope High School Student Service Learning List

Year: 2010-2011  
Report: SLP401

Student Name	Perm ID	Grade	Gender	Total Hours
Abbott, Billy C.	905483	12	Male	60.00
(Abernethy, Anne E.)	902870	10	Female	0.00
Acevedo, Andrew	886630	11	Male	0.00
(Acevedo, Ashley)	901830	10	Female	0.00
Ackley, Brian R.	913948	11	Male	0.00
Acosta, Eugene A.	873921	12	Male	0.00
Acosta, John A.	150265	11	Male	0.00
Acunia, Kenneth O.	110412	10	Male	9.50
Adair, Alan W.	871626	11	Male	0.00
Adair, Diane N.	903912	10	Female	0.00
Adair, Timothy S.	888621	11	Male	0.00
(Adams, Albert L.)	889844	11	Male	0.00
Adams, Howard T.	873985	12	Male	0.00
Adams, Larry A.	889314	11	Male	0.00
Adams, Martin C.	887623	11	Male	0.00
Adams, Scott M.	939208	12	Male	0.00
(Adams, Sean B.)	877340	12	Male	0.00
Adams, Stephen J.	901622	10	Male	0.00
Adamski, Alan M.	872035	10	Male	0.00
Addington, Paula M.	871686	12	Female	0.00
Aelvoet, Jesse J.	944233	12	Male	0.00
(Aguado, Bobby J.)	943822	10	Male	0.00
Aguado, Karen C.	135319	12	Female	0.00
Aguilar, Carolyn C.	902692	10	Female	0.00
(Aguilar, Kathleen G.)	132888	10	Female	0.00
Aguilar, Roger F.	991071	12	Male	0.00
Aguilar, Stephen A.	108367	11	Male	0.00
Aguirre, Jason K.	952357	12	Male	0.00
Aguirre, Mary R.	952375	11	Female	0.00
Ahlstrom, Jack M.	888112	11	Male	0.00
Ahlstrom, Linda K.	120451	10	Female	0.00
Aitchison, Alice E.	871731	12	Female	0.00
Aitchison, Karen L.	902998	10	Female	0.00
Akagawa, Adam H.	165923	11	Male	0.00
Ake, Joshua J.	889794	11	Male	0.00
Akin, Andrea E.	902875	10	Female	0.00
(Akpan, Tina N.)	165110	10	Female	0.00
Alarcon, Frank	886651	10	Male	0.00
Alcazar, Eugene	141666	10	Male	0.00
Alcazar, Eugene A.	141517	10	Male	0.00

## STU204 – Student Transcript

PAD Location: Synergy SIS>Course History>Reports>Individual

The STU204 report prints a student transcript. The user must select a transcript option to print. The user can also select a specific student by perm ID, a grade or grade range, section ID or range of sections and/or a counselor. The report includes the student information, classes, and grades for each term and year. Options available are class rank, GPA summary information, notes, graduation requirements, test history, achievements, and service learning. High school staff and counselors use this report to guide student class placement. This report is sent to colleges and universities, also.

**Report Interface**

Name: **Student Transcript** Number: **STU204** Page Orientation: **Portrait**

**Student Transcript** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID

Grade  
 -

Section ID  
 -

Counselor

Show Only School of Record

**Transcript Options**

Transcript Options

Suppress WIP

Suppress Graduation Requirement

Suppress Test Types

Fall

Suppress CHS Type  
 Default  Jr. High School  High School  Other

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Grade: Filter report output to include just the selected grade or grade range.

Section ID: Filter report output to include just the selected section ID or range.

Counselor: Filter report output to include just the selected counselor's students.

Show Only School of Record: Filter report output to include students who are not currently at another school in the district but who were previously at the focus school.

Transcript Options: Filter report output to print the selected transcript type. Filter report to suppress Work in Progress (WIP), Graduation Requirement, Test Types, and Course History Type (CHS).



Student Name <b>Abbott, Billy C</b>				<b>Edupoint School District Hope High School</b>				<b>Official Transcript Hope High School June 02, 2011</b>			
Perm ID <b>905483</b>	State ID <b>0001341311</b>	Grd <b>12</b>	Gen <b>M</b>	Enter Date <b>08/10/2010</b>				Phone <b>949-555-1212</b>		Fax <b>949-555-1213</b>	
Date Of Birth <b>05/12/1993</b>	Phone <b>480-555-1214</b>										
Home Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>				Class of 2011				School Address <b>123 Main St Phoenix, AZ 85694</b>			

Crs ID	Course Title	Mark	Cred Cmp	Abs 1	Crs ID	Course Title	Mark	Cred Cmp	Abs 1	Crs ID	Course Title	Mark	Cred Cmp	Abs 1
<b>Blalock High School</b>					<b>Hope High School</b>					<b>Bryant Circle High School</b>				
Yr: 2004 Term: Fall Grade: 09					Yr: 2005 Term: Spring Grade: 10					Yr: 2010 Term: S1 Grade:				
R EN09	English 9	F	0.0		CB10	Comp Foundatice	F	0.0		A700	Air Cond Tech	A	0.5	
MU21	Symphonic Band	C	0.5		CB18	Desktop Publish	D	0.5		Cred Att: 0.5 Cred Cmp: 0.5 GPA: 3.600				
SA02	Stu Asst Cours	P	0.5		EN33	Prin Eng I	C	0.5		<b>Brea Olinda</b>				
SC09	Science 9	C	0.5		EN51	Lit Explor	B	0.5		Yr: 2010 Term: S1 Grade: 11				
SS21	World Histg	D	0.5		MA31	Alt Geo	F	0.0		CA10	Commercial Art	A	0.5	
Cred Att: 2.0 Cred Cmp: 2.0 GPA: 1.327					MU38	Symphonic Band	A	0.5		Cred Att: 0.5 Cred Cmp: 0.5 GPA: 3.600				
					SC49	Bio I	D	0.5		<b>Hope High School</b>				
<b>Hope High School</b>					Cred Att: 3.0 Cred Cmp: 2.5 GPA: 1.550					Yr: 2010 Term: S1 Grade: 12				
Yr: 2004 Term: Spring Grade: 09					<b>Hope High School</b>					ARS4	Bag Jewelry	C	0.5	
CB11	Computer Apps	F	0.0		Yr: 2005 Term: Spring Grade: 10					EN60	Eng (brit) Lit	D	0.5	
EN09	English 9	C	0.5		FS32C	Co-Persnl Dev.	A	0.5		PE761	Weight Trn Boys	B	0.5	
MA27	Algebra I	A	1.0		SC49	Bio I	B	0.5		SA99	Student Aid	A	0.5	
MU21	Symphonic Band	B	0.5		Cred Att: 1.0 Cred Cmp: 1.0 GPA: 3.100					SC49	Bio I	A-	0.5	
SC09	Science 9	D	0.5		<b>Hope High School</b>					SS51	Am Govt	A	0.5	
SS22	World Hist/Geo	C	0.5		Yr: 2006 Term: Fall Grade: 11					WA22	Spanish II	C+	0.5	
Cred Att: 4.0 Cred Cmp: 3.5 GPA: 2.203					EN34					Prin Eng II	D	0.5		
<b>Hope High School</b>					IT71					Welding I	F	0.0		
Yr: 2004 Term: Spring Grade: 09					MU38					Symphonic Band	A	0.5		
EN09	English 9	B	0.5		MU41					March Band	A	0.5		
MA27	Algebra I	D-	1.5		SS34					Amer History I	C	0.5		
Cred Att: 2.0 Cred Cmp: 2.0 GPA: 0.913					TS32					Tr. Safety	B	0.5		
<b>Hope High School</b>					WL41					French I	C	0.5		
Yr: 2005 Term: Fall Grade: 10					Cred Att: 3.5 Cred Cmp: 3.0 GPA: 1.994					<b>Work In Progress</b>				
EN51	Lit Explor	F	0.0		<b>Hope High School</b>					Yr: 2008 Term: S2 Grade: 12				
MA31	Alt Geo	C	0.5		Yr: 2006 Term: Spring Grade: 11					ARS4	Bag Jewelry	0.0		
MU29	Bag Guitar	D-	0.5		EN52					Mythology	C	0.5		
MU38	Symphonic Band	A	0.5		MA31					Alt Geo	D	1.5		
MU41	March Band	B	0.5		MU38					Symphonic Band	A	0.5		
PA90	Thea Arts I	B	0.5		PA91					Thea Arts II	C	0.5		
SC49	Bio I	F	0.0		PE76					Weight Trn Boys	C	0.5		
Cred Att: 2.5 Cred Cmp: 2.5 GPA: 2.194					SS35					Amer History II	B	1.5		
					Cred Att: 5.0 Cred Cmp: 5.0 GPA: 1.950					Cred Att: 3.5 Cred Cmp: GPA:				

<b>Grade Point Legend</b>		<b>GPA Summary</b>	
<b>Mark</b>	<b>Normal</b>	<b>Honors</b>	Cumulative GPA: <b>2.044</b>
A	4.00	5.00	
B	3.00	4.00	
C	2.00	3.00	
D	1.00	1.00	
			<b>Ranked By</b>
			Cumulative GPA
Enter Date <b>08/10/2010</b>		Class Rank <b>1 out of 1</b>	
Leave Date		Graduation Date	
Class of 2011		Enter Date <b>08/10/2010</b>	Leave Date
		Class Rank <b>1 out of 1</b>	Graduation Date
		Class of 2011	

**NOTES**

Billy will not graduate with his class unless he can pass the Exit Exam by 04/30/2011.





## **Discipline Module**

This section provides Discipline module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>ADS201</b>	Student Discipline Profile
<b>ADS401</b>	Student Discipline Listing
<b>ADS402</b>	Student Demerit List
<b>ADS403</b>	Discipline Disposition List
<b>ADS601</b>	Discipline Summary by Grade
<b>ADS602</b>	Discipline Summary by Ethnic Code

## ADS201 – Student Discipline Profile

PAD Location: Synergy SIS>Discipline>Reports>Individual

The ADS201 report prints discipline information on a per incident basis for a student. The incident includes the description and disposition date and disposition code. The report will display a full discipline history for a selected student. A principal may use this report to review an individual student's discipline history or to conduct a formal meeting with a student's parents.

**Report Interface** <<

Name: **Student Discipline Profile** Number: ADS201 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

**Student Info** ⤴

Perm ID	Gender		
<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>		
Last Name	First Name	Middle Name	
<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	
Grade			
<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>		

**Discipline Info** ⤴

Disposition Code			
<input style="width: 80%;" type="text"/>			
Minimum Incidents	Minimum Demerits		
<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>		

**Filters** ⤴

Show Full History

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Middle Name: Filter report output to include just the students with the specified middle name.

Grade: Filter report output to include just the selected grade or grade range.

Disposition Code: Filter report output to include just the selected disposition code.

Minimum Incidents: Filter report output based on indicated value for minimum incidents.

Minimum Demerits: Filter report output based on indicated value for minimum demerits.

Filters: Show Full History: Displays full discipline history for the student.



## Hope High School Student Discipline Profile

Year: 2010-2011  
Report: ADS201

Abbott, Billy C.

### Student Information

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track	Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>
Last Name Goes By	Nick Name		Birth Date <b>05/12/1993</b>			
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>Two or More</b>		Enter Date <b>08/31/2010</b>	Leave Date	

### Custodial Information

Mother <b>Aaron, Kathleen</b>	Phone Type <b>Home</b>	Phone <b>480-555-1214</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>	Phone Type <b>Cell</b>	Phone <b>480-555-6767</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed			

Incident Date	Discipline Code	Description	Discipline Code	Hours	Discipline Date	Demerits	School
10/04/2010	09	Defiance	ALC	0	10/04/2010	0	Hope High School
Billy was asked to go to class after the first bell rang. He swore at Mr. Weathers and was sent to the office.							
		Disposition Date	Disposition	Duration	Staff Name		
		10/04/2010	ALC - Alternative Learning		McGrew, Tom		
10/05/2010	06	Bus		0		0	Hope High School
Student used bad language towards the bus driver on the ride home from school. Student was moved to the front of the bus for the remainder of the ride.							

## ADS401 – Student Discipline Listing

PAD Location: Synergy SIS>Discipline>Reports>List

The ADS401 report displays student's names along with discipline incident date, code, and description in a list format. This report gives school personnel a quick way to view all discipline incident information for students for a selected date, gender, or grade.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Discipline Listing", "Number: ADS401", and "Page Orientation: Landscape". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Student Info" and "Discipline Info".

**Student Info**

Grade: [Dropdown] - [Dropdown]

Gender: [Dropdown]

**Discipline Info**

Incident Date: [Calendar Icon] - [Calendar Icon]

Disposition Code: [Text Box]    Minimum Incidents: [Text Box]    Minimum Demerits: [Text Box]

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.

Discipline Info: Incident Date: Date of report incident.

Discipline Info: Disposition Code: Filter report output to include just the selected disposition code.

Minimum Incidents: Filter report output based on indicated value for minimum incidents.

Minimum Demerits: Filter report output based on indicated value for minimum demerits.



## Hope High School Student Discipline Listing

Year: 2010-2011  
Report: ADS401

Student Name	Perm ID	Grade	Gender
<hr/>			
Abbott, Billy C.	905483	12	Male
Incident Date	Discipline Code	Description	
1 10/04/2010	09	Defiance Billy was asked to go to class after the first bell rang. He swore at Mr. Weathers and was sent to the office.	
2 10/05/2010	06	Bus Student used bad language towards the bus driver on the ride home from school. Student was moved to the front of the bus for the remainder of the ride.	
Adamski, Alan M.	872035	10	Male
Incident Date	Discipline Code	Description	
1 09/15/2010	15	Fighting	
(Aguado, Bobby J.)	943822	10	Male
Incident Date	Discipline Code	Description	
1 03/04/2010	11	Disorder Cond R:GARDNER=STEWART S WS TAKN TO THE OFF LEFT MATH PAPER BEHIND OSCAR & ANOTHER STUDENT DREW AN OFFENSIVE PICT ON STEWART'S PAPER. WRND	
Aguilar, Carolyn C.	902692	10	Female
Incident Date	Discipline Code	Description	
1 12/07/2009	11	Disorder Cond ATTENDANCE/ROMER-PURCHAED SODAS FOR STUDENTS AND PASSED THEM OUT IN THE CLASS SAYING "IT'S A PARTY."	
2 01/06/2010	99	No Description Code In Sasi 3 1ST NO SHOW; TALKED TO MOM	
(Aguilar, Kathleen G.)	132888	10	Female
Incident Date	Discipline Code	Description	
1 04/08/2010	33	Unex Ab/ditch R:WILKINS=DITCHED 6TH HR ON 3/31. ASSIGN PM DETENTION IN RM302.	
2 04/13/2010	12	Dress Standard R:POWELL=SHIRT OFF SHOULDER. LOANER FROM NURSE.	
Aguilar, Roger F.	991071	12	Male
Incident Date	Discipline Code	Description	
1 03/24/2010	09	Defiance ST DISRESPTFUL TO TEACHERS-CF	
Ahlstrom, Linda K.	120451	10	Female

## ADS402 – Student Demerit List

PAD Location: Synergy SIS>Discipline>Reports>List

The ADS402 report has number of discipline incidents and demerits a student has received. Included in the list are parent names and phone numbers. A school official may use this list to determine if a parent should be contacted regarding the number of discipline incidents and/or demerits their child has received.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Demerit List", "Number: ADS402", and "Page Orientation: Landscape". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two expandable sections: "Student Info" and "Discipline Info".

**Student Info**

- Grade: Two dropdown menus separated by a hyphen.
- Gender: A dropdown menu.

**Discipline Info**

- Show Full History
- Date Range: Two date pickers separated by a hyphen.
- Minimum Incidents: A text input field.
- Minimum Demerits: A text input field.

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.

Discipline Info-Minimum Incidents: Filter report output based on indicated value for minimum incidents.

Minimum Demerits: Filter report output based on indicated value for minimum demerits.





## Hope High School Student Demerit List

Year: 2010-2011  
Report: ADS402

Student Name	Perm ID	Grd	Gen	Relation	Parent Name	Type	Phone	Extn	Incident	Demerits
Aldrich, Steve K.	873815	12	M	Mother	Aldrich, Theresa	Cell	480-555-2861		0	0
				Father	Aldrich, Edward	Home	480-555-7733			
Alexander, Fred D.	975140	12	M	Mother	Ann, Anne	Home	480-555-6217		0	0
				Father	Alexander, Joe	Pager	888-555-3288			
Alexander, George M.	975141	12	M	Father	Alexander, Joshua	Work	480-555-7844		0	0
				Mother	Ann, Kathryn	Home	480-555-6217			
Alexander, Joseph J.	901626	10	M	Father	Alexander, Joe	Home	480-555-6641		0	0
				Mother	Alexander, Ruby	Work	480-555-4775			
(Alexander, Victor I.)	169473	11	M	Father	Alexander, Steven	Home	480-555-8362		1	0
				Mother	Alexander, Sharon	Home	480-555-8362			
Alger, Nicole C.	874433	12	F	Mother	Alger, Pamela	Home	480-555-7807		0	0
				Father	Alger, Jeremy	Home	480-555-7807			
Alger, Phyllis A.	149884	10	F	Father	Alger, Michael	Pager	480-555-2827		3	0
Allen, Aaron L. JR	992938	10	M	Father	Allen, Richard	Cell	480-555-6225		0	0
				Grandmother	Allen, Marie	Home	480-555-2985			
				Mother	Rojo, Beverly					
Allen, Andrea	904134	10	F	Mother	Allen, Brenda	Cell	480-555-2797		0	0
				Father	Allen, Christopher	Cell	480-555-4797			
(Allen, Cheryl L.)	980882	12	F	Mother	Watson, Martha	Home	480-555-1423		0	0
				Father	Allen, Eric	Home	480-555-2924			
Allen, Cynthia	874997	12	F	Mother	Allen, Patricia	Cell	480-555-2797		0	0
				Father	Allen, Eric	Pager	602-555-5219			
Allen, Diane B.	901507	10	F	Mother	Allen, Cheryl	Home	480-555-0610		0	0
				Mother	Allen, Heather	Home	480-555-0610			
				Father	Allen, Willie	Home	480-555-0610			
				Father	Allen, Scott	Home	480-555-0610			
Allen, Donald J.	883223	10	M	Father	Allen, Benjamin	Home	480-555-8964		4	0
				Mother	Allen, Michelle	Cell	480-555-8241			
(Allen, Douglas S.)	905926	10	M	Father	Allen, Larry				0	0
				Mother	Allen, Evelyn	Work	480-555-0472	8359		
Allen, Elizabeth	886019	11	F	Mother	Allen, Margaret	Cell	480-555-0980		0	0
				Father	Allen, Clarence	Work	480-555-1964			
Allen, Eugene C.	887238	11	M	Mother	Allen, Ashley	Home	480-555-8985		0	0
				Father	Allen, Kenneth	Home	480-555-8985			
Allen, Helen L.	874910	12	F	Father	Allen, Fred	Work	602-555-0952		0	0
				Mother	Allen, Amy	Work	480-555-5985			
Allen, Jeremy S.	879216	10	M	Mother	Allen, Rose	Home	480-555-5833		0	0
				Father	Allen, William	Home	480-555-5833			
Allen, Judith D.	903040	10	F	Mother	Allen, Donna	Work	480-555-6985		0	0
				Father	Allen, Terry	Cell	480-555-5510			
Allen, Karen	873986	12	F	Father	Allen, Ralph	Home	480-555-1834		0	0
Allen, Karen	891989	11	F	Mother	Allen, Kathy	Cell	480-555-4241			
				Father	Allen, Nicholas	Work	480-555-1969			
Allen, Karen T.	871328	12	F	Mother	Allen, Rachel	Work	480-555-0844			
				Father	Allen, Gregory	Home	602-555-1870			
				Mother	Allen, Brenda	Home	480-555-9962			

## ADS403 – Discipline Disposition List

PAD Location: Synergy SIS>Discipline>Reports>List

The ADS403 report displays discipline information for students sorted by disposition. School personnel may use this report to view all students with the same discipline disposition.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Discipline Disposition List", "Number: ADS403", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains a "Disposition" section with a dropdown menu and several checkboxes: "Alternative Learning Classroom", "Detention", "Expulsion", "None", "Home Suspension", "Ticket", "Transfer", and "Warning". Below the disposition options is a "Filters" section with a checkbox for "Show Full History" and a "Date Range" field with two date pickers and a minus sign between them. The main content area below the filters is currently empty.

### Report Options:

Disposition: Filters report output to include just the selected disposition(s).

Show Full History: Report output prints full discipline history for each student.

Date Range: Option to filter report output by a date or date range.



Hope High School  
Discipline Disposition List

Year: 2010-2011  
Report: ADS403

Disposition	Grade	Student Name	Date	Perm ID	Gender	School
ALC - Alternative Learning Classroom	12	Abbott, Billy C.	10/04/2010	905483	Male	Hope High School
DET - Detention	10	Adamski, Alan M.	09/15/2010	872035	Male	Hope High School
		Akin, Andrea E.	05/24/2010	902875	Female	Hope High School
		Alcazar, Eugene A.	05/18/2010	141517	Male	Hope High School
EXP - Expulsion	10	Ahlstrom, Linda K.	02/16/2010	120451	Female	Hope High School
TCK - Ticket	10	Aguilar, Carolyn C.	01/06/2011	902692	Female	Hope High School

## ADS601 – Discipline Summary by Grade

PAD Location: Synergy SIS>Discipline>Reports>Summary

The ADS601 report displays all discipline incidents and shows totals by grade and gender. School personnel may use this report to view statistics regarding the number of discipline incidents by grade and gender.

### Report Interface

Name: **Discipline Summary by Grade** Number: **ADS601** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Please select at least one grade level.  
This report accepts a maximum of 7 grades.

Grade

09  10  11  12

Start Date  End Date  Minimum Number Of Incidents

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Start Date: Includes discipline incidents that fall within the date range indicated.

End Date: Includes discipline incidents that fall within the date range indicated.

Minimum Number of Incidents: Filter report output based on indicated value for minimum incidents.



**Hope High School**  
**Discipline Summary by Grade**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: ADS601

Description	09			10			11			12			Total
	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	
Academic/cheat (01)													
Alcohol (02)				1		1							1
Arson (03)													
Assault (04)													
Automobile (05)													
Bus (06)											1	1	1
Danger Weapon (07)								1	1				1
Deadly Weapon (08)													
Defiance (09)					1	1					1	1	2
Discrimination (10)													
Disorder Cond (11)					2	2							2
Dress Standard (12)													
Drug/distributn (13)				1		1							1
Drug/possession (14)				4	1	5	1	6	7	1	2	3	15
Fighting (15)				4	7	11		7	7		1	1	19
Forgery (16)													
Gambling (17)													
Gang Act/assoc (18)													
Harassment (19)													
Internet/comput (20)													
Lying/false Acc (21)													
Med/diet Supp (22)					1	1							1
Robbery/extortn (23)													
Sexual Assault (24)													
Sexual Harassmt (25)											1	1	1
Sexual Offense (26)													
Student Speech (27)													
Tardies (28)					1	1							1
Theft (29)					1	1		1	1		1	1	3
Threats/13-2911 (30)					2	2							2
Tobacco (31)													

## ADS602 – Discipline Summary by Ethnic Code

PAD Location: Synergy SIS>Discipline>Reports>Summary

The ADS602 report displays all discipline incidents and shows totals by ethnic code and gender. School personnel may use this report to view statistics regarding the number of discipline incidents by ethnic code and gender.

**Report Interface** <<

Name: **Discipline Summary by Ethnic Code**    Number: ADS602    Page Orientation: Portrait

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

Ethnicity Type

**Resolved Race / Ethnicity** ↻

<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Black	<input type="checkbox"/> Pacific Islander - Native Hawaiian	<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan
<input type="checkbox"/> Pacific Islander - Tahitian	<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> White	<input type="checkbox"/> Declined to State
<input type="checkbox"/> Hispanic	<input type="checkbox"/> Two or More		

Start Date	End Date	Minimum Number Of Incidents
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

### Report Options:

**Ethnic Code:** Filter report output to include just the selected ethnic code.

**Start Date:** Includes discipline incidents that fall within the date range indicated.

**End Date:** Includes discipline incidents that fall within the date range indicated.

**Minimum Number of Incidents:** Filter report output based on indicated value for minimum incidents.



**Hope High School**  
**Discipline Summary by Ethnic Code**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: ADS602

Description	Gender	American Indian	Asian - Chinese	Asian - Japanese	Asian - Korean	Asian - Vietnamese	Asian - Indian	Asian - Cambodian	Black	Pacific Islander - Native	Pacific Islander -	Pacific Islander - Tahitian	Pacific Islander - Other	White	Hispanic	Two or More	Other	Total
Discrimination (10)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Disorder Cond (11)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
Dress Standard (12)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Drug/distributn (13)	Female	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
Drug/possession (14)	Female	0	0	0	0	0	0	0	0	0	0	0	0	6	0	0	0	6
	Male	1	0	0	0	0	0	0	0	0	0	0	0	8	0	0	0	9
	<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>
Fighting (15)	Female	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	4
	Male	0	0	0	0	0	0	0	0	0	0	0	0	12	3	0	0	15
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>19</b>
Forgery (16)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Gambling (17)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Gang Act/assoc (18)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





## **Discipline Incident Module**

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This section provides Discipline Incident module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>IDS201</b>	Student Discipline Profile
<b>IDS202</b>	School Incident
<b>IDS401</b>	Student Discipline Listing
<b>IDS402</b>	Student Demerit List
<b>IDS403</b>	Discipline Disposition List
<b>IDS601</b>	Discipline Summary by Grade
<b>IDS602</b>	Discipline Summary by Ethnic Code

## IDS201 – Student Discipline Incident Profile

PAD Location: Synergy SIS>Discipline Incident>Reports>Individual

The IDS201 report prints discipline information on a per incident basis for a student. The incident includes the description and disposition date, disposition code and details of the incident. The report will display a full discipline history for a selected student. A principal may use this report to review an individual student's discipline history or to conduct a formal meeting with a student's parents.

**Report Interface**

Name: **Student Discipline Profile** Number: **IDS201** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name  Middle Name

Grade  -

**Discipline Info**

Disposition Code

Minimum Incidents  Minimum Demerits

**Filters**

Show Full History  Show Incident Description

### Report Options:

Perm ID: Filter report output to find a student by their permanent ID number.

Gender: Filter report output by Gender.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Middle Name: Filter report output to include just the students with the specified middle name.

Grade: Filter report output to include just the selected grade or grade range.

Disposition Code: Filter report output to include a specified Disposition Code.

Minimum Incidents: Filter report output to include a specified number of incidents.

Minimum Demerits: Filter report output to include a specified number of Demerits.

Show Full History: Report may be set to include a full history of Discipline Incidents.



## Hope High School Student Discipline Profile

Year: 2010-2011  
Report: IDS201

### Student Information

Student Name <b>Farnsworth, Jose R.</b>		Perm ID <b>164938</b>	Gender <b>M</b>	Grade <b>10</b>	Track	Address <b>2535 E Boston St Tempe, AZ 85662</b>
Last Name Goes By	Nick Name		Birth Date <b>01/13/1994</b>			
Phone <b>480-555-2962</b>	Home Language <b>English</b>	Resolved <b>White</b>		Enter Date <b>08/31/2010</b>	Leave Date	

Farnsworth, Jose R.

### Custodial Information

Father <b>Farnsworth, Scott</b>	Phone Type <b>Work</b>	Phone <b>480-555-9892</b>	Extension	
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed				
Mother <b>Farnsworth, Frances</b>	Phone Type <b>Home</b>	Phone <b>480-555-2962</b>	Extension	
<input checked="" type="checkbox"/> Contact Allowed <input checked="" type="checkbox"/> Has Custody <input checked="" type="checkbox"/> Lives With <input checked="" type="checkbox"/> Ed. Rights <input checked="" type="checkbox"/> Mailings Allowed				

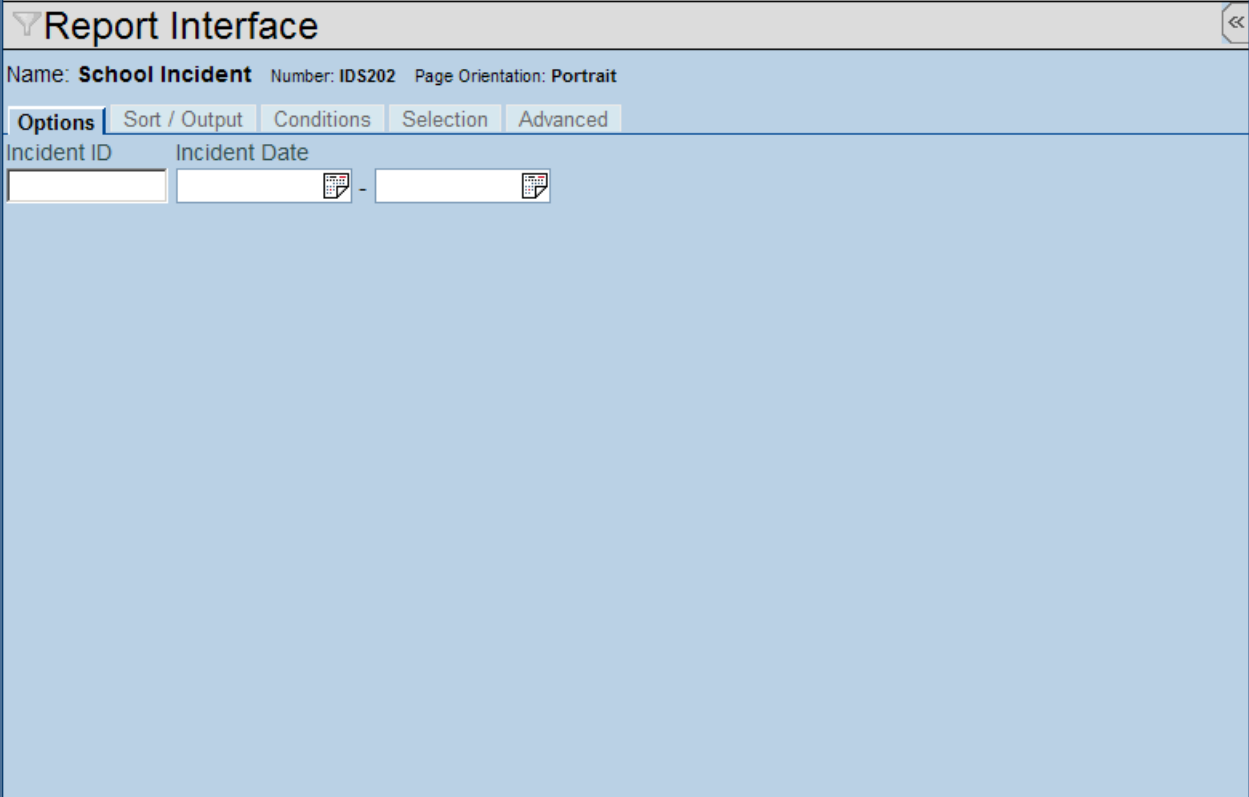
### Incident Information

Incident Date <b>10/09/2010</b>	Incident Role <b>Offender</b>	Incident ID <b>2</b>	Demerits <b>0</b>	Hours <b>0</b>	Organization Name <b>Hope High School</b>
Violations <b>Assault</b> <b>Reported to City Police Dept.</b>  <b>Fighting</b>  <b>Knife with a blade length of less than 2.5 inches</b>					

## IDS202 – School Incident

PAD Location: Synergy SIS>Discipline Incident>Reports>Individual

The IDS202 report outputs Incidents that have occurred at the school currently focused to. The output will include general information on the incident, the incident detail, and participating students.



The screenshot shows a web-based report interface. At the top, there is a header bar with a search icon and the text "Report Interface". Below this, a status bar displays "Name: School Incident", "Number: IDS202", and "Page Orientation: Portrait". A navigation menu contains five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two filter sections: "Incident ID" with a text input field, and "Incident Date" with two date pickers separated by a hyphen. The main content area is a large, empty light blue rectangle.

### Report Options:

Incident ID: Filter report output to display only a single incident ID.

Incident Date: Filter report output to display the incidents that occurred within date range.



## Hope High School School Incident

Year: 2010-2011  
Report: IDS202

### General Information

Incident ID: <b>2</b>	Incident Date: <b>10/09/2010</b>	Incident Time: <b>7:15 PM</b>	Organization Name: <b>Hope High School</b>
Description: <b>Two students had an altercation before the home football game. A separate student, not involved in the altercation, was injured during the incident.</b>			
Referred By: <b>Jones, David</b>		Referral Date: <b>10/09/2010</b>	Staff Name: <b>Wilson, Rob</b>

### Incident Detail

Incident Cost:	Gang Related: <input type="checkbox"/>	Hate Related: <input type="checkbox"/>	
Incident Context Code: <b>Outside School Hrs, Sch. Spons</b>		Incident Context Comment: <b>Before the Hillside game on 10/08/2010</b>	
Location <b>Athletic Field or Playground</b>		Location Text <b>Football field</b>	
Organization Name: <b>Kennedy High School</b>			

### Student Participants

Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Gender: <b>M</b>	Grade: <b>12</b>	School Of Enrollment: Hope High School
Incident Role: <b>2 - Victim</b>	Injuries Sustained: <input type="checkbox"/>	Violations: Fighting		
Student Name: <b>Abers, Douglas L.</b>	Perm ID: <b>900757</b>	Gender: <b>M</b>	Grade: <b>10</b>	School Of Enrollment: Kennedy High School
Incident Role: <b>1 - Offender</b>	Injuries Sustained: <input type="checkbox"/>	Violations: Assault; Fighting; Knife with a blade length of less than 2.5 inches		
Student Name: <b>Acosta, Kathleen D.</b>	Perm ID: <b>889755</b>	Gender: <b>F</b>	Grade: <b>11</b>	School Of Enrollment: Kennedy High School
Incident Role: <b>2 - Victim</b>	Injuries Sustained: <input type="checkbox"/>	Violations:		
Student Name: <b>Adams, Albert R.</b>	Perm ID: <b>872978</b>	Gender: <b>M</b>	Grade: <b>12</b>	School Of Enrollment: Kennedy High School
Incident Role: <b>1 - Offender</b>	Injuries Sustained: <input type="checkbox"/>	Violations: Assault; Fighting; Knife with a blade length of less than 2.5 inches		
Student Name: <b>Farnsworth, Jose R.</b>	Perm ID: <b>164938</b>	Gender: <b>M</b>	Grade: <b>10</b>	School Of Enrollment: Hope High School
Incident Role: <b>1 - Offender</b>	Injuries Sustained: <input type="checkbox"/>	Violations: Assault; Fighting; Knife with a blade length of less than 2.5 inches		

## IDS401 – Student Discipline Listing

PAD Location: Synergy SIS>Discipline Incident>Reports>List

The IDS401 report prints discipline list information on a per student basis. The incidents include the incident date, violations and brief details of the incident. The report will display a full discipline history for students. A principal may use this report to review incidents by Disposition Code.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Discipline Listing", "Number: IDS401", and "Page Orientation: Landscape". Below this are several tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The interface is divided into two main sections: "Student Info" and "Discipline Info".

**Student Info**

- Grade: Two dropdown menus separated by a hyphen.
- Gender: A dropdown menu.

**Discipline Info**

- Incident Date: Two date pickers separated by a hyphen.
- Disposition Code: A dropdown menu.
- Minimum Incidents: A text input field.
- Minimum Demerits: A text input field.

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output by Gender.

Incident Date: Filter report by Incident Date range.

Disposition Code: Filter report output to include a specified Disposition Code.

Minimum Incidents: Filter report output to include a specified number of incidents.

Minimum Demerits: Filter report output to include a specified number of Demerits.



**Hope High School  
Student Discipline Listing**

Year: 2010-2011  
Report: IDS401

<b>Student Name</b>	<b>Perm ID</b>	<b>Grade</b>	<b>Gender</b>						
Abbott, Billy C.	905483	12	Male						
<table border="0"> <tr> <td><b>Incident Date</b></td> <td><b>Violations</b></td> <td></td> </tr> <tr> <td>1 10/09/2010</td> <td>Fighting</td> <td></td> </tr> </table>	<b>Incident Date</b>	<b>Violations</b>		1 10/09/2010	Fighting				
<b>Incident Date</b>	<b>Violations</b>								
1 10/09/2010	Fighting								
Billy has carried inappropriate weapons on to school property in the past. Refer to Incident # 134.									
Acosta, John A.	150265	11	Male						
<table border="0"> <tr> <td><b>Incident Date</b></td> <td><b>Violations</b></td> <td></td> </tr> <tr> <td>1 04/20/2011</td> <td>Automobile; Possession</td> <td></td> </tr> </table>	<b>Incident Date</b>	<b>Violations</b>		1 04/20/2011	Automobile; Possession				
<b>Incident Date</b>	<b>Violations</b>								
1 04/20/2011	Automobile; Possession								
Earhart, Eric R.	903115	10	Male						
<table border="0"> <tr> <td><b>Incident Date</b></td> <td><b>Violations</b></td> <td></td> </tr> <tr> <td>1 04/29/2011</td> <td></td> <td></td> </tr> </table>	<b>Incident Date</b>	<b>Violations</b>		1 04/29/2011					
<b>Incident Date</b>	<b>Violations</b>								
1 04/29/2011									
Farnsworth, Jose R.	164938	10	Male						
<table border="0"> <tr> <td><b>Incident Date</b></td> <td><b>Violations</b></td> <td></td> </tr> <tr> <td>1 10/09/2010</td> <td>Assault; Fighting; Knife with a blade length of less than 2.5 inches</td> <td></td> </tr> </table>	<b>Incident Date</b>	<b>Violations</b>		1 10/09/2010	Assault; Fighting; Knife with a blade length of less than 2.5 inches				
<b>Incident Date</b>	<b>Violations</b>								
1 10/09/2010	Assault; Fighting; Knife with a blade length of less than 2.5 inches								

## IDS402 – Student Demerit List

PAD Location: Synergy SIS>Discipline Incident>Reports>List

The IDS402 report prints discipline list information on a per student basis. The incidents include the incident date, violations, and brief details of the incident. The report will display a full discipline history for students. A principal may use this report to review incidents by Disposition Code.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Demerit List", "Number: IDS402", and "Page Orientation: Landscape". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two sections: "Student Info" and "Discipline Info".

**Student Info**

Grade: [Dropdown] - [Dropdown]

Gender: [Dropdown]

**Discipline Info**

Minimum Incidents: [Text Input]    Minimum Demerits: [Text Input]

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output by Gender.

Minimum Incidents: Filter report output to include a specified number of incidents.

Minimum Demerits: Filter report output to include a specified number of Demerits.





### Hope High School Student Demerit List

Year: 2010-2011  
Report: IDS402

Student Name	Perm ID	Grd	Gen	Relation	Parent Name	Type	Phone	Extn	Incident	Demerits
Abbott, Billy C.	905483	12	M	Mother	Aaron, Kathleen	Home	480-555-1214		1	0
				Father	Aaron, Phillip	Cell	480-555-6767			
(Abernethy, Anne E.)	902870	10	F	Mother	Abernethy, Christina	Cell	480-555-7225		0	0
				Father	Abernethy, Willie	Home	480-555-5844			
Acevedo, Andrew	886630	11	M	Father	Acevedo, Harold	Work	602-555-2574		0	0
				Mother	Acevedo, Jean	Home	480-555-2807			
(Acevedo, Ashley)	901830	10	F	Father	Acevedo, Willie	Work	480-555-2574		0	0
				Mother	Acevedo, Heather	Home	480-555-2807			
Ackley, Brian R.	913948	11	M	Father	Ackley, Eugene	Home	480-555-6641		0	0
				Mother	Ackley, Paula	Cell	602-555-4377			
Acosta, Eugene A.	873921	12	M	Father	Acosta, Gregory	Work	602-555-0284	EMER	0	0
				Mother	Acosta, Heather	Work	602-555-3300			
Acosta, John A.	150265	11	M	Father	Preciado, Joshua	Home	480-555-2545		1	0
				Mother	Alvarez, Louise	Home	662-555-2252			
				Mother	Avila, Rebecca	Cell	480-555-0720			
				Father	Acosta, Donald	Home	662-555-2252			
Acunia, Kenneth O.	110412	10	M	Mother	Acunia, Tina	Home	480-555-1962		0	0
				Father	Ovante, Daniel	Work	602-555-7997			
Adair, Alan W.	871626	11	M	Father	Adair, Kevin	Work	480-555-0969		0	0
				Mother	Adair, Joan	Home	480-555-7898			
Adair, Diane N.	903912	10	F	Mother	Adair, Dorothy	Home	480-555-0835		0	0
				Father	Adair, Peter	Home	480-555-0835			
Adair, Timothy S.	888621	11	M	Mother	Adair, Katherine	Cell	602-555-0292		0	0
				Father	Adair, Clarence	Cell	602-555-4620			
(Adams, Albert L.)	889844	11	M	Father	Adams, Andrew	Home	480-555-4580		0	0
				Mother	Adams, Margaret	Home	480-555-1610			
Adams, Howard T.	873985	12	M	Father	Adams, Louis	Work	480-555-0833		0	0
				Mother	Adams, Rachel	Home	480-555-1964			
Adams, Larry A.	889314	11	M	Father	Adams, Steve	Work	480-555-1332	CELL	0	0
				Mother	Adams, Jacqueline	Work	480-555-4326	CELL		
Adams, Martin C.	887623	11	M	Grandfather	Adams, Jerry	Home	480-555-4833		0	0
				Mother	Adams, Katherine	Cell	480-555-9205			
Adams, Scott M.	939208	12	M	Mother	Adams, Rebecca	Home	480-555-2832		0	0
				Father	Adams, Carl	Cell	602-555-4989			
(Adams, Sean B.)	877340	12	M	Father	Adams, George	Cell	480-555-4529		0	0
				Mother	Adams, Rachel	Cell	480-555-1250			
Adams, Stephen J.	901622	10	M	Mother	Adams, Amanda	Home	480-555-6832		0	0
				Father	Adams, Jose	Work	480-555-4924			
Adamski, Alan M.	872035	10	M	Mother	Adamski, Wanda	Home	480-555-2830		0	0
Addington, Paula M.	871686	12	F	Father	Addington, Craig	Home	480-555-4628		0	0
				Mother	Addington, Diana	Cell	480-555-4628			
Aelvoet, Jesse J.	944233	12	M	Mother	Aelvoet, Sharon	Home	480-555-0668		0	0
				Father	Aelvoet, Robert	Work	480-555-7250			
(Aguado, Bobby J.)	943822	10	M	Father	Aguado, Arthur	Cell	480-555-4600		0	0
				Mother	Cuevas, Paula	Work	480-555-0831			

## IDS403 – Discipline Disposition List

PAD Location: Synergy SIS>Discipline Incident>Reports>List

The IDS403 report prints discipline list information on a per student basis. The incidents include the Disposition Code and Start Date sorted by Disposition Code. A principal may use this report to review incidents by Disposition Code.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Discipline Disposition List", "Number: IDS403", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a "Disposition Code" field with a dropdown arrow and a checkmark icon. Below this are three checkboxes: "Detention", "No Action", and "Suspension". A "Filters" section is also visible, containing a "Show Full History" checkbox and a "Date Range" field with two date pickers separated by a hyphen.

### Report Options:

Disposition Code: Filter report output by Disposition Code.

Show Full History: Option to include the full incident history for each student.

Grade: Filter report output to include just the selected grade or grade range.



## Hope High School Discipline Disposition List

Year: 2010-2011  
Report: IDS403

Disposition Code	Grade	Student Name	Start Date	Perm ID	Gender	School
SU Suspension	12	Abbott, Billy C.	11/01/2010	905483	Male	Hope High School
	10	Earhart, Eric R.	05/02/2011	903115	Male	Hope High School

## IDS601 – Discipline Summary by Grade

PAD Location: Synergy SIS>Discipline Incident>Reports>Summary

The IDS601 report prints discipline summary information by incident description and grade level. An administrator may use this report to review summary information of all incidents.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Discipline Summary by Grade", "Number: IDS601", and "Page Orientation: Portrait". There are four tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Below the tabs, it says "Please select at least one grade level. This report accepts a maximum of 7 grades." There is a "Grade" section with a range selector and checkboxes for grades 09, 10, 11, and 12. Below that are three input fields: "Start Date" with a calendar icon, "End Date" with a calendar icon, and "Minimum Number Of Incidents" with a text input field.

### Report Options:

Grade: Filter report output to include just the selected grades.

Start/End Date: Filter report by Incident Date range.

Disposition Code: Filter report output to include a specified Disposition Code.

Minimum Number Of Incidents: Filter report output by a specified number of incidents.



**Hope High School**  
**Discipline Summary by Grade**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: IDS601

Description	09			10			11			12			Total
	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	
Med/diet Supp (22)													
Theft (29)													
Disorder Cond (11)													
**review Reqd** (35)													
Bus (06)													
Danger Weapon (07)					1	1							1
Alcohol (02)													
Dress Standard (12)													
No Description Code In Sasi 3 (99)													
Sexual Assault (24)													
Gambling (17)													
Student Speech (27)													
Unex Ab/ditch (33)													
Tardies (28)													
Drug/possession (14)													
Harassment (19)													
Drug/distribtn (13)								1	1				1
Sexual Offense (26)													
Deadly Weapon (08)													
Defiance (09)													
Tobacco (31)													
Academic/cheat (01)													
Arson (03)													
Fighting (15)					1	1					1	1	2
Vandalism (34)													
Gang Act/assoc (18)													
Automobile (05)								1	1				1
Robbery/extortn (23)													
Discrimination (10)													
Entry Con't. (60)													
Forgery (16)													

## IDS602 – Discipline Summary by Ethnic Code

PAD Location: Synergy SIS>Discipline Incident>Reports>Summary

The IDS602 report prints discipline summary information by Gender, and Ethnic Code. An administrator may use this report to review summary information of all incidents.

**Report Interface** <<

Name: **Discipline Summary by Ethnic Code**    Number: **IDS602**    Page Orientation: **Portrait**

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

Ethnicity Type

**Resolved Race / Ethnicity** ▲

<input type="checkbox"/> Hispanic	<input type="checkbox"/> Two or More	<input type="checkbox"/> White	<input type="checkbox"/> Black
<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Pacific Islander - Native Hawaiian	<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Pacific Islander - Tahitian
<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> Declined to State		

Start Date	End Date	Minimum Number of Incidents
<input style="width: 80%;" type="text" value=""/>	<input style="width: 80%;" type="text" value=""/>	<input style="width: 80%;" type="text" value=""/>

### Report Options:

**Ethnic Code:** Up to 15 Ethnic Codes may be selected to be displayed for summary counts.

**Start/End Date:** Filter report by Incident Date range.

**Minimum Number Of Incidents:** Filter report output by a specified number of incidents.



**Hope High School**  
**Discipline Summary by Ethnic Code**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: IDS602

Description	Gender	Hispanic	Two or More	White	Black	American Indian	Asian - Chinese	Asian - Japanese	Asian - Korean	Asian - Vietnamese	Pacific Islander - Native	Pacific Islander - Samoan	Pacific Islander - Tahitian	Pacific Islander - Other	Declined to State	Other	Total
Forgery (16)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Sexual Harassmt (25)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Tardies (28)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Robbery/extortn (23)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Lying/false Acc (21)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Dress Standard (12)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Theft (29)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fighting (15)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
Gambling (17)	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





## Fees Direct Payment Module

This section provides Fees module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
FDP201	Student Fee Profile
FDP202	Student Fee Receipt
FDP401	Student Fee List
FDP402	Student Fee Collection List
FDP403	Student Fee Refund List
FDP405	Fee Code Detail by Payment Method
FDP408	Fee by Class
FDP412	Fees Collected Detail
FDP414	Course Fees Collected Detail
FDP415	Student Fee Aging List
FDP416	Student Fee Daily Deposit
FDP417	Course Fee Totals List
FDP418	Student Fee Refund Paid List
FDP601	Fees Collected Summary
FDP602	Fee Code by Payment Method

**NOTE:** FDP409 - Course Fee Synchronization, FDP410 - Program Waiver Fee Synchronization, FDP411 - Enrollment Fee Synchronization, FDP419 - Family Fee Cap Synchronization, and the FDP801 - Fee Deposit Process are Fee - Direct Payment are synchronization processes. Please see: *Synergy SIS Fees Direct Payment Mode - Administrator & User Guide* for more information.

## FDP201 – Student Fee Profile

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>Individual

**NOTE:** The FDP201 report is also available on the Student Fees screen by selecting Menu> Report>Student Fee Profile.

The FDP201 report prints detailed individual reports of all fees assigned to each student. This report includes the date the fee was incurred, the fee code, fee category, a description of the fee, associated notes, the fee amount, any payments received, and the current balance due.

**Report Interface**

Name: **Student Fee Profile** Number: **FDP201** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name  Middle Name

Grade  -

**Fee Filters**

Transaction Date  -

Do Not Show Pending Payments

Do Not Show Students With No Fees

Scope of Fees to Include

Include fees for focus organization and focus ye

Fee Codes and Fee Categories can only be selected when 'Scope of Fees to In fees for focus organization and focus year'.

**Fee Codes**

Fee Codes

BK - Book Damages  BND - Jazz Band Fee  BUS - Football Transportation  BUS1 - Out of Distric' Transportation

LAB - Lab Materials  LKR - Locker Damages  PE - Gym locker  PKP - Parking Permit

YBK - Year Book

**Fee Categories**

Fee Category


Lab Fee  Payment  Parking Permit  Yearbook

Bus Transportation  PE Locker  Locker  Sports

Textbook

### Report Options:

**Student Info:** Select an individual student or group of students based on the Student ID, Gender, Last Name, First Name, Middle Name, or Grade. Example: if grade 12 is selected the report prints an individual report for each student in grade 12.

**Transaction Date:** Includes fees for a particular date or date range, (MMDDYY) or click  and select the date.

**Do Not Show Pending Payments:** Excludes students who have pending fee payments.

**Do Not Show Students With No Fees:** Excludes students who have no fees assigned to them.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes

selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



**Hope High School  
Student Fee Profile**  
Fees for all Schools - All Years

Year: 2013-2014  
Report: FDP201

General Information

Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Gender: <b>M</b>	Grade: <b>12</b>	Organization: <b>Hope High School</b>
--	---------------------------	---------------------	---------------------	--

Date	Fee Code	Description / Note	Course	Fees	Payments	Waived	Refund Needed	Refund	Balance
07/08/2013	LRF	Learning Resources 13-14 BVH		100.00	100.00	0.00		0.00	0.00
		<b>Payment Date</b>	<b>Trans. ID</b>	<b>Payment Method</b>	<b>Payment Note</b>	<b>Status</b>	<b>Amount</b>		
		07/31/2013	1607859	Credit/Debit Card	(Approval Code: 05637B)	Successful	100.00		
							100.00		
07/08/2013	TSF	Technology Supply Fee 13-14 BVH		15.00	15.00	0.00		0.00	0.00
		<b>Payment Date</b>	<b>Trans. ID</b>	<b>Payment Method</b>	<b>Payment Note</b>	<b>Status</b>	<b>Amount</b>		
		07/31/2013	1607859	Credit/Debit Card	(Approval Code: 05637B)	Successful	15.00		
							15.00		
07/31/2013	PRKPMT	(1 @ \$15.00) Parking Permit 13-14 BVH		15.00	15.00	0.00		0.00	0.00
		<b>Payment Date</b>	<b>Trans. ID</b>	<b>Payment Method</b>	<b>Payment Note</b>	<b>Status</b>	<b>Amount</b>		
		07/31/2013	1607859	Credit/Debit Card	(Approval Code: 05637B)	Successful	15.00		
							15.00		
07/31/2013	YRBOOK	(1 @ \$50.00) Yearbook 13-14 BVH		50.00	50.00	0.00		0.00	0.00
		<b>Payment Date</b>	<b>Trans. ID</b>	<b>Payment Method</b>	<b>Payment Note</b>	<b>Status</b>	<b>Amount</b>		
		07/31/2013	1607859	Credit/Debit Card	(Approval Code: 05637B)	Successful	50.00		
							50.00		
08/15/2013	APF	Activity Programming Fee 13-14 BVH		120.00	120.00	0.00		0.00	0.00
		<b>Payment Date</b>	<b>Trans. ID</b>	<b>Payment Method</b>	<b>Payment Note</b>	<b>Status</b>	<b>Amount</b>		
		07/31/2013	1607859	Credit/Debit Card	(Approval Code: 05637B)	Successful	120.00		
							120.00		
<b>Hope High School</b>				<b>Totals:</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## FDP202 – Student Fee Receipt

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>Individual

The Student Fee Receipt report prints out an individual receipt for a specific payment. A Transaction ID number is required to run the report.

**NOTE:** The FDP202 report can also be run from the Student Fee Quick Payment screen by clicking the Print Receipt button.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Student Fee Receipt", "Number: FDP202", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a section titled "Receipt Filters" with a scroll arrow. Below this section is a text input field labeled "Transaction ID" which is currently empty.

### Report Options:

Transaction ID: Insert desired Transaction ID number. (**Note:** Find Transaction ID numbers by navigating to the History tab of the Student Fees screen. Select a fee from the Student Fees grid and click Show Detail. Transaction IDs will be listed in the Payment History grid.)



## Hope High School Student Fee Receipt

Year: 2013-2014  
Report: FDP202

Abbott, Billy C.  
1959 S Val Vista Dr  
Mesa, AZ 85234

Transaction ID: 145  
Payment Date: 05/16/2012

Perm ID: 905483

Payment Amount

\$12.50

Payment Method

Check

Payment Note

Fee Code	Description	Course	Amount
BDI	Band Instrument Rental		\$12.50

## FDP401 – Student Fee List

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP401 report prints out a list of only those students with a fee balance. This report includes the student's name & Perm ID, the total fees & payments the student has incurred, and the student's current balance due. All students are compiled into a single list.

### Report Interface

Name: **Student Fee List** Number: **FDP401** Page Orientation: **Portrait**

**Student Info**

Grade

-

**Fee Filters**

Transaction Date

-

Balances To Include

Scope of Fees to Include

Fee Codes and Fee Categories can only be selected when 'Scope of Fees to Include' is set to 'Include fees for focus organization and focus year'.

**Fee Codes**

Fee Codes

<input type="checkbox"/> BK - Book Damages	<input type="checkbox"/> BND - Jazz Band Fee	<input type="checkbox"/> BUS - Football Transportation
<input type="checkbox"/> LAB - Lab Materials	<input type="checkbox"/> LKR - Locker Damages	<input type="checkbox"/> PKP - Parking Permit
<input type="checkbox"/> YBK - Year Book	<input type="checkbox"/> PE - Gym locker	<input type="checkbox"/> BUS1 - Out of District Transportation

**Fee Categories**

Fee Category

<input type="checkbox"/> Lab Fee	<input type="checkbox"/> Payment	<input type="checkbox"/> Parking Permit	<input type="checkbox"/> Yearbook	<input type="checkbox"/> Bus Transportation
<input type="checkbox"/> PE Locker	<input type="checkbox"/> Locker	<input type="checkbox"/> Sports	<input type="checkbox"/> Textbook	

### Report Options:

**Grade:** Filter report output to include just the selected grade or grade range.

**Transaction Date:** Includes fees for a particular date or date range, (MMDDYY) or click and select the date.

**Balances To Include:** Includes either all balances or only non-zero balances.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



Hope High School  
Student Fee List  
All Orgs. - All Years

Year: 2013-2014  
Report: FDP401

Student Name	Perm ID	Gender	Grade	Total Fees	Total Payments	Total Waived	Refund Needed	Total Refunds	Balance
Abbott, Billy C.	905483	Male	12		173.00	35.00	0.00	35.00	0.00
Acevedo, Ashley	901830	Female	10		0.00	0.00	0.00	0.00	10.00
Aounia, Kenneth O.	110412	Male	10		0.00	0.00	0.00	0.00	10.00
Adair, Diane N.	903912	Female	10		0.00	0.00	0.00	0.00	10.00
Adair, Timothy S.	888621	Male	11		0.00	0.00	0.00	0.00	25.00
Adams, Billy A.	889314	Male	11		0.00	0.00	0.00	0.00	25.00
Adams, Stephen J.	901622	Male	10		0.00	0.00	0.00	0.00	10.00
Adamski, Alan M.	872035	Male	10		0.00	0.00	0.00	0.00	10.00
Aguado, Bobby J.	943822	Male	10		0.00	0.00	0.00	0.00	10.00
Agular, Carolyn C.	902692	Female	10		0.00	0.00	0.00	0.00	10.00
Ahlfstrom, Linda K.	120451	Female	10		0.00	0.00	0.00	0.00	10.00
Atchison, Karen L.	902998	Female	10		0.00	0.00	0.00	0.00	10.00
Akin, Andrea E.	902875	Female	10		0.00	0.00	0.00	0.00	10.00
Airson, Frank	886651	Male	10		0.00	0.00	0.00	0.00	10.00
Aicazar, Eugene	141666	Male	10		0.00	0.00	0.00	0.00	10.00
Aicazar, Eugene A.	141517	Male	10		0.00	0.00	0.00	0.00	10.00
Alder, Brenda L.	967569	Female	10		0.00	0.00	0.00	0.00	10.00
Alexander, Joseph J.	901626	Male	10		0.00	0.00	0.00	0.00	10.00
Alger, Phyllis A.	149884	Female	10		0.00	0.00	0.00	0.00	10.00
Allen, Aaron L. JR	992938	Male	10		0.00	0.00	0.00	0.00	10.00
Allen, Andrea	904134	Female	10		0.00	0.00	0.00	0.00	10.00
Allen, Diane B.	901507	Female	10		0.00	0.00	0.00	0.00	10.00
Allen, Donald J.	883223	Male	10		0.00	0.00	0.00	0.00	10.00
Allen, Elizabeth	886019	Female	11		0.00	0.00	0.00	0.00	25.00
Allen, Jeremy S.	879216	Male	10		0.00	0.00	0.00	0.00	10.00
Allen, Judith D.	903040	Female	10		0.00	0.00	0.00	0.00	10.00
Allen, Ruby D.	888116	Female	11		0.00	0.00	0.00	0.00	25.00
Allen, Sandra E.	901631	Female	10		0.00	0.00	0.00	0.00	10.00
Allen, Tammy	901931	Female	10		0.00	0.00	0.00	0.00	35.00
Allred, David A.	888126	Male	11		0.00	0.00	0.00	0.00	25.00
Alinas, Kelly M.	966707	Female	11		0.00	0.00	0.00	0.00	25.00
Alonso, Raymond G.	920153	Male	11		0.00	0.00	0.00	0.00	25.00
Aiston, Douglas G.	901639	Male	10		0.00	0.00	0.00	0.00	10.00
Amiri, Margaret M.	871884	Female	12		0.00	0.00	0.00	0.00	25.00
Amos, Billy B.	965573	Male	10		0.00	0.00	0.00	0.00	10.00
Amos-Brown, Patrick N.	154480	Male	10		0.00	0.00	0.00	0.00	10.00
Andazola, Kathleen E.	900923	Female	10		0.00	0.00	0.00	0.00	10.00
Andresen, Harry A.	971678	Male	10		0.00	0.00	0.00	0.00	10.00
Andreas, Phillip D.	893565	Male	10		0.00	0.00	0.00	0.00	10.00
Arambani, Sean J.	980186	Male	10		0.00	0.00	0.00	0.00	10.00
Araujo, Daniel J.	120700	Male	10		0.00	0.00	0.00	0.00	10.00
Archer, Annie C.	915423	Female	10		0.00	0.00	0.00	0.00	10.00
Arellano, Lisa R.	904050	Female	10		0.00	0.00	0.00	0.00	10.00
Arias, Kelly M.	132436	Female	10		0.00	0.00	0.00	0.00	10.00
Armenta, Brian A.	903942	Male	10		0.00	0.00	0.00	0.00	35.00
Arnett, Janice	903731	Female	10		0.00	0.00	0.00	0.00	10.00

## FDP402 – Student Fee Collection List

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP402 report creates detailed individual reports of all fees that students currently owe. This report includes the date the fee was incurred, the fee code, fee category, a description of the fee, the fee amount, any payments received, any waived or refunded amounts, and the current balance due.

**Report Interface**

Name: **Student Fee Collection List** Number: **FDP402** Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID

Last Name      First Name      Middle Name  
           

Grade      Gender  
 -

**Fee Filters**

Transaction Date  
 -

Minimum Amount (Individual Student Fee Balance)

Minimum Amount (Student Total Balance)

Scope of Fees to Include      Comments

Include fees for all organizations and focus year

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

**Fee Codes**

Fee Codes

BK - Book Damages     BND - Jazz Band Fee     BUS - Football Transportation  
 LAB - Lab Materials     LKR - Locker Damages     PKP - Parking Permit  
 YBK - Year Book     PE - Gym locker     BUS1 - Out of District Transportation

**Fee Categories**

Fee Category

Lab Fee       Payment       Parking Permit       Yearbook  
 Bus Transportation     PE Locker     Locker       Sports  
 Textbook

### Report Options:

**Student Info:** Select an individual student or group of students based on the Student ID, Gender, Last Name, First Name, Middle Name, or Grade. Example: if grade 12 is selected the report prints an individual report for each student in grade 12. **Fee Code:** Filter report output to include students with the selected fee code.

**Transaction Date:** Includes fees for a particular date or date range, (MMDDYY) or click  and select the date.

**Minimum Balance Amount:** Filter report output to display a minimum balance amount owed to be included on the list. If the minimum balance is \$100, then only students who owe more than \$100 will be included in the report.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Comments:** Enter a message or description that appears on each student's collection fee list report.

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.





**Hope High School**  
**Student Fee Collection List**  
 All Orgs. - All Years

Year: 2013-2014  
 Report: FDP402

**Student Information**

Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Gender: <b>M</b>	Grade: <b>12</b>
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**Parent Information**

Parent Name: <b>Aaron, Phillip</b>	Home Address: <b>1955 S Val Vista Dr Mesa, AZ 85234</b>	Mail Address: <b>1955 S Val Vista Dr Mesa, AZ 85234</b>
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**Fee Information**

Date	Code	Category	Description	Course	Fees	Payments	Waived	Refund	Balance							
10/04/2013	PKP	PKP	Parking Permit		\$10.00	\$0.00	\$0.00	\$0.00	\$10.00							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Payment Date</th> <th style="width: 15%;">Payment Method</th> <th style="width: 50%;">Payment Notes</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: right;">Sub Total:</td> <td></td> </tr> </tbody> </table>									Payment Date	Payment Method	Payment Notes	Amount	Sub Total:			
Payment Date	Payment Method	Payment Notes	Amount													
Sub Total:																
<b>Totals:</b>					<b>\$10.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10.00</b>							

## FDP403 – Student Fee Refund List

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP403 report creates detailed individual reports of all students that are owed refunds for fees. This report includes the date the fee was incurred, the fee code, fee category, a description of the fee, the fee amount, any payments received, any waived or refunded amounts, and the current balance due.

**Report Interface**

Name: **Student Fee Refund Needed List** Number: **FDP403** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

---

**Student Info**

Perm ID

Last Name      First Name      Middle Name  
           

Grade      Gender  
 -

---

**Fee Filters**

Transaction Date  
 -

Minimum Amount (Individual Student Fee Balance)

Minimum Amount (Student Total Balance)

Scope of Fees to Include      Comments

Include fees for all organizations and focus year

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

---

**Fee Codes**

Fee Codes

BK - Book Damages     BND - Jazz Band Fee     BUS - Football Transportation  
 LAB - Lab Materials     LKR - Locker Damages     PKP - Parking Permit  
 YBK - Year Book       PE - Gym locker       BUS1 - Out of District Transportation

---

**Fee Categories**

Fee Category

Lab Fee       Payment     Parking Permit     Yearbook  
 Bus Transportation     PE Locker     Locker       Sports  
 Textbook

### Report Options:

**Student Info:** Filter report output to display an individual student or group of students based on the Perm ID, Last Name, First Name, Middle Name or Grade. For example, if grade 12 is selected the report prints an individual report for each student in grade 12.

**Minimum Refund Amount:** Filter report output to display the minimum refund owed to be included on the list. If the minimum refund is \$100, then only students who are owed more than \$100 will be included in the report.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



**Hope High School**  
**Student Fee Refund Needed List**  
 All Refunds for 2013-2014

Year: 2013-2014  
 Report: FDP403

Student Name Fee Code	Perm ID Description	Grade	Course ID And Title	Refund Amount Needed
<b>Hope High School</b>				
Abbott, Billy C.	905483	12		
BK	Lost Book: Algebra II			45.00
			<b>Total</b>	<b>45.00</b>
			<b>Hope High School Total</b>	<b>45.00</b>
			<b>Grand Total</b>	<b>45.00</b>

## FDP405 – Fee Code Detail by Payment Method

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP405 report creates a detailed report of all payments made. This report is broken down by payment method and then fee code, and includes the fee was incurred, the fee code, fee category, a description of the fee, the fee amount, any payments received, and any waived or refunded amounts.

### Report Interface

Name: **Fee Code Detail by Payment Method** Number: **FDP405** Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Payment Methods**

Payment Method

Cash  Check  Credit/Debit

**Fee Filters**

Payment Date -

Scope of Fees to Include

Include fees for all organizations and focus year

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

**Fee Codes**

Fee Codes

BK - Book Damages  BND - Jazz Band Fee  BUS - Football Transportation  
 LAB - Lab Materials  LKR - Locker Damages  PKP - Parking Permit  
 YBK - Year Book  PE - Gym locker  BUS1 - Out of District Transportation

**Fee Categories**

Fee Category

Lab Fee  Payment  Parking Permit  Yearbook  
 Bus Transportation  PE Locker  Locker  Sports  
 Textbook

### Report Options:

**Payment Method:**  
Select the payment types that will be included in the report.

**Payment Date:**  
Filter report to include payments for a particular date or date range (MMDDYY) or click and select date. If left blank, the default date range is the current school year.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



**Hope High School**  
**Fee Code Detail by Payment Method**  
 From: To: - All Orgs. - All Years

Year: 2013-2014  
 Report: FDP405

Payment Method	Fee Code	Fee Description	Perm ID	Student Name	Trans ID	Payment Note	Payment Date	Payment Amount
<b>Adams Elementary</b>								
Cash	BUS1	Out of District Transportation	156076	Youvella, Ann L.	6		09/09/2013	550.00
<b>Fee Totals</b>								<b>550.00</b>
Cash	MUS	Instrument Rental	129442	Aaron, Ian	2		03/25/2014	25.00
<b>Fee Totals</b>								<b>25.00</b>
Cash	TRP	Field Trip	129442	Aaron, Ian	2		03/25/2014	5.00
<b>Fee Totals</b>								<b>5.00</b>
<b>Cash Totals</b>								<b>580.00</b>
Check	BND	Jazz Band Fee	116796	Zamaripa, Jenna A.	4		09/09/2013	950.00
<b>Fee Totals</b>								<b>950.00</b>
Check	BUS1	Out of District Transportation	150613	Zamaripa Enrique, Thomas F.	5		09/09/2013	10.00
<b>Fee Totals</b>								<b>10.00</b>
Check	MUS	Instrument Rental	129442	Aaron, Ian	1	Check #116	03/25/2014	15.00
<b>Fee Totals</b>								<b>15.00</b>

## FDP408 – Fee by Class

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP408 report lists the students who have a balance due by section. This report includes section ID & period, course name & title, staff name and room name for the section listed, and then a list of the students with a balance. For each student, it shows the student's name and Perm ID, their grade and gender, and their total fees, total payments and balance due.

### Report Interface

Name: **Fee By Class** Number: **FDP408** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

#### Section

Section ID

Period Range  
 -

#### Fee Filters

Include Students With No Balance

Scope of Fees to Include

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

#### Fee Codes

Fee Codes

BK - Book Damages    BND - Jazz Band Fee    BUS - Football Transportation  
 LAB - Lab Materials    LKR - Locker Damages    PKP - Parking Permit  
 YBK - Year Book    PE - Gym locker    BUS1 - Out of District Transportation

#### Fee Categories

Fee Category

Lab Fee    Payment    Parking Permit    Yearbook  
 Bus Transportation    PE Locker    Locker    Sports  
 Textbook

### Report Options:

Section ID: Filter report output by Section ID.

Period Range: Filter report output by a specific period or period range.

Include Students With No Balance: Filter report output to include or exclude students without a fee balance.

Scope of Fees to Include: Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

Fee Code: Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

Fee Category: Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



Hope High School

Year: 2013-2014  
Report: FDP408

Fee By Class

Section ID	Period	Course ID	Course Title	Staff Name	Room Name
0140	1	MA40	Algebra II	Aderson, Gordon	128

Student Name	Perm ID	Grd	Gen	Balance Due	Notes
Adams, Billy A.	889314	11	M	\$25.00	
Bowser, Kathryn J.	920454	10	F	\$10.00	
Cabrera, Daniel C.	115459	10	M	\$10.00	
Clark, Martha K.	101651	11	F	\$25.00	
Gardner, Adam L.	903175	10	M	\$10.00	
Jennings, Jacqueline E.	123020	10	F	\$10.00	
John, Mildred E.	995845	11	F	\$25.00	
Johnson, Bobby E.	163912	11	M	\$25.00	
McPeck, Joshua A.	901999	10	M	\$10.00	
Miller, Steve R.	888061	11	M	\$25.00	
Mortensen, Matthew K.	901880	10	M	\$10.00	
Nielsen, Robert J. JR	981787	10	M	\$10.00	
Rohde, Jack S.	888781	11	M	\$25.00	
Wamboldt, Albert R.	903451	10	M	\$10.00	
Ward, Jennifer L.	887407	11	F	\$25.00	
Whipple, Frances E.	901345	10	F	\$10.00	

## FDP412 – Fees Collected Detail

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP412 report creates a detailed report of fees paid by students for different fee categories. A total of all fees paid is included at the end of the report. This report is for the school in focus, and is broken down by fee code, then by payment method. It includes the fee category, a description of the fee, the fee amount, the student the fee was assigned to and their student ID.

### Report Interface

Name: **Fees Collected Detail** Number: **FDP412** Page Orientation: **Portrait**

#### Payment Methods

Payment Method

Cash
  Check
  Credit/Debit

#### Fee Filters

Payment Date

-

Scope of Fees to Include

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

#### Fee Codes

Fee Codes

BK - Book Damages
  BND - Jazz Band Fee
  BUS - Football Transportation  
 LAB - Lab Materials
  LKR - Locker Damages
  PKP - Parking Permit  
 YBK - Year Book
  PE - Gym locker
  BUS1 - Out of District Transportation

#### Fee Categories

Fee Category

Lab Fee
  Payment
  Parking Permit
  Yearbook  
 Bus Transportation
  PE Locker
  Locker
  Sports  
 Textbook

### Report Options:

**Payment Method:**  
Select the payment types that will be included in the report.

**Payment Date:**  
Filter report to include payments for a particular date or date range (MMDDYY) or click and select date. If left blank, the default date range is the current school year.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

- Total fees for focus organization and focus year (school focused only)
- Total fees for all organizations and focus year (district focused only)
- Total fees for all organizations and all years (district focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.





**Edupoint School District**  
**Fees Collected Detail**  
 From: To: - All Orgs. - All Years

Year: 2013-2014  
 Report: FDP412

Fee Code	Fee Description	Perm ID	FullYear	Fee Category	Trans ID	Payment Date	Amount
Student Name			Payment Method				
<b>Adams Elementary</b>							
BND	Jazz Band Fee		2013-2014	BUS			
	Zamaripa, Jenna A.	116796	Check		4	09/09/2013	950.00
<b>Total:</b>							<b>950.00</b>
BUS1	Out of District Transportation		2013-2014	BUS			
	Youvella, Ann L.	156076	Cash		6	09/09/2013	550.00
	Zamaripa Enrique, Thomas F.	150613	Check		5	09/09/2013	10.00
<b>Total:</b>							<b>560.00</b>
MUS	Instrument Rental		2013-2014	TXT			
	Aaron, Ian	129442	Check		1	03/25/2014	15.00
	Aaron, Ian	129442	Cash		2	03/25/2014	25.00
<b>Total:</b>							<b>40.00</b>
TRP	Field Trip		2013-2014	BUS			
	Aaron, Ian	129442	Cash		2	03/25/2014	5.00
<b>Total:</b>							<b>5.00</b>
<b>Adams Elementary Total:</b>							<b>1,555.00</b>


## FDP414 – Course Fees Collected Detail

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP414 report creates a detailed report of course fees paid. A total of all fees paid is included at the end of the report. This report is for the school or district in focus, and is broken down by department and payment method. It includes the course, the student the fee was assigned to, and their student ID.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Course Fees Collected Detail", "Number: FDP414", and "Page Orientation: Portrait". There are four tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a "Fee Filters" section. It includes a "Payment Date" field with two date pickers separated by a hyphen. Below this, a message states: "Currently, the report can only show seven payment methods at one time." There is a "Payment Method" section with a dropdown arrow and a checkmark icon, and three radio buttons labeled "Cash", "Check", and "Credit/Debit".

### Report Options:

Payment Date: Filter report to include payments for a particular date or date range (MMDDYY) or click  and select date. If left blank, the default date range is the current school year.

Payment Method: Select the payment types that will be included in the report.

**NOTE:** The FEE414 report can only accommodate seven payment methods headings across the report. If no payment method filters are selected, only the first seven payment methods will show on the report.



**Hope High School**  
**Course Fees Collected Detail**

Year: 2013-2014  
Report: FDP414

From: To:

Cash            Check            Credit/Debit

---

**Hope High School**

**Department**    FS - Family and Consumer Sciences

**Course Title**    FS41 - Culinary Arts 1

---

Werner, Jason M.	891204		15.00		
Wilbur, Stephen R.	889452		15.00		
Willhelm, Andrew M.	902994	15.00			
Winn, Joan E.	903695	15.00			
Wolf Black, Juan C.	904967			15.00	
Woodbury, Kenneth B.	874256		15.00		
<b>Course Totals:</b>		30.00	45.00		15.00

## FDP415 – Student Fee Aging List

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List


The FDP415 report creates a detailed report of fees that are past due, divided by the period that the fee is overdue. The report includes the student, their school, and the overdue amount.. This report is broken down by fee code. The students who have overdue fees are listed alphabetically under the fee code. Overdue amounts and totals are listed at the end of every fee code list and grand totals are listed on the last page of the report.

### Report Interface

Name: **Student Fee Aging List** Number: **FDP415** Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Configuration**


As Of Date  
04/22/2014 

**Past Due Aging Periods**

Please enter the day(s) past due for each of the aging periods.

Period 1	Period 2	Period 3	Period 4
0	30	60	90

### Report Options:

As of Date: Date of report. This includes fees up to a date entered, (MMDDYY) or click  and select date. The default date is the current school year.

Past Due Aging Periods: Filter report to print the amount of days past due to be included on list.



Hope High School  
**Student Fee Aging List**  
 As Of Date: 10/4/2013

Year: 2013-2014  
 Report: FDP415

Hope High School

LAB Lab Materials

Name	Perm ID	Course	Transaction		Past Due				Total Due
			Date	Fee Amount	0 Days	30 Days	60 Days	90 Days	
Adair, Timothy S.	888621		10/04/2013	25.00	25.00				25.00
Adams, Billy A.	899314		10/04/2013	25.00	25.00				25.00
Adams, Sean B.	877340	FS41 - Culinary Arts 1	10/04/2013	15.00	15.00				15.00
Allen, Elizabeth	888019		10/04/2013	25.00	25.00				25.00
Allen, Ruby D.	888116		10/04/2013	25.00	25.00				25.00
Allen, Tammy	901931		10/04/2013	25.00	25.00				25.00
Allred, David A.	888126		10/04/2013	25.00	25.00				25.00
Alnas, Kelly M.	966707		10/04/2013	25.00	25.00				25.00
Alonso, Raymond G.	920153		10/04/2013	25.00	25.00				25.00
Amiri, Margaret M.	871884		10/04/2013	25.00	25.00				25.00
Anderson, Marie	888734	FS41 - Culinary Arts 1	10/04/2013	15.00	15.00				15.00
Arellano, Lisa R.	904050	FS41 - Culinary Arts 1	10/04/2013	15.00	15.00				15.00
Armenta, Brian A.	903942		10/04/2013	25.00	25.00				25.00
Arnow, Wayne M.	873840	FS41 - Culinary Arts 1	10/04/2013	15.00	15.00				15.00
Ashoor, Carl S.	873507		10/04/2013	25.00	25.00				25.00
Baker, Michael I.	972425		10/04/2013	25.00	25.00				25.00
Balls, Richard A.	163180		10/04/2013	25.00	25.00				25.00

## FDP416 – Student Fee Daily Deposit


PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP416 report lists the totals for all payment types that have been received on an individual day. This report is broken down by payment type and date. If a date range is selected, all the dates are totaled as well.

**NOTE:** The FDP416 report can only accommodate nine payment methods headings across the report. If no payment method filters are selected, only the first nine payment methods will show on the report.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Student Fee Daily Deposits', 'Number: FDP416', and 'Page Orientation: Landscape'. There are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. Under the 'Options' tab, there is a section titled 'Fee Filters'. It includes a 'Payment Date' field with two date pickers separated by a minus sign. Below this is a note: 'FEE416 is limited to showing 9 Payment Methods across the report. If no Payment Method filters are selected, only the first 9 Payment Methods will show on the report.' At the bottom of the 'Fee Filters' section, there is a 'Payment Method' label with a list of checkboxes: 'Cash', 'Check', and 'Credit/Debit'. Each checkbox is currently unchecked.

### Report Options:

Payment Date: Filter report to include payments for a particular date or date range (MMDDYY) or click  and select date. If left blank, the default date range is the current school year.

Payment Method: Select the payment types that will be included in the report.



Hope High School  
**Student Fee Daily Deposits**  
Date Range: To:

Year: 2013-2014  
Report: FDP416

Hope High School

Date	Cash	Check	Credit/Debit	Total
10/03/2013	5.00	88.00	80.00	173.00
10/04/2013	75.00	105.00	25.00	205.00
<b>Totals:</b>	80.00	193.00	105.00	378.00
<b>Grand Totals:</b>	80.00	193.00	105.00	378.00


## FDP417 – Course Fee Totals List

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>List

The FDP417 report creates a detailed report of fees for each course. The Fees are divided alphabetically by department and then by course. The report includes the total fees assessed for the course, the total amount of fees waived, the payment totals, the total amount of fees refunded, and the total current balance for the course. There is also a grand total of all these amounts on the last page of the report.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Course Fee Totals List", "Number: FDP417", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a "Configuration" section with a dropdown arrow. Below "Configuration", there is a "Payment Date" label followed by two date pickers separated by a hyphen. The date pickers are currently empty.

### Report Options:

Payment Date: Filter report to include payments for a particular date or date range (MMDDYY) or click  and select date. If left blank, the default date range is the current school year.





## Hope High School Course Fee Totals List

Year: 2013-2014  
Report: FDP417

Hope High School

Department: FS

Course	Fee Amount	Waivers	Net	Payments	Refunds	Net Payments	Balance
FS41 - Culinary Arts 1	2010.00	0.00	2010.00	135.00	0.00	135.00	1875.00
FS42 - Culinary Arts 2	600.00	0.00	600.00	30.00	0.00	30.00	570.00
<b>Totals:</b>	<b>2610.00</b>	<b>0.00</b>	<b>2610.00</b>	<b>165.00</b>	<b>0.00</b>	<b>165.00</b>	<b>2445.00</b>
<b>Grand Totals:</b>	<b>2610.00</b>	<b>0.00</b>	<b>2610.00</b>	<b>165.00</b>	<b>0.00</b>	<b>165.00</b>	<b>2445.00</b>

## FDP418 – Student Fee Refund Paid List

The FDP418 report creates detailed individual reports of all fees that have been refunded to students. This report includes the student to whom the refund was issued, date the fee was refunded, the fee code, fee category, a description of the fee, the refund amount, the refund code, reason, and the grand total of refund issued.

**Report Interface**

Name: **Student Fee Refund Paid List** Number: **FDP418** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID

Last Name  First Name  Middle Name

Grade  
 -

**Fee Filters**

Refund Code     
 NEEDS VALUES

Minimum Refund Amount  Refund Date  -

Scope of Fees to Include  
 Include fees for focus organization and focus ye

Fee Codes and Fee Categories can only be selected when 'Scope of Fees to In fees for focus organization and focus year'.

**Fee Codes**

Fee Codes

BK - Book  BND - Jazz Band  BUS - Football  BUS1 - Out of District  
 Damages Fee Transportation Transportation

LAB - Lab  LKR - Locker  PE - Gym locker  PKP - Parking Permit  
 Materials Damages

YBK - Year Book

**Fee Categories**

Fee Category

Lab Fee  Payment  Parking Permit  Yearbook  
 Bus Transportation  PE Locker  Locker  Sports  
 Textbook

### Report Options:

**Student Info:** Select an individual student or group of students based on the Student ID, Gender, Last Name, First Name, Middle Name, or Grade. Example: if grade 12 is selected the report prints an individual report for each student in grade 12.

**Refund Code:** Only includes selected refund codes in the report.

**Minimum Balance Amount:** The minimum amount refunded to be included on the list. If the minimum balance is \$100, then only students who were refunded more than \$100 will be included in the report.

**Refund Date:** Includes refunds for a particular date or date range. If left blank, the default date range is the current school year.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



Hope High School  
**Student Fee Refund Paid List**  
All Orgs. - All Years

Year: 2013-2014  
Report: FDP418

Student Name	Perm ID	Grade	Fee Code	Description	Refund ID	Refund Date	Refund Code	Amount
Abbott, Billy C.	005483	12	BK	Lost Book: Algebra II		10/03/2013	NEEDS VALUES	\$35.00
<b>Grand Total</b>								\$35.00

## FDP601 – Fees Collected Summary

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>Summary

The FDP601 report creates a report of total fees paid by fee code. A total of all fees paid is included at the end of the report. This report is for the school in focus. If the focus is on the district, the report includes all school in the district.

### Report Interface

Name: **Fees Collected Summary** Number: **FDP601** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Payment Methods**

Payment Method

Cash  Check  Credit/Debit

**Fee Filters**

Payment Date  -

Scope of Fees to Include

Include fees for all organizations and focus year ▼

Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

**Fee Codes**

Fee Codes

BK - Book Damages  BND - Jazz Band Fee  BUS - Football Transportation

LAB - Lab Materials  LKR - Locker Damages  PKP - Parking Permit

YBK - Year Book  PE - Gym locker  BUS1 - Out of District Transportation

**Fee Categories**

Fee Category

Lab Fee  Payment  Parking Permit  Yearbook

Bus Transportation  PE Locker  Locker  Sports

Textbook

### Report Options:

**Payment Date:**  
Filter report to include payments for a particular date or date range (MMDDYY) or click and select date. If left blank, the default date range is the current school year.

**Payment Method:**  
Select the payment types that will be included in the report.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



**Edupoint School District**  
**Fees Collected Summary**  
 From: To: - All Orgs. - All Years

Year: 2013-2014  
 Report: FDP601

Organization Name

Fee Code	Fee Description	FullYear	Fee Category	Amount
<b>Adams Elementary</b>				
BND	Jazz Band Fee	2013-2014	BUS	950.00
BUS1	Out of District Transportation	2013-2014	BUS	560.00
MUS	Instrument Rental	2013-2014	TXT	40.00
TRP	Field Trip	2013-2014	BUS	5.00
<b>Total:</b>				<b>1,555.00</b>
<b>Hope High School</b>				
BK	Book Damages	2013-2014	TXT	85.00
LAB	Lab Materials	2013-2014	LAB	145.00
LKR	Locker Damages	2013-2014	LKR	18.00
PE	Gym locker	2013-2014	GYM	60.00
YBK	Year Book	2013-2014	YBK	70.00
<b>Total:</b>				<b>378.00</b>
<b>Grand Total:</b>				<b>1,933.00</b>

## FDP602 – Fee Code by Payment Method

PAD Location: Synergy SIS>Fees - Direct Payment>Reports>Summary

The FDP602 report creates a report of all payments made. This report is broken down by payment method.

**Report Interface**

Name: **Fee Code by Payment Method Summary** Number: **FDP602** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Payment Methods**

Payment Method 
  
 Cash  Check  Credit/Debit

**Fee Filters**

Payment Date
   
 - 
  
 Scope of Fees to Include
   

  
Fee Codes and Fee Categories can only be selected when Scope of Fees to Include is set to "Include fees for focus organization and focus year."

**Fee Codes**

Fee Codes 
  
 BK - Book Damages  BND - Jazz Band Fee  BUS - Football Transportation
   
 LAB - Lab Materials  LKR - Locker Damages  PKP - Parking Permit
   
 YBK - Year Book  PE - Gym locker  BUS1 - Out of District Transportation

**Fee Categories**

Fee Category 
  
 Lab Fee  Payment  Parking Permit  Yearbook
   
 Bus Transportation  PE Locker  Locker  Sports
   
 Textbook

### Report Options:

**Payment Method:** Select the payment types that will be included in the report.

**Payment Date:** Filter report to include payments for a particular date or date range (MMDDYY) or click and select date. If left blank, the default date range is the current school year.

**Scope of Fees to Include:** Selects how the fees will be displayed and summarized. The options include:

Total fees for focus organization and focus year (school focused only)

Total fees for focus organization and all years (school focused only)

Total fees for all organizations and focus year (district focused only)

Total fees for all organizations and all years (district focused only)

**Fee Code:** Only includes selected fee codes in the report. Fee codes are defined in the School Fee Codes screen.

**Fee Category:** Only includes selected fee categories in the report. Fee categories are defined in the Fee Category Lookup Table.



## Hope High School Fee Code by Payment Method Summary

From: To: - All Orgs. - All Years

Year: 2013-2014  
Report: FDP602

Organization Name	Payment Amount	Count
<b>Adams Elementary</b>		
Cash	580.00	3
Check	975.00	3
<b>Total</b>	<b>1,555.00</b>	<b>6</b>
<b>Hope High School</b>		
Cash	80.00	6
Check	193.00	10
Credit/Debit	105.00	3
<b>Total</b>	<b>378.00</b>	<b>19</b>
<b>Grand Total</b>	<b>1,933.00</b>	<b>25</b>





## **Fees Standard Module**

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This section provides Fees module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>FEE201</b>	Student Fee Profile
<b>FEE401</b>	Student Fee List
<b>FEE402</b>	Student Fee Collection List

## FEE201 – Student Fee Profile

PAD Location: Synergy SIS>Fees>Reports>Individual

The FEE201 report prints details of a student fees that include the list of fees with their charge, amount paid and balance due. This report is utilized by school administrative staff, and bookstore staff.

**Report Interface** <<

Name: **Student Fee Profile** Number: FEE201 Page Orientation: Portrait

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Fee Filters** ⌵

Fee Code  ↔    
 LAB  PE  LKR  BUS  BK

Fee Category  ↔    
 Payment  Bus Transportation  PE Locker  Locker  Sports   
 Textbook

Transaction Date   
 -

Fee Total Type

**Student Info** ⌵

Perm ID  Gender

Last Name  First Name  Middle Name

Grade  -

### Report Options:

Fee Code: Filter report output to include students with the selected fee code.

Fee Category: Filter report output to include students with the selected fee category.

Transaction Date: Filter report output to include students with fee transactions on the selected date or range of dates.

Fee Total Type: Option to filter report output by focus year and organization.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Middle Name: Filter report output to include just the students with the specified middle name.

Grade: Filter report output to include just the selected grade or grade range.



**Hope High School**  
**Student Fee Profile**  
 Fees for Hope High School - 2011-2012

Year: 2011-2012  
 Report: FEE201

**General Information**

Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Gender: <b>M</b>	Grade: <b>12</b>
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Date	Fee Code	Description	Note	Payments	Fees	Balance	Cat
11/15/2011	CBK	Book Damages		\$5.00		(\$5.00)	PAY
01/12/2012	CBK	Lost Book: Algebra II			\$45.00	\$40.00	TXT
03/01/2012	CBK	Book Damage: Invisible Man - spilled drink			\$15.00	\$55.00	TXT
03/08/2012	CBK	Damage	Fee: AFTR - After School Program			\$55.00	TXT
03/08/2012	CBK	torn	Fee: Test - TestBall		\$5.00	\$60.00	TXT
03/30/2012	LAB	Lab Materials			\$35.00	\$95.00	TXT
03/30/2012	LAB	Lab Materials			\$12.00	\$107.00	TXT
05/01/2012	BUS	Fieldtrip Transportation			\$10.00	\$117.00	BUS
05/04/2012	BDL	Band Locker			\$10.00	\$127.00	SPT
05/04/2012	BDU	Band Uniform			\$25.00	\$152.00	SPT
05/04/2012	BDI	Band Instrument Rental			\$50.00	\$202.00	SPT
05/09/2012	BUS	Sports Transportation			\$25.00	\$227.00	SPT
05/15/2012	BDU	Band Uniform			\$25.00	\$252.00	SPT
05/16/2012	FTG	Field Trip - Senior Graduation			\$10.00	\$262.00	SCH
05/17/2012	LKR	School Locker			\$15.00	\$277.00	ENR
05/17/2012	CMP	Student Assigned Computer (netbook) Deposit			\$150.00	\$427.00	SCH
<b>Totals:</b>				\$5.00	\$432.00	\$427.00	

## FEE401 – Student Fee List

PAD Location: Synergy SIS>Fees>Reports>List

The FEE401 report lists students who have a fee record. The user may select fee code and fee category to filter the report for specific fees. This report is utilized by school administrative staff and bookstore staff.

**Report Interface** <<

Name: **Student Fee List** Number: FEE401 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Grade  
[ ] - [ ]

**Fee Filters**

Fee Code [ ] [ ] [ ] [ ] [ ] [ ]  
 LAB  PE  LKR  BUS  BK

Fee Category [ ] [ ] [ ] [ ] [ ] [ ]  
 Payment  Bus Transportation  PE Locker  Locker  Sports  
 Textbook

Transaction Date  
[ ] - [ ]

Fee Total Type [ ] Balances To Include [ ]

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Fee Code: Filter report output to include students with the selected fee code.

Fee Category: Filter report output to include students with the selected fee category.

Transaction Date: Filter report output to include students with fee transactions on the selected data or range of dates.

Fee total Type: Option to filter report output by focus year and organization.

Balances To Include: Option to filter between all balances and non-zero balances.



### Adams Elementary Student Fee List

Year: 2010-2011  
Report: FEE401

Student Name	Perm ID	Gender	Grade	Total Fees	Total Payments	Balance
Aaron, Ian	129442	Male	04	\$60.00	\$40.00	\$20.00
Aaron, Theresa	126855	Female	01	\$10.00	\$0.00	\$10.00
Abdulbari, Kathy A.	135578	Female	02	\$10.00	\$0.00	\$10.00
Acosta, John	170135	Male	PS	\$50.00	\$0.00	\$50.00
(Acosta, Teresa B.)	144281	Female	02	\$10.00	\$0.00	\$10.00
(Acosta Mendivil, Lisa)	129443	Female	02	\$40.00	\$0.00	\$40.00
Cabrera Ramos, Marilyn K.	163683	Female	K	\$40.00	\$0.00	\$40.00
Daggett, Jose D.	132508	Male	03	\$20.00	\$0.00	\$20.00
Jack, Chris E.	135183	Male	01	\$10.00	\$0.00	\$10.00
Walker, Jean C.	150747	Female	03	\$20.00	\$0.00	\$20.00

## FEE402 – Student Fee Collection List

PAD Location: Synergy SIS>Fees>Reports>List

The FEE402 report creates detailed individual reports of all fees that students currently owe. This report includes the date the fee was incurred, the fee code, fee category, a description of the fee, the fee amount, any payments received, any waived or refunded amounts, and the current balance due.

**Report Interface** <<

Name: **Student Fee Collection List** Number: **FEE402** Page Orientation: **Portrait**

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Fee Options** <>

Fee Code

LAB  
  PE  
  YBK  
  PKP  
  LKR  
 BUS  
  BK

Fee Category

Lab Fee  
  Payment  
  Parking Permit  
  Yearbook  
  Bus Transportation  
 PE Locker  
  Locker  
  Sports  
  Textbook

Minimum Balance Amount

Comments

**Student Information** <>

Perm ID

Last Name                      First Name                      Middle Name

Grade  
 -

### Report Options:

Fee Code: Filter report output to include students with the selected fee code.

Fee Category: Filter report output to include students with the selected fee category.

Minimum Balance Amount: Filter report output to display a minimum balance amount owed to be included on the list. If the minimum balance is \$100, then only students who owe more than \$100 will be included in the report.

Comments: Enter a message or description that appears on each student's collection fee list report.

Student Information: Select an individual student or group of students based on the Perm ID, Last Name, First Name, Middle Name or Grade. For example, if grade 12 is selected the report prints an individual report for each student in grade 12.



## Hope High School Student Fee Collection List All fees for 2011-2012

Year: 2011-2012  
Report: FEE402

**Student Information**

Student Name: <b>Abernathy, Bruce V.</b>	Perm ID: <b>879138</b>	Gender: <b>M</b>	Grade: <b>12</b>
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**Parent Information**

Parent Name:	Home Address:	Mail Address:

**Fee Information**

Date	Fee Code	Description	Category	Course	Fees	Payments	Waived	Refunded	Balance
04/03/2012	CBK	Book Damages	TXT		\$15.00	\$0.00			\$15.00
04/03/2012	Payment			PaySchools Payment: Book Damages		\$15.00			
				Sub Total	\$15.00	\$0.00			\$15.00
04/04/2012	CBK	Damage	TXT		\$15.00	\$0.00			\$15.00
				Sub Total					
05/14/2012	FTG	Field Trip - Senior Graduation	SCH		\$10.00	\$0.00			\$10.00
				Sub Total					
05/15/2012	LAB	Lab Materials	CRS		\$35.00	\$0.00	\$35.00		\$0.00
				Sub Total					
05/16/2012	FTG	Fee Payment	PAY			\$0.00			\$0.00
				Sub Total					
05/17/2012	CMP	Student Assigned Computer (netbook) Deposit	SCH		\$150.00	\$0.00			\$150.00
				Sub Total					
05/17/2012	LKR	School Locker	ENR		\$15.00	\$0.00			\$15.00
				Sub Total					
<b>Totals:</b>					<b>\$240.00</b>	<b>\$0.00</b>	<b>\$35.00</b>	<b>\$0.00</b>	<b>\$205.00</b>





## Grade Book Module

This section provides Grade Book module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
GBK201	Standards Based Report Card
GBK401	Teacher Grade Book Activity
GBK601	Standards Based Missing Report Card
GBK602	Missing Marks and Comments Report
GBK603	Student Recognition Report
GBK604	Detailed Missing Mark Report
GBK623	Grade Reporting Highlights
GBK626	Mark Verification By Teacher
GBK628	Mark Exception Report
GBK631	Mark Distribution By Subject
GBK632	Mark Distribution By Ethnicity
GBK633	Mark Distribution By Gender
GBK634	Mark Distribution By Score Type
GBK635	Comment Summary Report
GBK638	Comment Analysis Report
<b>REPORTS AVAILABLE WITHIN GRADE BOOK:</b>	
<b>Accessing the Grade Book Report Interface</b>	
<b>Grade Book Report Options</b>	
	Detailed Progress Report
	Summary Progress Report
	Summary Progress Report by Report Card Area
	Detailed Progress Report by Subject
	Print Grade Book
	Blank Grade Book
	Assignment Detail Report
	Student Missing Assignments Report
	Missing Assignments Summary Report
	Class Summary Report

## GBK201 – Standards Based Report Card

PAD Location: Synergy SIS>Grade Book>Reports>Individual

The GBK201 prints the Standards Based Report Card generated in Grade Book.

**Report Interface** <<

Name: **Standards Based Report Card** Number: GBK201 Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

**Student Info**

Perm ID  
  
 Last Name  First Name   
 Grade  
 -

**Teacher Filters**

The teacher drop down is filtered by the focus organization and year. You must focus to the school that the teacher attends to find the teacher in the drop down.  
 Teacher

**Options**

Batch Process       Include Students Not Marked Complete  
 Print in Home Language     Run "Update Grading Records" And "Update Absences" ( prior to generating Report Cards )

**Other Options**

Archive To Student Documents    Document Category

**Reporting Period**

Reporting Period

If the schools to print grid is left blank all students processed will be based on the focus. All schools that the user has access to at or below the selected focus will be processed. If the schools to print grid has schools selected then only the selected schools will be printed.

**Schools To Print** Add

Line  School

### Report Options:

**Student Info:** Filter for specific student using Perm ID or Last and First Name. Filter for specific grade range.

**Teacher Filters:** Filter for specific teacher.

**Options:** Check appropriate options. Run "Update Grading Records" And "Update Absences" (prior to generating Report Cards): Runs Synergy SIS processes required to populate attendance on report cards prior to generating report output.

**Other Options:** Check Archive to Student Documents to archive report to Student>Documents tab, in selected Document Category. NOTE: This option displays when Batch Process is deselected.

**Reporting Period:** Select to include the specified grading period,only.

The GBK201 Standards Based Report Card report output displays students' Standards Based Report Cards, which vary by school district.

## GBK401 – Teacher Grade Book Activity

PAD Location: Synergy SIS>Grade Book>Reports

The GBK401 Teacher Grade Book Activity report prints Grade Book usage in each class, by teacher. This report includes the total assignment count, as well as the dates of the last assignment created and scores last entered, by class.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Teacher Grade Book Activity", "Number: GBK401", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is expanded to show "Report Options". This section includes a "Term" dropdown menu, a "Section ID" range input (two text boxes separated by a hyphen), a "Teacher" dropdown menu, and a checkbox labeled "Suppress Teacher Sub Totals".

### Report Options:

Term: Filter report output to include selected term.

Section ID range: The report output may be limited to show only a selected Section ID range.

Teacher: Filter report output to include only classes for the selected teacher.

Suppress Teacher Sub Totals: Filter report to not show total assignment count by teacher.



**Hope High School**  
**Teacher Grade Book Activity**  
 As of: 06/06/2011

Year: 2010-2011  
 Report: GBK401

School Name: **Hope High School**

Staff Name	Per	Term	Section ID	Course	Assignment Count	Last Activity		
						Assignments	Scores Entered	
Aderson, Gordon	1	S1	0140	MA40 - Algebra II	5	09/21/2010	09/11/2009	
	1	S2	1140	MA402 - Algebra II	5	09/20/2010	09/11/2009	
	1	YR	1_021_SA99	SA99 - Student Aid	0			
	2	S1	0240	MA40 - Algebra II	5	09/21/2010	09/11/2009	
	2	S2	1240	MA402 - Algebra II	5	09/17/2010	09/11/2009	
	3	S1	0340	MA51W - Ap Calc Bc	6	04/22/2011	09/11/2009	
	3	S2	1340	MA51W2 - Ap Calculus Bc	5	09/20/2010	09/11/2009	
	3	YR	3_021_SA99	SA99 - Student Aid	0			
	4	S1	0440	MA40 - Algebra II	5	09/18/2010	09/11/2009	
	4	S2	1424	AG31 - Animal Science	0			
	4	S2	1440	MA402 - Algebra II	5	09/21/2010	09/11/2009	
	5	S1	0540	MA40 - Algebra II	5	09/16/2010	09/11/2009	
	5	S2	1540	MA402 - Algebra II	5	09/21/2010	09/11/2009	
	<b>Total:</b>					<b>51</b>		
	Arthur A., Andrea	1	S1	0179	PP01X - Mathematics	5	09/21/2010	09/11/2009
1		S2	1179	PP01X - Mathematics	5	09/16/2010	09/11/2009	
2		S1	0279	PP03 - Rdg & Writing	5	09/19/2010	09/11/2009	
2		S2	1279	PP032 - Ess Reading/wri	5	09/17/2010	09/11/2009	
3		S1	0379	PP09 - Ind Instr	5	09/21/2010	09/11/2009	
3		S2	1379	PP04 - Personal Mgt	5	09/17/2010	09/11/2009	
4		S2	0973	PP09 - Ind Instr	5	09/21/2010	09/11/2009	
5		S1	0579	PP01 - Basic Math	5	09/19/2010	09/11/2009	
5		S2	1579	PP012 - Mathematics	5	09/19/2010	09/11/2009	
6		S1	0679	PP09 - Ind Instr	5	09/18/2010	09/11/2009	
6		S2	1679	PP092 - Ind Instr	5	09/21/2010	09/11/2009	
6		YR	6_035_SA99	SA99 - Student Aid	0			
<b>Total:</b>					<b>55</b>			

## GBK601 – Standards Based Missing Report Card

PAD Location: Synergy SIS>Grade Book>Reports

The GBK601 Standards Based Missing Report Card report prints a list of students missing a completed Standards Based Report Card in Grade Book for a given grading period by school or district.

**Report Interface** <<

Name: **Standards Based Missing Report Card**    Number: GBK601    Page Orientation: Portrait

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Options**

Use Homeroom Section

**Grading Period Selection**

If the focus is at a school you will have the option to run the report for the current school or multiple schools. If the focus is on a non-school node then only the multiple school option will be available. If the current school is selected the grading period dropdown will show all of the grading periods for the focused school year. If multiple schools is selected then the grading period dropdown will contain current and previous and a grid will become visible to select the schools to run.

 Run At  

  
 Grading Period

**Schools To Print**

If the schools to print grid is left blank all students processed will be based on the focus. All schools that the user has access to at or below the selected focus will be processed. If the schools to print grid has schools selected then only the selected schools will be printed.

Schools To Print	Add
<input checked="" type="checkbox"/> Line School	

### Report Options:

**Run At:** Filter report output to include students from the focus school or multiple schools. Multiple schools can be added in the Schools to Print Grid.

**Grading Period:** The report output may be limited to show only a certain grading period.

**Schools to Print:** Filter report output to include students missing Standards Based Report Cards from selected school(s). The Schools to Print grid only appears if “Multiple Schools” is selected in the Run At table.



**Adams Elementary  
Standards Based Missing Report Card**

Year: 2010-2011  
Report: GBK601

**Class:** Berriz, C Kind Pm(1)  
**Teacher:** Berriz, Cynthia  
**Grade Period:** Third Quarter

SIS Number	Student	Grade	Report Card Template
drop 126855	Aaron, Theresa	01	1st Grade
140190	Gutierrez Galvez, Douglas Andre	01	1st Grade
147426	Guzman, Gary Armando	01	1st Grade
143646	Haro, Diana	01	1st Grade
156024	Haynes, Melissa Coolisha Mari	01	1st Grade
120777	Herrera, Eugene	01	1st Grade
153122	Hines, Terry Traemon	01	1st Grade
140703	Hinton, Joshua Kishon	01	1st Grade
152569	Hinton, Ronald Arshon	01	1st Grade
144179	Holguin, Chris	01	1st Grade
152915	Howell, Julia Elizabeth	01	1st Grade
127215	Hudson, Aaron L	01	1st Grade
135183	Jack, Chris E	01	1st Grade
147405	Kashoya, Daniel Aimery	01	1st Grade
147088	Lewis, Tina Theresa Dede	01	1st Grade
152205	Lopez Ayala, Walter David	01	1st Grade
148368	Rabinowitz, Rose Allison	01	1st Grade
157640	Ramos, Heather Mya	01	1st Grade
151243	Ruiz, Diana Rose	01	1st Grade
150478	Sabin, Heather Rachael	01	1st Grade
143400	Saldana, Thomas Jimenez	01	1st Grade
144233	Saldivar, Joshua	01	1st Grade
127352	Sanchez, Jerry Bobadilla	01	1st Grade
130832	Sanchez, Ronald Ghally	01	1st Grade
131034	Sandoval, Carol Del Carmen	01	1st Grade
144609	Seamster, Rebecca Lyn	01	1st Grade

## GBK602 – Missing Marks and Comments Report

PAD Location: Synergy SIS > Grade Book > Reports

The GBK602 Missing Marks and Comments Report lists all the missing assignments from students by teacher, grade, or section for a specified grade period.

The screenshot shows a web interface titled "Report Interface" with a back button in the top right corner. Below the title bar, the report name "Missing Marks and Comments" and number "GBK602" are displayed, along with the page orientation "Landscape". A navigation menu includes "Options", "Sort / Output", "Conditions", "Selection", and "Advanced", with "Options" currently selected. The "Options" section is divided into two panels: "Report Options" and "Filters".

**Report Options:**

- Grading Mark: A dropdown menu.
- Teacher Name: A dropdown menu.
- Grade: Two dropdown menus separated by a hyphen.
- Section ID: Two text input fields separated by a hyphen.

**Filters:**

- Missing Comment Type: A dropdown menu.
- Include Students with Missing Comments

### Report Options:

Grading Mark: The report output is limited by grade period. A grade period must be selected.

Teacher Name: The report output may be limited to show only a certain teacher's classes.

Grade: The report output may be limited to include specified grade(s).

Section ID: The report output may be limited to show only a selected Section ID range.

Missing Comment Type: Filter the output by either All Comments or Automatic Comments Only.





**Adams Elementary  
Missing Marks and Comments  
Qtr 1**

Year: 2011-2012  
Report: GBK602

Section ID	Period	Course ID	Course Title	Teacher Name	Room
0547	1	0500	5th Grade	Garski, Melissa	0047

Student Name	SIS Number	Grade	Gender	Report Card Name	Missing Marks	Total Comment Count
Burgess, Bruce	101133	Grade 01	M	1st Grade - ELD	38	0
Gantt, Alice	993473	Grade 01	F	1st Grade - ELD	38	0
Lafnear, Philip	964882	Grade 01	M	1st Grade - ELD	38	0

## GBK603 – Student Recognition Report

PAD Location: Synergy SIS>Grade Book>Reports

The GBK603 report displays a list of students who meet specified report card mark criteria, by section. This report can be assigned a user-defined title at runtime, allowing the end user to generate lists of students for various recognition or remediation purposes.

The screenshot shows the 'Report Interface' for the 'Student Recognition Report' (Number: GBK603, Page Orientation: Landscape). The interface includes several sections for configuration:

- Options:** A tabbed menu with 'Options' selected, and other tabs for 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'.
- Grade Template and Grading Period Selection:** Contains dropdown menus for 'Grade', 'Grading Mark', and 'Student Mark Criteria', separated by a hyphen. Below this is a text input field for 'Report Title'.
- Subject And Grade Mark Selection:** Features a 'Subject To Print' section with an 'Add' button and a table with columns for 'Line', 'Subject', and 'Mark'.

### Report Options:

**Grade:** Filter report output to include specified grade(s).

**Grading Mark:** Filter report output to include specified grading mark.

**Student Mark Criteria:** Options include May Meet Any or Must Meet All. Criteria apply to selected Subjects to Print in the "Subject and Grade Mark Selection" grid.

**Report Title:** Overrides Report Title to specified text.

**Subjects to Print:** Output will include student results matching specified subject/mark using the Student Mark Criteria selection.



**Adams Elementary**  
**Student Recognition Report**  
 3rd Trimester  
 Accelerated Readers

Year: 2010-2011  
 Report: GBK603

Section ID	Period	Course ID	Course Title	Teacher Name	Room
0547	1	0500	5th Grade	Garski, Melissa	0047

Student Name	Student ID	Grade	Gender	Teacher Name
Burgess, Bruce	101133	Grade 05	M	Garski, Melissa
Gantt, Alice	993473	Grade 05	F	Garski, Melissa
Lafnear, Philip	964882	Grade 05	M	Garski, Melissa

**Total number of students: 3**

## GBK604 - Detailed Missing Mark Report

PAD Location: Synergy SIS>Grade Book>Reports

The GBK604 Missing Mark Report provides a list of all missing marks and summary totals by student. Totals of the overall report, by Teacher and Grade Level are also provided.

**Report Interface** <<

Name: **Missing Marks Detail Report** Number: GBK604 Page Orientation: Landscape

Options
Sort / Output
Conditions
Selection
Advanced

**Report Options** <>

Grading Marks <>  
 Progress Period 1  1st Qtr  Progress Period 2  2nd Qtr  
 Sem 1 Final  Progress Period 3  3rd Qtr  Progress Period 4  
 4th Qtr  Sem 2 Final

Grade  
 -

Teacher Name

Teacher Type To Include

Mark Types To Include <>  
 A-F  Comments  Effort  Header  OSA  Rubric 1-4  SmallText  X

Subjects (Report Card Headings) To Include <>  
 HISTORY / SOCIAL SCIENCE  MATHEMATICS  READING / LANGUAGE ARTS  SCIENCE  
 VISUAL AND PERFORMING ARTS  Word Analysis, Fluency and Systematic Vocabulary Development  WRITING

Report Sort Order

### Report Options:

Grading Marks: Select the Grading Mark periods to include in the report.

Grade: Select a single grade or range of grades to include in the report. If no selection is made, all grades are included.

Teacher Name: Select a specific teacher to include from a list of all available teachers. If no selection is made, all teachers are included.

Teacher Types To Include: Select the teacher types to include in the report. The list of Teacher Types includes Homeroom Teachers and Specialist/Delegated Teachers. If no selection is made, all teacher types are included.

Mark Types To Include: Select one or more score types to include in the report.

Subjects (Report Card Headings) To Include: Select one or more subjects to include in the report.

Report Sort Order: Select how the report is sorted and displayed.



Hope High School  
Missing Marks Detail Report  
1st Qtr

Year: 2012-2013  
Report: GBK604

Section ID	Period	Course ID	Course Title	Teacher Name	RoomName
0469	1st Qtr	SS51	Am Govt	Jackson, Kathy	216

SIS Number	Student Name	Grade	Entry Date	Report Card Heading	Report Card Row	Count
144581	Garza, Annie	Grade 01	11/12/2012	HISTORY / SOCIAL SCIENCE	Geography	
				HISTORY / SOCIAL SCIENCE	Virginia History 1	
				MATHEMATICS	Algebra and Functions	
				MATHEMATICS	Measurement and Geometry	
				MATHEMATICS	Number Sense	
				MATHEMATICS	Problem Solving and Mathematical Reasoning	
				MATHEMATICS	Statistics, Data Analysis, and Probability	
				READING / LANGUAGE ARTS	Comprehension and Analysis of Text	
				READING / LANGUAGE ARTS	Literary Response and Analysis	
				READING / LANGUAGE ARTS	Vocabulary Development	
				SCIENCE	Earth-Rocks & Minerals	
				SCIENCE	Life-Adaptations and Ecosystems	
				SCIENCE	Physical - Electricity	
				VISUAL AND PERFORMING ARTS	Performing Art	
				VISUAL AND PERFORMING ARTS	Visual Arts	
				WRITING	Informative Reports	
				WRITING	Listening Skills	
				WRITING	Mechanics/Grammar	
				WRITING	Narrative Writing	
				WRITING	Response to Literature	

## GBK623 – Grade Reporting Highlights

PAD Location: Synergy SIS>Grade Book>Reports

The GBK623 report displays lists of students whose marks have risen or dropped by a specified mark rise or drop value, by section. Additionally, this report displays lists of students who have acceptable marks or unacceptable marks in selected report card areas. Attendance data can also be displayed for students who meet absence or tardy thresholds.

**Report Interface** <<

Name: **Grade Reporting Highlights** Number: GBK623 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Report Options**

Grading Mark  
 -

Mark Level Rise

Mark Level Drop

Include students with  or more absences in attendance def 1

Include students with  or more tardies in attendance def 2

**Marks To Include**

Selection Grid

<input type="checkbox"/>	Line	Score Type	Acceptable Mark Types	Unacceptable Mark Types

**Filter Options**

Homeroom Teacher

School Grade  
 -

### Report Options:

**Grading Mark:** Filter report output to include specified grading mark.

**Mark Level Rise:** Filter report output to display students whose marks have risen by a specified mark level value or greater i.e., Mark Level Rise of 1 would display students whose marks improved from C to B or greater.

**Mark Level Drop:** Filter report output to display students whose marks have dropped by a specified mark level value, or more i.e., Mark Level Drop of 1 would display students whose marks decrease from B to C, or lower.

**Include students with \_\_\_ or more absences in attendance def 1:** Displays absence data for students who meet the specified threshold.

**Include students with \_\_\_ or more tardies in attendance def 2:** Displays tardy data for students who meet the specified threshold.

**Selection Grid:** Output will include students who earned acceptable or unacceptable marks on specified score types.

**Homeroom Teacher:** Filter report output to include specified homeroom teacher.

**School Grade:** Filter report output to include specified grade(s).



**Adams Elementary**  
**Grade Reporting Highlights**  
**2nd Trimester**  
 (Compared to 1st Trimester)

Year: 2010-2011  
Report: GBK623

Section ID	Period	Course ID	Course Title	Teacher Name	Room
0102	1	0300	3/4 Grade	Carroll, Natalie	0002

Student ID	Student Name	Grade	Entry Date	Absent	Tardy	Message	Grade Level Comment
992706	Alejandrez, Willie	Grade 03	8/31/2010			Lower mark for Comprehension and Analysis of Text (4/3) Higher mark for Problem Solving and Mathematical Reasoning (3/4) Lower mark for Geography (O/N) Lower mark for Arizona History (4/1)	
130333	Bustamante, Aaron	Grade 03	8/31/2010			Acceptable mark for Reading / Language Arts Overall Grade(A) Lower mark for Vocabulary Development (4/3) Acceptable mark for Mathematics Overall Grade(A)	

Total number of students: 2

## GBK626 – Mark Verification By Teacher

PAD Location: Synergy SIS>Grade Book>Reports

The GBK626 report displays a list of all marks and comments given to students by specialists or delegated teachers, by homeroom section or specialist/delegated teacher. This report can be filtered to display marks given by Delegated Teachers or Special Subject Teachers.

**Report Interface** <<

Name: **Mark Verification By Teacher** Number: GBK626 Page Orientation: Landscape

**Options** | Sort / Output | Conditions | Selection | Advanced

Grading Mark  
[Dropdown]

Report Target [↔] [✓]  
 Delegated Teachers  Special Subject Teachers

Break On [Dropdown] Group By [Dropdown]

### Report Options:

Grading Mark: Filter report output to include specified grading mark.

Report Target: Filter report output to include marks given to students by delegated teachers and/or special subject teachers.

Break On: Page break report on either report card subject or teacher.





**Adams Elementary  
Mark Verification By Teacher  
3rd Trimester**

Year: 2010-2011  
Report: GBK626

Homeroom Teacher  
**Carroll, Natalie**

Student Name	Student ID	Grade	Specialist	Type	Report Card Area	Mark	Comment				
Alejandroz, Willie	992706	Grade 03	Carroll, Natalie	SPECIALIST	Narrative Writing	4	No Comment Given				
					Informative Reports	4					
					Summaries	4					
					Response to Literature	2					
					Mechanics/Grammar	4					
					Spelling	4					
					Visual Arts	3					
					Performing Art	3					
					Grade 03	Locatis, Abby		DELEGATE	Word Recognition	ABOVE	No Comment Given
									Vocabulary Development	3	
Literary Response and Analysis	N/A										
Antonio Gonzalez, James	105613	Grade 03	Carroll, Natalie	SPECIALIST	Writing Strategies & Application	4	No Comment Given				
					Grade 03	Locatis, Abby		DELEGATE	Narrative Writing	4	No Comment Given
									Informative Reports	4	
									Summaries	4	
									Response to Literature	2	
									Mechanics/Grammar	4	
									Spelling	4	
									Visual Arts	3	
									Performing Art	3	
									Word Recognition	ABOVE	
Vocabulary Development	4										
Bahena, Joshua	129454	Grade 03	Carroll, Natalie	SPECIALIST	Narrative Writing	4	No Comment Given				
					Informative Reports	3					
					Summaries	4					
					Response to Literature	2					
					Mechanics/Grammar	4					
					Spelling	4					
					Visual Arts	3					
					Performing Art	3					
					Grade 03	Locatis, Abby		DELEGATE	Word Recognition	ABOVE	No Comment Given
									Vocabulary Development	2	
Literary Response and Analysis	N/A										
Baker, Carlos	151640	Grade 03	Carroll, Natalie	SPECIALIST	Narrative Writing	M	No Comment Given				
					Informative Reports	N/A					
					Summaries	3					
					Response to Literature	2					
					Mechanics/Grammar	3					
					Spelling	3					
					Visual Arts	3					
					Performing Art	3					
					Grade 03	Locatis, Abby		DELEGATE	Word Recognition	ABOVE	No Comment Given
									Vocabulary Development	1	
Literary Response and Analysis	N/A										

## GBK628 – Mark Exception Report

PAD Location: Synergy SIS>Grade Book>Reports

The GBK628 report displays lists of students who have earned a specified number of marks on their report card, by section. The report output displays the report card area/subject where the specified marks were earned, by student.

**Report Interface** <<

Name: **Mark Exception Report** Number: GBK628 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Filters Selection**

Grading Mark Grade Student Mark Criteria Print All Marks

Equal or Greater

**Marks Selection** Add

X	Line	Score Type	Mark	Counter

### Report Options:

**Grading Mark:** Filter report output to include specified grading mark.

**Grade:** Filter report output to include specified grade(s).

**Student Mark Criteria:** Options include May Meet Any Marks or Must Meet All Marks. Criteria apply to selected Score Types in the “Marks Selection” grid.

**Print All Marks:** Filter report output to include all report card marks, in addition to those that met the criteria in the Marks Selection grid.

**Equal or Greater:** Filter report output to include results that are greater than or equal to the ‘Counter’ value for selected score types.

**Marks Selection:** Output will include student results matching specified score types/marks/counters using the Student Mark Criteria selection.



Adams Elementary  
**Mark Exception Report**  
 3rd Trimester

Year: 2010-2011  
 Report: GBK628

Section ID	Period	Course ID	Course Title	Teacher Name	Room
0547	1	0500	5th Grade	Garski, Melissa	0047

Student Name	Student ID	Grade	Gender	Teacher	Subject	Mark
Bahena, Sean	979319	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Flores Esparza, Marie	141786	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Galindo, Andrew	969776	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Gifford, Walter	170411	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Gomez, Brian	158098	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Guillen, Judy	971719	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Johnson, Johnny	154281	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Krantz, Amanda	148354	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Lindsey, Ralph	158634	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Lopez, Melissa	992571	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Lopez Gomez, Marie	154465	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Luster, Johnny	964883	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Mahon, Ruth	980736	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Martin Reyes, Lori	146497	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
McCarthy, Betty	984376	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Mejia, Diana	972698	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
Mimila Hurtado, Justin	988538	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Moldero, William	100509	Grade 05	M	Garski, Melissa	READING / LANGUAGE ARTS	A
Montoya Cipriano, Susan	102509	Grade 05	F	Garski, Melissa	READING / LANGUAGE ARTS	A
<b>Total number of students:</b>	<b>19</b>					

## GBK631 - Mark Distribution By Subject

PAD Location: Synergy SIS>Grade Book>Reports

The GBK631 report provides the mark distribution for each report card item or parent for a given grading period.

**Report Interface**

Name: **Mark Distribution By Subject** Number: **GBK631** Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

Mark Period: [ ] - [ ] - [ ]

Grade: [ ] - [ ]

Teachers: [ ]

Subjects

- HISTORY / SOCIAL SCIENCE
- MATHEMATICS
- READING / LANGUAGE ARTS
- VISUAL AND PERFORMING ARTS
- Word Analysis, Fluency and Systematic Vocabulary Development
- WRITING

Report Card Row Inclusion: [ ] Page Break: [ ]

### Report Options:

Mark Period: Filter report output to run for a selected mark period.

Grade: Filter report output to run for a selected grade level range.

Teacher: Filter report output to run for a selected teacher.

Subjects: Filter report output to run for a selected subject area.

Report Card Row Inclusion: Filter report output to include Summary By Parent/Subject or Summary For Each Report Card Row.

Page Break: Filter report output to break on teacher, subject, or grade level.



**Adams Elementary  
Mark Distribution By Subject  
1st Qtr**

Year: 2011-2012  
Report: GBK631

<b>Teacher</b>	<b>Grade Level</b>
Carroll, Natalie	Grade 03

Subject	Rubric 1-4							Total
	4	3	2	1	M	N/A		
Number Sense	Count	22	17	6	7	0	0	52
	Subject Mark %	42.3%	32.7%	11.5%	13.5%	0.0%	0.0%	
Algebra and Functions	Count	24	13	7	8	0	0	52
	Subject Mark %	46.2%	25.0%	13.5%	15.4%	0.0%	0.0%	
Measurement and Geometry	Count	22	12	10	8	0	0	52
	Subject Mark %	42.3%	23.1%	19.2%	15.4%	0.0%	0.0%	
Statistics, Data Analysis, and Probability	Count	23	12	7	10	0	0	52
	Subject Mark %	44.2%	23.1%	13.5%	19.2%	0.0%	0.0%	
Problem Solving and Mathematical Reasoning	Count	21	15	8	8	0	0	52
	Subject Mark %	40.4%	28.8%	15.4%	15.4%	0.0%	0.0%	
<b>Teacher Subject Total</b>		112	69	38	41	0	0	260
<b>Teacher Subject %</b>		43.1%	26.5%	14.6%	15.8%	0.0%	0.0%	

## GBK632 - Mark Distribution By Ethnicity

PAD Location: Synergy SIS>Grade Book>Reports

The GBK632 report provides the mark distribution, by ethnicity, for each report card item or parent for a given grading period.

**Report Interface**

Name: **Mark Distribution By Ethnicity** Number: GBK632 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

Mark Period: [ ] Grade: [ ] Teacher: [ ]

Teacher Types:  Homeroom Teachers  Specialists  Delegated Teachers

Report Card Rows To Include: [ ]

Subjects to Include:  HISTORY / SOCIAL SCIENCE  MATHEMATICS  READING / LANGUAGE ARTS SCIENCE  VISUAL AND PERFORMING ARTS  Word Analysis, Fluency and Systematic Vocabulary Development  WRITING

Mark Types to Include: [ ]

### Report Options:

Mark Period: Filter report output to run for a selected mark period.

Grade: Filter report output to run for a selected grade level range.

Teacher: Filter report output to run for a selected teacher.

Teacher Types: Filter report output to run for a selected teacher types.

Report Card Row to Include: Filter report output to include Summary By Parent/Subject or Summary For Each Report Card Row.

Mark Types to Include: Filter report output to run for a selected mark types.

Subjects to Include: Filter report output to run for a selected subject area.



**Adams Elementary  
Mark Distribution By Ethnicity  
1st Qtr**

Year: 2011-2012  
Report: GBK632

<b>Subject</b>	<b>Grade Level</b>
<b>Number Sense</b>	<b>Grade 03</b>

Ethnic Code		Rubric 1-4						
		4	3	2	1	M	N/A	Total
American Indian or Alaskan Native	Count	2	0	0	0	0	0	2
	Ethnic Mark %	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Black or African American	Count	1	0	1	2	0	0	4
	Ethnic Mark %	25.0%	0.0%	25.0%	50.0%	0.0%	0.0%	
Hispanic	Count	4	1	1	0	0	0	6
	Ethnic Mark %	66.7%	16.7%	16.7%	0.0%	0.0%	0.0%	
White	Count	6	0	2	4	0	0	12
	Ethnic Mark %	50.0%	0.0%	16.7%	33.3%	0.0%	0.0%	
<b>Grade Level Subject Total</b>		<b>13</b>	<b>1</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>24</b>
<b>Grade Level Subject %</b>		<b>54.2%</b>	<b>4.2%</b>	<b>16.7%</b>	<b>25.0%</b>	<b>0.0%</b>	<b>0.0%</b>	

<b>Subject</b>	<b>Grade Level</b>
<b>Algebra and Functions</b>	<b>Grade 03</b>

Ethnic Code		Rubric 1-4						
		4	3	2	1	M	N/A	Total
American Indian or Alaskan Native	Count	2	0	0	0	0	0	2
	Ethnic Mark %	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Black or African American	Count	1	0	1	2	0	0	4
	Ethnic Mark %	25.0%	0.0%	25.0%	50.0%	0.0%	0.0%	
Hispanic	Count	4	1	1	0	0	0	6
	Ethnic Mark %	66.7%	16.7%	16.7%	0.0%	0.0%	0.0%	
White	Count	6	0	2	4	0	0	12
	Ethnic Mark %	50.0%	0.0%	16.7%	33.3%	0.0%	0.0%	
<b>Grade Level Subject Total</b>		<b>13</b>	<b>1</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>24</b>
<b>Grade Level Subject %</b>		<b>54.2%</b>	<b>4.2%</b>	<b>16.7%</b>	<b>25.0%</b>	<b>0.0%</b>	<b>0.0%</b>	

## GBK633 - Mark Distribution By Gender

PAD Location: Synergy SIS>Grade Book>Reports

The GBK633 report provides the mark distribution, by gender, for each report card item or parent for a given grading period.

**Report Interface**

Name: **Mark Distribution By Gender** Number: GBK633 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

Mark Period: [ ] Grade: [ ] - Teacher: [ ]

Teacher Types:  Homeroom Teachers  Specialists  Delegated Teachers

Report Card Rows to Include: [ ]

Subjects to Include:

- HISTORY / SOCIAL SCIENCE
- MATHEMATICS / LANGUAGE ARTS
- READING SCIENCE
- Word Analysis, Fluency and Systematic Vocabulary Development
- VISUAL AND PERFORMING ARTS
- WRITING

Mark Types to Include: [ ]

### Report Options:

Mark Period: Filter report output to run for a selected mark period.

Grade: Filter report output to run for a selected grade level range.

Teacher: Filter report output to run for a selected teacher.

Teacher Types: Filter report output to run for a selected teacher types.

Report Card Row to Include: Filter report output to include Summary By Parent/Subject or Summary For Each Report Card Row.

Mark Types to Include: Filter report output to run for a selected mark types.

Subjects to Include: Filter report output to run for a selected subject area.





## Adams Elementary Mark Distribution By Gender 1st Qtr

Year: 2011-2012  
Report: GBK633

Subject	Grade Level
Number Sense	Grade 03

Gender		Rubric 1-4						
		4	3	2	1	M	N/A	Total
Female	Count	8	1	2	1	0	0	12
	Gender Mark %	66.7%	8.3%	16.7%	8.3%	0.0%	0.0%	
Male	Count	5	0	2	5	0	0	12
	Gender Mark %	41.7%	0.0%	16.7%	41.7%	0.0%	0.0%	
Grade Level Subject Total		13	1	4	6	0	0	24
Grade Level Subject %		54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	

Subject	Grade Level
Algebra and Functions	Grade 03

Gender		Rubric 1-4						
		4	3	2	1	M	N/A	Total
Female	Count	8	1	2	1	0	0	12
	Gender Mark %	66.7%	8.3%	16.7%	8.3%	0.0%	0.0%	
Male	Count	5	0	2	5	0	0	12
	Gender Mark %	41.7%	0.0%	16.7%	41.7%	0.0%	0.0%	
Grade Level Subject Total		13	1	4	6	0	0	24
Grade Level Subject %		54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	

## GBK634 - Mark Distribution By Score Type

PAD Location: Synergy SIS>Grade Book>Reports

The GBK634 report provides the mark distribution for each report card item for a given grading period and selected score type(s). The report can be filtered to run for a selected grade level range, score types, teacher types (Homeroom Teachers, Specialists, or Delegated Teachers), and/or teacher.

**Report Interface**

Name: **Mark Distribution By Score Type** Number: GBK634 Page Orientation: Landscape

**Options** | Sort / Output | Conditions | Selection | Advanced

Mark Period: [Dropdown] Grade: [Dropdown] - Teacher: [Dropdown]

Teacher Types to Include:  Homeroom Teachers  Specialists  Delegated Teachers

Mark Types to Include: [Dropdown]

### Report Options:

Mark Period: Filter report output to run for a selected mark period.

Grade: Filter report output to run for a selected grade level range.

Teacher: Filter report output to run for a selected teacher.

Teacher Types: Filter report output to run for a selected teacher types.

Mark Types to Include: Filter report output to run for a selected mark types.



**Adams Elementary**  
**Mark Distribution By Score Type**  
**1st Qtr**  
**Rubric 1-4**

Year: 2011-2012  
 Report: GBK634

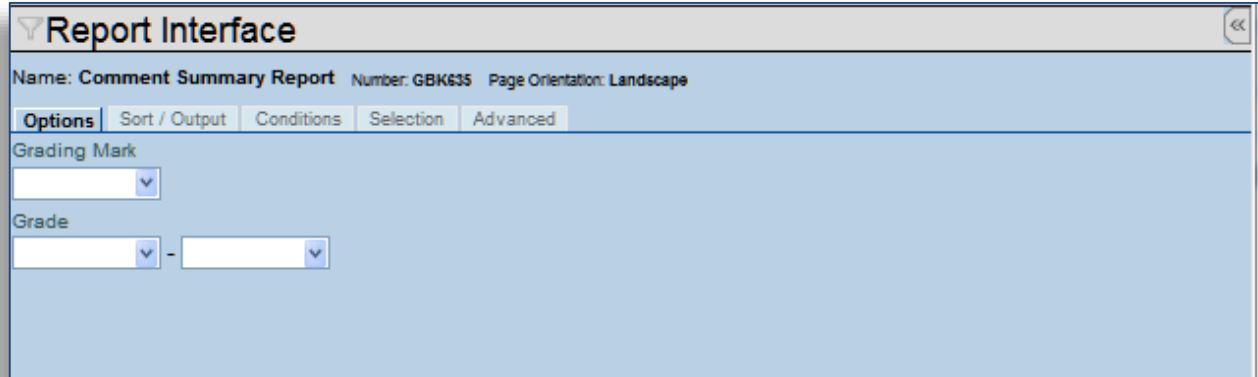
Section ID	Period	Course ID	Course Title	Teacher Name	Grade Level
0102	1	0300	3/4 Grade	Carroll, Natalie	Grade 03

Report Card Area	Rubric 1-4							Total
	4	3	2	1	M	N/A		
Mechanics / Grammar	Mark Count	21	1	0	2	0	0	24
	Mark %	87.5%	4.2%	0.0%	8.3%	0.0%	0.0%	
Spelling	Mark Count	21	1	0	2	0	0	24
	Mark %	87.5%	4.2%	0.0%	8.3%	0.0%	0.0%	
Uses Legible Penmanship	Mark Count	21	1	0	2	0	0	24
	Mark %	87.5%	4.2%	0.0%	8.3%	0.0%	0.0%	
Listening Skills	Mark Count	21	1	0	2	0	0	24
	Mark %	87.5%	4.2%	0.0%	8.3%	0.0%	0.0%	
Speaking Applications	Mark Count	21	1	0	2	0	0	24
	Mark %	87.5%	4.2%	0.0%	8.3%	0.0%	0.0%	
Number Sense	Mark Count	13	1	4	6	0	0	24
	Mark %	54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	
Algebra and Functions	Mark Count	13	1	4	6	0	0	24
	Mark %	54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	
Measurement and Geometry	Mark Count	13	1	4	6	0	0	24
	Mark %	54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	
Statistics, Data Analysis, and Probability	Mark Count	13	1	4	6	0	0	24
	Mark %	54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	
Problem Solving and Mathematical Reasoning	Mark Count	13	1	4	6	0	0	24
	Mark %	54.2%	4.2%	16.7%	25.0%	0.0%	0.0%	
Earth-Rocks & Minerals	Mark Count	1	19	3	1	0	0	24
	Mark %	4.2%	79.2%	12.5%	4.2%	0.0%	0.0%	
Life-Adaptations and Ecosystems	Mark Count	1	19	3	1	0	0	24
	Mark %	4.2%	79.2%	12.5%	4.2%	0.0%	0.0%	
Physical - Electricity	Mark Count	1	19	3	1	0	0	24
	Mark %	4.2%	79.2%	12.5%	4.2%	0.0%	0.0%	
Grade Level Teacher Total		173	67	29	43	0	0	312
Grade Level Teacher %		55.4%	21.5%	9.3%	13.8%	0.0%	0.0%	

## GBK635 – Comment Summary Report

PAD Location: Synergy SIS>Grade Book>Reports

The GBK635 report displays a list of all comments a student received, by section.



The screenshot shows a web interface titled "Report Interface" with a back button in the top right corner. Below the title bar, the report details are displayed: "Name: Comment Summary Report", "Number: GBK635", and "Page Orientation: Landscape". A tabbed menu is present with "Options" selected, and other tabs include "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two filter sections: "Grading Mark" with a single dropdown menu, and "Grade" with two dropdown menus separated by a hyphen.

### Report Options:

Grading Mark: Filter report output to include specified grading mark.

Grade: Filter report output to include specified grade(s).



**Adams Elementary  
Comment Summary Report  
4th Quarter**

Year: 2010-2011  
Report: GBK635

Section ID	Period	Course ID	Course Title	Teacher Name	Room
0102	1	0300	3/4 Grade	Carroll, Natalie	0002

Student Name	Student ID	Grade	Gender	Teacher Name
Alejandre, Willie	992706	Grade 03	M	Carroll, Natalie
Willie was a pleasure to have in class. He always tried his hardest on classwork and was very well behaved during class discussions. Willie is a fantastic reader and always enjoyed reading in class. I would like to see him focus on his writing - at times, his handwriting can be illegible - especially when he is in a rush. I hope Willy has a great summer and I look forward to seeing him on campus next year!				
Baker, Carlos	151640	Grade 03	M	Carroll, Natalie
I enjoyed having Carlos in class this year. Carlos always gave his best in class and was quick to lend a hand to any students in need of help. I hope Carlos has a great summer and I look forward to seeing him on campus next year!				

**Total number of students:** 2

## GBK638 - Comment Analysis Report

PAD Location: Synergy SIS>Grade Book>Reports

The GBK638 report provides a list of comments used on standards-based report cards, the comment category, and the number of times the comment was used. The report can be run for multiple grading periods and can be filtered to run for a selected grade range, comment category, and/or comments used "Equal to", "Greater Than", or "Less Than" a specified number of times.

### Report Options:

The screenshot shows the 'Report Interface' for the 'Comment Analysis Report' (Number: GBK638, Page Orientation: Landscape). The interface has a tabbed menu with 'Options' selected. The 'Options' section includes:

- Grading Period:** A section with a copy icon and a refresh icon. It contains checkboxes for 'Progress Period 1', 'Progress Period 2', 'Progress Period 3', 'Progress Period 4', 'First Quarter', 'Second Quarter', 'Third Quarter', and 'Fourth Quarter'.
- Grade:** Two dropdown menus separated by a hyphen, used to select a grade or range of grades.
- Include Comments Used Times:** A dropdown menu and a text input field for filtering by the number of times a comment was used.
- Comment Categories:** A section with a copy icon and a refresh icon. It contains checkboxes for 'Mathematics' and 'Phonics and Decoding'.

Grading Period: Filter report output to display only the grading periods checked.

Grade: Filter report output to display a grade or range of grades.

Include Comments Used/Times: Filter report output to display only comments that are Equal To, Greater Than, or Less Than a specified number of times.

Comment Categories: Filter report output to display selected Comment Categories.



Adams Elementary School  
**Comment Analysis Report**

Year: 2011-2012  
 Report: GBK638

**First Quarter**

CommentCount Sorted: DESC,CommentCategory Sorted: ASC,Comment Sorted: ASC

Comment	Comment Category	Comment Count
A parent-teacher conference was held this quarter. Thank you for attending this conference.	Retention and Conference	74
<<Userswap>> expresses musicianship through singing.	Music/Band/Strings	17
I look forward to our scheduled parent-teacher conference.	Retention and Conference	11
<<Userswap>> names pitches of the lines and spaces of the treble staff.	Music/Band/Strings	9
Additional help has been provided to support your child's academic progress in mathematics.	Additional Help	6
Additional help has been provided to support your child's reading progress.	Additional Help	6
<<Userswap>> inconsistently names pitches of the lines and spaces of the treble staff.	Music/Band/Strings	5
<<Userswap>> is learning to express musicianship through singing.	Music/Band/Strings	5
<<Userswap>> inconsistently adds and subtracts numbers accurately.	Math Computation	4
<<Userswap>> inconsistently checks written work to eliminate careless errors.	Life, Work, and Citizenship Skills	2
<<Userswap>> routinely applies strategies to solve addition and subtraction problems.	Math Computation	2
<<Userswap>> receives specialized instructional techniques to access the language arts curriculum.	School Support Accommodations	2

## Reports within Grade Book

### Accessing the Grade Book Report Interface

The Grade Book Main screen displays the Grade Book information for the selected class. From this screen, the user can select which Class, Grading Period, and/or Subject for which to print selected reports.

To access the Grade Book Report Interface, click the Grade Book Reports button on the Grade Book Main screen.

Student	Grade	Homework MAX:25.00 PTS:10.00 9/1/2013	Test MAX:25.00 PTS:10.00 9/2/2013	Assignment MAX:25.00 PTS:10.00 9/8/2013	Project MAX:25.00 PTS:10.00 9/8/2013	Quiz MAX:25.00 PTS:10.00 9/10/2013	Don't Know Much About History MAX:20.00 PTS:20.00 3/28/2014
Betty Kanaga	25.9% F	6	24	6	7	7	
Betty Sabin	67.7% D+	20	5	9	20	18	
Doris Wilkins	59.3% F	5	12	21	11	19	
George Horne	43.3% F	10	10	6			

The list of available Grade Book Reports is found in the first table in the Grade Book Reports group box on the Grade Book Report Interface. Selecting a report in the table will display the Report Interface and available options for the specified report.

**Grade Book Reports**

Selected Report: Detailed Progress Report

Output report as PDF

Font Size: 10 | Row Height: 15

Hide Student Name (Use ID)  
 Include Sub Class Assignments

Note: this option may not apply to your currently selected report.

Run report for:
 

- Run report for current Class
- Run report for selected Classes (Note: this option can take several minutes longer to execute.)
- Run report for all students
- Run report for "at risk" students
- Run report for all Assignments
- Run report for selected Assignments
- Run report for selected students

**Student Progress Options**

Report Detail:
 

- Detailed
- Summary Only

Include Assignment/Grade Notes and Comments:
 

- Show Notes
- Show Comments
- Show Assignment Description

Include Not For Grading Assignments:
 

- Include Not For Grading

Class Average Chart:
 

- Show Chart

Show Score Type Options:
 

- Show Mark
- Show Points
- Show Percentage

Request Parent Signature:
 

- Show Signature Box

Header Text: [Text Area]

Footer Text: [Text Area]



## Grade Book Report Options

NOTE: Options vary by report.

Output: Report output to PDF file or Excel spreadsheet.

Row Height: Row Height for the report grids must be between 15 pixels and 45 pixels.

Font Size: Font size must be between 8pt and 14pt.

Hide Student Name: Student identified by Student ID rather than student name.

Include Sub Class Assignments: Filters report output to include Sub Class Assignments, as well as main class assignments.

Run Report for current Class: Filters report output to include only the current class.

Run report for selected Classes: This option will display a checkbox for each teacher's class allowing the user to select which class(es) for the report.

Run Report for all Students: Filters report output to include all students in the selected class.

Run report for "at risk" students: Filters report output to include only "at risk" students (as defined by the teacher in the Grade Book Options tab.)

Run report for selected students: This option will display a checkbox for each student in the selected class, allowing the user to select the desired students for the report.

Run report for All Assignments: Filters report output to show all assignments.

Run report for selected Assignments: This option will display a checkbox for each assignment in the selected class, allowing the user to select the desired assignments for the report.

Grade Book Reports

<div style="border: 1px solid #ccc; padding: 2px;">                 Detailed Progress Report <span style="float: right;">▼</span> </div> <div style="border: 1px solid #ccc; padding: 2px;">                 Output report as PDF <span style="float: right;">▼</span> </div> <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Font Size <input style="width: 40px;" type="text" value="10"/></td> <td style="border: none;">Row Height <input style="width: 40px;" type="text" value="15"/></td> </tr> </table> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> <input type="checkbox"/> Hide Student Name (Use ID)                 </div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> <input type="checkbox"/> Include Sub Class Assignments                 </div> <p style="font-size: 8px; margin-top: 5px;">Note: this option may not apply to your currently selected report.</p>	Font Size <input style="width: 40px;" type="text" value="10"/>	Row Height <input style="width: 40px;" type="text" value="15"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <input checked="" type="radio"/> Run report for current Class  <input type="radio"/> Run report for selected Classes  <small>Note: this option can take a several minutes longer to execute.</small> </td> <td style="width: 33%; vertical-align: top;"> <input checked="" type="radio"/> Run report for all students  <input type="radio"/> Run report for "at risk" students  <input type="radio"/> Run report for selected students                 </td> <td style="width: 33%; vertical-align: top;"> <input checked="" type="radio"/> Run report for all Assignments  <input type="radio"/> Run report for selected Assignments                 </td> </tr> </table>	<input checked="" type="radio"/> Run report for current Class <input type="radio"/> Run report for selected Classes <small>Note: this option can take a several minutes longer to execute.</small>	<input checked="" type="radio"/> Run report for all students <input type="radio"/> Run report for "at risk" students <input type="radio"/> Run report for selected students	<input checked="" type="radio"/> Run report for all Assignments <input type="radio"/> Run report for selected Assignments
Font Size <input style="width: 40px;" type="text" value="10"/>	Row Height <input style="width: 40px;" type="text" value="15"/>					
<input checked="" type="radio"/> Run report for current Class <input type="radio"/> Run report for selected Classes <small>Note: this option can take a several minutes longer to execute.</small>	<input checked="" type="radio"/> Run report for all students <input type="radio"/> Run report for "at risk" students <input type="radio"/> Run report for selected students	<input checked="" type="radio"/> Run report for all Assignments <input type="radio"/> Run report for selected Assignments				

## Grade Book - Detailed Progress Report

Grade Book Location: Grade Book Reports>Detailed Progress Report

The Detailed Progress Report displays each student’s current overall progress in class, as well as overall progress by assignment category. Assignment details can also be included in this report.

### Report Options:

The screenshot shows the 'Grade Book Reports' interface. The top section is titled 'Detailed Progress Report' and includes a dropdown menu for 'Output report as PDF', input fields for 'Font Size' (10) and 'Row Height' (15), and checkboxes for 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments'. A note states: 'Note: this option may not apply to your currently selected report.' To the right, there are radio button options for running the report: 'Run report for current Class', 'Run report for all students', 'Run report for all Assignments', 'Run report for selected Classes', 'Run report for "at risk" students', 'Run report for selected Assignments', and 'Run report for selected students'. A note for the 'selected Classes' option says: 'Note: this option can take several minutes longer to execute.'

The bottom section is titled 'Student Progress Options' and contains several groups of options:

- Report Detail:** Radio buttons for 'Detailed' (selected) and 'Summary Only'.
- Include Assignment/Grade Notes and Comments:** Checkboxes for 'Show Notes' (checked), 'Show Comments' (checked), and 'Show Assignment Description' (unchecked).
- Include Not For Grading Assignments:** Checkbox for 'Include Not For Grading' (unchecked).
- Class Average Chart:** Checkbox for 'Show Chart' (unchecked).
- Show Score Type Options:** Checkboxes for 'Show Mark' (checked), 'Show Points' (checked), and 'Show Percentage' (checked).
- Request Parent Signature:** Checkbox for 'Show Signature Box' (checked).

On the right side of the 'Student Progress Options' section, there are two text input areas: 'Header Text' and 'Footer Text', each with a scrollable text box and a dropdown arrow.

**Report Detail:** Detailed adds Assignment Detail below Summary area, displaying a list of assignments with date, mark, points, percentage, assignment category, and assignment name. Summary Only excludes details.

**Include Assignment/Grade Notes and Comments:** Show Notes displays “Public” notes for assignments on report output. Show Comments displays comments teacher assigned to student for a given assignment. Show Assignment Description displays assignment description.

**Include Not For Grading Assignments:** Filters report output to hide/display Not For Grading Assignments.

**Class Average Chart:** Show Chart adds chart to top of report indicating selected student’s overall class performance in relation to overall class average.

**Show Score Type Options:** Select options/details to display for each assignment.

**Request Parent Signature:** Show Signature Box adds “Parent Signature” line to bottom of report.

**Header Text:** Text entered in this text box will appear above the Assignment Detail.

**Footer Text:** Text entered in this text box will appear below the Assignment Detail.

### Detailed Progress Report

06/06/2011

Grading Period: 1st Trimester

Student: **Williams, Eugene**

Class: **Carroll, N /Beverlin 3/4 Grade(1) SEC:0102**

Teacher: **Natalie Carroll**

Area	Grade	Percentage
Homework (20.0%)		84.8%
Quiz (40.0%)		90.0%
<b>Overall Class Grade</b>		<b>88.3%</b>

For the first progress period, your child has been assessed on the following assignments:

Date	Category	Assignment	Points	Grade	Comment	Note
4/25/2011	Quiz	Writing	10.00 / 10.00	4 (100.0%)		
4/26/2011	Homework	Science HW	3.20 / 10.00	8 (32.0%)		
4/26/2011	Quiz	Math Quiz	0.90 / 1.00	45 (90.0%)		
4/26/2011	Test	Math Test 2	10.00 / 10.00	10 (100.0%)		
4/26/2011	Test	Math Test	9.00 / 10.00	18 (90.0%)		
4/26/2011	Quiz	Science	9.00 / 10.00	18 (90.0%)		
4/27/2011	Homework	Math HW	2.35 / 10.00	4 (23.5%)		
4/27/2011	Homework	Language Assign	4.00 / 10.00	4 (40.0%)		
4/27/2011	Homework	Functions	10.00 / 10.00	4 (100.0%)		
4/27/2011	Project	Math Project	8.00 / 10.00	8 (80.0%)		
4/28/2011	Homework	Home Note (NFG)	7.00 / 10.00	7 (70.0%)		
5/12/2011	Homework	Math HW	8.00 / 10.00	8 (80.0%)		
5/13/2011	Homework	Science Extra Credit (XC)	6.67 / 0.00	2 (66.7%)		
5/13/2011	Homework	Testing	9.00 / 10.00	9 (90.0%)		
5/13/2011	Homework	Dinosaurs	10.00 / 10.00	10 (100.0%)		
5/13/2011	Quiz	Social Studies HW	8.00 / 10.00	8 (80.0%)		

Please feel free to call me at 480-555-5555 with any questions. Thank you - Mrs. Smith

**Parent Signature** \_\_\_\_\_

## Grade Book – Summary Progress Report

Grade Book Location: Grade Book Reports>Summary Progress Report

The Summary Progress Report displays the student’s current progress in class. Progress by assignment category can also be included in this report.

The screenshot displays the 'Grade Book Reports' interface. At the top, there is a dropdown menu set to 'Summary Progress Report'. Below it, a section titled 'Output report as PDF' contains two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments'. A note below these checkboxes states: 'Note: this option may not apply to your currently selected report.' To the right of this section are two radio buttons: 'Run report for all students' (selected) and 'Run report for selected students'. Below this is the 'Class Progress Report Options' section. It features a table of options: 'Missing Assignments Option' with 'Show Missing Assignments' checked; 'Category Detail Option' with 'Show Category Detail' checked; 'Order by' with 'Student Name/ Student ID' selected and 'Points' unselected; and 'Parent Signature Option' with 'Request Parent Signature' checked. To the right of these options are two text input fields labeled 'Header Text' and 'Footer Text'.

### Report Options:

**Missing Assignments Option:** Selecting Show Missing Assignments adds a “Missing or Absent Assignments” box to the report. This box shows the date, assignment type, and assignment name of any assignment that the student is missing or was absent for.

**Show Category Detail:** Selecting Show Category Detail adds an assignment category-level detail to the report. This includes information about the number of assignments; points earned/points possible, percentage of points earned, and mark earned, by assignment category.

**Order by:** Selecting Student Name/Student ID will result in the Summary Progress Reports printing in alpha or numeric order. If “Hide Student Name” is selected, the report will print in numeric order, by Student ID. Selecting Points will result in the Summary Progress Reports printing, by student, in order of student points earned, highest to lowest.

**Parent Signature Options:** Selecting Request Signature Box adds a “Parent Signature” line to the bottom of the report.

**Header Text:** Text entered in this text box will appear below the student’s name and above the class summary.

**Footer Text:** Text entered in this text box will appear below the Missing or Absent Assignments and above the Parent Signature line.

### Summary Progress Report

6/6/2011

Hope High School

Grading Period: Progress Period 1

Collum, Evelyn

Genice Bellus G.

<b>Bellus G., G Fit/aerobics(2) SEC:1982</b>					<b>64.0</b>	<b>D</b>
Category: Homework	Weight 100.0%	Total Assignments: 1	5.20 /10.00	52.0%		F
Category: Quiz	Weight 100.0%	Total Assignments: 1	7.60 /10.00	76.0%		C
Category: Assignment	Weight 100.0%	Total Assignments: 1	3.60 /10.00	36.0%		F
Category: Project	Weight 100.0%	Total Assignments: 1	6.80 /10.00	68.0%		D+
Category: Test	Weight 100.0%	Total Assignments: 1	8.80 /10.00	88.0%		B+
<b>Brook C., C Auto Tech I(5) SEC:0536</b>					<b>67.2</b>	<b>D+</b>
Category: Homework	Weight 100.0%	Total Assignments: 1	6.80 /10.00	68.0%		D+
Category: Quiz	Weight 100.0%	Total Assignments: 1	8.00 /10.00	80.0%		B-
Category: Assignment	Weight 100.0%	Total Assignments: 1	4.00 /10.00	40.0%		F
Category: Project	Weight 100.0%	Total Assignments: 1	7.20 /10.00	72.0%		C-
Category: Test	Weight 100.0%	Total Assignments: 1	7.60 /10.00	76.0%		C
<b>Harder, R Algebra II(3) SEC:1343</b>					<b>71.2</b>	<b>C-</b>
Category: Homework	Weight 100.0%	Total Assignments: 1	3.60 /10.00	36.0%		F
Category: Quiz	Weight 100.0%	Total Assignments: 1	10.00 /10.00	100.0%		A+
Category: Assignment	Weight 100.0%	Total Assignments: 1	3.60 /10.00	36.0%		F
Category: Project	Weight 100.0%	Total Assignments: 1	9.20 /10.00	92.0%		A-
Category: Test	Weight 100.0%	Total Assignments: 1	9.20 /10.00	92.0%		A-
<b>Harder, R Algebra II(6) SEC:0643</b>					<b>56.8</b>	<b>F</b>
Category: Homework	Weight 100.0%	Total Assignments: 1	7.60 /10.00	76.0%		C
Category: Quiz	Weight 100.0%	Total Assignments: 1	4.00 /10.00	40.0%		F
Category: Assignment	Weight 100.0%	Total Assignments: 1	5.60 /10.00	56.0%		F
Category: Project	Weight 100.0%	Total Assignments: 1	5.20 /10.00	52.0%		F
Category: Test	Weight 100.0%	Total Assignments: 1	6.00 /10.00	60.0%		D-
<b>Jackson, K Psychology I(2) SEC:0269</b>					<b>70.40</b>	<b>C-</b>
Category: Homework	Weight 100.00%	Total Assignments: 1	10.00 /10.00	100.00%		A+
Category: Quiz	Weight 100.00%	Total Assignments: 1	9.60 /10.00	96.00%		A
Category: Assignment	Weight 100.00%	Total Assignments: 1	2.40 /10.00	24.00%		F
Category: Project	Weight 100.00%	Total Assignments: 1	5.20 /10.00	52.00%		F
Category: Test	Weight 100.00%	Total Assignments: 1	8.00 /10.00	80.00%		B-
<b>Jackson, K Psychology II(1) SEC:1169</b>					<b>59.33</b>	<b>F</b>
Category: Homework	Weight 100.00%	Total Assignments: 2	12.00 /10.00	120.00%		A+
Category: Quiz	Weight 100.00%	Total Assignments: 2	13.60 /20.00	68.00%		D+
Category: Assignment	Weight 100.00%	Total Assignments: 1	3.60 /10.00	36.00%		F
Category: Project	Weight 100.00%	Total Assignments: 1	3.20 /10.00	32.00%		F
Category: Test	Weight 100.00%	Total Assignments: 1	3.20 /10.00	32.00%		F
<b>Mortensen, K Physics(4) SEC:0064</b>					<b>60.0</b>	<b>D-</b>
Category: Homework	Weight 100.0%	Total Assignments: 1	8.80 /10.00	88.0%		B+
Category: Quiz	Weight 100.0%	Total Assignments: 1	6.00 /10.00	60.0%		D-

## Grade Book– Summary Progress Report By Report Card Area

Grade Book Location: Grade Book Reports>Summary Progress Report By Report Card Area

The Summary Progress Report by Report Card Area displays current progress in class, broken down by report card area, by student. Report Card areas in this report are defined by the school’s actual report card.

The screenshot displays the 'Grade Book Reports' interface. At the top, there is a dropdown menu set to 'Summary Progress Report By Report Card Area'. Below this, there are several options: 'Output report as PDF' (a dropdown menu), 'Hide Student Name (Use ID)' (checkbox), and 'Include Sub Class Assignments' (checkbox). A note states: 'Note: this option may not apply to your currently selected report.' To the right, there are radio button options: 'Run report for current Class' (selected), 'Run report for all students' (selected), 'Run report for selected Classes' (unselected), and 'Run report for selected students' (unselected). A note below these options says: 'Note: this option can take several minutes longer to execute.' Below the main options is a 'Report Options' section. It starts with a note: 'Note: these options are generic and may not apply to your currently selected report.' This section contains four options: 'Request Parent Signature' (checkbox), 'Show Signature Box' (checked checkbox), 'Include Not For Grading Assignments' (checkbox), and 'Include Not For Grading' (checkbox). To the right of these options are two text input fields: 'Header Text' and 'Footer Text', each with a scroll bar.

### Report Options:

Parent Signature Options: Selecting Request Signature Box adds a “Parent Signature” line to the bottom of the report.

Header Text: Text entered in this text box will appear below the student’s name and above the Report Card Area summary.

Footer Text: Text entered in this text box will appear below the Report Card Area Summary and above the Parent Signature line.

## Student Progress Report

Adams Elementary

6/6/2011

Grading Period: 1st Trimester

Williams, Eugene

Natalie Carroll

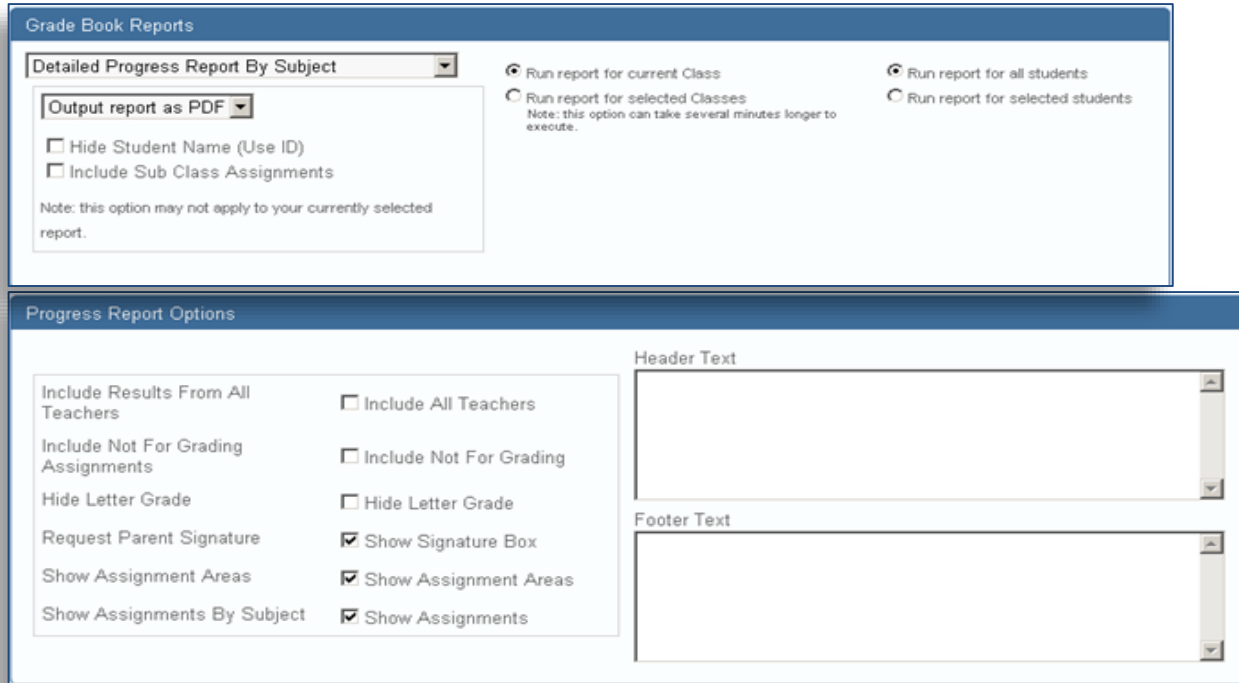
Report Card Area	Points: [Score]/[Total] ([Percentage])	Mark
Vocabulary Development	Points: 4.00/10.00 (40.0%)	1
Comprehension and Analysis of Text	Points: 4.00/10.00 (40.0%)	1
Narrative Writing	Points: 10.00/10.00 (100.0%)	4
Informative Reports	Points: 24.00/30.00 (90.0%)	4
Summaries	Points: 10.00/10.00 (100.0%)	4
Response to Literature	Points: 14.00/20.00 (80.0%)	3
Mechanics/Grammar	Points: 10.00/10.00 (100.0%)	4
Spelling	Points: 10.00/10.00 (100.0%)	4
Uses Legible Penmanship	Points: 10.00/10.00 (100.0%)	4
Visual Arts	Points: 0.90/1.00 (90.0%)	4
Performing Art	Points: 0.90/1.00 (90.0%)	4
Number Sense	Points: 0.90/1.00 (90.0%)	4
Algebra and Functions	Points: 3.25/11.00 (67.8%)	2
Measurement and Geometry	Points: 12.35/20.00 (61.8%)	2
Statistics, Data Analysis, and Probability	Points: 20.35/30.00 (67.8%)	2
Problem Solving and Mathematical Reasoning	Points: 8.00/10.00 (80.0%)	3
Geography	Points: 8.00/10.00 (80.0%)	0
Arizona History	Points: 8.00/10.00 (80.0%)	3
Earth-Rocks & Minerals	Points: 9.87/10.00 (98.7%)	4
Life-Adaptations and Ecosystems	Points: 13.20/20.00 (66.0%)	2
Physical - Electricity	Points: 12.20/20.00 (61.0%)	2

**Parent Signature** \_\_\_\_\_

## Grade Book– Detailed Progress Report By Subject

Grade Book Location: Grade Book Reports>Detailed Progress Report By Subject

The Detailed Progress Report by Subject displays current performance in each subject area, by student. This report displays the points earned / points possible, percentage of points earned, and grade mark (if selected) in each subject area. Performance by assignment type and on specific assignments can also be displayed in this report.



The screenshot shows the 'Grade Book Reports' interface. The top section, 'Grade Book Reports', includes a dropdown menu set to 'Detailed Progress Report By Subject' and an 'Output report as PDF' dropdown. Below these are checkboxes for 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments', with a note that the latter may not apply. To the right are radio buttons for 'Run report for current Class', 'Run report for selected Classes' (with a note about execution time), 'Run report for all students', and 'Run report for selected students'. The bottom section, 'Progress Report Options', contains a table of checkboxes: 'Include Results From All Teachers', 'Include All Teachers', 'Include Not For Grading Assignments', 'Include Not For Grading', 'Hide Letter Grade', 'Hide Letter Grade', 'Request Parent Signature', 'Show Signature Box', 'Show Assignment Areas', 'Show Assignment Areas', 'Show Assignments By Subject', and 'Show Assignments'. To the right of this table are two text input fields labeled 'Header Text' and 'Footer Text'.

### Report Options:

**Include Results from All Teachers:** Include assignment results from all teachers or only teacher in current focus.

**Include Not For Grading Assignments:** Filters report output to include/exclude Not For Grading assignments.

**Hide Letter Grade:** Selecting Hide Letter Grade results in the letter grade not displaying in subject totals and assignment type totals if selected.

**Request Parent Signature:** Adds “Parent Signature” line to the bottom of the report.

**Show Assignment Areas:** Displays each assignment type, by subject area, and student’s overall performance in them. Points earned / points possible, percentage of points earned, and letter grade (if selected) are reported for each assignment type.

**Show Assignments By Subject:** Displays list of all assignments in given subject and student’s performance on them. If Show Assignment Areas is selected, assignments are broken down by assignment type. Date, assignment name, score (and percentage), and points earned / points possible are displayed for each.

**Header Text:** Text entered in this text box will appear below the school’s name.

**Footer Text:** Text entered in this text box will appear below the Progress Report box.



**Progress Report**  
Monday, June 06, 2011

Student: **Aaron Bustamante**

Teacher: **Natalie Carroll**

**Language Arts**

**17.50 / 20.00 = 87.5% B+**

Homework		10.00 / 10.00 = 100.0% A+	
04/27/2011	Language Assign	Score: 10 (100.0%)	Points: 10.00 / 10.00
Quiz		7.50 / 10.00 = 75.0% C	
04/25/2011	Writing	Score: 3 (75.0%)	Points: 7.50 / 10.00

**Math**

**55.82 / 61.00 = 91.5% A-**

Assignment		10.00 / 10.00 = 100.0% A+	
04/27/2011	Functions	Score: 4 (100.0%)	Points: 10.00 / 10.00
Bell Work		10.00 / 10.00 = 100.0% A+	
04/27/2011	Math HW	Score: 17 (100.0%)	Points: 10.00 / 10.00
Homework		9.00 / 10.00 = 90.0% A-	
05/13/2011	Testing	Score: 9 (90.0%)	Points: 9.00 / 10.00
Project		9.00 / 10.00 = 90.0% A-	
04/27/2011	Math Project	Score: 9 (90.0%)	Points: 9.00 / 10.00
Quiz		0.82 / 1.00 = 82.0% B-	
04/26/2011	Math Quiz	Score: 41 (82.0%)	Points: 0.82 / 1.00
Test		17.00 / 20.00 = 85.0% B	
04/26/2011	Math Test	Score: 18 (90.0%)	Points: 9.00 / 10.00
04/26/2011	Math Test 2	Score: 8 (80.0%)	Points: 8.00 / 10.00

**Science**

**27.10 / 30.00 = 90.3% A-**

Homework		9.60 / 10.00 = 96.0% A	
04/26/2011	Science HW	Score: 24 (96.0%)	Points: 9.60 / 10.00
Quiz		7.50 / 10.00 = 75.0% C	
04/26/2011	Science	Score: 15 (75.0%)	Points: 7.50 / 10.00
Test		10.00 / 10.00 = 100.0% A+	
05/13/2011	Dinosaurs	Score: 10 (100.0%)	Points: 10.00 / 10.00

**Social Studies**

**8.00 / 10.00 = 80.0% B-**

Quiz		8.00 / 10.00 = 80.0% B-	
05/13/2011	Social Studies HW	Score: 8 (80.0%)	Points: 8.00 / 10.00

## Grade Book– Print Grade Book

Grade Book Location: Grade Book Reports>Print Grade Book

The Print Grade Book Report displays a printable version of the Grade Book. Each student is listed on the report as well as his or her performance on each assignment.

The screenshot shows a web interface titled "Grade Book Reports". At the top, there is a dropdown menu set to "Print Grade Book". Below this, there is a section for "Output report as PDF" with a dropdown menu. To the right of this section are three radio button options: "Run report for current Class" (selected), "Run report for selected Classes" (with a note: "Note: this option can take several minutes longer to execute."), and "Run report for all students". Below the radio buttons are two checkboxes: "Hide Student Name (Use ID)" and "Include Sub Class Assignments". A note below the checkboxes states: "Note: this option may not apply to your currently selected report."

### Report Options:

No additional options.

Student	Grade	Dinosaurs MAX:10.00 PTS:10.00 5/13/2011	Testing MAX:10.00 PTS:10.00 5/13/2011	Science Extra Credit MAX:3.00 PTS:0.00 5/13/2011	Social Studies HW MAX:10.00 PTS:10.00 5/13/2011	Math HW MAX:10.00 PTS:10.00 5/12/2011	Home Note MAX:10.00 PTS:10.00 4/28/2011	Math Project MAX:10.00 PTS:10.00 4/27/2011	Functions MAX:100.00 PTS:10.00 4/27/2011	Language Assign MAX:10.00 PTS:10.00 4/27/2011	Math HW MAX:17.00 PTS:10.00 4/27/2011
Williams, Eugene	88.3%	10	9	2	8	8	7	8	4	4	4
Werito, Gerald	100.0%	10	9								
Walker, Jean	100.0%	10	9								
Villanueva, Evelyn	100.0%	10	9								
Vela, Bonnie	100.0%	10	9								
Vega Gonzalez, Justin	100.0%	10	9								
Vanetten, Shirley	100.0%	10	9								
Valle, Jane	100.0%	10	9								
Martinez, Henry	100.0%	10	9								
Mancera Herrera, Kathy	100.0%	10	9								
Lowe, Ralph	100.0%	10	9								
Jolley, Wayne	100.0%	10	9								
Johnson, Alan	100.0%	10	9								
Jackson, Dordthy	100.0%	10	9								
Flores Nunez, Kathy	100.0%	10	9								
Flores Aldaba, Wanda	100.0%	10	9								
Estrella Acuna, Brian	100.0%	10	9								
Dennis, Sandra	100.0%	10	9								
Covington, Louis	87.5%	10	9	1	8	6	10	10	4	7	14
Chavez, Carl	86.2%	10	9	1	8	7	10	10	2	10	14
Charley, Jacqueline	89.5%	10	9		9	8	10	10	3	10	14
Cervantes Vazque, How	87.4%	10	9	1	7	9	10	10	3	8	17
Bustamante, Aaron	83.8%	10	9		8	8	0	9	4	10	17
Bradley, Linda	83.3%	10	9		8	0	10	9	4	10	18
Baker, Carlos	83.0%	10	9	2	7	10	10	8	3	10	14
Bahena, Joshua	86.5%	10	9	1	8		10	4	3	7	13
Antonio Gonzalez, Jame	89.8%	10	0 Mi	1	8	0 Mi	10	4	4	8	16
Alejandroz, Willie	100.1% N/A	10 La	9	2	9	8	10	8	4	9	17

## Grade Book – Blank Grade Book

Grade Book Location: Grade Book Reports>Blank Grade Book

The Blank Grade Book Report displays a blank, printable version of the Grade Book. Each student is listed on the report as well as blank columns to add new assignments and scores.

The screenshot shows the 'Grade Book Reports' interface. At the top, there is a dropdown menu set to 'Blank Grade Book'. Below it is another dropdown menu set to 'Output report as PDF'. To the right of these are radio button options: 'Run report for current Class' (selected), 'Run report for all students', and 'Run report for selected Classes' (with a note: 'Note: this option can take several minutes longer to execute.'). There are also radio buttons for 'Run report for selected students'. Below these are two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments', both of which are unchecked. A note below these checkboxes states: 'Note: this option may not apply to your currently selected report.' Below this section is a 'Blank Gradebook Options' section with three rows of options: 'Print Extra Lines at the bottom of the report' with 'Show Extra Lines' checked; 'Print In Landscape' with 'Print In Landscape' unchecked; and 'Include Overall Grade' with 'Include Overall Grade' checked.

### Report Options:

**Print Extra Lines at the bottom of the report:** Selecting Show Extra Lines adds blank lines to the bottom of the report. This allows for new or transfer students' names to be written in.

**Print in Landscape:** Report output displays in Landscape orientation.

**Include Overall Grade:** Selecting Include Overall Grade adds an "Overall Grade" column to the report. The students' current overall grade will appear in this column.

## Grade Book Grid

**Adams Elementary**

**6/6/2011**

**Grading Period: 1st  
Trimester**

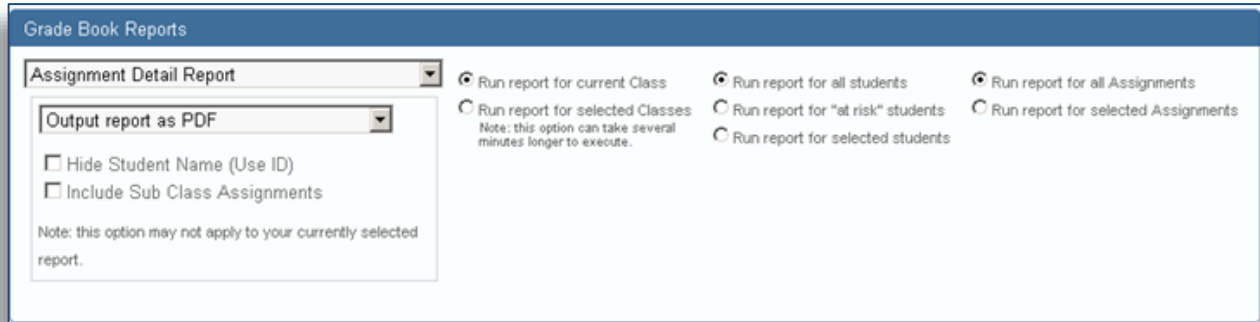
Carroll, N /Beverlin 3/4 Grade(1)  
SEC:0102

Williams, Eugene	88.3%																
Werito, Gerald	100.0%																
Walker, Jean	100.0%																
Villanueva, Evelyn	100.0%																
Vela, Bonnie	100.0%																
Vega Gonzalez, Justin	100.0%																
Vanetten, Shirley	100.0%																
Valle, Jane	100.0%																
Martinez, Henry	100.0%																
Mancera Herrera, Kathryn	100.0%																
Lowe, Ralph	100.0%																
Jolley, Wayne	100.0%																
Johnson, Alan	100.0%																
Jackson, Dorothy	100.0%																
Flores Nunez, Kathy	100.0%																
Flores Aldaba, Wanda	100.0%																
Estrella Acuna, Brian	100.0%																
Dennis, Sandra	100.0%																
Covington, Louis	87.5%																
Chavez, Carl	86.2%																
Charley, Jacqueline	89.5%																
Cervantes Vazque, Howard	87.4%																
Bustamante, Aaron	83.8%																
Bradley, Linda	83.3%																
Baker, Carlos	83.0%																
Bahena, Joshua	86.5%																
Antonio Gonzalez, James	89.8%																
Alejandre, Willie	100.1%																

## Grade Book – Assignment Detail Report

Grade Book Location: Grade Book Reports>Assignment Detail Report

The Assignment Detail Report displays each student's performance, by assignment. The students' marks, points earned/points possible, and notes are displayed in this report.



The screenshot shows the 'Grade Book Reports' interface. At the top, there is a blue header with the text 'Grade Book Reports'. Below the header, there is a dropdown menu set to 'Assignment Detail Report'. To the right of this menu are three radio button options: 'Run report for current Class', 'Run report for all students', and 'Run report for all Assignments'. Below these are three more radio button options: 'Run report for selected Classes', 'Run report for "at risk" students', and 'Run report for selected Assignments'. A note below the 'Run report for selected Classes' option states: 'Note: this option can take several minutes longer to execute.' On the left side, there is a section titled 'Output report as PDF' with a dropdown menu. Below this are two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments'. A note below these checkboxes states: 'Note: this option may not apply to your currently selected report.'

### Report Options:

No additional report options.

**Assignment Results**  
06/06/2011

Natalie Carroll

Carroll, N /Beverlin 3/4 Grade(1) SEC:0102

Testing	Homework	5/13/2011
---------	----------	-----------

Student	Mark	Points	Notes	Status
Williams, Eugene	9	9.00 / 10.00		
Werito, Gerald	9	9.00 / 10.00		Dropped
Walker, Jean	9	9.00 / 10.00		Dropped
Villanueva, Evelyn	9	9.00 / 10.00		Dropped
Vela, Bonnie	9	9.00 / 10.00		Dropped
Vega Gonzalez, Justin	9	9.00 / 10.00		Dropped
Vanetten, Shirley	9	9.00 / 10.00		Dropped
Valle, Jane	9	9.00 / 10.00		Dropped
Martinez, Henry	9	9.00 / 10.00		Dropped
Mancera Herrera, Kathryn	9	9.00 / 10.00		Dropped
Lowe, Ralph	9	9.00 / 10.00		Dropped
Jolley, Wayne	9	9.00 / 10.00		Dropped
Johnson, Alan	9	9.00 / 10.00		Dropped
Jackson, Dorothy	9	9.00 / 10.00		Dropped
Flores Nunez, Kathy	9	9.00 / 10.00		Dropped
Flores Aldaba, Wanda	9	9.00 / 10.00		Dropped
Estrella Acuna, Brian	9	9.00 / 10.00		Dropped
Dennis, Sandra	9	9.00 / 10.00		Dropped
Covington, Louis	9	9.00 / 10.00		
Chavez, Carl	9	9.00 / 10.00		
Charley, Jacqueline	9	9.00 / 10.00		
Cervantes Vazque, Howard	9	9.00 / 10.00		
Bustamante, Aaron	9	9.00 / 10.00		
Bradley, Linda	9	9.00 / 10.00		Dropped
Baker, Carlos	9	9.00 / 10.00		
Bahena, Joshua	9	9.00 / 10.00		
Antonio Gonzalez, James	0	0.00 / 10.00	Missing	
Alejandrez, Willie	9	9.00 / 10.00		

## Grade Book – Student Missing Assignments Report

Grade Book Location: Grade Book Reports>Student Missing Assignments Report

The Student Missing Assignments Report displays a list of all Missing or Absent Assignments, by student. The date, assignment type, assignment name, and notes are displayed for any assignment marked as “Missing” or “Absent” in the Grade Book.

The screenshot shows the 'Grade Book Reports' configuration window. The 'Student Missing Assignments Report' is selected in the dropdown menu. Below it, 'Output report as PDF' is also selected. There are four radio button options for running the report: 'Run report for current Class' (selected), 'Run report for selected Classes' (with a note that it may take longer), 'Run report for all students' (selected), and 'Run report for selected students'. There are also two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments', both of which are unchecked. A note states that the 'Include Sub Class Assignments' option may not apply to the current report. The 'Report Options' section contains a note that these options are generic. It includes a 'Request Parent Signature' checkbox (unchecked) and a 'Show Signature Box' checkbox (checked). There is also an 'Include Not For Grading Assignments' checkbox (unchecked) and an 'Include Not For Grading' checkbox (unchecked). Two large text boxes are provided for 'Header Text' and 'Footer Text', both of which are currently empty.

### Report Options:

**Request Parent Signature:** Selecting Show Signature Box adds a “Parent Signature” line to the bottom of the report.

**Header Text:** Text entered in this text box will appear below the student’s name and above the Missing or Absent Assignments box.

**Footer Text:** Text entered in this text box will appear below the Missing or Absent Assignments Box and above the Parent Signature line.



**Student Missing Assignments Report**

**Natalie Carroll**

**6/6/2011**

**1st Trimester**

**Antonio Gonzalez, James**

**Carroll, N /Beverlin 3/4 Grade(1)**

**SEC:0102**

---

Date	Assignment Type	Subject	Assignment	Notes
5/12/2011	Homework	Math	Math HW	James went home early on 5/12 with a fever.
5/13/2011	Homework	Math	Testing	

**Parent Signature** \_\_\_\_\_

## Grade Book – Missing Assignments Summary Report

Grade Book Location: Grade Book Reports>Missing Assignments Summary Report

The Missing Assignments Summary Report displays a list of all students with Missing or Absent Assignments. The student name, date, assignment type, assignment name, and notes are displayed for any assignment marked as “Missing” or “Absent” in the Grade Book.

The screenshot shows the 'Grade Book Reports' interface. At the top, there is a dropdown menu for 'Missing Assignment Summary Report' and another for 'Output report as PDF'. Below these are two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments'. A note states: 'Note: this option may not apply to your currently selected report.' To the right, there are two radio button options: 'Run report for current Class' (selected) and 'Run report for all students'. Below these is another radio button option: 'Run report for selected Classes' with a note: 'Note: this option can take several minutes longer to execute.' Below the main configuration area is a 'Report Options' section. It starts with a note: 'Note: these options are generic and may not apply to your currently selected report.' There are two text input boxes labeled 'Header Text' and 'Footer Text'. To the left of these boxes are two checkboxes: 'Request Parent Signature' (checked) and 'Show Signature Box' (checked), and 'Include Not For Grading Assignments' (unchecked) and 'Include Not For Grading' (unchecked).

### Report Options:

**Request Parent Signature:** Selecting Show Signature Box adds a “Parent Signature” line to the bottom of the report.

**Header Text:** Text entered in this text box will appear below the student’s name and above the Missing or Absent Assignments box.

**Footer Text:** Text entered in this text box will appear below the Missing or Absent Assignments Box and above the Parent Signature line.

### Missing Assignment Summary Report

**Missing or Absent Assignments**

**6/6/2011**

**Grading Period: 1st Trimester**

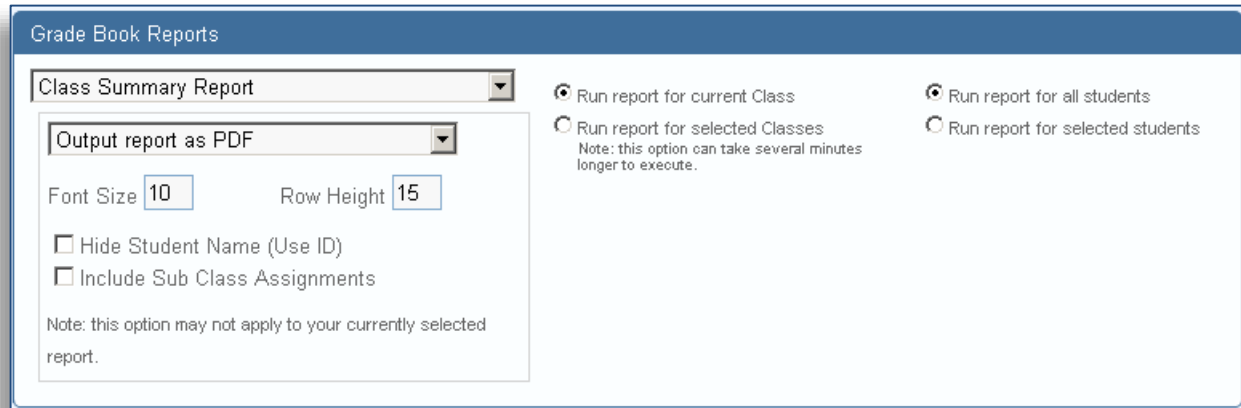
**Carroll, N /Beverlin 3/4 Grade(1) SEC:0102**

Student	Date	Type	Assignment	Notes
Vanetten, Shirley	04/28/2011	Homework	Home Note	
Valle, Jane	04/27/2011	Project	Math Project	
Martinez, Henry	04/27/2011	Homework	Functions	
Mancera Herrera, Kathryn	04/27/2011	Homework	Language Assign	
Mancera Herrera, Kathryn	04/27/2011	Homework	Functions	
Antonio Gonzalez, James	05/12/2011	Homework	Math HW	James went home early on 5/12 with a fever.
Antonio Gonzalez, James	05/13/2011	Homework	Testing	

## Grade Book – Class Summary Report

Grade Book Location: Grade Book Reports>Class Summary Report

The Class Summary Report summarizes each student's performance in class. Overall Grade (percentage and mark), performance in each assignment type (percentage and mark), and number of missing assignments are displayed on this report.



The screenshot shows the 'Grade Book Reports' interface. At the top, there is a dropdown menu set to 'Class Summary Report'. Below this, there is a section for 'Output report as PDF' with a dropdown menu, 'Font Size' set to 10, and 'Row Height' set to 15. There are two checkboxes: 'Hide Student Name (Use ID)' and 'Include Sub Class Assignments'. A note below these checkboxes states: 'Note: this option may not apply to your currently selected report.' To the right of these options, there are four radio buttons: 'Run report for current Class' (selected), 'Run report for selected Classes' (with a note: 'Note: this option can take several minutes longer to execute.'), 'Run report for all students' (selected), and 'Run report for selected students'.

### Report Options:

No additional report options.

### Class Summary Report

6/6/2011 4:05:10 PM

Grading Period: 1st Trimester

**Class:** Carroll, N /Beverlin 3/4 Grade(1) SEC:0102

**Teacher:** Natalie Carroll

Student	Overall Grade	Homework 20%	Quiz 15%	Assignment 15%	Project 20%	Test 25%	Bell Work 5%	Missing
Williams, Eugene	88.3%	92.2%	90.0%	100.0%	80.0%	96.7%	23.5%	
Werito, Gerald	100.0%					100.0%		
Walker, Jean	100.0%					100.0%		
Villanueva, Evelyn	100.0%					100.0%		
Vela, Bonnie	100.0%					100.0%		
Vega Gonzalez, Justin	100.0%					100.0%		
Vanetten, Shirley	100.0%					100.0%		1
Valle, Jane	55.6%				0.0%	100.0%		1
Martinez, Henry	62.5%			0.0%		100.0%		1
Mancera Herrera, Kathryn	71.7%	90.0%		0.0%		100.0%		2
Lowe, Ralph	100.0%					100.0%		
Jolley, Wayne	100.0%					100.0%		
Johnson, Alan	100.0%					100.0%		
Jackson, Dorothy	100.0%					100.0%		
Flores Nunez, Kathy	100.0%					100.0%		
Flores Aldaba, Wanda	100.0%					100.0%		
Estrella Acuna, Brian	100.0%					100.0%		
Dennis, Sandra	100.0%					100.0%		
Covington, Louis	94.5%	97.8%	83.2%	100.0%	100.0%	93.3%	82.4%	
Chavez, Carl	88.5%	106.4%	81.6%	50.0%	100.0%	93.3%	82.4%	
Charley, Jacqueline	90.6%	95.3%	88.5%	75.0%	100.0%	91.7%	82.4%	
Cervantes Vazque, Howard	90.6%	104.4%	81.7%	75.0%	100.0%	85.0%	100.0%	
Bustamante, Aaron	91.1%	95.3%	76.8%	100.0%	90.0%	90.0%	100.0%	
Bradley, Linda	91.3%	96.0%	75.2%	100.0%	90.0%	90.0%	105.9%	
Baker, Carlos	88.1%	119.6%	71.9%	75.0%	80.0%	80.0%	82.4%	
Bahena, Joshua	77.9%	107.7%	83.0%	75.0%	40.0%	83.3%	76.5%	
Antonio Gonzalez, James	77.7%	69.8%	92.8%	100.0%	40.0%	88.3%	94.1%	2
Alejandre, Willie	95.1%	114.2%	95.9%	100.0%	80.0%	87.5%	100.0%	



## Grading Module

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This section provides Grading module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
GRD201	Report Card (Generic)
GRD202	Report Card Tri Fold
GRD203	Report Card Pressure Seal Trifold
GRD204	Report Card Pressure Seal Trifold Preprinted
GRD205	Report Card Trifold B
GRD206	Report Card Pressure Seal Trifold Preprinted B
GRD207	Report Card Preprinted
GRD208	Report Card With Attendance Detail
GRD209	Report Card Selector
GRD401	Mark Listing By Student
GRD402	Mark Failing List
GRD403	Mark Verification by Teacher
GRD407	Mark Exception Report
GRD410	Mark Distribution by Teacher
GRD411	Mark Distribution by Course
GRD413	Honor Roll Report
GRD415	Student School Rank
GRD417	Eligibility Report
GRD418	Eligibility Detail Report
GRD419	Class Grading Form
GRD602	Mark Distribution by Ethnicity
GRD603	Sections Missing Marks List
GRD802	Grading Labels
GRD805	Grading Labels with GPA
GRD806	Grading Period Labels with GPA

## GRD201 – Report Card

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD201 report prints one of the styles of report card available in Synergy SIS.

**Report Interface**

Name: **Report Card** Number: GRD201 Page Orientation: Portrait

Options | Label Setup | Sort / Output | Conditions | Selection

**Data Range**

Starting Grading Period: [Dropdown] Ending Grading Period: [Dropdown]

**GPAs**

1st GPA	1st GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
2nd GPA	2nd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
3rd GPA	3rd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]

**Mailing Options**

Enable Mailing Mailing Destination: [Dropdown]

Return Address: [Dropdown]

**Parent/Guardian Options**

Contact Allowed  Has Custody

Ed. Rights  Mailings Allowed

**Graduation Requirements**

1st Requirement: [Dropdown]

**Exclude the following students from Graduation Requirements**

**Filter 1**

Filter	Operator	Value
[Dropdown]	[Dropdown]	[Text]

**Filter 2**

Condition	Operator	Value
[Dropdown]	[Dropdown]	[Text]

**Report Content Options**

Title Override: [Text]

Abbreviate Course Title  Abbreviate Teacher Name

Missing Fields: [Dropdown]  Suppress GPA  Suppress Grad Req

Suppress Grading Legend

Display Standards: [Dropdown] Display Concurrent: [Dropdown]

Show Concurrent for Home School Only

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**GPAs:** Prints selected GPA information on the report card with other optional filtering.

**Mailing Options:** Defines mail to and return address information.

**Graduation Requirements:** Report output is based on a selected graduation requirement definition.

**Exclude the following students from Graduation Requirements:** Excludes students based on selected filters.

**Report Content Options:** Cosmetic and content parameters for the report card.



Enable Mailing Checked - Page 1

Hope High School Announcements:  
PTA meeting will be held on June 3, 2011 at 7:00 PM in the Library.

District Announcements:  
School Board election will be held on June 14, 2011 at any school cafeteria or commons area.

Counselor Department Phone

Hope High School  
Tom McGrew, Principal  
123 Main St  
Phoenix, AZ 85694  
949-555-1212



Hope High School  
123 Main St  
Phoenix, AZ 85694

PRESORTED  
FIRST-CLASS  
U.S. POSTAGE PAID  
1234

Kathleen/Phillip Aaron  
1954 S Val Vista Dr  
Mesa, AZ 85234



- 2010-2011

Edupoint School District  2010-2011	Hope High School Tom McGrew, Principal 123 Main St Phoenix, AZ 85694 949-555-1212			<b>Grade Legend</b> A = Outstanding B = Above Average C = Average D = Below Average F = Failure WF = Withdraw/Fail I = Incomplete P = Pass
Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Home Room: <b>230</b>	Grade: <b>12</b>	

Period	Course ID	Course Title	3rd Qtr	Teacher	ABS
0	SS51	Am Govt 123	A-	Jackson, Kathy	3
Comment(s) Excellent Student					
1	EN46	Prin Eng III	B	Harder, Rachel	3
2	PA86	Intermediate Acting	C	Gardner, David	2
Comment(s) Showing Improvement					
3	PE762	Weight Trn Boys	B-	Joseph, Thomas	2
Comment(s) Good Participation In Class Needs To Follow Correct Techn.					
5	NC952	Rt 5th Per	A	Rel Time, Rel Time	2
Comment(s) Shows Extra Effort					
6	NC962	Rt 6th Per	A	Rel Time, Rel Time	1
10	FS77	Prin&prac Econ	A-	Brandt P., Paula	2

Class of 2011 Graduation Requirements		
Subject Area	Credits Required	Credits Earned
Government	1.00	1.00
Electives	7.00	14.00
English Literature	2.00	2.00
Mathematics	5.00	5.00
Science Required	2.00	2.00
American History	2.50	2.00
<b>Total Credits</b>	<b>19.50</b>	<b>26.00</b>

Grade Point Average	
CUR GPA	3.195

Enable Mailing Unchecked

<b>Edupoint School District</b>  2010-2011	<b>Hope High School</b> Tom McGrew, Principal 123 Main St Phoenix, AZ 85694	<b>Grade Legend</b> A = Outstanding B = Above Average C = Average D = Below Average F = Failure WF = Withdraw/Fail I = Incomplete P = Pass	
Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Home Room: <b>230</b>	Grade: <b>12</b>

Period	Course ID	Course Title	3rd Qtr	Teacher	ABS
0	SS51	Am Govt 123	A-	Jackson, Kathy	3
Comment(s) Excellent Student					
1	EN46	Prin Eng III	B	Harder, Rachel	3
2	PA86	Intermediate Acting	C	Gardner, David	2
Comment(s) Showing Improvement					
3	PE762	Weight Trn Boys	B-	Joseph, Thomas	2
Comment(s) Good Participation In Class Needs To Follow Correct Techn.					
5	NC952	Rt 5th Per	A	Rel Time, Rel Time	2
Comment(s) Shows Extra Effort					
6	NC962	Rt 6th Per	A	Rel Time, Rel Time	1
10	FS77	Prin&prac Econ	A-	Brandt P., Paula	2

Class of 2011 Graduation Requirements		
Subject Area	Credits Required	Credits Earned
Government	1.00	1.00
Electives	7.00	14.00
English Literature	2.00	2.00
Mathematics	5.00	5.00
Science Required	2.00	2.00
American History	2.50	2.00
<b>Total Credits</b>	<b>19.50</b>	<b>26.00</b>

Grade Point Average	
CUR GPA	3.195

## GRD202 – Report Card Tri Fold

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD202 report prints report cards which will tri-fold to fit in a #10 window envelope.

**Report Interface**

Name: **Report Card Tri Fold** Number: GRD202 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Data Range**

Starting Grading Period: [Dropdown] Ending Grading Period: [Dropdown]

**GPAs**

1st GPA	1st GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
2nd GPA	2nd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
3rd GPA	3rd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
4th GPA	4th GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]

**Rank**

1st Rank: [Dropdown] 1st Rank Grading Period: [Dropdown]

2nd Rank: [Dropdown] 2nd Rank Grading Period: [Dropdown]

**Address Options**

Mailing Destination: [Dropdown]

Return Address: [Dropdown]

Parent/Guardian Options: [Dropdown]

**Sort Options**

Homeroom Period Override: [Dropdown]

**Graduation Requirements**

1st Requirement: [Dropdown] Test Requirement: [Dropdown]

**Exclude the following students from Graduation Requirements**

**Filter 1**

Filter: [Dropdown] Operator: [Dropdown] Value: [Text Box]

**Filter 2**

[Dropdown]

**Report Content Options**

Show Citizenship: [Dropdown]  Abbreviate Course Title

Title Override: [Text Box]  Abbreviate Teacher Name

Display Credit Totals

Missing Fields: [List Box]  Remove the Date and Time

Remove Admin Date on Test Results

**Additional Filtering**

**Custom Sort Property**

Sort Type: [Dropdown]

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**GPAs:** Prints selected GPA information on the report card with other optional filtering.

**Rank:** Prints class rank on the printed output using selected GPA definition and grading period

**Address Options:** Defines mail to and return address information.

**Parent/Guardian Options:** Filters report by parent/guardian type.

**Sort Options:** Allows the report to be sorted by homeroom for hand-out instead of mailing.

**Graduation Requirements:** Report output is based on a selected graduation requirement definition.

**Exclude the following students from Graduation Requirements:** Excludes students based on selected filters.

**Report Content Options:** Cosmetic and content parameters for the report card.

**Additional Filtering:** Filters report output to include or exclude students based on Special Education or ELL program participation

**Sort Type:** Sorts report output using selected property.

Hope High School  
 123 Main St  
 Phoenix, AZ 85694  
 949-555-1212

06/02/2011 10:32:28 AM

To the Parent/Guardian(s) of  
 Abbott, Billy C.  
 1954 S Val Vista Dr  
 Mesa, AZ 85234

Abbott, Billy C.  
 Perm ID 905483  
 Grade 12

Per.	Course / Teacher	3rd Qtr	ABS	Current Grading Period Comments
0	Am Govt 123 Jackson, Kathy	A-		Excellent Student
1	Prin Eng III Harder, Rachel	B		
2	Intermediate Acting Gardner, David	C		Showing Improvement
3	Weight Trn Boys Joseph, Thomas	B-	2.00	Good Participation In Class Needs To Follow Correct Techn.
5	Rt 5th Per Rel Time, Rel Time	A		Shows Extra Effort
6	Rt 6th Per Rel Time, Rel Time	A		
10	Prin&prac Econ Brandt P., Paula	A-		
	CUR GPA	3.195		

District Announcements:

Class Rank		
Current Marking Period	3.090000	17

School Board election will be held on June 14, 2011 at any school cafeteria or commons area.

## GRD203 – Report Card Pressure Seal Trifold

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD203 report prints a Trifold pressure sealed report card which can be converted to a report card with signature lines or no footer.

**Report Interface**

Name: Report Card Pressure Seal Trifold Number: GRD203 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

NOTE: To modify these read-only fields, navigate to "Synergy SIS > Grading > Setup > Grading Setup" and select the "Report Card Options" tab.

**Data Range**

Starting Grading Period Ending Grading Period  
 Progress Period 2 Progress Period 2

**GPAs**

1st GPA	1st GPA Mark	Start Grade	End Grade
CUR GPA		09	12
2nd GPA	2nd GPA Mark	Start Grade	End Grade
CUM GPA		09	12
3rd GPA	3rd GPA Mark	Start Grade	End Grade
YTD GPA		09	12

Mailing Options  
 Signature Slip Options

**Graduation Requirements**

1st Requirement  
 High School

**Exclude the following students from Graduation Requirements**

**Filter 1**

Filter	Operator	Value

**Filter 2**

Condition	Operator	Value

**Report Content Options**

District Name Override  
 Title Override  
 Report Card  
 Comments Line 1  
 Comments Line 2

Abbreviate Course Title  Abbreviate Teacher Name

Missing Fields  
 Synergy>System>Setup>Organization (District Node):  
 -Website URL  
 Synergy>System>Setup>Organization (Hope High School):

Suppress GPA  Suppress Barcode  Suppress Grad Req  
 Show Credits Attempted  Show Credits Completed  Sort by Sort Tab Only  
 Show Duplicate Course Titles

Display Standards Display Concurrent  
 Show Concurrent for Home School Only

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**GPAs:** Prints selected GPA information on the report card with other optional filtering.

**Footer Options:** Defines mailing and signature options.

**Graduation Requirements:** Prints a selected graduation requirement on the report.

**Exclude the following students from Graduation Requirements:** Excludes students based on filter choices.

**Report Content Options:** Cosmetic and content parameters for the report card.

Pressure Sealed Trifold

<b>Hope High School</b> Tom McGrew, Principal 123 Main St Phoenix, AZ 85694		<b>Edupoint School District</b>  2010-2011		Student Name: <b>Abbott, Billy C.</b>		
		Perm ID:	Grade:	Home Room:		
		<b>905483</b>	<b>12</b>	<b>230</b>		

Period	Course ID	Course Title	3rd Qtr	Teacher	ABS
0	SS51	Am Govt 123	A-	Jackson, Kathy	3
Comment(s) Excellent Student					
1	EN46	Prin Eng III	B	Harder, Rachel	3
2	PA86	Intermediate Acting	C	Gardner, David	2
Comment(s) Showing Improvement					
3	PE762	Weight Trn Boys	B-	Joseph, Thomas	2
Comment(s) Good Participation In Class Needs To Follow Correct Techn.					
5	NC952	Rt 5th Per	A	Rel Time, Rel Time	2
Comment(s) Shows Extra Effort					
6	NC962	Rt 6th Per	A	Rel Time, Rel Time	1
10	FS77	Prin&prac Econ	A-	Brandt P., Paula	2
<b>GPA</b>		<b>CUR GPA</b>		<b>3.195</b>	

**Grade Legend**    A = Outstanding    B = Above Average    C = Average    D = Below Average    F = Failure    WF = Withdraw/Fail  
 I = Incomplete    P = Pass

Class of 2011 Graduation Requirements		
Subject Area	Credits Required	Credits Earned
Government	1.00	1.00
Electives	7.00	14.00
English Literature	2.00	2.00
Mathematics	5.00	5.00
Science Required	2.00	2.00
American History	2.50	2.00
<b>Total Credits</b>	<b>19.50</b>	<b>26.00</b>



Hope High School  
 123 Main St  
 Phoenix, AZ 85694

PRESORTED  
 FIRST-CLASS  
 U.S. POSTAGE PAID  
 1234

Kathleen/Phillip Aaron  
 1954 S Val Vista Dr  
 Mesa, AZ 85234





Pressure Sealed Trifold with Signature Lines

<b>Hope High School</b> Tom McGrew, Principal 123 Main St Mission Viejo, CA 92694      949-555-1212		<b>Edupoint School District</b> <b>First Quarter</b> <b>2007-2008</b>		Student Name: <b>Abbott, Billy C.</b>		
		Perm ID: <b>905483</b>	Grade: <b>12</b>	Home Room: <b>403</b>		

Period	Course ID	Course Title		Teacher	Citz	Cond	WkHbt	Cur
0	SS51	Am Govt	A	Jackson K, Kathy	O	O	O	
Comment(s) Excellent Student Good Attitude/behavr In Class Shows Extra Effort								
1	AR54	Beg Jewelry	C	Sullivan J, Joe	S	S	S	0
Comment(s) Good Attitude/behavr In Class Shows Extra Effort								
2	PA86	Int Acting	B	Gardner D, David	S	S	S	2
3	PE761	Weight Trn Boys	B	Joseph T, Thomas	S	S	S	0
Comment(s) Excellent Student								
4	EN60	Eng (brit) Lit	D	Snyder J, Joan	S	S	N	0
Comment(s) Please Contact Teacher								
5	NC951	Rt 5th Per	C+	Rel Time, Rel Time	S	S	S	0
6	NC961	Rt 6th Per	C+	Rel Time, Rel Time	S	S	S	0
<b>GPA</b>		<b>CUR GPA</b>	<b>2.107</b>	<b>CUM GPA</b>	<b>1.812</b>	<b>YTD GPA</b>	<b>2.107</b>	

**Grade Legend**    A = Outstanding    B = Above Average    C = Average    D = Below Average    F = Failure    WF = Withdraw/Fail  
                           I = Incomplete  
**Citz Legend**      O = Outstanding    S = Satisfactory    N = Needs Improvement  
**Cond Legend**    O = Outstanding    S = Satisfactory    N = Needs Improvement  
**WkHbts Legend**   O = Outstanding    S = Satisfactory    N = Needs Improvement

Class of 2008 Graduation Requirements		
Subject Area	Credits Required	Credits Earned
Mathematics	3.00	3.00
Science Required	3.00	3.00
American History	3.00	3.00
Government	3.00	0.00
World History Geography	3.00	3.00
Electives	3.00	160.00
<b>Total Credits</b>	<b>18.00</b>	<b>172.00</b>

Please sign and return to homeroom teacher.

Abbott, Billy C.  
 Student Name \_\_\_\_\_

\_\_\_\_\_  
 Homeroom Teacher

\_\_\_\_\_  
 Parent/Guardian Signature

Date: 03/19/2008



Pressure Sealed Trifold – No Footer

<b>Hope High School</b> Tom McGrew, Principal 123 Main St Mission Viejo, CA 92694 949-555-1212	<b>Edupoint School District</b> <b>First Quarter</b> <b>2007-2008</b>	Student Name: <b>Abbott, Billy C.</b>
		Perm ID: <b>905483</b>
		Grade: <b>12</b>
		Home Room: <b>403</b>

Period	Course ID	Course Title	Teacher	Citz	Cond	WkHbt	Cur
0	SS51	Am Govt	A Jackson K. K.	O	O	O	
Comment(s) Excellent Student Good Attitude/behav In Class Shows Extra Effort							
1	AR54	Beg Jewelry	C Sullivan J. J.	S	S	S	0
Comment(s) Good Attitude/behav In Class Shows Extra Effort							
2	PA86	Int Acting	B Gardner D. D.	S	S	S	2
3	PE761	Weight Trn Boys	B Joseph T. T.	S	S	S	0
Comment(s) Excellent Student							
4	EN60	Eng (brit) Lit	D Snyder J. J.	S	S	N	0
Comment(s) Please Contact Teacher							
5	NC951	Rt 5th Per	C+ Rel Time, R.	S	S	S	0
6	NC961	Rt 6th Per	C+ Rel Time, R.	S	S	S	0
<b>GPA</b>		<b>CUR GPA</b>	<b>2.107</b>	<b>CUM GPA</b>	<b>1.812</b>	<b>YTD GPA</b>	<b>2.107</b>

**Grade Legend** A = Outstanding B = Above Average C = Average D = Below Average F = Failure WF = Withdraw/Fail  
 I = Incomplete

**Citz Legend** O = Outstanding S = Satisfactory N = Needs Improvement

**Cond Legend** O = Outstanding S = Satisfactory N = Needs Improvement

**WkHbts Legend** O = Outstanding S = Satisfactory N = Needs Improvement

Class of 2008 Graduation Requirements		
Subject Area	Credits Required	Credits Earned
Mathematics	3.00	3.00
Science Required	3.00	3.00
American History	3.00	3.00
Government	3.00	0.00
World History Geography	3.00	3.00
Electives	3.00	160.00
<b>Total Credits</b>	<b>18.00</b>	<b>172.00</b>

## GRD204 – Report Card Pressure Seal Trifold Preprinted

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD204 report prints a Trifold pressure sealed report card which produces on a preprinted form.

**Report Interface**

Name: **Report Card Pressure Seal Trifold Preprinted** Number: GRD204 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

NOTE: To modify these read-only fields, navigate to "Synergy SIS > Grading > Setup > Grading Setup" and select the "Report Card Options" tab.

**Data Range**

Starting Grading Period  Ending Grading Period

**GPA's**

1st GPA <input type="text"/>	1st GPA Mark <input type="text"/>	Start Grade <input type="text"/>
End Grade <input type="text"/>		
2nd GPA <input type="text"/>	2nd GPA Mark <input type="text"/>	Start Grade <input type="text"/>
End Grade <input type="text"/>		
3rd GPA <input type="text"/>	3rd GPA Mark <input type="text"/>	Start Grade <input type="text"/>
End Grade <input type="text"/>		

**Mailing Options**

Mailing Destination  Return Address

**Parent/Guardian Options**

Contact Allowed       Has Custody

Ed. Rights               Mailings Allowed

**Report Content Options**

Abbreviate Course Title

Abbreviate Teacher Name

Show Duplicate Course Titles

Suppress GPA     Suppress Barcode

Start Date Override  End Date Override

Missing Fields

School Comment

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**GPA's:** Prints selected GPA information on the report card with other optional filtering.

**Mailing Options and Parent/Guardian Options:** Defines mailing options.

**Report Content Options:** Cosmetic and content parameters for the report card.

Hope High School

Third Quarter

Abbott, Billy C.

905483

12

01/03/2011

03/09/2011

0	Am Govt 123	Jackson, Kathy	A-	0.00	3 Excellent Student
1	Prin Eng III	Harder, Rachel	B	0.00	3
2	Intermediate Acting	Gardner, David	C	0.00	2 Showing Improvement
3	Weight Trn Boys	Joseph, Thomas	B-	0.00	2 Good Participation In Class Needs To Follow Correct Techn.
5	Rt 5th Per	Rel Time, Rel Time	A	0.00	2 Shows Extra Effort
6	Rt 6th Per	Rel Time, Rel Time	A	0.00	1
10	Prin&prac Econ	Brandt P., Paula	A-	0.00	2

Hope High School  
123 Main St  
Phoenix, AZ 85694

Kathleen/Phillip Aaron  
1954 S Val Vista Dr  
Mesa, AZ 85234



Third Quarter - 2010-2011

## GRD205 – Report Card Trifold B

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD205 report prints a tri-fold report card to fit in a #10 window envelope.

**Report Interface**

Name: Report Card Tri Fold B Number: GRD205 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Data Range**

Starting Grading Period: [Dropdown] Ending Grading Period: [Dropdown]

**GPAs**

GPA	GPA Mark	Start Grade	End Grade
1st GPA	1st GPA Mark	Start Grade	End Grade
2nd GPA	2nd GPA Mark	Start Grade	End Grade
3rd GPA	3rd GPA Mark	Start Grade	End Grade

**Address Options**

Mailing Destination: [Dropdown] Return Address: [Dropdown]

**Parent/Guardian Options**

Contact Allowed  Has Custody  
 Ed. Rights  Mailings Allowed

**Sort Options**

Homeroom Period Override: [Dropdown]

**Graduation Requirements**

1st Requirement: [Dropdown]

**Exclude the following students from Graduation Requirements**

**Filter 1**

Filter	Operator	Value
[Dropdown]	[Dropdown]	[Text]

**Filter 2**

Condition	Operator	Value
[Dropdown]	[Dropdown]	[Text]

**Report Content Options**

Title Override: [Text]

Abbreviate Course Title  Abbreviate Teacher Name  
 Suppress Comments Missing Fields [Dropdown]

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**GPAs:** Prints selected GPA information on the report card with other optional filtering.

**Address Options:** Defines mailing options.

**Sort Options:** Sorts report output on selected homeroom period.

**Graduation Requirements:** Prints a selected graduation requirement on the report.

**Exclude the following students from Graduation Requirements:** Excludes students based on filter choices.

**Report Content Options:** Cosmetic and content parameters for the report card.

**Hope High School**  
**123 Main St Phoenix, AZ 85694**  
**Phone:949-555-1212**

To the Parent/Guardians of:

**Abbott, Billy C.**  
**1954 S Val Vista Dr**  
**Mesa, AZ 85234**

Perm Id: 905483  
 Grade: 12  
 Homeroom: 230

Per	Course/ Teacher	3rd Qtr	ABS
0	AM GOVT 123 Jackson, Kathy	A-	3
1	PRIN ENG III Harder, Rachel	B	3
2	INTERMEDIATE ACTING Gardner, David	C	2
3	WEIGHT TRN BOYS Joseph, Thomas	B-	2
5	RT 5TH PER Rel Time, Rel Time	A	2
6	RT 6TH PER Rel Time, Rel Time	A	1
10	PRIN&PRAC ECON Brandt P., Paula	A-	2
<b>GPA</b>		<b>CUR GPA</b>	3.195

## GRD206 – Report Card Pressure Seal Trifold Preprinted B

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD206 report prints a Trifold pressure sealed report card which produces on a preprinted form.

**Report Interface**

Name: **Report Card Pressure Seal Trifold Preprinted B** Number: GRD206 Page Orientation: Portrait

Options | Print Options | Sort / Output | Conditions | Selection | Advanced

NOTE: To modify these read-only fields, navigate to "Synergy SIS > Grading > Setup > Grading Setup" and select the "Report Card Options" tab.

**Data Range**

Starting Grading Period: [Dropdown] Ending Grading Period: [Dropdown]

**GPAs**

1st GPA	1st GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
2nd GPA	2nd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
3rd GPA	3rd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]

**Mailing Options**

Mailing Destination: [Dropdown] Return Address: [Dropdown]

**Parent/Guardian Options**

Contact Allowed  Has Custody  
 Ed. Rights  Mailings Allowed

**Report Content Options**

Abbreviate Course Title  Abbreviate Teacher Name

Missing Fields: [Dropdown]  Suppress GPA

School Comment: [Text Area]

### Report Options:

Date Range: Filters report output by a selected grading period or grading period range.

GPAs: Prints selected GPA information on the report card with other optional filtering.

Mailing Options and Parent/Guardian Options: Defines mailing options.

Report Content Options: Cosmetic and content parameters for the report card.

Hope High School

Third Quarter

Abbott, Billy C.

905483

12

01/03/2011

03/09/2011

0	Am Govt 123	Jackson, Kathy	A-	0.00	O	3	Excellent Student
1	Prin Eng III	Harder, Rachel	B	0.00	S	3	
2	Intermediate Acting	Gardner, David	C	0.00	N	2	Showing Improvement
3	Weight Tm Boys	Joseph, Thomas	B-	0.00	S	2	Good Participation In Class Needs To Follow Correct Techn.
5	Rt 5th Per	Rel Time, Rel Time	A	0.00	O	2	Shows Extra Effort
6	Rt 6th Per	Rel Time, Rel Time	A	0.00	O	1	
10	Prin&prac Econ	Brandt P., Paula	A-	0.00	O	2	

**CUR GPA: 3.195**

Hope High School  
123 Main St  
Phoenix, AZ 85694

Kathleen/Phillip Aaron  
1954 S Val Vista Dr  
Mesa, AZ 85234

|||||

Third Quarter - 2010-2011

## GRD207 – Report Card Preprinted

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD207 report prints a report card which produces on a preprinted form.

**Report Interface** <<

Name: **Report Card Preprinted** Number: GRD207 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Data Range**

Starting Grading Period: [Dropdown] Ending Grading Period: [Dropdown]

**GPAs**

1st GPA	1st GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]
2nd GPA	2nd GPA Mark	Start Grade	End Grade
[Dropdown]	[Dropdown]	[Dropdown]	[Dropdown]

**Mailing Options**

Mailing Destination: [Dropdown]

Return Address: [Dropdown]

**Parent/Guardian Options**

Contact Allowed  Has Custody  
 Ed. Rights  Mailings Allowed

**Report Content Options**

Title Override: [Text Field]

Missing Fields [Dropdown]

### Report Options:

Date Range: Filters report output by a selected grading period or grading period range.

GPAs: Prints selected GPA information on the report card with other optional filtering.

Mailing Options and Parent/Guardian Options: Defines mailing options.

Report Content Options: Prints a title which replaces the default title for the report card.



**ACADEMIC MARKS**

- A = Outstanding
- B = Above Average
- C = Average
- D = Below Average
- F = Failure
- WF = Withdraw/Fail
- I = Incomplete
- P = Pass

- A Please Contact Teacher
- B Excellent Student
- C Good Attitude/behav. In Class
- D Good Participation In Class
- E Shows Extra Effort
- F Complete/accurate Assignments
- G Showing Improvement
- H Experiences Difficulty
- I Test Scores Neg. Affect Grade
- J Doesn't Bring Materis To Class
- K Missing Makeup Or Class Work
- L Inappropriate Classroom Behav.
- M Absences/Lateness Affect Work
- N Needs To Follow Correct Techn.

School Board election will be held on June 14, 2011 at any school cafeteria or commons area.

**Kathleen/Phillip Aaron**  
 1954 S Val Vista Dr  
 Mesa, AZ 85234



**Abbott, Billy C.**  
 Perm ID: 905483

PTA meeting will be held on June 3,  
 2011 at 7:00 PM in the Library.

Hope High School

		3rd Qtr
Am Govt	Jackson, K	A-
Prin Eng Iii	Harder, R.	B
Int Actng	Gardner, D.	C
Weight Trn Boys	Joseph, T.	B-
Rt 5th Per	Rel Time, R.	A
Rt 6th Per	Rel Time, R.	A
Prin&prac Econ	Brandt P., P.	A-

ABS		
3	0	B
3	0	
2	0	GO
2	0	DN
2	0	E
1	0	
2	0	

**CUR GPA: 3.195**

## GRD 208 - Report Card With Attendance Detail

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD208 report prints a report card with selected attendance details.

Name: **Report Card With Attendance Detail** Number: GRD208 Page Orientation: Portrait

Options | Label Setup | Sort / Output | Conditions | Selection

NOTE: To modify these read-only fields, navigate to "Synergy SIS > Grading > Setup > Grading Setup" and select the "Report Card Options" tab.

**Data Range**

Starting Grading Period: First Quarter  
Ending Grading Period: First Quarter

**Mailing Options**

Enable Mailing Mailing Destination: Parent/Guardian Print Address  
Return Address: School Name and School Address

**Parent/Guardian Options**

Contact Allowed  Has Custody  
 Ed. Rights  Mailings Allowed

**Report Content Options**

District Name Override: \_\_\_\_\_  
Title Override: \_\_\_\_\_

Abbreviate Course Title  Abbreviate Teacher Name

Homeroom Source: \_\_\_\_\_

Only Include Students With At Least One Mark  
 Enable Duplex Formatting

Marks To Include

A  A-  A+  B  
 B-  B+  C  C-  
 C+  D  D-  D+  
 F  I  WF

**Attendance Options**

Select the Attendance Definition to be used when producing Report Cards

IMPORTANT - Make sure the Attendance Definition you select here is using either the "Year To Date" or the "Term Code To Date" option for the Date Range selection. Selecting an Attendance Definition which uses a Date Range Option of "Term To Date" Date will produce an error when generating Report Cards.

Report Card Attendance Definition: Att Def 1

### Report Options:

**Data Range:** Filters report output to selected Starting Grading Period/Ending Grading Period. Filters report output to a selected class period or period range.

**Mailing Options:** Defines mail to and return address information.

**Report Content Options:** Cosmetic and content parameters for the report card.

**Attendance Options:** Select the Report Card Attendance Definition to use for the report.

<b>Hope High School</b> Gordon Aderson, Principal 123 Main St Phoenix, AZ 85694      949-555-1212		<b>Edupoint School District</b> Phoenix, AZ 85694			
Student Name: Edwards, Christine L.		Perm ID: 904158	Homeroom Teacher: Wallace, Judy	Grade: 10	Date Printed: 12/06/2012

To the Parent or Guardian of:  
Edwards, Christine L.  
 1121 E Jarvis Av  
 Mesa, AZ 85604

Grade Detail				
Course Title	Teacher	1st Qtr	Credit	ABS
Rel Time A Hr	Rel Time, Rel Time	D	0.00	
Lit Explor	Wallace, Judy	B-	0.00	
Algebra II	Bayer M., Michelle	C+	0.00	
Biology	Webster, Bill	D	0.00	
Weight Trn Boys	Rustad, Shawn	C+	0.00	
Thea Arts I	Gardner, David	A-	0.00	
AA Girls Sp	Oden, Jacy	C-	0.00	

**Grading Scale**

A = Outstanding      B = Above Average      C = Average      D = Below Average      F = Failure  
 WF = Withdraw/Fail      I = Incomplete

<b>Hope High School</b> Gordon Aderson, Principal 123 Main St Phoenix, AZ 85694      949-555-1212		<b>Edupoint School District</b> Phoenix, AZ 85694			
Student Name: Edwards, Christine L.		Perm ID: 904158	Homeroom Teacher: Wallace, Judy	Grade: 10	Date Printed: 12/06/2012

Attendance Detail												
	Rel Time A Hr	Lit Explor	Algebra II	Biology	Weight Trn Boys	Thea Arts I	AA Girls Sp					
09/13/2012 - Thursday		Unv	Unv									
10/16/2012 - Tuesday							Exc					
11/01/2012 - Thursday		Exc	Exc									

**Attendance Key**

Act = Activity      Adm = Couns/admi      Alc = Alt Lrn Ct      Bsp = Busspend      Cou = Counseling  
 E = Exc Tardy      Exc = Excused      Fnl = Funeral      HI = Health      ill = Illness  
 Iss = Iss      Lic = Lice      Oth = Other      Sus = Suspension      Tdy = Tardy  
 Unv = Unverified      Unx = Unexcused      Vac = Vacation      Ww = Waived

## GRD 209 - Report Card Selector

PAD Location: Synergy SIS>Grading>Reports>Individual

The GRD209 report prints a district customized report card. The district can define various report card formats. Attendance data can be shown, and progress periods can be printed in different sort orders on the report card. See ETN-SIS-20120608\_A24582.

**Report Interface**

Name: Report Card Selector    Number: GRD209    Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Report Card Option

**Options**

**Data Range**

Final Grading Period

Indicia Type    Suppress Back Page Image  
   

**Grouping Info**

Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period

Bell Period    Custom Sort Section Date  
   

School Comment

**Student Info**

Perm ID

Student Last Name    Student First Name  
   

Grade  
 -

### Report Options:

**Date Range:** Filters report output by a selected grading period or grading period range.

**Indicate Type:** Filter output to include selected grading period type.

**Suppress Back Page Image:** Filter output to suppress selected back page image.

**Bell Period:** Filter to group by selected bell period.

**Custom Sort Section Date:**

**School Comment:** Include a comment to be printed on report. Use  to spell check. Use  for more space.


**Student Info:** Filter report output by Perm ID, Last, First Name and or Grade range.

Edupoint School District  
123 Main St  
Phoenix, AZ 85004



To the Parent(s)/Guardian(s) of:  
Abbott, Billy C.  
1950 S Val Vista Dr  
Mesa, AZ 85234

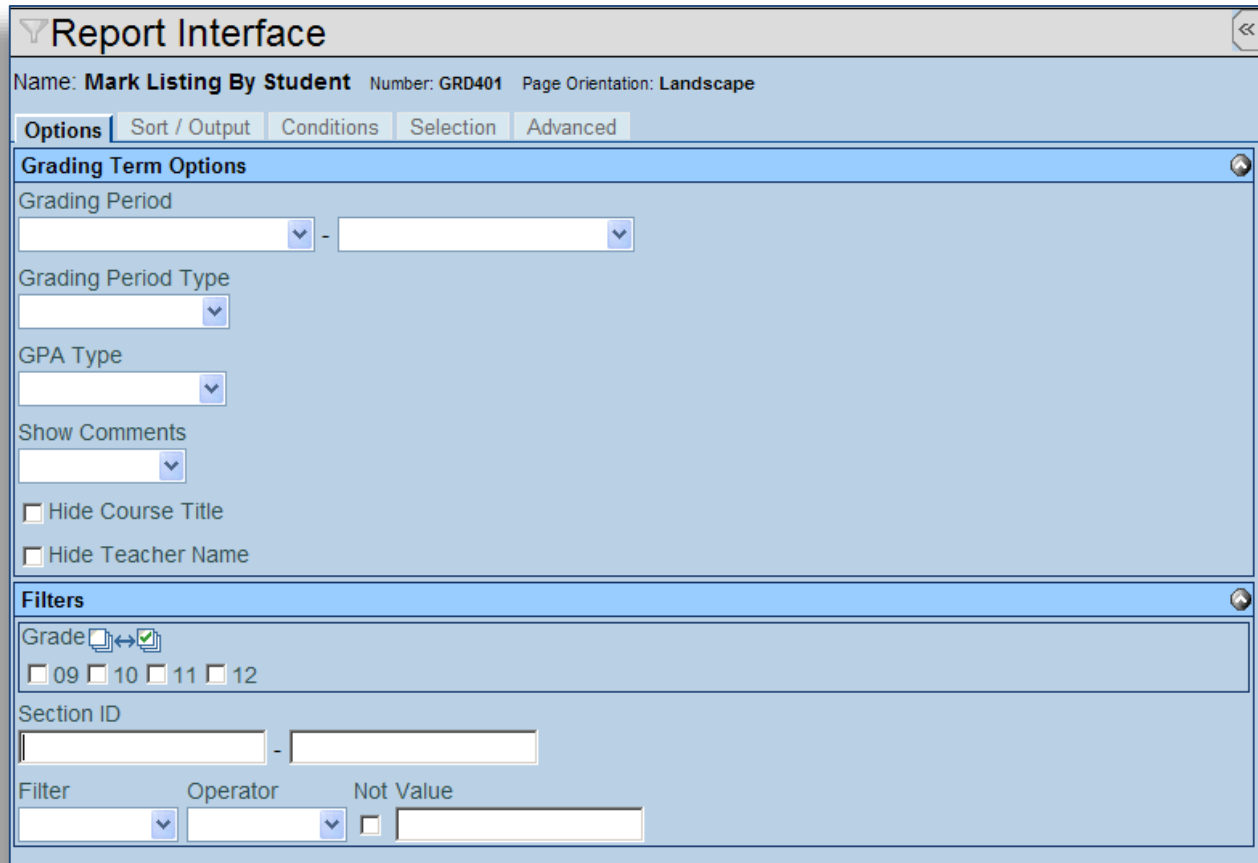


Edupoint School District 123 Main St Phoenix, AZ 85004		STUDENT				GRADE				
		905483		Abbott, Billy C.		12				
		REPORT PERIOD				FROM			TO	
		First Quarter				09/03/2012		10/05/2012		
COURSE TITLE	TEACHER	ACADEMIC MARKS							WORK HABITS	COMMENTS
		1st Qtr	2nd Qtr	S1 Final	3rd Qtr					
								ABS		<small>COMMENTS ARE ALIGNED HORIZONTALLY WITH THE COURSE TO WHICH THEY APPLY. SPACING WILL OCCUR AFTER A COURSE WITH MULTIPLE COMMENTS.</small> Excellent Student Good Attitude In Class Shows Extra Effort Good Attitude In Class Shows Extra Effort  Excellent Student Please Contact Teacher
0	Am Govt	Jackson, K.	A							
1	Beg Jewelry	Sullivan, J.	C							
2	Intermediate Acting	Gardner, D.	B							
3	Weight Trn Boys	Joseph, T.	B							
4	Eng (brit) Lit	Snyder, J.	D							
5	Spanish II	Olstad, T.	C+							
6	Biology	Tofft, R.	A-							
Page 1 of 1									See reverse side for interpretation of marks.	
									Signature of Parent or Guardian	

## GRD401 – Mark Listing By Student

PAD Location: Synergy SIS>Grading>Reports>List

The GRD401 report prints a list of selected student’s mark information for the specified grading period(s). The user must select a grading period, grading period type and GPA type to print. The user can also select show comments, hide course title and hide teacher name. The report includes the student name, perm ID, grade, gender, credit attempted, credit completed, GPA, period, course title, section ID, teacher name (if not hidden), mark, credits and comments (if selected to print) information. High school staff and counselors use this report to aid the placement of students into classes.



**Report Interface**

Name: **Mark Listing By Student** Number: GRD401 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Grading Term Options**

Grading Period: [ ] - [ ]

Grading Period Type: [ ]

GPA Type: [ ]

Show Comments: [ ]

Hide Course Title

Hide Teacher Name

**Filters**

Grade: [ ] [ ] [ ] [ ]

09  10  11  12

Section ID: [ ] - [ ]

Filter: [ ] Operator: [ ] Not Value:  [ ]

### Report Options:

Grading Period: Filter output to include selected grading period(s).

Grading Period Type: Filter output to include selected grading period type.

GPA Type: Filter report output to print specified GPA type.

Show Comments: Filter report output to print comment codes or full description.

Hide Course Title: Filter report output to hide course titles.

Hide Teacher Name: Filter report output to hide teacher name.

Grade: Filter report output to print selected grade(s).

Section ID: Filter report output to print selected section(s).

Filter/Operator/Not/Value: Filter report output to print only selected property according to the chosen operator and value.



**Hope High School**  
**Mark Listing By Student**  
 Section(s): 0077

Year: 2010-2011  
 Report: GRD401

Student Name **Gunnell, Diana L.** Perm ID **874772** Grade **11** Gender **F** Crd Att **5.600** Crd Com **5.600** GPA **1.071**

Per	Course Title	Section ID	Teacher Name	3rd Qtr	Credits Att
0	Personal Release Time	1990	Evit Teacher, Rel T Per	C-	0.500
0	Am Govt 123	0077	Jackson, Kathy		10.000
1	Rt 1st Per	1871	Rel Time, Rel Time		0.500
1	Adv Jewelry	0006	Sullivan, Joe	F	0.600
2	Culinary Arts 1	1233	Cole N., Nancy	C-	0.500
3	Am Sign Lang I	1300	Scott, Tamara	D	0.500
3	Student Aid	3_774_SA99	Vanosdall, Kim	C+	1.000
4	Weight Trn Boys	1944	Rustad, Shawn	C	0.500
5	Mythology	1529	Tuzzino, Valerie	D	0.500
6	Rt 6th Per	1876	Rel Time, Rel Time	F	0.500
7	Cc-Pe-bowling	0917	Diaz, Joe	C+	1.000

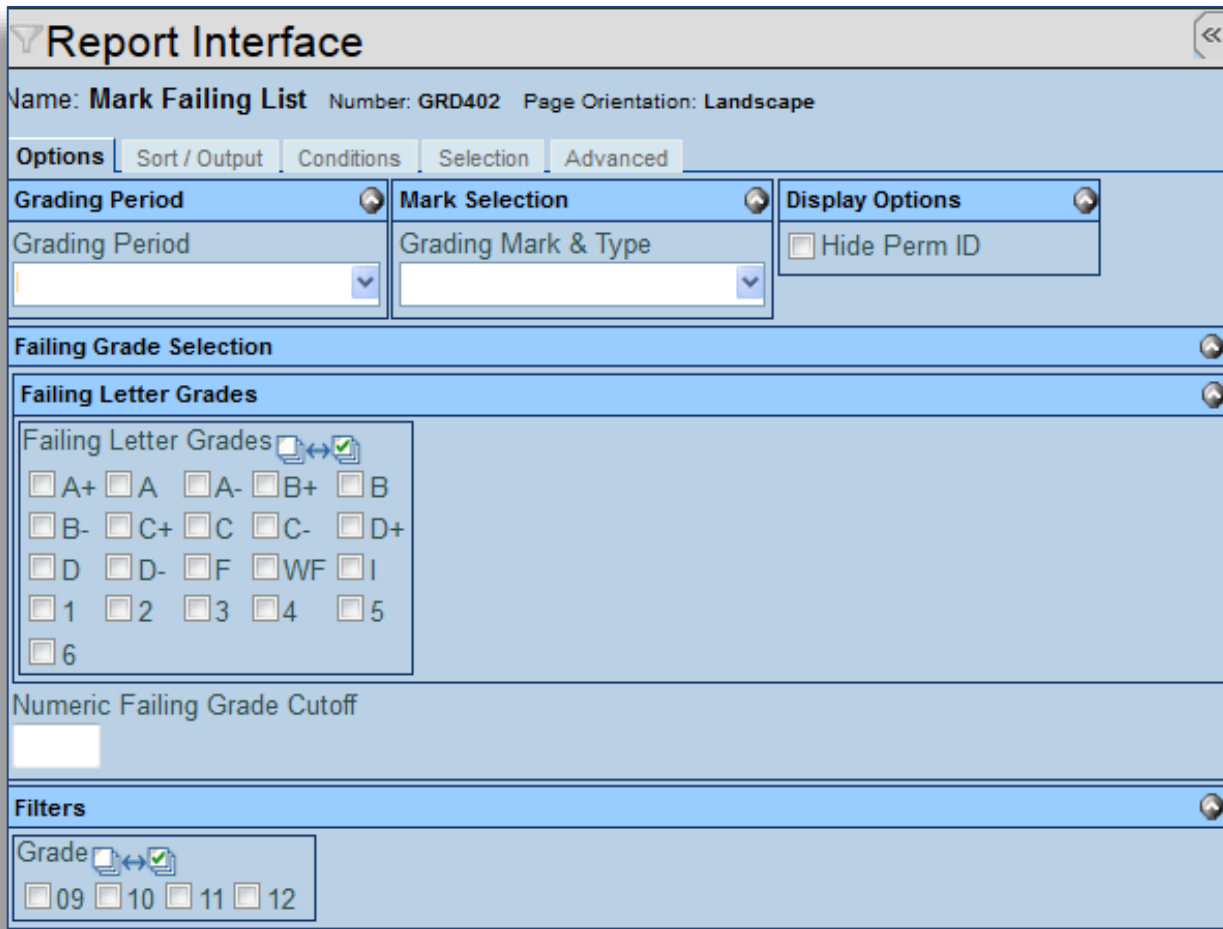
Student Name **Loncar, Jessica** Perm ID **987511** Grade **11** Gender **F** Crd Att **6.000** Crd Com **6.000** GPA **2.748**

Per	Course Title	Section ID	Teacher Name	3rd Qtr	Credits Att
0	Prin&prac Econ	1665	Wischhusen, Ted	C-	0.500
0	Am Govt 123	0077	Jackson, Kathy		10.000
1	Ap Amer Hist	1168	Helsel, Robert	D	0.500
2	Pre-Calculus	1242	Hansen, Craig	F	0.500
3	Prin Eng III	1319	Nunes, Kathy	A-	0.500
4	Physics	1064	Mortensen, Klaus	A+	0.500
5	German IV	0591	Bordwell R., Robert	B	1.000
6	Rt 6th Per	1876	Rel Time, Rel Time	A	0.500
7	Schdl Lock	1949	Guidance Off, Guidance Off	A-	1.000
7	Cc-Am. Lit	0881	Wallace, Judy	B+	1.000

## GRD402 – Mark Failing List

PAD Location: Synergy SIS>Grading>Reports>List

The GRD402 report prints a list of student's with failing grades for the specified grading period. The user must select a grading mark and type and failing letter grade or numeric cutoff to print. The user can also select to hide the student's perm ID. The report includes the student name, perm ID, grade, period, course ID and course title, staff name, failing grade and comment codes. High school staff and counselors use this report to monitor student progress in classes.



**Report Interface**

Name: **Mark Failing List** Number: GRD402 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Grading Period** | **Mark Selection** | **Display Options**

Grading Period | Grading Mark & Type |  Hide Perm ID

**Failing Grade Selection**

**Failing Letter Grades**

Failing Letter Grades

A+  A  A-  B+  B

B-  C+  C  C-  D+

D  D-  F  WF  I

1  2  3  4  5

6

Numeric Failing Grade Cutoff

**Filters**

Grade

09  10  11  12

### Report Options:

Grading Period: Filter report to run selected grading period.

Grading Mark & Type: Filter output to include selected grading period and type.

Hide Perm ID: Filter output to exclude student perm ID.

Failing Letter Grades: Filter report output to print students with specified letter grade(s).

Numeric Failing Grade Cutoff: Filter report output to print student's with specified numeric grade.

Grade: Filter report output to include specified grade.





### Hope High School Mark Failing List

Year: 2010-2011  
Report: GRD402

Student Name	Grade	Period	Course ID	Course Title	Staff Name	Grade	Comment Code												
							1	2	3	4	5	6	7	8	9				
Acunia, Kenneth O.	10	2	MA312	Alt Geom 2nd Sm	O'Neill, Patrick	F													
Adair, Diane N.	10	2	PE41	Cheerleading	Oden, Jacy	F													
Aguilar, Carolyn C.	10	4	SC492	Biology	Dunham, Cheryl	F													
Ahlstrom, Linda K.	10	2	PP83B	English	Salcido, Valorie	F													
		3	SC422	Life Science	Tofft, Robert	F													
Akin, Andrea E.	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
Alcazar, Eugene A.	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
Alder, Brenda I.	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
		4	EN58W	AA Am His	Wallace, Judy	F													
Alston, Douglas G.	10	2	IT312	Comp Aided D&d	Kish, Lou	F													
		6	NC402	Personal Release Tir	Evit Teacher, Rel T Per	F													
Andazola, Kathleen E.	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
Armenta, Brian A.	10	3	EN51	Lit Explor	Creaser, Lisa	F													
Arnett, Janice	10	2	PE41	Cheerleading	Oden, Jacy	F													
Asay, Carlos H.	10	3	IT92	Auto Repair II	Brook C., Clayton	F													
Ault, Helen S.	10	1	WL222	Spanish II	Scafaria, Dominic	F													
Bagby, Kathy R.	10	5	EN33	Prin Eng I	Stauffer, Paige	F													
Baker, Norma R.	10	7	SCHDL	Schdl Lock	Guidance Off, Guidance O	F													
Barnes, Harry M.	10	1	SC492	Biology	Edelstein, Anne	F													
Barnes, Wanda	10	6	AR63	Beg Drawing	Gunn, Gwen	F													
Barrow, Stephen D.	10	1	MA312	Alt Geom 2nd Sm	Hansen, Craig	F													
		3	CB18	Desktop Publish	Richardson, Jerry	F													
Batchelder, Jesse D.	10	6	SC492	Biology	Tofft, Robert	F													
Beck, Jessica A.	10	4	SC492	Biology	Worsnop, William	F													
Beit, Amy	10	6	EN51	Lit Explor	Wallace, Judy	F													
Bennett, Lois	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
		1	NC402	Personal Release Tir	Evit Teacher, Rel T Per	F													
Bethea, Daniel D.	10	5	PP71B	Mathematics	Myers, Tom	F													
Bettencourt, Brian J.	10	1	WL222	Spanish II	Behm A., Angela	F													
Bigler, Paul T.	10	4	MU80	Concert Band	Burgener S., Scott	F													
Biro, Judy E.	10	0	NC902	Rel Time A Hr	Rel Time, Rel Time	F													
Black, Wanda M.	10	3	WL23W2	Spanish III	Donaldson, Keldon	F													
Blair, Peter W.	10	0	MA302	Geometry	Lewis, Jeff	F													
Blount, Gregory R.	10	3	SC492	Biology	Fetters, Jenny	F													
Boatright, Stephen D.	10	4	NC402	Personal Release Tir	Evit Teacher, Rel T Per	F													
Bohn, Charles J.	10																		

## GRD403 – Mark Verification By Teacher

PAD Location: Synergy SIS>Grading>Reports>List

The GRD403 report prints a list of student's grades for each teacher's class. The user can select a teacher's class by teacher's last name, first name or section ID. The report is printed by teacher then period and includes the period, section ID, course ID and title, student name, sis number, mark, conduct, citizenship, work habits, absences, credit and comment. Teachers use this report to verify their grades.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Mark Verification By Teacher", "Number: GRD403", and "Page Orientation: Landscape". Below this are several tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main area is titled "Selection Criteria (leave blank to print all teachers)". It contains the following fields and options:

- "Select a Teacher" section with two input fields for "Last Name" and "First Name".
- "Or select a Section ID" with an input field.
- "Grading Period" with a dropdown menu currently set to "Fourth Quarter".
- "Missing Mark To Show (Blank will show all grades)" with a dropdown menu.
- Three checkboxes: "Include Missing Citizenship", "Include Missing Conduct", and "Include Missing Work Habits", all of which are currently unchecked.

### Report Options:

Last Name: Filter report output to include just the teachers with the specified last name.

First Name: Filter report output to include just the teachers with the specified first name.

Or select a Section ID: Filter report output to print specified section.

Grading Period: Filter report to run selected grading period.

Missing Mark To Show (Blank will show all grades): Filter report output to print a specified marking period or any missing marks.

Include Missing Citizenship: Check to include in report output.

Include Missing Conduct: Check to include in report output.

Include Missing Work Habits: Check to include in report output.



**Hope High School**  
**Mark Verification By Teacher**  
 Third Quarter

Year: 2010-2011  
 Report: GRD403

Teacher: **Jackson, Kathy**

Period: **0**    Section ID: **0077**    Course: **SS51**    **Am Govt 123**

Student Name	SIS Number	3rd Qtr	Con	Cit	WH	Abs1	Abs2	Credit	Comment
Barker, Juan B.	967065							2.500	
Beckstead, Phyllis M.	871738							2.500	
Branch, Clarence L.	831203							2.500	
Cody, Harry D.	872242							2.500	
Cooley, Carolyn A.	922759							2.500	
Dixon, Eugene B.	922236							2.500	
Forsythe, Ralph C. III	968250							2.500	
Gunnell, Diana L.	874772							2.500	
Harvey, Mildred J.	839901							2.500	
Hedges, Jose D.	874258							2.500	
Kleinsorge, Dorothy A.	872411							2.500	
Knudsen, Alan D.	878209							2.500	
Loncar, Jessica	987511							2.500	
Martin, Kimberly M.	872069							2.500	
Miller, Deborah	874245							2.500	
Nielsen, Harold	103371							2.500	
Passey, Helen G.	874725							2.500	
Prahl, Sharon L.	874137							2.500	
Quent, Sharon	873837							2.500	
Richeson, Bonnie A.	874973							2.500	
Robbins, Christopher A.	838787							2.500	
Seehagen, Craig A.	937261							2.500	
Smith, Andrew L.	874429							2.500	
Spilsbury, Nancy A.	878976							2.500	
Sprouse, Ryan J.	872004							2.500	
Wermuth, Paula	904580							2.500	
Wright, Nancy L.	875449							2.500	

Period: **0**    Section ID: **1077**    Course: **SS51**    **Am Govt 123**

Student Name	SIS Number	3rd Qtr	Con	Cit	WH	Abs1	Abs2	Credit	Comment
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## GRD407 – Mark Exception Report

PAD Location: Synergy SIS>Grading>Reports>List

The GRD407 report prints a list of student's with the specified grade. The user must select a mark to print for and a number and specific grade. The user can choose up to four different marks for this report. The user may also choose to print just one grade. The report is printed by student and includes the student name, perm ID, grade, period, course title, teacher name, mark, conduct, and work habits. School staff and counselors use this report to monitor students' progress.

The screenshot shows the 'Report Interface' for the 'Mark Exception Report'. It includes a header with the report name, number (GRD407), and page orientation (Portrait). Below the header are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing a 'Grading Period' dropdown set to 'Fourth Quarter' and a 'Mark' dropdown. There is a checkbox for 'Show all marks for each student'. Below this are four 'Show students with AT LEAST' sections, each with a dropdown menu and a '(s)' label. At the bottom, there is a 'Filters' section with a 'Grade' dropdown and radio buttons for grades 09, 10, 11, and 12.

### Report Options:

Grading Period: Filter report to run selected grading period.

Mark: Filter report output to include just the selected marking period.

Show student with AT LEAST: Filter report output to include students with a specified amount of a particular mark.

Grade: Filter report output to print specified grade(s).



**Hope High School  
Mark Exception Report  
3rd Qtr**

Year: 2010-2011  
Report: GRD407

Student Name	Perm ID	Grade	Per	Course Title	Teacher Name	Mark	Con	WH
Acunia, Kenneth O.	110412	10	2	Alt Geom 2nd Sm	O'Neill, P.	F		
Adair, Diane N.	903912	10	2	Cheerleading	Oden, J.	F		
Aguilar, Carolyn C.	902692	10	4	Biology	Dunham, C.	F		
Ahlstrom, Linda K.	120451	10	2	English	Salcido, V.	F		
			3	Life Science	Tofft, R.	F		
Akin, Andrea E.	902875	10	0	Rel Time A Hr	Rel Time, R.	F		
Alcazar, Eugene A.	141517	10	0	Rel Time A Hr	Rel Time, R.	F		
Alder, Brenda I.	967569	10	0	Rel Time A Hr	Rel Time, R.	F		
			4	AA Am His	Wallace, J.	F		
Alston, Douglas G.	901639	10	2	Comp Aided D&d	Kish, L.	F		
			6	Personal Release Time	Evil Teacher, R.	F		
Andazola, Kathleen E.	900923	10	0	Rel Time A Hr	Rel Time, R.	F		
Armenta, Brian A.	903942	10	3	Lit Explor	Creaser, L.	F		
Arnett, Janice	903731	10	2	Cheerleading	Oden, J.	F		
Asay, Carlos H.	904210	10	3	Auto Repair II	Brook C., C.	F		
Ault, Helen S.	938476	10	1	Spanish II	Scafaria, D.	F		
Bagby, Kathy R.	901299	10	5	Prin Eng I	Stauffer, P.	F		
Baker, Norma R.	901599	10	7	Schdl Lock	Guidance Off, G.	F		
Barnes, Harry M.	979887	10	1	Biology	Edelstein, A.	F		
Barnes, Wanda	148738	10	6	Beg Drawing	Gunn, G.	F		
Barrow, Stephen D.	902270	10	1	Alt Geom 2nd Sm	Hansen, C.	F		
			3	Desktop Publish	Richardson, J.	F		
Batchelder, Jesse D.	158741	10	6	Biology	Tofft, R.	F		
Beck, Jessica A.	904857	10	4	Biology	Worsnop, W.	F		
Beit, Amy	936939	10	6	Lit Explor	Wallace, J.	F		
Bennett, Lois	902782	10	0	Rel Time A Hr	Rel Time, R.	F		
			1	Personal Release Time	Evil Teacher, R.	F		
Bethea, Daniel D.	866344	10	5	Mathematics	Myers, T.	F		
Bettencourt, Brian J.	975756	10	1	Spanish II	Behm A., A.	F		
Bigler, Paul T.	921032	10	4	Concert Band	Burgener S., S.	F		
Biro, Judy E.	902351	10	0	Rel Time A Hr	Rel Time, R.	F		
Black, Wanda M.	904780	10						

## GRD410 – Mark Distribution by Teacher

PAD Location: Synergy SIS>Grading>Reports>List

The GRD410 report prints a list of teachers and their mark distribution information. The user must select a mark to print. The user can also choose a specific teacher to print. The report is printed by teacher and includes the teacher name, course title and ID, period and total and percentage for each mark, plus the option of showing a simple GPA for the data. School administrators use this report.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Mark Distribution By Teacher", "Number: GRD410", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active. Under "Mark to Print", there is a dropdown menu set to "1st Qtr". Under "Only Teacher", there is an empty dropdown menu. The "Mark Type" section includes a "Mark Type" label with a double-headed arrow icon, a "Show GPA" checkbox, and a row of checkboxes for marks A, B, C, D, F, and I. The checkboxes for A, B, and C are checked. Below this are two more checkboxes: "Group by department" and "Group and page break by department", both of which are unchecked.

### Report Options:

Mark to Print: Filter report output to include just the selected marking period.

Only Teacher: Filter report output to include specified teacher.

Mark Type: Filter report output to specific marks.

Show GPA: The report has the ability to show a simple GPA calculation for the filtered data.

Group by department: Filter report output to group by department.

Group and page break by department: Filter report output to group and page break by department.



**Hope High School**  
**Mark Distribution By Teacher**  
 3rd Qtr

Year: 2010-2011  
 Report: GRD410

Teacher Name	Course Title and ID	Per	A		B		C		D		F		I		Other	
			Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct
Jackson, Kathy	Am Govt 123 (SS51)	0	6	22.22	4	14.81	13	48.15	3	11.11	1	3.70	0	0.00	0	0.00
	Psychology II (SS77)	1	3	20.00	3	20.00	6	40.00	3	20.00	0	0.00	0	0.00	0	0.00
	Am Govt 123 (SS51)	2	2	6.90	6	20.69	13	44.83	7	24.14	1	3.45	0	0.00	0	0.00
	Am Govt 123 (SS51)	3	6	24.00	8	32.00	8	32.00	3	12.00	0	0.00	0	0.00	0	0.00
	Am Govt 123 (SS51)	4	2	8.33	7	29.17	8	33.33	6	25.00	1	4.17	0	0.00	0	0.00
			<b>19</b>	<b>15.83</b>	<b>28</b>	<b>23.33</b>	<b>48</b>	<b>40.00</b>	<b>22</b>	<b>18.34</b>	<b>3</b>	<b>2.50</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
	<b>Grand Totals</b>		<b>19</b>	<b>15.83</b>	<b>28</b>	<b>23.33</b>	<b>48</b>	<b>40.00</b>	<b>22</b>	<b>18.34</b>	<b>3</b>	<b>2.50</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>

## GRD411 – Mark Distribution by Course

PAD Location: Synergy SIS>Grading>Reports>List

The GRD411 report prints a list of courses and their mark distribution information. The user must select a mark to print. The user can also choose a specific course to print. The report is printed by course and includes the course title and ID, teacher name, period and total and percentage for each mark, plus a simple GPA calculation. School administrators use this report.

**Report Interface** <<

Name: **Mark Distribution By Course** Number: **GRD411** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Grading Period  
[Dropdown]

Mark to Print  
[Dropdown]

Only Course ID  
[Text Input]

Sort By  
[Dropdown]

Mark Type [↔] [✓]  
 A  B  C  D  F  I

Show GPA

Page break by department

### Report Options:

Grading Period: Filter report to run selected grading period.

Mark to Print: Filter report output to include just the selected marking period.

Only Course ID: Filter report output to include specified course.

Mark Type: Filter report output to include specified marks.

Show GPA: The report has the ability to show a simple GPA calculation for the filtered data.

Page break by department: Filter report output to page break by department.





**Hope High School**  
**Mark Distribution By Course**  
 3rd Qtr

Year: 2010-2011  
 Report: GRD411

Course Title	Teacher Name	Per	A		B		C		D		F		I		Other	
			Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct	Total	Pct
<b>Amer History II (SS35)</b>																
	Craft, Kristin	1	4	16	9	37	7	29	1	4	3	12	0	0	0	0
	Craft, Kristin	4	6	22	7	25	9	33	5	18	0	0	0	0	0	0
	Craft, Kristin	6	3	10	5	17	11	37	8	27	2	6	0	0	0	0
	Ernst, Gary	1	5	21	8	34	6	26	4	17	0	0	0	0	0	0
	Ernst, Gary	2	5	16	9	30	7	23	6	20	3	10	0	0	0	0
	Ernst, Gary	3	4	16	4	16	8	33	5	20	3	12	0	0	0	0
	Ernst, Gary	4	3	11	8	29	10	37	5	18	1	3	0	0	0	0
	Garland, Gregg	2	3	10	8	26	15	50	4	13	0	0	0	0	0	0
	Garland, Gregg	3	6	20	11	36	8	26	4	13	1	3	0	0	0	0
	Garland, Gregg	6	6	19	8	25	11	35	5	16	1	3	0	0	0	0
	Ross, Brad	2	7	25	7	25	8	29	5	18	0	0	0	0	0	0
	Ross, Brad	4	2	6	8	26	13	43	5	16	2	6	0	0	0	0
	Ross, Brad	5	6	20	8	26	10	33	5	16	1	3	0	0	0	0
	Ross, Brad	6	7	23	1	3	10	33	7	23	5	16	0	0	0	0
	Thiel, Michael	1	4	13	9	31	5	17	11	37	0	0	0	0	0	0
	Vanhie, Donna	2	3	15	5	25	6	30	5	25	1	5	0	0	0	0
	Vanhie, Donna	3	2	9	7	33	6	28	6	28	0	0	0	0	0	0
	Vanhie, Donna	4	4	16	9	37	6	25	3	12	2	8	0	0	0	0
	Vanhie, Donna	5	6	25	10	41	5	20	3	12	0	0	0	0	0	0
	Vanhie, Donna	6	1	3	9	31	9	31	6	20	4	13	0	0	0	0
	Wong, Lillian	0	8	23	7	20	9	26	4	11	6	17	0	0	0	0
	Wong, Lillian	1	5	29	5	29	3	17	3	17	1	5	0	0	0	0
	Wong, Lillian	3	4	19	4	19	10	47	3	14	0	0	0	0	0	0
	Wong, Lillian	4	3	15	4	20	7	35	5	25	1	5	0	0	0	0
	Wong, Lillian	5	7	29	7	29	4	16	5	20	1	4	0	0	0	0
	<b>Grand Totals</b>		<b>114</b>	<b>17</b>	<b>177</b>	<b>27</b>	<b>203</b>	<b>30</b>	<b>123</b>	<b>18</b>	<b>38</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## GRD413 – Honor Roll Report

PAD Location: Synergy SIS>Grading>Reports>List

The GRD413 report prints many different honor rolls each of which may be defined by the user.

**Report Interface**

Name: **Honor Roll Report** Number: **GRD413** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Honor Roll  
[Dropdown Menu]

Grading Period  
[Dropdown Menu]

Grading Mark  
[Dropdown Menu]

Sort Option  
[Dropdown Menu]

Do Not Use Grade Period Grid

Suppress Credits Completed

**Filters**

Grade [Range Selector] [Checked]

01  09  10  11  12

Section ID Begin [Input Field] Section ID End [Input Field]

### Report Options:

Honor Roll: Filters the report output to recognize only one specified honor roll definition.

Grading Period: Filters the report output to print data for the selected grading period.

Sort Option: Sorts the report output by the selection sort option.

Do Not Use Grade Period Grid: Filter report output to not use grade period grid.

Suppress Credits Completed: Filter report output to suppress credits completed.

Grade: Filter report output to include just the selected grade or grade range.

Section ID Begin/Section ID End: Filter report output to include a section ID range.



## Hope High School Honor Roll Report

Year: 2010-2011  
Report: GRD413

Title: Principal's Honor Roll \* Grading Mark: 3rd Qtr

Student Name	Perm ID	Gender	CUM GPA	Credits Attempted	Credits Completed
<b>Grade: 09</b>					
Lee, Jenny	18	Female	3.660	1.000	1.000
<b>Grade: 10</b>					
Davis, Carl C.	917418	Male	3.946	10.500	10.500
Fang, Julia	163196	Female	3.946	7.000	7.000
Gulbrandsen, Justin J.	903457	Male	3.895	8.500	8.500
Smith, Sean D.	903520	Male	3.850	10.500	10.500
Hathcock, Nancy L.	901821	Female	3.842	6.000	6.000
White, Ruby	147019	Female	3.842	6.000	6.000
Carlson, Sean A.	902915	Male	3.827	6.000	6.000
Karapetian, Sean E.	996096	Male	3.827	6.000	6.000
Pett, Stephanie A.	906300	Female	3.827	6.000	6.000
Ray, Gloria M.	903733	Female	3.827	6.000	6.000
Driskill, Brenda D.	900934	Female	3.814	7.000	7.000
Filreis, Rebecca A.	902919	Female	3.814	7.000	7.000
Rhodes, Mary A.	904133	Female	3.814	7.000	7.000
Schumacher, Richard P.	910120	Male	3.814	7.000	7.000
Alder, Brenda I.	967569	Female	3.803	7.000	7.000
Barney, Bonnie E.	950885	Female	3.803	7.000	7.000
Brady, Carol J.	903388	Female	3.803	7.000	7.000
Durkin, Walter M.	902167	Male	3.803	7.000	7.000
Durney, Kathy G.	903865	Female	3.803	7.000	7.000
Guo, Gerald X.	159375	Male	3.803	7.000	7.000
(Knatz, Carolyn M.)	903422	Female	3.803	7.000	7.000
Knoles, Heather C.	110404	Female	3.803	7.000	7.000
(Norr, Margaret L.)	903014	Female	3.803	7.000	7.000
Rush, William J.	903076	Male	3.803	7.000	7.000
(Staples, Brian D.)	902822	Male	3.803	7.000	7.000
Tuccillo, Philip V.	966478	Male	3.803	7.000	7.000
Turner, Martin J.	903893	Male	3.803	7.000	7.000
Vavrinec, Jacqueline A.	988312	Female	3.803	7.000	7.000
Willman, Debra J.	904852	Female	3.803	7.000	7.000
Deaton, Brandon I.	902945	Male	3.793	7.500	7.500
Derosso, Andrea L.	133754	Female	3.793	7.500	7.500
Holso, Stephanie M.	904973	Female	3.793	8.000	8.000
Layne, Laura E.	902483	Female	3.793	8.000	8.000
Nielsen, Clarence R.	904180	Male	3.793	7.500	7.500
Panessa, Amanda M.	904843	Female	3.793	8.000	8.000
Vaughan, Cynthia M.	903189	Female	3.793	8.000	8.000
Cabrera, Daniel C.	115459	Male	3.785	8.000	8.000
Compton, Joshua B.	916538	Male	3.785	8.000	8.000
Cottam, Elizabeth L.	902368	Female	3.785	8.000	8.000
Cottam, Patricia J.	902369	Female	3.785	8.000	8.000
Hink, Barbara E.	995180	Female	3.785	8.000	8.000
Hollis, Arthur R.	901825	Male	3.785	8.000	8.000

## GRD415 – Student School Rank

PAD Location: Synergy SIS>Grading>Reports>List

The GRD415 report prints a student class ranking list.

The screenshot shows a web-based report configuration interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Student School Rank", "Number: GRD415", and "Page Orientation: Portrait". There are four tabs: "Options" (selected), "Sort / Output", "Conditions", and "Advanced". Under the "Options" tab, there are three dropdown menus: "Sort Report By", "Primary GPA Type", and "Secondary GPA Type". Below these is a "Grades:" section with a range selector icon and checkboxes for grades 09, 10, 11, and 12.

### Report Options:

Sort Report By: Sorts the report by either class rank or student name.

Primary GPA Type: Filters and produces the report by a selected GPA Type.

Secondary GPA Type: Allows an additional selected GPA and ranking to be shown on the report.

Grades: Filter report output to include just a selected grade or combination of grades.



### Hope High School Student School Rank Grant GPA

Year: 2010-2011  
Report: GRD415

Grade: 11    Class Size: 866

Student Name	Student ID	Gender	Grant GPA			
			Credit Att	Credit Comp	Rank	GPA
Gan, Pamela	171987	Female	5.00	5.00	1	3.66
Shah, Margaret D.	164985	Female	6.50	6.50	1	3.66
Cota, Patrick J.	944674	Male	5.00	5.00	3	3.59
Cluff, Julie E.	889813	Female	3.50	3.50	4	3.56
Rusch, Steve D.	889835	Male	4.50	4.50	5	3.55
Gorman, Nicole V.	107524	Female	4.50	4.50	6	3.49
Linde, Norma C.	135728	Female	4.00	4.00	6	3.49
Peterson, Helen C.	898206	Female	7.00	7.00	6	3.49
Jonas, Victor A.	887537	Male	7.50	7.50	9	3.43
Thomas, Irene M.	887520	Female	5.00	5.00	10	3.42
Pomeroy, Jerry A.	103472	Male	4.50	4.50	11	3.40
Hamblin, Christina L.	888178	Female	4.50	4.50	12	3.36
Adams, Martin C.	887623	Male	7.00	7.00	13	3.35
Meshay, Paul D.	155492	Male	8.00	7.50	14	3.34
Eddington, Donald D.	903989	Male	5.00	5.00	15	3.32
Fedt, Roger N.	885410	Male	6.00	6.00	15	3.32
Hardy, Eric K.	887710	Male	4.50	4.50	15	3.32
McBride, Janet	888766	Female	5.00	5.00	15	3.32
Norgren, Teresa	888468	Female	8.50	8.50	15	3.32
Sanders, Joan L.	887405	Female	6.00	6.00	15	3.32
Scoresby, Kathy S.	887066	Female	6.00	6.00	15	3.32
Burke, Terry J.	127503	Male	7.00	7.00	22	3.30
McMullan, Gerald J.	887124	Male	5.50	5.50	23	3.29
(Young, Louise)	894091	Female	4.50	4.50	24	3.28
Gibbons, Donna	981589	Female	6.50	6.50	25	3.27
Rowley, Frances L.	887365	Female	6.50	6.50	25	3.27
Heal, Jack W.	887773	Male	5.00	5.00	27	3.26
Lindsay, Christina G.	906176	Female	5.50	5.50	27	3.26
Tippetts, Joe D.	887756	Male	5.00	5.00	27	3.26
Mundy, Jennifer A.	889666	Female	5.50	5.50	30	3.25
Hill, Denise K.	144895	Female	8.50	8.50	31	3.24
Leatham, William R.	881738	Male	4.00	4.00	31	3.24
Martinez, Cheryl M.	889148	Female	4.50	4.50	31	3.24
Sievert, Mildred R.	888189	Female	6.50	6.50	31	3.24
Steiner, Frank D.	886821	Male	6.00	6.00	31	3.24
Ahlstrom, Jack M.	888112	Male	7.00	7.00	36	3.23
Hall, Jessica R.	147944	Female	6.00	5.50	37	3.21
Sessions, Ann E.	888292	Female	6.00	6.00	37	3.21
Szakacs, Wanda F.	887924	Female	6.00	6.00	37	3.21
Worsley, Mildred M.	165087	Female	4.50	4.50	37	3.21
Baer, Roy V.	915129	Male	4.00	4.00	41	3.20

## GRD417 – Eligibility Report

PAD Location: Synergy SIS>Grading>Reports>List

The GRD417 report prints a student eligibility list based on selected rules and parameters.

**Report Interface**

Name: **Eligibility Report** Number: **GRD417** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Eligibility Type  
[Dropdown]

Grading Period  
[Dropdown]

Grading Mark  
[Dropdown]

Sort Option  
[Dropdown]

Reporting Type  
[Dropdown]

Do Not Use Grade Period Grid

**Filters**

Grade [Range Selector] [01] [09] [10] [11] [12]

Section ID Begin [Input Field]

Section ID End [Input Field]

### Report Options:

**Eligibility Type:** Generates the report based on a user defined set of rules for eligibility.

**Grading Period:** Filters the report output by a selected grading period.

**Sort Option:** Sorts the report output by student name, GPA, or other user selected option.

**Reporting Type:** Allows report modification to print by user defined eligibility rules or by user defined ineligibility rules.

**Do Not Use Grade Period Grid:** Filter report output to not use grade period grid.

**Grade:** Filter report output to include just a selected grade or combination of grades.

**Section ID Begin/Section ID End:** Filter report output to include a section ID range.



## Hope High School Eligibility Report

Year: 2010-2011  
Report: GRD417

Title: Athletic Eligibility \* Grading Mark: 3rd Qtr \* Type: Ineligibility

Student Name	Perm ID	Gender	Ineligible Reason
<b>Grade: 12</b>			
Acosta, Eugene A.	873921	Male	Insufficient CUR GPA: 1.442 Ineligible Mark: D - 1 Ineligible Mark: F - 1
Adams, Howard T.	873985	Male	Ineligible Mark: D - 4 Ineligible Mark: F - 1
Adams, Scott M.	939208	Male	Ineligible Mark: D - 2
Addington, Paula M.	871686	Female	Ineligible Mark: D - 1
Aelvoet, Jesse J.	944233	Male	Ineligible Mark: D - 1
Aguilar, Roger F.	991071	Male	Ineligible Mark: D - 1
Aguirre, Jason K.	952357	Male	Ineligible Mark: D - 1 Ineligible Mark: F - 1
Aitchison, Alice E.	871731	Female	Insufficient CUR GPA: 1.416 Ineligible Mark: D - 4 Ineligible Mark: F - 1
Alder, Lawrence S.	910024	Male	Ineligible Mark: D - 3
Alder, Sarah C.	968416	Female	Ineligible Mark: D - 3
Aldrich, Steve K.	873815	Male	Ineligible Mark: F - 1
Alexander, Fred D.	975140	Male	Insufficient CUR GPA: 1.471 Ineligible Mark: D - 3 Ineligible Mark: F - 1
Alexander, George M.	975141	Male	Ineligible Mark: D - 1 Ineligible Mark: F - 1
Alger, Nicole C.	874433	Female	Insufficient CUR GPA: 1.901 Ineligible Mark: F - 1
Allen, Cynthia	874997	Female	Ineligible Mark: D - 1 Ineligible Mark: F - 1
Allen, Karen	873986	Female	Ineligible Mark: D - 1
Allen, Karen T.	871328	Female	Ineligible Mark: D - 1
Allen, Shawn C.	877993	Male	Ineligible Mark: D - 1
Allison, Pamela D.	992672	Female	Ineligible Mark: D - 2 Ineligible Mark: F - 1
Alwine, Roy M.	877916	Male	Insufficient CUR GPA: 1.329 Ineligible Mark: D - 2 Ineligible Mark: F - 1
Amiri, Margaret M.	871884	Female	Ineligible Mark: D - 1
Amundsen, Jose W.	885416	Male	Ineligible Mark: D - 1
Anaya, Anthony C.	118268	Male	Insufficient CUR GPA: 1.718 Ineligible Mark: D - 2
Anderson, Ann M.	873834	Female	Insufficient CUR GPA: 1.999 Ineligible Mark: D - 1
Anderson, Paula N.	879286	Female	Ineligible Mark: D - 2
Andrews, Jean L.	875456	Female	Insufficient CUR GPA: 1.806 Ineligible Mark: D - 3
Apple, Diana	873838	Female	Insufficient CUR GPA: 1.91 Ineligible Mark: D - 2

## GRD418 – Eligibility Detail Report

PAD Location: Synergy SIS>Grading>Reports>List

The GRD418 report prints a student eligibility list including all of a student's classes and marks from a selected grading period.

**Report Interface** <<

Name: **Eligibility Detail Report** Number: **GRD418** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Eligibility Type  
[Dropdown]

Grading Period  
[Dropdown]

Grading Mark  
[Dropdown]

Sort Option  
[Dropdown]

Reporting Type  
[Dropdown]

Suppress Credits  
 Suppress Credits Completed  
 Include Students With No Marks  
 Do Not Use Grade Period Grid

**Filters**

Grade [↔] [✓]  
 09  10  11  12

Section ID Begin [Input] Section ID End [Input]

### Report Options:

**Eligibility Type:** Generates the report based on a user defined set of rules for eligibility.

**Grading Period:** Filters the report output by a selected grading period.

**Sort Option:** Sorts the report output by student name, GPA, or other user selected option.

**Reporting Type:** Allows report modification to print by user defined eligibility rules or by user defined ineligibility rules.

**Suppress Credits:** Filter report output to suppress credits.

**Suppress Credits Completed:** Filter report output to suppress credits completed.

**Include Students With No Marks:** Filter report output to include students with no marks.

**Do Not Use Grade Period Grid:** Filter report output to not use grade period grid.

**Grade:** Filter report output to include just a selected grade or combination of grades.

**Section ID Begin/Section ID End:** Filter report output to include a section ID range.





## Hope High School Eligibility Detail Report

Year: 2010-2011

Report: GRD418

Title: Athletic Eligibility \* Grading Mark: 3rd Qtr \* Type:

Grade: 11

**Student Name:** Acevedo, Andrew      **Perm ID:** 886630      **Gender:** M      **Credits Att:** 0.000      **Credits Com:** 0.000

Period	Section ID	Course Title	Teacher Name	Comments
3	AG31-3	Animal Science	Builder, Bob	

**Student Name:** Acosta, John A.      **Perm ID:** 150265      **Gender:** M      **Credits Att:** 3.000      **Credits Com:** 3.000

Period	Section ID	Course Title	Teacher Name	3rd Qtr	Comments
0	1870	Rel Time A Hr	Rel Time, Rel Time	D	
1	1142	Alt Geom 2nd Sm	Hansen, Craig	B+	
2	1922	Adv Wt Boys	Wheeler, Jerry	C+	
3	1363	Inter Es(Lang)	Meik, Jenny	C-	
5	1567	World History/Geography	Craft, Kristin	B	
6	1914	AA Girls Sp	Thiel, Michael	C+	

**Student Name:** Adair, Alan W.      **Perm ID:** 871626      **Gender:** M      **Credits Att:** 3.000      **Credits Com:** 3.000

Period	Section ID	Course Title	Teacher Name	Comments
1	1871	Rt 1st Per	Rel Time, Rel Time	
1	1961	Adv Wt Boys	Joseph, Thomas	B
2	1222	Fund Eng II	Summers, Kim	B-
3	1373	Am Hist - Dream	Thiel, Michael	C-
4	1406	Int Jewelry	Sullivan, Joe	D
5	1015	Env Science 2nd	Blasdel W., Wendy	B+
6	1996	Personal Release Time	Evit Teacher, Rel T Per	D

**Student Name:** Adair, Timothy S.      **Perm ID:** 888621      **Gender:** M      **Credits Att:** 3.000      **Credits Com:** 3.000

Period	Section ID	Course Title	Teacher Name	Comments
1	1871	Rt 1st Per	Rel Time, Rel Time	
1	1991	Personal Release Time	Evit Teacher, Rel T Per	D
2	1200	Am Sign Lang I	Scott, Tamara	D
3	1339	Comp Aided D&d	Kish, Lou	D
4	1440	Algebra II	Aderson, Gordon	B
5	1795	Chemistry	McBride, Russ	B-
6	1670	Amer History II	Garland, Gregg	A-

**Student Name:** Adams, Larry A.      **Perm ID:** 889314      **Gender:** M      **Credits Att:** 3.500      **Credits Com:** 3.500

Period	Section ID	Course Title	Teacher Name	3rd Qtr	Comments
0	1868	Rel Time A Hr	Rel Time, Rel Time	D	
1	1038	Welding II	Fromm, David	C-	
1	1871	Rt 1st Per	Rel Time, Rel Time		
2	1932	Weight Trn Boys	Swartz, Mark	B-	
3	1325	American Lit	Webster, Mitch	C-	
4	1440	Algebra II	Aderson, Gordon	B-	
5	1574	Amer History II	Vanhie, Donna	A+	
6	1796	Chemistry	McBride, Russ	D	

**Student Name:** Adams, Martin C.      **Perm ID:** 887623      **Gender:** M      **Credits Att:** 4.000      **Credits Com:** 4.000

Period	Section ID	Course Title	Teacher Name	3rd Qtr	Comments
0	1990	Personal Release Time	Evit Teacher, Rel T Per	A-	
1	1871	Rt 1st Per	Rel Time, Rel Time		
1	1166	Amer History II	Ernst, Gary	B+	
2	1062	Physics	Mortensen, Klaus	B-	
3	1350	Pre-Calculus	O'Neill, Patrick	C-	
4	1493	Spanish I	Behm A., Angela	D	
5	0560	Chorus-Chorale	Schreiber, Mason	B	
6	1917	AA Girls Sp	Robinson, Robert	D	

## GRD419 – Class Grading Form

PAD Location: Synergy SIS>Grading>Reports>List

The GRD419 report prints a blank class list mark recording form. The form includes line number, student name, grade, gender and ten columns for recording assignments and grades. This form is used by teachers to record assignment grades.

**Report Interface**

Name: **Class Grading Form** Number: GRD419 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Section Options**

As of Date: [Date Picker]

Teacher: [Dropdown]

Period Begin: [Dropdown] Period End: [Dropdown]

Section ID: [Text] - [Text]

**Test Selection**

No test  Select By Test  Select By Test Type

**Test Options**

**Printing Options**

Page Size: [Dropdown]

Groups: [Text] ColumnsPerGroup: [Text]

Include Hole Punch Margin  Display ELL Data

Extra Lines: [Dropdown] Custom Number: [Text]

### Report Options:

As of Date: Date of report.

Teacher: Prints report output for a selected teacher.

Period Begin/Period End: Filters the report output for a selected period or period range.

Section ID: Filters the report output for a selected section or section range.

Test Options: Prints selected tests and results on the form.

Page Size: User selected paper page size. The default is 8 ½ X 11.

Groups/Columns Per Group: User defined groups and columns for the report output.

Include Hole Punch Margin: Adjusts the printed portion of the report to allow for punched holes.

Include Blank Lines: Provides for the printing of extra lines on the report if space allows.

School Hope High School				Yr 2010	Term S2	Per 3	HOPE HIGH SCHOOL CLASS GRADES					
Section 1369	Subject Am Govt 123	Room 216	Teacher Jackson, Kathy									
NO.	STUDENT NAME	Gr	Gen					STUDENT NAME	LEP	GRADE	CON- DUCT	NO
1	Arnou, Wayne M.	12	M					Arnou, Wayne M.				1
2	Barbour, Judy C.	12	F					Barbour, Judy C.				2
3	Blasdell, Todd C.	12	M					Blasdell, Todd C.				3
4	Bott, Raymond M.	12	M					Bott, Raymond M.				4
5	Brock, Cynthia M.	12	F					Brock, Cynthia M.				5
6	Clark, Carolyn L.	12	F					Clark, Carolyn L.				6
7	Clark, Evelyn A.	12	F					Clark, Evelyn A.				7
8	Drum, Jonathan R.	12	M					Drum, Jonathan R.				8
9	Gaddie, Willie T.	12	M					Gaddie, Willie T.				9
10	Glidewell, Benjamin M.	12	M					Glidewell, Benjamin M.				10
11	Hoffman, Angela M.	12	F					Hoffman, Angela M.				11
12	Jones, Martin R.	12	M					Jones, Martin R.				12
13	Keeme, Edward	12	M					Keeme, Edward				13
14	Kille, Johnny M.	12	M					Kille, Johnny M.				14
15	Larios, Kathleen L.	12	F					Larios, Kathleen L.				15
16	Lockhart, Jane M.	12	F					Lockhart, Jane M.				16
17	Miller, Stephanie J.	12	F					Miller, Stephanie J.				17
18	Palmer, Evelyn N.	12	F					Palmer, Evelyn N.				18
19	Permadhy, Marilyn O.	12	F					Permadhy, Marilyn O.				19
20	Roose, Robert M.	12	M					Roose, Robert M.				20
21	Roose, Scott L.	12	M					Roose, Scott L.				21
22	Stradling, Johnny L.	12	M					Stradling, Johnny L.				22
23	Waltemeyer, Paula J.	12	F					Waltemeyer, Paula J.				23
24	Wandrey, Jerry B.	12	M					Wandrey, Jerry B.				24

## GRD602 – Mark Distribution By Ethnicity

PAD Location: Synergy SIS>Grading>Reports>Summary

The GRD602 report prints a mark distribution list by ethnic code.

**Report Interface** <<

Name: **Mark Distribution By Ethnicity**    Number: GRD602    Page Orientation: Landscape

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

Mark to Print

Grade  
 -

EthnicityType

**Resolved Race / Ethnicity**

<input type="checkbox"/> Hispanic	<input type="checkbox"/> Two or More	<input type="checkbox"/> White	<input type="checkbox"/> Black
<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Pacific Islander - Native Hawaiian	<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Pacific Islander - Tahitian
<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> Declined to State		

Mark Type

A  
  B  
  C  
  D  
  F  
  I

### Report Options:

Mark to Print: Report may show only a selected mark analysis or all marks if left blank.

Grade: Filter report output to include just the selected grade or grade range.

Ethnic Codes to Print: Report output will include only selected student ethnicity or all if left blank.

Mark Type: Filter report output to include selected marks.



**Hope High School**  
**Mark Distribution By Ethnicity**  
 Report Period: Third Quarter Mark: 3rd Qtr  
 Grade 12

Year: 2010-2011  
Report: GRD602

Ethnic Codes	A		B		C		D		F		I		Total
	Total	%	Total	%	Total	%	Total	%	Total	%	Total	%	
Hispanic	84	18.30	119	25.93	134	29.19	95	20.70	27	5.88			459
White	933	19.10	1297	26.55	1451	29.70	922	18.87	282	5.77			4885
Black	8	14.55	17	30.91	21	38.18	8	14.55	1	1.82			55
American Indian	26	21.31	32	26.23	40	32.79	17	13.93	7	5.74			122
Asian - Chinese	26	15.66	45	27.11	50	30.12	33	19.88	12	7.23			166
<b>Total</b>	<b>1077</b>	<b>18.94</b>	<b>1510</b>	<b>26.55</b>	<b>1696</b>	<b>29.82</b>	<b>1075</b>	<b>18.90</b>	<b>329</b>	<b>5.79</b>			<b>5687</b>

## GRD603 – Sections Missing Marks List

PAD Location: Synergy SIS>Grading>Reports>List

The GRD603 report prints a list of sections (classes) which are missing marks in the student grading record.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Sections Missing Marks List", "Number: GRD603", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are three sections: "Grading Period" with a dropdown menu, "Period Range" with "Starting Period" and "Ending Period" dropdowns, and "Grouping Option" with a dropdown menu.

### Report Options:

Grading Period: Filters report output to a selected grading period.

Starting Period/Ending Period: Filters report output to a selected class period or period range.

Grouping Option: Report output may be grouped by teacher or class period.



## Hope High School Sections Missing Marks List

Year: 2010-2011  
Report: GRD603

Period				
0	Teacher Name	Section ID	Course Title	Room #
	Attend Office, Attend Off	1800	Stu Asst Attend	OFC
	Baniszewski, Nancy	1011	American Lit	229
	Burgener S., Scott	1057	Jazz Band	410
	Edelstein, Anne	1840	Biology	121
	Evit Teacher, Rel T Per	1990	Personal Release Time	SEM
	Frommer, Kathy	0987	Student Store	STOR
	Haws, Kayle	1044	Trig/collg Math	P-01
	Jackson, Kathy	0077	Am Govt 123	216
	Joseph, Thomas	1960	Adv Wt Boys	ANNX
	Kretschmer, James	1047	Algebra II	135
	Lewis, Jeff	1048	Geometry	P-14
	Mellyn, William	1050	CI Prep Chem	118
	Mhs Rotc, Mhs Rotc	0023	Colorgrd/drill	MHS
	Powell, Rosemary	1807	Stu Asst Nurse	NURS
	Rel Time, Rel Time	1868	Rel Time A Hr	No Ro
	Rel Time, Rel Time	1869	Rel Time A Hr	No Ro
	Rel Time, Rel Time	1870	Rel Time A Hr	No Ro
	Rmhs Armyrotc, Rmhs Jrotc	1867	Jrotc Spec Team	RMHS
	Robinson, Robert	1024	Lit Explor	P-21
	Sullivan, Joe	1006	Beg Jewelry	403
	Summers, Kim	1022	Prin Eng I	209
	Wheeler, Jerry	1920	Adv Wt Boys	ANNX
	Wischhusen, Ted	1665	Prin&prac Econ	215
	Wong, Lillian	1076	Amer History II	218

## GRD802 – Grading Labels

PAD Location: Synergy SIS>Grading>Reports>Labels

The GRD802 report prints grading labels for selected grading periods and students.

**Report Interface** «

Name: **Grading Labels** Number: GRD802 Page Orientation: Portrait

Options
Label Setup
Sort / Output
Conditions
Selection

**Grading Periods**

Grading Period 1	Mark Name 1
<input type="text" value=""/>	<input type="text" value=""/>
Grading Period 2	Mark Name 2
<input type="text" value=""/>	<input type="text" value=""/>
Grading Period 3	Mark Name 3
<input type="text" value=""/>	<input type="text" value=""/>
Grading Period 4	Mark Name 4
<input type="text" value=""/>	<input type="text" value=""/>

**Student Filters**

Grade	Perm ID
<input type="checkbox"/> 01 <input type="checkbox"/> 09 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="text" value="905483"/>

**Course Data Filters**

Academic Type
<input type="checkbox"/> CE <input type="checkbox"/> Honors <input type="checkbox"/> Non-Academic <input type="checkbox"/> Regular

**Label Content**

<input type="checkbox"/> Include Student School Attended History
Show School Number Or Period <input type="text" value=""/>
<input type="checkbox"/> Show Marks On One Label (Hides the course title)
<input type="checkbox"/> Include School Year
<input type="checkbox"/> Load Student Grades for Focus School and Year Only

### Report Options:

Grading Periods: Grading periods to be included on the report labels.

Grade: Filter report output to include just the selected grade or grade range.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Academic Type: Filters the report output to include only one or a range of academic type courses.

Label Content: Filters the report output to include Student School Attended History, School Number or Period, Marks and School Year



Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	A-	
MA31	Hansen, Crato	C+	
WE41	Trul, Jamie	B	
EN33	Wheeler, Jody	B	
MU21	Temme, Walter	C	
PE51	Oden, Jacy	B+	
SC49	Nedergaard, Jenny	C+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
EN33	Sumrains, Kim	D	
NC401	Evtl Teacher, Rel T Per	D	
IT31	Kah, Lou	D	
MA41W	Nebelung, Michele	B	
PE71	Gwartz, Mark	B	
SC49	Toff, Robert	D	
PE501	Oden, Jacy	C-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
EN33	Sumrains, Kim	F	
PE71	Gwartz, Mark	A-	
NC401	Evtl Teacher, Rel T Per	B+	
WL22	Scarletta, Dominic	D	
SC49	Dunham, Cheryl	B-	
AR53	Gunn, Owen	C-	
MA30	Beyer M. Michelle	C+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
EN33	Gomez, Jairo	C-	
NC201	Dunham, Cheryl	F	
AR41	Barak P. Paw	F	
SC49	Nedergaard, Jenny	C	
MA40	Voel, Randy	B+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C	
MA30	Beyer M. Michelle	A	
PE71	Joseph, Thomas	C	
IT31	Brook C. Clayton	D	
EN33	Sumrains, Kim	B-	
SC49	Dunham, Cheryl	A-	
TS321	Kramer, Don	A+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	A	
PE51	Krogman, Donna	C+	
SC49	Woranos, William	D	
EN51	Wallace, Judy	C-	
MA31	Clifford B. Rob	A-	
AR41	Barak P. Paw	C	
WE41	Hull, Amy	C+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
EN33	Wheeler, Judy	C	
SC49	Woranos, William	D	
NC401	Evtl Teacher, Rel T Per	C	
MA30	Becker A. Allison	B	
MU21	Sepakia, Jesse	D	
WL21	Behm A. Annela	C-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
TS321	Shady J., James	C+	
NC401	Evtl Teacher, Rel T Per	A	
PE51	Krogman, Donna	B+	
MA31	Sedari-Apt. Rita	C	
SC49	Woranos, William	C-	
PE50	Krogman, Donna	B+	
EN33	Gomez, Fortino	B+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
TS321	Shady J., James	A	
SC72W	Melvin, William	C-	
IT31	Kah, Lou	B	
EN33	Wheeler, Jody	A	
WL22	Rob, Cathie	C	
MA41W	Nebelung, Michele	B+	
NC401	Evtl Teacher, Rel T Per	C+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	F	
AO31	Wojcik, James	A-	
EN51	Rax, Karen	D	
MA40	Voel, Randy	A-	
SC72W	Melvin, William	D	
PA60	Gardner, David	C+	
PE501	Robinson, Katie	F	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
IT51	Chalson P. Paul	C	
WL21	Obbas, Tamar	A-	
PE71	Joseph, Thomas	C+	
MA31	O'Hall, Patrick	B	
SC49	Nedergaard, Jenny	C-	
EN51	Jackson, Michael	C+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
SC49	Edelstein, Arne	B+	
IT51	Chalson P. Paul	D	
MA31	Shackelford, Judy	C-	
SC34	Craft, Kristin	C+	
PE71	Gwartz, Mark	F	
EN33	Rax, Karen	B	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
PE54	Robinson, Katie	C-	
PE531	Bellus G. Gerico	A-	
PE53A	Miller, Patricia	A-	
SC42	Toff, Robert	D	
PP52	Brown P. Patricia	D	
NC401	Evtl Teacher, Rel T Per	A+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	B-	
PE53B	Garcia, Wainie	B+	
MA31	Shackelford, Judy	B+	
PE71	Wheeler, Jody	C+	
SC42	Toff, Robert	C+	
PP54	Robinson, Katie	B-	
PE501	Robinson, Robert	C	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	A-	
SA92	Parker, Donna	D	
WL23W	Donaldson, Kaidon	A+	
MU34	Burgner S. Scott	B+	
EN53W	Wallace, Judy	D+	
SC31W	Gardner, David	A-	
NC401	Evtl Teacher, Rel T Per	B	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	A	
EN51	Wallace, Judy	A+	
SC49	Edelstein, Arne	A+	
MA31	Shackelford, Judy	F	
WL22	Rob, Cathie	D	
IT31	Brook C. Clayton	C-	
PE501	Robinson, Robert	D	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C	
EN51	Rax, Karen	F	
MA40	Kotachner, James	F	
SC49	Dunn, Danna	B	
WL21	Behm A. Annela	C	
SC34	Ross, Brad	C-	
NC401	Evtl Teacher, Rel T Per	D	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	D	
WL32	Schubert, Thomas	C+	
SC49	Edelstein, Arne	C-	
AR32	Schubert, Thomas	C-	
MA31	O'Hall, Patrick	C-	
EN33	Gomez, Fortino	C	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
SC49	Edelstein, Arne	B-	
NC401	Evtl Teacher, Rel T Per	C+	
IT31	Kah, Lou	D	
WL33W	Schubert, R. Robert	C	
EN51	Burgner S. Scott	C+	
MA27	Fayes, Jennifer	C	
SS76	Vencedal, Kim	A+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C+	
SC49	Edelstein, Arne	C-	
MA30	Becker A. Allison	C-	
WL23W	Donaldson, Kaidon	C+	
AR32	Schubert, Thomas	D	
EN51	Burgner S. Richard	B+	
PE501	Scarletta, Dominic	D	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	A+	
PE71	Wheeler, Jody	F	
PE41	Oden, Jacy	B-	
EN51	Wheeler, Jody	C+	
NC401	Evtl Teacher, Rel T Per	D	
MA40	Sedari-Apt. Rita	C	
SC49	Toff, Robert	B	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	B	
PE51	Krogman, Donna	A	
MA31	Shackelford, Judy	C-	
WL22	Scarletta, Dominic	C-	
EN51	Burger T., Thomas	C-	
SC49	Fellers, Jenny	C-	
PE501	Robinson, Robert	B	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C-	
MA30	Kaves, Jennifer	D	
EN33	Gomez, Fortino	S-	
PE471	Bellus G. Gerico	B	
PA20	Gardner, David	A-	
TS321	Kramer, Don	F	
SC33	Vierfelder, Rachel	C-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C-	
IT31	Brook C. Clayton	D	
SS30	Trul, Michael	F	
PE71	Wheeler, Jody	C-	
SC49	Toff, Robert	A-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	B	
TS321	Kramer, Don	F	
IT71	Fromm, David	C	
SC33	Blind, Tom	C	
MA30	Kotachner, James	C+	
EN33	Gomez, Fortino	C+	
WL22	Donaldson, Kaidon	C-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
MA30	Lewis, Jeff	F	
WL23W	Donaldson, Kaidon	A-	
PE531	Bellus G. Gerico	C-	
MU96	Temme, Walter	B-	
NC401	Evtl Teacher, Rel T Per	A-	
SC49	Woranos, William	B+	
EN33	Rax, Karen	A+	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	S-	
NC401	Evtl Teacher, Rel T Per	D	
EN51	Rax, Karen	F	
MU74	Sepakia, Jesse	D	
PE71	Gwartz, Mark	D	
FS43	Cole N. Nancy	B+	
MA31	Becker A. Allison	D	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C+	
PE71	Joseph, Thomas	F	
MA30	Clifford B. Rob	A	
SC71	Nedergaard, Jenny	A-	
EN33	Taylor, Kelly	F	
MU21	Sepakia, Jesse	D	
NC401	Evtl Teacher, Rel T Per	D	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C	
PP52A	Brown P. Patricia	C	
PP54	Robinson, Katie	D	
SC42	Toff, Robert	B	
IT71	Fromm, David	C-	
PP52	Brown P. Patricia	A-	

Days: Enrolled: Present: Absent:

\* \* Audit Class

Course	Teacher	PRG	Sch #
NC301	Rel Time, Rel Time	C	
SC33	Blind, Tom	C	
WL22	Scarletta, Dominic	A-	
MA31	Sedari-Apt. Rita	C-	
PE71	Ruehler, Shawn	A+	
EN51	Jackson, Michael	C	
CB10	Becker C. Chris	D	

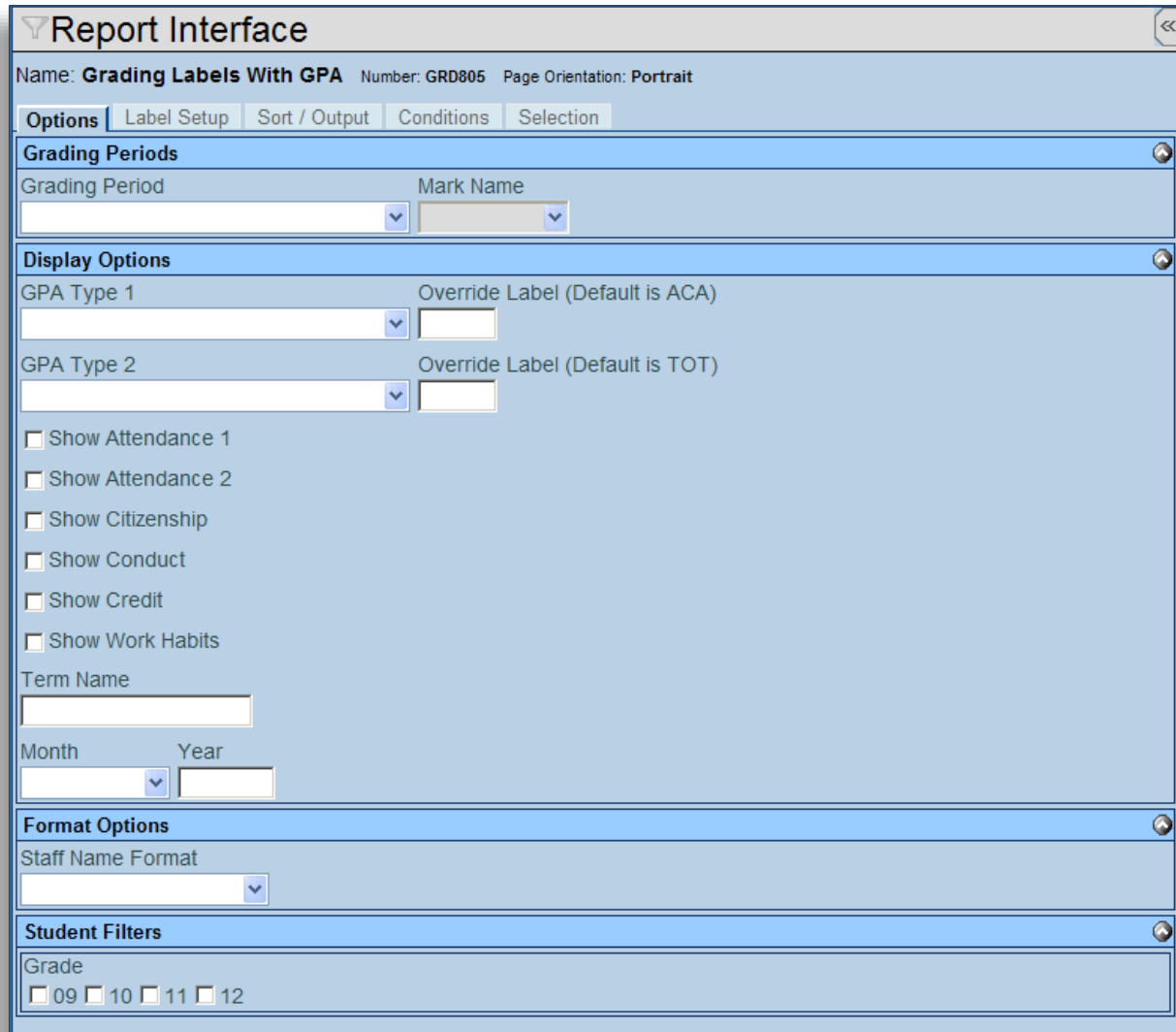
Days: Enrolled: Present: Absent:

\* \* Audit Class

## GRD805 – Grading Labels With GPA

PAD Location: Synergy SIS>Grading>Reports>Labels

The GRD805 report prints grading labels which may include a student's GPA, attendance, and other grade reporting items.



**Report Interface** <<

Name: **Grading Labels With GPA** Number: GRD805 Page Orientation: Portrait

Options | Label Setup | Sort / Output | Conditions | Selection

**Grading Periods**

Grading Period: [Dropdown] Mark Name: [Dropdown]

**Display Options**

GPA Type 1: [Dropdown] Override Label (Default is ACA): [Text Box]

GPA Type 2: [Dropdown] Override Label (Default is TOT): [Text Box]

Show Attendance 1  
 Show Attendance 2  
 Show Citizenship  
 Show Conduct  
 Show Credit  
 Show Work Habits

Term Name: [Text Box]

Month: [Dropdown] Year: [Text Box]

**Format Options**

Staff Name Format: [Dropdown]

**Student Filters**

Grade:  09  10  11  12

### Report Options:

Grading Period/Mark Name: Filters the report by a selected grading period or mark name.

Display Options: (Report may include the following user selected options.)

GPA Type 1,2: Report output may include two GPA calculation types.

Display Options Check Boxes: Report output may include this information if it is being maintained in the grading records.

Term Name: A term name override may be created here by the user to be printed on the report.

Month: The selected month to be printed on the report.

Year: The selected year to be printed on the report.

Staff Name Format: Teacher last name, first initial or Teacher last name, first name.

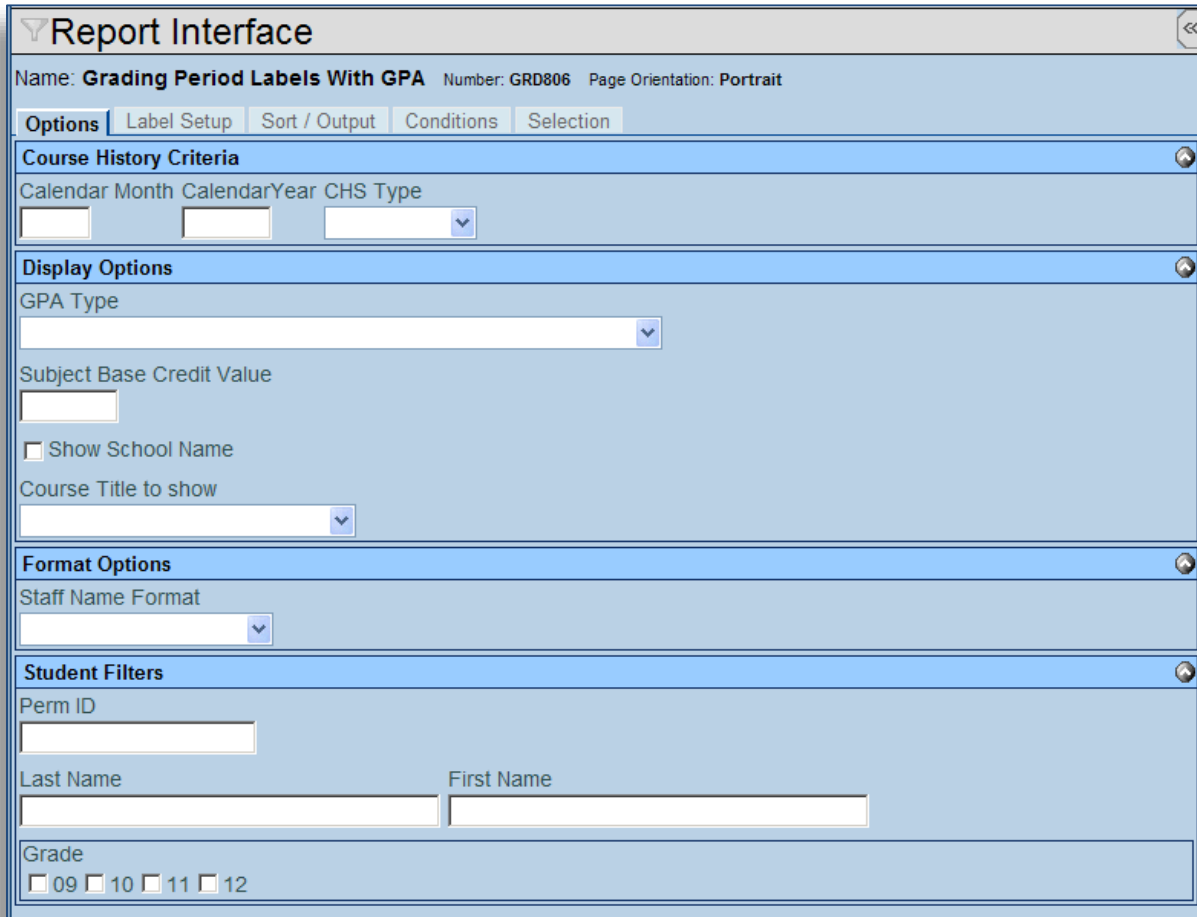
Grade: Filter report output by a selected grade or grade range.

<p>Acevedo, Ashley Stu ID:901830</p> <p><b>Title</b> Alt Geometry Biology Fit/aerobics French I Full Conc Orch Prin Eng I * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Hansen, C. Nedergaard, J. Oden, J. Trull, J. Temme, W. Wrather, L.</p>	<p>Hope High School</p> <p><b>Mk</b> D F B- F D B-</p>	<p>Adams, Stephen J. Stu ID:901622</p> <p><b>Title</b> Rdg Weight Tm Boys * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Brady J., J. Swartz, M.</p>	<p>Hope High School</p> <p><b>Mk</b> C- B-</p>
<p>Acevedo, Ashley Stu ID:901830</p> <p><b>Title</b> Rdg Rel Time A Hr * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Brady J., J. Rel Time, R.</p>	<p>Hope High School</p> <p><b>Mk</b> B- A+</p>	<p>Adamski, Alan M. Stu ID:872035</p> <p><b>Title</b> Alt Geometry Amer History I Biology Prin Eng I Weight Tm Boys Woodwork Tech 1 * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Shackelford, J. Craft, K. Edelstein, A. Rex, K. Swartz, M. Chaisson P., P.</p>	<p>Hope High School</p> <p><b>Mk</b> A+ C C C- D D</p>
<p>Aconia, Kenneth O. Stu ID:110412</p> <p><b>Title</b> Alt Geometry Biology Lit Explor Rdg Spanish I Weight Tm Boys * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> O'Neill, P. Nedergaard, J. Jackson, M. Brady J., J. Olstad, T. Joseph, T.</p>	<p>Hope High School</p> <p><b>Mk</b> C+ C- C+ C A- B</p>	<p>Aguado, Bobby J. Stu ID:943822</p> <p><b>Title</b> Aa Girls Sports Alt Geometry Biology Child Dev I Lit Explor Rel Time A Hr * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Robinson, R. Shackelford, J. Fettes, J. Krogman, D. Bunger T., T. Rel Time, R.</p>	<p>Hope High School</p> <p><b>Mk</b> B- B+ D D A- C+</p>
<p>Aconia, Kenneth O. Stu ID:110412</p> <p><b>Title</b> Woodwork Tech 1 * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Chaisson P., P.</p>	<p>Hope High School</p> <p><b>Mk</b> B+</p>	<p>Aguado, Bobby J. Stu ID:943822</p> <p><b>Title</b> Spanish II * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Scafaria, D.</p>	<p>Hope High School</p> <p><b>Mk</b> D</p>
<p>Adair, Diane N. Stu ID:903912</p> <p><b>Title</b> Adv Wt Boys Algebra II Biology Cheerleading Lit Explor Pers Rel Time * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Wheeler, J. Sedani-Apt, R. Toft, R. Oden, J. Wallace, J. Evit Teacher, R.</p>	<p>Hope High School</p> <p><b>Mk</b> D C A+ D C+ A+</p>	<p>Aguilar, Carolyn C. Stu ID:902692</p> <p><b>Title</b> Beg Drawing Biology Geometry Pers Rel Time Prin Eng I Spanish II * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Gunn, G. Dunham, C. Bayer M., M. Evit Teacher, R. Summers, K. Scafaria, D.</p>	<p>Hope High School</p> <p><b>Mk</b> A+ B+ F C+ B+ C+</p>
<p>Adair, Diane N. Stu ID:903912</p> <p><b>Title</b> Rel Time A Hr</p>	<p>Grade:10</p> <p><b>Teacher</b> Rel Time, R.</p>	<p>Hope High School</p> <p><b>Mk</b> A-</p>	<p>Aguilar, Carolyn C. Stu ID:902692</p> <p><b>Title</b> Weight Tm Boys</p>	<p>Grade:10</p> <p><b>Teacher</b> Swartz, M.</p>	<p>Hope High School</p> <p><b>Mk</b> A+</p>
<p>Adams, Stephen J. Stu ID:901622</p> <p><b>Title</b> Aa Girls Sports Acoel Alg II Biology Cad &amp; Drafting Pers Rel Time Prin Eng I * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Oden, J. Nebelung, M. Toft, R. Kish, L. Evit Teacher, R. Summers, K.</p>	<p>Hope High School</p> <p><b>Mk</b> D D B+ B- B+ B+</p>	<p>Ahstrom, Linda K. Stu ID:120451</p> <p><b>Title</b> English Fit/aerobics Life Science Math Pers Rel Time Rdg * = Audit Class</p>	<p>Grade:10</p> <p><b>Teacher</b> Miller, P. Bellus G., G. Toft, R. Brown P., P. Evit Teacher, R. Roberson, K.</p>	<p>Hope High School</p> <p><b>Mk</b> A+ B+ A- A- B+ A+</p>

## GRD806 – Grading Period Labels With GPA

PAD Location: Synergy SIS>Grading>Reports>Labels

The GRD806 report prints grading labels which may include a student's GPA, credit, and other grade reporting items. It is designed to be used with a pre-printed label.



**Report Interface**

Name: **Grading Period Labels With GPA** Number: GRD806 Page Orientation: Portrait

Options | Label Setup | Sort / Output | Conditions | Selection

**Course History Criteria**

Calendar Month CalendarYear CHS Type

**Display Options**

GPA Type

Subject Base Credit Value

Show School Name

Course Title to show

**Format Options**

Staff Name Format

**Student Filters**

Perm ID

Last Name First Name

Grade

09  10  11  12

### Report Options:

**Course History Criteria:** Filters the report by a selected calendar month, calendar year, and CHS (school) Type.

**GPA Type:** Report output may include a GPA calculation type.

**Subject Base Credit Value:** Report output may include a default credit value for the courses displayed.

**Show School Name:** Checked box is yes, unchecked box is no.

**Course Title to show:** Name from Course History or from District Course. May be short or long.

**Staff Name Format:** Teacher last name, first initial or Teacher last name, first name.

**Student Filters:** Optional filters to reference only one student. Blank fields will produce all students.

**Grade:** Option to filter report output by specific grade levels. Blank fields will produce all grades.

Grade 10 - Aoevedo, Ashley (901830) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
NC901	Rel Time, Rel Time	D	D	0	
MA31	Hansen, Craig	B+	B+	1	
WL41	Trull, Jamie	D	D	2	
EN33	Weather, Landon	F	F	3	
MU91	Temme, Walter	B+	B+	4	
PE531	Oden, Jacq	C	C	5	
SC49	Nederaard, Jenny	B+	B+	6	

Grade 10 - Aounia, Kenneth O. (110412) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
IT61	Chaisson P., Paul	D	D	1	
WL21	Olstad, Tiffany	D	D	2	
PE761	Joseph, Thomas	D	D	3	
MA31	O'Neill, Patrick	C	C	4	
SC49	Nederaard, Jenny	B+	B+	5	
EN51	Jackson, Michael	A	A	6	

Grade 10 - Adair, Diane N. (903912) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
NC901	Rel Time, Rel Time	B	B	0	
PE781	Wheeler, Jerry	C-	C-	1	
PE41	Oden, Jacq	A-	A-	2	
EN51	Wallace, Judy	C	C	3	
NC401	Evit Teacher, Rel T Per	D	D	4	
MA40	Sedani-Apt, Rita	C+	C+	5	
SC49	Tofft, Robert	C	C	6	

Grade 10 - Adams, Stephen J. (901822) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
EN33	Summers, Kim	C+	C+	0	
NC401	Evit Teacher, Rel T Per	A+	A+	1	
IT31	Kish, Lou	F	F	2	
MA41W	Nebeluna, Michele	C	C	3	
PE761	Swartz, Mark	A+	A+	4	
SC49	Tofft, Robert	D	D	5	
PE501	Oden, Jacq	C-	C-	6	

Grade 10 - Aquado, Bobby J. (943822) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
NC901	Rel Time, Rel Time	B-	B-	0	
FS51	Krogman, Donna	A-	A-	1	
MA31	Shackelford, Judy	C	C	2	
WL22	Scarfara, Dominic	D	D	3	
EN51	Bunper T., Thomas	C	C	4	
SC49	Fetters, Jenny	B	B	5	
PE501	Robinson, Robert	A	A	6	

Grade 10 - Aquilar, Carolyn C. (902692) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
EN33	Summers, Kim	C	C	0	
PE761	Swartz, Mark	C-	C-	1	
NC401	Evit Teacher, Rel T Per	C+	C+	2	
WL22	Scarfara, Dominic	C	C	3	
SC49	Dunham, Cheryl	B-	B-	4	
AR83	Gunn, Owen	B-	B-	5	
MA30	Bayer M., Michelle	D	D	6	

Grade 10 - Ahlstrom, Linda K. (120451) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
PP84	Roberson, Katie	C	C	1	
PE531	Bellus G., Genice	D	D	2	
PP83A	Miller, Patricia	A	A	3	
SC42	Tofft, Robert	C	C	4	
PP82	Brown P., Patricia	D	D	5	
NC401	Evit Teacher, Rel T Per	C	C	6	

Grade 10 - Aitchison, Karen L. (902908) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
NC901	Rel Time, Rel Time	B+	B+	0	
MA30	Keyes, Jennifer	D	D	1	
EN33	Gomez, Fortino	D	D	2	
PE471	Bellus G., Genice	D	D	3	
PA90	Gardner, David	D	D	4	
TS321	Kramer, Don	B+	B+	5	
SC33	Vierthaler, Rachel	D	D	6	

Grade 10 - Akin, Andrea E. (902876) 2011-2012					
Course	Teacher	2nd	S1	F	Per #
NC901	Rel Time, Rel Time	C	C	0	
EN33	Gomez, Fortino	A+	A+	2	
NC501	Dunham, Cheryl	C-	C-	3	
ARA1	Blahak P., Pete	D	D	4	
SC49	Nederaard, Jenny	C	C	5	
NC961	Rel Time, Rel Time	A	A	6	



## Health Module

This section provides Health module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
HLT201	Student Health Profile
HLT202	Student Immunization Profile
HLT203	Student Accident/Incident Report
HLT206	Student Medication Summary
HLT209	Student Health Incident List
HLT210	Student Accident/Incident Report
HLT211	Health Screening Profile
HLT212	Arizona Immunization Record Report
HLT213	Healthcare Detail Plan
HLT401	Student Health Conditions List
HLT403	Student Immunization Compliance List
HLT404	Class Health Conditions List
HLT405	Student Immunization Assessment
HLT406	Health Incident List
HLT407	Medication Task List
HLT408	Tuberculosis Section List Report
HLT409	Vision Section List Report
HLT410	Audio Section List Report
HLT411	Scoliosis Section List Report
HLT412	General Health Section List Report
HLT413	Dental Section List Report
HLT601	Health Condition Totals
HLT602	Class Incident Summary Report
HLT603	Clinical Code Totals
HLT604	Kindergarten Immunization Report
HLT605	School Grade Immunization Data Report
HLT606	Health Incident Summary
HLT607	Health Incident Comparison Report
HLT609	6th Grade Immunization Report
HLT610	10th Grade Immunization Report
HLT611	Student Medication Refill
HLT612	Medication Disbursement Summary by Grade
HLT613	Medication Disbursement Summary by Ethnic Code
HLT614	Hearing Screening Program Report
HLT615	Vision Screening
HLT618	Oral Health Assessment and Waiver Report
HLT801	Daily Health Log

## HLT201- Student Health Profile

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT201 report is available for nurses and school staff to print student's vital health information. The user has the option to view all health condition history. Immunization information and compliance status can also be viewed on this report.

**Report Interface** <<

Name: **Student Health Profile** Number: HLT201 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  
[ ]

Last Name [ ] First Name [ ]

**Include the following**

Health Condition History

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Health Condition History: Output will include students complete health condition history.





## Hope High School Student Health Profile

Year: 2010-2011  
Report: HLT201

Abbott, Billy C.

### Student Information

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track <b>Tra</b>	Address
Last Name Goes By		Nick Name	Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved Race/Ethnicity <b>White</b>	Enter Date <b>08/31/2010</b>	Leave Date		

### IN CASE OF EMERGENCY: Names of persons who can assume temporary responsibility

Name <b>Lauretta Jones</b>	Relationship <b>Aunt</b>	Home Phone <b>480-555-1545</b>	Work Phone	Other Phone
Name <b>Darryl King</b>	Relationship <b>Friend</b>	Home Phone <b>480-555-1962</b>	Work Phone	Other Phone
Physician <b>Mesa Peds</b>		Phone <b>949-555-0831</b>		

### Health Conditions

Condition Code Medical Alert	Start Date 08/15/2007
Comment ADHD	
Condition Code Medical Alert	Start Date
Comment OCCASIONAL ASTHMA, SCOLIOSIS, ADHD	
Condition Code Medical Alert	Start Date 08/20/2007
Comment ASTHMA	

### Health Incidents

Health Code Nursing Assessment/Treatment/Illness	Accident Date	Accident Time
Subjective/Objective Student complained of stomach pains.		
Assessment/Plan Provided place for student to lay down; after 20 minutes, student felt better and returned to class.		

### Immunization Information

Immunization Name	Student Compliance Status
Polio	Compliant (0 valid dosage(s))
DTP/DTaP/DT	Compliant (0 valid dosage(s))
Td	Compliant (0 valid dosage(s))
MMR	Compliant (0 valid dosage(s))
HIB	Compliant (0 valid dosage(s))

## HLT202 – Student Immunization Profile

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT202 report prints a cumulative listing of student immunization data. This report is used by nurses to review student immunization information and compliance. This report is also used by enrollment staff to verify the necessary immunizations have been obtained or an exemption statement has been submitted, prior to enrolling the student.

**Report Interface** <<

Name: **Student Immunization Profile**   Number: HLT202   Page Orientation: Landscape

Options   
 Sort / Output   
 Conditions   
 Selection   
 Advanced

**Student Info** ⌵

Grade  
 -

Perm ID

Last Name      First Name

Only Non-Compliant

**Footer Text Options** ⌵

Hide Footer Text  
 Hide Documentation and Requirements Status  
 Hide TB/Scoliosis Section  
 Hide Compliance Notes

**NOTE** ⌵

Text on the bottom of the Immunization Profile report can be changed by navigating to  
 Genesis > Health > Setup > Immunization Definition view  
 (on the "Imm. Report Settings" tab).

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Only Non-Compliant: Output will include students who are non-compliant for 1 or more immunizations.

Hide Footer Text: Excludes all footer information from the report.

Hide Documentation and Requirements Status: Excludes all documentation and status requirements from the report.

Hide TB/Scoliosis Section: Excludes all TB/Scoliosis information from the report.

Hide Compliance Notes: Excludes compliance notes from being printed on the report.



## Hope High School Student Immunization Profile

Year: 2010-2011  
Report: HLT202

1. Identification Information							
Student Name Abbott, Billy C.	Perm ID <b>905483</b>	Grade <b>12</b>	Gender <b>Male</b>	Birth Date <b>05/12/1993</b>			
2. Immunizations							
	1st Date	2nd Date	3rd Date	4th Date	5th Date	6th Date	Compliance
Polio	02/02/2004	01/28/2006	03/03/2007	04/04/2008	05/06/2009		
DTP/DTaP/DT	02/02/2004	01/28/2006	03/03/2007	04/04/2008	05/06/2009		
Td	09/10/2010						
MMR	05/06/2009						
HIB	02/02/2004	01/28/2006	04/04/2008	05/06/2009			
HBV 2 DOSE	11/27/2008	02/28/2009					
HBV							
Varicella (History of Disease)	02/26/2011						
Varicella 13 + (History of Disease)							
HEP A	07/28/1997	07/29/1997					

3. Documentation	4. Status of requirements
<p>I certify that I reviewed this student's immunization record and it has been transcribed accurately.</p> <p>Date: _____</p> <p>Admitting Official: _____</p> <p>Documentation presented:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Official State Record</li> <li><input type="checkbox"/> Foreign country (name) _____</li> <li><input type="checkbox"/> Out-of-State record (Name) _____</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> A. Immunization Complete Date: Date: _____</li> <li><input type="checkbox"/> B. Currently up-to-date; more doses are due later.</li> <li><input type="checkbox"/> C. Laboratory evidence of immunity to: _____</li> </ul> <p>Exemption for:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> D. Medical Reasons - Permanent Date: _____</li> <li><input type="checkbox"/> E. Medical Reasons - Temporary until: Date: _____</li> <li><input type="checkbox"/> F. Personal Beliefs Date: _____</li> </ul>

Tuberculosis								
First Tuberculosis Skin Test			Second Tuberculosis Skin Test			Tuberculosis Chest X-Ray		
<u>Impression</u>	<u>Date Given</u>	<u>mm Induration</u>	<u>Impression</u>	<u>Date Given</u>	mm Induration	<u>Impression</u>	<u>Date Given</u>	

## HLT203 – Student Accident/Incident Report

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT203 report prints a cumulative list of a student's accident/incident records. The report includes accident information including location and if the parents were contacted. Medical information is also displayed with a detailed injury description. The parent(s) may be given this report when a student has an accident/incident on school grounds. Additionally, the principal and nurse can sign this form on the provided signature lines.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Student Accident/Incident Report', 'Number: HLT203', and 'Page Orientation: Portrait'. There are several tabs: 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active. Under 'Options', there are two sections: 'Student Info' and 'Incident Dates'. 'Student Info' has three input fields: 'Perm ID', 'Last Name', and 'First Name'. 'Incident Dates' has two date pickers labeled 'From' and 'To'. The main content area below is empty.

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Incident Dates: Includes incidents that fall within the date range indicated.



**Hope High School**  
**Student Accident/Incident Report**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: HLT203

**Student Information**

Student Name <b>Abbott, Billy C.</b>	Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Phone <b>480-555-1214</b>	Homeroom <b>230</b>
Address <b>1954 S Val Vista Dr</b>		City <b>Mesa</b>	State <b>AZ</b>	Zip Code <b>85234</b>	

**Accident Information**

Accident Location:		Accident Date:	Time Accident Occurred:
Reported by: Vesta, Cindy	Date Reported: 12/15/2008	Parent Contact Attempted At:	Parent Contacted At:
Describe Accident, Give Specific Location and Condition of Premises: Student complained of stomach pains.			

**Medical Information**

Detailed Injury Description: Provided place for student to lay down; after 20 minutes, student felt better and returned to class.		
Care Given/By Whom:	Medical Care Recommended: No	
Reason Injured Person was on the Premises( lunch, P.E., etc.):		
Persons Familiar with Circumstances(Name & Title):		
Staff Member Responsible for Student Supervision at Time of Incident:	Student Covered by School Accident Insurance: No	
Where Taken After Incident(Specify home, hospital, etc.):	By Whom:	Time Taken:
Follow-Up:		
Preventative Measure Taken:		

**Signatures**

Principal Signature: _____	Date Signed: _____
Nurse Signature: _____	Date Signed: _____

## HLT206 – Student Medication Summary

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT206 report prints student's prior and/or current medication information.

**Report Interface**

Name: **Student Medication Summary** Number: HLT206 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name  Middle Name

Grade  -

**Report Option**

Show Medication History

Show Past Medications

Remaining Units (Less than or equal to)

### Report Options:

Perm ID: Filter report output for a specific student Perm ID.

Gender: Filter report output by gender.

Last Name: Filter report output to include the students with the specified last name.

First Name: Filter report output to include the students with the specified first name.

Middle Name: Filter report output to include the students with the specified middle name.

Grade: Filter report output by a grade or grade range.

Report Option: Show Medication History.

Report Option: Show Past Medications.

Report Option: Remaining Units (Less than or equal to).



**Hope High School**  
**Student Medication Summary**  
 Current Medications

Year: 2010-2011  
Report: HLT206

**Student Information**

<b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>	
Last Name Goes By	Nick Name	Birth Date <b>05/12/1993</b>			
<b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>White</b>	Enter Date <b>08/31/2010</b>	Leave Date	

Abbott, Billy C.

**Student Medication**

Medication	Medication Type	Start Date	End Date	Time 1	Time 2	Time 3	Remaining Units	Route Of Admin
Insulin Test		10/11/2010		8:30 AM	1:00 PM			

## HLT209 – Student Health Incident List

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT209 report prints a list of all students' incident records. The health code and any notes the staff person may have entered regarding the incident display, along with the date and time. There is an option to print the report separately for each student rather than in a list format.

The screenshot shows the 'Report Interface' for 'Student Health Incident List'. It includes a header with the report name, number (HLT209), and page orientation (Portrait). Below the header are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active and contains several sections: 'Student Info' with input fields for Perm ID, Last Name, and First Name; 'Display Options' with checkboxes for 'Show One Student Per Page' and 'Show Only Students With Incidents'; 'Incident Dates' with 'From' and 'To' date pickers; and 'Run for Specific Health Codes' with a text description and five dropdown menus for selecting health codes.

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Display Options: Show one student per page and/or show only students with incidents.

Incident Dates: Includes incidents that fall within the date range indicated.

Run for specific Health Codes: Option to filter report output by specific health codes.





## Hope High School Student Health Incident List

Year: 2010-2011  
Report: HLT209

### Student Information

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track <b>Tra</b>	Address
Last Name Goes By	Nick Name		Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>White</b>		Enter Date <b>08/31/2010</b>	Leave Date	

**Abbott, Billy C.**

### Date

10/01/2010

Time In:	8:15 AM	Incident Date:		Health Code: Nursing Assessment/Treatment/Illness
Time Out:	8:45 AM	Incident Time:		Care Giver:
Staff Name:	Vesta, Cindy			

Subjective/Objective:	Assessment/Plan:
Student complained of stomach pains.	Provided place for student to lay down; after 20 minutes, student felt better and returned to class.

## HLT210 – Student Accident/Incident Report

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT210 Student Accident/Incident Report prints an accident report by a selected student or students.

**Report Interface**

Name: **Student Accident/Incident Report** Number: HLT210 Page Orientation: Portrait

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Student Info**

Perm ID  
  
  
 Last Name      First Name

**Incident Dates**

From      To

**Health Codes**

Exclude Selected Health Codes  
 Health Codes

<input type="checkbox"/> Nursing Assessment/Treatment/Illness	<input type="checkbox"/> Nursing Assessment/Treatment/Injury	<input type="checkbox"/> Health Conference/ Counseling
<input type="checkbox"/> Medication # Doses given	<input type="checkbox"/> Personal Feminine Needs	<input type="checkbox"/> Medication : TYL.
<input type="checkbox"/> Nursing Procedures	<input type="checkbox"/> Parent Contact	<input type="checkbox"/> Home Visits
<input type="checkbox"/> Student Health Record [Enrollment]	<input type="checkbox"/> Student Health Records [Withdrawal]	<input type="checkbox"/> Immunization Records
<input type="checkbox"/> Immunization Administration a. #adults	<input type="checkbox"/> Immunization Administration-b.#students	<input type="checkbox"/> Vision a. #screened
<input type="checkbox"/> Vision b. #RN re-check	<input type="checkbox"/> Hearing a. #screened	<input type="checkbox"/> Hearing b. #RN re-check
<input type="checkbox"/> Scoliosis a. #screened	<input type="checkbox"/> Scoliosis b. #RN re-check	<input type="checkbox"/> Height & Weight a. #screened
<input type="checkbox"/> Staff - Industrial Injury (referral required)	<input type="checkbox"/> Height & Weight b. #RN re-check	<input type="checkbox"/> Staff - Injury (referral not required)
<input type="checkbox"/> Staff - Illness/Counseling	<input type="checkbox"/> B/P a. #screened	<input type="checkbox"/> B/P b. #RN re-check
<input type="checkbox"/> Dental a. #screened	<input type="checkbox"/> Dental b. #RN re-check	<input type="checkbox"/> Pediculosis a. #screened
<input type="checkbox"/> Pediculosis b. #RN re-check	<input type="checkbox"/> TB Skin Test a. #administered	<input type="checkbox"/> TB Skin Test b. #Read by Rn
<input type="checkbox"/> Sickle Cell a. #screened	<input type="checkbox"/> Sickle Cell b. #RN Counseling	<input type="checkbox"/> Anemia a. #screened
<input type="checkbox"/> Physical Exams/Assessments	<input type="checkbox"/> Neurodevelopmental Assessments	<input type="checkbox"/> Fluoride Mouthrinse Program
<input type="checkbox"/> HealthEducation/Promotion/Resource	<input type="checkbox"/> Classroom Presentation to Students	<input type="checkbox"/> Special Education-Social/Dev Histories
<input type="checkbox"/> Re-evaluation Assessment	<input type="checkbox"/> Child/Student Team Meetings	<input type="checkbox"/> Conference with School Personnel re: Stu

### Report Options:

Perm ID: Filter report output for a specific student Perm ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Incident Dates: Filter report output to a specific date or date range.

Health Codes: Filter report output to exclude specific health codes.



**Hope High School**  
**Student Accident/Incident Report**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: HLT210

**Student Information**

Student Name <b>Abbott, Billy C.</b>	Perm ID <b>905483</b>	Gender <b>M</b>	Birth Date <b>05/12/1993</b>	Age <b>17</b>
School Name <b>Hope High School</b>	Grade <b>12</b>	Homeroom <b>230</b>	Phone <b>480-555-1214</b>	
Address <b>1954 S Val Vista Dr</b>	City <b>Mesa</b>	State <b>AZ</b>	Zip Code <b>85234</b>	

**Accident Information**

Date Occurred:	Time Occurred:	Name of Person Completing Report: Vesta, Cindy	Date Reported: 12/15/2008
Location:	Injury:	Activity:	
Witnesses:			
<b>Accident/Incident Description:</b> Student complained of stomach pains.			
<b>Assessment/Treatment Plan:</b> Provided place for student to lay down; after 20 minutes, student felt better and returned to class.			
Action Taken:	Care Given By Whom:	Medical Care Recommended: No	
Parent/Other Notified:	Notified By Whom:	Notified How:	Notified Time:
Where Taken After Accident/Incident:	Taken By Whom:	Time Taken:	
<b>Other Persons Notified:</b> <input type="checkbox"/> Superintendent Notified <input type="checkbox"/> Regional R.N. Notified <input type="checkbox"/> Parent/Guardian Notified			

**Follow Up Information**

Date	Time	Staff Name	Follow Up

## HLT211 – Health Screening Profile

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT211 report will show all the data that exists in the Health Screening screen, based on the parameters selected on the report interface.

**Report Interface** <<

Name: **Health Screening Profile** Number: HLT211 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID  Gender

Last Name  First Name

Grade  -

**Date Range**

Start  End

**Include the following**

- Dental Screening
- General Health Information
- Hearing Screening
- Scoliosis Screening
- Tuberculosis Skin Test
- Vision Screening

### Report Options:

Perm ID: Filter report output for a specific student Perm ID.

Gender: Filter report output by gender.

Last Name: Filter report output to include the students with the specified last name.

First Name: Filter report output to include the students with the specified first name.

Grade: Filter report output by a grade or grade range.

Date Range: Filter report output to include just the selected date or date range.



## Hope Elementary Health Screening Profile From 08/10/2011 to 04/23/2012

Year: 2011-2012  
Report: HLT211

### Student Information

Student Name (Adams, Holly T.)		Perm ID 187753	Gender F	Grade 05	Address
Last Name Goes By	Nick Name		Birth Date 12/16/2000		1954 S Val Vista Dr Mesa, AZ 85234
Phone 480-555-1234	Home Language English	Resolved Race/Ethnicity White	Enter Date	Leave Date	

(Adams, Holly T.)

### Hearing

<input type="checkbox"/> Medical Documentation Received	<input type="checkbox"/> Permission Slip
<input type="checkbox"/> Re-Evaluation Letter	<input type="checkbox"/> Preferential Seating
<input type="checkbox"/> Parent Refuses Clinic	<input type="checkbox"/> Ok for Educational Evaluation
<input type="checkbox"/> Evaluated by Audiologist	<input type="checkbox"/> Evaluated by Medical Provider
Comment	

### Vision

Screen Date 10/03/2011	Grade 05	Staff Name Buchanan, B L.	Vision Aid	Color Deficiency	Ocular Alignment
Referral	Referral Date	Referral Result	Left Eye Near Pass	Right Eye Near Pass	
Without Glasses			With Glasses		
Left Eye 20/20	Right Eye 20/20	Both Eyes 20/20	Left Eye Glasses	Right Eye Glasses	Both Eyes Glasses
Comments					

Screen Date 04/23/2012	Grade 06	Staff Name Wilson, Rob	Vision Aid	Color Deficiency Pass	Ocular Alignment Pass
Referral No	Referral Date	Referral Result	Left Eye Near Pass	Right Eye Near Pass	
Without Glasses			With Glasses		
Left Eye 20/20	Right Eye 20/20	Both Eyes 20/20	Left Eye Glasses 20/20	Right Eye Glasses 20/20	Both Eyes Glasses 20/20
Comments this student has wonderful vision					

## HLT212 – Arizona Immunization Record Report

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT212 report prints students' immunization history. This report was written to mirror the State record, with the exception of the State Seal as it is not a State generated document. In addition to the student's immunization history, the report will display student name, birth date, grade level, gender.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a header section contains the text "Name: Arizona Immunization Record Report", "Number: HLT212", and "Page Orientation: Portrait". A navigation bar below the header has five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area is light blue and contains several input fields: a "Grade" section with two dropdown menus separated by a hyphen, a "Perm ID" text input field, and two text input fields labeled "Last Name" and "First Name".

### Report Options:

Grade: Filters report output to include the selected grade range.

Perm ID: Filters report output to include on the selected Perm ID

Last Name: Filter report output to include only selected Last Name.

First Name: Filter report output to include only selected First Name.

**ARIZONA SCHOOL IMMUNIZATION RECORD**

This form must be completed from an immunization record provided by the parent or guardian. See reverse side for instructions.

**I. IDENTIFICATION INFORMATION**

**CHILD'S NAME** Abbott, Billy C.      **BIRTH DATE** 05/12/1993  
**NOMBRE DE NIÑO**      **FECHA DE NACIMIENTO**

**ENTRY GRADE** (circle) Pre-K K 1 2 3 4 5 6      **SEX** Male  Female   
**GRADO** (marque con círculo) 7 8 9 10 11 12      **SEXO** Niño  Niña

This record is part of the mandatory permanent pupil records as defined in the Arizona Revised Statute 15-874 and shall transfer with that record. Local health departments shall have access to this record.

**FOR SCHOOL USE ONLY:**

Enrollment Date: 08/10/2010

Schedule for Completion (Check dose(s) needed)

VACCINE	1ST	2ND	3RD	4TH	5TH	6TH
DTap/DTP/DT/Td						
Tdap						
OVP/IPV						
MMR						
Hib						
Hep A						
Hep B						
Mening						
VAR						

**II. IMMUNIZATIONS**

	1st MO/DAY/YR	2nd MO/DAY/YR	3rd MO/DAY/YR	4th MO/DAY/YR	5th MO/DAY/YR	6th MO/DAY/YR
<b>(DTaP/DTP) Diphtheria, Tetanus &amp; Pertussis</b> Difteria, Tetano y Tos Ferina	02/02/2004	01/28/2006	03/03/2007	04/04/2008	05/06/2009	
<b>(DT) Diphtheria &amp; Tetanus</b> Difteria y Tetano						
<b>(Td) Tetanus &amp; Diphtheria</b> Tetano y Difteria	09/10/2010					
<b>(Tdap) Tetanus, Diphtheria, acellular Pertussis</b> Tetano, Difteria y Tos Ferina						
<b>(IPV/OPV) Polio Vaccine</b> Vacuna Antipoliomielitica	02/02/2004	01/28/2006	03/03/2007	04/04/2008	05/06/2009	
<b>(MMR) Measles, Mumps &amp; Rubella</b> Sarampión, y Paperas, y Rubéola (Month, Day & year required)	05/06/2009					
<b>(Hib) Haemophilus Influenzae b</b> Required for Pre-K program, children age 2 months to age 5 years. <b>Influenzae Haemophilus tipo B</b> Los Niños 2 meses de edad a 5 años de edad necesitan tener la vacuna para poder atender la programa de pre-jardín de infantiles.	02/02/2004	01/28/2006	04/04/2008	05/05/2009		
<b>(Hep B) Hepatitis B</b> La Vacuna Hepatitis B	11/27/2008	02/28/2009				
<b>(Hep A) Hepatitis A</b> La Vacuna Hepatitis A	07/28/1997	07/29/1997				
<b>Variçella</b> (Chickenpox) Varicela Check box if history of disease. <input type="checkbox"/>	02/28/2011					
<b>Meningococcal</b> Meningococicas						
<b>HPV (Human Papilloma Virus)</b> Virus Papilloma Humano						
<b>Other</b> (Including Influenza Vaccine)						
<b>TB Skin Test:</b> (optional) List most recent test. Prueba de tuberculosis del piel: (opcion) Liste la más reciente prueba	07/31/2008	07/30/2010				

**III. Documentation**

I certify that I reviewed this student's immunization record and it has been transcribed accurately.  
Date 08 / 30 / 2010  
Admitting Official Mary Smith (Health Clerk)

Documentation presented:  
 Arizona Lifetime Record  
 Foreign country (name) \_\_\_\_\_  
 Out-of-State record (name) \_\_\_\_\_  
 Other (name) \_\_\_\_\_

**IV. Status of Requirements**

A. Immunization complete Date 05 / 06 / 2009  
 B. Currently up-to-date; more doses are due later. Needs follow-up  
 C. Laboratory evidence of immunity to:

Exemption for:  
 D. Medical Reasons-Permanent  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 E. Medical Reasons-Temporary until  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 F. Personal Beliefs  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

ARIZONA SCHOOL IMMUNIZATION RECORD

## HLT213 – Healthcare Detail Plan

PAD Location: Synergy SIS>Health>Reports>Individual

The HLT213 report prints the information a nurse enters into the Individual Healthcare Plan. It includes the start and end date, medical and nursing diagnosis, interventions, assessments, medications/side effects, and expected student outcome. There is a place at the bottom for staff and parent signatures.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Healthcare Detail Plan", "Number: HLT213", and "Page Orientation: Portrait". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Student Info" and "Date Range".

**Student Info**

- Perm ID:
- Gender:
- Last Name:
- First Name:
- Grade:  -

**Date Range**

- Start:
- End:

### Report Options:

Perm ID: Print report by specific Perm ID number

Gender: Print report by gender

Name : Print by Student's name

Grade: Print for specific grade range

Date Range: Range in which the Individual Healthcare Plan begins and ends

**Note:** The Date Range must encompass the Plan Start and Plan End Dates for the report to print.





### Hope High School Healthcare Detail Plan

Year: 2012-2013  
Report: HLT213

**Student Information**

Student Name Abel Jones Holbrook, Albert Jos	Perm ID 132883	Gender M	Grade 12	Birth Date 04/30/1996	
---	-------------------	-------------	-------------	--------------------------	--

**Healthcare Plan**

Plan Name Manage chemo side effects	Plan Start Date 02/18/2013	Plan End Date 06/07/2013	Medical Diagnosis Safety
Nursing Diagnosis Health maintenance, altered			

**Intervention**

Intervention Code Vital Signs Monitoring	Intervention Description monitor student's vital signs as immune system is compromised by chemo treatments
Intervention Code Nausea Management	Intervention Description manage possible nausea as a result of ongoing chemo treatments

**Plan Details**

<p><b>Nursing Assessment</b> The student is at risk for nausea, infection, and fatigue due to the fact the student's immune system will be compromised by chemo treatments.</p>	<p><b>Nursing Plan</b> Check student's vital signs on a bi-weekly basis. Alert parents/doctor to any change in student's vital signs.</p>	<p><b>Medications/Side Effects</b> Anti-nausea medication - causes drowsiness.</p>	<p><b>Expected Student Outcome</b> We will attempt to make the student as comfortable as possible during their chemo treatments. Attempt to keep the student in school and their routine as normal as possible during their treatment.</p>
---	---	--	--

Signature Nurse/Staff \_\_\_\_\_ Date \_\_\_\_\_

Signature Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## HLT401 – Student Health Conditions List

PAD Location: Synergy SIS>Health>Reports>List

The HLT401 report prints students' prior and/or current health conditions. The conditions can be filtered by code and/or comment. School staff and nurses may use this report to determine if a student will need special considerations within the classroom, sports activities, cafeteria, etc.

**Report Interface** <<

Name: **Student Health Conditions List** Number: HLT401 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

**Student Info** ▲

Grade

 09  10  11  12

Perm ID Information Options

▼

First Name Last Name

**Health Conditions** ▲

Condition Code

 Asthma  Diabetes  From HLT  Hearing  
 Heart  Medical Alert  Vision

**Display Options** ▲

Show Only Students with Conditions  
 Show Only Selected Codes

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Information Options: Filter report output to include condition code, comment or both.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Health Conditions: Select by individual condition code or select all.

Display Options: Show only students with conditions. Select show only selected codes will display only the conditions that have a checkbox selected. Otherwise, all conditions for an individual student will display.



## Hope High School Student Health Conditions List

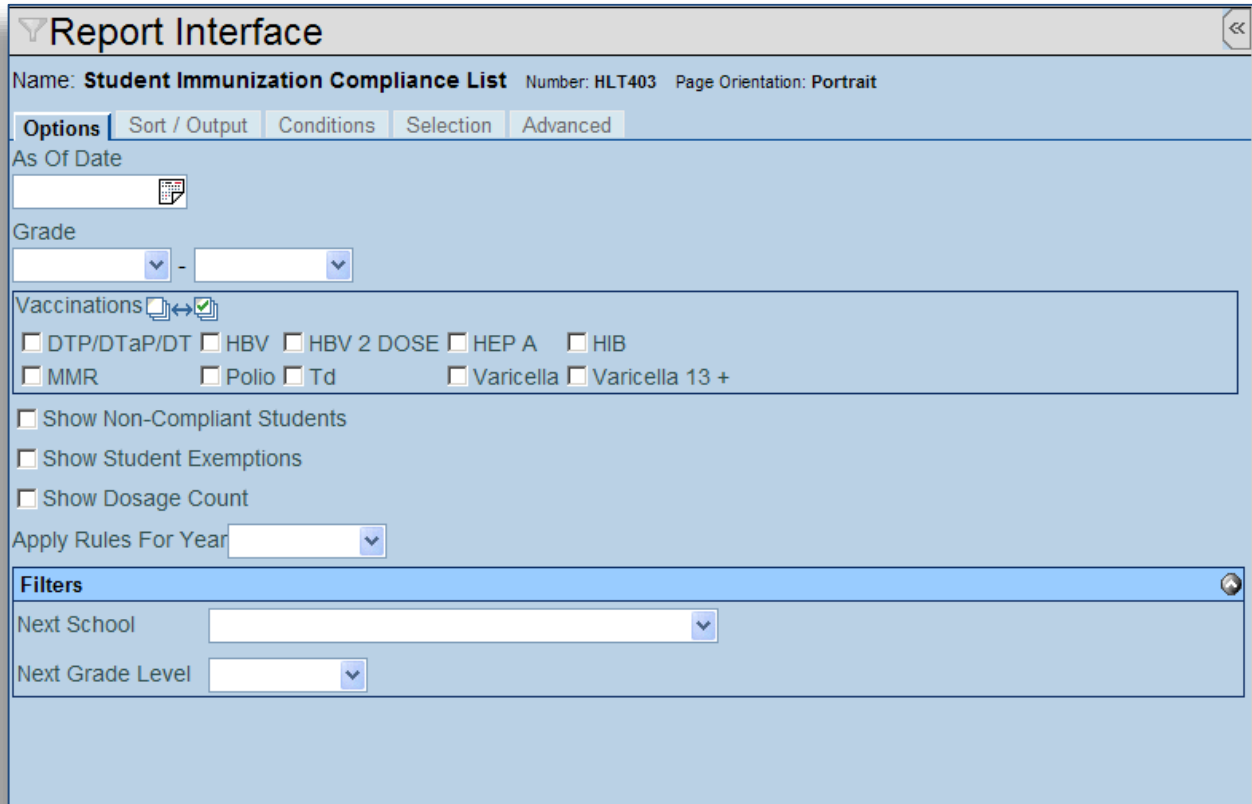
Year: 2010-2011  
Report: HLT401

Student Name	Perm ID	Gen	Grd	Room	Condition Code	Comment
Abbott, Billy C.	905483	M	12	230	Medical Alert	ADHD
					Medical Alert	OCCASIONAL ASTHMA, SCOLIOSIS, ADHD
					Medical Alert	ASTHMA

## HLT403 – Student Immunization Compliance List

PAD Location: Synergy SIS>Health>Reports>List

The HLT403 report prints in a list form the name of the student along with the number of compliant, exempt and non-compliant vaccinations as of a certain date. A nurse may use this report to compile student’s non-compliant vaccination status.



**Report Interface**

Name: **Student Immunization Compliance List** Number: HLT403 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

As Of Date

Grade

Vaccinations

DTP/DTaP/DT  HBV  HBV 2 DOSE  HEP A  HIB

MMR  Polio  Td  Varicella  Varicella 13 +

Show Non-Compliant Students

Show Student Exemptions

Show Dosage Count

Apply Rules For Year

**Filters**

Next School

Next Grade Level

### Report Options:

As Of Date: Date of report.

Grade: Filter report output to include just the selected grade or grade range.

Vaccinations: Displays 1 or more vaccination definitions on the report.

Show Non-Compliant Students: Displays students with 1 or more vaccinations that are considered not compliant.

Show Student Exemptions: Displays vaccinations that have been tagged as exempt.

Show Dosage Count: Displays number of dosages given for each vaccination.

Apply Rules for Year: Select a year from the dropdown to validate vaccination rules against.

Filter Next School: Filters report output for student’s next school.

Filter Next Grade Level: Filters report output for students in the next grade level.



## Hope High School Student Immunization Compliance List

Year: 2010-2011  
Report: HLT403

As of 04/22/2011, Show Non-Compliant, Show Exemptions

Student Name	Grade	Perm ID	Polio	DTP/DTaP/DTd	MMR	HIB	HBV 2 DOSE	HBV	Varicella	Varicella 13 + HEP A		
Abbott, Billy C.	12	905483	(5)	(5)	(1)	(1)	(4)	(2)	(0)	E (1)	E (0)	(2)
(Abernethy, Anne E.)	10	902870	(4)	(4)	(1)	(2)	(1)	(0)	(4)	E (0)	E (0)	(0)
Acevedo, Andrew	11	886630	(4)	(5)	(1)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Ackley, Brian R.	12	913948	(5)	(5)	(1)	(2)	(1)	N (0)	N (0)	(0)	(0)	(0)
Acosta, Eugene A.	12	873921	E (3)	E (4)	E (2)	E (1)	E (1)	N (0)	N (0)	(0)	(0)	(0)
Acosta, John A.	11	150265	(4)	(5)	(1)	(3)	N (0)	(0)	(3)	(0)	(0)	(0)
Acunia, Kenneth O.	10	110412	N (5)	(5)	(1)	N (2)	(2)	(0)	(3)	(0)	(0)	(2)
Adair, Timothy S.	11	888621	N (5)	(5)	(1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
Adams, Howard T.	12	873985	N (3)	(4)	(1)	N (1)	(1)	N (0)	N (0)	(0)	(0)	(1)
Adams, Larry A.	11	889314	(5)	(5)	(1)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Adams, Martin C.	11	887623	E (3)	E (3)	E (0)	E (1)	E (1)	E (0)	E (1)	(0)	(0)	(0)
Adams, Scott M.	12	939208	N (0)	E (0)	E (0)	N (0)	N (0)	N (0)	N (0)	(0)	(0)	(0)
(Adams, Sean B.)	12	877340	(5)	(5)	(1)	(2)	(1)	N (0)	N (1)	(0)	(0)	(1)
Adamski, Alan M.	10	872035	N (5)	N (5)	N (1)	N (2)	N (0)	(0)	(3)	(0)	(0)	(0)
Addington, Paula M.	12	871686	(4)	(5)	(1)	(2)	(1)	N (0)	N (0)	(0)	(0)	(0)
Aelvoet, Jesse J.	12	944233	(4)	(5)	(0)	N (1)	N (0)	N (0)	N (0)	(0)	(0)	(0)
Aguado, Bobby J.	10	943822	(5)	(5)	(1)	(3)	N (0)	(0)	(3)	(0)	(0)	(0)
Aguado, Karen C.	12	135319	(4)	(5)	(1)	(2)	N (0)	N (0)	N (0)	(0)	(0)	(0)
Aguilar, Carolyn C.	10	902692	N (4)	N (5)	N (1)	N (2)	N (0)	(0)	(3)	(0)	(0)	(0)
(Aguilar, Kathleen G.)	10	132888	(3)	(0)	(3)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Aguilar, Roger F.	12	991071	(3)	(0)	(3)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Aguilar, Stephen A.	11	108367	(5)	(4)	(1)	(2)	N (0)	(0)	(3)	(1)	(0)	(1)
Aguirre, Jason K.	12	952357	N (4)	(5)	(1)	(3)	N (0)	(0)	(3)	(0)	(0)	(0)
Ahlstrom, Linda K.	10	120451	(4)	(4)	(1)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Aitchison, Alice E.	12	871731	N (5)	(5)	(1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
Akagawa, Adam H.	11	165923	N (5)	N (5)	N (1)	N (2)	N (0)	(0)	(3)	(0)	(0)	(2)
Akin, Andrea E.	10	902875	N (4)	(4)	(1)	(3)	(1)	(0)	(3)	(0)	(0)	(0)
(Akpan, Tina N.)	10	165110	N (3)	(4)	(1)	(2)	(1)	(0)	(3)	(1)	(0)	(0)
Alcazar, Eugene	10	141666	N (5)	N (5)	N (1)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Alcazar, Eugene A.	10	141517	(5)	(5)	(1)	(2)	N (0)	(0)	(3)	(0)	(0)	(2)
(Alcorn, Donald A.)	11	929994	N (4)	N (5)	N (1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
Alder, Lawrence S.	12	910024	N (5)	(5)	(1)	N (1)	N (0)	N (0)	N (0)	(0)	(0)	(0)
Alder, Sarah C.	12	968416	(4)	(5)	(1)	(2)	N (0)	(0)	(3)	(0)	(0)	(0)
Alexander, George M.	12	975141	N (5)	N (5)	N (1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
(Alexander, Victor I.)	11	169473	N (5)	N (5)	N (1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
Alger, Nicole C.	12	874433	N (4)	(5)	(1)	N (1)	(1)	N (0)	N (0)	(0)	(0)	(0)
Alger, Phyllis A.	10	149884	N (4)	(5)	(1)	N (2)	(1)	(0)	(3)	(0)	(0)	(0)
(Allen, Cheryl L.)	12	980882	(5)	(5)	(1)	(2)	(1)	N (0)	N (0)	(0)	(0)	(0)
Allen, Cynthia	12	874997	(5)	(5)	(1)	(2)	(1)	N (0)	N (2)	(0)	(0)	(0)
Allen, Diane B.	10	901507	(4)	(4)	(1)	(2)	(1)	N (0)	N (2)	(0)	(0)	(0)
Allen, Donald J.	10	883223	E (4)	E (5)	E (0)	E (2)	E (1)	N (0)	N (0)	(0)	(0)	(0)
(Allen, Douglas S.)	10	905926	N (0)	N (0)	N (0)	N (0)	N (0)	N (0)	N (0)	(0)	(0)	(0)
Allen, Jeremy S.	10	879216	N (5)	(5)	(1)	(3)	N (1)	(0)	(3)	(0)	(0)	(0)
Allen, Karen	11	891989	N (4)	(5)	(1)	N (2)	N (0)	(0)	(3)	(0)	(0)	(0)
Allen, Karen T.	12	871328	(5)	(5)	(1)	(3)	N (0)	N (0)	N (2)	(0)	(0)	(0)

## HLT404 - Class Health Conditions List

PAD Location: Synergy SIS>Health>Reports>List

The HLT404 report prints students' prior and/or current health conditions sorted by section, course and teacher. The conditions can be filtered by code and/or comment. School staff and nurses may use this report to determine if a student will need special considerations within the classroom, sports activities, cafeteria, etc.

### Report Options:

**Report Interface** <<

Name: **Class Health Conditions List** Number: **HLT404** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Report Options** ⌵

Grade  
 09  10  11  12

Begin Period  End Period  Information Options

Section ID  -

**Health Conditions** ⌵

Condition Code

Heart  Asthma  Diabetes  Hearing  
 Vision  Medical Alert  From HLT

**Display Options** ⌵

Show Only Students with Conditions  
 Show Only Selected Codes

Grade: Filter report output to include just the selected grade or grade range.

Period Begin/End: Determines period absences included in the report.

Information Options: Filters by condition code, comment or both.

Section ID: Filters report output to include just the selected section ID.

Health Conditions: Select by individual condition code or select all.

Display Option: Show only students with conditions.

Display Option: Show only selected codes. All conditions for an individual student will display, unless individual conditions have been selected.



## Hope High School Class Health Conditions List

Year: 2010-2011  
Report: HLT404

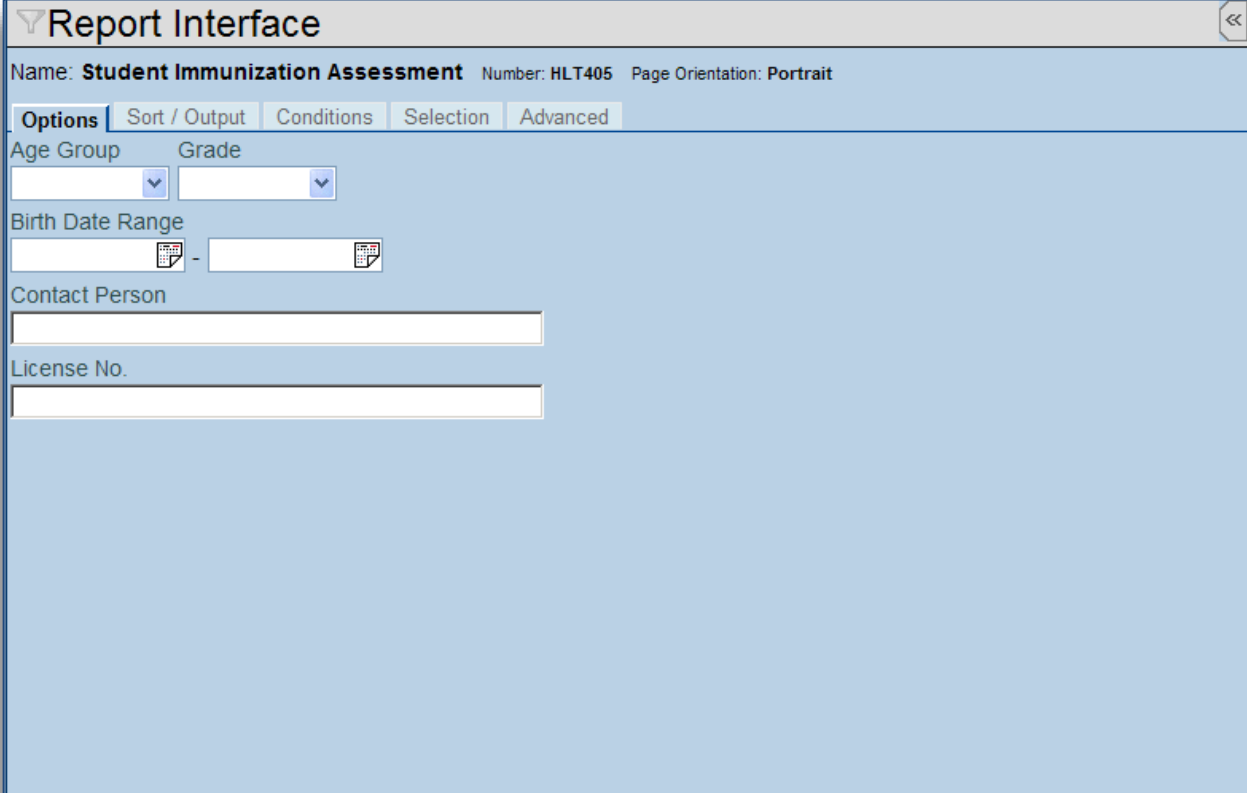
Section ID <b>0002</b>	Course ID <b>SC422</b>	Course Title <b>Life Science</b>	Teacher <b>Tofft, Robert</b>	Room <b>120</b>	Grade <b>10</b>	Period <b>1</b>
---------------------------	---------------------------	-------------------------------------	---------------------------------	--------------------	--------------------	--------------------

Student Name	Perm ID	Gender	Condition Code	Comment
Araujo, Daniel J.	120700	Male		
Bailey, Terry W.	901518	Male	Medical Alert Medical Alert Medical Alert Medical Alert	ASTHMA CONCERTA DAILY Asthma ASTHMA
Barnette, Richard N.	904593	Male	Medical Alert Medical Alert	BIPOLAR ON MEDS ADHD ON MEDS
Chavez, Wanda	909375	Female		
Childs, Lawrence C.	902878	Male	Medical Alert Medical Alert Medical Alert	ADD ADHD. Vision
Gale, Heather S.	103202	Female	Medical Alert	ALLERGY; TAVIST D
Green, Kimberly	877362	Female		
Johnson, Albert T.	887842	Male		
Kirby, Anthony O.	952382	Male		
Larios, Jeffrey F.	832781	Male	Medical Alert	ADHD
Leto, Charles A.	928213	Male	Medical Alert Medical Alert Medical Alert	Asthma ASTHMA; ALLERGIES ASTHMA
Martinez, Heather M.	904932	Female	Medical Alert	OBSESSIVE COMPULSIVE DISORDER.
Meadows, Benjamin J.	102705	Male	Medical Alert	ADHD
Miles, Michelle M.	901553	Female		
Nava-Rodriguez, Douglas A.	954140	Male	Medical Alert Medical Alert	ASTHMA ASTHMA
Oliver, Angela L.	142112	Female		
Packer, Janice S.	889221	Female	Medical Alert Medical Alert	ASTHMA ASTHMA
Patino, Amy M.	894666	Female	Medical Alert Medical Alert	ASTHMA PETIT MAL SEIZURES
Rhoton, Lawrence A.	869042	Male	Medical Alert Medical Alert  Medical Alert Medical Alert Medical Alert	HYDROCEPHALIC-SHUNT CRUTCHES/INTERMITTENT CATH/SPINA BIFIDA  SELF CATHETERIZATION ALLERGY LATEX, PCN SPINA BIFIDA,WHEELCHAIR
Rivas, Clarence E.	157820	Male		
Rivera-Quintana, Aaron M.	158976	Male		
Rodriguez, Willie R.	110076	Male		

## HLT405 – Student Immunization Assessment

PAD Location: Synergy SIS>Health>Reports>List

The HLT405 report is used by schools to identify if a child has had varicella (chicken pox). The report also includes immunization exemptions. The report prints the last dosage dates for vaccinations.



**Report Interface** <<

Name: **Student Immunization Assessment** Number: HLT405 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

Age Group  Grade

Birth Date Range  -

Contact Person

License No.

### Report Options:

Age Group: Filter report output to include just the selected age group.

Grade: Filter report output to include just the selected grade or grade range.

Birth Date Range: Includes birth dates that fall within the date range indicated.

Contact Person: Filter report output to include just the contact person with the specified name.

License No.: Filter report output to include just the student's report that include the corresponding license no.





**Adams Elementary  
Student Immunization Assessment**  
As of: 04/22/2011

Year: 2010-2011  
Report: HLT405

License # \_\_\_\_\_  
 Child Care     Head Start

Contact \_\_\_\_\_ Address: 125 Robinson Av  
Phone: 949-555-2425    Fountain Valley, AZ 85101  
Fax: \_\_\_\_\_

Age Group  
2-5 year olds (Children born on/after 01/01/2006  
to 01/01/2011)

CHILD or I.D.	Birth Date	DTaP/DTP/DT			Polio		MMR		HIB			PCV7		Hepatitis A		Hepatitis B		Varicella		Exempt		
		1	2	3	4 + Date of last Dose	1	2	3	4 + Date of last Dose	Date of 1st Dose	Date of 2nd Dose	1	2	3	4 + Date of last Dose	1	2	3	4 + Date of last Dose	Date of last Dose	Had Chicken Pox	Religious Medical Lab
Acosta, John	02/12/2006			X	02/19/2008	X	02/19/2008	02/19/2008			X	02/19/2008			04/01/2010			X	08/13/2007			
Adams, Aaron E.	05/03/2006																					
Adams, Paul	08/06/2006																					
Alcala, Nicole A.	02/03/2006			X	02/04/2008	X	06/28/2008	02/04/2008			X	08/17/2007			03/14/2009	09/29/2009		X	08/17/2007			
Almanza, Jonathan	05/23/2006			X	11/02/2007	X	05/24/2008	06/02/2007			X	11/12/2007			05/24/2008	01/02/2009		X	12/02/2006			
Alvarado, Janet	07/01/2006			X	07/10/2007	X	08/08/2009	07/03/2006	08/08/2009		X	07/03/2006			04/25/2009	11/21/2009		X	07/03/2006			
Appleton, Jerry	07/26/2006																					
Arcos, Nancy	01/23/2006			X	02/28/2009	X	02/28/2009	01/28/2006	02/28/2009		X	01/28/2006			03/03/2007	09/29/2007		X	01/28/2006			
Armas Del Campo, Daniel D.	11/17/2006			X	02/15/2008	X	08/17/2007	11/16/2007			X	02/15/2008			11/14/2008	11/20/2009		X	05/15/2007			
Armas Rueda, Walter	05/14/2006			X	08/16/2008	X	02/17/2008	05/12/2008			X	06/11/2008			06/02/2009	06/20/2010		X	11/11/2007			
Armenta, Sandra	10/08/2006																					
Berrieault, Kathleen	05/03/2006																					
Betancourt, Michael L.	05/10/2006			X	07/20/2008	X	07/20/2008	07/20/2008							04/26/2010			X	07/20/2008			
Betancourt, Roger J.	05/10/2006			X	07/20/2008	X	07/20/2008	07/20/2008			X	07/20/2008			04/26/2010			X	07/20/2008			
Bustamante, Angela M.	07/21/2006			X	07/27/2009	X	07/27/2009	07/20/2006	07/27/2009		X	10/20/2006			08/25/2007	04/20/2008		X	03/24/2006			
Castaneda Mares, Daniel I.	12/12/2006			X	12/26/2009	X	02/15/2008	03/02/2007	12/26/2009		X	12/26/2009			04/03/2009	12/26/2009		X	12/26/2009			
Cortes, Marilyn	06/01/2006																					
Cota, Virginia L.	05/31/2006			X	07/24/2010	X	07/24/2010	06/04/2007	07/24/2010		X	09/15/2007			06/02/2008	07/24/2010		X	12/01/2006			
Damacio, Jose	04/15/2006			X	04/14/2009	X	04/14/2009	04/17/2006	04/14/2009		X	04/17/2006			08/18/2008	04/14/2009		X	10/20/2005			
Diaz Tapia, George	06/23/2006			X	08/20/2010	X	08/20/2010	06/25/2007	08/20/2010		X	07/18/2008			07/18/2008	08/21/2009		X	12/23/2006			
Donald, Edward B.	01/21/2006			X	03/26/2010	X	03/26/2010	01/29/2007	03/26/2010		X	01/29/2007			01/22/2008	01/25/2009		X	01/29/2007			
Dunnuck, Henry J.	12/03/2006			X	07/31/2010	X	07/31/2010	03/02/2007	07/31/2010		X	03/02/2007			01/22/2008	08/24/2008		X	09/16/2006			
Encarnacion Baut, Frank	06/26/2006			X	06/23/2009	X	06/08/2009	06/23/2008			X	10/11/2008			10/23/2009	06/24/2010		X	12/30/2007			
Enriquez, Thomas	08/26/2006																					
Escarcega, Gregory	05/07/2006																					
Espinoza, Cynthia C.	04/27/2006			X	05/15/2010	X	05/15/2010	05/11/2007	05/15/2010		X	05/11/2007			10/03/2008	07/20/2009		X	01/24/2007			
Flores, David S.	07/31/2006			X	04/16/2007	X	01/01/2007	01/01/2007			X	04/16/2007			04/15/2008	05/02/2009		X	01/01/2007			
Gallo Perez, Katherine R.	10/13/2006			X	08/05/2008	X	06/21/2008	06/21/2008			X	06/21/2008			12/12/2009	08/16/2010		X	05/05/2007			
Garcia Ramirez, Nancy	10/13/2006			X	10/16/2009	X	10/16/2009	11/25/2006	10/16/2009		X	11/25/2006			10/03/2008	05/19/2009		X	11/24/2006			
Garduno, Jose	10/05/2006																					

## HLT406 – Health Incident List

PAD Location: Synergy SIS>Health>Reports>List

The HLT406 report prints health incidents specific to a selected date range. The report displays the incident sorted by date, school and student name. The report shows the location and activity related to the incident. The list may be used by school or district personnel to view all health incidents reported for a date range.

**Report Interface**

Name: **Health Incident List** Number: HLT406 Page Orientation: Portrait

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Incident Dates**

From  To

**Health Codes**

Exclude Selected Health Codes

Health Code Selection

<input type="checkbox"/> Nursing Assessment/Treatment/Illness	<input type="checkbox"/> Nursing Assessment/Treatment/Injury	<input type="checkbox"/> Health Conference/ Counseling
<input type="checkbox"/> Medication # Doses given	<input type="checkbox"/> Personal Feminine Needs	<input type="checkbox"/> Medication : TYL.
<input type="checkbox"/> Nursing Procedures	<input type="checkbox"/> Parent Contact	<input type="checkbox"/> Home Visits
<input type="checkbox"/> Student Health Record [Enrollment]	<input type="checkbox"/> Student Health Records [Withdrawal]	<input type="checkbox"/> Immunization Records
<input type="checkbox"/> Immunization Administration a. #adults	<input type="checkbox"/> Immunization Administration- b.#students	<input type="checkbox"/> Vision a. #screened
<input type="checkbox"/> Vision b. #RN re-check	<input type="checkbox"/> Hearing a. #screened	<input type="checkbox"/> Hearing b. #RN re-check
<input type="checkbox"/> Scoliosis a. #screened	<input type="checkbox"/> Scoliosis b. #RN re-check	<input type="checkbox"/> Height & Weight a. #screened
<input type="checkbox"/> Staff - Industrial Injury (referral required)	<input type="checkbox"/> Height & Weight b. #RN re-check	<input type="checkbox"/> Staff - Injury (referral not required)
<input type="checkbox"/> Staff - Illness/Counseling	<input type="checkbox"/> B/P a. #screened	<input type="checkbox"/> B/P b. #RN re-check
<input type="checkbox"/> Dental a. #screened	<input type="checkbox"/> Dental b. #RN re-check	<input type="checkbox"/> Pediculosis a. #screened
<input type="checkbox"/> Pediculosis b. #RN re-check	<input type="checkbox"/> TB Skin Test a. #administered	<input type="checkbox"/> TB Skin Test b. #Read by Rn
<input type="checkbox"/> Sickle Cell a. #screened	<input type="checkbox"/> Sickle Cell b. #RN Counseling	<input type="checkbox"/> Anemia a. #screened
<input type="checkbox"/> Physical Exams/Assessments	<input type="checkbox"/> Neurodevelopmental Assessments	<input type="checkbox"/> Fluoride Mouthrinse Program
<input type="checkbox"/> HealthEducation/Promotion/Resource	<input type="checkbox"/> Classroom Presentation to Students	<input type="checkbox"/> Special Education-Social/Dev Histories
<input type="checkbox"/> Re-evaluation Assessment	<input type="checkbox"/> Child/Student Team Meetings	<input type="checkbox"/> Conference with School Personnel re: Stu
<input type="checkbox"/> School Meetings	<input type="checkbox"/> Community Contact/Meetings	<input type="checkbox"/> School Environmental Inspection

### Report Options:

Incident Dates: Includes health incidents that fall within the date range indicated.

Health Codes: Option to filter report output by specifically defined health codes.



## Hope High School Health Incident List 08/30/2010 - 06/03/2011

Year: 2010-2011  
Report: HLT406

Date	Time	School	Student Name	Perm ID	Health Code	Location	Activity
10/01/2010		Hope High School	Abbott, Billy C.	905483	Nursing Assessment/Treatment/Inness		
09/20/2010		Hope High School	Fort, Rachel J.	873725	Nursing Assessment/Treatment/Inness		
10/22/2010		Hope High School	Lathe, Carl J.	987319	Dental		

## HLT407 – Medication Task List

PAD Location: Synergy SIS>Health>Reports>List

The HLT407 Medication Task List report prints a list of students with medication/and or service tasks to be completed for the selected day. The information that displays on this report is similar to the information found in the Medication and Service Monitor screen.

The screenshot shows a web-based report interface. At the top, there is a header bar with the text "Report Interface" and a back arrow icon. Below the header, a status bar displays "Name: Medication Task List", "Number: HLT407", and "Page Orientation: Landscape". A navigation menu contains tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a "Report Option" section with a "Date" field (including a calendar icon) and a checkbox labeled "Show All Prior Tasks". The main content area below is currently empty.

### Report Options:

Date: Filter report output to display the selected date.

Show All Prior Tasks: Filter report output to display all prior tasks in addition to tasks yet to be completed.



## Hope High School Medication Task List

Year: 2010-2011  
Report: HLT407

Student Name	SIS Number	Date	Time	Grade	Medications and Services	Units	Dosage	Note
Abbott, Billy C.	905483	04/22/2011	1:00 PM	12	Insulin Test	1.00		

## HLT408 – Tuberculosis Section List Report

PAD Location: Synergy SIS>Health>Reports>List

The HLT408 Tuberculosis Section List report prints Tuberculosis screening results for students, by section.

The screenshot shows a web-based report interface. At the top, there is a header bar with the title "Report Interface" and a back arrow icon. Below the header, the report details are displayed: "Name: Tuberculosis Section List Report", "Number: HLT408", and "Page Orientation: Landscape". A navigation menu contains five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Report Options" section is expanded, showing a "Section ID" label above a text input field. Below the input field is a checkbox labeled "Hide Students With Tuberculosis Records", which is currently unchecked.

### Report Options:

Section ID: Filter report output to display the selected section.

Hide Students With Tuberculosis Records: Filter report output to only display students with no Tuberculosis records.



**Hope High School  
Tuberculosis Section List Report**

Year: 2010-2011  
Report: HLT408

Section ID <b>1119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Teacher Name <b>Nunes, Kathy</b>	Room Name <b>230</b>
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Student Name	Perm ID	Gen	Grd	Type 1	Date Given 1	Date Read 1	mm Ind. 1	Imp. 1	Waiver	Waiver Date
Abbott, Billy C.	905483	M	12	PPD-Mantoux	07/31/2008	08/03/2008	0	Negative		
Allison, Kenneth B.	992737	M	11							
Beckstead, Phyllis M.	871738	F	12							
Blasdell, Todd C.	873622	M	12							
Brooks, Amy M.	881172	F	12							
Cannon, Sean Q.	968281	M	12							
Carter, Timothy A.	995413	M	12							
Coleman, Jose L.	874305	M	12							
Crandall, William D.	887833	M	11							
Denton, Carlos L.	873368	M	12							
Derosso, William P.	133302	M	12							
Devinder, Stephen	126945	M	12							
Du, Edward	874006	M	12							
Howell, Ruth M.	879162	F	12							
Kaipelea, Susan	880519	F	12							
Landreaux, Terry X.	890837	M	12							
Lesueur, Gloria D.	874776	F	12							
Mechem, Rebecca M.	875009	F	12							
Miku, Martha A.	874467	F	12							
Miller, Kathy	893178	F	12							
Mitchell, Larry T.	913350	M	12							
Phelps, Gloria	874558	F	12							
Ramsey, Louis A.	935271	M	12							
Roberts, Jason S. JR	874561	M	12							
Schumacher, Bruce W.	881093	M	12							
Seymore, Martha L.	879226	F	12							
Swofford, Angela M.	874329	F	12							
Vielma, Lisa	117116	F	12							
Wandrey, Jerry B.	900381	M	12							
Waters, Victor R.	153227	M	12							
Wolfe, Richard L.	845465	M	12							

## HLT409 – Vision Section List Report

PAD Location: Synergy SIS>Health>Reports>List

The HLT409 Vision Section List report prints vision screening results for students, by section.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Vision Section List Report", the number "HLT409", and the page orientation "Landscape". Below this is a navigation menu with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is selected, showing a "Report Options" section. This section contains two input fields: "Section ID" and "Screen Date", each with a calendar icon. Below these fields is a checkbox labeled "Hide Students With Records For Screen Date".

### Report Options:

Section ID: Filter report output to display the selected section.

Screen Date: Filter report output to display student results for selected screen date.

Hide Students With Records for Screen Date: Filter report output to only display students with no records for screen date.





**Hope High School  
Vision Section List Report**

Year: 2010-2011  
Report: HLT409

Section ID <b>1119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Teacher Name <b>Nunes, Kathy</b>	Room Name <b>230</b>	Screen Date <b>05/02/2011</b>
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Student Name	Perm ID	Gen	Grd	Without Glasses			With Glasses			Exam Grade
				Left Eye	Right Eye	Both Eyes	Left Eye	Right Eye	Both Eyes	
Abbott, Billy C.	905483	M	12	20/50+	20/50+	20/50+	20/20	20/20	20/20	12
Allison, Kenneth B.	992737	M	11							11
Beckstead, Phyllis M.	871738	F	12							12
Blasdell, Todd C.	873622	M	12							12
Brooks, Amy M.	881172	F	12							12
Cannon, Sean Q.	968281	M	12							12
Carter, Timothy A.	995413	M	12							12
Coleman, Jose L.	874305	M	12							12
Crandall, William D.	887833	M	11							11
Denton, Carlos L.	873368	M	12							12
Derosso, William P.	133302	M	12							12
Devinder, Stephen	126945	M	12							12
Du, Edward	874006	M	12							12
Howell, Ruth M.	879162	F	12							12
Kaipalea, Susan	880519	F	12							12
Landreaux, Terry X.	890837	M	12							12
Lesueur, Gloria D.	874776	F	12							12
Mechem, Rebecca M.	875009	F	12							12
Miku, Martha A.	874467	F	12							12
Miller, Kathy	893178	F	12							12
Mitchell, Larry T.	913350	M	12							12
Phelps, Gloria	874558	F	12							12
Ramsey, Louis A.	935271	M	12							12
Roberts, Jason S. JR	874561	M	12							12
Schumacher, Bruce W.	881093	M	12							12
Seymore, Martha L.	879226	F	12							12
Swofford, Angela M.	874329	F	12							12
Vielma, Lisa	117116	F	12							12
Wandrey, Jerry B.	900381	M	12							12
Waters, Victor R.	153227	M	12							12

## HLT410 – Audio Section List Report

PAD Location: Synergy SIS>Health>Reports>List

The HLT410 Audio Section List report prints audio screening results for students, by section.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, it displays "Name: Audio Section List Report", "Number: HLT410", and "Page Orientation: Landscape". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Report Options" section contains two input fields: "Section ID" and "Screen Date", with a calendar icon next to the "Screen Date" field. Below these fields is a checkbox labeled "Hide Students With Records For Screen Date".

### Report Options:

Section ID: Filter report output to display the selected section.

Screen Date: Filter report output to display student results for selected screen date.

Hide Students With Records for Screen Date: Filter report output to only display students with no records for screen date.



**Hope High School  
Audio Section List Report**

Year: 2010-2011  
Report: HLT410

Section ID <b>1119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Teacher Name <b>Nunes, Kathy</b>	Room Name <b>230</b>	Screen Date <b>05/02/2011</b>
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Student Name	Perm ID	Gen	Grd	Reason	Left Result	Right Result	Referral	Clinic Date	Ref Date
Abbott, Billy C.	905483	M	12	Risk Audio	C2	Risk Audio	No change since previous test	01/04/2011	12/30/2010
Allison, Kenneth B.	992737	M	11						
Beckstead, Phyllis M.	871738	F	12						
Biasdell, Todd C.	873622	M	12						
Brooks, Amy M.	881172	F	12						
Cannon, Sean Q.	968281	M	12						
Carter, Timothy A.	995413	M	12						
Coleman, Jose L.	874305	M	12						
Crandall, William D.	887833	M	11						
Denton, Carlos L.	873368	M	12						
Derosso, William P.	133302	M	12						
Devinder, Stephen	126945	M	12						
Du, Edward	874006	M	12						
Howell, Ruth M.	879162	F	12						
Kaipelea, Susan	880519	F	12						
Landreaux, Terry X.	890837	M	12						
Lesueur, Gloria D.	874776	F	12						
Mechem, Rebecca M.	875009	F	12						
Miku, Martha A.	874467	F	12						
Miller, Kathy	893178	F	12						
Mitchell, Larry T.	913350	M	12						
Phelps, Gloria	874558	F	12						
Ramsey, Louis A.	935271	M	12						
Roberts, Jason S. JR	874561	M	12						
Schumacher, Bruce W.	881093	M	12						
Seymore, Martha L.	879226	F	12						
Swofford, Angela M.	874329	F	12						
Vielma, Lisa	117116	F	12						
Wandrey, Jerry B.	900381	M	12						
Waters, Victor R.	153227	M	12						
Wolfe, Richard L.	845465	M	12						

## HLT411 – Scoliosis Section List Report

PAD Location: Synergy SIS>Health>Reports>List

The HLT411 Scoliosis Section List report prints Scoliosis screening results for students, by section.

The screenshot shows a web-based report interface. At the top, there is a header bar with the title "Report Interface" and a back arrow icon. Below the header, the report name "Scoliosis Section List Report" is displayed, along with the report number "HLT411" and the page orientation "Landscape". A navigation menu contains five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is expanded to show "Report Options". Under "Report Options", there is a text input field labeled "Section ID" and a checkbox labeled "Hide Students With Scoliosis Records".

### Report Options:

Section ID: Filter report output to display the selected section.

Hide Students With Scoliosis Records: Filter report output to only display students with no Scoliosis records.



**Hope High School  
Scoliosis Section List Report**

Year: 2010-2011  
Report: HLT411

Section ID	Period	Coursel D	Course Title	Teacher Name	Room Name							
1119	1	EN60	Eng (brit) Lit	Nunes, Kathy	230							
Student Name	Perm ID	Gen	Grd	Exam Date	Result	Date Ref.	Exam Grd	Film Date 1	Imp. 1	Film Date 2	Imp. 2	
Abbott, Billy C.	905483	M	12	05/02/2011	Fail	04/04/2011	12	05/06/2011	Normal			
Allison, Kenneth B.	992737	M	11									
Beckstead, Phyllis M.	871738	F	12									
Blasdell, Todd C.	873622	M	12									
Brooks, Amy M.	881172	F	12									
Cannon, Sean Q.	968281	M	12									
Carter, Timothy A.	995413	M	12									
Coleman, Jose L.	874305	M	12									
Crandall, William D.	887833	M	11									
Denton, Carlos L.	873368	M	12									
Derosso, William P.	133302	M	12									
Devinder, Stephen	126945	M	12									
Du, Edward	874006	M	12									
Howell, Ruth M.	879162	F	12									
Kaipelea, Susan	880519	F	12									
Landreaux, Terry X.	890837	M	12									
Lesueur, Gloria D.	874776	F	12									
Mechem, Rebecca M.	875009	F	12									
Miku, Martha A.	874467	F	12									
Miller, Kathy	893178	F	12									
Mitchell, Larry T.	913350	M	12									
Phelps, Gloria	874558	F	12									
Ramsey, Louis A.	935271	M	12									
Roberts, Jason S. JR	874561	M	12									
Schumacher, Bruce W.	881093	M	12									
Seymore, Martha L.	879226	F	12									
Swofford, Angela M.	874329	F	12									
Vielma, Lisa	117116	F	12									
Wandrey, Jerry B.	900381	M	12									
Waters, Victor R.	153227	M	12									
Wolfe, Richard L.	845465	M	12									

## HLT412 – General Health Section List Report

PAD Location: Synergy SIS>Health>Reports>List

The HLT412 General Health Section List report prints general health screening results for students, by section.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a status bar displays "Name: General Health Section List Report", "Number: HLT412", and "Page Orientation: Landscape". A navigation menu contains tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced", with "Options" being the active tab. The "Report Options" section is expanded, showing two input fields: "Section ID" and "Screen Date". The "Section ID" field is empty, and the "Screen Date" field contains a date "11/11/2011" with a calendar icon. Below these fields is a checkbox labeled "Hide Students With Records For Screen Date", which is currently unchecked. The main content area of the interface is a large, empty light blue rectangle.

### Report Options:

Section ID: Filter report output to display the selected section.

Screen Date: Filter report output to display student results for selected screen date.

Hide Students With Records for Screen Date: Filter report output to only display students with no records for screen date.



**Hope High School  
General Health Section List Report**

Year: 2010-2011  
Report: HLT412

Section ID <b>1119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Teacher Name <b>Nunes, Kathy</b>	Room Name <b>230</b>	Screen Date <b>05/02/2011</b>
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Student Name	Perm ID	Gen	Grd	Height		Weight			Heart Rate	Blood Pressure	Ref. Date	Exam Grade
				Inches	Percentile	lbs	Percentile	BMI				
Abbott, Billy C.	905483	M	12	65	65	140	55	23.29	70	118		12
Allison, Kenneth B.	992737	M	11									11
Beckstead, Phyllis M.	871738	F	12									12
Blasdell, Todd C.	873622	M	12									12
Brooks, Amy M.	881172	F	12									12
Cannon, Sean Q.	968281	M	12									12
Carter, Timothy A.	995413	M	12									12
Coleman, Jose L.	874305	M	12									12
Crandall, William D.	887833	M	11									11
Denton, Carlos L.	873368	M	12									12
Derosso, William P.	133302	M	12									12
Devinder, Stephen	126945	M	12									12
Du, Edward	874006	M	12									12
Howell, Ruth M.	879162	F	12									12
Kaipalea, Susan	880519	F	12									12
Landreaux, Terry X.	890837	M	12									12
Lesueur, Gloria D.	874776	F	12									12
Mechem, Rebecca M.	875009	F	12									12
Miku, Martha A.	874467	F	12									12
Miller, Kathy	893178	F	12									12
Mitchell, Larry T.	913350	M	12									12
Phelps, Gloria	874558	F	12									12
Ramsey, Louis A.	935271	M	12									12
Roberts, Jason S. JR	874561	M	12									12
Schumacher, Bruce W.	881093	M	12									12
Seymore, Martha L.	879226	F	12									12
Swofford, Angela M.	874329	F	12									12
Vielma, Lisa	117116	F	12									12
Wandrey, Jerry B.	900381	M	12									12

## HLT413 – Dental Section List Report

PAD Location: Synergy SIS>Health>Reports>Lis

The HLT413 Dental Section List report prints dental screening results for students, by section.

The screenshot shows a web-based report interface. At the top, the title is "Report Interface" with a back arrow icon. Below the title, the report name is "Dental Section List Report", the number is "HLT413", and the page orientation is "Landscape". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Report Options" section contains two input fields: "Section ID" and "Screen Date". The "Screen Date" field has a calendar icon. Below these fields is a checkbox labeled "Hide Students With Records For Screen Date".

### Report Options:

Section ID: Filter report output to display the selected section.

Screen Date: Filter report output to display student results for selected screen date.

Hide Students With Records for Screen Date: Filter report output to only display students with no records for screen date.





**Hope High School  
Dental Section List Report**

Year: 2010-2011  
Report: HLT413

Section ID <b>1119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Teacher Name <b>Nunes, Kathy</b>	Room Name <b>230</b>	Screen Date <b>05/02/2011</b>
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Student Name	Perm ID	Gen	Grd	P/F	Vis. Fill.	Vis. Cav.	Treatment	Waiver	Fol. Up Date	Exam Grd
Abbott, Billy C.	905483	M	12	Pass	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No obvious problem			12
Allison, Kenneth B.	992737	M	11		<input type="checkbox"/>	<input type="checkbox"/>				11
Beckstead, Phyllis M.	871738	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Biasdell, Todd C.	873622	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Brooks, Amy M.	881172	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Cannon, Sean Q.	968281	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Carter, Timothy A.	995413	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Coleman, Jose L.	874305	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Crandall, William D.	887833	M	11		<input type="checkbox"/>	<input type="checkbox"/>				11
Denton, Carlos L.	873368	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Derosso, William P.	133302	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Devinder, Stephen	126945	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Du, Edward	874006	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Howell, Ruth M.	879162	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Kaipelea, Susan	880519	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Landreaux, Terry X.	890837	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Lesueur, Gloria D.	874776	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Mechem, Rebecca M.	875009	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Miku, Martha A.	874467	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Miller, Kathy	893178	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Mitchell, Larry T.	913350	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Phelps, Gloria	874558	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Ramsey, Louis A.	935271	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Roberts, Jason S. JR	874561	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Schumacher, Bruce W.	881093	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Seymore, Martha L.	879226	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Swofford, Angela M.	874329	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Vielma, Lisa	117116	F	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Wandrey, Jerry B.	900381	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Waters, Victor R.	153227	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12
Wolfe, Richard L.	845465	M	12		<input type="checkbox"/>	<input type="checkbox"/>				12

## HLT601 – Health Condition Totals

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT601 report prints the total number of health conditions as of the date selected. The report output displays health condition totals for both male, female and a cumulative total.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Health Condition Totals", "Number: HLT601", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Underneath, there is a section labeled "As of" with a date input field and a calendar icon. Below the date field is a checkbox labeled "Show All Condition Codes" which is currently unchecked.

### Report Options:

As of Date: Date of report.

Show All Condition Codes: Output will include all condition codes whether they have been chosen for a student or not.



## Adams Elementary Health Condition Totals As of 05/16/2011

Year: 2010-2011  
Report: HLT601

Health Condition	Female	Male	Total
01 - Heart	0	1	1
02 - Asthma	2	2	4
03 - Diabetes	2	0	2
04 - Hearing	1	0	1
05 - Vision	1	0	1
06 - Medical Alert	128	153	281
07 - From HLT	19	31	50

## HLT602 – Class Incident Summary Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT602 report shows total visits to the nurse regarding health incidents, specific to a selected date range. The report is sorted by section and displays in alphabetical order by student name. The list may be used by school or district personnel to view total number of visits to the nurse reported for a date range.

The screenshot shows a web-based report interface. At the top, the title is "Report Interface" with a back arrow icon. Below the title, the report name is "Class Incident Summary Report", the number is "HLT602", and the page orientation is "Portrait". There are four tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Report Options" section is expanded and contains the following fields:

- Section ID:** Two text input boxes separated by a hyphen.
- Begin Date:** A date picker icon followed by a text input box.
- End Date:** A date picker icon followed by a text input box.
- Include Only Students With Incidents:** A checkbox.

### Report Options:

Section ID: Filters report output to include just the selected section ID.

Begin/End Date: Includes health incidents that fall within the date range indicated.

Include Only Students With Incidents: Output will include only students with health incidents.



**Hope High School**  
**Class Incident Summary Report**  
 08/30/2010 - 06/03/2011

Year: 2010-2011  
 Report: HLT602

SectionID: <b>1206</b>	Course ID: <b>AR54</b>	Course Title: <b>Beg Jewelry</b>	Teacher Name: <b>Sullivan, Joe</b>	Room: <b>403</b>	Period: <b>2</b>
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Student Name	Perm ID	Gender	Grade	Total Visits
Abbott, Billy C.	905483	Male	12	1
Birtcher, Harry B.	950362	Male	12	0
Bitter, Debra S.	118894	Female	12	0
Brady, Kenneth P.	874026	Male	12	0
Clark, Martha K.	101651	Female	11	0
Cluff, Jack D.	873816	Male	12	0
Coleman, Albert H.	889743	Male	11	0
Dana, David C.	873488	Male	12	0
Dannels, Johnny W.	875038	Male	12	0
Dyches, Judy M.	888184	Female	11	0
Freeman, Anthony A.	888577	Male	11	0
Hall, Peter A.	887330	Male	11	0
Heck, Douglas D.	983022	Male	12	0
Hellman, Chris J.	887358	Male	11	0
Hollings, Martha N.	937219	Female	12	0
Klein, William J.	873376	Male	12	0
Martinez, Paul L. JR	834380	Male	12	0
Melzer, Thomas P.	940454	Male	12	0
Padilla, Amanda A.	888657	Female	11	0
Postle-Wilbanks, Jeffrey J.	951480	Male	11	0
Pugh, Michelle N.	888618	Female	11	0
Reagan, Jerry N.	910729	Male	11	0
Roose, Robert M.	873803	Male	12	0
Schwalb, Robert T.	867189	Male	11	0
Smith, Terry C.	931029	Male	11	0
Taylor, Angela R.	909283	Female	11	0
Taylor, Martha D.	920149	Female	11	0
Young, Jeffrey D.	951387	Male	12	0

<b>Class Total:</b>	<b>1</b>
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## HLT603 – Clinical Code Totals

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT603 report prints a total number for each clinical code/description reported within Synergy SIS for the selected date range. The report will show all health office visits regardless if the student is still active or inactive.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Clinical Code Totals", "Number: HLT603", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Date Range" and "Code Filters".

**Date Range**

Start Date: [ ] End Date: [ ]

**Code Filters**

- Show All Clinical Codes
- Show Health Log Other Codes
- Show All Other Codes (if Show Health Log Other Codes is selected)

### Report Options:

Date Range Start/End: Includes clinical code totals that fall within the date range indicated.

Show All Clinical Codes: Displays all clinical codes whether or not they were selected.

Show Health Log Other Codes: Displays codes used in the Health Log Other screen.

Show All Other Codes (if Show Health Log Other Codes is selected): Displays all codes whether or not they were selected in The Health Log Other screen.



## Adams Elementary Clinical Code Totals From 08/30/2010 to 06/03/2011

Year: 2010-2011  
Report: HLT603

Code	Description	Total	Code	Description	Total
001	Nursing Assessment/Treatment/Illness	0	1000.11	Industrial Injury (referral required) (Needing	0
001.00	Nursing Assessment/Treatment/Illness	17	1000.22	Industrial Injury (referral required) (Referre-	0
005	Nursing Assessment/Treatment/Injury	0	1005	Staff - Injury (referral not required)	0
005.00	Nursing Assessment/Treatment/Injury	10	1005.11	Injury (referral not required) (Needing Nurs	0
010	Health Conference/ Counseling	0	1005.22	Injury (referral not required) (Referred)	1
010.00	Health Conference/ Counseling	0	1015	Staff - Illness/Counseling	0
010.50	IN H.O. FOR DISCI.	0	1015.11	Illness/Counseling (Needing Nursing Interv	0
015	Medication # Doses given	0	1015.22	Illness/Counseling (Referred)	0
015.00	Medication # Doses given	0	105	B/P a. #screened	0
017	Personal Feminine Needs	0	105.00	B/P a. #screened	0
017.00	Personal Feminine Needs	0	110	B/P b. #RN re-check	0
018	Medication : TYL.	0	110.00	B/P b. #RN re-check	0
018.00	Medication : TYL.	1	115	Dental a. #screened	0
020	Nursing Procedures	0	115.00	Dental a. #screened	0
020.00	Nursing Procedures	1	120	Dental b. #RN re-check	0
030	Parent Contact	0	120.00	Dental b. #RN re-check	0
030.00	Parent Contact	3	125	Pediculosis a. #screened	0
035	Home Visits	0	125.00	Pediculosis a. #screened	0
035.00	Home Visits	0	130	Pediculosis b. #RN re-check	0
040	Student Health Record [Enrollment]	0	130.00	Pediculosis b. #RN re-check	0
040.00	Student Health Record [Enrollment]	1	135	TB Skin Test a. #administered	0
045	Student Health Records[Withdrawal]	0	135.00	TB Skin Test a. #administered	0
045.00	Student Health Records[Withdrawal]	0	140	TB Skin Test b. #Read by Rn	0
050	Immunization Records	0	140.00	TB Skin Test b. #Read by Rn	0
050.00	Immunization Records	0	145	Sickle Cell a. #screened	0
055	Immunization Administration a. #adults	0	145.00	Sickle Cell a. #screened	0
055.00	Immunization Administration a. #adults	0	150	Sickle Cell b. #RN Counseling	0
060	Immunization Administration-b.#students	0	150.00	Sickle Cell b. #RN Counseling	0
060.00	Immunization Administration-b.#students	0	155	Anemia a. #screened	0
065	Vision a. #screened	0	155.00	Anemia a. #screened	0
065.00	Vision a. #screened	0	160	Physical Exams/Assessments	0
070	Vision b. #RN re-check	0	160.00	Physical Exams/Assessments	0
070.00	Vision b. #RN re-check	0	165	Neurodevelopmental Assessments	0
075	Hearing a. #screened	0	165.00	Neurodevelopmental Assessments	0
075.00	Hearing a. #screened	0	170	Fluoride Mouthrinse Program	0
080	Hearing b. #RN re-check	0	170.00	Fluoride Mouthrinse Program	0
080.00	Hearing b. #RN re-check	0	175	HealthEducation/Promotion/Resource	0
085	Scoliosis a. #screened	0	175.00	HealthEducation/Promotion/Resource	0
085.00	Scoliosis a. #screened	0	180	Classroom Presentation to Students	0
090	Scoliosis b. #RN re-check	0	180.00	Classroom Presentation to Students	0
090.00	Scoliosis b. #RN re-check	0	185	Special Education-Social/Dev Histories	0
095	Height & Weight a. #screened	0	185.00	Special Education-Social/Dev Histories	0
095.00	Height & Weight a. #screened	0	190	Re-evaluation Assessment	0
1	Staff - Industrial Injury (referral required)	0	190.00	Re-evaluation Assessment	0
100	Height & Weight b. #RN re-check	0	195	Child/Student Team Meetings	0
100.00	Height & Weight b. #RN re-check	0	195.00	Child/Student Team Meetings	0

## HLT604 – Kindergarten Immunization Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT604 Kindergarten Immunization Report displays immunization dosage information and valid exemptions on file and compares that total against the number of students enrolled. The two totals should match once all of the dosage and exemption calculations have been accounted for. The report gives a detailed summary of the action required if a student requires additional dosages. The Kindergarten Immunization Report is designed to be used at elementary schools.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Kindergarten Immunization Report", "Number: HLT604", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is selected. The interface includes three main input fields: "As of Date" with a calendar icon, "Contact Person" with a text input field, and "Elementary Grade" with a dropdown menu.

### Report Options:

As of Date: Date of report.

Contact Person: The contact person whose name should appear on the report.

Elementary Grade: Filter report output to include just the selected grade.





## Adams Elementary Kindergarten Immunization Report

As of: 04/22/2011

Year: 2010-2011  
Report: HLT604

School Name <b>Adams Elementary</b>		School Type <b>Public</b>		Address <b>125 Robinson Av</b>	
Contact Person		District Name <b>Edupoint School District</b>		District No. <b>123456000</b>	
Principal Name		Phone <b>949-555-2425</b>		City, State Zip <b>Fountain Valley, AZ 85101</b>	
		Fax		Included Grades <b>K</b>	
				County <b>19</b>	

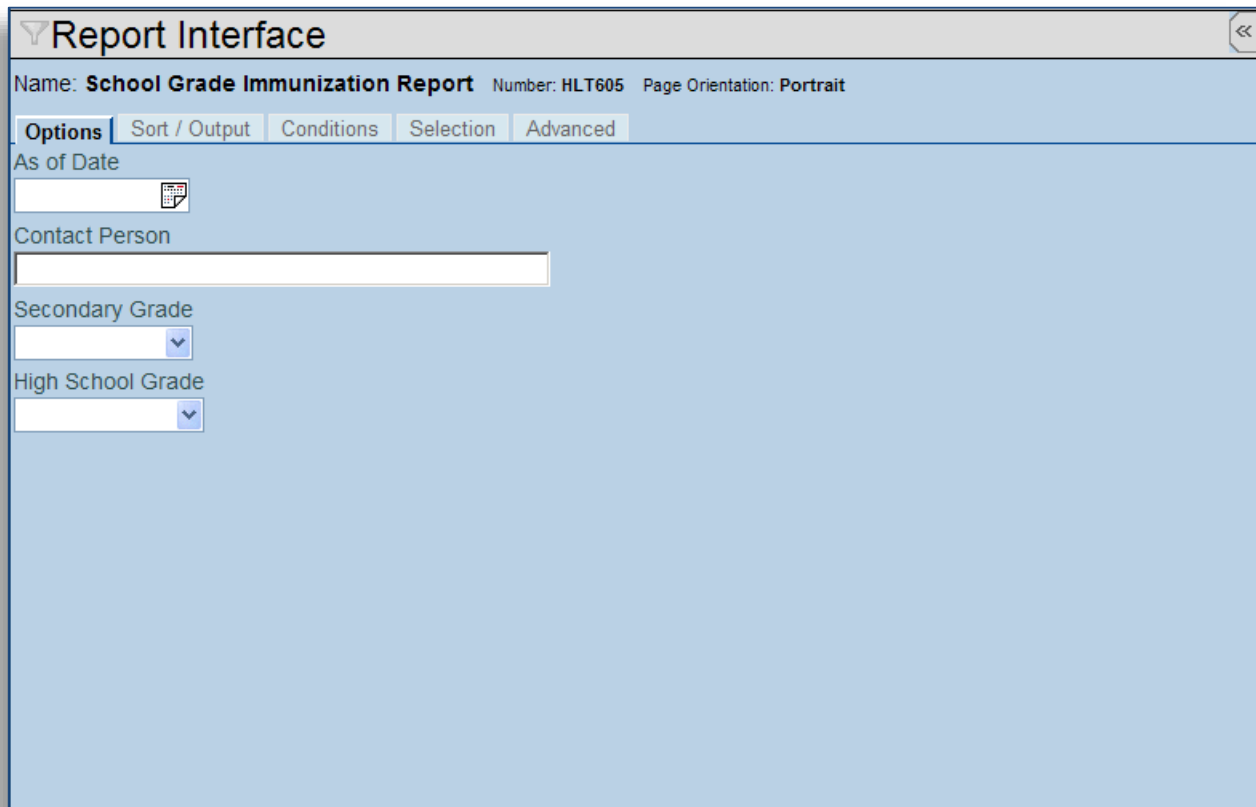
  

<b>Kindergarten Only</b>	<b>#</b>	<b>Action Required</b>
1. How many students are enrolled?	72	
2. How many students have an immunization record or a valid exemption on file?	66	Require proof of immunization or an exemption for school entry.
<b>3. DTaP/DTP/DT</b>		
How many students have received either 4-5 doses with one dose at 4 years of age or older, OR a total of 6 doses?	61	Meets the requirements.
How many students have not received either 4-5 doses with one dose at 4 years of age or older, OR a total of 6 doses?	11	Does not meet the requirements.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>72</b>	
<b>4. Polio</b>		
How many students have received either a total of 4 doses OR a total of 3 doses with the 3rd dose given at 4 years of age or older?	63	Meets the requirements.
How many students have not received the doses described above?	9	Does not meet requirements. Polio #4 is required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>72</b>	
<b>5. MMR</b>		
How many students have received 2 doses, both given at 12 months of age or older?	63	Meets the requirements.
How many students have not received 2 doses, both given at 12 months of age or older?	9	Does not meet requirements. 2 doses are required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>72</b>	
<b>6. Hepatitis B</b>		
How many students meet the requirement have 3 or more doses?	65	Meets the requirements.
How many students do not meet the requirement have 3 or more doses?	7	Does not meet requirements. 3 doses are required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>72</b>	
<b>7. Varicella (chicken pox)</b>		
How many students have received 2 doses of Varicella vaccine? (Include those who have had chicken pox disease in addition to the immunizations.)	0	Meets the requirements.
How many students have received one dose of Varicella vaccine, OR have history of chicken pox disease, OR have both the vaccine and history of disease?	0	Meets the requirements.
How many students have no history of chicken pox and no Varicella vaccine doses?	72	Does not meet requirements. Varicella vaccination is required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>72</b>	
<b>8. Exemptions</b>		
	<b># of Permanent Exemptions</b>	<b># of Temporary Exemptions</b>
How many have a personal beliefs exemption? (Indicate if exemption is limited to specific vaccines)	0	0
How many have a medical exemption? (Indicate if exemption is limited to specific vaccines)	0	0
How many have laboratory evidence of immunity? (Indicate specific vaccine(s) not needed)	0	0

## HLT605 – School Grade Immunization Data Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT605 report displays immunization dosage information and valid exemptions on file and compares that total against number of students enrolled. The two totals should match once all of the dosage and exemption calculations have been accounted for. The report gives a detailed summary of the action required if a student requires additional dosages. The school grade immunization data report is designed to be used at secondary and/or high schools.



**Report Interface** <<

Name: **School Grade Immunization Report** Number: HLT605 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

As of Date

Contact Person

Secondary Grade

High School Grade

### Report Options:

As of Date: Date of report.

Contact Person: Filter report output to include just the contact person with the specified name.

Secondary Grade: Filter report output to include just the selected grade or grade range.

High School Grade: Filter report output to include just the selected grade or grade range.



**Hope High School**  
**School Grade Immunization Report**  
 As of: 04/22/2011

Year: 2010-2011  
 Report: HLT605

School Name <b>Hope High School</b>		School Type <b>Public</b>	Address <b>123 Main St</b>
Contact Person		District Name <b>Edupoint School District</b>	District No. <b>123456000</b>
City, State Zip <b>Phoenix, AZ 85694</b>		County <b>19</b>	
Phone <b>949-555-1212</b>	Fax <b>949-555-1213</b>	School Grades <b>09, 10, 11, 12</b>	

	Grades		Action Required
	09	10	
<b>1. How many students are enrolled?</b>	2	1044	
2. How many students have an immunization record or a valid exemption on file?	0	1023	Require proof of immunization or an exemption for school entry.
<b>3. DTaP/DTP/DT/Td</b>			
How many students have 3 or more doses?	0	1001	Require a dose of Td if student's last dose was before the 4th birthday.
How many students have less than 3 doses?	2	43	Require students to obtain first 2 doses spaced 1 month apart, and the 3rd dose 6 months after the 2nd dose.
<b>TOTAL(must equal number enrolled. see #1)</b>	<b>2</b>	<b>1044</b>	
<b>4. How many students have a Tdap or Td booster?</b>	0	947	Require if 10+ years have passed since last dose of DTaP/DT/Td
<b>5. Polio</b>			
How many students have 4 doses?	0	937	
How many students have 3 doses?	0	75	Require 1 more dose if last dose was prior to 4th birthday.
How many students have fewer than 3 doses?	2	32	Require 1 more dose after 1 month since the last dose.
<b>TOTAL(must equal number enrolled. see #1)</b>	<b>2</b>	<b>1044</b>	
<b>6. MMR</b>			
How many students have 2 doses?	0	1003	Require 1 more dose if MMR #1 was given before the 1st birthday.
How many students have 1 dose?	0	11	Require MMR #2 when 1 month has passed since MMR #1.
How many students have 0 doses?	2	30	Require students with no MMR to obtain MMR #1.
<b>TOTAL(must equal number enrolled. see #1)</b>	<b>2</b>	<b>1044</b>	
<b>7. Hepatitis B</b>			
How many students have completed the Hep B series?	0	958	
How many students have 2 doses?	0	25	Require Hep B #3 when 5 months have passed since Hep B #2.
How many students have less than 2 doses?	2	61	Require Hep B #1 for school entry. Require Hep B #2 when 1 month has passed since Hep B #1.
<b>TOTAL(must equal number enrolled. see #1)</b>	<b>2</b>	<b>1044</b>	
<b>8. Varicella</b>			
How many students have 1 dose?	0	23	Varicella vaccine at 13+ years requires 2 doses, 1 month apart
How many students have a history of Chicken Pox?	0	0	Varicella vaccine not required if child has had chicken pox.
How many students have no history of chicken pox and no varicella vaccine doses?	2	1021	Require varicella vaccination immediately.
<b>9. Exemptions</b>			
How many have a personal belief exemption?	0	44	Require a signed exemption form.
How many have a medical exemption?	0	20	Require doctor's signature and statement of the medical condition.
How many have laboratory evidence of immunity?	0	0	Require a copy of the lab results and doctor's signed statement.

## HLT606 – Health Incident Summary

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT606 report shows cumulative totals of accidents reported within a single school and/or multiple schools. The report shows totals broken down by gender, time, age, location, injury sustained, activity and equipment that caused injury. Along with a cumulative total, the report also includes an ADA total.

The screenshot displays the 'Report Interface' for the 'Health Incident Summary' report. The interface includes a header with the report name and number, and a set of tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. Below the tabs are two main sections: 'Report Dates' and 'School Selection'. The 'Report Dates' section has 'From' and 'To' fields with calendar icons. The 'School Selection' section features a 'Schools' button and a grid of checkboxes for various schools.

School Selection				
<input type="checkbox"/> Adams Elementary	<input type="checkbox"/> Central Enrollment	<input type="checkbox"/> Continuation High School	<input type="checkbox"/> Eisenhower Middle School	<input type="checkbox"/> Grant Elementary
<input type="checkbox"/> Hope High School	<input type="checkbox"/> Jefferson Elementary	<input type="checkbox"/> Kennedy High School	<input type="checkbox"/> King High School	<input type="checkbox"/> Lincoln Elementary
<input type="checkbox"/> Roosevelt Middle School	<input type="checkbox"/> Summer School	<input type="checkbox"/> Template HS	<input type="checkbox"/> Test Middle School	<input type="checkbox"/> Test School
<input type="checkbox"/> Truman Middle School	<input type="checkbox"/> Washington Elementary			

### Report Options:

Report Dates From/To: Includes health incidents that fall within the date range indicated.

School Selection: Filter report by school.

This report has a Mandatory Sort Properties of Summary Type in Ascending order, Summary code Description in Ascending order, School Name in Ascending order, and New Page in Ascending order.



**Hope High School  
Health Incident Summary**  
08/30/2010 - 06/03/2011

Year: 2010-2011  
Report: HLT606

**Summary Totals**

Description	Total	HOP
Total Accident Reports	3	3

**Accidents by Gender**

Description	Total	HOP
Female	1	1
Male	2	2

**Accidents by Time**

Description	Total	HOP
0:00 - 0:59	0	0
1:00 - 1:59	0	0
2:00 - 2:59	0	0
3:00 - 3:59	0	0
4:00 - 4:59	0	0
5:00 - 5:59	0	0
6:00 - 6:59	0	0
7:00 - 7:59	0	0
8:00 - 8:59	0	0
9:00 - 9:59	0	0
10:00 - 10:59	0	0
11:00 - 11:59	0	0
12:00 - 12:59	0	0
13:00 - 13:59	0	0
14:00 - 14:59	0	0
15:00 - 15:59	0	0
16:00 - 16:59	0	0
17:00 - 17:59	0	0
18:00 - 18:59	0	0
19:00 - 19:59	0	0
20:00 - 20:59	0	0

## HLT607 – Health Incident Comparison Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT607 report shows cumulative totals of incidents reported within a single school and/or multiple schools and compares the totals using a bar graph. The school with the highest health incidents reported has the number total highlighted. A school district may use this report to see which school within their district has the highest number of health incidents reported in a specific date range.

The screenshot shows the 'Report Interface' for the 'Health Incident Comparison Report' (Number: HLT607, Page Orientation: Portrait). It features a navigation bar with tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing a 'Report Dates' section with 'From' and 'To' date pickers. Below this is another 'Options' section titled 'Schools' with a list of 15 schools, each with an unchecked checkbox: Adams Elementary, Central Enrollment, Continuation High School, Eisenhower Middle School, Grant Elementary, Hope High School, Jefferson Elementary, Kennedy High School, King High School, Lincoln Elementary, Roosevelt Middle School, Summer School, Template HS, Test Middle School, and Test School. Truman Middle School and Washington Elementary are also listed but partially obscured.

### Report Options:

Report Dates From/To: Includes health incidents that fall within the date range indicated.

Schools: Filter report by school.



## Hope High School Health Incident Comparison Report 08/30/2010 - 06/03/2011

Year: 2010-2011  
Report: HLT607

School	Total Count	
Adams Elementary	28	
Continuation High School	0	
Eisenhower Middle School	3	
Grant Elementary	0	
Hope High School	3	
Jefferson Elementary	0	
Kennedy High School	13	
King High School	0	
Lincoln Elementary	0	
Roosevelt Middle School	2	
Truman Middle School	0	
Washington Elementary	4	

## HLT609 – 6th Grade Immunization Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT609 6<sup>th</sup> Grade Immunization Report displays immunization dosage information and valid exemptions on file and compares that total against number of students enrolled. The two totals should match once all of the dosage and exemption calculations have been accounted for. The report gives a detailed summary of the action required if a student requires additional dosages. The 6<sup>th</sup> Grade Immunization Report is designed to be used at elementary schools.

In addition, a detailed log file is generated that lists students who may be missing a given Immunization.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: 6th Grade Immunization Report", "Number: HLT609", and "Page Orientation: Portrait". Below this, there are several tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are three input fields: "As of Date" with a date picker icon, "Contact Person" with a text input field, and "Grade" with a dropdown menu.

### Report Options:

As of Date: Date of report.

Contact Person: The contact person whose name should appear on the report.

Elementary Grade: Filter report output to include just the selected grade.





**Roosevelt Middle School**  
**6th Grade Immunization Report**  
 As of: 04/22/2011

Year: 2010-2011  
 Report: HLT609

School Name <b>Roosevelt Middle School</b>		School Type <b>Public</b>		Address <b>1 Grape St</b>	
Contact Person		District Name <b>Edupoint School District</b>		District No. <b>123456000</b>	
Principal Name		Phone		City, State Zip <b>Fountain Valley, AZ 85101</b>	
		Fax		Included Grades <b>06</b>	
				County <b>19</b>	

Sixth Grade Only	#	Action Required
1. How many students are enrolled?	0	
2. How many students have an immunization record or a valid exemption on file?	0	Require proof of immunization or an exemption for school entry.
<b>3. DTaP/DTP/DT/Td</b>		
How many students have at least 4 doses, or 3 doses all given after 1 year of age?	0	Meets the requirements if student has a total of at least 4 doses, or only 3 doses with all given after 1 year of age.
How many students have not received at least 4 doses or 3 doses given after 1 year of age?	0	Does not meet requirements. An additional tetanus/diphtheria dose is required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>4. Tdap</b>		
How many students have received 1 dose of Tdap?	0	Meets the requirements.
How many students have not received 1 dose of Tdap?	0	
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>Tdap supplemental #1: How many students are under 11?</b>		
<b>#2: How many received a DTaP/DTP/Td in the last 5 years?</b>	<b>0</b>	
<b>5. Meningococcal (MV or MCV)</b>		
How many students have 1 dose of MV or MCV?	0	Meets the requirements.
How many students do not have 1 dose of MV or MCV?	0	MV/MCV is required for students 11 years or older.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>6. Polio</b>		
How many students have either 4 doses or at least 3 doses with dose #3 given at age 4 or older?	0	Meets the requirements.
How many students have not received either 4 doses or at least 3 doses with dose #3 given at age 4 or older?	0	Does not meet the requirements.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>7. MMR</b>		
How many students have 2 doses?	0	Meets requirements if both doses were given after 12 months of age.
How many students have less than 2 doses?	0	Requires MMR #2 when 4 weeks have passed since MMR #1.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>8. Hepatitis B</b>		
How many students have completed the Hepatitis B series with at least 3 doses?	0	Meets the requirements.
How many students have documentation stating that they completed the special 2-dose adolescent Hepatitis B series, given to individuals 11-15 years of age?	0	Meets the requirements.
How many have not completed the Hepatitis B series?	0	
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>9. Varicella (chicken pox)</b>		
How many have received 2 doses of Varicella vaccine?	0	
How many have received one dose of Varicella vaccine, OR have history of chicken pox disease, OR both?	0	Meets the requirements.
How many have no Varicella history and no doses?	0	Does not meet requirements. Varicella vaccination is required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>0</b>	
<b>10. Exemptions</b>		
	<b># of Permanent Exemptions</b>	<b># of Temporary Exemptions</b>
How many have a personal beliefs exemption?	0	0
How many have a medical exemption?	0	0
How many have laboratory evidence of immunity?	0	0

## HLT610 – 10th Grade Immunization Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT610 10<sup>th</sup> Grade Immunization Report displays immunization dosage information and valid exemptions on file and compares that total against number of students enrolled. The two totals should match once all of the dosage and exemption calculations have been accounted for. The report gives a detailed summary of the action required if a student requires additional dosages. The 10<sup>th</sup> Grade Immunization Data report is designed to be used at secondary schools.

In addition, a detailed log file is generated that lists students who may be missing a given Immunization.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow icon. Below that, it displays 'Name: 10th Grade Immunization Report', 'Number: HLT610', and 'Page Orientation: Portrait'. There are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. Under the 'Options' tab, there are three fields: 'As of Date' with a calendar icon, 'Contact Person' with a text input field, and 'Grade' with a dropdown menu.

### Report Options:

As of Date: Date of report.

Contact Person: The contact person whose name should appear on the report.

Elementary Grade: Filter report output to include just the selected grade or grade range.



**Hope High School**  
**10th Grade Immunization Report**  
 As of: 05/17/2011

Year: 2010-2011  
 Report: HLT610

School Name <b>Hope High School</b>		School Type <b>Public</b>		Address <b>123 Main St</b>	
Contact Person <b>Jason Dingle</b>		District Name <b>Edupoint School District</b>		District No. <b>123456000</b>	
Principal Name <b>Tom McGrew</b>		Phone <b>949-555-1212</b>		City, State Zip <b>Phoenix, AZ 85694</b>	
		Fax <b>949-555-1213</b>		Included Grades <b>10</b>	
				County <b>19</b>	

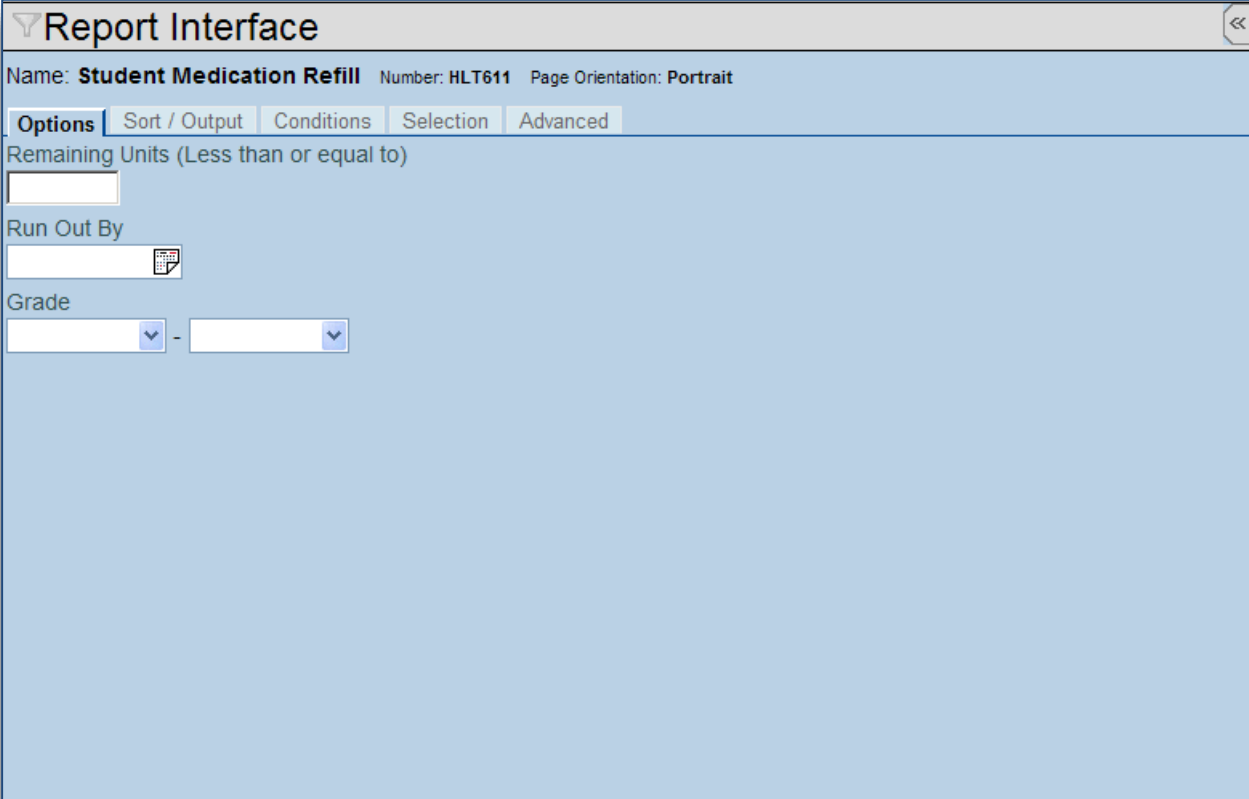
  

Tenth Grade Only	#	Action Required
1. How many students are enrolled?	1046	
2. How many students have an immunization record or a valid exemption on file?	1025	Require proof of immunization or an exemption for school entry.
<b>3. Tdap</b>		
How many students have received 1 dose of Tdap?	0	Meets the requirements. (Including DTaP boosters within 10 years)
How many students have not received 1 dose of Tdap?	1046	
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>1046</b>	
<b>Tdap supplemental question: How many students received a DTaP, DTP, or Td dose within the last 10 years?</b>	0	(Excluding students with at least 1 dose of Tdap)
<b>4. Meningococcal (MV or MCV)</b>		
How many students have 1 dose of MV or MCV?	0	Recommended but not required for 10th grade students this year.
How many students don't have 1 dose of MV or MCV?	1046	
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>1046</b>	
<b>5. MMR</b>		
How many students have 2 doses?	1005	Meets requirements if both doses were given after 1 year of age.
How many students have less than 2 doses?	41	Require MMR #2 when 4 weeks have passed since MMR #1.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>1046</b>	
<b>6. Hepatitis B</b>		
How many students have completed the Hepatitis B series with at least 3 doses?	960	Meets the requirements.
How many students have documentation stating that they completed the special 2-dose adolescent Hepatitis B series, given to individuals 11-15 years of age?	0	Meets the requirements.
How many students have not completed the Hepatitis B series?	86	
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>1046</b>	
<b>7. Varicella (chicken pox)</b>		
How many students have received 2 doses of Varicella vaccine? (Include those who have had chicken pox disease in addition to the immunizations.)	3	Meets the requirements.
How many students have received one dose of Varicella vaccine, OR have history of chicken pox disease, OR have both the vaccine and history of disease?	20	Meets the requirements.
How many students have no history of chicken pox and no Varicella vaccine doses?	1023	Does not meet requirements. Varicella vaccination is required.
<b>TOTAL (must equal number enrolled. see #1)</b>	<b>1046</b>	
<b>8. Exemptions</b>		
	<b># of Permanent Exemptions</b>	<b># of Temporary Exemptions</b>
How many have a personal beliefs exemption? (Indicate if exemption is limited to specific vaccines)	44	0
How many have a medical exemption? (Indicate if exemption is limited to specific vaccines)	20	0
How many have laboratory evidence of immunity? (Indicate specific vaccine(s) not needed)	0	0

## HLT611 – Student Medication Refill

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT611 report prints data pertaining to the Date for last dosage for a student's medication.



The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow icon. Below that, the report name is "Student Medication Refill", the number is "HLT611", and the page orientation is "Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are three filter fields: "Remaining Units (Less than or equal to)" with an empty text box, "Run Out By" with a date picker icon, and "Grade" with two dropdown menus separated by a hyphen.

### Report Options:

Remaining Units (Less than or equal to): Filter report output for remaining units specified.

Run Out By: Filter report for the date specified.

Grade: Filter report output by a grade or grade range.



Hope High School  
**Student Medication Refill**  
Remaining Dosages: All

Year: 2010-2011  
Report: HLT611

<b>Student Name</b>	<b>Perm ID</b>	<b>Grade</b>	<b>Date for Last Dosage</b>
Abbott, Billy C.	905483	12	07/08/2011

## HLT612 – Medication Disbursement Summary By Grade

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT612 report prints data pertaining to the disbursement of medications to students. The data is automatically filtered by Grade.

### Report Interface

Name: **Medication Disbursement Summary By Grade** Number: HLT612 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

Please select at least one grade level.

Grade  09  10  11  12

Medication  Advair  Insulin Delivery  Other  Ritalin  Tylenol

Start Date  End Date

### Report Options:

Grade: Filters report output by a grade(s) selected.

Medication: Filters report output by medication(s) selected.

Start/End Date: Includes medication disbursement information that falls within the date range indicated.



**Hope High School**  
**Medication Disbursement Summary By Grade**  
 08/30/2010 - 04/22/2011

Year: 2010-2011  
 Report: HLT612

Medication	09			10			11			12			Other			Total
	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	
Advair																
Insulin Test										1		1				1
Other																
Ritalin																
Tylenol																
<b>Totals</b>	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	1

## HLT613 – Medication Disbursement Summary By Ethnic Code

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT613 prints data pertaining to the disbursement of medications to students. The data is automatically filtered by Ethnic Code.

**Report Interface** <<

Name: **Medication Disbursement Summary By Ethnic Code**    Number: HLT613    Page Orientation: Portrait

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

Ethnic Code 

<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Black	<input type="checkbox"/> Filipino	<input type="checkbox"/> Needs to be updated	<input type="checkbox"/> Pacific Islander - Native Hawaiian
<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Pacific Islander - Tahitian	<input type="checkbox"/> Pacific Islander - Other
<input type="checkbox"/> White	<input type="checkbox"/> Declined to State		

Medication 

Advair  
  Insulin Delivery  
  Other  
  Ritalin  
  Tylenol

Start Date    End Date

### Report Options:

Ethnic Code: Filters report output by ethnic code(s) selected.

Medication: Filters report output by medication(s) selected.

Start/End Date: Includes medication disbursement information that falls within the date range indicated.





**Hope High School**  
**Medication Disbursement Summary By Ethnic Code**  
 08/30/2010 - 04/22/2011

Year: 2010-2011  
Report: HLT613

Medication	Gender	Ethnic Code							Total
		American Indian	Asian - Other	Black	Pacific Islander - Other	White	Declined to State	Other	
Advair	Female								
	Male								
	<b>Total</b>								
Insulin Test	Female								
	Male					1			1
	<b>Total</b>					1			1
Other	Female								
	Male								
	<b>Total</b>								
Ritalin	Female								
	Male								
	<b>Total</b>								
Tylenol	Female								
	Male								
	<b>Total</b>								
<b>Total</b>	Female	0	0	0	0	0	0	0	0
	Male	0	0	0	0	1	0	0	1
	<b>Total</b>	0	0	0	0	1	0	0	1

## HLT614 – Hearing Screening Program Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT614 report displays data for Hearing Screening. It can be filtered based on screening status.

**Report Interface** <<

Name: **Hearing Screening Program Report** Number: HLT614 Page Orientation: Landscape

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Filters**

As of date

**Report Data Fields**

Data filled in this section will appear on the top of the printed report. These are not report filters.

Screening Performed By  
  Screener(s) attach copy of hearing certificate

Title  Report Completed By

Equipment Calibration Date   ADHS Equipment was used

Audiologist's Phone Number   Audiologist-Fill in License # Audiologist's License #

Audiometer used for grades  
 all grades  09  10  11  12

Tympanometer used for grades  
 all grades  09  10  11  12

OAE used for grades  
 all grades  09  10  11  12

### Report Options:

As of date: Date of report.

Screening Performed By: Enter name of screener.

Screener(s) attach copy of hearing certificate: Marks coordinating box on report output.

Report Completed By: Enter value for report completion.

Title: Enter screener title to display on report.

Equipment Calibration Date: Date Equipment was calibrated.

ADHS Equipment was used: Marks coordinating box on report output.

Audiologist's Phone Number: Enter number to display on report.

Audiologist-Fill in License #: Marks coordinating box on report output.

Audiologist's License #: Marks coordinating box on report output.

Audiometer used for grades: Marks the coordinating check box on the report output.

Tympanometer used for grades: Marks the coordinating check box on the report output.

OAE used for grades: Marks the coordinating check box on the report output.

Tympanometer used for grades: Marks the coordinating check box on the report output.

OAE used for grades: Marks the coordinating check box on the report output.

**HEARING SCREENING PROGRAM REPORT**  
PLEASE PRINT ALL AREAS OF THIS REPORT

<b>Name of School:</b> Hope High School	<b>District:</b> Edupoint School District	<b>Phone #:</b>
<b>School Address:</b> 123 Main St	<b>City:</b> Phoenix	<b>Zip Code:</b> 65694
<b>Screening Performed By:</b>	<input type="checkbox"/> Screener(s)-Attach Copy of Hearing Screening Certificate*** <input type="checkbox"/> Audiologist-Fill in License # _____ (if applicable)	<b>School Year:</b> 2010-2011
<b>Report Completed by:</b>	<b>TITLE:</b>	<b>DATE:</b> 04/22/2011
<b>Equipment Calibration Date:</b> <u>OR</u> Check here if ADHS Equipment was used <input type="checkbox"/>		
Type of School: <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Charter <input type="checkbox"/> Preschool <input type="checkbox"/> Accomodation <input type="checkbox"/> Other _____		

**Type of Equipment** (check all that apply, write in each grade screened using the equipment below or state 'all grades' for each equipment if applicable)

Audiometer used for grades: \_\_\_\_\_  Tympanometer used for grades: \_\_\_\_\_  OAE used for grades: \_\_\_\_\_

SCHOOL GRADES	Number of students enrolled	Number of students not screened (RS-13-102C)	Number of students who received first screening	Number of students that did not pass first screening	Number of students that received second screening	Number of students that did not pass second screening	Number of students evaluated by medical provider	Number of students evaluated by audiologist	Number identified deaf or hard of hearing this year	Number identified deaf or hard of hearing in previous year(s)	COMMENTS
Preschool											
Kindergarten											
First											
Second											
Sixth											
Ninth	2		2								
Special Ed	1			1							
Other	2736		2736								

Report Completion Guidelines:

**\*\*\*Screeners attach copies of training certificate to this report**

- Submit one report form for each school (includes students enrolled throughout the school year)
- All Special Education students must be screened annually. (This includes students over 16)
- Ungraded students should be categorized by their age equivalent grade
- Use school address rather than district address

**SUBMIT COMPLETED REPORT TO ADHS BETWEEN APRIL 1 AND JUNE 30 of the CURRENT SCHOOL YEAR**

## HLT615 – Vision Screening

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT615 report prints a blank vision screening document.

The screenshot shows a web-based report interface. At the top, there is a header bar with the title "Report Interface" and a back arrow icon. Below the header, the report details are displayed: "Name: Vision Screening", "Number: HLT615", and "Page Orientation: Landscape". A navigation menu is present with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Under the "Options" tab, there are two input fields: "As of date" with a calendar icon and "Phone #" with a text input field.

### Report Options:

As of date: Date of report.

Phone #: Filter report output to include only phone number inputted.

**Vision Screening**

School Hope High School		Phone #			School Year 2010-11			
Distance Acuity		Near Acuity		Ocular Alignment	Color Deficiency		Outcomes	
Grades	Students Screened	Students referred for evaluation	Students Screened	Students referred for evaluation	Students Screened	Students referred for evaluation	Students that received care from eye care professional	
Pre K								
K								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
Spec. Ed.								
Others								
Totals								

skb/vision screening.xls 3/2007

## HLT618 – Oral Health Assessment and Waiver Report

PAD Location: Synergy SIS>Health>Reports>Summary

The HLT618 Report prints a dental assessment and waiver summary of all kindergarten and first grade students, who are new to the public school setting. The information is gathered from the Health screen Dental tab.

The user must select the grade value that designates the Kindergarten grade and First Grade value for the report. Both fields are required to be populated for this report.

Report Interface

Name: **Oral Health Assessment and Waiver Report** Number: HLT618 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Kindergarten Grade First Grade

[Dropdown] [Dropdown]

### Report Options:

Kindergarten Grade: Select Kindergarten grade to be used for report output.

First Grade: Select First Grade to be used for report output.



### Adams Elementary Oral Health Assessment and Waiver Report

Year: 2010-2011  
Report: HLT618

School Name	New First Grade Students*	Kindergarten Students	Total Students (1)	Assessments Completed (2)	Financial Burden (3)	Lack Of Access (4)	Parental Consent (5)	Untreated Decay (6)	Form Not Returned (7)	No Dental Record
Adams Elementary	0	96	96	0	0	0	0	0	96	96
<b>Column Totals</b>	<b>0</b>	<b>96</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>96</b>	<b>96</b>

- (1) The total number of pupils in the district, by school, who are subject to the oral health assessment requirement.
- (2) The total number of pupils who presented proof of assessment.
- (3) The total number of pupils who could not complete an assessment due to financial burden.
- (4) The total number of pupils who could not complete an assessment due to lack of access to a licensed dentist or other licensed or registered dental health professional.
- (5) The total number of pupils who could not complete an assessment because their parents or legal guardians did not consent to their child receiving the assessment.
- (6) The total number of pupils who are assessed and found to have untreated decay.
- (7) The total number of pupils who did not return either the assessment form or the waiver request to the school.

\* New First Grade Students - First grade students who did not attend public school kindergarten

## HLT801 – Daily Health Log

PAD Location: Synergy SIS>Health>Reports>List

The HLT801 is a detailed report that prints visits to the school nurse by individuals other than students on a specific date. School personnel, visitors or bus drivers may be included on this report which displays any type of medical need for which they saw the nurse.

The screenshot shows a web browser window with a title bar containing 'Print', 'Save Default', and 'Reset Default' buttons. The status bar indicates 'Status: Ready'. The main content area is titled 'Report Interface' and displays the following information: Name: **Daily Health Log**, Number: **HLT801**, Page Orientation: **Portrait**. Below this, there are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is selected, showing an 'Effective Date' field with a calendar icon.

### Report Options:

Effective Date: Date of report.





## Hope High School Daily Health Log 05/02/2011

Year: 2010-2011  
Report: HLT801

Time In/ Time Out	Name	Perm ID	Homeroom	Grade	Health Code
8:15 AM	Abbott, Billy C.	905483	230	12	Nursing Assessment/Treatment/Illness
8:45 AM	<b>Taken By:</b>		<b>Staff:</b>	Vesta, Cindy	
	<b>Time Taken:</b>		<b>Where Taken:</b>	<b>Clinical Code</b> 001.00	
Subjective Objective: Student complained of stomach pains.					
Assessment Plan: Provided place for student to lay down; after 20 minutes, student felt better and returned to class.					

2:15 PM	Adams, Stephen J.	901622		10	Asthma
2:30 PM	<b>Taken By:</b>		<b>Staff:</b>	Harker, Garth	
	<b>Time Taken:</b>		<b>Where Taken:</b>	<b>Clinical Code</b>	
Subjective Objective: Student was wheezing.					
Assessment Plan: Student use inhaler, rested for 5 minutes, then returned to class.					

Nurse Signature ..... Health Assistant Signature .....



## **Locker Module**

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This section provides Locker module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>LCK401</b>	Student Locker Assignments
<b>LCK402</b>	Students With No Lockers
<b>LCK403</b>	Unassigned Lockers
<b>LCK404</b>	Locker Student Assignments
<b>LCK405</b>	Locker Master List

## LCK401 – Student Locker Assignments

PAD Location: Synergy SIS>Locker>Reports>List

The LCK401 report shows student locker information on a student-by-student basis.

The screenshot shows a web interface titled "Report Interface" with a back button in the top right corner. Below the title bar, the report name "Student Locker Assignments" and number "LCK401" are displayed, along with the page orientation "Portrait". A navigation menu includes "Options", "Sort / Output", "Conditions", "Selection", and "Advanced".

The "Student Info" section contains the following fields:

- First Name:
- Last Name:
- Perm ID:
- Grade:  -

The "Locker Info" section contains the following fields:

- Locker Location:
- Locker Number:
- Access Method:

### Report Options:

First Name: Filter report output to include just the students with the specified first name.

Last Name: Filter report output to include just the students with the specified last name.

Perm ID: Filter report output to find a student by their permanent ID number.

Grade: Filter report output to include just the selected grade or grade range.

Locker Location: Filter report output to include only a specific locker location.

Locker Number: Filter report output to find a specific locker by the locker number.

Access Method: Filter report output to include only a specific locker access method.



## Hope High School Student Locker Assignments

Year: 2010-2011  
Report: LCK401

### Locker Assignment

Student Name: <b>Abbott, Billy C.</b>	Perm ID: <b>905483</b>	Grade: <b>12</b>	Name <b>Trac</b>
Locker Number: <b>100</b>	Location: <b>West hall</b>	Vertical <b>Top</b>	
Combination: <b>5L-20R-31L</b>			

## LCK402 – Students With No Lockers

PAD Location: Synergy SIS>Locker>Reports>List

The LCK402 report produces a list of students who do not have a locker assignment.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Students With No Lockers", the report number "LCK402", and the page orientation "Portrait". Below this, there are several tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is expanded to show a section titled "Student Info". This section contains four filter fields: "First Name" and "Last Name" (both text input boxes), "Perm ID" (a text input box), and "Grade" (two dropdown menus separated by a hyphen). The main area of the interface is currently empty, suggesting the report results have not yet been displayed.

### Report Options:

First Name: Filter report output to include just the students with the specified first name.

Last Name: Filter report output to include just the students with the specified last name.

Perm ID: Filter report output to find a student by their permanent ID number.

Grade: Filter report output to include just the selected grade or grade range.



### Hope High School Students With No Lockers

Year: 2010-2011

Report: LCK402

Student Name	Perm ID	Grade	Gender
(Abernethy, Anne E.)	902870	10	Female
Acevedo, Andrew	886630	11	Male
(Acevedo, Ashley)	901830	10	Female
Ackley, Brian R.	913948	12	Male
Acosta, Eugene A.	873921	12	Male
Acosta, John A.	150265	11	Male
Acunia, Kenneth O.	110412	10	Male
Adair, Alan W.	871626	11	Male
Adair, Diane N.	903912	10	Female
Adair, Timothy S.	888621	11	Male
(Adams, Albert L.)	889844	11	Male
Adams, Howard T.	873985	12	Male
Adams, Larry A.	889314	11	Male
Adams, Martin C.	887623	11	Male
(Adams, Sean B.)	877340	12	Male
Adams, Stephen J.	901622	10	Male
Adamski, Alan M.	872035	10	Male
Addington, Paula M.	871686	12	Female
Aelvoet, Jesse J.	944233	12	Male
Aguado, Bobby J.	943822	10	Male
Aguado, Karen C.	135319	12	Female
Aguilar, Carolyn C.	902692	10	Female
(Aguilar, Kathleen G.)	132888	10	Female
Aguilar, Roger F.	991071	12	Male
Aguilar, Stephen A.	108367	11	Male
Aguirre, Jason K.	952357	12	Male
Aguirre, Mary R.	952375	11	Female
Ahlstrom, Jack M.	888112	11	Male
Ahlstrom, Linda K.	120451	10	Female
Aitchison, Alice E.	871731	12	Female
Aitchison, Karen L.	902998	10	Female
Akagawa, Adam H.	165923	11	Male
Ake, Joshua J.	889794	11	Male
Akin, Andrea E.	902875	10	Female
(Akpan, Tina N.)	165110	10	Female
Alarcon, Frank	886651	10	Male
Alcazar, Eugene	141666	10	Male
Alcazar, Eugene A.	141517	10	Male
(Alcorn, Donald A.)	929994	11	Male
Alder, Brenda I.	967569	10	Female
Alder, Lawrence S.	910024	12	Male
Alder, Sarah C.	968416	12	Female
Aldrich, Steve K.	873815	12	Male
Alexander, Fred D.	975140	12	Male
Alexander, George M.	975141	12	Male
Alexander, Joseph J.	901626	10	Male
(Alexander, Victor I.)	169473	11	Male
Alger, Nicole C.	874433	12	Female
Alger, Phyllis A.	149884	10	Female

## LCK403 – Unassigned Lockers

PAD Location: Synergy SIS>Locker>Reports>List

The LCK403 report produces a list of unassigned lockers.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Unassigned Lockers", "Number: LCK403", and "Page Orientation: Portrait". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "General Locker Information" and "Restriction Information".

**General Locker Information**

Lock Number: [text input]  
Type: [dropdown menu]

Location: [text input]      Vertical Location: [dropdown menu]

Condition: [dropdown menu]

**Restriction Information**

Low Grade Restriction: [dropdown menu]      High Grade Restriction: [dropdown menu]

Not Used     Reserved

Gender Restriction: [dropdown menu]

### Report Options:

Lock Number: Filter report output to show a particular locker by lock number.

Type: Filter report output to show only lockers of a particular type.

Location: Filter report output to show only lockers of a particular location.

Vertical Location: Filter report output to show only lockers of a particular vertical location.

Condition: Filter report output to show only lockers of a particular condition.

Low Grade Restriction: Filter report output to show lockers with a low grade restriction.

High Grade Restriction: Filter report output to show lockers with a high grade restriction.

Not Used: Filter report output to show lockers that are not used.

Reserved: Filter report output to show lockers that are reserved.

Gender Restriction: Filter report output to show lockers with a gender restriction.





## Hope High School Unassigned Lockers

Year: 2010-2011  
Report: LCK403

**Locker Information**

Locker Number: <b>101</b>		Locker Type: <b>Book</b>	
Location:		Vertical Location:	Condition:
Students Per Locker:	Gender Restriction:	Low Grade Restriction:	High Grade Restriction:
Reserved: <b>No</b>		Not Used: <b>No</b>	

**Locker Information**

Locker Number: <b>102</b>		Locker Type: <b>Book</b>	
Location:		Vertical Location:	Condition:
Students Per Locker:	Gender Restriction:	Low Grade Restriction:	High Grade Restriction:
Reserved: <b>No</b>		Not Used: <b>No</b>	

**Locker Information**

Locker Number: <b>104</b>		Locker Type: <b>Book</b>	
Location:		Vertical Location:	Condition:
Students Per Locker:	Gender Restriction:	Low Grade Restriction:	High Grade Restriction:
Reserved: <b>No</b>		Not Used: <b>No</b>	

**Locker Information**

Locker Number: <b>1055</b>		Locker Type: <b>Book</b>	
Location:		Vertical Location:	Condition:
Students Per Locker:	Gender Restriction:	Low Grade Restriction:	High Grade Restriction:
Reserved: <b>No</b>		Not Used: <b>No</b>	

## LCK404 – Locker Student Assignments

PAD Location: Synergy SIS>Locker>Reports>List

The LCK404 report produces a list of a single or group of students locker information including location, locker number and access method.

### Report Interface

Name: **Locker Student Assignments** Number: **LCK404** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

#### Locker Information

Locker Location  Locker Number

Access Method

#### Student Information

First Name  Last Name

Perm ID

Grade  -

### Report Options:

Locker Location: Filter report output to show the locker location (i.e., top or bottom).

Locker Number: Filter report output to show the locker number associated with the student.

Access Method: Filter report output to show a combination or lock number.

Student Information: Filter report output to show students by various demographic details or by a grade or grade range.



## Hope High School Locker Student Assignments

Year: 2011-2012  
Report: LCK404

**Locker Location: West hall**

Locker Number	Student Name	Perm ID	Grade	Vertical Location	Combination 1
101	Ackley, Brian R.	913948	12	Bottom	10L-96R-03L
100	Cabrera, Daniel C.	115459	10	Top	5L-20R-31L
100	Abbott, Billy C.	905483	12	Top	5L-20R-31L

## LCK405 – Locker Master List

PAD Location: Synergy SIS>Locker>Reports>List

The LCK405 report produces a master list of student lockers.

The screenshot shows a web-based report interface titled "Report Interface". At the top right, there is a back arrow icon. Below the title, the report details are displayed: "Name: Locker Master List", "Number: LCK405", and "Page Orientation: Portrait". A navigation bar contains five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" section is expanded to show two main filter categories: "Locker Information" and "Grade Restriction". Under "Locker Information", there are two fields: "Locker Location" (a text input field) and "Type" (a dropdown menu). Under "Grade Restriction", there are two fields: "Low Grade Restriction" and "High Grade Restriction", both represented as dropdown menus. The rest of the interface area is currently empty.

### Report Options:

Locker Location: Filter report output to show only lockers of a particular location.

Type: Filter report output to show only lockers of a particular type.

Grade Restriction: : Filter report output to show lockers by a grade or grade range.



## Hope High School Locker Master List

Year: 2011-2012  
Report: LCK405

Locker Number	Locker Type	Location	Vertical Location	Combination 1	Combination 2	Combination 3	Combination 4	Combination 5
100	Book	West hall	Top	5L-20R-31L	91L15R-37L			
100	Book	West hall	Top	5L-20R-31L	91L15R-37L			
101	Book	West hall	Bottom	10L-98R-03L				
102	Book	West Hall	Middle	19L-35R-7L				
104	Book	Ag Building	Top	10L-5R-04L				
106	PE	Boys Locker Room	Middle	40L-10R-33L				
107	PE	Boys Locker Room	Top	9L-15R-36L				
107	PE	Boys Locker Room	Top	9L-15R-36L				
108	PE	Girls Locker Room	Middle	4L-5R-4L				
109	PE	Boys Locker Room	Bottom	12L-21R-75L				



## Mass Scheduling Module

This section provides Mass Scheduling module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
MSB432	MSB Validation Report
OSM201	Student Schedule Analysis
OSM401	Schedule Section List by Teacher
OSM402	Schedule Section List by Room
OSM403	Schedule Section List by Course
OSM404	Class Analysis by Period and Course
OSM405	Schedule Section List
OSM406	Schedule Open Periods
OSM407	Course Request Conflict Listing
OSM408	Class Analysis By Course and Section
OSM409	Student Course Request Verification Listing
OSM411	Class List
OSM414	Master Schedule by Department
OSM415	Master Schedule by Room
OSM416	Sections Needed by Requests
OSM417	Department Section List
OSM418	Room Section List
OSM470	Pre Schedule Edit List
OSM601	Course Request Totals
OSM602	Student Request Exception
OSM603	Open Periods by Grade and Period
OSM801	Course Request Conflict Matrix
STU205	Student Course Request Profile

### MASTER SCHEDULE BUILDER REPORTS WITHIN MASS SCHEDULING

#### ACCESSING MASTER SCHEDULE BUILDER REPORTS

1.	Alternate Usage By Course Report
2.	Alternate Usage By Grade Report
3.	Alternate Usage By Student Report
4.	Category Course Allocation Report
5.	Category Room Allocation Report
6.	Category Summary Report
7.	Category Teacher Allocation Report
8.	Class List Report
9.	Conflict Students By Course Report
10.	Conflict Students By Grade Report
11.	Conflict Students By Name Report
12.	Course Req Conflict Mtx Report
13.	Course Room Allocation Report
14.	Course Tally Report

<b>15.</b>	Course-Teacher Allocation Report
<b>16.</b>	Error Report
<b>17.</b>	Free Rooms Report
<b>18.</b>	Free Students Report
<b>19.</b>	Free Teachers Report
<b>20.</b>	Master Schedule Analysis Report
<b>21.</b>	Master Schedule Build Seq Report
<b>22.</b>	Master Schedule Report
<b>23.</b>	Master Schedule Sections Report
<b>24.</b>	Master Schedule Summary Report
<b>25.</b>	Message Log Report
<b>26.</b>	Period-Load Stats Report
<b>27.</b>	Room Schedule Report
<b>28.</b>	Room Utilization Report
<b>29.</b>	Rules Report
<b>30.</b>	Sections Scheduled Time Analysis Report
<b>31.</b>	Sections Scheduled-Seq Report
<b>32.</b>	Student Properties Report
<b>33.</b>	Student Requests Summary Report
<b>34.</b>	Student Schedule Report
<b>35.</b>	Teacher Allocation Summary Report
<b>36.</b>	Teacher Schedule Report
<b>37.</b>	Teacher Utilization Report
<b>38.</b>	Teacher-Course Allocation Report
<b>39.</b>	Time Structure Stats Report

## MSB432 – MSB Validation Report

PAD Location: Synergy SIS>Mass Scheduling>Reports>MSB>List

MSB432 – MSB Validation Report runs a validation on various parts of the option set, including Subject Categories, Section Attributes, and Course Links.

### Report Options:

### Report Interface

Name: **MSB Validation Report** Number: **MSB432** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Option Set

Option Set: Select option set for validation.

**NOTE:** This report can be run for option sets that *have* and *have not* been scheduled.





# Hope High School MSB Validation Report

Option Set: Run #1

Year: 2013-2014  
Report: MSB432

Type Description

**Course Link AS32->AS33**

- Error Builder rule 'Schedule Sections In Different Terms' is selected but course terms must overlap.
- Error Loader rule 'Schedule Students In Different Terms' is selected but course terms must overlap.
- Warning Builder rule 'Schedule Sections With Same Teachers' is selected but the resolved teacher lists do not match exactly.
- Warning Loader rule 'Schedule Students With Same Teachers' is selected but the resolved teacher lists do not match exactly.

**Course Link AS32->ST20**

- Error Builder rule 'Schedule Sections In Same Terms' is selected but the course term sets do not overlap. Please check time constraints.
- Warning Builder rule 'Schedule Sections With Same Teachers' is selected but the resolved teacher lists do not match exactly.

**Section ST20-01**

- Info Synergy generated sections in excess of calculated required sections (0) to ST20.

## OSM201 – Student Schedule Analysis

PAD Location: Synergy SIS>Mass Scheduling>Reports>Individual

The OSM201 report prints an analysis of each student's schedule from selected option sets. The report format shows scheduled periods, course availability by period for the student's requests, and any conflicts.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Student Schedule Analysis", the number "OSM201", and the page orientation "Portrait". Below this, there are five tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Under the "Options" tab, there are two dropdown menus. The first is labeled "Option Set" and the second is labeled "Students To Print". Both dropdown menus are currently empty, indicating that no specific options have been selected yet.

### Report Options:

Option Set: Filter report output to include just the specified option set.

Students to Print: Filter report output to include All Students, Conflict Free Only or Schedule Conflicts Only.



## Hope High School Student Schedule Analysis Option Set: Run #1

Year: 2011-2012  
Report: OSM201

**Student:** Acosta, Billy E.      **Perm ID:** 994134      **Grade:** 10      **Gender:** Male

Course ID	Course Title	Periods			Prd	Sect ID	Scheduled	
		0	1	2			3	Term
1st Semester								
SS34	Amer History I	0	A	A	A	A	A	A
WL41	French I	1	A		1	0696	S1	A B C
EN52	Mythology	A	2	A	2	0229	S1	A B C
SC33	Earth Science	A	A	3	3	0030	S1	A B C
MA30	Geometry	A	A	A	4	0446	S1	A B C
EN33	Prin Eng I	A	A	A	5	0523	S1	A B C

**Student:** Acuna, Teresa N.      **Perm ID:** 108086      **Grade:** 09      **Gender:** Female

Course ID	Course Title	Periods			Prd	Sect ID	Scheduled	
		0	1	2			3	Term
Not Scheduled								
1st Semester								
PP00	Functional Math	1			1	0186	S1	A B C
EN40	Shakespeare	2			2	0218	S1	A B C
SC49	Biology	A	A	A	3	0070	S1	A B C
MA40	Algebra II	A	A	A	4	0441	S1	A B C
SS21	World Hist/g	A	5		5	0567	S1	A B C

**Student:** Aguilar, Michelle      **Perm ID:** 921167      **Grade:** 10      **Gender:** Female

Course ID	Course Title	Periods			Prd	Sect ID	Scheduled	
		0	1	2			3	Term
1st Semester								
EN33	Prin Eng I	A	1	A	1	0122	S1	A B C
WL41	French I	A	2		2	0299	S1	A B C
SS34	Amer History I	A	A	A	3	0374	S1	A B C
MA30	Geometry	A	A	A	4	0447	S1	A B C
EN52	Mythology	A	A	A	5	0519	S1	A B C
SC33	Earth Science	A	A	A	6	0746	S1	A B C

**Student:** Albarran, Jason S.      **Perm ID:** 110735      **Grade:** 10      **Gender:** Male

Course ID	Course Title	Periods			Prd	Sect ID	Scheduled	
		0	1	2			3	Term
1st Semester								
WL41	French I	1	A		1	0696	S1	A B C
EN33	Prin Eng I	A	2	A	2	0217	S1	A B C
MA30	Geometry	A	A	A	3	0346	S1	A B C
EN52	Mythology	A	A	A	4	0421	S1	A B C
SC33	Earth Science	A	A	A	5	0745	S1	A B C
SS34	Amer History I	A	A	A	6	0674	S1	A B C

## OSM401 – Schedule Section List by Teacher

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM401 report prints a list of the scheduling sections for each teacher showing class loads for each section and a total of the students in those sections.

**Report Interface** <<

Name: **Schedule Section List by Teacher** Number: **OSM401** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Option Set

Master Schedule Builder ▾

### Report Options:

Option Set: Filter report output to include just the specified option set.



**Hope High School**  
**Schedule Section List by Teacher**  
 Option Set: Run #1

Year: 2011-2012  
 Report: OSM401

Track:

Staff Name	Term	Per	Sect ID	Track	Mtg Days	Course ID And Title	Credit Room	Max	Total	Left
Becker A., Allison	S1	1	0001	A B C		SC71 - Chemistry	1.000 104	100	125	-25
<b>Total:</b>								<b>100</b>	<b>125</b>	<b>-25</b>
Tofft, Robert	YR	1	0002	A B C		SC422 - Life Science	0.500 120	30	0	30
<b>Total:</b>								<b>30</b>	<b>0</b>	<b>30</b>
Becker A., Allison	S1	2	0003	A B C		SC71 - Chemistry	1.000 104	100	125	-25
		1	0004	A B C		SC71 - Chemistry	1.000 104	100	125	-25
<b>Total:</b>								<b>200</b>	<b>250</b>	<b>-50</b>
Brown P., Patricia	YR	7	0008	A B C		SS51C - Co-Government	1.000 236	50	0	50
<b>Total:</b>								<b>50</b>	<b>0</b>	<b>50</b>
Diaz, Joe	YR	7	0010	A B C		FS32C - Co-Persnl Dev.	1.000 CNSL	50	0	50
<b>Total:</b>								<b>50</b>	<b>0</b>	<b>50</b>
Baniszewski, Nancy	S1	0	0011	A B C		EN57 - American Lit	0.500 229	30	0	30
<b>Total:</b>								<b>30</b>	<b>0</b>	<b>30</b>
Blasdell W., Wendy	S1	2	0012	A B C		SC70 - Cons Chemistry	0.500 116	30	0	30
		3	0013	A B C		SC50 - Env Science	0.500 124	30	0	30
		4	0014	A B C		SC50 - Env Science	0.500 124	32	0	32
		5	0015	A B C		SC50 - Env Science	0.500 124	32	0	32
		6	0016	A B C		SC70 - Cons Chemistry	0.500 124	30	0	30
<b>Total:</b>								<b>154</b>	<b>0</b>	<b>154</b>
Chaisson P., Paul	YR	7-8	0018	A B C		TI81 - Ice Welding	1.000 311	15	0	15
<b>Total:</b>								<b>15</b>	<b>0</b>	<b>15</b>
Brown P., Patricia	YR	7	0019	A B C		SS210C - Co-World Stdy I	1.000 236	50	0	50
<b>Total:</b>								<b>50</b>	<b>0</b>	<b>50</b>
Diaz, Joe	YR	7	0020	A B C		PE92C - Co-Bowling 2	1.000 CNSL	50	0	50
<b>Total:</b>								<b>50</b>	<b>0</b>	<b>50</b>
Brown P., Patricia	S1	5	0021	A B C		SS22 - World History/Geog	1.000 236	50	62	-12
<b>Total:</b>								<b>50</b>	<b>62</b>	<b>-12</b>
Summers, Kim	S1	0	0022	A B C		EN33 - Prin Eng I	0.500 209	28	5	23
<b>Total:</b>								<b>28</b>	<b>5</b>	<b>23</b>
Robinson, Robert	S1	0	0024	A B C		EN51 - Lit Explor	0.500 P-21	30	36	-6
<b>Total:</b>								<b>30</b>	<b>36</b>	<b>-6</b>

## OSM402 – Schedule Section List by Room

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM402 report prints a list of the scheduling sections for each room showing class loads for each section and a total of the students in those sections.

Report Interface

Name: **Schedule Section List by Room** Number: OSM402 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Option Set

[Dropdown Menu]

### Report Options:

Option Set: Filter report output to include just the specified option set.



## Hope High School Schedule Section List by Room Option Set: Run #1

Year: 2011-2012  
Report: OSM402

Term	Per	Block	Crs ID	Course Title	Sect ID	Track	Mtg Days	Staff Name	Credit	F	M	Max	Total
<b>Room: 104</b> Class Size: 30													
S1	1	1	SC71	Chemistry	0001		A B C	Becker A., Allison	1.000	62	63	100	125
													<b>125</b>
<b>Room: 120</b> Class Size: 30													
YR	1	1	SC422	Life Science	0002		A B C	Tofft, Robert	0.500	0	0	30	0
													<b>0</b>
<b>Room: 104</b> Class Size: 30													
S1	2	1	SC71	Chemistry	0003		A B C	Becker A., Allison	1.000	55	70	100	125
	1	1	SC71	Chemistry	0004		A B C	Becker A., Allison	1.000	57	68	100	125
													<b>250</b>
<b>Room: 236</b> Class Size:													
YR	7	1	SS51C	Cc-Government	0008		A B C	Brown P., Patricia	1.000	0	0	50	0
													<b>0</b>
<b>Room: CNSL</b> Class Size:													
YR	7	1	FS32C	Cc-Persnl Dev.	0010		A B C	Diaz, Joe	1.000	0	0	50	0
													<b>0</b>
<b>Room: 229</b> Class Size:													
S1	0	1	EN57	American Lit	0011		A B C	Baniszewski, Nancy	0.500	0	0	30	0
													<b>0</b>
<b>Room: 116</b> Class Size: 30													
S1	2	1	SC70	Cons Chemistry	0012		A B C	Blasdell W., Wendy	0.500	0	0	30	0
													<b>0</b>
<b>Room: 124</b> Class Size:													
S1	3	1	SC50	Env Science	0013		A B C	Blasdell W., Wendy	0.500	0	0	30	0
	4	1	SC50	Env Science	0014		A B C	Blasdell W., Wendy	0.500	0	0	32	0
	5	1	SC50	Env Science	0015		A B C	Blasdell W., Wendy	0.500	0	0	32	0
	6	1	SC70	Cons Chemistry	0016		A B C	Blasdell W., Wendy	0.500	0	0	30	0
													<b>0</b>
<b>Room: 311</b> Class Size:													
YR	7	2	T181	Ice Welding	0018		A B C	Chaisson P., Paul	1.000	0	0	15	0
													<b>0</b>
<b>Room: 236</b> Class Size:													
YR	7	1	SS21CC	Cc-World Stdy I	0019		A B C	Brown P., Patricia	1.000	0	0	50	0
													<b>0</b>
<b>Room: CNSL</b> Class Size:													
YR	7	1	PE92C	Cc-Bowling 2	0020		A B C	Diaz, Joe	1.000	0	0	50	0
													<b>0</b>

## OSM403 – Schedule Section List by Course

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM403 report prints a list of the scheduling sections for each course showing class loads for each section and a total of the students in those sections.

Report Interface

Name: **Schedule Section List by Course** Number: OSM403 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Option Set

[Dropdown menu]

### Report Options:

Option Set: Filter report output to include just the specified option set.

This report has a Mandatory Sort Property of Course ID in Ascending order.





## Hope High School Schedule Section List by Course Option Set: Run #1

Year: 2011-2012  
Report: OSM403

Term	Beg	End	Section ID	Meeting Days	Teacher Name	Room	Credit	Max	Total	
			<b>Course ID: AD86W</b>	<b>Course Title: Academic Decath</b>						
YR	6	6	0736	A B C	Canaday C., Curt	307A	1.000	40	0	
								<b>Course Total:</b>	<b>40</b>	<b>0</b>
			<b>Course ID: AG29</b>	<b>Course Title: Expl Agric</b>						
YR	1	1	0088	A B C	Sargent, Linda	MHS	1.000	10	0	
								<b>Course Total:</b>	<b>10</b>	<b>0</b>
			<b>Course ID: AG31</b>	<b>Course Title: Animal Science</b>						
YR	1	1	0101	A B C	Wojcik, James	AG1	1.000	30	1	
								<b>Course Total:</b>	<b>30</b>	<b>1</b>
			<b>Course ID: AG51</b>	<b>Course Title: Landscape D&amp;M I</b>						
YR	2	2	0201	A B C	Wojcik, James	AG1	1.000	28	0	
								<b>Course Total:</b>	<b>28</b>	<b>0</b>
			<b>Course ID: AR32</b>	<b>Course Title: Beg Photo</b>						
S1	1	1	0104	A B C	Schubert, Thorne	404	0.500	28	0	
	3	3	0304	A B C	Schubert, Thorne	404	0.500	28	0	
	4	4	0404	A B C	Schubert, Thorne	404	0.500	28	1	
	5	5	0504	A B C	Schubert, Thorne	404	0.500	28	0	
	6	6	0604	A B C	Schubert, Thorne	404	0.500	28	1	
S2	5	5	1504	A B C	Schubert, Thorne	404	0.500	28	0	
	6	6	1604	A B C	Schubert, Thorne	404	0.500	28	0	
								<b>Course Total:</b>	<b>196</b>	<b>2</b>
			<b>Course ID: AR33</b>	<b>Course Title: Int Photo</b>						
S2	1	1	1104	A B C	Schubert, Thorne	404	0.500	32	0	
	3	3	1304	A B C	Schubert, Thorne	404	0.500	28	0	
								<b>Course Total:</b>	<b>60</b>	<b>0</b>
			<b>Course ID: AR34</b>	<b>Course Title: Adv Photo</b>						
S2	4	4	1404	A B C	Schubert, Thorne	404	0.500	28	0	
								<b>Course Total:</b>	<b>28</b>	<b>0</b>
			<b>Course ID: AR40</b>	<b>Course Title: Stained Glass</b>						
S1	1	1	0105	A B C	Smith, Christine	402	0.500	26	0	
	1	1	2001	A B C	Bayer M., Michelle	115	0.500	30	0	
	3	3	0305	A B C	Smith, Christine	402	0.500	26	0	
	5	5	0505	A B C	Smith, Christine	402	0.500	26	0	
	6	6	0605	A B C	Smith, Christine	402	0.500	26	0	
S2	1	1	1105	A B C	Smith, Christine	402	0.500	26	0	
	1	1	1605	A B C	Smith, Christine	402	0.500	26	0	
	3	3	1305	A B C	Smith, Christine	402	0.500	26	0	
								<b>Course Total:</b>	<b>212</b>	<b>0</b>
			<b>Course ID: AR41</b>	<b>Course Title: Beg Ceramics</b>						
S1	2	2	0203	A B C	Blahak P., Pete	405	0.500	28	0	
	4	4	0403	A B C	Blahak P., Pete	405	0.500	28	1	
	5	5	0503	A B C	Blahak P., Pete	405	0.500	28	0	
	6	6	0603	A B C	Blahak P., Pete	405	0.500	28	0	
S2	2	2	1203	A B C	Blahak P., Pete	405	0.500	28	0	
	5	5	1503	A B C	Blahak P., Pete	405	0.500	28	0	
	6	6	1603	A B C	Blahak P., Pete	405	0.500	28	0	
								<b>Course Total:</b>	<b>196</b>	<b>1</b>

## OSM404 – Class Analysis by Period and Course

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM404 report prints a section by section analysis of scheduling results for a particular option set. The report shows actual count results of an option set scheduling run along with average requests per section.

Report Interface

Name: **Class Analysis by Period and Course** Number: OSM404 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Option Set

[Dropdown Menu]

### Report Options:

Option Set: Filter report output to include just the specified option set.



**Hope High School**  
**Class Analysis by Period and Course**  
 Option Set: Run #1

Year: 2011-2012  
 Report: OSM404

Beg	End	Term	Sec ID	Track	Crs ID	Course Title	Mtg Days	Staff Name	Room	Total Sect	Total Actual	Open Reqst	Open Sched	Open Seats	Average Requests Per Section								
															Total	F	M	09	10	11	12		
0	0	YR	1889		BE91	Doe Sales & Mkt	A B C	Patenge, Sara	131	2	0	0	56	0	0	0							
0	0	YR	1888		BE92	Doe Admin Suprt	A B C	Patenge, Sara	131	2	0	0	56	0	0	0							
0	0	YR	0970		EN092C	9th Eng-Corr	A B C	Nunes, Kathy	230	1	0	0	5	0	0	0							
0	0	S1	0022		EN33	Prin Eng I	A B C	Summers, Kim	209	31	89	88	304	2	1	1				34	53	2	
0	0	S2	1022		EN33	Prin Eng I	A B C	Summers, Kim	209	31	89	88	304	2	1	1				34	53	2	
0	0	S1	0623		EN33	Prin Eng I	A B C	Rex, Karen	P-22	31	89	88	304	2	1	1				34	53	2	
0	0	S1	0618		EN51	Lit Explor	A B C	Jackson, Michael	P-09	14	1011	518	-98	72	34	37						100	2
0	0	S1	0024		EN51	Lit Explor	A B C	Robinson, Robert	P-21	14	1011	518	-98	72	34	37						100	2
0	0	S1	0011		EN57	American Lit	A B C	Baniszewski, Nancy	229	21	0	0	632	0	0	0							
0	0	S1	0628		EN57	American Lit	A B C	Traylor, Kelly	224	21	0	0	632	0	0	0							
0	0	YR	1835		FS94	Hero Fac Serv	A B C	Patenge, Sara	131	2	0	0	28	0	0	0							
0	0	YR	1887		FS99	Hero Hospit Ser	A B C	Patenge, Sara	131	2	0	0	56	0	0	0							
0	0	S1	0975		HE92X	Pc/sports Inj	A B C	Blackburn M., Matt	ANNX	1	0	0	15	0	0	0							
0	0	S1	0641		MA30	Geometry	A B C	Bayer M., Michelle	102	17	34	34	510	2	1	0					34		
0	0	S1	0048		MA30	Geometry	A B C	Lewis, Jeff	P-14	17	34	34	510	2	1	0					34		
0	0	S1	1048		MA302	Geometry	A B C	Lewis, Jeff	P-14	17	0	0	260	0	0	0							
0	0	S1	0047		MA40	Algebra II	A B C	Kretschmer, James	135	20	76	75	561	3	2	1			22			52	2
0	0	S2	1047		MA402	Algebra II	A B C	Kretschmer, James	135	20	0	0	640	0	0	0							
0	0	S1	0654		MA42	Trigonometry	A B C	Topoozian, Nancy	126	14	1011	518	-98	72	34	37						100	2
0	0	S1	0144		MA42	Trigonometry	A B C	Haws, Kayle	P-01	14	1011	518	-98	72	34	37						100	2
0	0	S1	0044		MA42	Trigonometry	A B C	Haws, Kayle	P-01	14	1011	518	-98	72	34	37						100	2
0	0	S1	0649		MA42	Trigonometry	A B C	Nebelung, Michele	108	14	1011	518	-98	72	34	37						100	2
0	0	S2	1867		MS35	Jrotc Spec Team	A B C	Rmhs Armyrotc, Rmhs Jrotc	RMHS	2	0	0	4	0	0	0							
0	0	S1	0867		MS35	Jrotc Spec Team	A B C	Rmhs Armyrotc, Rmhs Jrotc	RMHS	2	0	0	4	0	0	0							
0	0	S1	0057		MU81	Marching Band	A B C	Burgener S., Scott	410	1	0	0	135	0	0	0							
0	0	S2	1057		MU86	Jazz Band	A B C	Burgener S., Scott	410	1	0	0	30	0	0	0							
0	0	S2	1990		NC402	Personal Release Time	A B C	Evit Teacher, Rel T Per	SEM	7	0	0	1150	0	0	0							
0	0	S1	0868		NC901	Rel Time A Hr	A B C	Rel Time, Rel Time	No Room	3	0	0	2997	0	0	0							
0	0	S1	0870		NC901	Rel Time A Hr	A B C	Rel Time, Rel Time	No Room	3	0	0	2997	0	0	0							
0	0	S2	1869		NC902	Rel Time A Hr	A B C	Rel Time, Rel Time	No Room	3	0	0	2997	0	0	0							
0	0	S2	1868		NC902	Rel Time A Hr	A B C	Rel Time, Rel Time	No Room	3	0	0	2997	0	0	0							
0	0	S2	1870		NC902	Rel Time A Hr	A B C	Rel Time, Rel Time	No Room	3	0	0	2997	0	0	0							

## OSM405 – Schedule Section List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM405 report prints a scheduling section list from a particular scheduling option set.

Report Interface

Name: **Schedule Section List** Number: OSM405 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Option Set

[Dropdown Menu]

### Report Options:

Option Set: Filter report output to include just the specified option set.

This report has a Mandatory Sort Property of Section ID in ascending order.



**Hope High School  
Schedule Section List  
Option Set: Run #1**

Year: 2011-2012  
Report: OSM405

Section ID	Beg	End	Term	Meeting Days	Course ID	Course Title	Teacher Name	Room	Credit	Max	Open	Total
0001	1	1	S1	A B C	SC71	Chemistry	Becker A., Allison	104	1.000	100	-25	125
0002	1	1	YR	A B C	SC422	Life Science	Tofft, Robert	120	0.500	30	30	0
0003	2	2	S1	A B C	SC71	Chemistry	Becker A., Allison	104	1.000	100	-25	125
0004	1	1	S1	A B C	SC71	Chemistry	Becker A., Allison	104	1.000	100	-25	125
0008	7	7	YR	A B C	SS51C	Cc-Government	Brown P., Patricia	236	1.000	50	50	0
0010	7	7	YR	A B C	FS32C	Cc-Persnl Dev.	Diaz, Joe	CNSL	1.000	50	50	0
0011	0	0	S1	A B C	EN57	American Lit	Baniszewski, Nancy	229	0.500	30	30	0
0012	2	2	S1	A B C	SC70	Cons Chemistry	Blasdell W., Wendy	116	0.500	30	30	0
0013	3	3	S1	A B C	SC50	Env Science	Blasdell W., Wendy	124	0.500	30	30	0
0014	4	4	S1	A B C	SC50	Env Science	Blasdell W., Wendy	124	0.500	32	32	0
0015	5	5	S1	A B C	SC50	Env Science	Blasdell W., Wendy	124	0.500	32	32	0
0016	6	6	S1	A B C	SC70	Cons Chemistry	Blasdell W., Wendy	124	0.500	30	30	0
0018	7	8	YR	A B C	TI81	Ice Welding	Chaisson P., Paul	311	1.000	15	15	0
0019	7	7	YR	A B C	SS21CC	Cc-World Stdy I	Brown P., Patricia	236	1.000	50	50	0
0020	7	7	YR	A B C	PE92C	Cc-Bowling 2	Diaz, Joe	CNSL	1.000	50	50	0
0021	5	5	S1	A B C	SS22	World History/Geography	Brown P., Patricia	236	1.000	50	-12	62
0022	0	0	S1	A B C	EN33	Prin Eng I	Summers, Kim	209	0.500	28	22	6
0024	0	0	S1	A B C	EN51	Lit Explor	Robinson, Robert	P-21	0.500	30	-7	37
0025	7	7	YR	A B C	SS51C	Cc-Government	Garland, Gregg	P-06	1.000	50	50	0
0026	7	7	YR	A B C	SS57C	Economics	Garland, Gregg	P-06	1.000	50	50	0
0027	5	5	S1	A B C	NC501	Study Hall	Stincic, Tom	CAFE	0.500	100	100	0
0028	4	4	S1	A B C	NC501	Study Hall	Stincic, Tom	CAFE	0.500	100	100	0
0030	3	3	S1	A B C	SC33	Earth Science	Stincic, Tom	P-18	0.500	28	24	4
0033	2	2	S1	A B C	SC33	Earth Science	Stincic, Tom	P-18	0.500	28	24	4
0039	1	1	YR	A B C	IT32	Cad - Arch I	Kish, Lou	312	1.000	12	12	0
0043	0	0	YR	A B C	SS35C	Cc-Amer Hist II	Wong, Lillian	218	1.000	25	25	0
0044	0	0	S1	A B C	MA42	Trigonometry	Haws, Kayle	P-01	0.500	30	-7	37
0047	0	0	S1	A B C	MA40	Algebra II	Kretschmer, James	135	0.500	32	28	4
0048	0	0	S1	A B C	MA30	Geometry	Lewis, Jeff	P-14	0.500	32	29	3
0050	0	0	S1	A B C	SC72W	Cp Chemistry	Mellyn, William	118	0.500	28	28	0
0051	1	1	S1	A B C	SC72W	Cp Chemistry	Mellyn, William	118	0.500	28	28	0
0052	1	1	S1	A B C	SC33	Earth Science	Stincic, Tom	P-18	0.500	28	24	4
0053	3	3	S1	A B C	SC77W	Dual En Chemist	Mellyn, William	AG1	0.500	28	28	0

## OSM406 – Schedule Open Periods

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM406 report shows students who have problems in their scheduling class schedules. The report shows the student name, permanent ID number, gender, grade, and then a grid showing each period of the day. A (+) plus sign indicates that the student has a class under the appropriate period. A number in the period column indicates an open period for the student. A (-) minus sign indicates that the student does not need a class in that period in order to still be considered scheduled for that period. A (\*) asterisk indicates that the student has more than one class for the period. (Note that this may or may not be a normal situation.)

### Report Options:

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Schedule Open Periods", "Number: OSM406", and "Page Orientation: Portrait". Below this are five tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is selected and contains the following sections:

- Option Set:** A dropdown menu with a blue arrow icon. Below it, the text reads "Optionally limit data by selecting specific Grades and/or Terms".
- Grade:** A section with a double-headed arrow icon and a checkmark. It contains four checkboxes labeled "09", "10", "11", and "12".
- Term:** A section with a double-headed arrow icon and a checkmark. It contains two checkboxes labeled "Fall" and "Spring".
- Period Range:** A section with a double-headed arrow icon. It contains two input fields labeled "Start" and "End".

Option Set: Filter report output to include just the specified option set.

As of Date: Date of report.

Grade: Filter report output to include just the selected grade or grade range.

Term: Filter report output by selecting a term(s).

Period Range Start/End: The report output may be limited to show only a certain period range.



## Hope High School Schedule Open Periods

Option Set: Run #1 for Periods 0-9

Year: 2011-2012  
Report: OSM406

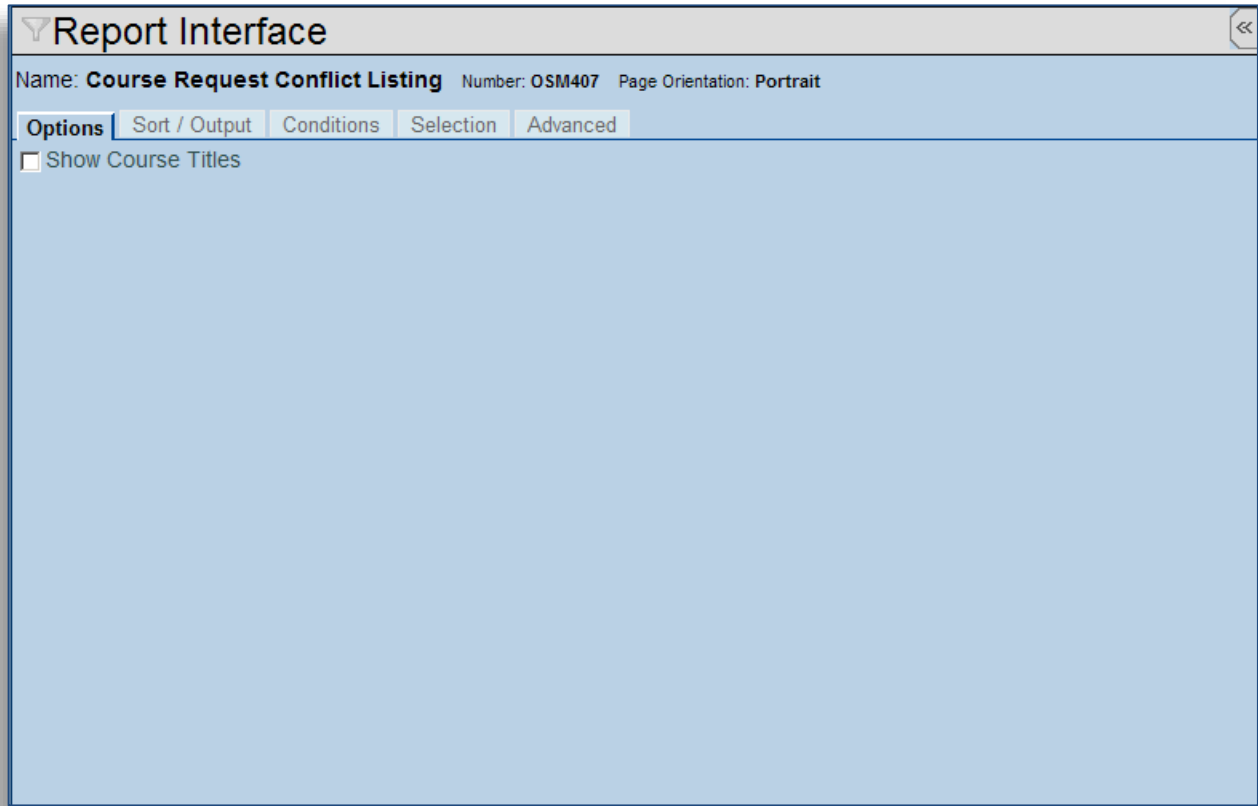
Student	Perm ID	Gen	Grd	1st Semester									2nd Semester												
				0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Abbott, Andrew E.	124013	M	09	0	+	+	+	+	+	+	+	+	7	8	9	0	+	2	3	4	5	6	7	8	9
Acevedo, Andrew	886630	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Acevedo, Ashley	901830	F	11	+	+	2	+	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Acosta, Billy E.	994134	M	10	+	+	+	+	+	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9	
Acosta, John A.	150265	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Acuna, Teresa N.	108086	F	09	0	+	+	+	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Acunia, Kenneth O.	110412	M	11	0	+	+	+	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adair, Alan W.	871626	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adair, Diane N.	903912	F	11	0	1	2	3	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adair, Timothy S.	888621	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adams, Larry A.	889314	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adams, Martin C.	887623	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adams, Stephen J.	901622	M	11	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Adams, Thomas L.	934098	M	09	0	+	+	3	+	+	6	7	8	9	0	1	+	3	4	5	6	7	8	9		
Adamski, Alan M.	872035	M	11	+	+	+	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Aguado, Bobby J.	943822	M	11	0	+	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Aguiar, Carolyn C.	902692	F	11	0	1	2	+	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Aguiar, Michelle	921167	F	10	0	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9			
Aguiar, Stephen A.	108367	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Aguirre, Mary R.	952375	F	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Ahlstrom, Jack M.	888112	M	12	0	+	2	+	+	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Ahlstrom, Linda K.	120451	F	11	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Aitchison, Karen L.	902998	F	11	+	+	3	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Akagawa, Adam H.	165923	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Ake, Joshua J.	889794	M	12	0	+	+	+	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Akin, Andrea E.	902875	F	11	0	+	+	3	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Alarcon, Frank	886651	M	11	+	+	3	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Albarran, Jason S.	110735	M	10	0	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alcazar, Eugene	141666	M	11	+	+	+	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alcazar, Eugene A.	141517	M	11	+	+	3	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alder, Brenda I.	967569	F	11	0	+	+	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alexander, Joseph J.	901626	M	11	0	+	+	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alexander-Carr, Lisa V.	111082	F	10	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9				
Alger, Phyllis A.	149884	F	11	0	+	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Aldredge, Lisa	916275	F	10	0	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Aaron L. JR	992938	M	11	0	+	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allen, Amy N.	928104	F	10	0	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Andrea	904134	F	11	0	+	+	+	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Diane B.	901507	F	11	0	+	+	+	5	6	7	8	9	0	1	+	+	4	5	6	7	8	9			
Allen, Donald J.	883223	M	11	0	+	+	+	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Elizabeth	886019	F	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allen, Eugene C.	887238	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allen, Jeremy S.	879216	M	11	0	+	+	3	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Judith D.	903040	F	11	+	+	+	4	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Karen	891989	F	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allen, Ruby D.	888116	F	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allen, Sandra E.	901631	F	11	+	1	2	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Allen, Tammy	901931	F	11	0	1	+	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allinder, Benjamin R.	887820	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allison, Kenneth B.	992737	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Allred, David A.	888126	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Alnas, Kelly M.	966707	F	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Alonso, Raymond G.	920153	M	12	0	1	2	+	+	6	7	8	9	0	1	2	3	4	5	6	7	8	9			
Alston, Douglas G.	901639	M	11	0	1	+	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Alvis, Jeremy T.	981303	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Amann, Walter A.	889325	M	12	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		

Legend			
+ Scheduled	* Multiple Sections	-- Not Required or Processed	0-9 Not Scheduled

## OSM407 – Course Request Conflict Listing

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM407 report prints all conflicts for each course that has student requests.



The screenshot shows a web-based report interface. At the top, there is a title bar with a funnel icon and the text "Report Interface" and a back arrow icon. Below this, the report name "Course Request Conflict Listing" is displayed in bold, followed by "Number: OSM407" and "Page Orientation: Portrait". A navigation bar contains five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a single checkbox labeled "Show Course Titles" which is currently unchecked. The main content area of the interface is a large, empty light blue rectangle.

### Report Options:

Show Course Titles: Selecting this checkbox will order the report to show course names along with course identifiers.





### Hope High School Course Request Conflict Listing

Year: 2011-2012  
Report: OSM407

Course ID: <b>AG31</b>		Course Title: Animal Science										Total: <b>1</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
AR58	Adv Jewelry	1	MA45W	Pre-Calculus	1	PP022	Literature	1	PP02A	Prin Of Eng	1	PP07	American Govt	1
PP70	Sr. English	1	SC71	Chemistry	1	SC81	Physics	1	SS57	Prin&prac Econ	1	WL21	Spanish I	1

Course ID: <b>AR33</b>		Course Title: Int Photo										Total: <b>1</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
AR43	Int Ceramics	1	AR63	Beg Drawing	1	EN33	Prin Eng I	1	EN34	Prin Eng II	1	EN51	Lit Explor	1
MA40	Algebra II	1	MA42	Trigonometry	1	PP70	Sr. English	1	SC42	Life Science	1	SC71	Chemistry	1
SS22	World History/Geo	1	SS51	Am Govt 123	1	WL31	German I	1						

Course ID: <b>AR43</b>		Course Title: Int Ceramics										Total: <b>1</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
AR33	Int Photo	1	AR63	Beg Drawing	1	EN33	Prin Eng I	1	EN34	Prin Eng II	1	EN51	Lit Explor	1
MA40	Algebra II	1	MA42	Trigonometry	1	PP70	Sr. English	1	SC42	Life Science	1	SC71	Chemistry	1
SS22	World History/Geo	1	SS51	Am Govt 123	1	WL31	German I	1						

Course ID: <b>AR54</b>		Course Title: Beg Jewelry										Total: <b>2</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
EN091C	9th Eng-Corr	1	EN34	Prin Eng II	1	EN40	Shakespeare	1	EN51	Lit Explor	1	MA40	Algebra II	1
MA42	Trigonometry	1	PP00	Functional Math	1	SC49	Biology	1	SC71	Chemistry	1	SS21	World Hist/g	1
SS22	World History/Geo	1	WL31	German I	1									

Course ID: <b>AR58</b>		Course Title: Adv Jewelry										Total: <b>12</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
AG31	Animal Science	1	CB31	Vis Bas Prog I	4	EN33	Prin Eng I	6	EN34	Prin Eng II	6	EN51	Lit Explor	6
EN84	Journalism I	3	MA40	Algebra II	6	MA42	Trigonometry	6	MA45W	Pre-Calculus	6	PP022	Literature	6
PP02A	Prin Of Eng	1	PP07	American Govt	6	PP70	Sr. English	12	SC42	Life Science	6	SC71	Chemistry	8
SC81	Physics	6	SS22	World History/Geo	6	SS51	Am Govt 123	6	SS57	Prin&prac Econ	1	WL21	Spanish I	6
WL31	German I	6												

Course ID: <b>AR63</b>		Course Title: Beg Drawing										Total: <b>1</b>		
CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total	CrslD	Title	Total
AR33	Int Photo	1	AR43	Int Ceramics	1	EN33	Prin Eng I	1	EN34	Prin Eng II	1	EN51	Lit Explor	1
MA40	Algebra II	1	MA42	Trigonometry	1	PP70	Sr. English	1	SC42	Life Science	1	SC71	Chemistry	1

## OSM408 – Class Analysis By Course and Section

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM408 report prints a statistical analysis of each section of a course.

Report Interface

Name: **Class Analysis By Course and Section** Number: OSM408 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Option Set

Show only courses that have more requests than availability

Show House

### Report Options:

Option Set: Filter report output to include just the specified option set

Show only courses that have more requests than availability: Selecting this checkbox will order the report to show only courses that have more requests than availability in the scheduling sections of the selected option set.

Show House: Selecting this checkbox will display House information the report output.

This report has a Mandatory Sort Property of Course ID in ascending order.



## Hope High School Class Analysis by Course and Section

Year: 2011-2012  
Report: OSM408

Course ID	Course Title	Section ID	Track	Beg	End	Term	Mtg Days	Teacher Name	Room	Restrictions			Max	Boys	Girls	Open	Tot	Deviation			
										Gen	Low	High Team									
AD86W	Academic Decath	0736		6	6	YR	B C	Canaday C., Curt	307A				40	0	0	40	0	0.00			
		0736		6	6	YR	A B C M T W R F	Canaday C., Curt	307A				40	0	0	0	0	0.00			
													Available:	80	Scheduled:	0	Avg.:	0.00			
													Requests:	0	Rejected:	0	M.A.D.:	0.00			
AG29	Expl Agric	0088		1	1	YR	B C	Sargent, Linda	MHS				10	0	0	10	0	0.00			
		0088		1	1	YR	A B C M T W R F	Sargent, Linda	MHS				10	0	0	0	0	0.00			
													Available:	20	Scheduled:	0	Avg.:	0.00			
													Requests:	0	Rejected:	0	M.A.D.:	0.00			
AG31	Animal Sci	0101		1	1	YR	A B C	Wojcik, James	AG1				30	1	0	29	1	0.00			
													Available:	30	Scheduled:	1	Avg.:	1.00			
													Requests:	1	Rejected:	0	M.A.D.:	0.00			
AG51	Landscape D&I	0201		2	2	YR	B C	Wojcik, James	AG1				28	0	0	28	0	0.00			
		0201		2	2	YR	A B C M T W R F	Wojcik, James	AG1				28	0	0	0	0	0.00			
													Available:	56	Scheduled:	0	Avg.:	0.00			
													Requests:	0	Rejected:	0	M.A.D.:	0.00			
AR32	Beg Photo	0104		1	1	S1	B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
		0104		1	1	S1	A B C M T W R F	Schubert, Thorne	404				28	0	0	0	0	0.00			
		0304		3	3	S1	A B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
		0404		4	4	S1	A B C	Schubert, Thorne	404				28	0	1	27	1	1.00			
		0504		5	5	S1	A B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
		0604		6	6	S1	A B C	Schubert, Thorne	404				28	1	0	27	1	1.00			
		1504		5	5	S2	A B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
		1604		6	6	S2	A B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
													Available:	224	Scheduled:	2	Avg.:	0.00			
													Requests:	0	Rejected:	2	M.A.D.:	0.25			
AR33	Int Photo	1104		1	1	S2	A B C	Schubert, Thorne	404				32	0	0	32	0	0.00			
		1304		3	3	S2	A B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
													Available:	60	Scheduled:	0	Avg.:	0.00			
													Requests:	1	Rejected:	1	M.A.D.:	0.00			
AR34	Adv Photo	1404		4	4	S2	B C	Schubert, Thorne	404				28	0	0	28	0	0.00			
		1404		4	4	S2	A B C M T W R F	Schubert, Thorne	404				28	0	0	0	0	0.00			
													Available:	56	Scheduled:	0	Avg.:	0.00			
													Requests:	0	Rejected:	0	M.A.D.:	0.00			

## OSM409 – Student Course Request Verification Listing

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM409 report prints a list of course requests by student.

Report Interface

Name: **Student Course Request Verification Listing** Number: OSM409 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Filter Options**

Grade  ↔

09  10  11  12

Course ID

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Course ID: Filter report output to include only students who have requested a particular course.



### Hope High School Student Course Request Verification Listing

Year: 2011-2012  
Report: OSM409

Course ID	Course Title	Course ID	Course Title	Course ID	Course Title	Course ID	Course Title	Course ID	Course Title
Student: <b>Acevedo, Andrew</b> Perm ID: <b>886630</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Acosta, John A.</b> Perm ID: <b>150265</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Adair, Alan W.</b> Perm ID: <b>871626</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Adair, Timothy S.</b> Perm ID: <b>888621</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Adams, Larry A.</b> Perm ID: <b>889314</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Adams, Martin C.</b> Perm ID: <b>887623</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Aguilar, Stephen A.</b> Perm ID: <b>108367</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Aguirre, Mary R.</b> Perm ID: <b>952375</b> Grd: <b>12</b> Gen: <b>Female</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Ahstrom, Jack M.</b> Perm ID: <b>888112</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Akagawa, Adam H.</b> Perm ID: <b>165923</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								
Student: <b>Ake, Joshua J.</b> Perm ID: <b>889794</b> Grd: <b>12</b> Gen: <b>Male</b> Team: <b>Eng1/2</b>									
MA45W	Pre-Calculus	PP022	Literature	PP07	American Govt	PP70	Sr. English	SC81	Physics
WL21	Spanish I								

## OSM411 – Class List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM411 produces a class list by section ID for a particular option set. The report includes section data and student names. Optionally, the report may produce student’s permanent ID number, state ID number, gender, grade, ethnic code, birth date, enter date for class, home language and phone number.

**Report Interface**

Name: **Class List** Number: **OSM411** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Report Options**

Option Set

Term Code

Class ID  
 -

Grade  
 -

Teacher

Hide Totals

**Include the following fields**

NOTE: If width text box is empty, default values are used.

<input type="checkbox"/> Perm ID	<input type="text" value="0.75"/>	width in inches
<input type="checkbox"/> State ID	<input type="text" value="0.75"/>	width in inches
<input type="checkbox"/> Gender	<input type="text" value="0.29"/>	width in inches
<input type="checkbox"/> Grade	<input type="text" value="0.30"/>	width in inches
<input type="checkbox"/> Ethnic Code	<input type="text" value="1.00"/>	width in inches
<input type="checkbox"/> Birth Date	<input type="text" value="0.68"/>	width in inches
<input type="checkbox"/> Home Language	<input type="text" value="1.00"/>	width in inches
<input type="checkbox"/> Phone Number	<input type="text" value="0.88"/>	width in inches

### Report Options:

Option Set: Select the option set to print results from. (Mandatory field)

Term Code: Filter report output for a specific term.

Class ID: Filter report output for a specific section number or range of section numbers.

Grade: Filter report output to include just the selected grade or grade range.

Teacher: Filter report output to include just the selected teacher.

Hide Totals: The report may be produced without student totals.

Include the following fields: Option to include Perm ID, State ID, Gender, Grade, Ethnic Code, Birth Date, Enter Date, Home Language, and Phone number.

Each of the preceding fields may be limited or expanded in width on the report.



## Hope High School Class List

Year: 2011-2012  
Report: OSM411

Class ID	Period	Course ID	Course Title	Mtg Days	Teacher	Room Name
0630	1	EN51	Lit Explor	A B C	Wallace, Judy	303
<b>Student</b>						
Andazola, Kathleen E.						
Bettencourt, Brian J.						
Brenner, Carol L.						
Carroll, Joseph R.						
Davis, Jack L.						
Davis, Jennifer M.						
Donaldson, Howard A.						
Downey, Howard M.						
Enos, James W. II						
Farnsworth, Jerry A. JR						
Friese, Lawrence J.						
Funk, Jane L.						
Giles, Mary N.						
Gordon, Gary M.						
Hawes, Craig D.						
Hoffmann, Pamela A.						
Holbrook, Stephanie						
Jamison, John A.						
Keller, Julie A.						
Manoff, Lisa S.						
Martinez, Fred A.						
Martinez, Heather M.						
Mayes, Amanda						
McMillan, Brenda						
Mott, Edward A.						
Paterson, Martha E.						
Perkinson, Angela						
Ray, Gloria M.						
Reed, Amy A.						
Riggs, Randy L.						
Sargent, Susan M.						
Schumacher, Richard P.						
Steele, Kimberly L.						
Stocker, Ann M.						
Watts, Helen Y.						
Wilson, Julia K.						
Wilson, Kevin D. JR						

Total Students:	37	Total Female:	21	Total Male:	16
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## OSM414 - Master Schedule by Department

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM414 report prints all of the sections in the Master Schedule on a grid sorted by Department.

**Report Interface** <<

Name: **Schedule by Department** Number: **OSM414** Page Orientation: **Landscape**

Option Set:  As of Date:

*This report prints a maximum of 9 period columns. Any periods outside the range will not be visible.*

Period Begin:  Period End:

Department

<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Language	<input type="checkbox"/> Math
<input type="checkbox"/> Science	<input type="checkbox"/> Special Education	<input type="checkbox"/> Art
<input type="checkbox"/> Aerospace Science	<input type="checkbox"/> Agricultural Science	<input type="checkbox"/> Business Education
<input type="checkbox"/> Computer/Business	<input type="checkbox"/> English	<input type="checkbox"/> Family and Consumer Sciences
<input type="checkbox"/> Industrial Technology	<input type="checkbox"/> Military Science/Leadership Army	<input type="checkbox"/> Music/Performing Arts
<input type="checkbox"/> Physical Education	<input type="checkbox"/> Reading	<input type="checkbox"/> Social Studies
<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> World Languages	<input type="checkbox"/> Elementary School
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Special Education	<input type="checkbox"/> Transfer Credit
<input type="checkbox"/> East Valley Institute of Technology	<input type="checkbox"/> English Language Development	<input type="checkbox"/> American History

### Report Options:

Option Set: Select the option set to view results from.

As of Date: Report prints sections as they were on the date entered.

Period Begin/End Range: Filters output by a period or a period range.

Department: Select only those departments to be included in the report output or leave blank to include all reports.





## Hope High School Schedule by Department

Year: 2012-2013  
Report: OSM414

Option Set: Mass Scheduling Trial Run #2, As of Date: 11/05/2012

Staff Name	FTE	Room	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
<b>Department: (HE)</b>											
Blackburn M.	ANNK			Sports Medicine	Prevention&care						
<b>Department: (NC)</b>											
Evit Teacher	SEM		Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time		
<b>Department: (PA)</b>											
Gardner	409				Int Acting	Adv Acting	Thea Arts I	Thea Arts I	Stagecraft		
<b>Department: (SA)</b>											
Media Center	LIBR				St Assist Media	St Assist Media	St Assist Media	St Assist Media	St Assist Media		
Parker	107			Stu Council							
Powell	NURS		Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	Stu Asst Nurse	
<b>Department: (TI)</b>											
Chasson P.	311						Ice Automotive Ice Drafting Ice-Bldg Trades			Ice Machine Shp Ice Automotive Ice Drafting Ice-Bldg Trades	Ice Machine Shp Ice Automotive Ice Drafting Ice-Bldg Trades
<b>Department: (VT0A)</b>											
Evit Teacher	EVIT			Evit Sem 1 Am	Evit Sem 1 Am	Evit Sem 1 Am					
<b>Department: (VT0P)</b>											
Evit Teacher	EVIT						Evit Sem 1 Pm	Evit Sem 1 Pm	Evit Sem 1 Pm		
<b>Department: American History</b>											
Alwood S.	210B				Driver Train	Ojt	Ojt	Evep Math	Evep Math		
Brown P.	236		Math		Ortho Impair	Ortho Impair					
Frame,	LIB				Ortho Impair	Ortho Impair					
Sargent	234/101/SHAR		Consumer Math (234)	Consumer Math (101)	Voc Explor Prgm (SHAR)	Reading (234)	Voc Explor Prgm (SHAR)		Fa Writing (234)		
<b>Department: Art</b>											
Bahak P.	406				Beg Ceramics	Int Ceramics	Beg Ceramics	Beg Ceramics	Beg Ceramics		
Sullivan	403		Beg Jewelry	Beg Jewelry	Beg Jewelry	Beg Jewelry	Beg Jewelry	Beg Jewelry	Beg Jewelry		
<b>Department: Business Education</b>											
Becker C.	125		Accounting I	Prin&prac Econ				Bus 21st Century			
Sehl	129										
<b>Department: Computer/Business</b>											
Becker C.	125/127					Comp Foundation (125)		Computer Apps (127)	Comp Foundation (127)		

## OSM415 - Master Schedule by Room

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM415 report prints all of the sections in the Master Schedule on a grid sorted by Room.

**Report Interface** <<

Name: **Schedule by Room**    Number: **OSM415**    Page Orientation: **Landscape**

**Options** | Sort / Output | Conditions | Selection | Advanced

Option Set:     As of Date:

*This report prints a maximum of 9 period columns. Any periods outside the range will not be visible.*

Period Begin:     Period End:

Department

<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Language	<input type="checkbox"/> Math
<input type="checkbox"/> Science	<input type="checkbox"/> Special Education	<input type="checkbox"/> Art
<input type="checkbox"/> Aerospace Science	<input type="checkbox"/> Agricultural Science	<input type="checkbox"/> Business Education
<input type="checkbox"/> Computer/Business	<input type="checkbox"/> English	<input type="checkbox"/> Family and Consumer Sciences
<input type="checkbox"/> Industrial Technology	<input type="checkbox"/> Military Science/Leadership Army	<input type="checkbox"/> Music/Performing Arts
<input type="checkbox"/> Physical Education	<input type="checkbox"/> Reading	<input type="checkbox"/> Social Studies
<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> World Languages	<input type="checkbox"/> Elementary School
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Special Education	<input type="checkbox"/> Transfer Credit
<input type="checkbox"/> East Valley Institute of Technology	<input type="checkbox"/> English Language Development	<input type="checkbox"/> American History

Size limit for "small" classroom:

Course types to show as Study Hall

Not Available

### Report Options:

Option Set: Select the option set to view results from.

As of Date: Report prints sections as they were on the date entered.

Period Begin/End Range: Filters output by a period or a period range.

Department: Select only those departments to be included in the report output or leave blank to include all reports.

Size limit for "small" classroom: Enter the class size limit of classrooms that should be identified as "small" on the report. Those classrooms with class size limits above the number entered will be identified as "full size" on the report.

Course types to show as Study Hall: Not Available.



### Hope High School Schedule by Room

Year: 2012-2013  
Report: OSM415

Option Set: Mass Scheduling Trial Run #2, As of Date: 11/05/2012

Room	Teacher Desks	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
101	Sargent	Open-S	Sargent	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S
102	Bayer M.	Open-F	Bayer M.	Open-F	Open-F	Open-F	Open-F	Bayer M.	Open-F	Open-F
			Bayer M.							
			Bayer M.							
103	Harder	Open-S	Harder	Open-S	Open-S	Harder	Harder	Harder	Open-S	Open-S
			Harder							
106	Hansen	Open-S	Hansen	Hansen	Hansen	Hansen	Hansen	Open-S	Open-S	Open-S
107	Parker	Open-F	Parker	Open-F	Open-F	Open-F	Open-F	Open-F	Open-F	Open-F
108	Nebelung	Open-S	Nebelung	Nebelung	Nebelung	Open-S	Nebelung	Nebelung	Open-S	Open-S
109	Shackelford	Open-S	Shackelford	Shackelford	Shackelford	Open-S	Shackelford	Shackelford	Open-S	Open-S
111	Richardson	Open-F	Open-F	Richardson	Richardson	Richardson	Richardson	Open-F	Open-F	Open-F
114	Clifford R.	Open-F	Clifford R.	Clifford R.	Clifford R.	Clifford R.	Open-F	Clifford R.	Open-F	Open-F
116	Bleasel W., Janssen	Open-S	Janssen	Bleasel W.	Janssen	Janssen	Janssen	Bleasel W.	Open-S	Open-S
118	Melvin, Sandmir	Melvin	Melvin	Sandmir	Sandmir	Melvin	Sandmir	Sandmir	Open-S	Open-S
119	Woransop, Fetters	Open-S	Fetters	Fetters	Fetters	Woransop	Woransop	Woransop	Open-S	Open-S
120	Toft	Open-S	Toft	Open-S	Toft	Toft	Toft	Toft	Open-S	Open-S
121	Edelstein, Fetters	Edelstein	Edelstein	Edelstein	Edelstein	Fetters	Fetters	Fetters	Open-S	Open-S
125	Becker C.	Open-S	Becker C.	Becker C.	Becker C.	Open-S	Open-S	Open-S	Open-S	Open-S
126	Topozlian	Open-S	Topozlian	Topozlian	Topozlian	Open-S	Topozlian	Topozlian	Open-S	Open-S
127	Becker C.	Open-F	Open-F	Open-F	Open-F	Open-F	Becker C.	Becker C.	Open-F	Open-F
128	Aderson	Open-F	Aderson	Open-F	Aderson	Aderson	Aderson	Open-F	Open-F	Open-F
			Aderson							
129	Sehl	Open-S	Sehl	Open-S	Sehl	Sehl	Sehl	Open-S	Open-S	Open-S
135	Krietschmer	Open-S	Krietschmer	Open-S	Krietschmer	Krietschmer	Krietschmer	Open-S	Open-S	Open-S
			Krietschmer							
137	Krogman	Open-S	Krogman	Krogman	Krogman	Open-S	Open-S	Open-S	Open-S	Open-S
201	Davis	Open-S	Davis	Open-S	Davis	Davis	Davis	Davis	Open-S	Open-S
207	Sawyer	Open-F	Sawyer	Sawyer	Sawyer	Sawyer	Open-F	Open-F	Open-F	Open-F
208	Scott, Behm A.	Open-F	Scott	Scott	Scott	Behm A.	Behm A.	Behm A.	Open-F	Open-F
210B	Alwood S.	Open-S	Alwood S.	Alwood S.	Alwood S.	Alwood S.	Alwood S.	Alwood S.	Open-S	Open-S
214	Craft	Open-S	Craft	Craft	Open-S	Craft	Craft	Craft	Open-S	Open-S
217	Epley J.	Open-S	Epley J.	Epley J.	Epley J.	Epley J.	Epley J.	Open-S	Open-S	Open-S
219	Ernst	Open-S	Ernst	Ernst	Ernst	Open-S	Open-S	Open-S	Open-S	Open-S
222	Snyder	Open-F	Snyder	Snyder	Snyder	Snyder	Open-F	Open-F	Open-F	Open-F
225	Behm A., Parker	Open-S	Behm A.	Behm A.	Parker	Parker	Parker	Open-S	Open-S	Open-S
226	Webster	Open-S	Webster	Webster	Webster	Webster	Webster	Open-S	Open-S	Open-S
227	Sligh A., Staff	Open-S	Sligh A.	Sligh A.	Staff	Staff	Staff	Open-S	Open-S	Open-S
230	Nunes	Open-S	Nunes	Nunes	Nunes	Open-S	Nunes	Nunes	Open-S	Open-S
231	Gordon	Open-S	Gordon	Open-S	Gordon	Gordon	Gordon	Gordon	Open-S	Open-S
234	Sargent	Open-S	Sargent	Sargent	Sargent	Open-S	Open-S	Sargent	Open-S	Open-S

S - Open classroom (small), F - Open classroom (full size), SH - study hall

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Edupoint School District

Page 1 of 3

## OSM416 – Sections Needed by Requests

PAD Location: Synergy>Mass Scheduling>Reports>Summary

The OSM416 report prints the number of sections needed based on the total number of course requests and the maximum and optimum number of students per section as entered on the District Course and/or School Course screens.

### Report Interface

Name: **Sections Needed by Requests** Number: **OSM416** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

#### Course Info

Course ID  
 -

Course Title

Linked Course Display

Use Student Count Levels from District

### Report Options:

Course ID: Enter a range of course ids to print results for.

Course Title: Enter the course title the report should print results for.

Linked Course Display: Display the linked courses together.

None – Do not display the linked courses (default)

Primary Linked Only – List only the primary course from each link.

All Linked – List all of the linked courses.

Use Student Count Levels from District: Check this box for the report to only use the maximum and optimum size numbers from the district in the report results. The report first looks to the school course for the optimum and maximum size and then looks to the district course if the fields are blank on school course. This option bypasses the school course and only looks at the numbers from district course.



## Hope High School Sections Needed by Requests

Year: 2012-2013  
Report: OSM416

<b>Organization:</b> Hope High School						
<b>Course ID</b>	<b>Course Title</b>	<b>Total Course Requests</b>	<b>Optimal Students Per Section</b>	<b>Max Students Per Section</b>	<b># of Sections (Optimal Students)</b>	<b># of Sections (Max Students)</b>
AC10	Air Cond Tech	7	10	15	0.70	0.47
AD86W	Academic Decath	29	12	12	2.42	2.42
AG29	Expl Agric	1	20	30	0.05	0.03
AG31	Animal Sci	30	15	25	2.00	1.20
AG51	Landscape D&M I	2	15	20	0.13	0.10
AR32	Beg Photo	137	25	32	5.48	4.28
AR33	Int Photo	47	20	25	2.35	1.88
AR34	Adv Photo	11	12	20	0.92	0.55
AR40	Stained Glass	169	15	20	11.27	8.45
AR41	Beg Ceramics	172	15	20	11.47	8.60
AR42	Int Stain Glass	59	15	20	3.93	2.95
AR43	Int Ceramics	38	10	15	3.80	2.53
AR45	Adv Ceramics	8	12	17	0.67	0.47
AR54	Beg Jewelry	188	25	32	7.52	5.88
AR56	Int Jewelry	39	20	25	1.95	1.56
AR58	Adv Jewelry	9	15	22	0.60	0.41
AR63	Beg Drawing	136	27	33	5.04	4.12
AR64	Int Drawing	49	25	33	1.96	1.48
AR66	Adv Drawing	11	22	27	0.50	0.41
AR80W	Ap Studio Art	15	15	18	1.00	0.83
AS312	Aero Sci ROTC I	1	10	15	0.10	0.07
AS33	Aero Sci ROTC III	1	10	10	0.10	0.10
AS34	Aero Sci ROTC IV	2	5	5	0.40	0.40
AS35	Colorgrd/drill	1	30	50	0.03	0.02
AS352	Colorgrd/drill	1	30	50	0.03	0.02
BE30	Bus 21st Cntury	53	20	25	2.65	2.12
BE39	Bus Cons Law	29	15	22	1.93	1.32
BE47	Accounting I	29	25	35	1.16	0.83
BE48	Accounting II	5	25	35	0.20	0.14
BE52	Marketing I	45	25	35	1.80	1.29
BE53	Marketing II	12	25	35	0.48	0.34
BE54	Student Store	11	3	5	3.67	2.20
BE74	Mkt Intern Deca	13	5	8	2.60	1.63
BE75	Coe Bus Intern	12	3	5	4.00	2.40
BE77	Prin&prac Econ	61	28	32	2.18	1.91
CB10	Comp Foundation	146	28	28	5.21	5.21
CB11	Computer Apps	66	28	28	2.36	2.36
CB12	Comp Apps II	46	28	28	1.64	1.64
CB18	Desktop Publish	33	28	28	1.18	1.18
CB20	Web Page Design	22	28	28	0.79	0.79
CB31	Vis Bas Prog I	48	20	25	2.40	1.92
CB32	Vis Bas Prog II	22	20	25	1.10	0.88
CB44	Comp Mnt&rpr I	21	12	17	1.75	1.24
EN11	Beginning Esl	3	22	30	0.14	0.10
EN112	Beginning Esl	3	22	30	0.14	0.10

## OSM417 - Department Section List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM417 report prints the departments with the list of sections assigned to them along with the teacher and class size information.

**Report Interface** <<

Name: **Department Section List** Number: **OSM417** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Option Set  
[Dropdown]

Department  
[Dropdown]

Room Name  
[Text] - [Text]

Period  
[Dropdown] - [Dropdown]

Staff  
[Dropdown]

Subject Area  
[Dropdown]

### Report Options:

Option Set: Filter report output to include just the specified option set.

Department: Filter the report to show one department.

Room Name: Filter the report to show a particular range of room names.

Period: Filter the report to show a period range.

Staff: Filter the report to show a certain staff member.

Subject Area: Filter the report to show a particular subject area.



## Hope High School Department Section List Option Set: AJ - Test Section Size

Year: 2013-2014  
Report: OSM417

Department	Term	Per St	Per End	Section ID	Course ID And Title	Meeting Days	Room	Optimal	Max	Total	Open	
AC	S2	2	2	AC10-01	AC10 - Air Cond Tech	M			8	0	8	
								<b>Total:</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>8</b>
Agricultural Science	S2	9	9	AG29-01	AG29 - Expl Agric	M	AG1		10	0	10	
	YR	6	6	AG31-01	AG31 - Animal Sci	M	AG1		50	0	50	
	YR	8	8	AG51-01	AG51 - Landscape D&m I	M	AG1		28	0	28	
								<b>Total:</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>88</b>
ALSI	S2	3	3	ALSI10-01	ALSI10 - Allied Signal	M			0	0	0	
								<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
AM	S2	1	1	AM18-01	AM18 - Chassis & Brake	M			0	0	0	
	YR	10	10	AM11-01	AM11 - Tune Up/ac	M	124		0	0	0	
	S2	10	10	AM16-01	AM16 - Engine Perform	M			0	0	0	
	S2	1	1	AM20-01	AM20 - Auto Internship	M			0	0	0	
								<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Art	S2	1	1	AR63-18	AR63 - Beg Drawing	M	404		30	0	30	
	S2	2	2	AR63-15	AR63 - Beg Drawing	M			30	0	30	
	S2	2	2	AR63-20	AR63 - Beg Drawing	M			30	0	30	
	S2	3	3	AR63-22	AR63 - Beg Drawing	M			30	0	30	
	S2	4	4	AR63-17	AR63 - Beg Drawing	M	403		30	0	30	
	S2	4	4	AR63-24	AR63 - Beg Drawing	M			30	0	30	
	S2	6	6	AR63-21	AR63 - Beg Drawing	M			30	0	30	
	S2	8	8	AR63-23	AR63 - Beg Drawing	M			30	0	30	
	S2	9	9	AR63-16	AR63 - Beg Drawing	M			30	0	30	
	S2	9	9	AR63-19	AR63 - Beg Drawing	M			30	0	30	
	YR	5	5	AR64-07	AR64 - Int Drawing	M	404		30	30	0	
	S2	10	10	AR63-13	AR63 - Beg Drawing	M	402		30	0	30	
	S2	2	2	AR42-01	AR42 - Int Stain Glass	M	404		28	0	28	
	S2	5	5	AR63-05	AR63 - Beg Drawing	M	403		30	0	30	
	S2	7	7	AR63-07	AR63 - Beg Drawing	M	403		30	0	30	
	S2	8	8	AR63-08	AR63 - Beg Drawing	M	403		30	0	30	
S2	9	9	AR43-03	AR43 - Int Ceramics	M	403		28	0	28		
YR	1	1	AR64-23	AR64 - Int Drawing	M	403		30	30	0		

## OSM418 - Room Section List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM418 report prints the rooms with the list of sections assigned to them along with the teacher and class size information.

**Report Interface**

Name: **Room Section List** Number: **OSM418** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Option Set

Department

Room Name  
 -

Period  
 -

Staff

Subject Area

### Report Options:

Option Set: Filter report output to include just the specified option set.

Department: Filter the report to show one department.

Room Name: Filter the report to show a particular range of room names.

Period: Filter the report to show a period range.

Staff: Filter the report to show a certain staff member.

Subject Area: Filter the report to show a particular subject area.





## Hope High School Room Section List Option Set: Last Year copy

Year: 2013-2014  
Report: OSM418

Room	Department	Staff Name	Term	Per St	Per End	Section ID	Course ID And Title	Meeting Days	Optimal	Max	Total	Open
101	Elementary School	Vogl, Randy	S1	1	1	0156	MA50W - Ap Calc/ana Geo			28	0	28
	Elementary School	Vogl, Randy	S1	4	4	0456	MA50W - Ap Calc/ana Geo			28	0	28
	Elementary School	Vogl, Randy	S2	1	1	1156	MA50W2 - Ap Calc/ana Geo			28	27	1
	Elementary School	Vogl, Randy	S2	4	4	1456	MA50W2 - Ap Calc/ana Geo			28	24	4
	Math	Vogl, Randy	S1	3	3	0356	MA40 - Algebra II			32	0	32
	Math	Vogl, Randy	S1	6	6	0656	MA40 - Algebra II			32	0	32
	Math	Vogl, Randy	S2	3	3	1356	MA402 - Algebra II			32	30	2
	Math	Vogl, Randy	S2	6	6	1656	MA402 - Algebra II			32	30	2
<b>Total:</b>									<b>0</b>	<b>240</b>	<b>111</b>	<b>128</b>
102	Math	Bayer M., Michelle	S1	1	1	0148	MA90 - Math Standards			23	0	23
	Math	Bayer M., Michelle	S1	2	2	0241	MA40 - Algebra II			32	0	32
	Math	Bayer M., Michelle	S1	3	3	0341	MA40 - Algebra II			32	0	32
	Math	Bayer M., Michelle	S1	4	4	0441	MA40 - Algebra II			32	0	32
	Math	Bayer M., Michelle	S1	6	6	0641	MA30 - Geometry			32	0	32
	Math	Bayer M., Michelle	S2	1	1	1148	MA902 - Std Math I			23	19	4
	Math	Bayer M., Michelle	S2	2	2	1241	MA402 - Algebra II			32	29	3
	Math	Bayer M., Michelle	S2	3	3	1341	MA402 - Algebra II			32	30	2
	Math	Bayer M., Michelle	S2	4	4	1441	MA402 - Algebra II			32	32	0
	Math	Bayer M., Michelle	S2	6	6	1641	MA302 - Geometry			32	31	1
	SA	Guidance Off, Guidance Off	YR	5	5	5_971_SA99	SA99 - Student Aid			100	25	75
<b>Total:</b>									<b>0</b>	<b>402</b>	<b>166</b>	<b>236</b>
103	Math	Harder, Rachel	S1	1	1	0143	MA42 - Trigonometry			30	0	30
	Math	Harder, Rachel	S1	3	3	0343	MA40 - Algebra II			32	0	32
	Math	Harder, Rachel	S1	4	4	0443	MA42 - Trigonometry			30	0	30
	Math	Harder, Rachel	S1	5	5	0543	MA42 - Trigonometry			30	0	30
	Math	Harder, Rachel	S1	6	6	0643	MA40 - Algebra II			32	0	32
	Math	Harder, Rachel	S2	1	1	1143	MA422 - Trig/collg Math			30	30	0
	Math	Harder, Rachel	S2	3	3	1343	MA402 - Algebra II			32	33	-1
	Math	Harder, Rachel	S2	4	4	1443	MA422 - Trig/collg Math			30	29	1
	Math	Harder, Rachel	S2	5	5	1543	MA422 - Trig/collg Math			30	23	7
	Math	Harder, Rachel	S2	6	6	1643	MA402 - Algebra II			32	27	5
<b>Total:</b>									<b>0</b>	<b>308</b>	<b>142</b>	<b>168</b>

## OSM470 – Pre Schedule Edit List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The OSM470 report prints a list of students who have a problem with their course requests.

Report Interface

Name: **Pre Schedule Edit List** Number: **OSM470** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

Option Set  Minimum Number of Periods

### Report Options:

Option Set: Filter report output to include just the specified option set.

Minimum Number of Periods: Filter report output to include only students with a minimum number or course requests.



**Hope High School  
Pre Schedule Edit List  
Option Set: Run #1**

Year: 2011-2012  
Report: OSM470

Perm ID	Student	Range	Course number and Title	Error Detected
124013	Abbott, Andrew E.		PP00 Functional Math	No seats left in any section of this course
886630	Acevedo, Andrew		MA45W Pre-Calculus	No seats left in any section of this course
			PP022 Literature	No seats left in any section of this course
			PP07 American Govt	No seats left in any section of this course
			WL21 Spanish I	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
			SC81 Physics	No seats left in any section of this course
901830	Acevedo, Ashley		WL31 German I	No seats left in any section of this course
			EN51 Lit Explor	No seats left in any section of this course
			MA42 Trigonometry	No seats left in any section of this course
			SS22 World History/Geography	No seats left in any section of this course
			EN34 Prin Eng II	No seats left in any section of this course
150265	Acosta, John A.		PP022 Literature	No seats left in any section of this course
			PP07 American Govt	No seats left in any section of this course
			SC81 Physics	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
			MA45W Pre-Calculus	No seats left in any section of this course
			WL21 Spanish I	No seats left in any section of this course
108086	Acuna, Teresa N.		EN091C 9th Eng-Corr	Course not offered
110412	Acunia, Kenneth O.		WL31 German I	No seats left in any section of this course
871626	Adair, Alan W.		SC81 Physics	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
			PP07 American Govt	No seats left in any section of this course
			WL21 Spanish I	No seats left in any section of this course
			PP022 Literature	No seats left in any section of this course
			MA45W Pre-Calculus	No seats left in any section of this course
903912	Adair, Diane N.		EN51 Lit Explor	No seats left in any section of this course
			SC71 Chemistry	No seats left in any section of this course
			EN34 Prin Eng II	No seats left in any section of this course
			SS22 World History/Geography	No seats left in any section of this course
			WL31 German I	No seats left in any section of this course
			MA42 Trigonometry	No seats left in any section of this course
888621	Adair, Timothy S.		PP07 American Govt	No seats left in any section of this course
			WL21 Spanish I	No seats left in any section of this course
			SC81 Physics	No seats left in any section of this course
			PP022 Literature	No seats left in any section of this course
			MA45W Pre-Calculus	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
889314	Adams, Larry A.		PP022 Literature	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
			PP07 American Govt	No seats left in any section of this course
887623	Adams, Martin C.		WL21 Spanish I	No seats left in any section of this course
			MA45W Pre-Calculus	No seats left in any section of this course
			PP07 American Govt	No seats left in any section of this course
			PP70 Sr. English	No seats left in any section of this course
			SC81 Physics	No seats left in any section of this course

## OSM601 – Class Request Totals

PAD Location: Synergy SIS>Mass Scheduling>Reports>Summary

The OSM601 report prints course request totals sorted by department.

Report Interface

Name: **Course Request Totals** Number: OSM601 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Grade Level Filter

Grade

09  10  11  12

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.



## Hope High School Course Request Totals

Year: 2011-2012  
Report: OSM601

Course ID	Course Title	Total	Female	Male	09	10	11	12
<b>Department: Agricultural Science</b>								
AG31	Animal Science	1	0	1	0	0	0	1
<b>Total</b>		<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Department: Art</b>								
AR33	Int Photo	1	1	0	0	0	1	0
AR43	Int Ceramics	1	1	0	0	0	1	0
AR54	Beg Jewelry	2	1	1	1	0	1	0
AR58	Adv Jewelry	12	6	6	0	0	6	6
AR63	Beg Drawing	1	1	0	0	0	1	0
<b>Total</b>		<b>17</b>	<b>10</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>10</b>	<b>6</b>
<b>Department: Computer/Business</b>								
CB31	Vis Bas Prog I	6	4	2	0	0	6	0
<b>Total</b>		<b>6</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>
<b>Department: Elementary School</b>								
MA45W	Pre-Calculus	866	409	457	0	0	1	865
PP02A	Prin Of Eng	1	0	1	0	0	0	1
SC77W2	De Chemistry	1	0	1	0	0	1	0
<b>Total</b>		<b>868</b>	<b>409</b>	<b>459</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>866</b>
<b>Department: English</b>								
EN091C	9th Eng-Corr	21	12	9	21	0	0	0
EN33	Prin Eng I	88	50	38	0	34	52	2
EN34	Prin Eng II	1010	488	522	0	0	1008	2
EN40	Shakespeare	22	12	10	22	0	0	0
EN51	Lit Explor	1010	488	522	0	0	1008	2
EN52	Mythology	34	21	13	0	34	0	0
EN84	Journalism I	4	2	2	0	0	3	1
EN86	Yearbook	1	0	1	0	0	1	0
EN87	Newslab	1	0	1	0	0	1	0
EN88	App Read III	1	0	1	0	0	1	0
PP70	Sr. English	915	436	479	0	0	50	865
<b>Total</b>		<b>3107</b>	<b>1509</b>	<b>1598</b>	<b>43</b>	<b>68</b>	<b>2124</b>	<b>872</b>
<b>Department: Family and Consumer Sciences</b>								
FS41	Culinary Arts 1	1	1	0	0	0	1	0
<b>Total</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Department: Math</b>								
MA27	Algebra I	1	0	1	1	0	0	0
MA30	Geometry	34	21	13	0	34	0	0
MA40	Algebra II	75	40	35	22	0	51	2
MA42	Trigonometry	1010	488	522	0	0	1008	2
MA90	Math Standards	1	0	1	0	0	1	0
<b>Total</b>		<b>1121</b>	<b>549</b>	<b>572</b>	<b>23</b>	<b>34</b>	<b>1060</b>	<b>4</b>
<b>Department: Music/Performing Arts</b>								
MU80	Concert Band	1	0	1	0	0	1	0
<b>Total</b>		<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

## OSM602 – Student Request Exception

PAD Location: Synergy SIS>Mass Scheduling>Reports>Summary

The OSM602 report prints a list of students with less than a specified number of course requests or credits and with greater than a specified number of course requests or credits.

### Report Options:

**Grade:** Enter a grade range to print results for. Blank prints for all grade levels taught at the school.

**Term Code:** Select the term code to print results. Selecting "None" prints for all term codes listed.

**NOTE:** This report displays one of two **Request Filter Options** based on selected **Request Filter Type**.

**Request Filter Type:** Use Course Request Totals and Credit

**Request Filter Options:** Filter report by entering number of  
 Students with less than the following requests  
 Students with greater than the following requests  
 Students with less than the following credits  
 Students with greater than the following credits

Filter report by selecting from the Total Course Requests Made dropdown.

- Show all students
- Show students with the correct number of requests only – The request filter option for requests or credits is required for this option.
- Show students with too few or too many requests only
- Show students with too few requests only
- Show students with too many requests only

**Request Filter Type:** Use Period Range

**Request Filter Options 2:** Filter report by selecting the range of periods in the Number of Periods dropdowns

**Report Display Options:** Check to display the last school of attendance. If the student is new to the district the feeder school column will be blank.



**Hope High School  
Student Request Exception  
All Students**

Year: 2012-2013  
Report: OSM602

<b>Student</b>	<b>Perm ID</b>	<b>Grade</b>	<b>Course Requests</b>	<b>Course Credits</b>	<b>Exception Reason</b>
Abbott, Billy C.	905483	12	15	7.00	Too Many Requests
Abel, Albert R.	132683	12	9	7.00	Too Few Requests
Acevedo, Ashley	901830	10	13	7.50	Too Many Requests
Acosta, Eugene A.	873921	12	19	10.50	Too Many Requests
Acosta, John A.	150265	11	7	4.00	Too Few Requests
Acunia, Kenneth O.	110412	10	12	7.00	Too Many Requests
Adair, Alan W.	871626	11	15	9.00	Too Many Requests
Adair, Diane N.	903912	10	13	7.50	Too Many Requests
Adair, Timothy S.	888621	11	14	9.50	Too Many Requests
Adams, Albert L.	889844	11	15	9.50	Too Many Requests
Adams, Bruce	142724	10	0	0.00	Too Few Requests
Adams, Howard T.	873985	12	13	9.00	Too Many Requests
Adams, Larry A.	889314	11	14	8.00	Too Many Requests
Adams, Martin C.	887623	11	13	9.50	Too Many Requests
Adams, Scott M.	939208	12	14	8.00	Too Many Requests
Adams, Sean B.	877340	12	14	7.50	Too Many Requests
Adams, Stephen J.	901622	10	14	8.50	Too Many Requests
Adamski, Alan M.	872035	10	0	0.00	Too Few Requests
Addington, Paula M.	871686	12	12	8.00	Too Many Requests
Adkins, Ryan C.	924037	10	0	0.00	Too Few Requests
Aelvoet, Jesse J.	944233	12	10	5.00	
Aguado, Bobby J.	943822	10	14	8.00	Too Many Requests
Aguado, Karen C.	135319	12	14	9.50	Too Many Requests
Aguilar, Carolyn C.	902692	10	14	8.50	Too Many Requests
Aguilar, Roger F.	991071	12	0	0.00	Too Few Requests
Aguilar, Stephen A.	108367	11	14	9.00	Too Many Requests
Aguirre, Jason K.	952357	12	13	7.50	Too Many Requests
Aguirre, Mary R.	952375	11	14	7.00	Too Many Requests
Ahlstrom, Jack M.	888112	11	13	9.00	Too Many Requests
Ahlstrom, Linda K.	120451	10	0	0.00	Too Few Requests
Aitchison, Alice E.	871731	12	15	9.00	Too Many Requests
Aitchison, Karen L.	902998	10	14	8.00	Too Many Requests

## OSM603 – Open Periods by Grade and Period

PAD Location: Synergy SIS>Mass Scheduling>Reports>Summary

The OSM603 report prints the total number of students for each term, rotation day (if applicable) and period that have an open period in their schedule.

**Report Interface**

Name: **Open Periods by Grade and Period** Number: **OSM603** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Schedule Options**

Option Set  
▼

Term Definition  ↔

Fall  Spring

Period List  ↔

0  1  2  3  4  5  6  7  8  9  
 10

**Student Options**

Grade List  ↔

01  09  10  11  12

Show Gender Totals

### Report Options:

Option Set: Select the option set to view results from.

Term Definition: Filter report output by the term definition as defined in School Setup.

Period List: Filters output by a period or selection of periods. Leave blank to include all periods on the report.

Grade List: Filters output by a grade level or selection of grade levels. Leave blank to include all grade levels on the report.

Show Gender Totals: Select the checkbox in order to see totals by gender for each grade level.





**Hope High School**  
**Open Periods by Grade and Period**  
 With Gender Totals

Year: 2012-2013  
 Report: OSM603

Term Definition: Fall		Rotation Day: A																			
Grd	Student Count	0		1		2		3		4		5		6		7		8		9	
		Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male				
09	1	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
10	1048	62	56	56	54	57	54	56	54	59	58	58	62	58	55	507	538	510	538	510	538
11	870	34	36	29	31	32	30	29	29	33	30	46	44	31	32	411	455	412	458	412	458
12	826	42	38	29	26	39	31	28	21	26	19	45	40	28	21	393	409	394	416	403	423

Term Definition: Fall		Rotation Day: O																			
Grd	Student Count	0		1		2		3		4		5		6		7		8		9	
		Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male				
09	1	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
10	1048	62	56	56	54	57	54	56	54	59	58	58	62	58	55	507	538	510	538	510	538
11	870	34	36	29	31	32	30	29	29	33	30	46	44	31	32	411	455	412	458	412	458
12	826	42	38	29	26	39	31	28	21	26	19	45	40	28	21	393	409	394	416	403	423

Term Definition: Fall		Rotation Day: E																			
Grd	Student Count	0		1		2		3		4		5		6		7		8		9	
		Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male				
09	1	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
10	1048	62	56	56	54	57	54	56	54	59	58	58	62	58	55	507	538	510	538	510	538
11	870	34	36	29	31	32	30	29	29	33	30	46	44	31	32	411	455	412	458	412	458
12	826	42	38	29	26	39	31	28	21	26	19	45	40	28	21	393	409	394	416	403	423

Term Definition: Spring		Rotation Day: A																			
Grd	Student Count	0		1		2		3		4		5		6		7		8		9	
		Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male				
09	1	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
10	1048	68	63	58	56	56	57	56	55	60	61	58	61	57	57	505	535	510	538	510	538
11	870	39	42	29	30	32	30	30	29	33	30	46	44	33	33	395	448	412	458	412	458
12	826	38	35	28	22	41	31	27	20	27	19	43	39	27	20	374	394	394	416	403	423





## Hope High School Seat Totals By Department

Year: 2013-2014  
Report: OSM604

Seat Totals For Last Year copy													
Term: 1st Semester													
Department	# Of Sections	P0	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	Total Seats
		Max	Max	Max	Max	Max	Max	Max	Max	Max	Max	Max	
Aerospace Science	6	5	25	0	5	7	0	5	0	0	0	0	47
Agricultural Science	3	0	40	28	0	0	0	0	0	0	0	0	68
American History	67	0	76	105	118	63	91	63	0	0	0	0	516
Art	25	0	110	110	109	112	112	138	0	0	0	0	691
Business Education	22	0	120	64	47	4	36	2	133	0	0	0	406
CO	1	0	0	0	0	0	0	0	25	0	0	0	25
Computer/Business	11	0	30	30	95	60	60	30	0	0	0	0	305
Elementary School	95	28	378	389	527	387	455	154	1259	0	0	0	3577
English	106	103	449	456	436	442	422	370	116	0	0	0	2794
Family and Consumer Sciences	29	0	204	132	88	60	56	28	108	0	0	0	676
HE	2	0	30	30	0	0	0	0	0	0	0	0	60
Industrial Technology	27	0	117	114	122	112	86	24	43	0	0	0	618
Math	68	94	387	315	319	296	325	254	0	0	0	0	2000
Military Science/Leadership Army	2	2	2	0	0	0	0	0	0	0	0	0	4
Music/Performing Arts	19	135	90	170	195	130	157	30	0	0	0	0	907
NC	21	3117	1199	1279	1299	2249	1279	1119	0	0	0	0	11541
PA	5	0	0	30	30	30	30	30	0	0	0	0	150
Physical Education	51	80	233	220	258	144	145	1000	1	0	0	0	2081
Reading	5	0	30	50	30	30	0	0	0	0	0	0	140
SA	174	13	2140	2215	1613	2216	2218	2914	2	0	0	0	13331
Science	68	28	332	310	334	340	344	226	0	0	0	0	1914
Social Studies	55	124	246	275	214	246	184	182	225	0	0	0	1696
ST	1	0	0	0	0	28	0	0	0	0	0	0	28
Ti	14	0	0	0	90	0	0	0	90	0	0	0	180
Traffic Safety	10	33	66	66	66	33	33	33	0	0	0	0	330
VTDA	1	0	40	0	0	0	0	0	0	0	0	0	40
VTOP	1	0	0	0	0	125	0	0	0	0	0	0	125
WE	1	0	0	0	0	0	0	0	100	0	0	0	100
World Languages	35	0	173	234	116	127	148	142	0	0	0	0	940
<b>Total by School</b>	<b>925</b>	<b>3762</b>	<b>6517</b>	<b>6622</b>	<b>6111</b>	<b>7241</b>	<b>6181</b>	<b>6754</b>	<b>2102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45290</b>

## OSM801 – Student Request Exception

PAD Location: Synergy SIS>Mass Scheduling>Reports>Summary

The OSM801 report prints a traditional conflict matrix.

**Report Interface**

Name: **Course Request Conflict Matrix**    Number: **OSM801**    Page Orientation: **Portrait**

Options    Sort / Output    Conditions    Selection    Advanced

**Course**

Number of Requests  
 -

**Course Group**

Course Group

**Academic Type**

Honors     Non-Academic     Regular

**Department**

Fine Arts     Language     Math     Science     Special Education  
 Art     Aerospace Science     Agricultural Science     Business Education     Computer/Business  
 English     Family and Consumer Sciences     Industrial Technology     Military Science/Leadership Army     Music/Performing Arts  
 Physical Education     Reading     Social Studies     Traffic Safety     World Languages  
 Elementary School     Miscellaneous     Special Education     Transfer Credit     East Valley Institute of Technology  
 English Language Development     American History

Show Only Requested Courses

**Course Subject Areas**

Subject Areas	College Areas	University Areas
<input type="checkbox"/> Fine/Applied Arts	<input type="checkbox"/> History	<input type="checkbox"/> History
<input type="checkbox"/> English 9th Grade	<input type="checkbox"/> English	<input type="checkbox"/> English
<input type="checkbox"/> English Writing	<input type="checkbox"/> Mathematics	<input type="checkbox"/> Mathematics
<input type="checkbox"/> English Literature	<input type="checkbox"/> Lab Science	<input type="checkbox"/> Lab Science
<input type="checkbox"/> English Elective	<input type="checkbox"/> Foreign Language	<input type="checkbox"/> Foreign Language
<input type="checkbox"/> Mathematics	<input type="checkbox"/> Arts	<input type="checkbox"/> Arts
<input type="checkbox"/> Science Required	<input type="checkbox"/> Electives	<input type="checkbox"/> Electives
<input type="checkbox"/> Science Elective		
<input type="checkbox"/> American History		
<input type="checkbox"/> Government		
<input type="checkbox"/> Free Enterprise		
<input type="checkbox"/> World History		
<input type="checkbox"/> Geography		
<input type="checkbox"/> Physical Education 09-12		
<input type="checkbox"/> Physical Education 10-12		

### Report Options:

**Number of requests:** Filter the report to show courses falling within a number range of requests.

**Course Group:** Filter the report to show only those courses within a particular course.

**Academic Type:** Filter the report to show courses of a particular range of academic types.

**Department:** Filter the report to show courses of a particular range of departments.

**Show only requested courses:** Selecting this checkbox will order the report to show only courses that have actually been requested by students.

**Subject Areas:** Filter the report to show only courses falling within a range of subject areas.

**College Areas:** Filter the report to show only courses falling within a range of college areas.

**University Areas:** Filter the report to show only courses falling within a range of university areas.



**Hope High School**  
**Course Request Conflict Matrix**  
 Courses with 1 to 100 Requests

Year: 2011-2012  
 Report: OSM801

Crs ID	Course Title	AG31	AR33	AR43	AR54	AR58	AR63	EN091C	CB31	EN33	EN40	EN52	EN84	EN86	EN87	EN88	FS41	MA27	MA30	MA40	MA90	MU80	PP00	PP02A	PP702	PP75	PP76	SC33	SC42	SC49	SC77W2
AG31	Animal Science	1				1																		1							
AR33	Int Photo		1	1			1			1										1									1		
AR43	Int Ceramics		1	1			1			1																			1		
AR54	Beg Jewelry				2			1			1										1		1							1	
AR58	Adv Jewelry	1				12		4		6			3							6			1					6			
AR63	Beg Drawing		1	1			1			1										1								1			
CB31	Vis Bas Prog I					4		6		6			3							6								6			
EN091C	9th Eng-Corr					1				21		21								21			21							21	
EN33	Prin Eng I		1	1		6	1	6		88		34	3	1	1	1	1	1	34	53	1	1			1	1	34	53	1	1	
EN40	Shakespeare					1				21		22							1				22			1	1		22		
EN52	Mythology									34		34								34								34		1	
EN84	Journalism I					3		3		3			4							3								3			
EN86	Yearbook									1				1						1	1							1			
EN87	NewsLab									1						1				1			1					1			
EN88	App Read III									1										1								1			1
FS41	Culinary Arts 1									1							1									1		1			
MA27	Algebra I										1							1		1			1		1		1			1	
MA30	Geometry									34		34							34									34		1	
MA40	Algebra II		1	1	1	6	1	6	21	53	22		3	1	1	1	1	1	75	1	1	22		1		2	52	22	1		
MA90	Math Standards									1										1	1							1			
MU80	Concert Band									1										1		1						1			
PP00	Functional Math					1				21		22							1	22			22			1	1			22	
PP02A	Prin Of Eng	1				1																		1							
PP702	English										1								1	1			1		1		1			1	
PP75	Am History I									1							1										1		1		
PP76	Am Govt									1	1					1		1	2			1		1		2		1	1	1	
SC33	Earth Science									34		34							34									34		1	
SC42	Life Science		1	1		6	1	6		53			3	1	1	1	1	1	52	1	1				1	1	1	53		1	
SC49	Biology					1				21	1	22	1					1	1	22			22		1	1	1	1	23		
SC77W2	De Chemistry									1						1			1							1	1	1	1		1
SS21	World Hist'g					1				21		22						1	22			22		22		1	1		22		
SS34	Amer History I									33		33							33								33		1		
SS35	Amer History II																														
SS51	Am Govt 123		1	1		6	1	6		53			3	1	1	1	1	1	52	1	1				1	1	53		1		
SS57	Prin&prac Econ	1				1																		1							
WL18	Am Sign Lang I									1						1				1	1								1		

## STU205 – Student Course Request Profile

PAD Location: Synergy SIS>Mass Scheduling>Reports>Individual

The STU205 report prints a course request profile of an individual student or students.

**Report Interface** <<

Name: **Student Course Request Profile** Number: STU205 Page Orientation: Portrait

Options
Sort / Output
Conditions
Selection
Advanced

**Student Info**

Perm ID	Gender		
<input type="text"/>	<input type="text"/>		
Last Name	First Name	Middle Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Grade			
<input type="text"/>	-	<input type="text"/>	

**Report Options**

<input type="checkbox"/> Hide Alternate Courses	<input type="checkbox"/> Show Course Credit
<input type="checkbox"/> Hide Alternate Course Requests	<input type="checkbox"/> Show Course Term
<input type="checkbox"/> Show Add/Drop Signature Footer	
<input type="checkbox"/> Only Show Students With Missing Prerequisites	
<input type="checkbox"/> Show Prerequisite Violations	

**Extended Student Data Options**

Show Extended Student Data  
 Current Enrollment Year

**Parent/Guardian Options**

<input checked="" type="checkbox"/> Lives With	<input type="checkbox"/> Has Custody
<input type="checkbox"/> Contact Allowed	<input type="checkbox"/> Mailings Allowed
<input type="checkbox"/> Ed. Rights	

### Report Options:

Student Info: Filter report output to include just the specified student information.

Report Options: Check the report options to display or not display. If Show Prerequisite Violations is checked and the Master Schedule Builder option set has the option 'Run Prerequisite Check' selected, the scheduling run will stop if there are violations. The report will display the violations.

Extended Student Data/ Parent/Guardian Options: Check Show Extended Student Data to display home and mail addresses and to display a Parent/Guardian Options selected.



## Hope High School Student Course Request Profile

Year: 2013-2014  
Report: STU205

Applegate, Sharon D.

### General Information

Student Name: <b>Applegate, Sharon D.</b>		Perm ID: <b>171008</b>	Gen: <b>F</b>	Grade: <b>11</b>	Birth Date: <b>05/01/1995</b>
Periods to Schedule: to	Schedule Team:	Schedule House:			
Current School: <b>Hope High School</b>		Current Grade: <b>11</b>	Current Homeroom:	Phone: <b>480-555-1234</b>	
Home Address: <b>2517 E Jensen St Tempe, AZ 85662</b>		Mail Address: <b>2517 E Jensen St Tempe, AZ 85662</b>			

### Parent/Guardian

Mother <b>Applegate, Betty</b>
Father <b>Applegate, Nicholas</b>

### Course Requests

Course	Alternate Course	Term	Course Credit	Pref. Teacher	Term Override	Preferred Term
Algebra II ()	()	YR	1.000			
Algebra II () Prereq Violation: (MA272-Algebra I)	()	S2	0.500			
American Government ()	()	S2	0.500			
Beg Drawing ()	(Beg Photo)	S2	0.500	Atwood S., S.		S1
Cheerleading ()	()	S2	0.500		S1	YR
Chemistry ()	()	YR	1.000			
Chemistry ()	()	S2	0.500			
Creative Wrt ()	()	S2	0.500			
Int Drawing ()	()	YR	0.500			
Trig/collg Math ()	()	S2	0.500			
Trig/Pre-Calc () Prereq Violation: (MA42-Trigonometry)	()	S2	0.500			

### Alternate Course Requests

Priority	Course
1	(Expl Facs)
2	(Child Dev I)
3	(Colorgd/drill)
4	(Colorgd/drill)

DROP \_\_\_\_\_ ADD \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Please mark any address or phone corrections on this form





## Master Schedule Builder Reports within Mass Scheduling

### Accessing Master Schedule Builder Reports

Reports for Master Schedule Builder are accessed from within the Master Schedule Builder Option Set, unlike most other Synergy SIS reports. Master Schedule Builder offers over thirty reports. Each report can be printed as a text file.

PAD Location: Synergy SIS> Mass Scheduling> Schedule Control.

- Click on appropriate Master Schedule Builder Option Set. Master Builder Option Set screen opens.
- Click [Show Detail](#) on Simulation bar.

**Master Builder Option Set**

Run Name: **Initial Run** Schedule Run In Progress: No

Options | Subject Categories | Additional Options

Currently Checked Out To  
[User, Admin](#)

**Simulation Run Loaded**

Simulation Currently Loaded  
None Currently Loaded

**Simulation**

Line	Sim Name	Details	Simulation Reports
1	Initial Run		

Sim Number  Name

- Click Simulation Reports tab.
- Click on line of desired report. Report displays.

**Master Builder Option Set**

Run Name: **Initial Run** Schedule Run In Progress: No

Options | Subject Categories | Additional Options

Currently Checked Out To  
[User, Admin](#)

**Simulation Run Loaded**

Simulation Currently Loaded  
None Currently Loaded

**Simulation**

Line	Sim Name	Details	Simulation Reports																								
1	Initial Run		<p><b>Reports</b></p> <table border="1"> <thead> <tr> <th>Line</th> <th>Report Name</th> <th>Open</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Hope High School-1 Initial Run-Alternate Usage By Course Report.TXT</td> <td></td> </tr> <tr> <td>2</td> <td>Hope High School-1 Initial Run-Alternate Usage By Grade Report.TXT</td> <td></td> </tr> <tr> <td>3</td> <td>Hope High School-1 Initial Run-Alternate Usage By Student Report.TXT</td> <td></td> </tr> <tr> <td>4</td> <td>Hope High School-1 Initial Run-Category Course Allocation Report.TXT</td> <td></td> </tr> <tr> <td>5</td> <td>Hope High School-1 Initial Run-Category Room Allocation Report.TXT</td> <td></td> </tr> <tr> <td>6</td> <td>Hope High School-1 Initial Run-Category Summary Report.TXT</td> <td></td> </tr> <tr> <td>7</td> <td>Hope High School-1 Initial Run-Category Teacher Allocation Report.TXT</td> <td></td> </tr> </tbody> </table>	Line	Report Name	Open	1	Hope High School-1 Initial Run-Alternate Usage By Course Report.TXT		2	Hope High School-1 Initial Run-Alternate Usage By Grade Report.TXT		3	Hope High School-1 Initial Run-Alternate Usage By Student Report.TXT		4	Hope High School-1 Initial Run-Category Course Allocation Report.TXT		5	Hope High School-1 Initial Run-Category Room Allocation Report.TXT		6	Hope High School-1 Initial Run-Category Summary Report.TXT		7	Hope High School-1 Initial Run-Category Teacher Allocation Report.TXT	
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6	Hope High School-1 Initial Run-Category Summary Report.TXT																										
7	Hope High School-1 Initial Run-Category Teacher Allocation Report.TXT																										



## 01 - Alternate Usage By Course Report - AUBCR

Synopsis: Main Section

This report shows students that are scheduled for at least one alternate. The report is sorted by primary course request and then by student name. An asterisk (\*) beside one of the alternate columns, indicates the alternate, for which the student is scheduled. Number of scheduled alternates, for the primary course, is shown at the bottom of each course. School level totals are shown at the end of the report.

**NOTE:** Please see the end of the generated report for more information.

### Report Details:

**Student ID:** An asterisk (\*) beside the student Id indicates a conflict schedule.

**Grade Level:** Student's grade level.

**Primary Request:** Student's primary/original course request.

**Request Priority:** The priority level of the primary course request (Required/Elective/Optional). Note that if student does not choose a priority, the priority shown is the default from the course. An asterisk (\*) beside the Priority indicates student's choice. Bear in mind that if course level priority is changed, the student specific priority does not change. Required plus Elective requests constitute core requests. Optional requests are courses that are not mandatory, for example study hall type courses, or extracurricular activities. The system gives more weight to Required, then Electives, and finally Optional requests are last to be scheduled.

**Student Alt.:** Student's specific alternate to their primary request. Note that different students may request different alternate for the same primary request. An asterisk (\*) is shown beside the course, if student is scheduled for the course (student level alternate).

**Course Alt.:** Course level alternate. Course level alternates are considered for all students who requested the course, but did not select a specific alternate. An asterisk (\*) is shown beside the course, if student is scheduled for the course (course level alternate).

Hope High School Initial Run Alternate Usage By Course Report AUBCR 11/5/2012 12:54 PM						
Student Name	Student Id	Grade Level	Primary Request	Request Priority	Student Alt.	Course Alt.
Labianca, Douglas	888763*	11	AR40	Elective	IT71*	
Number of scheduled alternates for course AR40 = 1						
Barnes, Katherine	979559*	10	AR41	Elective	EN84*	
Beus, Julie	147248*	10	AR41	Elective	FS40*	
Jones, Catherine	887732*	11	AR41	Elective	FS51*	
Number of scheduled alternates for course AR41 = 3						
Rhton, Lawrence	869042*	10	AR43	Elective	FS40*	
Number of scheduled alternates for course AR43 = 1						
Helms, Gerald	945793*	11	AR56	Elective	PE762*	
Number of scheduled alternates for course AR56 = 1						
Aguilar, Carolyn	902692*	10	AR63	Elective	FS60*	
Smith, Juan	903518*	10	AR63	Elective	IT91*	
Number of scheduled alternates for course AR63 = 2						
Robles, Mark	922499*	10	BE39	Elective	EN75*	
Number of scheduled alternates for course BE39 = 1						
Allen, Sandra	901631*	10	CB10	Elective	TS322*	
Allen, Tammy	901931*	10	CB10	Elective	PE561*	
Andresen, Harry	971678*	10	CB10	Elective	IT61*	
Dominguez, Denise	928041*	11	CB10	Elective	FS43*	
Goodwin, Samuel	904131*	10	CB10	Elective	PE762*	
Hale, Lawrence	902965*	10	CB10	Elective	IT62*	
Hendershott, Cynthia	901026*	10	CB10	Elective	PE472*	
Heward, Shirley	101151*	10	CB10	Elective	BE52*	
Petroff, Jerry	901122*	10	CB10	Elective	IT61*	
Robles, Kevin	902964*	10	CB10	Elective	FS41*	
Rogers, Brian	901972*	10	CB10	Elective	FS43*	
Stephenson, Joshua	887629*	10	CB10	Elective	IT54*	
Tackett, Heather	102708*	10	CB10	Elective	PA90*	
Torres, Diane	904231*	10	CB10	Elective	EN84*	
Tumey, Ashley	904540*	10	CB10	Elective	PE781*	
				Page	1	



## 02 - Alternate Usage By Grade Report- AUBGSR

Synopsis: Main Section

This report shows students that are scheduled in at least one alternate. The report is sorted by grade level and by student name. An asterisk (\*), beside the alternate columns, indicates the alternate the student is scheduled for. Total number of alternates scheduled for each grade is shown at the end of each grade. Total number of students, with at least one alternate assigned, is also shown for each grade level. Total number of students in the school, scheduled with at least one alternate, is shown at the bottom of the report.

**NOTE:** Please see the end of the generated report for more information.

### Report Details:

**Student ID:** An asterisk (\*) beside the student Id indicates a conflict schedule.

**Grade Level:** Student's grade level.

**Primary Request:** Student's primary/original course request.

**Request Priority:** The priority level of the primary course request (Required/Elective/Optional). Note that if student does not choose a priority, the priority shown is the default from the course. Required plus Elective requests constitute core requests. An asterisk (\*) beside the Priority indicates student's choice. Bear in mind that if course level priority is changed, the student level priority, remains the same. Optional requests are courses that are not mandatory, for example study hall type courses, or extracurricular activities.

**Student Alt.:** Student's specific alternate to their primary request. Note that different students may request different alternate for the same primary request. An asterisk (\*) is shown beside the course, if student is scheduled for the course (student level alternate).

**Course Alt.:** Course level alternate. Course level alternates are considered for all students who requested the course, but did not select a specific alternate. An asterisk (\*) is shown beside the course, if student is scheduled for the course (course level alternate).

Hope High School Initial Run Alternate Usage By Grade Report AUBGSR 11/5/2012 12:54 PM

Student Name	Student Id	Grade Level	Primary Request	Request Priority	Student Alt-	Course Alt-
Aguilar, Carolyn	902692*	10	AR63	Elective	FS60*	
Allen, Aaron	992938*	10	IT91	Elective	PE761*	
Allen, Sandra	901631*	10	CB10	Elective	TS322*	
Allen, Tammy	901931*	10	CB10	Elective	PE561*	
Andresen, Harry	971678*	10	CB10	Elective	IT61*	
Arellano, Lisa	904050*	10	PE761	Elective	TS321*	
Barnes, Katherine	979559*	10	AR41	Elective	EN84*	
Beus, Julie	147248*	10	AR41	Elective	FS40*	
Black, Wanda	904780*	10	EN74	Elective	FS41*	
Brown, Mary	921056*	10	FS41	Elective	PE532*	
Falevai, Norma	902647*	10	CB11	Elective	FS40*	
Ghormley, Elizabeth	904991*	10	MU29	Elective	FS60*	
Goodwin, Samuel	904131*	10	CB10	Elective	PE762*	
Hale, Lawrence	902965*	10	CB10	Elective	IT62*	
Hendershott, Cynthia	901026*	10	CB10	Elective	PE472*	
Heward, Shirley	101151*	10	CB10	Elective	BE52*	
Hoffman, Denise	908228*	10	FSS1	Elective	FS43*	
Monteverde, jr, Sean	902651*	10	FS40	Elective	BE53*	
Palmer, Doris	961302*	10	CB11	Elective	IT91*	
Petroff, Jerry	901122*	10	CB10	Elective	IT61*	
Reilly, Bobby	994740*	10	CB18	Elective	IT54*	
Rhoton, Lawrence	869042*	10	AR43	Elective	FS40*	
Robles, Kevin	902964*	10	CB10	Elective	FS41*	
Robles, Mark	922499*	10	BE39	Elective	EN75*	
Rodricks, Bruce	902635*	10	IT91	Elective	IT61*	
Rogers, Brian	901972*	10	CB10	Elective	FS43*	
Romney, Nicole	951660*	10	FS63	Elective	PE532*	
Roosa, Carolyn	110406*	10	PA90	Elective	FS52*	
Rota, Craig	901979*	10	IT92	Elective	IT54*	
Sanchez, Paula	122066*	10	PE531	Elective	PE761*	
Schicker, Phyllis	991809*	10	PA90	Elective	FS60*	
Short, Jane	923857*	10	PE532	Elective	FS60*	
Smith, Chris	900847*	10	CB12	Elective	IT71*	
Smith, Juan	903518*	10	AR63	Elective	IT91*	
Sprouse, Deborah	903186*	10	FS43	Elective	FS60*	
Steele, Kimberly	887642*	10	CB11	Elective	FS40*	
Stephenson, Joshua	887629*	10	CB10	Elective	IT54*	
Stocker, Kelly	904533*	10	PE531	Elective	FS40*	
Straub, Ernest	904132*	10	IT61	Elective	IT54*	
Tackett, Heather	102708*	10	CB10	Elective	PA90*	
Teague, Ann	143045*	10	FSS1	Elective	FS60*	
Torres, Diane	904231*	10	CB10	Elective	EN84*	
Tumey, Ashley	904540*	10	CB10	Elective	PE781*	
Waldie, Donna	966551*	10	PE762	Elective	PE532*	
Willhelm, Andrew	902994*	10	CB10	Elective	FS41*	

Number of alternate requests scheduled for grade 10 = 45

Number of students scheduled for grade 10, with at least one alternate = 45



### 03 - Alternate Usage By Student Report – AUBSR

The purpose of the Category Rooms Allocation Report is to identify allocations and scheduling issues related to rooms. The report lists each subject category and the rooms assigned to them.

This report can help identify areas where a shortage of rooms is causing scheduling problems. Key numbers to look at are Requested Percentage and Scheduled Percentage. If Requested Percentage is less than 100%, it generally indicates the rooms are shared with other subject categories. If Scheduled Percentage is less than 100%, it indicates that some courses in the category were scheduled without rooms.

**NOTE:** Please see the end of the generated report for more information.

#### Report Details:

Category: Subject Category from the Option Set.

No. Crs's: Number of courses in the category.

No. Sec's: Number of sections for all courses in the category.

Period Load: Requested number of periods for all sections of all courses in the category.

Room: Number of rooms assigned to the sections of the courses in the category.

Avail Load: Maximum number of periods for which the rooms in use by the category can be assigned.

Req. Load: Requested or required number of periods for the room to be scheduled for in that subject category.

Req. Pct: Percentage of the periods available for the rooms requested for the category. If over 100%, it indicates a shortage of rooms. A percentage of less than 100% may indicate that the rooms are shared between categories.

Sched Load: Number of periods the rooms are scheduled.

Sched Pct: Percentage of the room's average number of periods that have been schedule. The percentage may be over 100% if the room is used by multiple categories, and may indicate that courses were scheduled without rooms.

Util. Pct: Percentage of the room's availability utilized by the category.

Hope High School Initial Run Alternate Usage By Student Report AUBSR 11/5/2012 12:54 PM						
Student Name	Student Id	Grade Level	Primary Request	Request Priority	Student Alt.	Course Alt.
Aguilar Carolyn	902692*	10	AR63	Elective	FS60*	
Allen Aaron	992938*	10	IT91	Elective	PE761*	
Allen Sandra	901631*	10	CB10	Elective	TS322*	
Allen Tammy	901931*	10	CB10	Elective	PE561*	
Andresen Harry	971678*	10	CB10	Elective	IT61*	
Arellano Lisa	904050*	10	PE761	Elective	TS321*	
Barnes Katherine	979559*	10	AR41	Elective	EN84*	
Beus Julie	147248*	10	AR41	Elective	FS40*	
Black Wanda	904780*	10	EN74	Elective	FS41*	
Blasdell Todd	873622	12	IT72	Elective	IT93*	
Brown Mary	921056*	10	FS41	Elective	PE532*	
Dominguez Denise	928041*	11	CB10	Elective	FS43*	
Falevai Norma	902647*	10	CB11	Elective	FS40*	
Garcia Jane	117203	11	FS42	Elective	HE92*	
Gauger Jeffrey	889551*	11	PE562	Elective	IT61*	
Ghormley Elizabeth	904991*	10	MU29	Elective	FS60*	
Goodwin Samuel	904131*	10	CB10	Elective	PE762*	
Hale Lawrence	902965*	10	CB10	Elective	IT62*	
Helms Gerald	945793*	11	AR56	Elective	PE762*	
Hendershott Cynthia	901026*	10	CB10	Elective	PE472*	
Heward Shirley	101151*	10	CB10	Elective	BE52*	
Hoffman Denise	908228*	10	FS51	Elective	FS43*	
Ingham Stephanie	886414*	11	FS42	Elective	FS63*	
Jones Catherine	887732*	11	AR41	Elective	FS51*	
Labianca Douglas	888763*	11	AR40	Elective	IT71*	
Monteverde, jr Sean	902651*	10	FS40	Elective	BE53*	
Palmer Doris	961302*	10	CB11	Elective	IT91*	
Petroff Jerry	901122*	10	CB10	Elective	IT61*	
Reeder Denise	877895*	12	EN80	Required	EN52*	
Reilly Bobby	994740*	10	CB18	Elective	IT54*	
Rhoton Lawrence	869042*	10	AR43	Elective	FS40*	
Robles Kevin	902964*	10	CB10	Elective	FS41*	
Robles Mark	922499*	10	BE39	Elective	EN75*	
Rodricks Bruce	902635*	10	IT91	Elective	IT61*	
Rogers Brian	901972*	10	CB10	Elective	FS43*	
Romney Nicole	951660*	10	FS63	Elective	PE532*	
Roosa Carolyn	110406*	10	PA90	Elective	FS52*	
Rota Craig	901979*	10	IT92	Elective	IT54*	
Sanchez Paula	122066*	10	PE531	Elective	PE761*	
Schicker Phyllis	991809*	10	PA90	Elective	FS60*	
Short Jane	923857*	10	PE532	Elective	FS60*	
Smith Carl	923433	12	EN80	Required	EN52*	
Smith Chris	900847*	10	CB12	Elective	IT71*	
Smith Juan	903518*	10	AR63	Elective	IT91*	
Sprouse Deborah	903186*	10	FS43	Elective	FS60*	
Steele Kimberly	887642*	10	CB11	Elective	FS40*	
Stephenson Joshua	887629*	10	CB10	Elective	IT54*	



## 04 - Category Courses Allocation Report - CCAR

The purpose of the Category Courses Allocation Report is to verify that all courses are listed under the correct category, that each course time structure is correct and that the number of students requesting, and scheduled, in each course is reasonable.

This report lists all active district courses, sorted alphabetically by Course ID and grouped by Subject Category.

### Report Details:

Category Name/Course Title: Subject Category from the Option Set.

Num Mtg. Pers: Resolved number of meeting periods. It is inherited from higher level or overridden at that level. Most classes meet for a single period, double or triple period classes are rare but not unusual.

For example; if Math category classes might meet for a single period for all Math courses. You only need to override courses that are different from this norm. An asterisk (\*) beside the number indicates that it was specified or overridden at that level. Totals represent the sum of values for each column, except the ReqPct%

**NOTE:** It is advisable to only override this field in lower levels, when it is necessary. This allows you to change the structure of your courses quickly and with minimal input. By changing the higher levels, the lower levels would inherit that, if it is not overridden.

An asterisk (\*) beside the number indicates that it was specified/overridden at that level.

Num Mtg. Days: Number of meeting days in the scheduling cycle for each section/class. i.e. in a M-F (5-day cycle) if each class meets every day of the week, then the number shown is 5. In the above example if classes meet 3 out of 5 days (i.e. Monday, Wednesday, Friday) then the number shows as 3. Similarly in an A/B type of school (2-day cycle) the number would be 1 or

2 depending on whether classes meet in one day or both days. An asterisk (\*) beside the number indicates that it was specified or overridden at that level (similar to above). Num Mtg. Trms: Number of meeting terms in the scheduling cycle for each section.

Req. # of Sec's: Number of sections for the course (computed by system or provided by you). Verify that the number of sections/classes is what you expect.

Req. Per Load: Required/Requested number of periods, for all sections of the course. This number is computed as follows: number of sections X mtg terms X mtg days x mtg periods.

Sched Per Load: Scheduled number of periods for all sections of the course. 'Total' represents all sections for all courses.

Num Stu Req: Number of student course requests for the course. 'Total' represents all requests for all courses.

Sched Num Req: Number of scheduled courses requests. 'Total' represents the number of course requests scheduled for all courses.

% Sched Req: Percentage of students' course requests that were schedule.



King High School Initial Run Category Course Allocation Report CCAR 12/13/2012 2:08 PM

Category Name/ Course Title	Num Mtg Pers	Num Mtg Days	Num Mtg Trms	Req'd # of Sec's	sched # of Sec's	Req Per Load	Sched Per Load	Num Stu Req	Sched Num Req	Sched Req Pct%	Num of Conf1
School											
Totals	1*	1*	1*	1460	1460	1460	1460	25271	20978	83%	4293
-Agricultural Science											
Ag Co Op	1	1	1	1	1	1	1	22	21	95.5%	1
Ag Co-Op Ed	1	1	1	1	1	1	1	22	22	100%	0
Ag Co-Op Ed	1	1	1	1	1	1	1	22	22	100%	0
Ag Engin/tech 1	1	1	1	1	1	1	1	9	9	100%	0
Agri Eng Tech I	1	1	1	1	1	1	1	9	8	88.9%	1
Animal Sci	1	1	1	1	1	1	1	70	65	92.9%	5
Animal Science	1	1	1	1	1	1	1	0	0	0%	0
Animal Science	1	1	1	4	4	4	4	68	68	100%	0
Appl Biol Sys	1	1	1	1	1	1	1	93	92	98.9%	1
Appl Biol Syst	1	1	1	6	6	6	6	92	92	100%	0
Aquaculture	1	1	1	1	1	1	1	31	16	51.6%	15
Aquaculture	1	1	1	3	3	3	3	31	31	100%	0
Ex Of Ag	1	1	1	1	1	1	1	2	2	100%	0
Expl Agric	1	1	1	1	1	1	1	2	2	100%	0
Ind Study	1	1	1	1	1	1	1	0	0	0%	0
Intro Ag Sci	1	1	1	1	1	1	1	0	0	0%	0
Intro Ag Scienc	1	1	1	1	1	1	1	0	0	0%	0
Landscape D&m I	1	1	1	1	1	1	1	27	24	88.9%	3
Plant Sci	1	1	1	2	2	2	2	27	27	100%	0
Plant/animal Sc	1	1	1	1	1	1	1	22	18	81.8%	4
Prin Prac Econ	1	1	1	2	2	2	2	11	3	27.3%	8
Prin&prac Econ	1	1	1	2	2	2	2	51	51	100%	0
Veterinary Sci.	1	1	1	2	2	2	2	10	10	100%	0
Veterinary Tech	1	1	1	1	1	1	1	10	10	100%	0
Totals	1	1	1	38	38	38	38	631	593	94%	38
-ALSI											
Allied Signal	1	1	1	1	1	1	1	0	0	0%	0
Totals	1	1	1	1	1	1	1	0	0	0%	0



## 05 - Category Room Allocation Report – CARAR

The purpose of the Category Room Allocation Report is to identify allocations and scheduling issues related to rooms. The report lists each subject category and the rooms assigned to them.

This report can help identify areas where a shortage of rooms is causing scheduling problems. Key numbers to look at are Requested Percentage and Scheduled Percentage. If Requested Percentage is less than 100%, it generally indicates the rooms are shared with other subject categories. If Scheduled Percentage is less than 100%, it indicates that some courses in the category were scheduled without rooms.

### Report Details:

Category: Subject Category from the Option Set.

No. Crs's: Number of courses in the category.

No. Sec's: Number of sections for all courses in the category.

Period Load: Requested number of periods for all sections of all courses in the category.

Room: Number of rooms assigned to the sections of the courses in the category.

Avail Load: Maximum number of periods for which the rooms in use by the category can be assigned.

Req. Load: Requested or required number of periods for the room to be scheduled for in that subject category.

Req. Pct: Percentage of the periods available for the rooms requested for the category. If over 100%, it indicates a shortage of rooms. A percentage of less than 100% may indicate that the rooms are shared between categories.

Sched Load: Number of periods the rooms are scheduled.

Sched Pct: Percentage of the room's average number of periods that have been schedule. The percentage may be over 100% if the room is used by multiple categories, and may indicate that courses were scheduled without rooms.

Util. Pct: Percentage of the room's availability utilized by the category.

King High School Initial Run Category Rooms Allocation Report CARAR 12/2/2011 11:26 AM										
Category	No. Crs's	No. Sec's	Period Load	Room	Avail Load	Req. Load	Req. Pct	Sched Load	Sched Pct	Util. Pct
School	120	225	225							
Aerospace Science	10	10	10	P64	180	10	5.6%	10	100%	5.6%
				Totals	180	10	5.6%	10	100%	5.6%
Agricultural Science	24	46	46							
				313	180	11.5	6.4%	20	173.9%	11.1%
				922	180	11.5	6.4%	19	165.2%	10.6%
				923	180	11.5	6.4%	4	34.8%	2.2%
				924	180	11.5	6.4%	3	26.1%	1.7%
				Totals	720	46	6.4%	46	100%	6.4%
American History	76	128	128							
				126	180	16	8.9%	12	75%	6.7%
				210	180	16	8.9%	20	125%	11.1%
				215	180	16	8.9%	20	125%	11.1%
				217	180	16	8.9%	18	112.5%	10%
				234	180	16	8.9%	20	125%	11.1%
				236	180	16	8.9%	20	125%	11.1%
				300	180	16	8.9%	7	43.8%	3.9%
				406	180	16	8.9%	11	68.8%	6.1%
				Totals	1440	128	8.9%	128	100%	8.9%
Art	24	187	187							
				304	180	37.4	20.8%	20	53.5%	11.1%
				310	180	37.4	20.8%	47	125.7%	26.1%
				312	180	37.4	20.8%	40	107%	22.2%
				503	180	37.4	20.8%	40	107%	22.2%
				504	180	37.4	20.8%	40	107%	22.2%
				Totals	900	187	20.8%	187	100%	20.8%
Business Education	17	52	52							
				136	180	17.3	9.6%	16	92.3%	8.9%
				142	180	17.3	9.6%	24	138.5%	13.3%
				STU	180	17.3	9.6%	12	69.2%	6.7%
				Totals	540	52	9.6%	52	100%	9.6%
Computer/Business	16	26	26							
				131	180	8.7	4.8%	4	46.2%	2.2%
				135	180	8.7	4.8%	16	184.6%	8.9%
				137	180	8.7	4.8%	6	69.2%	3.3%
				Totals	540	26	4.8%	26	100%	4.8%



## 06 - Category Summary Report - CSR

The purpose of this report is to quickly verify that all subject categories are scheduled as expected. Check the percentage column, under courses, teacher, rooms, and students. A percentage less than 100% signifies that something is not scheduled as expected. This may be normal for students, since some conflicts are often expected, but need to be investigated for resources. Category Teachers Allocation, Category Rooms Allocation, Course Teachers Allocation, and Course Room Allocation reports can provide more detail.

### Report Details:

Subject Category Name: Subject Category from the Option Set. The period (.), preceding category name, denotes levels. One period (.) is shown for every sub-category level below the root.

### Course:

Req # of Crs: Required/requested number of courses, under this category.

Req # of Sec: Required/requested number of sections, for all courses in the category.

Sched # of Sec: Number of sections scheduled, for all courses in the category.

Sched # of Sec%: Percentage of sections scheduled for this category.

### Teachers:

Num of Tchrs: Number of teachers allocated/available to teach all courses in the category.

Opt Num of Sec: Optimum/Average number of sections to be scheduled for all teachers in the category. This number may be a fractional value.

Sched # of Sec: Actual number of sections scheduled with teachers of this category.

Sched # of Sec%: Percentage of sections scheduled with teachers for the category.

### Rooms:

Num of Rooms: Number of rooms allocated to the category. Note that rooms may have been shared by multiple categories.

Opt Num of Sec: Optimum/Average number of sections to be scheduled with rooms in this category.

Sched # of Sec: Actual number of sections scheduled with rooms in the category.

Sched # of Sec%: Percentage of sections scheduled with rooms in the category. 100% means room(s) are scheduled for every section in the category.

### Students:

Num of Req: Number of students requests for all courses in the category.

Sched # of Req: Number of students requests scheduled for all courses in the category.

Sched # of Req%: Percentage of students requests scheduled, for all courses in the category.

Stu Req%: Percentage of students' course requests scheduled for the category. 100% means every student course request was satisfied.

King High School Initial Run		Category Summary Report CSR												12/13/2012 2:09 PM		
Subject Category Name	Courses				Teachers				Rooms				Students			
	Req #of Crs	Req #of Sec	Sched #of Sec	Sched #of Sec%	Num of Tchrs	Opt #of Sec	Sched #of Sec	Sched #of Sec%	Num of Rooms	Opt #of Sec	Sched #of Sec	Sched #of Sec%	Num of Req	Sched #of Req	Sched #of Req%	
School	755	1460	1460	100%	0	1450	1433	98.8%	258	1451	1451	100%	25271	20978	83%	
-Agricultural Science	24	38	38	100%	7	38	38	100%	7	37.99	38	100%	631	593	94%	
-ALSI	1	1	1	100%	1	1	1	100%	2	1	1	100%	0	0	0%	
-Art	23	43	43	100%	9	43	43	100%	18	43	43	100%	682	689	101%	
-Aerospace Science	10	17	17	100%	1	17	17	100%	3	17	17	100%	136	83	61%	
-AT	1	1	1	100%	1	1	1	100%	1	1	1	100%	0	0	0%	
-AV	6	9	9	100%	4	9	9	100%	4	9	9	100%	222	218	98.2%	
-Business Education	17	22	22	100%	9	22	22	100%	13	22.00	22	100%	180	169	93.9%	
-Computer/Business	16	21	21	100%	11	21	21	100%	13	21.00	21	100%	236	103	43.6%	
-CC	1	1	1	100%	1	1	1	100%	2	1	1	100%	0	0	0%	
-CCPD	1	1	1	100%	1	1	1	100%	1	1	1	100%	0	0	0%	
-CCDS	1	1	1	100%	1	1	1	100%	1	1	1	100%	0	0	0%	
-CCSS	2	2	2	100%	1	2	2	100%	2	2	2	100%	0	0	0%	
-CCEN	1	1	1	100%	1	1	1	100%	2	1	1	100%	0	0	0%	
-Elementary School	143	205	205	100%	68	205	205	100%	72	204.9	205	100%	2468	1980	80.2%	
-English	43	130	130	100%	43	130	130	100%	44	130	130	100%	2942	2669	90.7%	
-Family and Consumer Sciences	32	40	40	100%	9	40	40	100%	13	40.00	40	100%	453	410	90.5%	



## 07 - Category Teacher Allocation Report – CATA

The purpose of the Category Teacher Allocation Report is to identify allocations and scheduling issues related to staffing.

The Category Teachers Allocation Report is helpful in identifying staffing issues, by subject category. Please pay particular attention to optimum and scheduled values. Optimums are, normally, computed by the system based on the input provided by you.

### Report Details:

**Category Name:** Category/sub-category name, for which statistics are shown. The number of periods (.), preceding the sub-category name, denotes the level.

**Allocated Teacher Name:** List of candidate teachers to teach the courses under the category, is shown in this column. Please verify that each subject category is staffed by sufficient and appropriate teachers. Teachers may be inherited from higher category levels by default. Each level may add teachers to the list or an exclusive list may be provided at any level. A plus sign (+) indicates that the teacher is added at the level shown.

**Num of Crs's:** Number of courses under this category that may be taught by the teacher.

**Req Min# Sec's:** Requeste/required minimum number of sections to schedule for a teacher to teach in the category. This number is calculated by the system if one is not provided (Category-Teacher Constraint). If a value is not provided, then the Course-Teacher Constraints are used to derive this minimum. The system attempts to honor this minimum, but it may not be able to do so.

**Req Max# Sec's:** Requested/required maximum number of sections to schedule for teacher to teacher in the category. This number is calculated by the system if one is not provided (Category-Teacher Constraint). If a value is not provided, then the Course-Teacher Constraints are used to derive this maximum. Note that maximum is always observed, barring any rules that ignores it.

**Opt # of Sec's:** Optimum number of sections that we expect the teacher to teach for all courses in the category. This number is computed by the system, in order to fulfill staffing for all courses in the category. This optimum is an average, computed as the total number of sections divided by total number of teachers available. This number may be fractional if total number of sections is not divisible by the total number of teachers available.

**Sched # of Sec's:** Scheduled number of sections scheduled for all courses in the category. An asterisk (\*) beside this number signifies that either minimum or maximum was violated.

**Min Period Load:** Minimum Period Load for a teacher to teach all courses in the category. It may be provided by users if needed (Category-Teacher Constraint). If one is not provided then system derives this number using Course-Teacher Constraints, if any. The system attempts to honor this minimum, but it may not be able to do so.

**Max Period Load:** Maximum Period Load for a teacher to teach all courses in the category. It may be provided by users if needed (Category-Teacher Constraint). If one is not provided then system derives this number using Course-Teacher Constraints, if any. Note that maximum is always observed, barring any rules that ignores it.

**Opt Period Load:** Optimum Period Load for the teacher to teach all courses in the category. This number is computed by the system based on staffing requirements for all courses in the category, as well as other teachers' related minimums and maximums.

**Sched Period Load:** Scheduled Period Load (aka SPL is the number of periods taught), in the category. This number should be close to the Optimum Period Load (OPL previous column). Scheduled Period Load (SPL) is balanced amongst teachers allocatd to teach each category. This balance may be improved by increasing simulation parameter 'Teacher Schedule Balance Priority By Category'. Course-Teacher constraints may also affect this number. An asterisk (\*) beside this number indicates that either minimum or maximum was violated.

**Util Pct %:** Percentage of Scheduled Period Load, in this category, over the total available periods for the teacher. Note that the total available periods for each teacher may have been altered by you.

King High School Initial Run		Category Teacher Allocation Report CATAR							12/13/2012 2:09 PM			
Category Name	Allocated Teacher Name	Num of Crs's	Req Min#	Req Max#	Opt #of Sec's	Sched #of Sec's	Min Period Load	Max Period Load	Opt Period Load	Sched Period Load	Sched Period Load %	Util Pct %
School		Totals: 755			1450.6	1433			1450.5	1433	0%	0%
-Agricultural Sci	Cook, C	24			5.4	13			5.4	13	239.5%	54.2%
	Gless, G	24			5.4	3			5.4	3	55.3%	12.5%
	Rhoadarmer, R	24			5.4	6			5.4	6	110.5%	25%
	Tucker, T	24			5.4	8			5.4	8	147.4%	33.3%
	Watkins, W	24			5.4	4			5.4	4	73.7%	16.7%
	Wojcik, W	24			5.4	4			5.4	4	73.7%	16.7%
	Yanik, Y	24			5.4	0			5.4	0	0%	0%
	Totals:	24			38	38			37.999	38	0%	22.6%
-ALSI	Evit Teacher, E	1			1	1			1	1	100%	4.2%
	Totals:	1			1	1			1	1	0%	4.2%
-Art	Connelly, C	23			4.8	12			4.8	12	251.2%	50%
	Fleming, F	23			4.8	2			4.8	2	41.9%	8.3%
	Gilboe, G	23			4.8	8			4.8	8	167.4%	33.3%
	Graves, G	23			4.8	5			4.8	5	104.7%	20.8%
	Holcombe, H	23			4.8	6			4.8	6	125.6%	25%
	Lawrence, L	23			4.8	1			4.8	1	20.9%	4.2%
	Satterthwaite, S	23			4.8	2			4.8	2	41.9%	8.3%
	Schmidt, S	23			4.8	0			4.8	0	0%	0%
	Woerman, W	23			4.8	7			4.8	7	146.5%	29.2%
	Totals:	23			43	43			42.999	43	0%	19.9%
-Aerospace Scienc	Coldiron, C	10			17	17			17	17	100%	70.8%
	Totals:	10			17	17			17	17	0%	70.8%
-AT	Walters, W	1			1	1			1	1	100%	4.2%
	Totals:	1			1	1			1	1	0%	4.2%



## **08 – Class List Report – CLR**

The purpose of the Class List Report is to list the students scheduled by sections during the scheduling run.

The Class List report prints a page for each section created, and lists the period, term, meeting days, teacher, and room assigned to the section. It displays the optimal and maximum enrollments, as well as the number of students scheduled, broken down by gender and grade. It lists all students scheduled in the section.

### **Report Details:**

Course-Sec: Course ID and section number.

Per: Meeting period of the section.

Term: Term section was scheduled.

Days: Meeting days section was scheduled.

Teacher: Teacher assigned to the section.

Room: Room assigned to the section.

Opt/Max/Enroll: Optimum class size.

Max: Maximum class size.

Enroll: Number of students scheduled into the section.

Male: Number of male students.

Female: Number of female students.

Grade Levels: Total number of students from each grade level.

Students are listed with their perm ID, Name (Last Name First Name), Gender and Grade Level.



King High School Initial Run										Classlist Report CLR				12/2/2011 11:27 AM			
Course-Sec	Per	Term	Days	Teacher	Room	Opt	Max	Enrol	Male	Fem.	09	10	11	12			
AD86W-1	2	Q3	M	0028	055	2	100	2	1	1				2			
Id		Name			Gen		GL										
1	871977	Rolland Brandon			M	12											
2	888793	Servis Linda			F	12											



## **09 - Conflict Students By Course Report – CSBCR**

The purpose of the Conflict Students By Course Report is to identify potential conflicts between courses and students.

The Conflict Students By Course Report lists all conflicts, grouped by course. It displays conflict totals by course and a conflict total for all courses. The report lists the type of conflict priority for each course, as well.

### **Report Details:**

**Student ID:** Student's identification number.

**Grade Level:** Student's grade level.

**Primary Request:** Student's primary/original course request.

**Student Alt.:** Student's specific alternate to their primary request. Note that different students may request different alternate for the same primary request.

**Course Alt.:** Elective course level alternate. Elective course level alternates are considered for all students who requested the course, but did not select a specific alternate.

**Priority:** The course priority such as an elective or required course.

**Status:** The course status such as conflict.

Hope High School Initial Run Conflict Students By Course Report CSBCR 11/5/2012 12:54 PM

Student Name	Id	Grade	Primary	Stu-Alt	Crs-Alt	Priority	Status
Pearson Nicole	897700	12	AD86W				Elective Conflict
Number of conflicts for course AD86W = 1							
Bueno Douglas	867358	12	PP022				Required Conflict
Number of conflicts for course PP022 = 1							
Parry Donna	953540	12	WL18				Elective Conflict
Number of conflicts for course WL18 = 1							

Total number of conflicts = 3



## 10 - Conflict Students By Grade Report – CSBGR

The purpose of the Conflict Students By Grade Report is to identify potential conflicts between courses and students by grade.

The Conflict Students By Grade Report lists all conflicts, grouped by grade. It displays conflict totals by grade and a conflict total for all grades. The report lists the type of conflict priority for each course, as well.

### Report Details:

Student ID: Student's identification number.

Grade Level: Student's grade level.

Primary Request: Student's primary/original course request.

Student Alt.: Student's specific alternate to their primary request. Note that different students may request different alternate for the same primary request.

Course Alt.: Elective course level alternate. Elective course level alternates are considered for all students who requested the course, but did not select a specific alternate.

Priority: The course priority such as an elective or required course.

Status: The course status such as conflict.

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Hope High School Initial Run Conflict Students By Grade Report CSBGR 11/5/2012 12:54 PM

Student Name	Id	Grade	Primary	Stu-Alt	Crs-Alt	Priority	Status
Bueno Douglas	867358	12		PP022		Required	HardConflict Conflict
Parry Donna	953540	12		WL18		Elective	HardConflict Conflict
Pearson Nicole	897700	12		AD86W		Elective	HardConflict Conflict

Number of conflicts for grade 12 = 3

Total number of conflicts = 3



## 11 - Conflict Students By Name Report– CSBNR

The Course Tally Report lists all courses alphabetically by course ID. The purpose of this report is to identify room allocations and scheduling issues related to a course.

Each course displays the number of sections, the period load by section, and the number of course requests. It also breaks out the course requests by gender, grade, and student properties.

### Report Details:

Student ID: Student's identification number.

Grade Level: Student's grade level.

Primary Request: Student's primary/original course request.

Student Alt.: Student's specific alternate to their primary request. Note that different students may request different alternate for the same primary request.

Course Alt.: Elective course level alternate. Elective course level alternates are considered for all students who requested the course, but did not select a specific alternate.

Priority: The course priority such as an elective or required course.

Status: The course status such as conflict

Hope High School Initial Run Conflict Students By Name Report CSBNR 11/5/2012 12:54 PM

Student Name	Id	Grade	Primary	Stu-Alt	Crs-Alt	Priority	Status
Bueno Douglas	867358	12			PP022	Required	HardConflict Conflict
Parry Donna	953540	12			WL18	Elective	HardConflict Conflict
Pearson Nicole	897700	12			AD86W	Elective	HardConflict Conflict

Total number of conflicts = 3



## 12 - Course Request Conflict Mtx Report – CRCMR

The purpose of the Course Req Conflict Mtx Report is to identify potential conflicts between courses requested by students.

The Course Req Conflict Mtx Report lists all courses in alphabetical order by course ID. The purpose of this report is to identify potential conflicts between courses requested by students.

Each course displays the number of sections created, number of student course requests, and number of conflicts between student course requests. It then lists all the other courses requested by students, who requested that course, Each of these courses displays the number of sections created, number of student course requests, number of conflicts between student course requests, and number of students who requested both courses.

### Report Details:

Course-X: Course ID.

#Sec: Number of sections.

#Requests: Total number of requests for the course.

#Conflicts: Total number of conflicts.

#: Line number.

Course-#Sec: Course ID and number of sections.

#Requests Total number of requests for the course.

#Common: Total number of students that have requested both courses.

#Conflicts: Total number of conflicts between the primary course listed and the course in the row.



King High School Initial Run Course Req Conflict Mtx Report CRCMR 12/2/2011 11:26 AM									
Course-X	#Sec	#Requests	#Conflicts	#	Course-#Sec	#Requests	#Common	#Conflicts	
AD86W	8	15	0	1	AD86W2	1	14	13	0
				2	AD99W2	1	6	1	0
				3	AR322	1	26	1	0
				4	AR332	1	25	1	0
				5	AR54	86	86	2	0
				6	AR542	5	129	2	0
				7	AR602	1	26	1	0
				8	AV12	1	25	2	0
				9	AV122	1	25	2	0
				10	EN34	21	434	1	0
				11	EN35W	3	85	2	0
				12	EN35W2	4	84	2	0
				13	EN44	13	38	1	0
				14	EN46	21	271	2	0
				15	EN52	4	202	1	0
				16	EN57	56	390	1	0
				17	EN70W	5	119	4	0
				18	EN70W2	4	119	4	0
				19	EN71W	21	41	4	0
				20	EN71W2	2	41	4	0
				21	EN72W	51	51	1	0
				22	EN80	7	49	2	0
				23	EN87	1	19	1	0
				24	EN93W	2	42	1	0
				25	MA40	14	311	2	0
				26	MA41W	3	99	1	0
				27	MA41W2	4	100	1	0
				28	MA45D	4	73	5	0
				29	MA45DE	3	72	5	0
				30	MA45W	1	16	1	0
				31	MA45W2	1	16	1	0
				32	MA50W	1	21	2	0
				33	MA50W2	1	20	2	0
				34	MU75	4	71	1	0
				35	MU752	1	71	1	0
				36	MU80	5	18	1	0
				37	MU802	1	18	1	0
				38	MU81	4	52	3	0
				39	MU83	1	34	2	0
				40	MU832	2	34	2	0
				41	MU86	1	12	2	0
				42	MU92	5	41	1	0
				43	MU922	2	41	1	0
				44	NC40	10	292	3	0
				45	NC402	6	293	3	0
				46	NC40A	1	16	1	0
				47	NC40B	1	16	1	0
				48	NC90	50	1479	6	0
				49	NC902	2	1555	7	0
				50	NC91	2	45	1	0
				51	NC912	1	59	1	0
				52	NC92	1	19	1	0
				53	NC922	1	27	1	0
				54	NC94	1	27	1	0
				55	NC942	1	61	1	0
				56	PE53	78	78	1	0
				57	PE532	3	81	1	0
				58	PE76	18	265	1	0



### 13 - Course Rooms Allocation Report – CRAR

The Course Rooms Allocation Report lists all courses alphabetically by course ID. The purpose of this report is to identify room allocations and scheduling issues related to a course.

This report displays the category to which the course is assigned, number of sections created, and number of periods the course is taught. It lists all rooms used by the sections of the course.

#### Report Details:

Course/Categ.: Course ID

Course # Sec's: Number of sections created for the category.

Course Period Load: Number of periods needed for all sections in the category. This is the number of meeting days, times the number of sections, times the periods per section.

Category/Rooms ID: Category and Room Name/Number.

Avail Period Load: Maximum number of periods the room is available. This is the number of periods per day, times the number of meeting days, times the number of terms.

Opt. Period Load: Optimum number of periods the room is available.

Sched Period Load: Number of periods scheduled for the room.

Sched Period Load %: Percentage of scheduled periods for the room relative to average.

Course Room Util. %: Percentage of room utilized by the course, relative to the available number of periods for the room.

King High School Course Room Allocation Report CRAR 12/13/2012

Course Id.	crs #of Sec	Crs Period Load	Category/ Room Id	Avail Period Load	Opt Period Load	Sched Period Load	Sched Period Load%	Course Room Util%
WL4	1	1	EL = 72					
			-031	36	0	0	0%	0%
			-036	36	0	0	0%	0%
			-044	36	0	0	0%	0%
			-050	36	0	0	0%	0%
			-052	36	0	0	0%	0%
			-054	36	0	0	0%	0%
			-055	36	0	0	0%	0%
			-100	36	0	0	0%	0%
			-100	36	0	0	0%	0%
			-101	36	0	0	0%	0%
			-101	36	0	0	0%	0%
			-103	36	0	0	0%	0%
			-103	36	0	0	0%	0%
			-104	36	0	0	0%	0%
			-114	36	0	0	0%	0%
			-120	36	0	0	0%	0%
			-123	36	0	0	0%	0%
			-123	36	0	0	0%	0%
			-130	36	0	0	0%	0%
			-130	36	0	0	0%	0%
			-131	36	0	0	0%	0%
			-131	36	0	0	0%	0%
			-137	36	0	0	0%	0%
			-142	36	0	0	0%	0%
			-155	36	0	0	0%	0%
			-159	36	0	0	0%	0%
			-202	36	0	0	0%	0%
			-210	36	0	0	0%	0%
			-210	36	0	0	0%	0%
			-211	36	0	0	0%	0%
			-213	36	0	0	0%	0%
			-213	36	0	0	0%	0%
			-216	36	0	0	0%	0%
			-217	36	0	0	0%	0%
			-217	36	0	0	0%	0%
			-221	36	0	0	0%	0%
			-223	36	0	0	0%	0%



## 14 - Course Tally Report – CTR

The Course Tally Report shows total number of student requests for each course, broken down by gender and grade level. This report is useful in identifying potential course registration problems and issues. Requests for courses outside the appropriate grade levels may be identified quickly. This report is sorted by course code/Id.

### Report Details:

Course ID: Course ID/ Course Code

Course Default Priority: Course's default priority (Required/Elective/Optional). If a student does not choose a priority, when they register for the course, then the default is applied. The required plus elective course requests are often called 'core' requests. Optional requests are courses that students may take as extra curricular activities. Study hall type courses may also be considered as optional requests.

If a student can't be scheduled in an optional request, system does not consider it a conflict. In other words, students may take (or be assigned to) as many optional courses as needed, in order to fill their schedules.

Note that multiple requests for the same course, is also allowed (by default, unless overridden). For example if a study hall course is defined with lots of sections, then multiple requests for the same study hall course may be added to fill their schedules.

Course Level Alt.: Course Level Alternate. This is the default alternate for students who do not choose a specific alternate for their primary request.

No. of Sec.: Number of sections, expected or scheduled in the master schedule, for the course.

Period Load/ Sec.: Period Load requirements for each section of the course. This is the number of periods each section occupies in the scheduling grid. This number is derived by multiplying number of meeting terms, number of meeting days, and number of meeting periods for the course. Total Reqs.: Total number of primary course requests.

Alt. Reqs.: Number of students specific requests for this course as an alternate.

Gender: Number of students requests by gender is shown under 'Male' and 'Fem.' columns.

Hope High School		Initial Run		Course Tally Report CTR				11/5/2012 12:53 PM				
Course Id	Course Default Priority	Course Level Alt.	No. of Sec.	Period Load/Sec.	Total Reqs.	Course Requests		Counts				
						Alt. Reqs.	Gender Male Fem.	Grade 09	10	11	12	
AD86W	Elective		1	1	30		17	13		1	10	19
AG29	Elective		1	1	1			1				1
AG31	Elective		1	1	30		19	11		17	9	4
AG51	Elective		1	1	2		2			2		
AR33	Elective		2	1	47		19	28		8	23	16
AR34	Elective		1	1	11		3	8			3	8
AR40	Elective		6	1	170		91	79		7	68	95
AR41	Elective		6	1	172	2	86	86		79	54	39
AR42	Elective		2	1	59		34	25		1	17	41
AR43	Elective		2	1	38		25	13		1	19	18
AR45	Elective		1	1	8		7	1		2	1	5
AR64	Elective		2	1	50		33	17		4	29	17
AR66	Elective		1	1	11		5	6			4	7
AR80W	Elective		1	1	15		8	7			4	11
AS312	Elective		1	1	1		1					1
AS33	Elective		1	1	1		1				1	
AS35	Elective		1	1	1		1					1
AS352	Elective		1	1	1		1					1
BE30	Elective		2	1	53	2	37	16		33	8	12
BE39	Elective		1	1	29	4	19	10		14	13	2
BE47	Elective		1	1	29	4	17	12		13	9	7
BE48	Elective		1	1	5		3	2		3	1	1
BE52	Elective		2	1	45	2	31	14		20	16	9
BE53	Elective		1	1	12	1	9	3		5	4	3
BE54	Elective		1	1	11		7	4			7	4
BE74	Elective		1	1	13		10	3				13
CB10	Elective		5	1	147	5	80	67		108	28	11
CB11	Elective		3	1	67	4	39	28		32	16	19
CB12	Elective		2	1	46	2	26	20		26	10	10
CB18	Elective		2	1	33	3	24	9		24	5	4
CB20	Elective		1	1	22	2	17	5		3	10	9
CB31	Elective		2	1	48	3	41	7		32	11	5
CB32	Elective		1	1	22	1	19	3		17	3	2
CB44	Elective		1	1	21		18	3		12	6	3
EN11	Elective		1	1	3		1	2		3		
EN112	Required		1	1	3		1	2		3		
EN21	Elective		1	1	10		5	5		1	7	2
EN212	Required		1	1	11		6	5		1	8	2
EN31	Required		2	1	35		24	11		18	9	8
EN32	Required		2	1	48		36	12		11	26	11
EN33	Required		25	1	738		386	352		733	5	
EN33C	Required		1	1	2		1	1			1	1
EN34	Required		21	1	623		336	287		24	586	13
EN34C	Required		1	1	1			1				1
EN35W	Required		2	1	57		19	38		57		
EN35W2	Required		2	1	57		19	38		57		



## 15 - Course Teachers Allocation Report – CTAR

The purpose of Course Teachers Allocation Report is to identify teacher allocations and scheduling issues related to a course.

This report lists all courses alphabetically by course ID. It displays the category to which the course is assigned, the number of sections created, and the number of periods in which the course is taught. It lists all teachers assigned to the sections of the course. The system uses this information to schedule teachers for sections of each course. Accuracy of this information is vital for MSB.

### Report Details:

**Course ID:** The course id/code, for which the staff allocation/input is shown.

**Category/Teacher Name:** Category of the course. The number after the (=) sign is the number of teachers that are candidates for MSB to schedule for the course. List of allocated teachers is shown below the category name.  
**# of Sec:** Number of Sections for the course

**Min # of Sec:** Minimum number of sections of the course to be scheduled for the teacher. This number may be zero/blank or provided by Course-Teacher constraints.

**Max # of Sec:** Maximum number of sections of the course to be scheduled for the teacher. This number is system calculated or may have been provided by you. (Course-Teacher constraints).

**Opt # of Sec:** Optimum number of sections of the course to be scheduled for the teacher. This number is calculated by the system and is the average of the two

preceding numbers. This number may show fractions when the total number of sections for the course can't be divided evenly between the allocated teachers.

**Sched # of Sec:** The actual number of sections of the course that is scheduled for the teacher. The MSB attempts to schedule teachers as close to the optimum number of sections as possible.

**Opt Period Load:** Optimum Period Load parallels the optimum number of sections. Courses may have different period load requirements (time structures within the grid). This number reflects this difference. Input such as maximum period load per day, per term, entire grid, will affect this number. A low number is to be expected for part time teachers, due to the lower maximums. Constraints, such as minimum and maximum number of sections to be taught by a teacher, teacher time constraints, will also affect this number. This number will be the same for all teachers that have no special requirements/input.

**Sched Period Load:** Scheduled number of periods for the teacher for the course. This number may be skewed or small. This is normal if the teacher is shared by many courses. The system tries to schedule equal number of periods for each course for each teacher. This is not always possible. For example if you have two teachers allocated to teach a 3 section course, obviously one teacher will be scheduled for one while the other will be scheduled for 2 sections.

**Sched Period Load %:**

Percentage of scheduled periods, described above, for the teacher relative to the optimum/average. Note that this percentage may be zero or over 100% when teacher is shared between courses, as well as for reasons explained above. Look at the percentage scheduled on the total line for the course. A number less than 100% indicates that not all sections were scheduled with teachers, and input adjustments may be required.

**Tchr Util Pct:** Percentage of the teacher's available time utilized by each course. The teacher may have a low percentage in one course and a higher one for another course. The 'Teacher Utilization Report' provides a different view, on teacher utilization. Teacher's available time is adjusted for lunch allowance and other constraints, when present.

Hope High School Initial Run Course-Teacher Allocation Report CTAR 11/5/2012 12:53 PM									
Course ID	Category/Teacher Name	Min #of Sec	Max #of Sec	Opt #of Sec	Sched #of Sec	Opt Period Load	Sched Period Load	Sched Period Load %	Tchr Util Pct
AC10	AC = 0 Totals			0	0	0	0	0%	0%
AD86W	EL = 0 Totals			0	0	0	0	0%	0%
AG29	AG = 0 Totals			0	0	0	0	0%	0%
AG31	AG = 0 Totals			0	0	0	0	0%	0%
AG51	AG = 0 Totals			0	0	0	0	0%	0%
AR33	AR = 0 Totals			0	0	0	0	0%	0%
AR34	AR = 0 Totals			0	0	0	0	0%	0%
AR40	AR = 0 Totals			0	0	0	0	0%	0%
AR41	AR = 0 Totals			0	0	0	0	0%	0%
AR42	AR = 0 Totals			0	0	0	0	0%	0%
AR54	AR = 0 Totals			0	0	0	0	0%	0%
AR56	AR = 0 Totals			0	0	0	0	0%	0%
AR58	AR = 0 Totals			0	0	0	0	0%	0%
AR63	AR = 0 Totals			0	0	0	0	0%	0%
AR64	AR = 0 Totals			0	0	0	0	0%	0%



## 16 - Error Report – ER

The purpose of the Error Report is to list all of the places where errors and warnings occurred during the scheduling run.

### Report Details:

S Type: Type of Error E: = Error, I: = Info, W: = Warning, S: = Severe (which could be School, Category, Course, Room, Teacher, Section, etc.)

Identifier: Identity of type of error (School Name, Category Name, Course Id, Room Number, Teacher Name, Section ID, etc.)

\* Messages: Area of MSB the error or warning generated from: Analyzer, Builder, Loader, Resolver, Balancer and Reporter.

Totals for each type of message are listed at the bottom of the report.



King High School Initial Run  
12/2/2011 11:26 AM

Error Report ER

S	Type	Identifier	Analyzer Messages
W:	School	Kin	No term codes were provided, defaults are generated.
W:	School	Kin	No day codes were provided, defaults are generated.
W:	School	Kin	No period codes were provided, defaults are generated.
W:	Course	ALSI10	Unable to match any teachers for this course
W:	Course	AR32	Unable to match any teachers for this course
W:	Course	AR322	Unable to match any teachers for this course
W:	Course	AR33	Unable to match any teachers for this course
W:	Course	AR332	Unable to match any teachers for this course
W:	Course	AR34	Unable to match any teachers for this course
W:	Course	AR40	Unable to match any teachers for this course
W:	Course	AR402	Unable to match any teachers for this course
W:	Course	AR41	Unable to match any teachers for this course
W:	Course	AR412	Unable to match any teachers for this course
W:	Course	AR42	Unable to match any teachers for this course
W:	Course	AR43	Unable to match any teachers for this course
W:	Course	AR54	Unable to match any teachers for this course
W:	Course	AR542	Unable to match any teachers for this course
W:	Course	AR56	Unable to match any teachers for this course
W:	Course	AR60	Unable to match any teachers for this course
W:	Course	AR602	Unable to match any teachers for this course
W:	Course	AR63	Unable to match any teachers for this course
W:	Course	AR632	Unable to match any teachers for this course
W:	Course	AR64	Unable to match any teachers for this course
W:	Course	AR66	Unable to match any teachers for this course
W:	Course	AR662	Unable to match any teachers for this course
W:	Course	AR70	Unable to match any teachers for this course
W:	Course	AR71	Unable to match any teachers for this course
W:	Course	AR99	Unable to match any teachers for this course
W:	Course	AS31	Unable to match any teachers for this course
W:	Course	AS312	Unable to match any teachers for this course
W:	Course	AS32	Unable to match any teachers for this course
W:	Course	AS322	Unable to match any teachers for this course
W:	Course	AS33	Unable to match any teachers for this course
W:	Course	AS332	Unable to match any teachers for this course
W:	Course	AS34	Unable to match any teachers for this course
W:	Course	AS342	Unable to match any teachers for this course
W:	Course	AS35	Unable to match any teachers for this course
W:	Course	AS352	Unable to match any teachers for this course
W:	Course	AT91	Unable to match any teachers for this course
W:	Course	AV10	Unable to match any teachers for this course
W:	Course	AV102	Unable to match any teachers for this course
W:	Course	AV11	Unable to match any teachers for this course
W:	Course	AV112	Unable to match any teachers for this course

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## 17 - Free Rooms Report – FRR

The Free Rooms Report shows a list of free rooms for each period-term-day. The report is sorted by period first, then by term code and day code. Lunch periods, if defined, will probably have a long list of free rooms. This is normal, since most class are empty during lunch periods. One way to reduce the list of rooms during lunch periods, is to use a Modular Lunch concept. For example if your regular periods are 50 minutes long, make your lunch hour 75 minutes (one and half times the regular period). Each class still meets 50 minutes, as before. Student lunch hour now can be 25 minutes or 50 minutes. Assuming you choose 25 minute lunch for most of your students, then 1/3rd of the students are at lunch during any given lunch period, while 2/3rd are in class. To use this scheme, you need to increase the number of periods in the grid by doubling the number of regular periods and adding the one extra lunch period. If your school day consisted of 5 periods, it now becomes a  $2 \times 5 + 1 = 11$  period day school. MSB also allows you to name your periods which may be defined as 1, 1a, 2, 2a, 3, 3a, etc. The next step is to override Period Sets so classes only start at 1, 2, 3, ... This insures no classes start at 1a or 2a, etc. The last step is to double the number of meeting periods at the school level to 2, since each period in the grid is now 25 minutes and you need 2 to make them 50 minutes long, as before.

### Report Details:

Per: Period of the day.

Term: Smallest terms as setup in the option set.

Day: Meeting Day.

Free Rooms: Room numbers of all of those that are free during the term, period and day.

Per Term Day Free Rooms

1	S1	1	101, 103, 106, 107, 108, 111, 114, 116, 118, 119, 120, 121, 124, 126, 129 131, 132, 133, 201, 202, 203, 205, 208, 210B, 211, 214, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232A, 232B, 233, 234, 236, 301, 302, 303, 304, 305, 306, 307A, 307B, 308, 309, 311, 312, 313, 401, 402, 403, 403, 404, 405, 408, 409, 410, 411, 412, 413 AG1, ANNX, AV, BADM, BBBL, BSBL, BS0C, BTEN, BTRK, BVLB, BXC, CAFE, CCTR, CNSL, DCE, EVIT, FTRP, GBBL, GGLF, GSFb, GS0C, GTEN, GTRK, GVLB, GXC, GYM JRFB, JVFB, LIB, LIBR, MHS, N/A, No Room, NURS, OFC, OFF, P-01, P-02, P-03, P-04, P-05, P-06, P-08, P-09, P-10, P-11, P-13, P-14, P-15, P-16, P-17, P-18, P-19, P-21, P-22, P-23, P-24, P-25, P-26, PE, RMHS, SEM, SFTB SHAR, STOR, SWIM, TRNG, VFB, V0ED, WRST, W0HS,
1	S1	2	101, 103, 106, 107, 108, 111, 114, 116, 118, 119, 120, 121, 124, 126, 129 131, 132, 133, 201, 202, 203, 205, 208, 210B, 211, 214, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232A, 232B, 233, 234, 236, 301, 302, 303, 304, 305, 306, 307A, 307B, 308, 309, 311, 312, 313, 401, 402, 403, 403, 404, 405, 408, 409, 410, 411, 412, 413 AG1, ANNX, AV, BADM, BBBL, BSBL, BS0C, BTEN, BTRK, BVLB, BXC, CAFE, CCTR, CNSL, DCE, EVIT, FTRP, GBBL, GGLF, GSFb, GS0C, GTEN, GTRK, GVLB, GXC, GYM JRFB, JVFB, LIB, LIBR, MHS, N/A, No Room, NURS, OFC, OFF, P-01, P-02, P-03, P-04, P-05, P-06, P-08, P-09, P-10, P-11, P-13, P-14, P-15, P-16, P-17, P-18, P-19, P-21, P-22, P-23, P-24, P-25, P-26, PE, RMHS, SEM, SFTB SHAR, STOR, SWIM, TRNG, VFB, V0ED, WRST, W0HS,
1	S1	3	101, 103, 106, 107, 108, 111, 114, 116, 118, 119, 120, 121, 124, 126, 129 131, 132, 133, 201, 202, 203, 205, 208, 210B, 211, 214, 216, 218, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232A, 232B, 233, 234, 236, 301, 302, 303, 304, 305, 306, 307A, 307B, 308, 309, 311, 312, 313, 401, 402, 403, 403, 404, 405, 408, 409, 410, 411, 412, 413, AG1, ANNX, AV, BADM, BBBL, BSBL, BS0C, BTEN, BTRK, BVLB, BXC, CAFE, CCTR, CNSL DCE, EVIT, FTRP, GBBL, GGLF, GSFb, GS0C, GTEN, GTRK, GVLB, GXC, GYM, JRFB JVFB, LIB, LIBR, MHS, N/A, No Room, NURS, OFC, OFF, P-01, P-02, P-03, P-04, P-05, P-06, P-08, P-09, P-10, P-11, P-13, P-14, P-15, P-16, P-17, P-18, P-19, P-21, P-22, P-23, P-24, P-25, P-26, PE, RMHS, SEM, SFTB, SHAR STOR, SWIM, TRNG, VFB, V0ED, WRST, W0HS,
1	S2	1	101, 103, 106, 107, 108, 111, 114, 116, 118, 119, 120, 121, 124, 126, 129 131, 132, 133, 201, 202, 203, 205, 208, 210B, 211, 214, 216, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232A, 232B, 233, 234, 236, 301, 302, 303, 304, 305, 306, 307A, 307B, 308, 309, 311, 312, 313, 401, 402, 403, 403, 404, 405, 408, 409, 410, 411, 412, 413, AG1 ANNX, AV, BADM, BBBL, BSBL, BS0C, BTEN, BTRK, BVLB, BXC, CAFE, CCTR, CNSL DCE, EVIT, FTRP, GBBL, GGLF, GSFb, GS0C, GTEN, GTRK, GVLB, GXC, GYM, JRFB JVFB, LIB, LIBR, MHS, N/A, No Room, NURS, OFC, OFF, P-01, P-02, P-03, P-04, P-05, P-06, P-08, P-09, P-10, P-11, P-13, P-14, P-15, P-16, P-17, P-18, P-19, P-21, P-22, P-23, P-24, P-25, P-26, PE, RMHS, SEM, SFTB, SHAR STOR, SWIM, TRNG, VFB, V0ED, WRST, W0HS,



## 18 - Free Students Report – FSR

The purpose of the Free Students Report is to identify the number of students for each grade level that do not have a section scheduled for the Period, Term, and Meeting Day listed.

### Report Details:

Period: Period of the day

Term: Smallest terms as setup in the option set.

Day: Meeting Day

\*Grade Levels: Number of students that are free for the listed period, term and day, broken out by grade level.

King High School		Initial	Run	Free	Students	Report	FSR	12/2/2011 11:26 AM	
Period	Term	Day	09	10	11	12			
1	Q1	M	622	12471757					
		T	627	12511765					
		W	631	12481757					
		H	623	12481756					
	Q2	F	629	12511759					
		M	626	12391748					
		T	637	12411748					
		W	642	12641774					
	Q3	H	608	12431746					
		F	636	12381740					
		M	625	12371749					
		T	629	12521756					
	Q4	W	629	12361753					
		H	627	12331750					
		F	647	12381757					
		M	638	12391744					
2	Q1	T	632	12441759					
		W	644	12401753					
		H	638	12301748					
		F	639	12351763					
	Q2	M	636	12431751					
		T	413	796	1069				
		W	624	12351748					
		H	635	12391760					
	Q3	F	627	12421749					
		M	640	12471767					
		T	636	12531757					
		W	639	12371753					
	Q4	H	640	12531759					
		F	636	12471746					
		M	636	12391752					
		T	637	12381752					
3	Q1	W	626	12251745					
		H	616	12161745					
		F	629	12281744					
		M	635	12381751					
	Q2	T	657	12581732					
		W	641	12381748					
		H	626	12371746					
		F	625	12301751					
	Q3	M	627	12341747					
		T	644	12711752					
		W	620	12421745					
		H	640	12501747					
	Q4	F	620	12291750					
		M	638	12521757					
		T	630	12371747					
		W	607	12361755					
3	Q1	H	629	12331752					
		F	638	12411751					
		M	638	12541758					
		T	645	12531764					
	Q2	W	619	12501752					
		H	614	12401762					
		F	639	12501757					
		M	619	12541753					
Q3	T	637	12421749						
	W	635	12331750						
	H	649	12411750						



## **19 - Free Teachers Report – FTR**

The purpose of the Free Teachers Report is to identify all teachers by teacher ID that do not have a section scheduled for the Term, Day, and Period indicated.

### **Report Details:**

Term: Smallest terms as setup in the option set.

Day: Meeting Day

Period: Period of the day

\*Badge Numbers: Badge numbers of all of the teachers that are free during the listed term, period and day.

		Initial Run	Free Teachers Report FTR										12/2/2011 11:26 AM							
Term	Day	Period	Free Teachers																	
Q1	M	1	0012	0013	0015	0024	0031	0034	0035	0037	0040	0044	02	1082	1123					
Q1	M	2	0012	0013	0015	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123		
Q1	M	3	0011	0012	0024	0031	0034	0035	0037	0039	0040	0044	02	1082	1123					
Q1	M	4	0011	0012	0013	0015	0018	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123
Q1	M	5	0012	0013	0015	0024	0031	0034	0035	0037	0039	0040	0044	02	1082	1123				
Q1	M	6	0012	0013	0015	0024	0028	0031	0034	0035	0037	0039	0044	0050	02	1082	1123			
Q1	M	7	0011	0012	0015	0018	0024	0028	0031	0034	0035	0037	0039	0040	0044	0050	02	1082	1123	
Q1	M	8	0012	0024	0031	0034	0035	0037	0039	0040	0044	0050	02	1082	1123					
Q1	M	9	0012	0015	0018	0021	0024	0028	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123	
Q1	T	1	0012	0013	0015	0018	0024	0031	0034	0035	0037	0040	0044	02	1082	1123				
Q1	T	2	0012	0013	0015	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123		
Q1	T	3	0012	0024	0031	0034	0035	0037	0039	0040	0044	02	1082	1123						
Q1	T	4	0011	0012	0013	0015	0018	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123
Q1	T	5	0012	0013	0015	0024	0028	0031	0034	0035	0037	0039	0040	0044	02	1082	1123			
Q1	T	6	0012	0013	0015	0024	0028	0031	0034	0035	0037	0039	0044	0050	02	1082	1123			
Q1	T	7	0011	0012	0015	0018	0024	0028	0031	0034	0035	0037	0039	0040	0044	0050	02	1082	1123	
Q1	T	8	0011	0012	0015	0024	0031	0034	0035	0037	0039	0040	0044	0045	0050	02	1082	1123		
Q1	T	9	0012	0015	0021	0024	0031	0034	0035	0037	0039	0040	0044	02	1082	1123				
Q1	W	1	0012	0013	0015	0018	0024	0031	0034	0035	0037	0040	0044	02	1082	1123				
Q1	W	2	0012	0013	0015	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123		
Q1	W	3	0012	0024	0031	0034	0035	0037	0039	0040	0044	02	1082	1123						
Q1	W	4	0011	0012	0013	0015	0018	0021	0024	0031	0034	0035	0037	0039	0040	0044	0045	02	1082	1123



## 20 - Master Schedule Analysis Report – MSAR

The purpose of the Master Schedule Analysis Report is to list the singleton, doubleton and tripleton sections for each grade level. The grid displays each section (indicated by a reference code) and lists period, meeting day and term.

The report displays teacher, room, number of students enrolled, and section sequence number.

### Report Details:

Grid: Displays a group of sections, which are indicated by a reference code, sorted by term, period and meeting day.

### Legend

Ref: The code used in the grid to represent the section.

Course–Sec: Course Id and Section number.

Time: Time the section meets. (Period:Term:Meeting Day)

Teacher: Teacher assigned to the section.

Room: Room number assigned to the section.

Enrol: Total number of students enrolled in the section.

Seq: Sequence number of the section (when it was created).



Grade level: 12 - First Sections of Singletons

Trms	Q1	Q2	Q3	Q4
Days	MTWHF	MTWHF	MTWHF	MTWHF
Per	-----	-----	-----	-----
1	AB6.C	.G1J.	I{K}r	st..u
2	.....	.L....	..0Q.	...M.
3	Pcde4	5D.EF	.7.wx	kH.Zg
4	.....	.....	.....	.....
5	.....	N.....	3.....	....1
6	.j..h	ni\$.f	.RSTV	UXYba
7	.....	...W.	.....	...m.
8	!opqv	yz2.8	9@#..	.0.)-
9	.....	.^&..	%=(+.	[.]..

Legend:

Ref	Course-Sec	Time	Teacher	Room	Enrol	Seq
-	PP672-1	8:04:F	Karen Scullion	236	13	834
!	WL53W-1	8:01:M	Jacque Henry	211	3	729
#	AD99W-1	8:03:W	Gabriele Fajardo	202	6	731
\$	EN55-1	6:02:W		225	32	748
%	SC48W-1	9:03:M	Jacque Henry	216	11	770
%	EN74-1	9:03:M		237	7	797
&	EN84-1	9:02:W		237	16	772
(	MA282F-1	9:03:W		221	4	796
)	PP422-1	8:04:H	Karen Scullion	236	12	810
@	EN67-1	8:03:T		229	36	730
[	PE4922-1	9:04:M		521	13	853
]	PP725-1	1:03:H	Karen Scullion	126	1	854
^	EN872-1	9:02:T		237	14	771
{	PP282-1	1:03:T		406	2	855
}	PP27P2-1	9:04:W	Jacque Henry	221	3	858
+	PP724-1	9:03:H	Karen Scullion	406	2	847
=	PP722-1	9:03:T	Karen Scullion	406	5	842
0	MA45W2-1	8:04:T	Gabriele Fajardo	202	16	721
1	PE5018-1	5:04:F	Nikki Fox	GPE	7	501
2	PE5011-1	8:02:W	Nikki Fox	B/PE	10	502
3	PE4928-1	5:03:M	Nikki Fox	GPE	1	516
3	PP7212-1	5:03:M	Karen Scullion	234	1	586
4	ST10P-1	3:01:F	Gabriele Fajardo	104	1	552
5	ST10A2-1	3:02:M	Gabriele Fajardo	104	1	553
6	PP94-1	1:01:W	Karen Scullion	126	1	563
7	PP63M2-1	3:03:T	Gabriele Fajardo	104	3	598
8	EN112-1	8:02:F		229	7	673
9	MA51W2-1	8:03:M	Gabriele Fajardo	202	5	720
a	PP66C2-1	6:04:F	Jacque Henry	114	3	350
a	PE4916-1	6:04:F	Selina Graves	512	8	378
a	PP27P-1	6:04:F	Gabriele Fajardo	103	3	392
A	PP652-1	1:01:M	Karen Scullion	126	10	1
b	PP62C-1	6:04:H	Gabriele Fajardo	114	3	354
B	PP65-1	1:01:T	Karen Scullion	126	10	2
B	PP61M2-1	1:01:T	Jacque Henry	031	4	55
B	ST10P2-1	1:01:T	Gabriele Fajardo	036	1	551
c	PP61C2-1	3:01:T	Gabriele Fajardo	104	3	355
C	PP61M-1	1:01:F	Karen Scullion	126	4	29
d	PP61C-1	3:01:W	Gabriele Fajardo	104	3	356
D	PP60C-1	3:02:T	Karen Scullion	210	3	46
D	PE50-1	3:02:T	Nikki Fox	524	3	457
e	PP60C2-1	3:01:H	Gabriele Fajardo	104	3	357
e	PE502-1	3:01:H	Nikki Fox	524	1	456
E	PP542-1	3:02:H	Karen Scullion	210	10	48



## 21 - Master Schedule Build Seq Report – MSBSR

The purpose of the Master Schedule Build Seq Report is to view the order in which the sections were created by the builder during the scheduling run.

The report lists all course sections. Each section shows the period, the meeting days, the term, the teacher, the room, the number enrolled, and breaks out the number of students enrolled by gender, grade level, and other student properties.

### Report Details:

Build Seq: Sequence number

Course-Sec: Course ID and section#

Schedule

Per: Period

Term: Term

Days: Meeting Day

Resources

Teacher: Initials of the teacher assigned to the section.

Room: Room number assigned to the section.

Student Enrollments

Opt Size: Optimum size of the course section.

Max Size: Maximum size of the course section.

Total Enrol: Total number of students enrolled in that course section.

Gender Male Fem.: Total number of male/female students enrolled in that course section.

Grade Levels 09 10 11 12: Total number of students in each grade enrolled in that course section.

King High School Initial Run		Master Schedule Build Seq Report MSBSR													
12/13/2012 2:12 PM															
Build Seq	Course-Sec	.. Schdule ..			Resources		..... Student Enrolments .....								
		Per	Term	Days	Teacher	Room	Opt	Max	Total	Gender		Grade Levels			
							Size	Size	Enrol	Male	Fem.	09	10	11	12
1	CCEN-01	1	Q1	1	RD	280	40	50	30	16	14				
2	ALSI10-01	1	Q1	1	EP	No Room	10	10	10	5	5	4	4	2	
3	NC961-01	1	Q2	1	RD	No Room	30	40	2	1	1		1	1	
4	NC951-01	1	Q3	1	RD	No Room	30	40	22	11	11		3	8	11
5	NC941-01	1	Q4	1	RD	No Room	30	40	30	18	12			2	28
6	NC931-01	1	Q1	1	RD	SEM	30	40	28	13	15		2	15	11
7	NC921-01	1	Q2	1	SC	SEM	30	40	29	17	12			29	
8	NC911-01	1	Q3	1	SC	SEM	30	40	30	15	15			11	19
9	NC901-01	1	Q4	1	SC	SEM	30	40	29	17	12		3	26	
10	NC501-01	1	Q1	1	SC	SEM	30	40	22	12	10		6	10	6
11	NC401-01	1	Q2	1	MS	SEM	43	56	27	18	9		24	2	1
12	ST15-01	1	Q2	1	DE	280	30	40	22	11	11		3	8	11
13	ST102-01	1	Q3	1	DE	280	15	10	14	9	5		1	6	7
14	PA891-01	1	Q4	1	WR	280	23	26	22	17	5			21	1
15	AG99-01	2	Q1	1	CM	280	20	25	4	4			4		
16	AG311-01	2	Q2	1	CM	280	16	26	0						
17	AG252-01	2	Q3	1	CM	280	24	26	0						
18	AG251-01	2	Q4	1	CM	280	30	40	28	13	15		2	15	11
19	TS321-01	3	Q1	1	PW	280	30	30	0						
20	IT99-01	3	Q2	1	PW	280	10	15	4	4			4		
21	IT952-01	3	Q3	1	PW	280	26	28	0						
22	IT951-01	3	Q4	1	PW	280	30	40	28	13	15		2	15	11
23	IT931-01	3	Q1	1	PW	No Room	19	26	0						
24	IT73-01	3	Q2	1	CD	No Room	20	22	0						
25	IT51-01	3	Q3	1	CD	No Room	24	26	0						
26	IT35-01	3	Q4	1	CD	No Room	1	1	0						
27	IT34-01	3	Q1	1	CD	317	5	8	3	3			2	1	
28	IT33-01	3	Q2	1	PT	317	1	1	0						
29	RD702-01	4	Q1	1	CK	280	26	26	14	9	5		1	6	7
30	RD701-01	4	Q2	1	CK	280	26	26	0						
31	BE91-01	4	Q3	1	PW	280	30	40	30	15	15			11	19
32	BE74-01	4	Q4	1	PW	280	33	34	0						
33	BE53-01	4	Q1	1	PW	STU	30	40	28	13	15		2	15	11
34	BE51-01	4	Q2	1	PW	STU	22	30	0						
35	BE48-01	4	Q3	1	WR	STU	7	15	4	4			4		
36	BE39-01	4	Q4	1	WR	136	29	30	0						
37	PE99-01	1	Q2	1	RD	B/PE	5	5	3	3			2	1	



## 22 - Master Schedule Report – MSR

The purpose of the Master Schedule Report is to view all of the sections for each course created by the builder during the schedule run, sorted by course.

### Report Details:

Course-Sec: Course ID and section#

Build Seq: Sequence number

Schedule

Per: Period

Term: Term

Days: Meeting Day

Resources

Teacher: Initials of the teacher assigned to the section.

Room: Room number assigned to the section.

Student Enrollments

Opt Size: Optimum size of the course section.

Max Size: Maximum size of the course section.

Total Enrol: Total number of students enrolled in that course section.

Gender Male Fem.: Total number of male/female students enrolled in that course section.

Grade Levels 09 10 11 12: Total number of students in each grade enrolled in that course section.

King High School		Initial Run	Master Schedule Report MSR				12/13/2012 2:11 PM								
Course-Sec	Build Seq	.. Schdule ..			Resources		..... Student Enrolments .....								
		Per	Term	Days	Tchr	Room	Opt Size	Max Size	Total Enrol	Gender		Grade Levels			
										Male	Fem.	09	10	11	12
AD86W							12	100	15	10	5		2	5	8
AD86W-01	638	8	Q2	1	KT	131	12	100	6	4	2			2	4
AD86W-02	765	8	Q3	1	WR	211	12	100	7	4	3			3	4
Totals						Conf = 2			13	8	5			5	8
AD86W2							18	31	14	9	5		2	5	7
AD86W2-01	381	4	Q4	1	SN	137	18	31	10	7	3			5	5
Totals						Conf = 4			10	7	3			5	5
AD99W							100	100	6	3	3			3	3
AD99W-01	451	9	Q3	1	KA	310	100	100	5	2	3			3	2
Totals						Conf = 1			5	2	3			3	2
AD99W2							30	40	6	3	3			3	3
AD99W2-01	443	3	Q2	1	WM	142	30	40	5	3	2			2	3
Totals						Conf = 1			5	3	2			2	3
AG252							24	26							
AG252-01	17	2	Q3	1	DC	280	24	26	0						
Totals									0						
AG29							100	100	2	1	1		1	1	
AG29-01	475	1	Q3	1	DC	923	100	100	2	1	1		1	1	
Totals									2	1	1		1	1	
AG292							2	34	2	1	1		1	1	
AG292-01	474	7	Q4	1	TT	280	2	34	2	1	1		1	1	
Totals									2	1	1		1	1	
AG30							100	100	93	57	36		64	24	5
AG30-01	283	3	Q3	1	AR	280	100	100	92	56	36		63	24	5
Totals						Conf = 1			92	56	36		63	24	5
AG302							17	34	92	57	35		64	23	5
AG302-01	808	7	Q3	1	TT	924	17	34	14	9	5		7	6	1
AG302-02	942	1	Q1	1	BW	313	17	34	15	9	6		11	4	
AG302-03	1006	1	Q4	1	DC	MHS	17	34	16	8	8		14	2	
AG302-04	1049	1	Q4	1	BW	923	17	34	16	12	4		11	4	1
AG302-05	1087	4	Q1	1	DC	MHS	17	34	16	9	7		9	5	2
AG302-06	1113	1	Q4	1	TT	313	17	34	15	10	5		12	2	1



### 23 - Master Schedule Sections Report – MSSR

The purpose of the Master Schedule Sections Report is to view all the sections for each course created by the builder during the schedule run, sorted by course.

The Master Schedule Sections Report sorted alphabetically by section ID. Each section lists the sequence number, period, term, meeting days, teacher ID, room name, maximum course size, and total enrollments broken out by gender and grade level. It groups sections by course and shows totals for each course below the list of sections for the course.

#### Report Details:

Course-Sec: Course ID and section#

Build Seq: Sequence number

Schedule

Per: Period

Term: Term

Days: Meeting Day

Resources

Teacher: Initials of the teacher assigned to the section.

Room: Room number assigned to the section.

Student Enrollments

Opt Size: Optimum size of the course section.

Max Size: Maximum size of the course section.

Total Enrol: Total number of students enrolled in that course section.

Gender Male Fem.: Total number of male/female students enrolled in that course section.

Grade Levels 09 10 11 12: Total number of students in each grade enrolled in that course section.

King High School Initial Run		Master Schedule Sections Report MSSR													
12/13/2012 2:12 PM															
Course-Sec	Build	.. Schdule ..			Resources		..... Student Enrolments .....			Grade Levels					
		Per	Term	Days	Teacher	Room	Opt	Max	Total	Gender	09	10	11	12	
Seq						Size	Size	Enrol	Male	Fem.					
AD86W-01	638	8	02	1	KT	131	12	100	6	4	2		2	4	
AD86W-02	765	8	03	1	WR	211	12	100	7	4	3		3	4	
Group Totals:		Sections=2		Requests: 14		Scheduled: 13/15		Conflicts=4							
AD86W2-01	381	4	04	1	SN	137	18	31	10	7	3		5	5	
Group Totals:		Sections=1		Requests: 6		Scheduled: 10/14		Conflicts=1							
AD99W-01	451	9	03	1	KA	310	100	100	5	2	3		3	2	
Group Totals:		Sections=1		Requests: 6		Scheduled: 5/6		Conflicts=1							
AD99W2-01	443	3	02	1	WM	142	30	40	5	3	2		2	3	
Group Totals:		Sections=1		Requests: 0		Scheduled: 5/6		Conflicts=0							
AG251-01	18	2	04	1	DC	280	27	40	0						
Group Totals:		Sections=1		Requests: 0		Scheduled: 0/0		Conflicts=0							
AG252-01	17	2	03	1	DC	280	24	26	0						
Group Totals:		Sections=1		Requests: 2		Scheduled: 0/0		Conflicts=0							
AG29-01	475	1	03	1	DC	923	100	100	2	1	1		1	1	
Group Totals:		Sections=1		Requests: 2		Scheduled: 2/2		Conflicts=0							
AG292-01	474	7	04	1	TT	280	2	34	2	1	1		1	1	
Group Totals:		Sections=1		Requests: 93		Scheduled: 2/2		Conflicts=1							
AG30-01	283	3	03	1	AR	280	100	100	92	56	36		63	24	5
Group Totals:		Sections=1		Requests: 92		Scheduled: 92/93		Conflicts=0							
AG302-01	808	7	03	1	TT	924	17	34	14	9	5		7	6	1
AG302-02	942	1	01	1	BW	313	17	34	15	9	6		11	4	
AG302-03	1006	1	04	1	DC	MHS	17	34	16	8	8		14	2	
AG302-04	1049	1	04	1	BW	923	17	34	16	12	4		11	4	1
AG302-05	1087	4	01	1	DC	MHS	17	34	16	9	7		9	5	2
AG302-06	1113	1	04	1	TT	313	17	34	15	10	5		12	2	1
Group Totals:		Sections=6		Requests: 70		Scheduled: 92/92		Conflicts=5							
AG31-01	284	3	01	1	AR	280	100	100	65	34	31		33	24	8
Group Totals:		Sections=1		Requests: 3		Scheduled: 3/3		Conflicts=0							



## **24 - Master Schedule Summary Report – MSSR**

The purpose of Master Schedule Summary Report is to give an overall view of what occurred during the entire scheduling run. This is one of the key reports that should be analyzed after each simulation run.

The Master Schedule Summary Report displays the statistics for each step of the builder process. The Builder section shows statistics relevant to the building process while the Loader-Resolver-Balancer section shows statistics related to scheduling students.

The two most important columns in this report are Required Percent and Scheduled Percent.

### **Report Details:**

Input Count: The number of records seen by the Scheduler.

Required Count: The number of records processed by the system.

Required Percent: The percentage of records that were processed by the system.

Scheduled Count: The number of records scheduled by the system.

Scheduled Percent: The percentage of records scheduled by the system.



King High School Initial Run Master Schedule Summary Report MSSR 12/2/2011 11:26 AM

	Input Count	Required Count	Required Percent	Scheduled Count	Scheduled Percent
<b>Builder Statistics:</b>					
Number of Courses	756	475	62.8%	475	100%
Number of Sections	0	2215	100%	2215	100%
Sections Period Load	2215	2215	100%	2215	100%
Number of Teachers	21	21	100%	11	52.4%
Sections with Teachers	2215	2215	100%	987	44.6%
Teaching Period Load	2520	2215	87.9%	987	44.6%
Number of Rooms	258	258	100%	135	52.3%
Sections with Rooms	2215	2215	100%	2215	100%
Rooms Period-Load	46440	2215	4.8%	2215	100%
Rooms Seats-Periods	2322000	110750	4.8%	24244	21.9%
Number of Students	3080	1878	61%		
Number of Course Requests	24256	24256	100%		
Teacher Load Balance Mean from Avg.			15.47619		
Teacher Load Balance Std. Deviation from Avg.			32.33382		
<b>Loader-Resolver-Balancer Statistics:</b>					
Students	3080	1878	61%	1878	100%
Course Requests	24256	24256	100%	24244	100%
Sections Under Maximum				2128	96.1%
Sections Over Maximum				0	0%
Sections At Maximum				87	3.9%
Sections Over Optimum				4	0.2%
Sections Under Minimum				4	0.2%
<b>Students by Request Status:</b>					
		Count	Percent		
OKButFreeTime		0	0%		
FullRequests		0	0%		
NoRequests		1202	64%		
UnderSubscribed		1878	100%		
OverSubscribed		0	0%		
Unknown		0	0%		
<b>Student by Schedule Status:</b>					
		Count	Percent		
Unknown		0	0%		
UnableToSchedule		0	0%		
RecursionLimitExceeded		0	0%		
RegressionLimitExceeded		0	0%		
TimeLimitExceeded		0	0%		
HardConflict		12	0.6%		
OverSubscribedConflict		0	0%		
SoftConflict		0	0%		
NotScheduled		0	0%		
ConflictFree		1866	99.4%		
FullSchedule		0	0%		
Balance Mean from optimum			0		
Balance Std. Deviation from optimum			0.4114611		
Conflict Mean			0		
Conflict Standard Deviation			0.1589439		



## **25 - Message Log Report - MLR**

The Message Log Report lists all messages logged by the last run of the Master Schedule Builder.

*No Report Details*

```

King High School Initial Run                               Message Log Report MLR
12/13/2012 2:16 PM

Time      Module    L   Message
11:24:53 Schedule I   Version 2012.12.12 ...
11:24:53 Schedule I   run#=1 Id=1 name=Initial School=King High School desc=
11:24:53 Schedule I   Serializing input data into:
11:24:53 Schedule I   Path=C:\Program Files\Edupoint\RT Process Service\ReportOutput\King
High School-1 Scheduler.SER
11:25:21 Schedule I   Starting Simulation Initial Run[Sim1] ...
11:25:21 Schedule I   Output Path=C:\Program Files\Edupoint\RT Process Service
\ReportOutput\
11:25:21 Analyzer I   Initial Stage ...
11:25:41 Builder I   ...
13:51:18 Schedule I   Total Elapsed Time For Builder    2:25:37 HH:MM:SS
13:51:18 Loader I   ...
13:59:25 Schedule I   Total Elapsed Time For Loader    0:8:6 HH:MM:SS
13:59:25 Resolver I   ...
14:05:54 Resolver I   Number of conflicts before = 1522 attempted = 1522 after = 1517 reduced
= 5
14:05:54 Resolver I   Resolver reduced number of conflicts by 5 students.
14:05:54 Schedule I   Total Elapsed Time For Resolver    0:6:29 HH:MM:SS
14:05:54 Balancer I   Pass 1 ...
14:06:21 Balancer I   Total number of students rescheduled 108, in 1 passes.
14:06:21 Schedule I   Total Elapsed Time For Balancer    0:0:26 HH:MM:SS
14:06:22 Analyzer I   Gathering Simulation Statistics ...
14:06:28 Schedule I   Total Elapsed Time For Analyzer    0:0:6 HH:MM:SS
14:06:28 Schedule I   Serializing Results into:
14:06:28 Schedule I   Path=C:\Program Files\Edupoint\RT Process Service\ReportOutput\King
High School-1 Sim1-Simulation Re
14:08:45 Reporter I   Generating default reports ...
14:16:21 Reporter I   Generating user requested reports ...
14:16:21 Schedule I   Total Elapsed Time For Reporter    0:7:35 HH:MM:SS
14:16:21 Schedule I   End of Simulation Sim1
14:16:21 Schedule I   Total Elapsed Time 2:51:27 HH:MM:SS
14:16:21 Schedule I   End of run for school King High School, Status = NormalTermination

```



## **26 - Period-Load Stats Report – PLSR**

The purpose of the Period-Load Stats Report is to view the load statistics for each period in the scheduling grid.

The Period-Load Stats Report lists all periods for each term by grade level and overall. For each period it lists the optimum number of students, the provisioned (possible) number of students, the actual number of students scheduled, and the number of sections for each meeting day.

### **Report Details:**

Term: Term Code

Per: Period

Days: Meeting Day

Opt: Optimum number of students.

Prv: Provisioned number of students.

Act: Actual number of students scheduled.

NS: Number of sections held during the period.

Grade 09		---- Day1: M ----				---- Day2: T ----				---- Day3: W ----				---- Day4: H ----				---- Day5: F ----			
Term	Per	Opt	Prv	Act	NS	Opt	Prv	Act	NS	Opt	Prv	Act	NS	Opt	Prv	Act	NS	Opt	Prv	Act	NS
Q1	1	0	0	0	2	0	0	0	5	0	0	0	1	0	0	0	1	0	0	0	0
	2	0	0	0	3	0	0	0	0	0	0	0	2	0	0	0	5	0	0	0	2
	3	0	0	0	3	0	0	0	4	0	0	0	4	0	0	0	4	0	0	0	3
	4	0	0	0	4	0	0	0	2	0	0	0	2	0	0	0	2	0	0	0	2
	5	0	0	0	0	0	0	0	3	0	0	0	4	0	0	0	3	0	0	0	3
	6	0	0	0	2	0	0	0	2	0	0	0	2	0	0	0	1	0	0	0	1
	7	0	0	0	2	0	0	0	2	0	0	0	2	0	0	0	4	0	0	0	4
	8	0	0	0	2	0	0	0	3	0	0	0	2	0	0	0	2	0	0	0	2
	9	0	0	0	1	0	0	0	1	0	0	0	2	0	0	0	2	0	0	0	4
Q2	1	0	0	0	2	0	0	0	0	0	0	0	1	0	0	0	2	0	0	0	2
	2	0	0	0	5	0	0	0	2	0	0	0	3	0	0	0	1	0	0	0	2
	3	0	0	0	3	0	0	0	8	0	0	0	4	0	0	0	4	0	0	0	1
	4	0	0	0	3	0	0	0	3	0	0	0	2	0	0	0	3	0	0	0	3
	5	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	3
	6	0	0	0	1	0	0	0	1	0	0	0	3	0	0	0	1	0	0	0	2
	7	0	0	0	2	0	0	0	1	0	0	0	3	0	0	0	1	0	0	0	3
	8	0	0	0	2	0	0	0	4	0	0	0	1	0	0	0	3	0	0	0	0
	9	0	0	0	3	0	0	0	2	0	0	0	4	0	0	0	1	0	0	0	2
Q3	1	0	0	0	0	0	0	0	2	0	0	0	2	0	0	0	2	0	0	0	2
	2	0	0	0	5	0	0	0	5	0	0	0	1	0	0	0	1	0	0	0	0
	3	0	0	0	3	0	0	0	2	0	0	0	2	0	0	0	4	0	0	0	4
	4	0	0	0	2	0	0	0	3	0	0	0	1	0	0	0	4	0	0	0	3
	5	0	0	0	6	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	3
	6	0	0	0	3	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	3
	7	0	0	0	1	0	0	0	9	0	0	0	2	0	0	0	2	0	0	0	2
	8	0	0	0	2	0	0	0	2	0	0	0	7	0	0	0	3	0	0	0	3
	9	0	0	0	2	0	0	0	1	0	0	0	4	0	0	0	2	0	0	0	1
Q4	1	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	2
	2	0	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	1
	3	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	2	0	0	0	2
	4	0	0	0	3	0	0	0	2	0	0	0	2	0	0	0	2	0	0	0	2
	5	0	0	0	5	0	0	0	4	0	0	0	3	0	0	0	3	0	0	0	5
	6	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	5	0	0	0	4
	7	0	0	0	2	0	0	0	3	0	0	0	3	0	0	0	5	0	0	0	5
	8	0	0	0	3	0	0	0	1	0	0	0	1	0	0	0	3	0	0	0	3
	9	0	0	0	3	0	0	0	2	0	0	0	5	0	0	0	4	0	0	0	2

Legend: Per=Period, Opt=Optimum, Prv=Provisioned, Act=Actual number of students.  
 NS=Number of Sections. Prv = Σ OptimumSectionSize for sections built.



## 27 - Room Schedule Report – RSR

The purpose of the Room Schedule Report is to display the schedule for each room.

The Room Schedule Report lists room by name. Each room lists the sections for that room in the legend. For each section in the legend, it shows the section ID, period, term, meeting days, teacher, the number of students enrolled, and the section sequence number. Above displays a grid that indicates, through listing the reference code for the section, the period and meeting day for each section by term.

### Report Details:

Room: Room number and Name

Category: Subject Category Code

Opt. Capacity: Optimum Capacity

Max. Capacity: Maximum Capacity

Grid: Displays a group of sections, which are indicated by a reference code, sorted by term, period and meeting day.

### Legend

Ref: The code used in the grid to represent the section.

Course–Sec: Course Id and Section number.

Per: Period the section meets.

Term: Term the section meets.

Days: Meeting day(s) the section meets.

Teacher: Teacher assigned to the section.

Enrol: Total number of students enrolled in the section.

Seq: Sequence number of the section (when it was created).

### Summary

Avail Load: Maximum number of periods the room can be scheduled for.

Req. Load: Requested average number of periods for the room to be scheduled for the course.

Req Pct: Percentage of above relative to the room's available number of periods.

Sched Load: Scheduled number of periods for the room.

Sched Pct: Percentage of scheduled periods for the room relative to average.

Util Pct: Percentage of room utilized.

King High School Initial Run Room Schedule Report RSR 12/2/2011 11:26 AM

Room: 031 Classroom Category=EL Opt.Capacity = 40 Max.Capacity = 50

Trms	Q1	Q2	Q3	Q4
Days	MTWHF	MTWHF	MTWHF	MTWHF
Per	-----	-----	-----	-----
1	EFABC	DGHIJ	KLMNP	QRS.O
2	.....	.....	.....	.....
3	.....	.....	.....	.....
4	.....	.....	.....	.....
5	.....	.....	.....	.....
6	.....	.....	.....	.....
7	.....	.....	.....	.....
8	.....	.....	.....	.....
9	.....	.....	.....	.....

Legend:

Ref	Course-Sec	Per	Term	Days	Teacher	Enrol	Seq
A	PP61D2-1	1	Q1	W	Jacque Henry	7	20
B	PP61D-1	1	Q1	H	Jacque Henry	4	21
C	PP61D-2	1	Q1	F	Jacque Henry	3	23
D	PP61D-4	1	Q2	M	Jacque Henry	3	26
E	PP62M-1	1	Q1	M	Jacque Henry	2	54
F	PP61M2-1	1	Q1	T	Jacque Henry	4	55
G	PP60M2-1	1	Q2	T	Jacque Henry	4	56
H	PP60M-1	1	Q2	W	Jacque Henry	1	57
I	PP60M-2	1	Q2	H	Jacque Henry	0	60
J	PP60M-4	1	Q2	F	Jacque Henry	3	63
K	PP63C-1	1	Q3	M	Jacque Henry	3	88
L	PP62D2-2	1	Q3	T	Jacque Henry	7	108
M	PP62D-3	1	Q3	W	Jacque Henry	3	112
N	PP62D-4	1	Q3	H	Jacque Henry	5	113
O	SC55W2-1	1	Q4	F	Jacque Henry	21	115
P	SC55W-1	1	Q3	F	Jacque Henry	22	116
Q	SC55W2-2	1	Q4	M	Jacque Henry	21	118
R	SC55W-2	1	Q4	T	Jacque Henry	21	119
S	SC55W-3	1	Q4	W	Jacque Henry	22	120

Summary:

Avail	Req.	Req	Sched	Schd	Util
Load	Load	Pct	Load	Pct	Pct
180	9.4	5.2%	19	203.1%	10.6%



## 28 - Room Utilization Report – RUR

The purpose of Room Utilization Report is to display the percentage of time rooms are being utilized in the schedule.

The Room Utilization Report lists all rooms by name, and shows the available period load, requested period load, the requested period load percentage, the scheduled period load, the scheduled period load percentage, and the room utilization percentage.

### Report Details:

Room Id: Room Number

Room Type: Type of room. Example regular classroom, gym, cafeteria, labs, etc. Cafeteria type rooms need to be set up in one or more of the following situations:

- 1) System is to handle lunch (lunch is defined for the school.
- 2) Multiple cafeteria/lunch rooms exist.
- 3) Lunch type courses are present.
- 4) Different student groups need to be scheduled during different periods.
- 5) Lunch type courses are assigned to students, or system is requested to auto-generate lunch requests based on some criteria i.e. grade level, term, etc.

Tchrs Pref Count: Number of teachers requesting the room as their preferred room. If more than one teacher is requesting the same room , as their preferred room, then the room may be shared between those teachers. It is desirable to have no more than one teacher to ask for the same room as their preferred room.

Maximum Capacity Seats: Maximum capacity or number of seats, is the maximum number of students that can be scheduled in the room. If this maximum is observed, then sections with optimum section size greater than the capacity may not be scheduled in this room. Note that this maximum is different from section/class maximum size. MSB tries to find a room that meets each course and section's requirements. Normally both, capacity and section maximums, should be observed during the final runs.

Avail Period Load: Available number of periods the room can be scheduled for. By default all rooms are available for the entire grid. Rules, such as Time Constraints, will reduce the availability. Time Constraints are usually used to reserve the room for other purposes. An example of that would be a regularly scheduled departmental meeting on certain periods (within the scheduling grid).

Req Period Load: Requested/Required period load is calculated by the system. This, in a nutshell, is the average period load for all courses that can possibly be scheduled in the room.

Sched Period Load: Actual scheduled periods for the room.

Req Load/ Avail%: This is a percentage of requested period load over the available/maximum period load.

Sched Load/Req%: Percentage of scheduled period load over requested/avg periods. 100% means all requests were met. A value less than 100% means that some sections were not scheduled with rooms, as expected.

Util Sched/Avail%: Percentage of overall utilization. This number is computed by dividing the scheduled period load by the total/maximum available load. It may be under 100% for classrooms, especially if lunch is scheduled by the system (that is because most class rooms would be empty during lunch hours).



King High School Initial Run Room Utilization Report RUR										12/13/2012 2:12 PM
Room Id	Room Type	Tchrs Pref Count	Maximum Capacity Seats	Avail Period Load	Req Perio Load	Sched Period Load	Req Load/ Avail%	Sched Load/ Req%	Util Sched/ Avail%	
031	Default		50	36	5	8	14%	159%	22.2%	
033	Default		50	36	1.9	3	5.1%	162%	8.3%	
034	Default		50	36	2.2	3	6.1%	137.3%	8.3%	
035	Default		50	36	2.2	4	6.1%	183.1%	11.1%	
036	Default		50	36	5	6	14%	119.2%	16.7%	
039	Default		50	36	2.2	3	6.1%	137.3%	8.3%	
040	Default		50	36	2.2	3	6.1%	137.3%	8.3%	
041	Default		50	36	2.2	3	6.1%	137.3%	8.3%	
042	Default		50	36	1.9	1	5.1%	54%	2.8%	
043	Default		50	36	2.2	3	6.1%	137.3%	8.3%	
044	Default		50	36	3.2	4	8.8%	125.8%	11.1%	
050	Default		50	36	7.9	10	22.1%	125.8%	27.8%	
051	Default		50	36	4.4	4	12.2%	90.8%	11.1%	
052	Default		50	36	2.8	4	7.9%	140.5%	11.1%	
053	Default		50	36	4.4	4	12.2%	90.8%	11.1%	
054	Default		50	36	2.8	4	7.9%	140.5%	11.1%	
055	Default		50	36	3.2	4	8.8%	125.8%	11.1%	
056	Default		50	36	4.4	7	12.2%	158.9%	19.4%	
100	Default		50	36	23.5	25	65.4%	106.2%	69.4%	
100	Default		50	36	23.5	19	65.4%	80.7%	52.8%	
101	Default		50	36	9.8	11	27.1%	112.7%	30.6%	
101	Default		50	36	9.8	7	27.1%	71.7%	19.4%	
102	Default		50	36	5.6	5	15.4%	90%	13.9%	
102	Default		50	36	5.6	7	15.4%	126%	19.4%	
103	Default		50	36	4.8	8	13.3%	166.8%	22.2%	
103	Default		50	36	4.8	7	13.3%	146%	19.4%	
104	Default		50	36	5.3	5	14.8%	93.9%	13.9%	
105	Default		50	36	7.9	12	22.1%	151%	33.3%	
105	Default		50	36	7.9	9	22.1%	113.3%	25%	
106	Default		50	36	5.1	8	14.2%	156.8%	22.2%	
108	Default		50	36	2.5	3	6.9%	121%	8.3%	
110	Default		50	36	2.5	3	6.9%	121%	8.3%	
111	Default		50	36	3	4	8.2%	135.4%	11.1%	
112	Default		50	36	3.8	4	10.6%	104.9%	11.1%	
112	Default		50	36	3.8	4	10.6%	104.9%	11.1%	
113	Default		50	36	2.1	4	6%	186.4%	11.1%	
114	Default		50	36	5.3	6	14.8%	112.6%	16.7%	
116	Default		50	36	2.5	4	6.9%	161.3%	11.1%	
119	Default		50	36	5.1	7	14.2%	137.2%	19.4%	
120	Default		50	36	5.3	6	14.8%	112.6%	16.7%	
121	Default		50	36	7.2	9	20.1%	124.2%	25%	
121	Default		50	36	7.2	8	20.1%	110.4%	22.2%	
123	Default		50	36	5.3	6	14.8%	112.6%	16.7%	
123	Default		50	36	5.3	6	14.8%	112.6%	16.7%	



## 29 - Rules Report - RR

The purpose of the Rules Report is to list all of rules applied during the scheduling run.

The Rules Report lists all rules set for the simulation.

### Report Details:

Level: Category Level (School, Category, Course, etc.)

Identifier: Course ID number(s)

Module: The part the scheduler the rule was applied to. (i.e. Builder, Loader, etc.)

Type: The type of rule that was applied. (i.e. Link, Section Attributes)

Status: \*

Rule Description: A description of the rule that was applied, including which sections it applied to if applicable.

Hope High School Initial Run		Rules Report RR			11/5/2012 12:54 PM
No.	Level	Identifier	Module	Type	Status Rule Description
1	Course	AC10	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
2	Course	AD86W	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {11, 12}
3	Course	AG29	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
4	Course	AG31	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
5	Course	AG51	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
6	Course	AR33	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
7	Course	AR34	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
8	Course	AR40	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
9	Course	AR41	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}
10	Course	AR42	Loader	PropConstraint	E/0 [[Include] Students [MSB_GL_CONST] if [1/1] criterion is met: 1) GRADE_ATT is one of {10, 11, 12}



### 30 - Sections Scheduled Time Analysis Report – SSTAR

The purpose of the Sections Scheduled Time Analysis Report is to list each section and each possible time pattern (Period:Term:MeetingDay) that it can be scheduled.

The Sections Scheduled Time Analysis Report lists each section, and for each section lists each possible time pattern (Period:Term:Meeting Day), the fit factor for the time pattern, the student factor for the time pattern, the period load factor, the teacher factor, room factor, and rank.

#### Report Details:

Time Pattern: (Period:Term:MeetingDay)

Fit Factor: Fit Factor is computed by the system. It measures how well this pattern fits other patterns. For example patterns that conflict with lunch sections will show higher numbers. A time pattern that forms a horizontal block (same period, but on different days) with other patterns show lower numbers (good). An asterisk (\*) beside this number indicates that the time pattern overlaps with mapped sections and was not chosen. A question mark(?) beside this number indicates that the time pattern overlaps with mapped sections, but was chosen. a relative number measuring how well this structure fits other structures.

Student Factor: Student Factor is a number representing availability of the pattern for the relevant student groups. For example any pattern that conflicts with a previously built singleton sections shows high numbers, especially if a lot of students are requesting the course. In other words, it measures the probability of the number students that may end up in conflict, should the pattern be chosen for the section.

**NOTE:** Although the Builder does not really schedule students, it keeps track of their availability, by group, using an internally constructed Conflict Matrix (please refer to 'Course Req Conflict Mtx Report (CRCMR)' for more details.

P. Load Factor: Period Load Factor is a function of number of students already allocated to the periods in the pattern. In general MSB tries to balance number of students scheduled for each period in the grid by grade level as well as totals for the school. The result of this factor, and how well it worked, could be verified by the 'Period-Load Stats Report (PLSR)' For example if you have 1000 students in your school and expect a full schedule for every student, then the optimum number of students expected to be scheduled in each period is 1000. The patterns that cause this number to go over the 1000 optimum, for any periods in the pattern, are penalized and show a much larger number. The Builder tries to avoid patterns with large numbers, as it builds each section. An asterisk (\*) besides the number indicates that at least one period would be overloaded, if the pattern were chosen. A question mark (?) besides the number indicates that at least one period was overloaded and the pattern was chosen.

Teacher Factor: Teacher Factor is computed based on the availability of teachers, for the pattern. The more teachers are available the smaller this number will be. An asterisk (\*) besides the number indicates that no teacher is available for the pattern. MSB avoids patterns that no teacher is available, unless it is forced to.

**NOTE:** Teachers' availability is automatically adjusted for variables, such as, lunch allowance, Time Constraints, optimums/maximums, etc.

An asterisk(\*) beside this number indicates that no teacher was available for the time pattern.

Room Factor: Room Factor is computed based on the availability of rooms for the pattern (similar to Teacher Factor). An asterisk(\*) beside this number indicates that no room was available for the time pattern.

Composite Rank: Composite Rank is computed by a formula based on all the factors explained above. This is the number, ultimately, the Builder uses to choose a pattern, unless some rules alter its decision. The Builder chooses the time pattern with the lowest Composite Rank. Three asterisks (\*\*\*) to the right of the number, indicates the pattern chosen with available resources. Less than 3 asterisks, indicates inability to find resources for the section, but scheduled it where students and/or resource were available. No asterisk beside the Rank indicates that the pattern was not selected (rejected). MSB always chooses a pattern, unless some rules or constraints instruct it to do otherwise.

King High School Initial Run Sections Scheduled Time Analysis Report SSTAR 12/13/2012 2:12 PM  
 CCEN-01/1 (1) SchedPrio = Medium

#	Time Pattern	Fit Factor	Student Factor	P.Load Factor	Teacher Factor	Room Factor	Resource Factor	Composite Rank
1	1:Q1:1	456	49	110	337	453	1?	375760420864 ***
2	2:Q1:1	456	49	110	337	453	1*	375760420864
3	3:Q1:1	456	49	110	337	453	1*	375760420864
4	4:Q1:1	456	49	110	337	453	1*	375760420864
5	5:Q1:1	456	49	110	337	453	1*	375760420864
6	6:Q1:1	456	49	110	337	453	1*	375760420864
7	7:Q1:1	456	49	110	337	453	1*	375760420864
8	8:Q1:1	456	49	110	337	453	1*	375760420864
9	9:Q1:1	456	49	110	337	453	1*	375760420864
10	1:Q2:1	456	49	110	337	453	1*	375760420864
11	2:Q2:1	456	49	110	337	453	1*	375760420864
12	3:Q2:1	456	49	110	337	453	1*	375760420864
13	4:Q2:1	456	49	110	337	453	1*	375760420864
14	5:Q2:1	456	49	110	337	453	1*	375760420864
15	6:Q2:1	456	49	110	337	453	1*	375760420864
16	7:Q2:1	456	49	110	337	453	1*	375760420864
17	8:Q2:1	456	49	110	337	453	1*	375760420864
18	9:Q2:1	456	49	110	337	453	1*	375760420864
19	1:Q3:1	456	49	110	337	453	1*	375760420864
20	2:Q3:1	456	49	110	337	453	1*	375760420864
21	3:Q3:1	456	49	110	337	453	1*	375760420864
22	4:Q3:1	456	49	110	337	453	1*	375760420864
23	5:Q3:1	456	49	110	337	453	1*	375760420864
24	6:Q3:1	456	49	110	337	453	1*	375760420864
25	7:Q3:1	456	49	110	337	453	1*	375760420864
26	8:Q3:1	456	49	110	337	453	1*	375760420864
27	9:Q3:1	456	49	110	337	453	1*	375760420864
28	1:Q4:1	456	49	110	337	453	1*	375760420864
29	2:Q4:1	456	49	110	337	453	1*	375760420864
30	3:Q4:1	456	49	110	337	453	1*	375760420864
31	4:Q4:1	456	49	110	337	453	1*	375760420864
32	5:Q4:1	456	49	110	337	453	1*	375760420864
33	6:Q4:1	456	49	110	337	453	1*	375760420864
34	7:Q4:1	456	49	110	337	453	1*	375760420864



### 31 - Sections Scheduled-Seq Report - SSR

The purpose of the Sections Scheduled-Seq Report is to list all the sections in the sequence they were scheduled with the time analysis information for each.

The Sections Scheduled-Seq Report lists all sections by sequence number. Each section lists the time structure used for the section, the number of sections, the general load factor, time factor, teacher factor, room factor, student factor, course-link factor, pattern choice, and composite rank.

#### Report Details:

Seq: Sequence number of the section, in what order it was created.

Course-Sec: Course ID and section number

Time Struct: Number of periods, times the number of terms, times the number of meeting days. For example, courses that have one period and are scheduled for only one term, and use one meeting day would have a structure of 1x1x1.

# of Sec.: Total number of sections for that course.

Grade Factor: Grade Factor is a computed number based on the grade level the course/section is offered to. The higher grades are given a higher priority by default, unless altered by the simulation rule(s). Lower number represents higher priority.

Time Factor: Time structure of the section, represented by PxTxD, where 'P' is the number of periods, 'T' is the number of terms, and 'D' is the number of days for each section/class.

Teacher Factor: Teacher Factor is computed based on number of teachers and their availability. The lower the number the more difficult it is to find teachers for the section.

Room Factor: Room Factor (similar to above). Sections with less room choices, like labs or gym show lower numbers. The lower the number the more difficult it is to find rooms for the section.

Student Factor: Student Factor is computed based on number of students requesting the course and the conflict matrix. Popular courses, especially if requests come from different grades, will show lower numbers. The lower the number the more difficult it is to build the section.

Crs-Link Factor: Course-Link Factor is computed when the section is involved in a pair or more linked courses. The lower the number the more difficult it is to build the section.

Pattern Choice: Two numbers are shown with a slash '/' between them. Available time patterns are ranked based on the quality and overall fitness for students. The first choice is shown as '1', and the 2nd choice as '2', etc.. The 2nd number (after the /) is the total number of available patterns for the section. However if resources are not available for the 1st choice, then the Builder may choose 2nd, 3rd, choice. Lower numbered choices, usually, results in lower number of conflict students.

Composite Rank: Composite Rank, an overall number computed based on all the factors. This is the number that determines the order the section is built ('Seq' column). The lower the number the more difficult it is to build. A letter 'F' or 'P' may follow the Rank number, indicating a Frozen or a Prescheduled section.

King High School		Initial Run			Sections Scheduled-Seq Report SSSR						12/13/2012 2:12 PM	
Seq	Course-Sec	Time Struct	# of Sec.	Sched Prio	Grade Factor	Time Factor	Teacher Factor	Room Factor	Student Factor	Crs-Link Factor	Pattern Choice	Composite Rank
1	CCEN-01	1x1x1	1	41	3	5567	39	2	2	100	1/36	10681960
2	ALSI10-01	1x1x1	1	41	3	5567	48	3	2	100	1/36	19720590
3	NC961-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
4	NC951-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
5	NC941-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
6	NC931-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
7	NC921-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
8	NC911-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
9	NC901-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
10	NC501-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
11	NC401-01	1x1x1	1	41	3	5567	20	13	2	100	1/36	35606531
12	ST15-01	1x1x1	1	41	3	5567	41	11	2	100	1/36	61763635
13	ST102-01	1x1x1	1	41	3	5567	41	11	2	100	1/36	61763635
14	PA891-01	1x1x1	1	41	3	5567	40	18	2	100	1/36	98602700
15	AG99-01	1x1x1	1	41	3	5567	41	21	2	100	1/36	117912396
16	AG311-01	1x1x1	1	41	3	5567	41	21	2	100	1/36	117912396
17	AG252-01	1x1x1	1	41	3	5567	41	21	2	100	1/36	117912396
18	AG251-01	1x1x1	1	41	3	5567	41	21	2	100	1/36	117912396
19	TS321-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
20	IT99-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
21	IT952-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
22	IT951-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
23	IT931-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
24	IT73-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
25	IT51-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
26	IT35-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
27	IT34-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
28	IT33-01	1x1x1	1	41	3	5567	43	22	2	100	1/36	129552998
29	RD702-01	1x1x1	1	41	3	5567	40	24	2	100	1/36	131470272
30	RD701-01	1x1x1	1	41	3	5567	40	24	2	100	1/36	131470272
31	BE91-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
32	BE74-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
33	BE53-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
34	BE51-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
35	BE48-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
36	BE39-01	1x1x1	1	41	3	5567	39	25	2	100	1/36	133524492
37	PE99-01	1x1x1	1	41	3	5567	41	24	2	100	1/36	134757030



### **32 - Student Properties Report - SPR**

The Student Properties Report lists all students in the schedule alphabetically. It provides detailed information about each student including, ID number, ethnic code, gender, grade level and House or Team.

#### **Report Details**

Student: Student's name.

ID: Student's identification number

EthnicCode: Ethnic code used by the district

Gender: Gender

Gradelevel: Grade level

SchedHouse: The House the student is scheduled in.

SchedTeam: The Team the student is scheduled in.



Hope High School Initial Run		Student Properties Report SPR				11/5/2012 12:54 PM	
Student	ID	EthnicCode	Gender	GRADE_ATT	Gradelevel	SchedHouse	SchedTeam
Abbott, Billy	905483	__HIS	M	12	12	blank	blank
Abel, Albert	132683	01	M	12	12	blank	blank
Abernathy, Bruce	879138	__HIS	M	12	12	blank	blank
Abernethy, Anne	902870	__TWO	F	11	11	blank	blank
Abers, Douglas	900757	01	M	12	12	blank	blank
Abrigo, Scott	148102	01	M	12	12	blank	blank
Acevedo, Andrew	886630	__HIS	M	11	11	blank	blank
Acevedo, Ashley	901830	__HIS	F	10	10	blank	blank
Acevedo, Gloria	985872	__HIS	F	12	12	blank	blank
Ackley, Brian	913948	__TWO	M	12	12	blank	blank
Acosta, Eugene	873921	__HIS	M	12	12	blank	blank
Acosta, John	150265	__HIS	M	11	11	blank	blank
Acunia, Kenneth	110412	__HIS	M	10	10	blank	blank
Adair, Alan	871626	01	M	11	11	blank	blank
Adair, Diane	903912	01	F	10	10	blank	blank
Adair, Timothy	888621	01	M	11	11	blank	blank
Adams, Albert	889844	01	M	11	11	blank	blank
Adams, Howard	873985	01	M	12	12	blank	blank
Adamski, Alan	872035	01	M	10	10	blank	blank
Adams, Larry	889314	01	M	11	11	blank	blank
Adams, Martin	887623	01	M	11	11	blank	blank
Adams, Scott	939208	01	M	12	12	blank	blank
Adams, Sean	877340	01	M	12	12	blank	blank
Adams, Stephen	901622	01	M	10	10	blank	blank
Addington, Paula	871686	01	F	12	12	blank	blank
Aelvoet, Jesse	944233	01	M	12	12	blank	blank
Aguado, Bobby	943822	__HIS	M	10	10	blank	blank
Aguado, Karen	135319	__HIS	F	12	12	blank	blank
Aguilar, Carolyn	902692	__HIS	F	10	10	blank	blank
Aguilar, Gregory	115003	__HIS	M	10	10	blank	blank
Aguilar, Kathleen	132888	__HIS	F	10	10	blank	blank
Aguilar, Roger	991071	__HIS	M	12	12	blank	blank
Aguilar, Stephen	108367	__HIS	M	11	11	blank	blank
Aguirre, Jason	952357	__HIS	M	12	12	blank	blank
Aguirre, Mary	952375	__HIS	F	11	11	blank	blank
Ahlstrom, Jack	888112	01	M	11	11	blank	blank
Ahlstrom, Linda	120451	01	F	10	10	blank	blank
Aitchison, Alice	871731	01	F	12	12	blank	blank
Aitchison, Karen	902998	01	F	10	10	blank	blank



### 33 - Student Requests Summary Report - SCRSR

The purpose of the Student Requests Summary Report provides a quick summary to view the number of required and elective requests for the student.

#### Report Details

Student: Student's name.

Student ID: Student's identification number

GL: Student's grade level

#### Required-Requests

No.of Reqs: Number of required requests

Per. Load: Number of periods with required requests

Sched Load: Actual scheduled required requests

#### Elective-Requests

No.of Reqs: Number of elective requests

Per. Load: Number of periods with elective requests

Sched Load: Actual scheduled elective requests

Hope High School Initial Run Student Requests Summary Report SCRSR 11/5/2012 12:54 PM

Student Name	Student ID	GL	Required-Requests			Elective-Requests		
			No-of Reqs	Per-Load	Sched Load	No-of Reqs.	Per-Load	Sched Load
Abbott, Billy	905483	12	7	7	6	12	12	12
Abernethy, Anne	902870	11	1	1	1	2	2	2
Acevedo, Andrew	886630	11	4	4	3	2	2	2
Acevedo, Ashley	901830	10	6	6	4	7	7	5
Ackley, Brian	913948	12	5	5	4	9	9	9
Acosta, Eugene	873921	12	7	7	6	12	12	12
Acosta, John	150265	11	9	9	6	6	6	5
Acunia, Kenneth	110412	10	6	6	4	6	6	4
Adair, Alan	871626	11	4	4	3	11	11	11
Adair, Diane	903912	10	6	6	3	7	7	7
Adair, Timothy	888621	11	8	8	7	6	6	6
Adams, Albert	889844	11	6	6	6	9	9	8
Adams, Howard	873985	12	3	3	3	10	10	10
Adams, Larry	889314	11	8	8	7	5	5	5
Adams, Martin	887623	11	7	7	7	6	6	4
Adams, Scott	939208	12	3	3	3	11	11	11
Adams, Sean	877340	12	3	3	3	11	11	10
Adams, Stephen	901622	10	6	6	3	8	8	8
Addington, Paula	871686	12	5	5	4	7	7	7
Aelvoet, Jesse	944233	12	5	5	4	5	5	5
Aguado, Bobby	943822	10	6	6	4	8	8	5
Aguado, Karen	135319	12	6	6	3	8	8	6
Aguilar, Carolyn	902692	10	6	6	2	8	8	6
Aguilar, Roger	991071	12						
Aguilar, Stephen	108367	11	8	8	7	6	6	6
Aguirre, Jason	952357	12	3	3	3	10	10	10
Aguirre, Mary	952375	11	4	4	4	10	10	9
Ahlstrom, Jack	888112	11	8	8	7	5	5	5
Ahlstrom, Linda	120451	10						
Aitchison, Alice	871731	12	5	5	4	10	10	10
Aitchison, Karen	902998	10	6	6	3	8	8	8
Akagawa, Adam	165923	11						
Ake, Joshua	889794	11	8	8	7	6	6	6
Akin, Andrea	902875	10	6	6	3	8	8	8
Akpan, Tina	165110	10						
Alarcon, Frank	886651	10	6	6	5	8	8	8
Alcazar, Eugene	141517	10	6	6	4	8	8	8
Alcazar, Eugene	141666	10	9	9	3	3	3	3
Alcorn, Donald	929994	11						
Alder, Brenda	967569	10	4	4	3	9	9	8
Alder, Lawrence	910024	12	5	5	5	8	8	8
Alder, Sarah	968416	12	3	3	3	9	9	9
Aldrich, Steve	873815	12	3	3	2	10	10	10
Alexander, Fred	975140	12	7	7	5	7	7	7



### **34 - Student Schedule Report - SSR**

The purpose of the Student Schedule Report is to display each student's schedule.

The Student Schedule Report lists each student by student ID. For each student, it lists the sections scheduled for that student in the legend. For each section in the legend, it shows the period, the term, the meeting days, the room, the teacher, the number of students enrolled, and the section sequence number. Above it shows a grid that indicates, through listing the reference code for the section, the period and meeting day for each section by term.

#### **Report Details:**

##### **Student Name and Perm Number**

Status: Student's Schedule Status, including undersubscribed, oversubscribed, etc.

##### **Conflict Status**

Grid: Displays a group of sections, which are indicated by a reference code, sorted by term, period and meeting day.

##### **Legend**

Ref: The code used in the grid to represent the section.

Course–Sec: Course Id and Section number.

Per: Period the section meets.

Term: Term the section meets.

Days: Meeting day(s) the section meets.

Room: Room number where the section meets.

Teacher: Teacher assigned to the section.

Enrol: Total number of students enrolled in the section.

Seq: Sequence number of the section (when it was created).

##### **Summary**

Subject Category: The subject category that the student's course requests were listed under.

Periods Requested: The number of periods requested in each subject category.

Periods Scheduled: The number of periods scheduled in each subject category.

King High School Initial Run Student Schedule Report SSR 12/5/2011 12:51 PM

Joseph Dokic [100231] Status = UnderSubscribed ConflictFree

Trms	Q1	Q2	Q3	Q4
Days	MTWHF	MTWHF	MTWHF	MTWHF
Per	-----	-----	-----	-----
1	.....	F.....	....I	.....
2	.H...	.....	...C.	....K
3	.....	.....	.....	.....
4	.A...	.....	..J..	.....
5	.....	.....	.....	.....
6	.....	.....	.....	E....
7	.....	.....	..M..	..L..
8	.....	...B.	.....	...G.
9	.....	.....	....D	.....

Legend:

Ref	Course-Sec	Per	Term	Days	Room	Teacher	Enr1	Seq
A	AR63-2	4	Q1	T	310		23	1336
B	EN47-26	8	Q2	H	238		19	1037
C	EN472-07	2	Q3	H	203		34	984
D	IT61-2	9	Q3	F	320		13	1616
E	IT712-1	6	Q4	M	315		24	1668
F	MA30-08	1	Q2	M	100		19	2140
G	MU34-1	8	Q4	H	402		12	1909
H	NC902-2	2	Q1	T	304		778	1084
I	PE4917-1	1	Q3	F	505	S Graves	15	458
J	PE4923-1	4	Q3	W	GYM		21	886
K	PE762-5	2	Q4	F	501	N Fox	33	271
L	SC49-07	7	Q4	W	150	R Page1	23	1278
M	SC492-07	7	Q3	W			26	1279

Subject Category	Periods Requested	Periods Scheduled
Art	1	1
English	2	2
Industrial Technology	2	2
School	1	1
Math	1	1
Music/Performing Arts	1	1
Physical Education	3	3
Science	2	2
Totals:	13	1



### 35 - Teacher Allocation Summary Report – TASR

The purpose of the Teacher Allocation Summary Report is to show what categories teachers are allocated to for the builder. This will give statistics for their utilization by category.

#### Report Details:

Teacher Name:

Category: Subject Category

Cat # of Crs's: Number of courses in that category.

Cat # of Sec's: Number of sections in that category.

Cat # of tchr's: Number of teachers in that category.

Tchr # of Crs's: Number of teachers for courses in that category.

Min # of Sec: Minimum number of sections, assigned to the teacher scheduled for the course.

Max # of Sec: Maximum number of sections, assigned to the teacher scheduled for the course.

Opt # of Sec: Optimum number of sections, the teacher is expected to be scheduled for the course. If this number is computed by the system. This number may show fractions when number of sections is not divisible by the number of teachers allocated to the course.

Sched # of Sec: Scheduled number of sections with the teacher.

Opt Period Load: Optimum period load is analogous to average hours of instructions, we expect the teacher to teach the course. This number is a better gage than the optimum number of sections, especially when courses do not have the same number of periods of instructions.

Sched Period Load: The actual number of scheduled periods for the teacher and each course. This number may be different for each course, if minimum and maximum number of sections to be taught is provided by you.

Sched Period Load%: Percentage of periods scheduled, relative to optimum. This number may exceed 100%, especially if the optimum number of sections is fractional (number of sections can't be divided equally among teachers). The school total shows the average scheduled percentage, relative to optimum.

Tchr Util Pct: Percentage of teacher's utilization for each course, relative to the optimum. Total is the percentage of teacher's utilization for all courses. The school total shows the average utilization for all teachers.

Hope High School		Teacher Allocation Summary Report TASR											8/2/2013 1:59 PM	
Teacher Name	Category	Cat #of Crs's	Cat #of Sec's	Cat of tchr's	Tchr #of Crs's	Min #of Sec	Max #of Sec	Opt #of Sec	sched #of Sec	Opt Period Load	Sched Period Load	Sched Period Load%	Tchr Util Pct	
Abel, P	American History	52	3	13	52	0	0	0.2	1	0.2	1	433.3%	8.3%	
	Total	0	0	0	52	0	0	0	2	0.2	2	866.7%	16.7%	
Aderson, G	Elementary Schoo	57	8	39	57	0	0	0.2	7	0.2	7	3412.5	58.3%	
	Math	14	240	16	14	0	0	15	5	12	5	41.7%	41.7%	
	SA	11	0	88	11	0	0	0	0	0	0	0%	0%	
	Total	25	240	104	82	0	0	0	12	12	12	100%	100%	
Anderes, B	Unassigned	0	0	36	0	0	0	0	0	0	0	0%	0%	
	Total	0	0	0	0	0	0	0	0	0	0	0%	0%	
Andrews, M	Family and Consu	19	0	6	19	0	0	0	0	0	0	0%	0%	
	Total	0	0	0	19	0	0	0	0	0	0	0%	0%	
Arthur A., A	American History	52	3	13	52	0	0	0.2	0	0.2	0	0%	0%	
	Elementary Schoo	57	8	39	57	0	0	0.2	0	0.2	0	0%	0%	
	NC	18	0	5	18	0	0	0	0	0	0	0%	0%	
	SA	11	0	88	11	0	0	0	0	0	0	0%	0%	
	Total	86	8	132	138	0	0	0	0	0.4	0	0%	0%	
Attend office, A	SA	11	0	88	11	0	0	0	0	0	0	0%	0%	
	Total	0	0	0	11	0	0	0	0	0	0	0%	0%	
Atwood S., S	American History	52	3	13	52	0	0	0.2	0	0.2	0	0%	0%	
	Total	0	0	0	52	0	0	0	0	0.2	0	0%	0%	
Audio Visual, A	SA	11	0	88	11	0	0	0	0	0	0	0%	0%	
	Total	0	0	0	11	0	0	0	0	0	0	0%	0%	



### 36 - Teacher Schedule Report – TSR

The purpose of the Teacher Schedule Report is to display the schedule for each teacher.

The Teacher Schedule Report lists each teacher by last name. For each teacher, it lists the sections scheduled for that teacher in the legend. For each section in the legend, it shows the period, the term, the meeting days, the room, the number of students enrolled, and the section sequence number. Above it shows a grid which indicates, through listing the reference code for the section, the period and meeting day for each section by term.

#### Report Details:

##### Teacher Name

Category: Subject Category

Grade Levels: Grade Levels that the teacher is able to teach.

Grid: Displays a group of sections, which are indicated by a reference code, sorted by term, period and meeting day.

##### Legend

Ref: The code used in the grid to represent the section.

Course–Sec: Course Id and Section number.

Per: Period the section meets.

Term: Term the section meets.

Days: Meeting day(s) the section meets.

Enrol: Total number of students enrolled in the section.

Seq: Sequence number of the section (when it was created).

##### Summary

Avail Load: Maximum number of periods the teacher can be scheduled for.

Req. Load: Requested average number of periods for the teacher to be scheduled for the course.

Req Pct: Percentage of above relative to the teacher's available number of periods.

Sched Load: Scheduled number of periods for the teacher.

Sched Pct: Percentage of scheduled periods for the teacher relative to average.

Util Pct: Percentage of teacher's available time that is being utilized.



King High School Initial Run Teacher Schedule Report TSR 12/5/2011 2:05 PM

R Larson [] Category = School Gradelevels = 09-12

Trms	Q1	Q2	Q3	Q4
Days	MTWHF	MTWHF	MTWHF	MTWHF
Per	-----	-----	-----	-----
1	.....	.....	.....	.....
2	.....	.....	.....	.....
3	.....	.....	.....	.....
4	.....	.....	.....	.....
5	.....	.....	.....	.....
6	.....	.....	.....	.....
7	.....	.....	.....	.....
8	.....	.....	.....	.....
9	.....	.....	.....	.....

Legend:

Ref Course-Sec Per Term Days Room Enrol Seq

Max. Period Load Per Day/Term/Year = 9/45/180

Max. Sequential Teaching Periods = 9

Summary:	Avail	Req	Req	Sched	Sched	Util
	Load	Load	Pct	Load	Pct	Pct
	180	0	0%	0	0%	0%



### 37 - Teacher Utilization Report – TUR

The purpose of the Teacher Utilization Report is to display the percentage of teacher utilization time in the schedule.

The Teacher Utilization Report lists all teachers by last name. It lists their badge number in brackets, and shows the statistics indicating the amount of teacher time used by the schedule.

This report shows teacher's availability and utilization. The availability is automatically adjusted in the following cases:

- 1) One or more of maximums per day/term/all-year are overridden by you
- 2) Time Constraints are present to block out a particular time, for any reason.
- 3) To reserve lunch periods, when applicable.

#### Report Details:

**Teacher:** Teacher name and badge number.

**Max Cons Per:** Maximum number of consecutive teaching periods, in a day. This number is computed by the system, if not provided by you. Teacher's lunch period, if any, is considered a break and does not count as a teaching period. Overriding this number may reduce availability.

**Avail Per Day:** Available/Maximum number of teaching periods per day. This number is computed by the system, if maximum number of teaching periods/day is not provided by you. Availability is automatically adjusted for lunch period(s), if lunch is defined for your school.

**TIP:** You may override this value if you wish to reduce this number, to reserve a floating prep period/day, or for part time teachers. Alternatively, you may use Time Constraints to reserve a particular time as prep period, or for any other purpose.

**Avail Per Term:** Available/Maximum number of teaching periods per term-cycle (scheduling grid, and it's not based on calendar). This number is computed by the system, if maximum number of teaching periods/term is not provided by you.

**TIP:** You may want to reduce this number for part time teachers, or to reserve prep periods in each term-cycle. For example; in a 5-day cycle school (weekly schedule or grid's/number of days = 5), then this number represents number of periods a teacher can teach in a week (each term-cycle).

**Avail All Year:** Available/Maximum number of teaching periods, in scheduling grid. This number is computed by the system, and may be overridden by you (i.e. for part time teachers).

**TIP:** Time Constraints may be used to reserve a particular time/periods, for which a teacher is not available to teach.

**Req Per Load:** Requested/Allocated number of periods. This number is computed by the system, based on allocation information provided by you. This number is an average and may be fractional when a teacher is requested to teach many subjects along with other teachers, or number of sections to be scheduled is not divisible by the number of allocated teachers.

**Sched Per Load:** Actual number of scheduled periods.

**Req Load/Avail%:** Percentage of requested/allocated periods over available number of periods (all year/grid).

**Sched Load/Req%:** Percentage of scheduled periods over requested periods.

**Util Sched/Avail%:** Percentage of scheduled periods over available periods.

King High School Initial Run		Teacher Utilization Report TUR							12/13/2012 2:16 PM		
Teacher Name #	Max Cons Per	Avail Per Day	Avail Per Term	Avail All Year	Req Per Load	Opt Per Load	Sched Per Load	Req Load/ Avail%	Sched Load/ Req%	Util Sched/ Avail%	
1 R Larson []	6	6	6	24	3.3	3.3	12	14%	358.2%	50%	
2 Jacque Henry [0011]	6	6	6	24	8.3	8.3	18	34.8%	215.8%	75%	
3 Scott Bolka [0012]	6	6	6	24	3.3	3.3	1	14%	29.9%	4.2%	
4 Ross Pagel [0013]	6	6	6	24	2.4	2.4	2	10%	83%	8.3%	
5 Darcy Cook [0015]	6	6	6	24	5.8	5.8	16	24%	278%	66.7%	
6 Nikki Fox [0018]	6	6	6	24	3.1	3.1	7	12.8%	227.1%	29.2%	
7 Staff Staff [0018]	6	6	6	24	0	0	0	0%	0%	0%	
8 Karen Scullion [0021]	6	6	6	24	4.6	4.6	17	19.1%	370.2%	70.8%	
9 Howard Welch [0024]	6	6	6	24	0.3	0.3	0	1.4%	0%	0%	
10 Gabriele Fajardo [0028]	6	6	6	24	5.4	5.4	12	22.6%	221.2%	50%	
11 Staff Staff [0031]	6	6	6	24	0	0	0	0%	0%	0%	
12 Staff/spe Ed Staff [0034]	6	6	6	24	0	0	0	0%	0%	0%	
13 Gregory Pott [0035]	6	6	6	24	6.4	6.4	10	26.8%	155.2%	41.7%	
14 Jeff Taylor [0037]	6	6	6	24	0	0	0	0%	0%	0%	
15 Sharon Cuculic-Hain [0039]	6	6	6	24	5.3	5.3	12	21.9%	228.6%	50%	
16 Bruce Watkins [0040]	6	6	6	24	5.8	5.8	4	24%	69.5%	16.7%	
17 Staff/eng Staff/eng [0044]	6	6	6	24	0	0	0	0%	0%	0%	
18 Selina Graves [0045]	6	6	6	24	5.2	5.2	19	21.5%	367.8%	79.2%	
19 Debra Fischer [0050]	6	6	6	24	6.2	6.2	15	25.9%	241.1%	62.5%	
20 A/v Staff A/v Staff [02]	6	6	6	24	0	0	0	0%	0%	0%	
21 Cissy Horn [1]	6	6	6	24	0	0	0	0%	0%	0%	
22 Eric Hoag [10]	6	6	6	24	0	0	0	0%	0%	0%	
23 Charlie Robbins []	6	6	6	24	3.1	3.1	1	12.8%	32.5%	4.2%	
24 Craig Hale []	6	6	6	24	3.5	3.5	8	14.7%	226.4%	33.3%	
25 Anna Cicero []	6	6	6	24	0	0	0	0%	0%	0%	
26 Patricia Abel []	6	6	6	24	3.3	3.3	1	14%	29.9%	4.2%	
27 Marvin Jones []	6	6	6	24	3.1	3.1	3	12.8%	97.3%	12.5%	
28 James Kass []	6	6	6	24	2.8	2.8	0	11.5%	0%	0%	
29 Staff17 Staff17 []	6	6	6	24	0	0	0	0%	0%	0%	
30 Robert Connelly []	6	6	6	24	5.1	5.1	12	21.3%	235.1%	50%	
31 Brian Buck []	6	6	6	24	6.5	6.5	16	27.3%	244.3%	66.7%	
32 Eliza Valli []	6	6	6	24	6	6	12	25.2%	198.7%	50%	
33 Debra Webster []	6	6	6	24	6.1	6.1	18	25.4%	295.5%	75%	
					Page	1					



### 38 - Teacher Course Allocation Report - TCAR

The purpose of the Teacher Course Allocation Report is to identify teacher allocations and scheduling issues related to a course.

The Teacher Course Allocation Report lists all teachers alphabetically by first name. For each teacher, it shows the total available period load, and lists the category, course ID, number of sections, the period load, the number of teachers, the average period load, and the scheduled period load for each course the teacher is teaching.

#### Report Details:

Teacher Name: Teacher Name

Course ID: Course ID

Crs # of Sec: Number of sections for the course.

Min # of Sec: Minimum number of sections, the teacher is expected to be scheduled for the course. If this number is not provided by you, then the system computes this number.

Max # of Sec: Maximum number of sections, the teacher is expected to be scheduled for the course. If this number is not provided by you, then the system computes this number.

Opt # of Sec: Optimum number of sections, the teacher is expected to be scheduled for the course. If this number is computed by the system. This number may show fractions when number of sections is not divisible by the number of teachers allocated to the course.

Sched # of Sec: Scheduled number of sections with the teacher.

Crs # of Teachers: Number of teachers, including the teacher listed, that are candidates for teaching the course.

Opt Period Load: Optimum period load is analogous to average hours of instructions, we expect the teacher to teach the course. This number is a better gage than the optimum number of sections, especially when courses do not have the same number of periods of instructions.

Sched Period Load: The actual number of scheduled periods for the teacher and each course. This number may be different for each course, if minimum and maximum number of sections to be taught is provided by you.

Sched Period Load%: Percentage of periods scheduled, relative to optimum. This number may exceed 100%, especially if the optimum number of sections is fractional (number of sections can't be divided equally among teachers). The school total shows the average scheduled percentage, relative to optimum.

Tchr Util Pct: Percentage of teacher's utilization for each course, relative to the optimum. Total is the percentage of teacher's utilization for all courses. The school total shows the average utilization for all teachers.

King High School Teacher-Course Allocation Report TCAR 12/13/2012 2:15 PM

Teacher Name	Course ID	Crs #of Sec	Min #of Sec	Max #of Sec	Opt #of Sec	sched #of Sec	Crs #of Tchrs	Opt Period Load	Sched Period Load	Sched Period Load%	Tchr Util Pct
Abel, A	EN11	1	0	0	0	0	43	0	0	0%	0%
	EN112	1	0	0	0	0	43	0	0	0%	0%
	EN21	5	0	0	0.1	0	43	0.1	0	0%	0%
	EN212	1	0	0	0	0	43	0	0	0%	0%
	EN31	1	0	0	0	0	43	0	0	0%	0%
	EN32	3	0	0	0.1	0	43	0.1	0	0%	0%
	EN33	1	0	0	0	0	43	0	0	0%	0%
	EN34	18	0	0	0.4	0	43	0.4	0	0%	0%
	EN40	1	0	0	0	0	43	0	0	0%	0%
	EN43	1	0	0	0	0	43	0	0	0%	0%
	EN44	2	0	0	0	0	43	0	0	0%	0%
	EN45	2	0	0	0	0	43	0	0	0%	0%
	EN46	11	0	0	0.3	0	43	0.3	0	0%	0%
	EN47	6	0	0	0.1	0	43	0.1	0	0%	0%
	EN472	23	0	0	0.5	1	43	0.5	1	187%	4.2%
	EN473	1	0	0	0	0	43	0	0	0%	0%
	EN4732	1	0	0	0	0	43	0	0	0%	0%
	EN50	1	0	0	0	0	43	0	0	0%	0%
	EN51	1	0	0	0	0	43	0	0	0%	0%
	EN52	6	0	0	0.1	0	43	0.1	0	0%	0%
	EN54	1	0	0	0	0	43	0	0	0%	0%
	EN55	3	0	0	0.1	0	43	0.1	0	0%	0%
	EN56	2	0	0	0	0	43	0	0	0%	0%
	EN57	14	0	0	0.3	0	43	0.3	0	0%	0%
	EN60	1	0	0	0	0	43	0	0	0%	0%
	EN62	2	0	0	0	0	43	0	0	0%	0%
	EN67	1	0	0	0	0	43	0	0	0%	0%
	EN68	1	0	0	0	0	43	0	0	0%	0%
	EN74	1	0	0	0	0	43	0	0	0%	0%
	EN751	1	0	0	0	0	43	0	0	0%	0%
	EN752	1	0	0	0	0	43	0	0	0%	0%
	EN80	2	0	0	0	0	43	0	0	0%	0%
	SA41	1	0	0	0	0	199	0	0	0%	0%



### 39 - Time Structure Stats Report - TSSR

The purpose of the Time Structure Stats Report is to list all courses according to course type and time structure requirements.

It is imperative that the number of sections and students course requests, in each group, to be proportional in order to guarantee proper fit. This does not mean these numbers have to be equal. The example below illustrates what we mean by 'fit' Example: Let's assume that we have a simple  $n \times 5 \times 1$  grid ( $n$  periods, 1 term, 5 day cycle). Also assume that we have 3 structures in this school, that is some courses meet 3 times a week, some twice a week, and some once a week. If we had 100 sections in the 1st group (3 times a week), and we had 50 sections of the 2nd group (twice a week), then we need 100 sections of the 3rd group (once a week). To make all the structures fit each other. Having too many of one kind and not enough of the others will result in high conflict rate or section/period imbalance.

**Time Patterns** Candidate time patterns are listed under each group. These time patterns are system generated, but may also be customized by users. Time patterns are equally ranked (priority of 5). The Builder selects the best pattern according to a complex algorithm, searching for best fit where students, teachers, and rooms are available, as it builds the master schedule.

**NOTE:** Please see the end of the generated report for more information.

#### Report Details:

Course Structure: Course Type (Regular, Lunch, Study Hall) and time structure.

No. of Sections: Number of sections with this type of structure.

No. of Reqs: Number of student course requests with this type of structure.

Reqs P. Load: Product of students' course requests and sections' period load.

Prov P. Load: Number of sections scheduled with this type of structure multiplied by the section's optimum size.

Sched P. Load: Actual number of students scheduled in courses with this type of structure.

No. of Confl.: Number of conflicts with this type of structure.

Structure Type[PxD]	No.of Courses	No.of Sections	No.of Reqs.	Reqs. P.Load	Prov. P.Load	Sched. P.Load	No.of Confl.
Regular[1x1x1]	755	1460	25271	25271	25271	0	0

#	Time Pattern	FPE	Sched Prio	Fit Factor	Hit Factor	#Sec Sched	Prov Reqs	Sched Reqs		
1	1:Q1:1	1	5	4.3%	0%					
2	1:Q2:1	1	5	4.3%	0%					
3	1:Q3:1	1	5	4.3%	0%					
4	1:Q4:1	1	5	4.3%	0%					
5	2:Q1:1	1	5	4.3%	0%					
6	2:Q2:1	1	5	4.3%	0%					
7	2:Q3:1	1	5	4.3%	0%					
8	2:Q4:1	1	5	4.3%	0%					
9	3:Q1:1	1	5	4.3%	0%					
10	3:Q2:1	1	5	4.3%	0%					
11	3:Q3:1	1	5	4.3%	0%					
12	3:Q4:1	1	5	4.3%	0%					
13	4:Q1:1	1	5	4.3%	0%					
14	4:Q2:1	1	5	4.3%	0%					
15	4:Q3:1	1	5	4.3%	0%					
16	4:Q4:1	1	5	4.3%	0%					
17	5:Q1:1	1	5	4.3%	0%					
18	5:Q2:1	1	5	4.3%	0%					
19	5:Q3:1	1	5	4.3%	0%					
20	5:Q4:1	1	5	4.3%	0%					
21	6:Q1:1	1	5	4.3%	0%					
22	6:Q2:1	1	5	4.3%	0%					
23	6:Q3:1	1	5	4.3%	0%					
24	6:Q4:1	1	5	4.3%	0%					
25	7:Q1:1	1	5	4.3%	0%					
26	7:Q2:1	1	5	4.3%	0%					
27	7:Q3:1	1	5	4.3%	0%					
28	7:Q4:1	1	5	4.3%	0%					
29	8:Q1:1	1	5	4.3%	0%					
30	8:Q2:1	1	5	4.3%	0%					
31	8:Q3:1	1	5	4.3%	0%					
32	8:Q4:1	1	5	4.3%	0%					
33	9:Q1:1	1	5	4.3%	0%					
34	9:Q2:1	1	5	4.3%	0%					
35	9:Q3:1	1	5	4.3%	0%					
36	9:Q4:1	1	5	4.3%	0%					
Totals:						4.3%	0%	0	0	0

School Totals	Count	%
Courses	755	
Sections	1460	
Students	2216	
Student Requests	25271	
Max. Possible Period Load	79776	
Required Period Load	25271	31
Provisional Period Load (Builder)	25271	100
Actual Period Load (Loader/Resolver/Balancer	0	0





## Parent Module

---

This section provides Parent module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
PVU202	Parent Activation Key Letter
PVU401	Parent/Student Portal Activity

## PVU202 – Parent Activation Key Letter

PAD Location: Synergy SIS>Parent>Reports>Individual

The PVU202 report prints an activation key letter to hand out to parents who will be using ParentVUE to check their children’s information. The user can select a student by perm ID or last, first and/or middle name. The user can also leave all options blank and print the report for all students in the school or select a grade level to print. A school representative gives this report to parents so they can log in to their children’s records.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays the report name "Parent Activation Key Letter", the number "PVU202", and the page orientation "Portrait". Below this, there are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Under the "Options" tab, there are two main sections: "Student Info" and "Parent Relationship".

The "Student Info" section contains the following fields:

- Perm ID: A text input field.
- Last Name: A text input field.
- First Name: A text input field.
- Grade: A dropdown menu.

The "Parent Relationship" section contains the following checkboxes:

- Lives With
- Has Custody
- Mailings Allowed
- Contact Allowed

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Grade: Filter report output to include just the selected grade or grade range.



## Hope High School ParentVUE Activation Key

Dear Kathleen Aaron,

Welcome to Parent Experience.

We hope you use the capability that you find here to facilitate your child's education. Parent Experience is a wonderful tool to establish a communication channel between the home and the school.

Use the information found below to login to Parent Experience for the first time and please let us know how we might make your experience better in the future.

Sincerely,  
Edupoint School District

Steps to follow to create your account:

1. Open your browser and navigate to [http://localhost/PXP/Login\\_PXP.aspx](http://localhost/PXP/Login_PXP.aspx)
2. Click the link "I have an activation key and need to create my account"
3. Activation Step 1: Type in your first name, last name and activation key as they appear below
4. Activation Step 2: Choose a user ID, password and enter your primary email address

You are done and ready to use Parent Experience to track your student's progress!

---

Activation First Name: **Kathleen**

Activation Last Name: **Aaron**

Activation Key: **ZJQPPMZ**

Web Address: [http://localhost/PXP/Login\\_PXP.aspx](http://localhost/PXP/Login_PXP.aspx)

Your activation key is valid until March 25, 2011.

## PVU401 – Parent/Student Portal Activity

PAD Location: Synergy SIS>Parent>Reports>List

The PVU401 report lists Parents and Students along with their login activity to the ParentVUE or StudentVUE portal in Synergy SIS. The data may be filtered and organized showing all activity by Teacher, Grade Level, Section ID or Section ID range, and Date if desired.

**Report Interface** <<

Name: **Parent/Student Portal Activity** Number: **PVU401** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Date

SectionID

Grade

Teacher

### Report Options:

Date: Filters ParentVUE and StudentVUE activity for a certain date.

Section ID: Filters the report to show only users who have students in a particular section or section range.

Grade: Filters the report by student grade level.

Teacher: Produces the report for a particular Teacher's classes.



**Hope High School**  
**Parent/Student Portal Activity**  
 As of 04/22/2011

Year: 2010-2011  
 Report: PVU401

Staff Name <b>Aderson, Gordon</b>	Section ID <b>0140</b>	Period <b>1</b>	CourseID <b>MA40</b>	Course Title <b>Algebra II</b>	Room Name <b>128</b>
--------------------------------------	---------------------------	--------------------	-------------------------	-----------------------------------	-------------------------

Student Name	Relation	Parent Name	Account Created?	Last Login	Total Logins
Adams, Larry A.			No		
	Father	Adams, Steve	No		
	Mother	Adams, Jacqueline	No		
Bingham, Janice			No		
	Father	Bingham, Timothy	No		
	Mother	Bingham, Susan	No		
Bowser, Kathryn J.			No		
	Father	Bowser, Lawrence	No		
	Mother	Bowser, Julia	No		
Cabrera, Daniel C.			No		
	Mother	Cervantes, Joyce	No		
	Step-Father	Cervantes, Jose	No		
Clark, Martha K.			No		
	Father	Clark, Lawrence	No		
	Mother	Clark, Sarah	No		
Damiani, Juan T.			No		
	Father	Damiani, Peter	No		
	Mother	Damiani, Kelly	No		
Gardner, Adam L.			No		
	Father	Gardner, Jeffrey	No		
	Mother	Gardner, Kimberly	No		
Grimm, Timothy D.			No		
	Mother	Grimm, Denise	No		
Hamblin, Christina L.			No		
	Father	Hamblin, Lawrence	No		
	Mother	Hamblin, Donna	No		
Ingham, Stephanie B.			No		
	Father	Ingham, Martin	No		
	Mother	Ingham, Annie	No		
Jennings, Jacqueline E.			No		
	Father	Jennings, Steven	No		
	Mother	Jennings, Frances	No		
John, Mildred E.			No		
	Father	John, Eric	No		
	Mother	John, Barbara	No		
Johnson, Bobby E.			No		
	Father	Johnson, Henry	No		
	Mother	Johnson, Lisa	No		
Johnston, Joan J.			No		
	Father	Johnston, Frank	No		
McPeck, Joshua A.			No		
	Grandfather	Norman, Henry	No		
	Grandmother	Mary, Stephanie	No		
Miilu, Kelly A.			No		
	Father	Miilu, Gregory	No		
	Mother	Miilu, Ruby	No		
Miller, Steve R.			No		



## Schedule Module

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This section provides Schedule module sample reports. The sample reports shown on the following pages include:

REPORT	DESCRIPTION
<b>MST401</b>	Section List by Course
<b>MST402</b>	Section List by Teacher
<b>MST403</b>	Section List by Course and Term
<b>MST406</b>	Open Periods
<b>MST408</b>	Class Analysis by Course and Section
<b>MST412</b>	Class Load Analysis
<b>MST413</b>	Student Current Schedule Analysis
<b>MST414</b>	Master Schedule by Department
<b>MST415</b>	Master Schedule by Room
<b>MST416</b>	Department Section List
<b>MST417</b>	Room Section List
<b>MST801</b>	Program of Recitation Report
<b>STU202</b>	Student Schedule
<b>STU408</b>	Class List
<b>STU414</b>	Student Schedule Preprinted Cards
<b>STU415</b>	Student Schedule List
<b>STU419</b>	Section Seating Chart
<b>STU420</b>	Lunch Count Totals
<b>STU810</b>	Grade Book Extract

## MST401 – Section List by Course

PAD Location: Synergy SIS>Schedule>Reports>List

The MST401 report produces a list of sections for each course that is being taught in a particular school term. The report shows the section ID, teacher, room, beginning period, ending period, term, credit value, maximum students allowable in the class, and total students in the class at the time the report was generated.

**Report Interface**

Name: **Section List by Course** Number: **MST401** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Term Filter

▼

Suppress Course Totals

Student totals as of

### Report Options:

Term Filter: Allows the report to be generated only for a particular term.

Suppress Course Totals: Total students in the sections of the courses will be hidden.

Student totals as of: Report prints student totals for the sections as of date entered.





Hope High School  
Section List by Course

Year: 2010-2011  
Report: MST401

Course ID <b>CB11</b>	Course Title <b>Computer Apps</b>
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Section ID	Meeting Days	Teacher	Room	Begin Period	End Period	Term	Credit	Max Students	Total Students
0107	M T	Sehl, Marty	129	1	1	S1	0.500	30	0
0210	M T	Richardson, Jerry	111	2	2	S1	0.500	30	0
0410	M T	Richardson, Jerry	111	4	4	S1	0.500	30	0
0509	M T	Becker C., Chris	127	5	5	S1	0.500	30	0
<b>Course Total:</b>									<b>0</b>

## MST402 – Section List by Teacher

PAD Location: Synergy SIS>Schedule>Reports>List

The MST402 report lists the sections currently being assigned to each teacher. The report shows the teacher name, term, period, section ID, course ID and title, room, maximum number of students allowed in the section, number of students currently in the section, and the number of available seats left in each section.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Section List by Teacher", "Number: MST402", and "Page Orientation: Portrait". Below this are several tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The interface is divided into two main filter sections: "Teacher Filters" and "Section Filters".

**Teacher Filters:** Includes a "Teacher" dropdown menu.

**Section Filters:** Includes a "Periods - Blank will return all periods" section with checkboxes for periods 0 through 9. Below this is a "Term" section with two dropdown menus separated by a hyphen. At the bottom is a "Student totals as of" section with a date picker icon.

### Report Options:

Teacher: Filter report output to include just the selected teacher.

Section Period: Filter report output by entering a period(s) to print.

Term: Filter report output by selecting a term/term range to print.

Student totals as of: Report prints student totals for the sections as of date entered.



## Hope High School Section List by Teacher

Year: 2010-2011  
Report: MST402

Track:

Staff Name	Term	Per	Sect ID	Meeting Days	Course ID And Title	Room	Max	Total	Left
	S1	1	1-000001	M T	SC71 - Chemistry		20	0	20
		1	SC71-1	M T	SC71 - Chemistry		20	0	20
	<b>Total:</b>							<b>40</b>	<b>0</b>
Aderson, Gordon	S1	1	0140	M T	MA40 - Algebra II	128	28	0	28
	S2	1	1140	M T	MA402 - Algebra II	128	32	0	32
	YR	1	1_021_SA99	M T	SA99 - Student Aid	403	100	0	100
<b>Total:</b>							<b>160</b>	<b>0</b>	<b>160</b>
Arthur A., Andrea	S1	1	0179	M T	PP01X - Mathematics	232A	10	0	10
	S2	1	1179	M T	PP01X - Mathematics	232A	10	0	10
<b>Total:</b>							<b>20</b>	<b>0</b>	<b>20</b>
Attend Office, Attend Off	S1	1	0801	M T	SA63 - Stu Asst Attend	OFC	4	0	4
	S2	1	1801	M T	SA63 - Stu Asst Attend	OFC	4	0	4
<b>Total:</b>							<b>8</b>	<b>0</b>	<b>8</b>
Audio Visual, Audio Visual	S1	1	0758	M T	SA65 - Stu Asst Av-Mc	AV	4	0	4
	S2	1	1758	M T	SA65 - Stu Asst Av-Mc	AV	4	0	4
<b>Total:</b>							<b>8</b>	<b>0</b>	<b>8</b>
Baniszewski, Nancy	S1	1	0111	M T	EN35W - AA Sop	229	28	0	28
	S2	1	1111	M T	EN35W2 - AA Sop	229	28	0	28
<b>Total:</b>							<b>56</b>	<b>0</b>	<b>56</b>
Bayer M., Michelle	S1	1	0148	M T	MA90 - Math Standards	102	23	0	23
		1	AR40-1	M T W R F	AR40 - Stained Glass	115	30	0	30
	S2	1	1148	M T	MA902 - Std Math I	102	23	0	23
<b>Total:</b>							<b>76</b>	<b>0</b>	<b>76</b>
Becker A., Allison	S1	1	0152	M T	MA40 - Algebra II	104	32	0	32
	S2	1	1152	M T	MA402 - Algebra II	104	32	0	32
	YR	1	1_054_SA99	M T	SA99 - Student Aid	403	100	0	100
		1	00000002	M T W R F	SC71 - Chemistry	104	100	0	100
		1	00000001	M T W R F	SC71 - Chemistry	104	100	0	100
<b>Total:</b>							<b>364</b>	<b>0</b>	<b>364</b>
Becker C., Chris	S1	1	0109	M T	BE47 - Accounting I	125	30	0	30
	S2	1	1109	M T	BE48 - Accounting II	125	30	0	30
<b>Total:</b>							<b>60</b>	<b>0</b>	<b>60</b>

## MST403 – Section List by Course and Term

PAD Location: Synergy SIS>Schedule>Reports>List

The MST403 report generates a list of sections sorted by course and term. Columns in the report show term, beginning period, ending period, section ID, meeting days (if being used), staff name, room, credit value, maximum allowed students in each section, total students currently in each section, and the number of open available seats in each section.

**Report Interface**

Name: **Section List by Course and Term** Number: **MST403** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Term Filter Section ID

Course ID

Suppress Course Totals

Student totals as of

### Report Options:

Term Filter: Allows the report to be generated only for a particular term.

Section ID: Filter report output to include just the selected section ID.

Course ID: Filter report output for one particular course or a range of courses.

Suppress Course Totals: Total students in the sections of the courses will be hidden.

Student totals as of: Report prints student totals for the sections as of date entered.



## Hope High School Section List by Course and Term

Year: 2010-2011  
Report: MST403

Term	Beg	End	Section ID	Meeting Days	Staff Name	Room Name	Credit	Max	Total	Open	
<b>Course ID: AD86W      Course Title: Academic Decath</b>											
YR	6	6	0736	M T	Canaday C., Curt	307A	1.000	40	0	40	
								<b>Course Total:</b>	<b>40</b>	<b>0</b>	<b>40</b>
<b>Course ID: AG29      Course Title: Expl Agric</b>											
YR	1	1	0088	M T	Sargent, Linda	MHS	1.000	10	0	10	
								<b>Course Total:</b>	<b>10</b>	<b>0</b>	<b>10</b>
<b>Course ID: AG31      Course Title: Animal Science</b>											
S2	4	4	1424	M T	Aderson, Gordon	403	1.000	100	0	100	
YR	1	1	0101	M T	Wojcik, James	AG1	1.000	30	0	30	
	3	3	AG31-3	M T W R F	Builder, Bob		1.000	30	0	30	
								<b>Course Total:</b>	<b>160</b>	<b>0</b>	<b>160</b>
<b>Course ID: AG51      Course Title: Landscape D&amp;m I</b>											
YR	2	2	0201	M T	Wojcik, James	AG1	1.000	28	0	28	
								<b>Course Total:</b>	<b>28</b>	<b>0</b>	<b>28</b>
<b>Course ID: AR32      Course Title: Beg Photo</b>											
S1	1	1	0104	M T	Schubert, Thorne	404	0.500	28	0	28	
	3	3	0304	M T	Schubert, Thorne	404	0.500	28	0	28	
	4	4	0404	M T	Schubert, Thorne	404	0.500	28	0	28	
	5	5	0504	M T	Schubert, Thorne	404	0.500	28	0	28	
	6	6	0604	M T	Schubert, Thorne	404	0.500	28	0	28	
S2	5	5	1504	M T	Schubert, Thorne	404	0.500	28	0	28	
	6	6	1604	M T	Schubert, Thorne	404	0.500	28	0	28	
								<b>Course Total:</b>	<b>196</b>	<b>0</b>	<b>196</b>
<b>Course ID: AR33      Course Title: Int Photo</b>											
S2	1	1	1104	M T	Schubert, Thorne	404	0.500	32	0	32	
	3	3	1304	M T	Schubert, Thorne	404	0.500	28	0	28	
YR	12	12	AR33-12	M T			0.500	20	0	20	
	13	13	AR33-13	M T			0.500	20	0	20	
								<b>Course Total:</b>	<b>100</b>	<b>0</b>	<b>100</b>
<b>Course ID: AR34      Course Title: Adv Photo</b>											
S2	4	4	1404	M T	Schubert, Thorne	404	0.500	28	0	28	
								<b>Course Total:</b>	<b>28</b>	<b>0</b>	<b>28</b>
<b>Course ID: AR40      Course Title: Stained Glass</b>											
S1	1	1	0105	M T	Smith, Christine	402	0.500	26	0	26	
	1	1	AR40-1	M T W R F	Bayer M., Michelle	115	0.500	30	0	30	
	3	3	0305	M T	Smith, Christine	402	0.500	26	0	26	
	5	5	0505	M T	Smith, Christine	402	0.500	26	0	26	
	6	6	0605	M T	Smith, Christine	402	0.500	26	0	26	
S2	1	1	1105	M T	Smith, Christine	402	0.500	26	0	26	
	3	3	1305	M T	Smith, Christine	402	0.500	26	0	26	
	13	13	1605	M T	Smith, Christine	402	0.500	26	0	26	
								<b>Course Total:</b>	<b>212</b>	<b>0</b>	<b>212</b>

## MST406 – Open Periods

PAD Location: Synergy SIS>Schedule>Reports>List

The MST406 report shows students who may have problems in their class schedules. The report shows the student name, permanent ID number, gender, grade, and then a grid showing each period of the day. A (+) plus sign indicates that the student has a class under the appropriate period. A number in the period column indicates an open period for the student. A (-) minus sign indicates that the student does not need a class in that period in order to still be considered scheduled for that period. A (\*) asterisk indicates that the student has more than one class for the period. (Note that this may or may not be a normal situation.)

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Open Periods", "Number: MST406", and "Page Orientation: Portrait". Below this are several tabs: "Option", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Option" tab is active and contains three main sections: "Section Options", "Grade", and "Term". The "Section Options" section includes an "As of Date" field with a calendar icon and a note: "Optionally limit data by selecting specific Grades and/or Terms". The "Grade" section has a range selector with checkboxes for 09, 10, 11, and 12. The "Term" section has checkboxes for Fall and Spring. Below these is a "Period Range" section with "Start" and "End" input fields.

### Report Options:

As of Date: Date of report.

Grade: Filter report output to include just the selected grade or grade range.

Term: Filter report output by selecting a term(s).

Period Range Start/End: The report output may be limited to show only a certain period range.



### Hope High School Open Periods

Year: 2010-2011  
Report: MST406

As of: 04/21/2011 for Periods 0-9

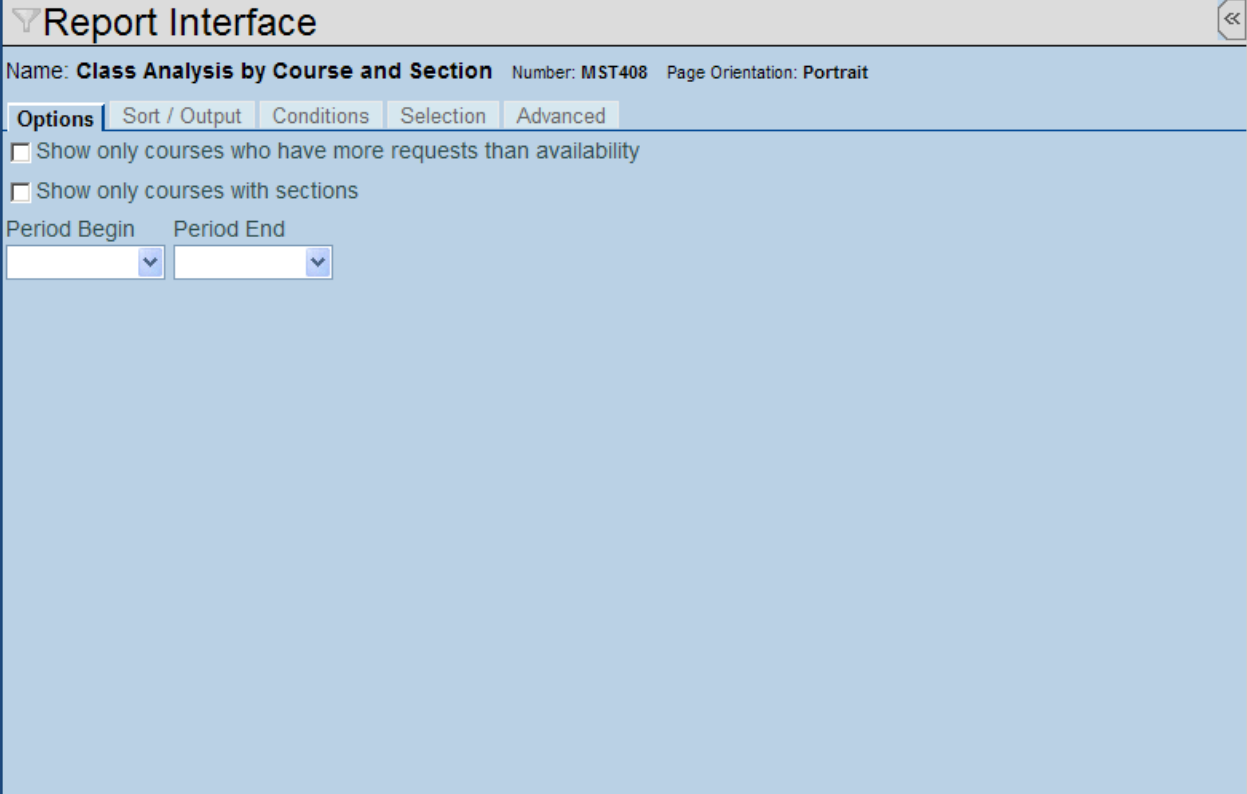
Student	Perm ID	Gen	Grd	Fall								Spring													
				0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9		
Abbott, Billy C.	905483	M	12	+	*	2	+	*	5	6	7	8	9	0	+	+	+	+	+	+	+	7	8	9	
Acevedo, Andrew	886630	M	11	0	+	+	+	+	4	5	6	7	8	9	0	+	+	+	+	+	+	7	8	9	
Ackley, Brian R.	913948	M	12	0	*	*	*	*	*	+	7	8	9	+	*	+	+	+	+	+	+	7	8	9	
Acosta, Eugene A.	873921	M	12	+	*	*	*	+	+	+	+	+	8	9	0	+	2	3	4	5	6	7	8	9	
Acosta, John A.	150265	M	11	+	*	*	+	+	+	+	+	7	8	9	0	1	2	3	4	5	6	7	8	9	
Acunia, Kenneth O.	110412	M	10	0	*	*	+	+	+	+	+	7	8	9	0	+	+	+	+	+	*	7	8	9	
Adair, Alan W.	871626	M	11	+	*	+	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	7	8	9	
Adair, Diane N.	903912	F	10	+	*	+	+	+	+	+	7	8	9	0	1	+	3	4	5	6	7	8	9		
Adair, Timothy S.	888621	M	11	+	*	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	7	8	9	
Adams, Howard T.	873985	M	12	+	*	+	+	+	+	*	8	9	+	+	+	+	+	+	+	+	*	8	9		
Adams, Larry A.	889314	M	11	+	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Adams, Martin C.	887623	M	11	+	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Adams, Scott M.	939208	M	12	+	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Adams, Stephen J.	901622	M	10	+	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Adamski, Alan M.	872035	M	10	0	*	*	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	7	8	9	
Addington, Paula M.	871686	F	12	+	*	*	*	*	*	*	*	*	9	+	+	+	+	+	+	+	+	+	+	9	
Aelvoet, Jesse J.	944233	M	12	+	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Aguado, Bobby J.	943822	M	10	+	*	*	+	*	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Aguado, Karen C.	135319	F	12	*	*	*	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Aguilar, Carolyn C.	902692	F	10	*	*	*	+	+	7	8	9	0	+	+	+	+	+	+	+	+	+	7	8	9	
Aguilar, Roger F.	991071	M	12	0	*	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	7	8	9	
Aguilar, Stephen A.	108367	M	11	0	*	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Aguirre, Jason K.	952357	M	12	+	*	+	+	+	*	9	+	+	+	+	+	+	+	+	+	+	*	9	+	9	
Aguirre, Mary R.	952375	F	11	0	*	*	*	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Ahlstrom, Jack M.	888112	M	11	0	*	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	7	8	9	
Ahlstrom, Linda K.	120451	F	10	0	*	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	7	8	9	
Aitchison, Alice E.	871731	F	12	+	*	*	+	*	8	9	+	+	+	+	+	+	+	+	+	+	+	+	+	8	9
Aitchison, Karen L.	902998	F	10	+	*	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Akagawa, Adam H.	165923	M	11	0	*	+	+	+	+	7	8	9	0	+	+	+	+	+	6	7	8	9			
Ake, Joshua J.	889794	M	11	0	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	7	8	9	
Akin, Andrea E.	902875	F	10	+	*	*	+	*	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alarcon, Frank	886651	M	10	+	*	+	+	+	7	8	9	+	*	+	+	+	+	+	4	+	7	8	9		
Alcazar, Eugene	141666	M	10	0	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	+	7	8	9	
Alcazar, Eugene A.	141517	M	10	0	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alder, Brenda I.	967569	F	10	*	*	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alder, Lawrence S.	910024	M	12	+	*	+	+	+	*	8	9	+	*	+	+	+	+	+	*	8	9				
Alder, Sarah C.	968416	F	12	0	+	*	+	+	7	8	9	0	+	+	+	+	+	+	+	+	+	7	8	9	
Aldrich, Steve K.	873815	M	12	0	+	+	+	+	7	8	9	+	+	+	+	+	+	+	+	+	+	7	8	9	
Alexander, Fred D.	975140	M	12	0	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alexander, George M.	975141	M	12	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alexander, Joseph J.	901626	M	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alger, Nicole C.	874433	F	12	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Alger, Phyllis A.	149884	F	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Aaron L. JR	992938	M	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Andrea	904134	F	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Cynthia	874997	F	12	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Diane B.	901507	F	10	0	+	+	+	+	7	8	9	0	+	+	+	+	+	+	+	+	+	7	8	9	
Allen, Donald J.	883223	M	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Elizabeth	886019	F	11	0	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Eugene C.	887238	M	11	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Helen L.	874910	F	12	+	+	+	+	+	8	9	+	*	+	+	+	+	+	+	+	+	8	9			
Allen, Jeremy S.	879216	M	10	0	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Judith D.	903040	F	10	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Karen	873986	F	12	0	*	*	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Karen	891989	F	11	+	+	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	
Allen, Karen T.	871328	F	12	+	*	+	+	+	7	8	9	+	*	+	+	+	+	+	+	+	+	7	8	9	

Legend			
+ Scheduled	* Multiple Sections	-- Not Required or Processed	0-9 Not Scheduled

## MST408 – Class Analysis by Course and Section

PAD Location: Synergy SIS>Schedule>Reports>List

The MST408 report produces an analysis of each teacher's class loads.



The screenshot shows a web interface titled "Report Interface" with a back arrow in the top right corner. Below the title bar, the report name "Class Analysis by Course and Section" is displayed, along with the report number "MST408" and the page orientation "Portrait". A tabbed menu is visible with "Options" selected, and other tabs include "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two checkboxes: "Show only courses who have more requests than availability" and "Show only courses with sections", both of which are currently unchecked. Below these checkboxes are two dropdown menus labeled "Period Begin" and "Period End", both of which are currently empty.

### Report Options:

Show only courses that have more requests than availability: Filters by section capacity.

Show only courses with sections: Filters output by courses with sections.

Period Begin/End Range: Filters output by a period or a period range.

This report has a Mandatory Sort Property of Course ID in ascending order.





## Hope High School Class Analysis by Course and Section

Year: 2010-2011  
Report: MST408

Course ID	Course Title	Section ID	Beg	End	Term	Teacher Name	Room	Restrictions				Max	Boys	Girls	Tot	Deviation
								Gen	Low	High	Team					
AD86W	Academic Decath	0736	6	6	YR	Canaday C., Curt	307A					40	0	0	0	0.00
								Available:	40	Scheduled:	0	Avg.:	0.00			
								Requests:	14	Rejected:	14	M.A.D.:	0.00			
AG29	Expl Agric	0088	1	1	YR	Sargent, Linda	MHS					10	0	0	0	0.00
								Available:	10	Scheduled:	0	Avg.:	0.00			
								Requests:	1	Rejected:	1	M.A.D.:	0.00			
AG31	Animal Sci	0101	1	1	YR	Wojcik, James	AG1					30	0	0	0	0.00
		1424	4	4	S2	Aderson, Gordon	403					100	0	0	0	0.00
		AG31-3	3	3	YR	Builder, Bob		10	12			30	0	0	0	0.00
								Available:	160	Scheduled:	0	Avg.:	0.00			
								Requests:	32	Rejected:	32	M.A.D.:	0.00			
AG51	Landscape D&M I	0201	2	2	YR	Wojcik, James	AG1					28	0	0	0	0.00
								Available:	28	Scheduled:	0	Avg.:	0.00			
								Requests:	6	Rejected:	6	M.A.D.:	0.00			
AR32	Beg Photo	0104	1	1	S1	Schubert, Thorne	404					28	0	0	0	0.00
		0304	3	3	S1	Schubert, Thorne	404					28	0	0	0	0.00
		0404	4	4	S1	Schubert, Thorne	404					28	0	0	0	0.00
		0504	5	5	S1	Schubert, Thorne	404					28	0	0	0	0.00
		0604	6	6	S1	Schubert, Thorne	404					28	0	0	0	0.00
		1504	5	5	S2	Schubert, Thorne	404					28	0	0	0	0.00
		1604	6	6	S2	Schubert, Thorne	404					28	0	0	0	0.00
								Available:	196	Scheduled:	0	Avg.:	0.00			
								Requests:	59	Rejected:	59	M.A.D.:	0.00			
AR33	Int Photo	1104	1	1	S2	Schubert, Thorne	404					32	0	0	0	0.00
		1304	3	3	S2	Schubert, Thorne	404					28	0	0	0	0.00
		AR33-12	12	12	YR			10	12			20	0	0	0	0.00
		AR33-13	13	13	YR			10	12			20	0	0	0	0.00
								Available:	100	Scheduled:	0	Avg.:	0.00			
								Requests:	61	Rejected:	61	M.A.D.:	0.00			
AR34	Adv Photo	1404	4	4	S2	Schubert, Thorne	404					28	0	0	0	0.00
								Available:	28	Scheduled:	0	Avg.:	0.00			
								Requests:	10	Rejected:	10	M.A.D.:	0.00			

## MST412 – Class Load Analysis

PAD Location: Synergy SIS>Schedule>Reports>List

The MST412 Class Load Analysis reports class size information, by section, for selected periods and term codes. Information displayed includes max class size, total students enrolled, open seats, as well as the number of enrolled students by gender and grade level.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Class Load Analysis", "Number: MST412", and "Page Orientation: Portrait". Below this, there are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab contains the following fields:

- Section ID:** A text input field.
- Period:** Two dropdown menus separated by a hyphen.
- Term Code:** A dropdown menu with a refresh icon and a checkmark icon.
- Term Selection:** Three checkboxes labeled "Semester 1", "Semester 2", and "Year".

### Report Options:

**Section ID:** Filter report output to display the selected section.

**Period Range Start/End:** The report output may be limited to show only a certain period range.

**Term:** Filter report output by selecting term(s).



### Hope High School Class Load Analysis

Year: 2010-2011  
Report: MST412

Section ID	Periods	Term	Meeting Days	Course ID	Course Title	Staff Name	Room	Restrictions					Total	Open				
								Max	Male	Female	Low	High						
00000001	1	YR	M T W R F	SC71	Chemistry	Becker A., A.	104	100	0	0	10	12		8	0	100		
00000002	1	YR	M T W R F	SC71	Chemistry	Becker A., A.	104	100	0	0	10	12			0	100		
0002	1	YR	M T	SC422	Life Science	Tofft, R.	120	30	0	0			20	4	2	0	30	
0003	1	S2	M T	PE762	Weight Trn Boys	Jennings, J.	WWHS	0	0	0			21	2	2	0	0	
0006	1	S2	M T	AR58	Adv Jewelry	Sullivan, J.	403	10	0	0				2	4	0	10	
0039	1	YR	M T	IT32	Cad - Arch I	Kish, L.	312	12	0	0				9	4	0	12	
0051	1	S1	M T	SC72W	Cp Chemistry	Mellyn, W.	118	28	0	0			12	13	1	0	28	
0052	1	S1	M T	SC33	Earth Science	Stincic, T.	P-18	28	0	0			7	6	6	0	28	
0061	1	S1	M T	SC81	Physics	Mortensen, K.	307B	32	0	0			1	15	13	0	32	
0071	1	S1	M T	SC71	Chemistry	Nedergaard, J.	117	24	0	0			8	14	1	0	24	
0085	1	S1	M T	PP70	Sr. English	Myers, T.	133	10	0	0					1	1	0	10
0088	1	YR	M T	AG29	Expl Agric	Sargent, L.	MHS	10	0	0					1	0	10	
0091	1	S1	M T	SC71	Chemistry	McBride, R.	115	28	0	0			4	13	2	0	28	
0100	1	S1	M T	WL19	Am Sign Lang II	Scott, T.	208	31	0	0			1	5	23	0	31	
0101	1	YR	M T	AG31	Animal Science	Wojcik, J.	AG1	30	0	0			21	9	2	0	30	
0102	1	S1	M T	AR63	Beg Drawing	Gunn, G.	401	30	0	0			13	7	4	0	30	
0104	1	S1	M T	AR32	Beg Photo	Schubert, T.	404	28	0	0			11	4	8	0	28	
0105	1	S1	M T	AR40	Stained Glass	Smith, C.	402	26	0	0			1	8	17	0	26	
0106	1	S1	M T	AR54	Beg Jewelry	Sullivan, J.	403	26	0	0			3	8	12	0	26	
0107	1	S1	M T	CB11	Computer Apps	Sehl, M.	129	30	0	0			12	7	4	0	30	
0108	1	S1	M T	BE52	Marketing I	Frommer, K.	112	30	0	0			6	4	6	0	30	
0109	1	S1	M T	BE47	Accounting I	Becker C., C.	125	30	0	0			13	6	6	0	30	
0111	1	S1	M T	EN35W	AA Sop	Baniszewski, N.	229	28	0	0			18			0	28	
0112	1	S1	M T	EN33	Prin Eng I	Bonjour R., R.	301	28	0	0			24	3		0	28	
0113	1	S1	M T	EN45	Col Prep Wrt	Bunger T., T.	P-10	28	0	0			1	1	23	0	28	
0115	1	S1	M T	EN34	Prin Eng II	Torrente, J.	P-11	28	0	0			1	17	4	0	28	
0116	1	S1	M T	EN46	Prin Eng III	Gordon, K.	231	28	0	0				1	27	0	28	
0117	1	S1	M T	EN80	Humanities	Gomez, F.	413	45	0	0				4	28	0	45	
0119	1	S1	M T	EN60	Eng (brit) Lit	Nunes, K.	230	30	0	0				3	12	0	30	
0120	1	YR	M T	SA92	Stu Council	Parker, D.	107	28	0	0			3	8	10	0	28	
0121	1	S1	M T	EN34	Prin Eng II	Petersen, A.	228	28	0	0				19		0	28	
0122	1	S1	M T	EN33	Prin Eng I	Summers, K.	209	28	0	0			28			0	28	
0123	1	S1	M T	EN51	Lit Explor	Rex, K.	P-22	30	0	0			30		1	0	30	
0124	1	S1	M T	EN71W	Sr Ap Eng	Robinson, R.	P-21	28	0	0					23	0	28	
0125	1	S1	M T	EN57	American Lit	Webster, M.	226	30	0	0				25	2	0	30	

## MST413 – Student Current Schedule Analysis

PAD Location: Synergy SIS>Schedule>Reports>List

The MST413 report lists individual students' class schedules.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Current Schedule Analysis", "Number: MST413", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains three sections: "Schedule Info", "Student Info", and "Grouping Info".

- Schedule Info:** Includes a "Term Filter" with two dropdown menus separated by a hyphen, and a "Section ID" with two text input fields separated by a hyphen.
- Student Info:** Includes a "Grade" dropdown menu, a "Gender" dropdown menu, and a checkbox labeled "One Student Per Page".
- Grouping Info:** Includes a text instruction: "Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period." Below this are two dropdown menus for "Term Code" and "Period".

### Report Options:

Term Filter: Filter report output a specific term or term range.

Section ID: Filter report for a particular section or section range.

Grade: Filter report output to include just the selected grade.

Gender: Filter report output to include just the selected gender.

One Student Per Page: Output will only have one student per page.

Grouping Info Term Code: Output will be sorted by teacher name (ascending) and filtered by term code.

Grouping Info Period: Output will be sorted by teacher name (ascending) and filtered by period.



## Hope High School Student Current Schedule Analysis

Year: 2010-2011  
Report: MST413

**Student: Cox, Victor R.** Perm ID: **878611** Grade: **12** Gender: **Male**

Prd	Crs ID	Course Title	Sect ID	Trm	Meet Days					Teacher	Room
					M	T	W	R	F		
Fall											
0	NC901	Rel Time A Hr	0870	S1	-	-	-	-	-	Rel Time, Rel Time	No Room
0	MA40	Algebra II	0047	S1	X	X	-	-	-	Kretschmer, James	135
1	BE47	Accounting I	0109	S1	X	X	-	-	-	Becker C., Chris	125
1	EN60	Eng (brit) Lit	0119	S1	X	X	-	-	-	Nunes, Kathy	230
2	BE77	Prin&prac Econ	0209	S1	X	X	-	-	-	Becker C., Chris	125
3	BE75	Coe Bus Intern	0308	YR	X	X	-	-	-	Frommer, Kathy	112
4	NC941	Rt 4th Per	0874	S1	X	X	-	-	-	Rel Time, Rel Time	No Room
4	EN60	Eng (brit) Lit	0426	S1	X	X	-	-	-	Snyder, Joan	222
5	NC951	Rt 5th Per	0875	S1	X	X	-	-	-	Rel Time, Rel Time	No Room
5	MA40	Algebra II	0553	S1	X	X	-	-	-	Shackelford, Judy	109
6	NC961	Rt 6th Per	0876	S1	X	X	-	-	-	Rel Time, Rel Time	No Room
7-8	BE75	Coe Bus Intern	0708	YR	X	X	-	-	-	Frommer, Kathy	112
7-8	BE92	Dce Admin Suprt	0900	YR	X	X	-	-	-	Frommer, Kathy	DCE

**Student: Cozens, Irene M.** Perm ID: **896053** Grade: **12** Gender: **Female**

Prd	Crs ID	Course Title	Sect ID	Trm	Meet Days					Teacher	Room
					M	T	W	R	F		
Fall											
1	SA92	Stu Council	0120	YR	X	X	-	-	-	Parker, Donna	107
2	WL25W	Ap Spanish V	0295	S1	X	X	-	-	-	Davis, Paul	201
2	SC82W	Adv Physics	0732	S1	X	X	-	-	-	Canaday C., Curt	307A
3	EN45	Col Prep Wrt	0313	S1	X	X	-	-	-	Bunger T., Thomas	P-10
4	MA50W	Ap Calc/ana Geo	0456	S1	X	X	-	-	-	Vogl, Randy	101
5	SS52W	Ap Gov&econ Wtp	0571	S1	X	X	-	-	-	Ries, Lianne	220
6	NC961	Rt 6th Per	0876	S1	X	X	-	-	-	Rel Time, Rel Time	No Room
12	NC901	Rel Time A Hr	0869	S1	X	X	-	-	-	Rel Time, Rel Time	No Room

**Student: Cozens, Jonathan W.** Perm ID: **904550** Grade: **10** Gender: **Male**

Prd	Crs ID	Course Title	Sect ID	Trm	Meet Days					Teacher	Room
					M	T	W	R	F		
Fall											
0	NC901	Rel Time A Hr	0868	S1	X	X	-	-	-	Rel Time, Rel Time	No Room
1	WL23W	Spanish III	0192	S1	X	X	-	-	-	Donaldson, Keldon	304
2	MA40	Algebra II	0247	S1	X	X	-	-	-	Kretschmer, James	135
3	SC72W	Cp Chemistry	0833	S1	X	X	-	-	-	Sandomir, Mark	118
4	PA90	Thea Arts I	0458	S1	X	X	-	-	-	Gardner, David	409
5	EN51	Lit Explor	0518	S1	X	X	-	-	-	Jackson, Michael	P-09
6	PE501	AA Girls Sp	0950	S1	X	X	-	-	-	Scafaria, Dominic	BSOC

**Student: Crandall, David A.** Perm ID: **920089** Grade: **12** Gender: **Male**

Prd	Crs ID	Course Title	Sect ID	Trm	Meet Days					Teacher	Room
					M	T	W	R	F		
Fall											
0	NC901	Rel Time A Hr	0870	S1	-	-	-	-	-	Rel Time, Rel Time	No Room
1	SC81	Physics	0061	S1	X	X	-	-	-	Mortensen, Klaus	307B
2	SS52W	Ap Gov&econ Wtp	0280	S1	X	X	-	-	-	Epley J., James	217
3	EN72	English 101	0325	S1	X	X	-	-	-	Webster, Mitch	226
4	MA50W	Ap Calc/ana Geo	0456	S1	X	X	-	-	-	Vogl, Randy	101
5	AR40	Stained Glass	0505	S1	X	X	-	-	-	Smith, Christine	402
6	NC401	Pers Rel Time	0996	S1	X	X	-	-	-	Evit Teacher, Rel T Pe	SEM

## MST414 - Master Schedule by Department

PAD Location: Synergy SIS>Schedule>Reports>List

The OSM415 report prints all of the sections in the Master Schedule on a grid sorted by Department.

**Report Interface** <<

Name: **Master Schedule by Department**    Number: **MST414**    Page Orientation: **Landscape**

As of Date

*This report prints a maximum of 9 period columns. Any periods outside the range will not be visible.*

Period Begin    Period End  
    

Department

<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Language	<input type="checkbox"/> Math
<input type="checkbox"/> Science	<input type="checkbox"/> Special Education	<input type="checkbox"/> Art
<input type="checkbox"/> Aerospace Science	<input type="checkbox"/> Agricultural Science	<input type="checkbox"/> Business Education
<input type="checkbox"/> Computer/Business	<input type="checkbox"/> English	<input type="checkbox"/> Family and Consumer Sciences
<input type="checkbox"/> Industrial Technology	<input type="checkbox"/> Military Science/Leadership Army	<input type="checkbox"/> Music/Performing Arts
<input type="checkbox"/> Physical Education	<input type="checkbox"/> Reading	<input type="checkbox"/> Social Studies
<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> World Languages	<input type="checkbox"/> Elementary School
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Special Education	<input type="checkbox"/> Transfer Credit
<input type="checkbox"/> East Valley Institute of Technology	<input type="checkbox"/> English Language Development	<input type="checkbox"/> American History

### Report Options:

As of Date: Report prints sections as they were on the date entered.

Period Begin/End Range: Filters output by a period or a period range.

Department: Select only those departments to be included in the report output or leave blank to include all reports.



## Hope High School Master Schedule by Department As of Date: 11/05/2012

Year: 2012-2013  
Report: MST414

Staff Name	FTE	Room	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
<b>Department: (CO)</b>											
Diaz		ONSL								Con Drugs/soc	
<b>Department: (HE)</b>											
Blackburn M.		ANXK		Sports Medicine	Prevention&care						
<b>Department: (NC)</b>											
Arthur A.		120				Study Hall	Study Hall	Study Hall			
Dunham		CAFE									
Exit Teacher		SEM	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	Pers Rel Time	
Rel Time		No Room	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	Rel Time A Hr	
Stinc		CAFE					Study Hall	Study Hall			
<b>Department: (PA)</b>											
Gardner		409			Int Acting	Adv Acting	Thea Arts I	Thea Arts I	Stagecraft		
<b>Department: (SA)</b>											
Aderson		403		Student Aid		Student Aid	Student Aid	Student Aid			
Arthur A.		403							Student Aid		
Attend Office		OFC	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Stu Asst Attend	Student Aid
Audio Visual		AV	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Stu Asst Av-Mc	Student Aid
Bayer M.		403			Student Aid						Student Aid
Becker A.		403		Student Aid							Student Aid
Becker C.		403				Student Aid			Student Aid		Student Aid
Bellus G.		403		Student Aid							Student Aid
Blackburn M.		403			Student Aid						Student Aid
Blahak P.		403			Student Aid				Student Aid		Student Aid
Blassell W.		403							Student Aid		Student Aid
Brady J.		403					Student Aid				Student Aid
Brown P.		403		Student Aid					Student Aid		Student Aid
Bunger T.		403		Student Aid							Student Aid
Canaday C.		307A/403				Student Aid (403)			Student Aid (307A)	Student Aid (403)	Student Aid (307A)
Chalsson P.		403					Student Aid		Student Aid (307A)		Student Aid (307A)
Cole N.		403			Student Aid		Student Aid				Student Aid
Craft		403		Student Aid							Student Aid
Creaser		403			Student Aid						Student Aid
Davis		403					Student Aid				Student Aid
Donaldson		403							Student Aid		Student Aid
Dunham		403							Student Aid		Student Aid
Dunn		403			Student Aid						Student Aid
Ernst		403			Student Aid						Student Aid

## MST415 - Master Schedule by Room

PAD Location: Synergy SIS>Schedule>Reports>List

The MST415 report prints all of the sections in the Master Schedule on a grid sorted by Room.

**Report Interface** <<

Name: **Master Schedule by Room** Number: **MST415** Page Orientation: **Landscape**

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

As of Date

*This report prints a maximum of 9 period columns. Any periods outside the range will not be visible.*

Period Begin    Period End

Department
 

<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Language	<input type="checkbox"/> Math
<input type="checkbox"/> Science	<input type="checkbox"/> Special Education	<input type="checkbox"/> Art
<input type="checkbox"/> Aerospace Science	<input type="checkbox"/> Agricultural Science	<input type="checkbox"/> Business Education
<input type="checkbox"/> Computer/Business	<input type="checkbox"/> English	<input type="checkbox"/> Family and Consumer Sciences
<input type="checkbox"/> Industrial Technology	<input type="checkbox"/> Military Science/Leadership Army	<input type="checkbox"/> Music/Performing Arts
<input type="checkbox"/> Physical Education	<input type="checkbox"/> Reading	<input type="checkbox"/> Social Studies
<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> World Languages	<input type="checkbox"/> Elementary School
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Special Education	<input type="checkbox"/> Transfer Credit
<input type="checkbox"/> East Valley Institute of Technology	<input type="checkbox"/> English Language Development	<input type="checkbox"/> American History

Size limit for "small" classroom

Course types to show as Study Hall  
 Not Available

### Report Options:

As of Date: Report prints sections as they were on the date entered.

Period Begin/End Range: Filters output by a period or a period range.

Department: Select only those departments to be included in the report output or leave blank to include all reports.

Size limit for "small" classroom: Enter the class size limit of classrooms that should be identified as "small" on the report. Those classrooms with class size limits above the number entered will be identified as "full size" on the report.

Course types to show as Study Hall: Not Available.





**Hope High School**  
**Master Schedule by Room**  
 As of Date: 11/05/2012

Year: 2012-2013  
 Report: MST415

Room	Teacher Desks	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
101	Vogt	Open-S	Vogt	Open-S	Vogt	Vogt	Open-S	Vogt	Open-S	Open-S
102	Bayer M., Guidance Off	Open-S	Bayer M.	Open-S	Bayer M.	Bayer M.	Open-S	Guidance Off	Bayer M.	Open-S
103	Harder	Open-S	Harder	Open-S	Harder	Harder	Open-S	Harder	Open-S	Open-S
104	Becker A.	Open-F	Becker A.	Open-S	Becker A.	Open-F	Becker A.	Becker A.	Open-F	Open-F
105	Hansen	Open-S	Hansen	Open-S	Hansen	Hansen	Open-S	Hansen	Open-S	Open-S
107	Parker	Open-S	Parker	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S
108	Nebelung	Open-F	Nebelung	Nebelung	Nebelung	Open-F	Nebelung	Nebelung	Open-F	Open-F
109	Shackelford	Open-F	Shackelford	Shackelford	Shackelford	Open-F	Shackelford	Shackelford	Open-F	Open-F
111	Richardson	Open-S	Open-S	Richardson	Richardson	Richardson	Richardson	Richardson	Open-S	Open-S
112	Frommer	Open-S	Frommer	Frommer	Frommer	Open-S	Open-S	Open-S	Frommer	Frommer
114	Clifford R.	Open-F	Clifford R.	Clifford R.	Clifford R.	Clifford R.	Open-F	Clifford R.	Open-F	Open-F
115	McBride, Janssen	Open-S	McBride	Janssen	McBride	Janssen	Open-S	McBride	Open-S	Open-S
116	Blasdel W., Janssen	Open-S	Janssen	Blasdel W.	Janssen	Janssen	Open-S	Open-S	Open-S	Open-S
117	Nedergaard	Open-S	Nedergaard	Nedergaard	Nedergaard	Open-S	Nedergaard	Nedergaard	Open-S	Open-S
118	Melyn, Sandomir	Melyn	Melyn	Sandomir	Sandomir	Melyn	Sandomir	Sandomir	Open-S	Open-S
119	Worsnop, Fetters	Open-S	Fetters	Fetters	Fetters	Worsnop	Worsnop	Worsnop	Open-S	Open-S
120	Toft, Aderson, Arthur A.	Open-S	Toft	Open-S	Toft	Toft	Toft	Toft	Open-S	Open-S
121	Edelstein, Fetters	Edelstein	Edelstein	Edelstein	Edelstein	Edelstein	Fetters	Fetters	Open-S	Open-S
122	Samuels	Open-S	Samuels	Samuels	Samuels	Samuels	Samuels	Open-S	Open-S	Open-S
123	Dunn	Open-S	Dunn	Dunn	Dunn	Dunn	Dunn	Open-S	Open-S	Open-S
124	Blasdel W., Worsnop	Open-S	Worsnop	Worsnop	Blasdel W.	Blasdel W.	Blasdel W.	Blasdel W.	Open-S	Open-S
125	Becker C.	Open-S	Becker C.	Becker C.	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S
126	Topoozian	Open-S	Topoozian	Topoozian	Topoozian	Open-S	Topoozian	Topoozian	Open-S	Open-S
127	Becker C.	Open-S	Open-S	Open-S	Becker C.	Open-S	Becker C.	Becker C.	Open-S	Open-S
128	Aderson	Open-S	Aderson	Aderson	Aderson	Aderson	Aderson	Open-S	Open-S	Open-S
129	Sehi	Open-S	Sehi	Open-S	Sehi	Sehi	Sehi	Open-S	Open-S	Open-S
131	Patenge, Krogman	Open-S	Patenge	Patenge	Patenge	Patenge	Krogman	Krogman	Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
			Patenge						Patenge	Patenge
132	Clow-Kennedy	Open-S	Clow-Kennedy	Clow-Kennedy	Open-S	Open-S	Open-S	Open-S	Open-S	Open-S

S - Open classroom (small), F - Open classroom (full size), SH - study hall, \* - Change from last year or new staff  
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## MST416 – Department Section List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The MST416 report prints the departments with the list of sections assigned to them along with the teacher and class size information.

The screenshot shows a web interface titled "Report Interface" with a back arrow in the top right corner. Below the title bar, the report name "Department Section List", number "MST416", and page orientation "Portrait" are displayed. A navigation menu includes "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main area contains several filter fields: "Department" (a dropdown menu), "Room Name" (two text input fields separated by a hyphen), "Period" (two dropdown menus separated by a hyphen), "Staff" (a dropdown menu), and "Subject Area" (a dropdown menu).

### Report Options:

Department: Filter the report to show one department.

Room Name: Filter the report to show a particular range of room names.

Period: Filter the report to show a period range.

Staff: Filter the report to show a certain staff member.

Subject Area: Filter the report to show a particular subject area.



## Hope High School Department Section List

Year: 2013-2014  
Report: MST416

Department	Staff Name	Term	Per St	Per End	Section ID	Course ID And Title	Meeting Days	Room	Optimal	Max	Total	Open	
AC		S2	5	5	00000s21	AC10 - Air Cond Tech	S F R W T M		30	0	30	30	
									<b>Total:</b>	0	30	0	30
Agricultural Science	Jackson, Michael	YR	1	2	00000001	AG51 - Landscape D&m I	A D E B S F R	101	30	3	27		
									<b>Total:</b>	0	30	3	27
Art	Abel, Patricia	YR	4	4	00000002	AR32 - Beg Photo	A D E B S F R	112	30	2	28		
	Jackson, Kathy	YR	5	5	00012345	AR32 - Beg Photo	A D E B C		30	7	23		
									<b>Total:</b>	0	60	9	51
Math	Becker A., Allison	YR	3	3	00014587	MA302 - Geometry	A D E B S F R	101	30	1	29		
									<b>Total:</b>	0	30	1	29
Music/Performing Arts	Chaisson P., Paul	YR	6	6	00098547	MU86 - Jazz Band	A D E B S F R		30	0	30		
									<b>Total:</b>	0	30	0	30
Social Studies	Breiland C., Cheryl	YR	7	10	00058742	SS52W2 - Ap Amer Govt	A D E B S F R		30	1	29		
									<b>Total:</b>	0	30	1	29
									<b>Grand Total:</b>	0	210	14	196

## MST417 – Room Section List

PAD Location: Synergy SIS>Mass Scheduling>Reports>List

The MST417 report prints the rooms with the list of sections assigned to them along with the teacher and class size information.

The screenshot shows a web-based report interface titled "Report Interface" with a back arrow icon in the top right corner. Below the title bar, the report name "Room Section List", number "MST417", and page orientation "Portrait" are displayed. A tabbed menu includes "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" section contains several filter fields: "Department" (a dropdown menu), "Room Name" (two text input fields separated by a hyphen), "Period" (two dropdown menus separated by a hyphen), "Staff" (a dropdown menu), and "Subject Area" (a dropdown menu).

### Report Options:

Department: Filter the report to show one department.

Room Name: Filter the report to show a particular range of room names.

Period: Filter the report to show a period range.

Staff: Filter the report to show a certain staff member.

Subject Area: Filter the report to show a particular subject area.



## Hope High School Room Section List

Year: 2013-2014  
Report: MST417

Room	Department	Staff Name	Term	Per St	Per End	Section ID	Course ID And Title	Meeting Days	Optimal	Max	Total	Open
AC			S2	5	5	00000s21	AC10 - Air Cond Tech	S F R W T M	30	0	30	
Art		Jackson, Kathy	YR	5	5	00012345	AR32 - Beg Photo	A D E B C	30	7	23	
Music/Performing Arts		Chaisson P., Paul	YR	6	6	00098547	MU86 - Jazz Band	A D E B S F R	30	0	30	
Social Studies		Breiland C., Cheryl	YR	7	10	00058742	SS52W2 - Ap Amer Govt	A D E B S F R	30	1	29	
<b>Total:</b>									<b>0</b>	<b>120</b>	<b>8</b>	<b>112</b>
101	Agricultural Science	Jackson, Michael	YR	1	2	00000001	AG51 - Landscape D&m I	A D E B S F R	30	3	27	
	Math	Becker A., Allison	YR	3	3	00014587	MA302 - Geometry	A D E B S F R	30	1	29	
<b>Total:</b>									<b>0</b>	<b>60</b>	<b>4</b>	<b>56</b>
112	Art	Abel, Patricia	YR	4	4	00000002	AR32 - Beg Photo	A D E B S F R	30	2	28	
<b>Total:</b>									<b>0</b>	<b>30</b>	<b>2</b>	<b>28</b>
<b>Grand Total:</b>									<b>0</b>	<b>210</b>	<b>14</b>	<b>196</b>

## MST801 – Program of Recitation Report

PAD Location: Synergy SIS>Schedule>Reports>List

The MST801 report prints a list of the teachers and the sections they are teaching, with total students, grouped by department.

**Report Interface** <<

Name: **Program of Recitation Report**    Number: **MST801**    Page Orientation: **Portrait**

Options   Sort / Output   Conditions   Selection   Advanced

As of Date

*This report prints a maximum of 9 period columns. Any periods outside the range will not be visible.*

 Period Begin     Period End

Show Additional Staff  
 Show Department Total  
 Hide Room Name and Widen Load

Term Code

Year     Semester 1     Semester 2     Quarter 1  
 Quarter 2     Quarter 3     Quarter 4     Trimester 1  
 Trimester 2     Trimester 3     Summer Session

Department

<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Language	<input type="checkbox"/> Math
<input type="checkbox"/> Science	<input type="checkbox"/> Special Education	<input type="checkbox"/> Art
<input type="checkbox"/> Aerospace Science	<input type="checkbox"/> Agricultural Science	<input type="checkbox"/> Business Education
<input type="checkbox"/> Computer/Business	<input type="checkbox"/> English	<input type="checkbox"/> Family and Consumer Sciences
<input type="checkbox"/> Industrial Technology	<input type="checkbox"/> Military Science/Leadership Army	<input type="checkbox"/> Music/Performing Arts
<input type="checkbox"/> Physical Education	<input type="checkbox"/> Reading	<input type="checkbox"/> Social Studies
<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> World Languages	<input type="checkbox"/> Elementary School
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Special Education	<input type="checkbox"/> Transfer Credit
<input type="checkbox"/> East Valley Institute of Technology	<input type="checkbox"/> English Language Development	<input type="checkbox"/> American History

### Report Options:

As of Date: Date used to calculate the output of the report.

Period Begin/End: Filters output by a period or a period range.

Show Additional Staff: Report output will also include additional staff from the section.

Show Department Total: Report output will include a total after each department group.

Hide Room Name and Widen Load: Room name will not be included on report output and the load column will be wider.

Term Code: Select term codes to filter the report results by.

Department: Select only those departments to be included in the report output.



**Hope High School**  
**Program of Recitation Report**  
 As of Date: 04/22/2011

Year: 2010-2011  
 Report: MST801

Badge Num	Staff Name	Period 0		Period 1		Period 2		Period 3		Period 4		Period 5		Period 6		Period 7		Period 8		Dept. Load		
		Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld	Crs Title	Room Ld			
<b>Department: (CO)</b>																						
1039	Diaz, J.																			Co-Bowling 2 CNSL *1 Co-Constrn Matl CNSL *0 Co-Pe-Bowling CNSL *1 Co-Perani Dev. CNSL *15 Corr Drugs/soe CNSL 1	1	
<b>Department: (HE)</b>																						
1013	Blackburn M. M.	Pic Sports Inj ANNX *0		Sports Medicine ANNX *5		Prevention&care ANNX *15						Raq Spt Sem 2 GYM *31							Aa Girls Sports TRNG *8		20	
<b>Department: (NC)</b>																						
1144	Stovoc, T.			Earth Science P-18 *19		Earth Science P-18 *19		Earth Science P-18 *17		Student Aid 403 *0		Study Hall CAFE 26									63	
1043	Dunham, C.					Study Hall CAFE 20		Study Hall CAFE 37		Bioloqy P-18 *26		Student Aid 403 *10		Bioloqy P-18 *21		Bioloqy P-18 *27					57	
1104	Rel Time, R.	Rel Time A Hr No Rc *89	Rt 1st Per No Rc *17	Rt 2nd Per No Rc *28	Rt 3rd Per No Rc *42	Rt 4th Per No Rc *95	Rt 5th Per No Rc *121	Rt 6th Per No Rc *64													4021	
1050	Evtl Teacher, R.	Rel Time A Hr No Rc *83	Pers Rel Time SEM *49	Pers Rel Time SEM *72	Pers Rel Time SEM *80	Pers Rel Time SEM *83	Pers Rel Time SEM *62	Pers Rel Time SEM *37	Pers Rel Time SEM *34												1117	
<b>Department: (PA)</b>																						
1056	Gardner, D.					Int Acting 409 *16		Adv Acting 409 *15		Thea Arts I 409 *31		Student Aid Thea Arts II 409 *23				Stagecraft 409 *12					97	
<b>Department: (SA)</b>																						
1009	Becker A. A.			Algebra II 104 *29		Chemistry 104 *10		Geometry 104 *33		Geometry 104 *32		Geometry 104 *31		Alt Geom 2nd S 104 *20		Student Aid 403 *0						0
1145	Sullivan, J.	Beg Jewelry 403 *28		Adv Jewelry 403 *6		Beg Jewelry 403 *28		Int Jewelry 403 *26													0	
1023	Brown P. P.			Math 236 *14		Student Aid 403 *0		Math 236 *11				Math Student Aid 236 *8		Math Student Aid 236 *11		Co-Government 236 *0		Co-World Stz II 236 *0		Co-World Stz I 236 *0		0
1015	Blaedel W. W.					Con Chemistry 116 *17		Env Science 2n 124 *29		Env Science 2n 124 *31		Env Science 2n 124 *26		Con Chemistry 124 *19								0
1029	Chaisson P. P.			Woodwork Tech 311 *24		Cabinetmkg I&II 311 *2		Ice Automotive 311 *4		Student Aid 403 *0		Woodwork Tech 311 *28				Ice Automotive 311 *4		Ice Automotive 311 *4		Ice Automotive 311 *4		0
						Woodwork Tech 311 *21		Ice Bldg Trades 311 *2		Ice Cabinetmkn 311 *1		Ice Drafting 311 *2		Ice MacHine Sh 311 *1		Ice Welding 311 *2		Ice Bldg Trades 311 *0		Ice Bldg Trades 311 *0		0
								Ice Welding 311 *2		Ice Bldg Trades 311 *0		Ind Coop Ed Ice 311 *0				Ice Bldg Trades 311 *0		Ice Bldg Trades 311 *0		Ind Coop Ed Ice 311 *0		0
1057	Garland, G.					Amer History II P-06 *30		Amer History II P-06 *30		Az/amer Hist I P-06 *27		Az/amer Hist I P-06 *27		Amer History II P-06 *31		Co-Government P-06 *11		Economics P-06 *3				0
1144	Stincic, T.			Earth Science P-18 *19		Earth Science P-18 *19		Earth Science P-18 *17		Student Aid 403 *0		Study Hall CAFE 26		Student Aid 403 *0								0
1066	Haws, K.	Trig/coig Math P-01 *23	Student Aid 403 *0	Trig/coig Math P-01 *20				Student Aid 403 *0		Trig/coig Math P-01 *25		Geometry P-01 *25									0	
1080	Lewis, J.	Geometry P-14 *33		Geometry P-14 *28		Std Math I P-14 *13		Std Math I P-14 *21				Student Aid 403 *0		Trig/coig Math P-14 *24							0	

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Edupoint School District

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## STU202 – Student Schedule

PAD Location: Synergy SIS>Schedule>Reports>Individual

**Report Interface**

Name: **Student Schedule** Number: STU202 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

**Schedule Info**

NOTE: Filter Date is not a mandatory field.

Filter Date

Term Filter Start  Term Filter End

**Student Info**

Perm ID

Last Name  First Name

Grade  -

Hide All Personal Information

Hide Perm ID

**Period Range**

Period Begin  Period End

**Grouping Info**

Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period.

Term  Period

**Teacher Info**

Hide Teacher's First Name

**Include the following fields**

NOTE: The text box value is displayed if no data is present.

Show House

Show Counselor

Show Locker Number

Show Locker Combination

Locker Type  Locker Combination to Print

Show Homeroom Teacher

Show Homeroom Number

Show Dropped Classes

Hide Class Period

Hide Class Teacher

Hide Class Room

The STU202 report prints a student schedule that can include personal information. The user can select a student by perm ID, last name and first name or groups of students by grade. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school counselors and staff to hand a student their schedule of classes.

### Report Options:

As of Date/Term Filter Start/End: Date of report; Filter report output for a specified starting/ending term.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name/First Name: Filter report output to include just the students with the specified last/first name.

Grade: Filter report output to include just the selected grade or grade range.

Hide All Personal Information: Excludes all personal information from the report which includes address information, birth date, last name goes by, alias, phone number, home language, ethnic code, enter/leave dates and parent information.

Hide Perm ID: Excludes the permanent ID number of the student from the report.

Grouping Info: Sorting by teacher name (ascending) for the sections defined by term/period.

Teacher Info: Excludes the teachers' first name from printing on the report.

Include the following fields: Option to populate fields with comment if no data is found.





## Hope High School Student Schedule

Year: 2010-2011  
Report: STU202

### Student Information

Student Name <b>Zuniga, Kathleen</b>		Perm ID <b>117756</b>	Gender <b>F</b>	Grade <b>11</b>	Track	Address <b>758 N Oracle Mesa, AZ 85620</b>
Last Name Goes By	Nick Name		Birth Date <b>06/16/1994</b>			
Phone <b>480-555-1964</b>	Home Language <b>Russian</b>	Resolved Race/Ethnicity <b>Two or More</b>		Enter Date <b>08/31/2010</b>	Leave Date	

Zuniga, Kathleen

### Schedule Information

Per	Term	Section ID	Course	Meet Days	Teacher	Room
<b>Fall</b>						
1	S1	0169	SS76 - Psychology I	M T	Jackson, K.	216
2	S1	0246	MA27 - Algebra I	M T	Keyes, J.	306
3	YR	0335	FS53 - Teacher Trn Prg	M T	Patenge, S.	131
4	S1	0466	SS34 - Amer History I	M T	Ernst, G.	219
5	S1	0521	EN34 - Prin Eng II	M T	Petersen, A.	228
6	S1	0016	SC70 - Cons Chemistry	M T	Blasdell W., W.	124
<b>Spring</b>						
1	S2	1971	HE92 - Sports Medicine	M T	Blackburn M., M.	ANNX
2	S2	1012	SC702 - Con Chemistry	M T	Blasdell W., W.	116
3	YR	0335	FS53 - Teacher Trn Prg	M T	Patenge, S.	131
4	S2	1476	SS35 - Amer History II	M T	Wong, L.	218
5	S2	1546	MA272 - Algebra I	M T	Keyes, J.	306
6	S2	1616	EN62 - World Lit	M T	Gordon, K.	231

### Parent Information

Parent Name	Phone	Extension	Type
Zuniga, Annie	480-555-2890		Work
Zuniga, Victor	480-555-1964		Home

## STU408 – Class List

PAD Location: Synergy SIS>Schedule>Reports>List

The STU408 report produces a class list by section ID. The report includes section data and student names. Optionally, the report may produce the student's permanent ID number, state ID number, gender, grade, ethnic code, birth date, enter date for the class, home language and phone number.

### Report Interface

Name: **Class List**   Number: **STU408**   Page Orientation: **Portrait**

#### Report Options

Term Code   Students Active in Class as of:

Section ID

-

Course ID

-

Grade

-

Period

-

Teacher

Department

Hide Totals

Exclude Students with Term Override not in Term Code

#### Include the following fields

NOTE: If width text box is empty, default values are used.

<input type="checkbox"/> Student Name	1.40	width in inches
<input type="checkbox"/> Perm ID	0.75	width in inches
<input type="checkbox"/> State ID	0.75	width in inches
<input type="checkbox"/> Gender	0.29	width in inches
<input type="checkbox"/> Grade	0.30	width in inches
<input type="checkbox"/> Ethnic Code	1.00	width in inches
<input type="checkbox"/> Birth Date	0.68	width in inches
<input type="checkbox"/> Enter Date	0.68	width in inches
<input type="checkbox"/> Home Language	1.00	width in inches
<input type="checkbox"/> Phone Number	0.88	width in inches

### Report Options:

**Term Code:** Filter report output for a specific term.

**Section ID:** Filter report output for a specific section number or range of section numbers.

**Course ID:** Filter report output for a specific course number or range of course numbers.

**Grade:** Filter report output to include just the selected grade or grade range.

**Period:** Filter report output for a specific period or range of periods.

**Teacher:** Filter report output to include just the selected teacher.

**Department:** Filter report output to include just the selected department.

**Hide Totals:** The report may be produced without student totals.

**Include the following fields:** Option to include Perm ID, State ID, Gender, Grade, Ethnic Code, Birth Date, Enter Date, Home Language, and Phone number. (Each of the preceding fields may be limited or expanded in width on the report.)



## Hope High School Class List

Year: 2010-2011  
Report: STU408

Section ID <b>0140</b>	Period <b>1</b>	Course ID <b>MA40</b>	Course Title <b>Algebra II</b>	Staff Name <b>Aderson, Gordon</b>	Room Name <b>128</b>	Track
---------------------------	--------------------	--------------------------	-----------------------------------	--------------------------------------	-------------------------	-------

Student Name	Perm ID	State ID	Trk	Grd	Gen	Ethnic Code	Birth Date	Enter Date	Phone
Adams, Larry A.	889314	0001316829		11	M	White	04/03/1994	08/31/2010	480-555-7649
Bingham, Janice	125138	0002116925		11	F	White	07/12/1994	08/31/2010	480-555-7924
Bowser, Kathryn J.	920454	0001262342		10	F	White	02/19/1995	08/31/2010	480-555-4924
Cabrera, Daniel C.	115459	0001196696		10	M	Hispanic	08/10/1995	08/31/2010	480-555-0644
Clark, Martha K.	101651	0001191877		11	F	White	09/28/1994	08/31/2010	480-555-6964
Damiani, Juan T.	886827	0020192990		11	M	White	03/05/1994	08/31/2010	480-555-6962
Gardner, Adam L.	903175	0001332401		10	M	White	01/22/1995	08/31/2010	480-555-7898
Grimm, Timothy D.	892592	0001237957		11	M	White	04/28/1994	08/31/2010	480-555-4654
Hamblin, Christina L.	888178	0001313132		11	F	White	02/18/1994	08/31/2010	480-555-4396
Ingham, Stephanie B.	886414	0001308060		11	F	White	01/24/1994	08/31/2010	480-555-1610
Jennings, Jacqueline E.	123020	0001657045		10	F	White	04/05/1995	08/31/2010	480-555-8985
John, Mildred E.	995845	0001357093		11	F	White	04/22/1994	08/31/2010	480-555-6833
Johnson, Bobby E.	163912	0003948613		11	M	White	03/04/1993	08/31/2010	480-555-3219
Johnston, Joan J.	171732	0023214804		10	F	American Indian	08/15/1995	11/08/2010	602-555-6695
McPeck, Joshua A.	901999	0001244540		10	M	White	03/09/1995	08/31/2010	480-555-2834
Miilu, Kelly A.	966444	0001270749		11	F	White	03/01/1994	08/31/2010	480-555-6610
Miller, Steve R.	888061	0001228597		11	M	White	08/28/1994	08/31/2010	480-555-6969
Mortensen, Matthew K.	901880	0001243833		10	M	White	02/07/1995	08/31/2010	480-555-3924
Nielsen, Robert J. JR	981787	0001356146		10	M	White	12/11/1995	08/31/2010	480-555-1396
Palmer, Shawn R.	888146	0001229620		11	M	White	01/28/1994	08/31/2010	480-555-0964
Pollard, Wanda N.	138183	0018681024		11	F	White	08/28/1994	08/31/2010	602-555-4740
Richardson, Linda B.	889234	0001316607		11	F	White	03/11/1994	08/31/2010	480-555-1835
Rider, Angela M.	154392	0010503218		11	F	White	08/18/1994	08/31/2010	480-555-0654
Rohde, Jack S.	888781	0001233766		11	M	White	12/14/1994	08/31/2010	480-555-2832
Schwalb, Robert T.	867189	0001289446		11	M	White	02/09/1994	08/31/2010	480-555-1964
Stine, Nancy R.	889741	0001318517		11	F	White	03/14/1994	08/31/2010	480-555-5964
Tilton, Marilyn N.	938024	0001266481		11	F	White	07/04/1994	08/31/2010	480-555-4924
Wamboldt, Albert R.	903451	0001333941		10	M	White	04/13/1995	08/31/2010	480-555-0832
Ward, Jennifer L.	887407	0001256563		11	F	White	07/16/1994	08/31/2010	480-555-5964
Whipple, Frances E.	901345	0001241905		10	F	White	09/30/1995	08/31/2010	480-555-6832

Total Students:	30	Total Female:	16	Total Male:	14
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## STU414 – Student Schedule Preprinted Cards

PAD Location: Synergy SIS>Schedule>Reports>List

The STU414 report prints student schedules on preprinted cards. (Consult with Edupoint Support to obtain more information.)

Report Interface

Name: **Student Schedule Preprinted Cards** Number: STU414 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Schedule Info**

As of Date  Term Filter Start  Term Filter End

**Student Info**

Perm ID

Last Name  First Name

Grade  -

**Display Options**

Display Teacher Name   Hide Room Number

Use Course Short Title

**Parent/Guardian Relations**

Flags	Type
<input type="checkbox"/> Contact Allowed	Relation <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Ed. Rights	<input type="checkbox"/> Biological Father <input type="checkbox"/> Biological Mother
<input type="checkbox"/> Has Custody	<input type="checkbox"/> Father <input type="checkbox"/> Father in Home
<input checked="" type="checkbox"/> Lives With	<input type="checkbox"/> Foster Father <input type="checkbox"/> Foster Mother
<input type="checkbox"/> Mailings Allowed	<input type="checkbox"/> Grandfather <input type="checkbox"/> Grandmother
	<input type="checkbox"/> Guardian <input type="checkbox"/> Mother
	<input type="checkbox"/> Mother in Home <input type="checkbox"/> Other
	<input type="checkbox"/> Step-Father <input type="checkbox"/> Step-Mother

**Locker Info**

Locker Combination

**Grouping Info**

Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period. Grouping by Term or Period will override a Counselor Name sort.

Term  Period

### Report Options:

As of Date: Filter to display information as of a specific date.

Term Filter Start/End: Filter for a specified starting/ending term.

Perm ID: Filter to include specified student attached to the permanent ID.

Last Name/First Name: Filter to include students with the specified last/first name.

Grade: Filter to include selected grade or grade range.

Display Teacher Name: Options are Full Name, Hidden or Hide First Name.

Hide Room Number: Check to hide the room number listed on the section from printing.

Use Course Short Title: Check to print t Course Short Title as shown in District Course.

Parent Guardian Relations: Select a parent flag to include all parents tagged with selected flag. Select a type to include all parents that match the selected type.

Locker Info: Select which locker combination to print on the report.

Grouping Info: Sort by teacher name (ascending) for the sections defined by term/period.

Christensen, Christopher	934175	08/23/1987	M	09	Green, Hannah	997039	10/10/1987	F	09
Hope High School		11/05/2011			Hope High School		11/05/2011		
0 0039 SC492 Biology	Salido, Valerie				0 0039 SC492 Biology	Salido, Valerie			
2 0004 EN72 English 101	Aderson, Gordon	100			2 0004 EN72 English 101	Aderson, Gordon	100		
2 0004 EN72 English 101	Aderson, Gordon	100			2 0004 EN72 English 101	Aderson, Gordon	100		
Christensen, Johnny	480-555-9892			09/06/2011	Green, Iiene	480-555-1234			09/07/2011
1747 E Hampton Av	Mesa	85004			1224 N Elm Dr	Tempe	85286		
Drake, Dabra	933282	09/27/1997	F	09	English, Carlton	997041	09/12/2001	M	09
Hope High School		11/05/2011			Hope High School		11/05/2011		
0 0039 SC492 Biology	Salido, Valerie				0 0039 SC492 Biology	Salido, Valerie			
2 0004 EN72 English 101	Aderson, Gordon	100			2 0004 EN72 English 101	Aderson, Gordon	100		
2 0004 EN72 English 101	Aderson, Gordon	100			2 0004 EN72 English 101	Aderson, Gordon	100		
Drake, Linda	480-555-3590			09/09/2011					09/09/2011
1305 E Hopi Ct	Mesa	85004			5016 S Windsor	Phoenix	85040		

## STU415 – Student Schedule List

PAD Location: Synergy SIS>Schedule>Reports>List

The STU415 report produces student class schedules for one student or several students which are suitable for giving to students for their reference.

**Report Interface** <<

Name: **Student Schedule List** Number: **STU415** Page Orientation: **Portrait**

Options
Sort / Output
Conditions
Selection
Advanced

**Schedule Info** ▲  
 As of Date   Term Filter Start  Term Filter End

**Student Info** ▲  
 Perm ID   
 Last Name  First Name   
 Grade  -   
 Hide Perm ID

**Grouping Info** ▲  
 Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period.  
 Term  Period

**Teacher Info** ▲  
 Hide Teacher's First Name

### Report Options:

As of Date: Date of report.

Term Filter Start: Filter report output for a specified starting term.

Term Filter End: Filter report output for a specified ending term.

Perm ID/Last Name/First Name: Report may be produced for just one student by filtering on student ID or student name.

Grade: Filter report output to include just the selected grade or grade range.

Hide Perm ID: The student permanent ID may be hidden on the report.

Grouping Info: Term: Output will be sorted by teacher name (ascending) and filtered by term.

Grouping Info: Period: Output will be sorted by teacher name (ascending) and filtered by period.

Hide Teacher's First Name: The teacher's first name may be hidden on the report.



## Hope High School Student Schedule List

Year: 2010-2011  
Report: STU415

Per	Term	Section ID	Course	Meet Days	Teacher	Room
Student Name <b>Acevedo, Andrew</b> Perm ID <b>886630</b> Gender <b>M</b> Grade <b>11</b> Track						
<b>Fall</b>						
2	S1	SC71-2-1	SA99 - Student Aid	M T W R F	Becker A., A.	104
3	YR	AG31-3	AG31 - Animal Science	M T W R F	Builder, B.	
<b>Spring</b>						
1	S2	1961	PE782 - Adv Wt Boys	M T	Joseph, T.	ANNX
2	S2	1222	EN32 - Fund Eng II	M T	Summers, K.	209
3	YR	AG31-3	AG31 - Animal Science	M T W R F	Builder, B.	
5	S2	1015	SC502 - Env Science 2nd	M T	Blasdell W., W.	124
6	S2	1645	MA302 - Geometry	M T	Clifford R., R.	114
Student Name <b>Acosta, John A.</b> Perm ID <b>150265</b> Gender <b>M</b> Grade <b>11</b> Track						
<b>Fall</b>						
1	S1	0142	MA31 - Alt Geometry	M T	Hansen, C.	106
2	S1	SC71-2-1	SC71 - Chemistry	M T W R F	Becker A., A.	104
2	S1	0264	RD30 - App Read I	M T	Sawyer, K.	207
3	S1	0363	EN21 - Intermed Esl	M T	Meik, J.	204
4	S1	0844	SC49 - Biology	M T	Edelstein, A.	121
5	S1	0567	SS21 - World Hist/g	M T	Craft, K.	214
6	S1	0913	PE501 - AA Girls Sp	M T	Thiel, M.	BSBL
Student Name <b>Adair, Alan W.</b> Perm ID <b>871626</b> Gender <b>M</b> Grade <b>11</b> Track						
<b>Fall</b>						
1	S1	1017	PP89 - Ind Instr	M T	Salcido, V.	P-15
2	S1	SC71-2-1	SC71 - Chemistry	M T W R F	Becker A., A.	104
2	S1	0273	SS30 - Am Hist - Dream	M T	Thiel, M.	211
3	S1	0327	EN31 - Fund Eng I	M T	Stauffer, P.	P-24
4	S1	0014	SC50 - Env Science	M T	Blasdell W., W.	124
5	S1	0995	NC401 - Pers Rel Time	M T	Evit Teacher, R.	SEM
6	S1	1606	AR54 - Beg Jewelry	M T	Sullivan, J.	403
<b>Spring</b>						
1	S2	1961	PE782 - Adv Wt Boys	M T	Joseph, T.	ANNX
1	S2	1871	NC912 - Rt 1st Per	M T	Rel Time, R.	No Roc
2	S2	1222	EN32 - Fund Eng II	M T	Summers, K.	209
3	S2	1373	SS302 - Am Hist - Dream	M T	Thiel, M.	211
4	S2	1406	AR56 - Int Jewelry	M T	Sullivan, J.	403
5	S2	1015	SC502 - Env Science 2nd	M T	Blasdell W., W.	124
6	S2	1996	NC402 - Personal Release Time	M T	Evit Teacher, R.	SEM
Student Name <b>Adair, Timothy S.</b> Perm ID <b>888621</b> Gender <b>M</b> Grade <b>11</b> Track						
<b>Fall</b>						
0	S1	0073	SS34 - Amer History I	M T	Thiel, M.	211
1	S1	0125	EN57 - American Lit	M T	Webster, M.	226
2	S1	SC71-2-1	SC71 - Chemistry	M T W R F	Becker A., A.	104
2	S1	0200	WL18 - Am Sign Lang I	M T	Scott, T.	208
3	S1	0339	IT31 - Cad & Drafting	M T	Kish, L.	312
4	S1	0440	MA40 - Algebra II	M T	Aderson, G.	128
5	S1	0095	SC71 - Chemistry	M T	McBride, R.	115
6	S1	0996	NC401 - Pers Rel Time	M T	Evit Teacher, R.	SEM
<b>Spring</b>						
1	S2	1991	NC402 - Personal Release Time	M T	Evit Teacher, R.	SEM
1	S2	1871	NC912 - Rt 1st Per	M T	Rel Time, R.	No Roc

## STU419 – Section Seating Chart

PAD Location: Synergy SIS>Schedule>Reports>List

The STU419 Section Seating Chart report prints the seating chart created in TeacherVUE for a selected section or staff member.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Section Seating Chart", "Number: STU419", and "Page Orientation: Portrait". Below this are several tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab contains the following fields:

- "Section ID" and "Staff": Two input fields, with "Staff" being a dropdown menu.
- "Term Code": A field with a refresh icon and a checkmark icon.
- Three checkboxes: "Semester 1", "Semester 2", and "Year".

Below these is a section titled "Content Options" with a scroll bar. It contains three "Absences Text Field" labels, each followed by an empty input box:

- "Absences Text Field 1" with an input box.
- "Absences Text Field 2" with an input box.
- "Absences Text Field 3" with an input box.

### Report Options:

Section ID: Filter the report output to display for a specific Section ID.

Staff: Filter the report output to display for a selected staff member.

Term Code: Checkboxes to filter the report output to the selected term code(s).

Absence Text Field 1: Value entered will override Absence 1 name on report output.

Absence Text Field 2: Value entered will override Absence 2 name on report output.

Absence Text Field 3: Value entered will override Absence 3 name on report output.





## Adams Elementary Section Seating Chart

Year: 2010-2011  
Report: STU419

Staff Smith, Will	Section 9002	Course 1/2/3 Multi-Age	Chart Alpha - Last, First		
125442	992706	105613	125454	151640	147414
Aaron, Ian	Alejandroz, Willie JR	Antonio Gonzalez, James D.	Bahena, Joshua	Baker, Carlos W.	Bradley, Linda R.
Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>
130333	115224	148409	134653	133538	992710
Bustamante, Aaron	Cervantes Vazquez, Howard	Charley, Jacqueline C.	Chavez, Carl E.	Covington, Louis L.	Dennis, Sandra M.
Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>
139086	154975	167837	133258	155343	131024
Estrella Acuna, Brian C.	Flores Aldaba, Wanda	Flores Nunez, Kathy V.	Jackson, Dorothy P.	Johnson, Alan M.	Jolley, Wayne S.
Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>
153981	156774	148655	152380	129944	143418
Lowe, Ralph T.	Mancera Herrera, Kathryn	Martinez, Henry E.	Valle, Jane L.	Vanetten, Shirley N.	Vega Gonzalez, Justin D.
Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>
126623	149861	150747	145377	139100	
Vela, Bonnie M.	Villanueva, Evelyn A.	Walker, Jean C.	Werito, Gerald L.	Williams, Eugene	
Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	Abs <input type="checkbox"/> Tdy <input type="checkbox"/> Pres <input type="checkbox"/>	

## STU420 – Lunch Count Totals

PAD Location: Synergy SIS>Schedule>Reports>List

The STU420 report produces a summary of lunch totals by section ID and lunch description for a particular date. The report includes the Section ID, Teacher Name and lunch descriptions. The lunch descriptions are defined on the Teacher VUE tab of the School Setup screen.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text 'Report Interface'. Below this, a header area contains the text 'Name: Lunch Count Totals', 'Number: STU420', and 'Page Orientation: Portrait'. A navigation bar below the header has five tabs: 'Options' (which is selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. Under the 'Options' tab, there is a label 'Run Date' followed by a text input field and a calendar icon.

### Report Options:

Run Date: Filter report output to display the selected date. Default is today's date.



## Adams Elementary Lunch Count Totals

Year: 2010-2011  
Report: STU420

Organization Name : **Adams Elementary**

Run Date : **04/22/2011**

Section ID	Teacher Name	Lunch	Milk	Salad Bar						
0118	Locatis, Abby	5	18							
0119	Fry, Erin	15	7	0						
0127	Pursley, Tammie	12	21	1						
0613	Casey, Ken	7	12	2						
School Totals :		39	58	3	0	0	0	0	0	0

## STU810 – Grade Book Extract

PAD Location: Synergy SIS>Schedule>Reports>Extracts

The STU810 reports prints and produces an extract for use by third-party grade book software.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Grade Book Extract", "Number: STU810", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Student Info" and "Grade Book Extract".

**Student Info**

- Perm ID:
- Last Name:  First Name:
- Grade:  -

**Grade Book Extract**

- Extract Type:

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name: Filter report output to include student(s) with specified last name.

First Name: Filter report output to include student(s) with specified first name.

Grade: Filter report output to include students in the selected grade or grade range.

Extract Type: Select the third party grade book to format the extract accordingly. Choices are Easy Grade Pro Extract or Grade Quick.

Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1963	FE762	Weight Trn Boys
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1678	SS51	Am Govt 123
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0077	SS51	Am Govt 123
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1077	SS51	Am Govt 123
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1313	EN45	Col Prep Wrt
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1435	FS77	Prinsprac Econ
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1435	FS77	Prinsprac Econ
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1206	AR54	Beg Jewelry
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0106	AR54	Beg Jewelry
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0406	AR54	Beg Jewelry
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	AR33-12	AR33	Int Photo
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0963	PE761	Weight Trn Boys
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1875	NC952	Rt 5th Per
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1116	EN46	Prin Eng III
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1416	EN46	Prin Eng III
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0119	EN60	Eng (brit) Lit
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1119	EN60	Eng (brit) Lit
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1519	EN60	Eng (brit) Lit
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	0426	EN60	Eng (brit) Lit
Abbott Billy	905483	Male	12	480-555-1214	1954 S Val Vista Dr	Mesa	AZ	85234	1876	NC962	Rt 6th Per
Abernethy Anne	902870	Female	10	480-555-5844	123456789 NW Northeast	Kentucky Mesa	AZ	85620	0006	AR58	Adv
Abernethy Anne	902870	Female	10	480-555-5844	123456789 NW Northeast	Kentucky Mesa	AZ	85620	00000001		SC71
Abernethy Anne	902870	Female	10	480-555-5844	123456789 NW Northeast	Kentucky Mesa	AZ	85620	AR33-13	AR33	Int
Abernethy Anne	902870	Female	10	480-555-5844	123456789 NW Northeast	Kentucky Mesa	AZ	85620	AG31-3	AG31	Anim
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	AG31-3	AG31	Animal Science
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1645	MA302	Geometry
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	00000001		SC71 Chemistry
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	SC71-2-1		SC71 Chemistry
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1604	AR32	Beg Photo
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1463	EN312	Inter Esal(Lang)
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1222	EN32	Fund Eng II
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1871	NC912	Rt 1st Per
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1961	PE782	Adv Wt Boys
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1960	PE782	Adv Wt Boys
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1015	SC502	Env Science 2nd
Acevedo Andrew	886630	Male	11	480-555-2807	4263 E Princess St	Mesa	AZ	85606	1327	EN31	Fund Eng I
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0955	FE531	Fit/aerobics
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	1070	SC492	Biology
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0299	WL41	French I
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	1871	NC912	Rt 1st Per
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0070	SC49	Biology
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	1542	MA312	Alt Geom 2nd Sm
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0304	AR32	Beg Photo
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0869	NC901	Rel Time A Hr
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0332	EN33	Prin Eng I
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	1870	NC902	Rel Time A Hr
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	0461	MU91	Full Conc Orch
Acevedo Ashley	901830	Female	10	480-555-2807	4263 E Contessa St	Mesa	AZ	85606	00000001		SC71 Chemistry



## Staff Module

---

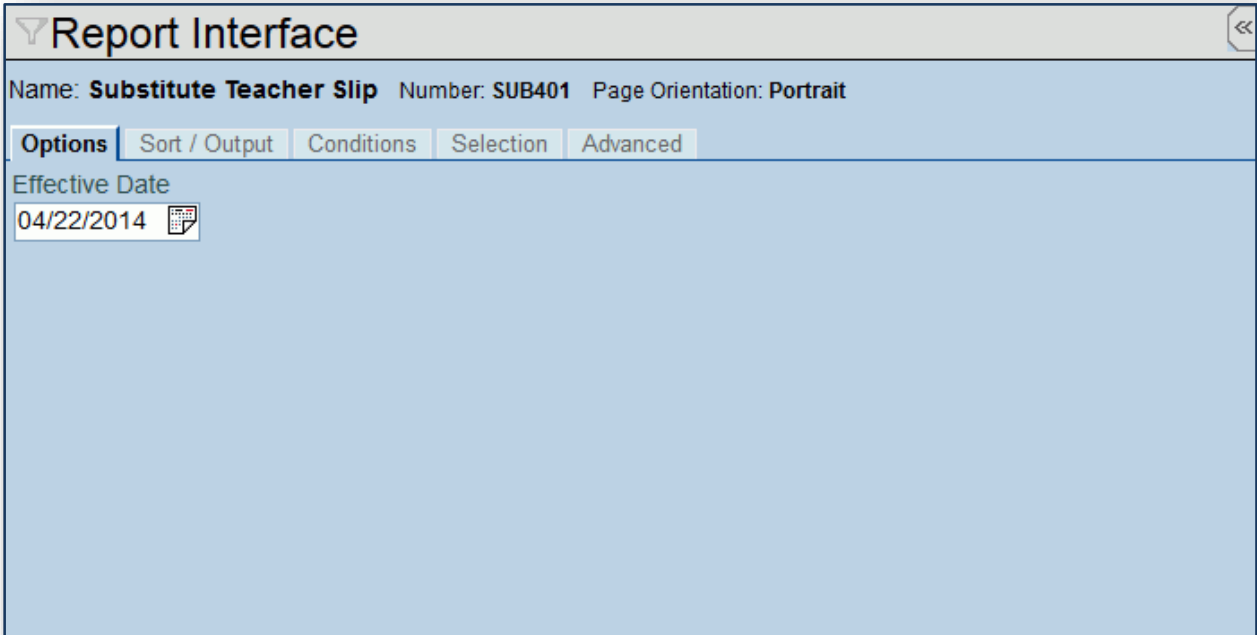
This section provides Staff module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
SUB401	Substitute Teacher Slip
TCH401	Staff Directory

## SUB401 – Substitute Teacher Slip

PAD Location: Synergy SIS>Staff>Reports>List

The SUB401 report is a detailed print-out of the absent teacher's schedule. Its purpose is for substitute use providing the details of start and end times, room numbers, section and course IDs, and Course names that are the necessary details of the absent teacher's day.



### Report Options:

Effective Date: Filter the report to print on specific day. The default is today's date. This report will print out the schedule for each staff marked absent on the Substitute Teacher Assignment screen.





## Hope High School Substitute Teacher Slip

Year: 2013-2014  
Report: SUB401

04/22/2014

Staff Name <b>Aderson, Gordon</b>	Password <b>test</b>
--------------------------------------	-------------------------

*Passwords are not case sensitive and may contain spaces*

Period	Start	End	Room Name	Section ID	Course ID	Course	Total Students
0	7:30 AM	8:15 AM					
1	8:20 AM	9:05 AM	128	1140	MA402	Algebra li	29
			101	AG29-1-1	AG29	Expl Agric	3
			403	1_021_SA99	SA99	Student Aid	0
2	9:10 AM	9:55 AM	128	1240	MA402	Algebra li	30
3	10:00 AM	10:45 AM	128	1340	MA51W2	Ap Calculus Bc	11
			403	3_021_SA99	SA99	Student Aid	0
4	10:50 AM	11:35 AM	128	1440	MA402	Algebra li	34
			403	4_021_SA99	SA99	Student Aid	0
5	11:40 AM	12:25 PM	128	1540	MA402	Algebra li	30
6	12:30 PM	1:15 PM					
7	1:20 PM	2:05 PM					
8	2:10 PM	2:55 PM					
9	3:00 PM	3:45 PM					

## TCH401 – Staff Directory

PAD Location: Synergy SIS>Staff>Reports>List

The TCH401 report prints a list of staff members listing their gender, email address, phone number and home or mail address if desired. This report sorts alpha by staff type. This report may be utilized by school and district administrative staff.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Staff Directory", "Number: TCH401", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a section titled "Staff Info" with three dropdown menus: "Gender", "Type", and "Address Type". The "Gender" dropdown is currently empty, "Type" is empty, and "Address Type" is empty. The main content area below the options is a large, empty light blue rectangle.

### Report Options:

Gender: Filter report output to include just the selected gender group.

Type: Filter report output to include just the selected staff type.

Address Type: Select option desired for additional information on address.



## Hope High School Staff Directory

Year: 2010-2011  
Report: TCH401

Staff Name	Gen	E-Mail	Type	Phone Number	Extn	Home Address	City	St	Zipcode
<b>Psychologist</b>									
Wonka, Willie	M		Home	555-595-5955		100 Main St	Aurora	CO	80011
Zazueta, Dannis	M		Home	480-555-5588		1635 W Southern	Mesa	AZ	85204
<b>Counselor</b>									
Jones, Just	F		Home	480-395-5555		7496 E Nance	Mesa	AZ	85207
Vesta, Cindy	F		Work	480-833-2900		1550 E McKellips Ste 107	Phoenix	AZ	85694
Williams, Welby Ann	F		Home	480-633-7378		1955 S Val Vista	Mesa	AZ	85204
<b>Maintenance</b>									
Bates, Sharon	F		Home	480-555-9988		8988 S Chandler	Chandler	AZ	85225
Baumgartner, Joe	M					935 Berkshire Bl	Wyomissing	PA	19610
Breidinger, Katherine	F								
Bross, Charlie	M		Home	480-555-5590		8979 E Juanita Av	Mesa	AZ	85209
Case, Tester	M								
Chamberlain, Joan	F								
Daily, Stephanie	F	sdaily@ edupoint.com							
Epting, Kerstin	F								
Freund, April	F					1234 E Southern	Mesa	AZ	85204
Hall, Carol	F					7981 E Javelina	Mesa	AZ	85288
Harker, Garth	M								
Hedges, Dan P.	M					6190 S Monaco Way	Centennial	CO	80111
Jungbluth, Autumn	F								
McGrew, Tom	M		Work	480-458-0900	222	1550 E McKellips	Phoenix	AZ	85694
Mox, Susan	F								
Schaeffer, Rhiannon	F								
Weathers, Julia	F	jweathers@ edupoint.com	Work	480-833-2900	507	1550 E McKellips Rd	Phoenix	AZ	85694
Weathers, Renee	F								
Winnie, Rita	F								
<b>Teacher</b>									
Aderson, Gordon	M		Cell	623-555-4758					
Adm Office, Adm Office	M								
Andrews, Mark	M								
Arthur A., Andrea	F								
Attend Office, Attend Off	M								
Atwood S., Sharon	F								
Audio Visual, Audio Visual	M								
Baniszewski, Nancy	F								
Bayer M., Michelle	F								
Becker A., Allison	F								
Becker C., Chris	M								
Behm A., Angela	F								
Bellus G., Genice	M								
Blackburn M., Matt	M								
Blahak P., Pete	M								
Blasdell W., Wendy	F								
Bonjour R., Richard	M								



## Student Module

This section provides Student module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
CNF201	Student Conference Profile
CNF601	Student Conference Summary
GRP201	Student Group Profile
GRP202	Student Group Profile
GRP401	Student Group List Report
GRP402	Group Eligibility
GRP410	Student Letter Purchasing Report
NYR401	Boundary Exception Students
PVU203	Student Activation Key Letter
REC201	Permanent Record
STU201	Student Profile
STU202	Student Schedule
STU203	Secondary Withdrawal Slip
STU206	Student Withdrawal Notice (Arizona)
STU207	Student Enrollment Profile
STU401	Student List
STU402	Student and Parent Directory
STU403	Student Directory by Street Address
STU404	Student Birthday List
STU406	Student Household List
STU407	Multiple Child Households
STU410	Emergency Contact Directory
STU412	Student Add/Drop
STU416	Student Enrollment Validation
STU417	Student ID Card
STU421	Student Add/Drop by Section
STU422	Student Add/Drop by Teacher
STU424	Student Oldest Or Youngest
STU601	Student Totals
STU602	Student Ethnic Distribution List
STU604	Daily Enrollment Totals Detail
STU605	Daily Enrollment Totals Summary
STU801	Withdrawal/Entry Slip
STU802	Student Mailing Labels
STU803	Student Household Labels
STU804	Galileo Extract
STU809	Emergency Class Roster
STU814	Library Extract
TCH601	Student Enrollment by Teacher

## CNF201 – Student Conference Profile

PAD Location: Synergy SIS>Student>Reports>Individual

The CNF201 report prints a profile of a student's conferences including a description and comments. The user can select a student by perm ID or last, first and/or middle name. The user can also leave all options blank and print the report for all students in the school or select a grade level or range of grades to print. This report is utilized by school staff to record student conference information.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Conference Profile", "Number: CNF201", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a "Student Info" section with the following fields:

- Perm ID:
- Gender:  (dropdown menu)
- Last Name:
- First Name:
- Middle Name:
- Grade:  -  (dropdown menus)

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the students with the specified last name.

First Name: Filter report output to include just the students with the specified first name.

Middle Name: Filter report output to include just the students with the specified middle name.

Grade: Filter report output to include just the selected grade or grade range.



## Hope High School Student Conference Profile

Year: 2010-2011  
Report: CNF201

### General Information

Student Name: <b>Abbott, Billy C.</b>		Perm ID: <b>905483</b>	Gen: <b>M</b>	Grade: <b>12</b>	Enter Date: <b>08/31/2010</b>	Leave Date:
Last Name Goes By:		Nick Name:		Birth Date: <b>05/12/1993</b>	Address: <b>1954 S Val Vista Dr Mesa, AZ 85234</b>	
Phone: <b>480-555-1214</b>	Home Language: <b>Spanish</b>		Resolved <b>White</b>			

Abbott, Billy C.

### Conference Information

Description <b>Parent Meeting</b>		Meeting Date <b>02/01/2008</b>	Referred By	Staff <b>McGrew, Tom</b>
Referral Date	Followup Date	Notification Date		
Comment <b>Discussed Billy's continued lack of effort to complete homework assignments.</b>				
Description <b>Course Requests</b>		Meeting Date <b>02/11/2008</b>	Referred By	Staff <b>McGrew, Tom</b>
Referral Date	Followup Date	Notification Date		
Comment <b>Discussed student's next year requests</b>				
Description <b>Parent Meeting</b>		Meeting Date <b>03/06/2008</b>	Referred By	Staff <b>McGrew, Tom</b>
Referral Date	Followup Date	Notification Date		
Comment <b>Discussed Billy's lack of effort. Parents are going to institute a series of rewards/punishments at home.</b>				
Description <b>Student Meeting</b>		Meeting Date <b>08/26/2009</b>	Referred By	Staff <b>McGrew, Tom</b>
Referral Date	Followup Date <b>10/28/2010</b>	Notification Date		
Comment <b>Student wanted to get out of class</b>				
Description <b>Parent Meeting</b>		Meeting Date <b>10/28/2010</b>	Referred By	Staff <b>Vesta, Cindy</b>
Referral Date	Followup Date <b>11/01/2010</b>	Notification Date		
Comment <b>Met to discuss current schedule. Decided to put Billy into different math class.</b>				

## CNF601 – Student Conference Summary

PAD Location: Synergy SIS>Student>Reports>Summary




The CNF601 report prints a summary of conference totals by conference code and grade for a range of dates. The user must select a grade or grades and a beginning and ending date for the report. This report is utilized by school administrative staff to monitor the use of conference codes.

### Report Interface



Name: **Student Conference Summary** Number: CNF601 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

Please select at least one grade level.  
This report accepts a maximum of 7 grades.

Grade   

09  10  11  12

Start Date   End Date  

### Report Options:

Grade: Filter report output to include just the selected grade or grades checked.

Date Range Start/End: Includes conference codes that fall within the date range indicated.





**Adams Elementary**  
**Student Conference Summary**  
 From 08/30/2010 to 04/22/2011

Year: 2010-2011  
 Report: CNF601

Reason For Visit	01			02			03			04			05			06			Total	
	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total		
Concepts										0	1	1							1	
Emotional Issue							0	1	1								1	0	1	2
Graduation Review	1	1	2	0	2	2	0	3	3	2	0	2	3	1	4	2	4	6	19	
Groups							1	0	1				0	1	1	1	2	3	5	
Instruction	0	1	1				0	3	3				0	1	1	3	0	3	8	
Parent Meeting										0	1	1							1	
Schedule Change	1	0	1													3	0	3	4	
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>7</b>	<b>8</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>10</b>	<b>6</b>	<b>16</b>	<b>40</b>	

## GRP201 – Student Group Profile

PAD Location: Synergy SIS>Student>Reports>Individual

The GRP201 report prints individual data based on groups the student is currently or previously enrolled in.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Group Profile", "Number: GRP201", and "Page Orientation: Portrait". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is selected, and it contains a section titled "Student Info" with a scrollable area. This section includes the following fields: "Perm ID" (text input), "Gender" (dropdown menu), "Last Name" (text input), "First Name" (text input), "Middle Name" (text input), "Grade" (dropdown menu), and "Group" (dropdown menu). The "Grade" field is followed by a hyphen and another dropdown menu, indicating a range selection.

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Gender: Filter report output to include just the selected gender group.

Last Name: Filter report output to include just the selected student(s) by last name.

First Name: Filter report output to include just the selected student(s) by first name.

Middle Name: Filter report output to include just the selected student(s) by middle name.

Grade: Filter report output to include just the selected grade or grade range.

Group: Filter report output to include just the selected group.



## Hope High School Student Group Profile

Year: 2010-2011  
Report: GRP201

### Student Information

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track <b>Tra</b>	Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>
Last Name Goes By	Nick Name		Birth Date <b>05/12/1993</b>			
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>White</b>		Enter Date <b>08/31/2010</b>	Leave Date	

Abbott, Billy C.

### Custodial Information

Mother <b>Aaron, Kathleen</b>	Phone Type <b>H</b>	Phone <b>480-555-1214</b>	Extension
<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Ed. Rights <input type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>	Phone Type <b>C</b>	Phone <b>480-555-6767</b>	Extension
<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Ed. Rights <input type="checkbox"/> Mailings Allowed			

### Baseball

Enter Date: <b>11/10/2010</b>	Leave Date: <b>02/09/2011</b>	
Eligibility Status:	Eligibility Reason:	

### Basketball

Enter Date: <b>08/11/2010</b>	Leave Date: <b>02/09/2011</b>	<b>Davis, Paul</b>
Eligibility Status: <b>Eligible</b>	Eligibility Reason:	

### Chess Club

Enter Date: <b>11/18/2010</b>	Leave Date: <b>02/09/2011</b>	
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### Football

Enter Date: <b>08/11/2010</b>	Leave Date: <b>02/09/2011</b>	
Eligibility Status:	Eligibility Reason:	

### National Honor Scty

Enter Date: <b>08/11/2010</b>	Leave Date: <b>02/09/2011</b>	
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### Test Group

Enter Date: <b>03/15/2011</b>	Leave Date:	
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## Hope High School Student Group History

Year: 2010-2011  
Report: GRP202

**General Information**

Student Name: <b>Abbott, Billy C.</b>		Perm ID: <b>905483</b>	Gender: <b>M</b>	Grade: <b>12</b>	Enter Date: <b>08/31/2010</b>	Leave Date:
Last Name Goes By:	Nick Name:	Birth Date: <b>05/12/1993</b>		Address: <b>1954 S Val Vista Dr Mesa, AZ 85234</b>		
<b>480-555-1214</b>	Home Language: <b>Spanish</b>	Resolved <b>Two or More</b>				

**2010-2011 Hope High School, Grade 12**

Enter Date	Leave Date	Student Group	Lettered	Eligibility Status						
06/27/2011		Kathy's Group Test	<input type="checkbox"/>							
06/17/2011		AVID	<input type="checkbox"/>							
03/01/2011	04/01/2011	Test Group	<input type="checkbox"/>							
11/18/2010	02/09/2011	Chess Club	<input type="checkbox"/>							
11/10/2010	02/09/2011	Baseball	<input type="checkbox"/>							
08/11/2010	02/09/2011	Basketball	<input checked="" type="checkbox"/>	Eligible						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Award Date</th> <th colspan="2">Award - Comment</th> </tr> </thead> <tbody> <tr> <td>07/11/2011</td> <td colspan="2">Year Pin</td> </tr> </tbody> </table>					Award Date	Award - Comment		07/11/2011	Year Pin	
Award Date	Award - Comment									
07/11/2011	Year Pin									
08/11/2010	02/09/2011	Football	<input type="checkbox"/>							
08/11/2010	02/09/2011	National Honor Scty	<input type="checkbox"/>							

## GRP401 – Student Group List Report

PAD Location: Synergy SIS>Student>Reports>List

The GRP401 report prints a list of students in each group selected and includes the code and name of the group and student name, perm ID, grade, gender, phone, homeroom, enter date and leave date. The user can select the lists to print by groups. The user can select all groups to print a list of every group in the school. This report is utilized by school staff to give to leaders of the groups for meetings and group functions.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Student Group List Report", "Number: GRP401", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a "Report Options" section with a "Groups" label and a list of groups with checkboxes. The groups listed are AVID, Baseball, Basketball, Cheerleading, Chess Club, Football, National Honor Scty, Test Group, and Volleyball. All checkboxes are currently unchecked.

### Report Options:

Groups: Check boxes of groups to print.



## Hope High School Student Group List Report

Year: 2010-2011  
Report: GRP401

Code: <b>BASE</b>	Description: <b>Baseball</b>						
Student Name	Perm ID	Grd	Gen	Phone	Homeroom	Enter Date	Leave Date
Abbott, Billy C.	905483	12	M	480-555-1214	230	11/10/2010	02/09/2011
Acevedo, Andrew	886630	11	M	480-555-2807		11/10/2010	
Ackley, Brian R.	913948	12	M	480-555-6641	104	11/10/2010	
Acosta, Eugene A.	873921	12	M	480-555-6396	208	11/10/2010	
Acosta, John A.	150265	11	M	480-555-2545		11/10/2010	
Acunia, Kenneth O.	110412	10	M	480-555-1962		11/10/2010	
Adair, Alan W.	871626	11	M	480-555-7898		11/10/2010	
Adair, Timothy S.	888621	11	M	480-555-6641		11/10/2010	
(Adams, Albert L.)	889844	11	M	480-555-1610		11/10/2010	03/11/2011
Adams, Howard T.	873985	12	M	480-555-1964	101	11/10/2010	
Adams, Larry A.	889314	11	M	480-555-7649		11/10/2010	
Adams, Martin C.	887623	11	M	480-555-4833		11/10/2010	
Adams, Scott M.	939208	12	M	480-555-2832	231	11/10/2010	
(Adams, Sean B.)	877340	12	M	480-555-1924		11/10/2010	12/17/2010
Adams, Stephen J.	901622	10	M	480-555-6832		11/10/2010	
Adamski, Alan M.	872035	10	M	480-555-2830		11/10/2010	
Aelvoet, Jesse J.	944233	12	M	480-555-0668		11/10/2010	
Aguado, Bobby J.	943822	10	M	480-555-6981		11/10/2010	
Aguilar, Roger F.	991071	12	M	480-555-2833		11/10/2010	
Aguilar, Stephen A.	108367	11	M	480-555-9654		11/10/2010	
Aguirre, Jason K.	952357	12	M	480-555-0464		11/10/2010	
Ahlstrom, Jack M.	888112	11	M	480-555-1898		11/10/2010	
Akagawa, Adam H.	165923	11	M	480-555-1854		11/10/2010	
Ake, Joshua J.	889794	11	M	480-555-6969		11/10/2010	
Alarcon, Frank	886651	10	M	480-555-2615	P-15	11/10/2010	
Alcazar, Eugene	141666	10	M			11/10/2010	
Alcazar, Eugene A.	141517	10	M	480-555-3236		11/10/2010	
(Alcorn, Donald A.)	929994	11	M	480-555-6890		11/10/2010	
Alder, Lawrence S.	910024	12	M	480-555-4827		11/10/2010	
Aldrich, Steve K.	873815	12	M	480-555-7733		11/10/2010	
Alexander, Fred D.	975140	12	M	480-555-4854		11/10/2010	
Alexander, George M.	975141	12	M	480-555-4854		11/10/2010	
Alexander, Joseph J.	901626	10	M	480-555-6641		11/10/2010	
(Alexander, Victor I.)	169473	11	M	480-555-8362		11/10/2010	
Allen, Aaron L. JR	992938	10	M	480-555-2985		11/10/2010	
Allen, Donald J.	883223	10	M	480-555-8964		11/10/2010	
(Allen, Douglas S.)	905926	10	M	480-555-9641		11/10/2010	
Allen, Eugene C.	887238	11	M	480-555-8985		11/10/2010	
Allen, Jeremy S.	879216	10	M	480-555-5833		11/10/2010	
Allen, Shawn C.	877993	12	M	480-555-8654		11/10/2010	
Allinder, Benjamin R.	887820	11	M	480-555-6664		11/10/2010	
Allison, Kenneth B.	992737	11	M	480-555-5325		11/10/2010	
Allred, David A.	888126	11	M	480-555-8890		11/10/2010	
(Allred, Edward L.)	904916	10	M	480-555-5835		11/10/2010	

## GRP402 – Student Group List Report

PAD Location: Synergy SIS>Student>Reports>List

The GRP402 report prints eligibility for the group selected. Filter the report by selecting the checkbox options. Selecting Show Group Eligibility Requirements will print a group box on the report output of the eligibility requirements.

**Report Interface** <<

Name: **Group Eligibility** Number: GRP402 Page Orientation: Portrait

**Options** | Sort / Output | Conditions | Selection | Advanced

School Group Season As Of Date

Show Only Ineligible Students

Show Grades From Grade Book

Show Group Eligibility Requirements

### Report Options:

School Group: Filter report output to display the selected group.

Season: Filter report output to display the selected season.

As Of Date: Filter report output to display data based on the date entered.

Show Only Ineligible Students: Filter report output to display only ineligible students.

Show Grades From Grade Book: Filter report output to show grades from Grade Book rather than Synergy SIS grades.

Show Group Eligibility Requirements: Prints the group eligibility requirements on the report output.





## Hope High School Group Eligibility

Year: 2010-2011  
Report: GRP402

### Group Information

Code: <b>BASE</b>	Description: <b>Baseball</b>			
Staff Name:	Begin Date: <b>08/09/2010</b>	End Date:	Season:	

### Acevedo, Andrew

Perm ID: <b>886630</b>	Gender: <b>M</b>	Grade: <b>11</b>	Birth Date: <b>03/03/1994</b>	Enter Date: <b>11/10/2010</b>	Leave Date:
Calculated Eligibility: <b>Ineligible</b>	Reason: <ol style="list-style-type: none"> <li>1. Health Screen is required on or after 8/9/2009.</li> <li>2. Drug Screen is required on or after 2/9/2010.</li> <li>3. Insurance Information is required for activity participation.</li> </ol>				

### Ackley, Brian R.

Perm ID: <b>913948</b>	Gender: <b>M</b>	Grade: <b>12</b>	Birth Date: <b>05/09/1993</b>	Enter Date: <b>11/10/2010</b>	Leave Date:
Calculated Eligibility: <b>Ineligible</b>	Reason: <ol style="list-style-type: none"> <li>1. Health Screen is required on or after 8/9/2009.</li> <li>2. Drug Screen is required on or after 2/9/2010.</li> <li>3. Insurance Information is required for activity participation.</li> </ol>				

### Acosta, Eugene A.

Perm ID: <b>873921</b>	Gender: <b>M</b>	Grade: <b>12</b>	Birth Date: <b>10/05/1993</b>	Enter Date: <b>11/10/2010</b>	Leave Date:
Calculated Eligibility: <b>Ineligible</b>	Reason: <ol style="list-style-type: none"> <li>1. Health Screen is required on or after 8/9/2009.</li> <li>2. Drug Screen is required on or after 2/9/2010.</li> <li>3. Insurance Information is required for activity participation.</li> </ol>				

### Acosta, John A.

Perm ID: <b>150265</b>	Gender: <b>M</b>	Grade: <b>11</b>	Birth Date: <b>10/14/1994</b>	Enter Date: <b>11/10/2010</b>	Leave Date:
Calculated Eligibility: <b>Ineligible</b>	Reason: <ol style="list-style-type: none"> <li>1. Health Screen is required on or after 8/9/2009.</li> <li>2. Drug Screen is required on or after 2/9/2010.</li> <li>3. Insurance Information is required for activity participation.</li> </ol>				

### Acunia, Kenneth O.

Perm ID: <b>110412</b>	Gender: <b>M</b>	Grade: <b>10</b>	Birth Date: <b>09/18/1995</b>	Enter Date: <b>11/10/2010</b>	Leave Date:
Calculated Eligibility: <b>Ineligible</b>	Reason: <ol style="list-style-type: none"> <li>1. Health Screen is required on or after 8/9/2009.</li> <li>2. Drug Screen is required on or after 2/9/2010.</li> <li>3. Insurance Information is required for activity participation.</li> </ol>				

## GRP410 – Student Letter Purchasing Report

PAD Location: Synergy SIS>Student>Reports>List

The GRP410 report outputs a list of students who have earned a letter for group participation and for which activities the letter was earned. There is an option to only show students that need a letter. The data can be filtered based on the selected school group.

The screenshot shows a web-based report interface. At the top, it says "Report Interface" with a back arrow. Below that, it displays "Name: Student Letter Purchasing Report", "Number: GRP410", and "Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a section titled "Report Options" with three dropdown menus labeled "Letter Type", "School Group", and "Season". Below these is a checkbox labeled "Show Only Letters To Purchase".

### Report Options:

Letter Type: Filter report output to display the selected letter type.

School Group: Filter report output to display the selected group.

Season: Filter report output to display the selected season.

Show Only Letters To Purchase: Filter report output to only display letters awaiting purchase.



Hope High School  
**Student Letter Purchasing Report**  
Varsity Basketball Letters

Year: 2010-2011  
Report: GRP410

Student Name	Perm ID	Activities	Letter Purchased	Date Purchased
Abbott, Billy C.	905483	Basketball	<input type="checkbox"/>	
Fairclough, Janice H.	996862	Basketball	<input type="checkbox"/>	

Total Varsity Basketball Letters Required: 2

## NYR401 – Boundary Exception Students

PAD Location: Synergy SIS>Student>Reports>Summary

The NYR401 report prints a list of students who are not in the boundaries of the school they are registered at. The user must select a year for the report to be based on. This report is utilized by school administrative staff to monitor the students who are coming to their school from other areas.

Report Interface

Name: **Boundary Exception Students** Number: NYR401 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Based On

[Dropdown Menu]

### Report Options:

Based On: Filter report output to include the selected school year.



## Adams Elementary Boundary Exception Students Based on Current School Year

Year: 2010-2011  
Report: NYR401

Student Name	Gender	Grade	Next Grade	Grid Code	Address	City, State Zip Code	Next School
Adams, Paul	Male	PS	PS	99999	1440 S Val Vista Dr	Mesa, AZ 85204	Adams Elementary
Aguilar, Jose	Male	04	K	M232D	604 W 8th Av #235	Tempe, AZ 85661	
Alcala, Nicole A.	Female	PS	K	M253A	1666 S Extension #12108	Tempe, AZ 85661	
(Allen, Kathy R.)	Female	04	K	M240C	1050 S Longmore #258	Mesa, AZ 85614	
Alonzo, Andrew O.	Male	K	K	M239D	1030 S Stewart #w1137	Mesa, AZ 85614	
(Alvarado, Janet)	Female	PS	K	M232A	745 W 5th Av #4	Tempe, AZ 85661	
(Alvarado, Ruby M.)	Female	04	K	99999	Cps	Mesa, AZ 85614	
Amaya, Willie L. JR	Male	03	K	99999	1734 W Drake Ci	Mesa, AZ 85614	
(Appleton, Jerry)	Male	PS	K	M239D	1033 S Longmore #3024	Mesa, AZ 85614	
Armas Del Campo, Daniel D.	Male	PS	K	M215D	1024 W Main St #67	Mesa, AZ 85612	
Armas Rueda, Walter	Male	PS	K	M232B	546 S Country Club #2079	Tempe, AZ 85661	
Armenta, Sandra	Female	PS	K	99999	1031 N Stewart #1095	Mesa, AZ 85614	
Arroyo, Frank M.	Male	K	K	M240C	1050 S Longmore #137	Mesa, AZ 85614	
(Arthur, Charles)	Male	K	K	M239D	1030 S Stewart #1149	Mesa, AZ 85614	
Avalos Vazquez, Jessica A.	Female	04	K	M240C	1050 S Longmore #239	Mesa, AZ 85614	
Azpeitia, Andrea	Female	05	K	M239C	1031 S Stewart #2018	Mesa, AZ 85614	
Azpeitia, Barbara	Female	06	K	M239C	1031 S Stewart #2018	Mesa, AZ 85614	
Azzarello, Carolyn L.	Female	06	K	99999	2118 W Dixon St	Mesa, AZ 85612	
Baez, Todd A.	Male	04		M420B	226 N Hobson #a14	Mesa, AZ 85620	
(Barrow, Michael D.)	Male	05	K	M284A	2611 N Yucca St	Phoenix, AZ 85691	
Baucom, Samuel D.	Male	02	K	99999	P O Box 41821	Phoenix, AZ 85694	
Begay, Bruce K.	Male	06	K	M239C	1031 S Stewart #2062	Mesa, AZ 85614	
Begay, Lisa M.	Female	01	K	M239C	1031 S Stewart #1085	Mesa, AZ 85614	
Begay, Nicholas N.	Male	K	K	M239C	1031 S Stewart #s1085	Mesa, AZ 85614	
Beltran, Andrea	Female	K	K	M253A	1666 S Extension #2204	Tempe, AZ 85661	
Benitez, Amy	Female	K	K	M249A	235 W Southern Av	Tempe, AZ 85661	
Benitez, Lawrence	Male	01	K	M249A	235 W Southern Av #160	Tempe, AZ 85661	
(Berrieault, Kathleen)	Female	PS	K	M254B	1857 S Ash	Mesa, AZ 85614	
(Betancourt, Michael L.)	Male	PS	K	M815A	9507 E Decatur St	Tempe, AZ 85625	
(Betancourt, Roger J.)	Male	PS	K	M815A	9507 E Decatur St	Tempe, AZ 85625	
(Blanton, Bruce R.)	Male	04	K	M260A	1820 W Lindner Av #253	Mesa, AZ 85614	
Bogan, Carlos E.	Male	03	K	M601A	5135 E Evergreen #1189	Mesa, AZ 85606	
(Bogan, Clarence)	Male	01	K	M232D	604 W 8th Av #266	Tempe, AZ 85661	
Bogan Walker, Kenneth W.	Male	01	K	M601A	5135 E Evergreen #1189	Mesa, AZ 85606	
(Bogan Walker, Steve A.)	Male	K	K	M232D	604 W 8th Av #266	Tempe, AZ 85661	
(Bohlman, Jonathan A.)	Male	04	K	M232D	747 S Extension #108	Tempe, AZ 85661	
Boyd, Kevin R. JR	Male	K	K	99999	8877 S Myrtle Av	Phoenix, AZ 85694	
Bradley, Linda R.	Female	03	K	M240C	1050 S Longmore #426	Mesa, AZ 85614	
Brown, David D.	Male	04	K	M239C	1031 S Stewart #1221	Mesa, AZ 85614	
Bryant, Jose T.	Male	K	K	M239C	1031 S Stewart #1205	Mesa, AZ 85614	
Bryant, Samuel M.	Male	01	K	M239C	1031 S Stewart #1205	Mesa, AZ 85614	
Buchanon, Angela T.	Female	04	K	M232D	604 W 8th Av #261	Tempe, AZ 85661	
Burgess, Bruce L.	Male	05	K	M214A	1433 W University #90	Mesa, AZ 85612	
(Burns, Martin S.)	Male	01	01	M243B	4037 S Lebanon Ln	Fountain Valley, AZ 85707	Adams Elementary

## PVU203 – Student Activation Key Letter

PAD Location: Synergy SIS>Student>Reports>Individual

The PVU203 report prints a student activation key letter for StudentVUE. Letters are designed to be sent to students when they have complied with the district's security policy.

The screenshot shows a web-based report interface. At the top, there is a title bar with a search icon and the text "Report Interface". Below this, a header section displays "Name: Student Activation Key Letter", "Number: PVU203", and "Page Orientation: Portrait". A navigation bar contains tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area is titled "Student Info" and contains several input fields: a text box for "Perm ID", two text boxes for "Last Name" and "First Name", and a dropdown menu for "Grade".

### Report Options:

Perm ID: Filter report output for a specific student Perm ID.

Last Name: Filter report output to include just the student with the specified last name. This is a required field when printing one letter for a specific student.

First Name: Filter report output to include just the student with the specified first name. This is a required field when printing one letter for a specific student.

Grade: Filter report output for a specific grade level.



## Hope High School StudentVUE Activation Key

Dear Billy Abbott,

Welcome to Student experience.

We hope you will use this web access to your school records to help with your overall education in the Genesis School District.

Use the information found below to login to Student Experience for the first time and please let us know how we might make your experience better in the future by contacting your Counselor.

Sincerely,  
Edupoint School District

Steps to follow to create your account:

1. Open your browser and navigate to [http://localhost/PXP/Login\\_PXP.aspx](http://localhost/PXP/Login_PXP.aspx)
2. Click the link "I have an activation key and need to create my account"
3. Activation Step 1: Type in your first name, last name and activation key as they appear below
4. Activation Step 2: Choose a user ID, password and enter your primary email address

You are done and ready to use Student Experience to track your academic progress!

---

Activation First Name: **Billy**

Activation Last Name: **Abbott**

Activation Key: **8TU3FXZ**

Web Address: [http://localhost/PXP/Login\\_PXP.aspx](http://localhost/PXP/Login_PXP.aspx)

## REC201 – Permanent Record

PAD Location: Synergy SIS>Student>Reports>Individual

The REC201 report prints a permanent record of a student's school work. The user can select a student by perm ID or groups of students by grade or gender. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school staff to file the permanent record of students within the school/district. The report has two parts; the red section is populated with data from Synergy SIS and the green section is manually filled out by school office staff.

The screenshot shows the 'Report Interface' for the 'Permanent Record' report. At the top, it displays 'Name: Permanent Record', 'Number: REC201', and 'Page Orientation: Portrait'. Below this are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' section is divided into two main areas: 'Student Info' and 'Display Options'. Under 'Student Info', there is a text input field for 'Perm ID', two dropdown menus for 'Grade' (separated by a hyphen), and a dropdown menu for 'Gender'. Under 'Display Options', there is a dropdown menu for 'Student ID Type'. The rest of the interface is a large, empty light blue area.

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.

Student ID Type: Display Student ID as Perm ID or State ID.





## Edupoint School District Permanent Record

Year: 2010-2011  
Report: REC201

Last Name: <b>Abbott</b>		First Name: <b>Billy</b>		Middle Name: <b>C</b>		Suffix:		Perm D: <b>905483</b>		Gender: <b>M</b>	
Birth State: <b>California</b>		Birth Place: <b>Mesa</b>		Birth Date: <b>05/12/1993</b>		Birth Verification: <b>Birth Certificate or Affidavit</b>			Home Language: <b>Spanish</b>		
Student Language Preferred:				Date Language Screened:		Date Screened for Special Services: <b>09/26/2000</b>			Psychological Report Available (date):		
Parent Name		Relation Type		Lives With		Parent Name		Relation Type		Lives With	
<b>Aaron, Kathleen</b>		<b>Mother</b>		<b>Y</b>							
<b>Aaron, Phillip</b>		<b>Father</b>		<b>N</b>							

School Year	Elementary Schools Attended				Grade	Attendance		Date Withdrawn	Scholarship					Student Status	
	School	Date Entered	Home Room Teacher			Present	Absent		Reading	Comm.	Math	Science	Soc. Studies		

School Year	Junior High Schools Attended						Date Withdrawn	School Year	Junior High Schools Attended						Date Withdrawn	
	School	Date Entered	Grade	Age	Attendance				School	Date Entered	Grade	Age	Attendance			
					Pres.	Abs.							Pres.	Abs.		

7th Grade Record					8th Grade Record					GRADE POSTING INSTRUCTIONS																									
Title	Course#	Teacher	Grade	School #	Title	Course#	Teacher	Grade	School #																										
										<b>KG – GRADES NOT POSTED – ASSIGNED TO</b>  <b>GRADES 1-3 POST AVERAGED GRADES FOR READING, COMMUNICATION, AND MATH</b>  <b>GRADES 4-6 – POST AVERAGED GRADES FOR READING, COMMUNICATION, MATH, SCIENCE AND SOCIAL STUDIES</b>																									
										<b>EXPLANATION OF GRADES</b>  <b>A – Outstanding Achievement</b> <b>B – High Achievement</b> <b>C – Satisfactory Achievement</b> <b>D – Minimal Achievement</b> <b>F – Serious Difficulty</b>																									
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SERVICES RECEIVED					GIFTED EVALUATION		SKILL PERFORMANCE	
	DATE ENTERED	DATE WITHDRAWN	DATE ENTERED	DATE WITHDRAWN	COGAT	OTIS-LENNON		
ELD							4 – Proficient	
SPECIAL EDUCATION							3 – Developing Proficiency	
SPEECH LANG.							2 – Limited Proficiency	
504							1 – Does not yet understand concepts/skills	
							R – Resource program	

## STU201 – Student Profile

PAD Location: Synergy SIS>Student>Reports>Individual

The STU201 report prints a student profile that includes custodial information, health conditions, emergency and doctor information. The user can select a student by perm ID, last name and first name or groups of students by grade. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school staff to file the student information in the student's permanent file. The report is also sent home at the beginning of the school year to verify student record information contained at the school.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Profile", "Number: STU201", and "Page Orientation: Portrait". Below this are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is divided into two sections: "Student Info" and "Report Options".

**Student Info**

- Perm ID: [Text Input Field]
- Last Name: [Text Input Field] First Name: [Text Input Field]
- Grade: [Dropdown Menu] - [Dropdown Menu]

**Report Options**

- Suppress Photo
- Print Blank Report
- Hide Parent Info
- Hide Emergency Info
- Hide Health Info
- Hide Physician Info
- Hide Bus Route Info
- Include Health Condition History
- Show Homeroom Teacher
- Show Reason For Attendance
- Enable Double Sided Printing
- Hide Signature
- Show School Of Attendance

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Grade: Filter report output to include just the selected grade or grade range.

Report Options: Allows the user to specify elements of the report to print or hide including suppress photo, print blank report, hide parent info, hide emergency info, hide health info, hide physician info, hide bus route info, hide signature, include health condition history, show homeroom teacher, show reason for attendance, enable double sided printing, show school of attendance.



**Hope High School**  
**Student Profile**  
 Abbott, Billy C. -- Homeroom: 230  
 Teacher: Nunes, Kathy

Year: 2010-2011  
 Report: STU201

**General Information**

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	
State ID <b>0001341311</b>		Last Name Goes By		Nick Name	
Birth Date <b>05/12/1993</b>	Birth Place <b>Mesa</b>		Leave Date	Enter Date <b>08/31/2010</b>	
Home Phone <b>480-555-1214</b>		Home Language <b>Spanish</b>		Resolved Race/Ethnicity <b>White</b>	
Home Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>			Mailing Address <b>1954 S Val Vista Dr Mesa, AZ 85234</b>		
Bus Routes: AM Bus: _____ PM Bus: _____		AM K bus to home: _____ PM K bus to school: _____		Day Care: _____	

**Custodial Information**

Mother <b>Aaron, Kathleen</b>		Employer	<input checked="" type="checkbox"/> Lives With	<input checked="" type="checkbox"/> Contact Allowed	<input checked="" type="checkbox"/> Mailings Allowed
Address: <b>1954 S Val Vista Dr Mesa, AZ 85234</b>		E-Mail:			
Phone Type: <b>Cell</b>	Phone: <b>480-555-3456</b>	Extension:	<input type="checkbox"/> Primary	<input checked="" type="checkbox"/> Not Listed	<input type="checkbox"/> Contact Phone
Phone Type: <b>Home</b>	Phone: <b>480-555-1214</b>	Extension:	<input checked="" type="checkbox"/> Primary	<input checked="" type="checkbox"/> Not Listed	<input type="checkbox"/> Contact Phone
Father <b>Aaron, Phillip</b>		Employer	<input type="checkbox"/> Lives With	<input checked="" type="checkbox"/> Contact Allowed	<input checked="" type="checkbox"/> Mailings Allowed
Address: <b>1954 S Val Vista Dr Mesa, AZ 85234</b>		E-Mail:			
Phone Type: <b>Home</b>	Phone: <b>480-555-1214</b>	Extension:	<input type="checkbox"/> Primary	<input type="checkbox"/> Not Listed	<input type="checkbox"/> Contact Phone
Phone Type: <b>Work</b>	Phone: <b>602-333-4874</b>	Extension:	<input type="checkbox"/> Primary	<input type="checkbox"/> Not Listed	<input type="checkbox"/> Contact Phone
Phone Type: <b>Cell</b>	Phone: <b>480-555-6767</b>	Extension:	<input checked="" type="checkbox"/> Primary	<input type="checkbox"/> Not Listed	<input type="checkbox"/> Contact Phone

**Health Conditions**

Condition <b>Medical Alert</b>	Start Date <b>08/15/2007</b>
Comment <b>ADHD</b>	
Condition <b>Medical Alert</b>	Start Date
Comment <b>OCCASIONAL ASTHMA, SCOLIOSIS, ADHD</b>	
Condition <b>Medical Alert</b>	Start Date <b>08/20/2007</b>

## STU202 – Student Schedule

PAD Location: Synergy SIS>Schedule>Reports>Individual

**Report Interface**  
 Name: **Student Schedule** Number: STU202 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Schedule Info**  
 NOTE: Filter Date is not a mandatory field.  
 Filter Date: [Text Box]  
 Term Filter Start: [Dropdown] Term Filter End: [Dropdown]

**Student Info**  
 Perm ID: [Text Box]  
 Last Name: [Text Box] First Name: [Text Box]  
 Grade: [Dropdown] - [Dropdown]  
 Hide All Personal Information  
 Hide Perm ID

**Period Range**  
 Period Begin: [Dropdown] Period End: [Dropdown]

**Grouping Info**  
 Output will be sorted Teacher Name (ascending) for the Sections defined by Term/Period.  
 Term: [Dropdown] Period: [Dropdown]

**Teacher Info**  
 Hide Teacher's First Name

**Include the following fields**  
 NOTE: The text box value is displayed if no data is present.  
 Show House: [Text Box: Not Assigned]  
 Show Counselor: [Text Box: See Counseling Office]  
 Show Locker Number: [Text Box: Not Assigned]  
 Show Locker Combination: [Text Box: Not Assigned]  
 Locker Type: [Dropdown] Locker Combination to Print: [Dropdown]  
 Show Homeroom Teacher  
 Show Homeroom Number  
 Show Dropped Classes  
 Hide Class Period  
 Hide Class Teacher  
 Hide Class Room

The STU202 report prints a student schedule that can include personal information. The user can select a student by perm ID, last name and first name or groups of students by grade. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school counselors and staff to hand a student their schedule of classes.

### Report Options:

As of Date/Term Filter Start/End: Date of report; Filter report output for a specified starting/ending term.

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

Last Name/First Name: Filter report output to include just the students with the specified last/first name.

Grade: Filter report output to include just the selected grade or grade range.

Hide All Personal Information: Excludes all personal information from the report which includes address information, birth date, last name goes by, alias, phone number, home language, ethnic code, enter/leave dates and parent information.

Hide Perm ID: Excludes the permanent ID number of the student from the report.

Grouping Info: Sorting by teacher name (ascending) for the sections defined by term/period.

Teacher Info: Excludes the teachers' first name from printing on the report.

Include the following fields: Option to populate fields with comment if no data is found.



## Hope High School Student Schedule

Year: 2010-2011  
Report: STU202

### Student Information

Student Name <b>Zuniga, Kathleen</b>		Perm ID <b>117756</b>	Gender <b>F</b>	Grade <b>11</b>	Track	Address <b>758 N Oracle Mesa, AZ 85620</b>
Last Name Goes By		Nick Name		Birth Date <b>06/16/1994</b>		
Phone <b>480-555-1964</b>	Home Language <b>Russian</b>	Resolved Race/Ethnicity <b>Two or More</b>		Enter Date <b>08/31/2010</b>	Leave Date	

Zuniga, Kathleen

### Schedule Information

Per	Term	Section ID	Course	Meet Days	Teacher	Room
<b>Fall</b>						
1	S1	0169	SS76 - Psychology I	M T	Jackson, K.	216
2	S1	0246	MA27 - Algebra I	M T	Keyes, J.	306
3	YR	0335	FS53 - Teacher Trn Prg	M T	Patenge, S.	131
4	S1	0466	SS34 - Amer History I	M T	Ernst, G.	219
5	S1	0521	EN34 - Prin Eng II	M T	Petersen, A.	228
6	S1	0016	SC70 - Cons Chemistry	M T	Blasdell W., W.	124
<b>Spring</b>						
1	S2	1971	HE92 - Sports Medicine	M T	Blackburn M., M.	ANNX
2	S2	1012	SC702 - Con Chemistry	M T	Blasdell W., W.	116
3	YR	0335	FS53 - Teacher Trn Prg	M T	Patenge, S.	131
4	S2	1476	SS35 - Amer History II	M T	Wong, L.	218
5	S2	1546	MA272 - Algebra I	M T	Keyes, J.	306
6	S2	1616	EN62 - World Lit	M T	Gordon, K.	231

### Parent Information

Parent Name	Phone	Extension	Type
Zuniga, Annie	480-555-2890		Work
Zuniga, Victor	480-555-1964		Home

## STU203 – Secondary Withdrawal Slip

PAD Location: Synergy SIS>Schedule>Reports>Individual

The STU203 report prints a withdrawal form that can include the students' absence information, schedule, and check out information that may be collected by the school office staff. The user can select a student by perm ID, last name and first name or groups of students by grade. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school staff to collect the check out information needed to release a student from a school.

**Report Interface**  
 Name: **Secondary Withdrawal Slip** Number: STU203 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Perm ID: [ ] Withdrawal Date: [ ] Leave Code: [ ]

Last Name: [ ] First Name: [ ]

Grade: [ ] - [ ]  Include Latest Enrollment Only  
 Suppress Absence

Additional Withdrawal Reason: [ ]

**Absence Definition**

Reason Type 1: [ ] Reason Type 2: [ ] Reason Type 3: [ ] Reason Type 4: [ ]

Absence Reasons:  Activity  Bussspend  Couns/admi  Exc Tardy  
 Excused  Illness  Other  Positive  
 Suspension  Tardy  Unexcused  Unverified  
 Waived

**Leave Codes that do not affect enrollment count.**

Leave Codes:  S1 - Summer Transfer  W4 - Absence or status unknown  
 W1 - Transfer: other school  W5 - Dropout  
 W10 - Transfer: detention  W6 - Age  
 W11 - GED  W7 - Graduated  
 W12 - Vocational school  W8 - Deceased  
 W13 - Completed (AIMS)  W9 - Transfer: home taught  
 W2 - Illness  WR - Register Transfer  
 W3 - Expelled or long term suspension  WT - Grade transfer

Student Info Text: [ ]

### Report Options:

**Perm ID:** Filter report output to include just the specified student.

**Withdrawal Date:** Date student leaving the school/district.

**Leave Code:** Leave Code for student.

**Last Name/First Name:** Filter report output to include just the students with the specified last name and/or first name.

**Grade:** Filter report output to include just the selected grade or grade range.

**Include Latest Enrollment Only:** Includes only the latest enrollment data for the student.

**Suppress Absence:** Excludes the absence information.

**Additional Withdrawal Reason:** Includes additional withdrawal reason selected by the user.

**Absence Definition:** Select reason codes or types to filter data included in the report.

**Leave Codes that do not affect enrollment count:** Select leave codes.

**Student Info Text:** Include information that explains such things as placement, academic growth, physical handicaps, etc. Also attach any data which would be helpful for placing the child in his/her new school such as pupil evaluation forms or report cards.



**Hope High School**  
**Secondary Withdrawal Slip**  
 123 Main St, Phoenix, AZ 85694  
 (District CTD #: 123456 School #: 273)

Year: 2010-2011  
 Report: STU203

**Student Information**

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gen <b>M</b>	Grade <b>12</b>	Track <b>Tra</b>	Address	
Last Name Goes By		Nick Name	Age <b>17</b>	Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>		Resolved <b>White</b>		Enter Date <b>08/31/2010</b>	Leave Date <b>04/21/2011</b>	
Withdrawal Reason			Leave Code		Days Present <b>129.00</b>	Days Abs <b>17.00</b>	State Student Number <b>0001341311</b>

Abbott, Billy C.

Room	Course ID	Course Title	Staff Name	Refund Amount	Classroom Book Clearance	Grade to Date of Withdrawal	Semester Grade
230	EN60	Eng (brit) Lit	Nunes, Kathy	_____	_____	_____	_____
403	AR54	Beg Jewelry	Sullivan, Joe	_____	_____	_____	_____
P-10	EN45	Col Prep Wrt	Bunger T., Thomas	_____	_____	_____	_____
231	EN46	Prin Eng III	Gordon, Kim	_____	_____	_____	_____
230	EN60	Eng (brit) Lit	Nunes, Kathy	_____	_____	_____	_____
P-13	SS51	Am Govt 123	Davis, Jeffrey	_____	_____	_____	_____
131	FS77	Prin&prac Econ	Brandt P., Paula	_____	_____	_____	_____

**Clearance Record**

Counselor	Bookstore	Nurse
Librarian	Career Center	Registrar
Activity	Sports	

**Comments:**

**Signatures**

Signature of School Official _____	Date _____	Parent/Guardian Signature or Reason Not Obtained _____	Date _____
------------------------------------	------------	--	------------

## STU206 – Student Withdrawal Notice

PAD Location: Synergy SIS>Student>Reports>Individual

The STU206 report prints the Official Notice of Pupil Withdrawal for the State of Arizona. Information includes basic demographic information, withdrawal information, as well as Special Education and ELL information.

**Report Interface**

Name: **Student Withdrawal Notice** Number: **STU206** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Student Info**

SIS Number

Last Name      First Name  
     

**Display Options**

Leave Date

Summer Withdrawal Date

Date Added Override

SMS Added By Override (Initials)

Do Not Report ELL Data  
 Do Not Report SPED Data  
 Do Not Report Date Added in SMS  
 Do Not Report SMS Added by Initials

Leave Codes

<input type="checkbox"/> 1 - Transfer to a public school in the same district	<input type="checkbox"/> 9 - Completed school with other credentials (e.g., District-Awarded GED)	<input type="checkbox"/> 17 - Unknown
<input type="checkbox"/> 2 - Transfer to a public school in a different district in the same state	<input type="checkbox"/> 10 - Student death	<input type="checkbox"/> 18 - Student data claimed in error/never attended
<input type="checkbox"/> 3 - Transfer to a public school in a different state	<input type="checkbox"/> 11 - Student illness	<input type="checkbox"/> 19 - Transfer to an adult education facility (i.e. for GED completion)
<input type="checkbox"/> 4 - Transfer to an accredited private school	<input type="checkbox"/> 12 - Student expulsion (or long-term suspension)	<input type="checkbox"/> 20 - Transferred to a juvenile or adult correctional facility where educational services are not provided.
<input type="checkbox"/> 5 - Transfer to unaccredited private school	<input type="checkbox"/> 13 - Reached maximum age for services	<input type="checkbox"/> 21 - Student moved to another country, may or may not be continuing
<input type="checkbox"/> 6 - Transfer to home schooling	<input type="checkbox"/> 14 - Discontinued schooling (including preschoolers/Kindergartners who are removed from schooling by parents)	<input type="checkbox"/> 22 - Student with disabilities who met the district graduation requirements for a regular diploma, but is remaining in school to receive transitional services deemed necessary by the IEP team
<input type="checkbox"/> 7 - Matriculation to another school	<input type="checkbox"/> 15 - Transfer to an accredited or non-accredited Juvenile Correctional Facility where educational services are provided	<input type="checkbox"/> 98 - Unresolved Exit
<input type="checkbox"/> 8 - Graduated with regular diploma	<input type="checkbox"/> 16 - Moved within the US, not known to be continuing	<input type="checkbox"/> 99 - Undo a previously submitted EXIT Record

### Report Options:

**SIS Number:** Filter report output to include just the specified student attached to the SIS ID.

**Last Name:** Filter report output to include just the students with the specified last name.

**First Name:** Filter report output to include just the students with the specified first name.

**Leave Date:** Date student leaving the school/district.

**Summer Withdrawal Date:** Last date of attendance for student leaving if in summer

**Date Added Override:** Date this information entered into system.

**SMS Added By Override (initials):** Initials of the individual updating the Student Management System (SMS)

**Do Not Report ELL Data**

**Do Not Report SPED Data**

**Do Not Report Date Added in SMS (Student Management System):** This will omit the Date Added Override field information.

**Do Not Report SMS Added by Initials:** This will omit the SMS Added By Override field information from the report.

**Leave Code:** Leave Code for student.





**Official Notice of Pupil Withdrawal**  
Arizona Public Schools

Student Information			
1. Student's Legal Last Name <b>Abbott</b>	2. Student's Legal First Name <b>Billy</b>	3. Middle Name <b>C</b>	4. Sr./Jr/2nd/3rd
5. SAIS Student ID <b>0001341311</b>	6. School Student ID <b>905483</b>	7. Grade Level <b>12</b>	8. Gender <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
9. Date of Birth (mm/dd/yyyy) <b>05/12/1993</b>			
10a. Primary Withdrawal Type <small>Select the following that best describes why the student is withdrawing from school:</small>		10b. Additional Withdrawal Reason <small>(Optional) Select one of the following only if applicable:</small>	
<input type="checkbox"/> W1 <input type="checkbox"/> S1    Transfer to another school <input type="checkbox"/> W2 <input type="checkbox"/> S2    Illness <input type="checkbox"/> W3 <input type="checkbox"/> S3    Expelled or long term suspension <input type="checkbox"/> W4 <input type="checkbox"/> S4    Absence or status unknown <input type="checkbox"/> W5 <input type="checkbox"/> S5    Dropout <input type="checkbox"/> W6 <input type="checkbox"/> S6    Age <input type="checkbox"/> W7 <input type="checkbox"/> S7    Graduated <input type="checkbox"/> W8 <input type="checkbox"/> S8    Deceased <input type="checkbox"/> W9 <input type="checkbox"/> S9    Transfer to be home taught <input type="checkbox"/> W10 <input type="checkbox"/> S10   Transfer to detention <input type="checkbox"/> W11 <input type="checkbox"/> S11   GED <input type="checkbox"/> W12 <input type="checkbox"/> S12   Continuing studies at vocational or technical school <input type="checkbox"/> W13 <input type="checkbox"/> S13   Completed course requirements but did not pass AIMS <input type="checkbox"/> S99   Summer transfer within District		<input type="checkbox"/> WR1    School identified for Federal School Improvement <sup>1</sup> <input type="checkbox"/> WR2    School identified as persistently dangerous <sup>1</sup> <input type="checkbox"/> WR3    Individual Transfer Option (victim of a violent criminal offense) <sup>1</sup> <input type="checkbox"/> WR4    Pregnancy / Biological Parent of a Child <sup>2</sup>  <sup>1</sup> In accordance with No Child Left Behind and State Board of Education Policy <sup>2</sup> In accordance with A.R.S. §15-1042(H)  <i>Note for WR1 and WR2</i> <i>If a school does not have this designation, or if a student transfers to another school with the same designation, then this withdrawal reason is invalid</i>	
11a. Data in SMS Added by: (initials) <b>A.U.</b>	11b. Date Added (mm/dd/yyyy) <b>04/21/2011</b>	11c. Last Day of Attendance or Summer Withdrawal Date (mm/dd/yyyy)	
12. Parent/Guardian Signature		13. Date (mm/dd/yyyy) <b>   /   /</b>	
<b>Information is certified correct according to School records</b>			
14. School <b>Hope High School</b>	15. District / Charter# (CTD) <b>123456</b>	16. School # (S) <b>273</b>	17. Withdrawal Code (based on 10a.)
18. School Official Signature			19. Date (mm/dd/yyyy) <b>   /   /</b>

Note: If parent or guardian is unable to sign this form, the school district should indicate the reason the signature was not obtainable.

<b>20. SPED</b> Check all that apply.	<input type="checkbox"/> A	<input checked="" type="checkbox"/> HI	<input type="checkbox"/> MOMR	<input type="checkbox"/> PSD	<input type="checkbox"/> SMR
	<input type="checkbox"/> DD	<input type="checkbox"/> MD/MDSSI	<input type="checkbox"/> OHI	<input type="checkbox"/> SLD	<input type="checkbox"/> TBI
	<input type="checkbox"/> ED/EDP	<input type="checkbox"/> MIMR	<input type="checkbox"/> OI	<input type="checkbox"/> SLI	<input type="checkbox"/> VI

21. ELL	Overall Composite Proficiency Level	Overall Assessment Result In SAIS	If Applicable, Language Program in which Student Participated At Your District / Charter
Most Recent Assessment Date (mm/dd/yyyy) <b>12/06/2010</b>	<input type="checkbox"/> PE	<input type="checkbox"/> RFEP	<input type="checkbox"/> SEI
Total Composite Scaled Score (3-digit number) <b>75</b>	<input checked="" type="checkbox"/> E	<input type="checkbox"/> IFEP	<input type="checkbox"/> B1
	<input type="checkbox"/> B	<input type="checkbox"/> ELLAR	<input type="checkbox"/> B2
	<input type="checkbox"/> I	<input type="checkbox"/> ELL	<input type="checkbox"/> B3
	<input type="checkbox"/> P	<input type="checkbox"/> CFEP Y1	<input type="checkbox"/> I
		<input type="checkbox"/> CFEP Y2	
Check box if student was withdrawn from the Language Program with a Language Program Exit Reason of:		<input type="checkbox"/> Reclassified as FEP by Reassessment <input type="checkbox"/> Withdrawn by parent request <input type="checkbox"/> Withdrawn due to SPED Criteria	

## STU207 – Student Enrollment Profile

PAD Location: Synergy SIS>Student>Reports>Individual

The Student Enrollment Profile is a snapshot of the Enrollment History screen. The report will break by student.

The screenshot shows a web-based report interface. At the top, there is a header bar with the title "Report Interface" and a back arrow icon. Below the header, the report name "Student Enrollment Profile" is displayed, along with the report number "STU207" and the page orientation "Portrait". A navigation menu contains five tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Underneath, there is a section titled "Student Info" with a scrollable area. This section contains four input fields: a text box for "Perm ID", two text boxes for "Last Name" and "First Name", and a "Grade" section consisting of two dropdown menus separated by a hyphen. The main content area below the "Student Info" section is currently empty.

### Report Options:

Perm ID: Filter report output for a specific Perm ID.

Last Name: Filter report output to include student(s) with the specified last name.

First Name: Filter report output to include student(s) with the specified first name.

Grade: Filter report output by a grade or grade range.



## Hope High School Student Enrollment Profile

Year: 2010-2011  
Report: STU207

### Student Information

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Address	
Last Name Goes By	Nick Name		Birth Date <b>05/12/1993</b>		1954 S Val Vista Dr Mesa, AZ 85234	
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>	Resolved <b>White</b>		Enter Date <b>08/31/2010</b>	Leave Date	

**Abbott, Billy C.**

### Enrollment History

Year	School	Enter Date	Enter Code	Leave Date	Leave Code	Grade	ADA/ADM
2005-2006	Eisenhower Middle School	08/08/2005	E6			170	
2006-2007	Eisenhower Middle School	08/14/2006	E1			180	
2007-2008	Hope High School	08/13/2007	E2			09	
2008-2009	Hope High School	08/11/2008	E1			10	
2009-2010	Hope High School	08/17/2009	E1			11	
2010-2011	Hope High School	08/31/2010	E1			12	

*\*Leave Date is the summer withdrawal date for a 'No Show' record*

## STU223 – Summons Report

PAD Location: Synergy SIS>Student>Reports>Individual

The STU223 - Summons report enables the user to print summons slips for students based on a selected delivery date and period.

**Report Interface**

Name: **Summons** Number: **STU223** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Student Options**

Perm ID:  Gender:

Last Name:  First Name:

Grade:

**Delivery Options**

Delivery Date: 04/21/2014 Delivery Period:

**Summon Options**

Summons Date: 04/21/2014 Summons Time:

**Message Options**

Title:  Contact:  Location:

Message:  Message Text:

**Process Information**

To execute the report for multiple students use the Selection tab. To execute for students based on a Student or Student Enrollment property use the Conditions tab.

Contact: The contact lookup table is located "K12.Summons.Contact". School Principal and Student Counselor are system owned. If used, the output displays either the School Principal's name or the individual student's Counselor name.

Message: The message lookup table is located "K12.Summons.Summons Messages". Selecting a message populates it in the text box, which can then be edited or expanded upon.

Delivery Period: If a delivery period is selected for a student who is marked absent or does not have a scheduled class for that period, a summons does not print.

If multiple summons are printed, they sort by the delivery teacher's name.

### Report Options:

Perm ID: Filter report output for a specific Perm ID.

Gender: Filter report output for a specific gender.

Last Name: Filter report output to include student(s) with the specified last name.

First Name: Filter report output to include student(s) with the specified first name.

Grade: Filter report output by a grade or grade range.

Delivery Date: Filter report to print for a specific date. The default is today's date.

Delivery Period: Filter report to print for a specific period. If a delivery period is selected for a student who is marked absent or does not have a scheduled class for that period, a summons does not print.

Title: Enter a name that describes this summons.

Contact: The contact lookup table is located "K12.Summons.Contact". School Principal and Student Counselor are system owned. If used, the output displays either the School Principal's name or the individual student's Counselor name.

Message: The message lookup table is located "K12.Summons.Summons Messages". Selecting a message populates it in the text box, which can then be edited or expanded upon.

Location: Enter the location of where the student is to go.

Message Text: If desired, a message may be entered that pertains to this summons.

**NOTE:** If multiple summons are printed, they sort by the delivery teacher's name.

**NOTE:** The report will print up to four summons on one page.

<b>SUMMONS - Course Requests</b>	
<b>For: Hope High School</b>	
<b>Please Deliver To:</b>	
Room: 120	Period: 7
Teacher: Nunes, Kathy	
<b>Student Information:</b>	
Name: Abbott, Billy	
Gender: Male	Grade: 12
Perm ID: 905483	
<b>Please Contact:</b>	
Contact: Jones, Jimmy	
Location: Guidance	
<b>Please Appear:</b>	
Date: 07/18/2013	Time: 3:00 PM
<b>Comment:</b>	
Please come to the guidance office to discuss your course requests for next year.	
<b>Left Class:</b> _____	<b>Left Office:</b> _____
<b>Teacher:</b> _____	<b>Office:</b> _____

## STU401 – Student List

PAD Location: Synergy SIS>Student>Reports>List

The STU401 report prints an alphabetical student list. The user can select students to print by grade or gender. The user can also leave all options blank and print the report for all students in the school or select a grade level or range of grades to print. The report includes student name, perm ID, grade, gender and birth date. This report is utilized by school staff for a list of students in the school.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student List", "Number: STU401", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a section titled "Student Info" with two filter options: "Grade" and "Gender". The "Grade" filter consists of two dropdown menus separated by a hyphen, and the "Gender" filter is a single dropdown menu. The rest of the interface is a large, empty light blue area.

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.



**Hope High School  
Student List**

Year: 2010-2011  
Report: STU401

**Track:**

Student Name	Perm ID	Grade	Gender	Birth Date	Student Name	Perm ID	Grade	Gender	Birth Date
(Abernethy, Anne E.)	902870	10	Female	11/09/1995	(Alcorn, Donald A.)	929994	11	Male	11/04/1994
Acevedo, Andrew	886630	11	Male	03/03/1994	Alder, Brenda I.	967569	10	Female	07/19/1995
(Acevedo, Ashley)	901830	10	Female	05/26/1995	Alder, Lawrence S.	910024	12	Male	07/22/1993
Ackley, Brian R.	913948	12	Male	05/09/1993	Alder, Sarah C.	968416	12	Female	09/10/1993
Acosta, Eugene A.	873921	12	Male	10/05/1993	Aldrich, Steve K.	873815	12	Male	08/18/1993
Acosta, John A.	150265	11	Male	10/14/1994	Alexander, Fred D.	975140	12	Male	05/03/1993
Acunia, Kenneth O.	110412	10	Male	09/18/1995	Alexander, George M.	975141	12	Male	10/07/1993
Adair, Alan W.	871626	11	Male	05/25/1994	Alexander, Joseph J.	901626	10	Male	03/20/1995
Adair, Diane N.	903912	10	Female	06/21/1995	(Alexander, Victor I.)	169473	11	Male	09/27/1994
Adair, Timothy S.	888621	11	Male	10/12/1994	Alger, Nicole C.	874433	12	Female	08/31/1993
(Adams, Albert L.)	889844	11	Male	07/01/1994	Alger, Phyllis A.	149884	10	Female	09/23/1995
Adams, Howard T.	873985	12	Male	09/25/1993	Allen, Aaron L. JR	992938	10	Male	06/21/1995
Adams, Larry A.	889314	11	Male	04/03/1994	Allen, Andrea	904134	10	Female	04/05/1995
Adams, Martin C.	887623	11	Male	07/18/1994	(Allen, Cheryl L.)	980882	12	Female	08/06/1993
Adams, Scott M.	939208	12	Male	07/28/1993	Allen, Cynthia	874997	12	Female	08/14/1993
(Adams, Sean B.)	877340	12	Male	05/22/1993	Allen, Diane B.	901507	10	Female	03/16/1995
Adams, Stephen J.	901622	10	Male	07/10/1995	Allen, Donald J.	883223	10	Male	05/29/1995
Adamski, Alan M.	872035	10	Male	08/05/1995	(Allen, Douglas S.)	905926	10	Male	07/27/1995
Addington, Paula M.	871686	12	Female	05/06/1993	Allen, Elizabeth	886019	11	Female	08/17/1994
Aelvoet, Jesse J.	944233	12	Male	07/13/1993	Allen, Eugene C.	887238	11	Male	01/31/1994
Aguado, Bobby J.	943822	10	Male	12/31/1994	Allen, Helen L.	874910	12	Female	01/19/1993
Aguado, Karen C.	135319	12	Female	08/29/1993	Allen, Jeremy S.	879216	10	Male	06/22/1995
Aguilar, Carolyn C.	902692	10	Female	12/19/1995	Allen, Judith D.	903040	10	Female	01/04/1995
(Aguilar, Kathleen G.)	132888	10	Female	06/06/1995	Allen, Karen	891989	11	Female	09/10/1994
Aguilar, Roger F.	991071	12	Male	02/23/1993	Allen, Karen	873986	12	Female	01/27/1993
Aguilar, Stephen A.	108367	11	Male	07/21/1994	Allen, Karen T.	871328	12	Female	07/07/1993
Aguirre, Jason K.	952357	12	Male	11/04/1993	Allen, Ruby D.	888116	11	Female	01/25/1994
Aguirre, Mary R.	952375	11	Female	07/18/1994	Allen, Sandra E.	901631	10	Female	06/18/1995
Ahlistrom, Jack M.	888112	11	Male	01/19/1994	Allen, Shawn C.	877993	12	Male	06/29/1993
Ahlistrom, Linda K.	120451	10	Female	07/26/1995	Allen, Tammy	901931	10	Female	04/17/1995
Aitchison, Alice E.	871731	12	Female	11/09/1993	Allinder, Benjamin R.	887820	11	Male	01/18/1994
Aitchison, Karen L.	902998	10	Female	01/31/1995	Allison, Kenneth B.	992737	11	Male	07/23/1994
Akagawa, Adam H.	165923	11	Male	04/09/1994	Allison, Pamela D.	992672	12	Female	06/07/1993
Ake, Joshua J.	889794	11	Male	01/11/1994	Allred, David A.	888126	11	Male	03/16/1994
Akin, Andrea E.	902875	10	Female	09/08/1995	(Allred, Edward L.)	904916	10	Male	11/13/1995
(Akpan, Tina N.)	165110	10	Female	02/25/1995	Alinas, Kelly M.	966707	11	Female	12/10/1994
Alarcon, Frank	886651	10	Male	05/02/1995	Alonso, Raymond G.	920153	11	Male	07/23/1994
Alcazar, Eugene	141666	10	Male	09/27/1995	Alpin, Steven J.	874439	12	Male	10/23/1993
Alcazar, Eugene A.	141517	10	Male	08/19/1995	Alston, Douglas G.	901639	10	Male	07/20/1995

Information contained within this report is confidential and should not be shared with anyone.

## STU402 – Student and Parent Directory

PAD Location: Synergy SIS>Student>Reports>List

The STU402 report prints a list of students for each section. The user can select students by grade, gender, section ID, homeroom name, term, period, or parent relations flag. The user can also leave all options blank and print the report for all students in the school. The report includes by section, student name, perm ID, grade, gender, birth date, phone, address, relation, parent name, type, phone and extension. This report is utilized by school staff and teachers for students and parents contact information.

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.

Section ID: Filter report output to include just the selected section ID.

Homeroom Name: Filter report output by entering a room number to print.

Term: Filter report output by selecting a term to print.

Period: Filter report output by entering a period to print.

Parent Relations: Select parent flag to filter data included in the report. Selecting a parent flag will include all parents that are tagged with the selected parent flag.

Show Home Language: Select to display student home language.





Hope High School  
Student and Parent Directory

Section: 0002		Teacher: Jackson, Kathy					Room: 120					
Student Name	Perm ID	Grd	Gen	Birth Date	Phone	Address	Relation	Parent Name	Type	Phone	Extn	Home Language
Araujo, Daniel J.	120700	10	M	02/25/1997	480-555-1234		Father	Araujo, Andrew	Home	480-555-1234		English
Bailey, Terry W.	901518	10	M	04/08/1997	480-555-1234		Mother	Araujo, Elizabeth	Home	480-555-1234		English
							Step-Father	Mullican, Virginia	Cell	480-555-1234		
							Father	Mullican, Samuel	Home	480-555-1234		
Barnette, Richard N.	904593	10	M	04/09/1997	480-555-1234		Step-Father	Barnette, Robert	Work	480-555-1234		English
							Mother	Barnette, Sarah	Home	480-555-1234		
Chavez, Wanda	909375	10	F	06/27/1997	480-555-1234		Mother	Segura, Kathryn	Home	480-555-1234		English
Childs, Lawrence C.	902878	10	M	09/23/1997	480-555-1234		Father	Childs, Richard	Home	918-555-1234		English
							Mother	Childs, Virginia	Home	480-555-1234		
Gale, Heather S.	103202	10	F	07/16/1997	480-555-1234		Father	Gale, Timothy	Work	480-555-1234		English
							Mother	Gale, Martha	Work	480-555-1234		
Johnson, Albert T.	887842	10	M	03/28/1997	480-555-1234		Mother	Johnson, Anna	Home	480-555-1234		English
							Father	Johnson, Thomas	Cell	480-555-1234		
Kirby, Anthony O.	952382	10	M	08/07/1997	480-555-1234		Mother	Kirby, Irene	Work	480-555-1234		English
							Grandfather	Kirby, John	Home	480-555-1234		
Leto, Charles A.	928213	10	M	09/06/1997	480-555-1234		Father	Leto, David	Home	480-555-1234		English
							Mother	Leto, Rose	Work	480-555-1234		
Martinez, Heather M.	904932	10	F	06/09/1997	480-555-1234		Father	Martinez, Patrick	Cell	602-555-1234		English
							Mother	Martinez, Teresa	Work	480-555-1234		
Meadows, Benjamin J.	102705	10	M	10/24/1997	480-555-1234		Father	Meadows, Jose				English
							Mother	Meadows, Carol	Work	480-555-1234		
Miles, Michelle M.	901553	10	F	04/25/1997	480-555-1234		Mother	Moore, Laura	Home	480-555-1234		English
							Father	Miles, Mark	Home	480-555-1234		
Patino, Amy M.	894686	10	F	04/01/1997	480-555-1234		Father	Patino, Raymond				English
							Mother	Miles, Shirley	Home	480-555-1234		
							Father	Miles, Sean	Home	480-555-1234		
Rhoton, Lawrence A.	869042	10	M	01/26/1997	480-555-1234		Mother	Loring, Cynthia				
							Mother	Hathcock, Doris	Cell	480-555-1234		English
							Father	Rhoton, Russell				
Rivas, Clarence E.	157820	10	M	10/24/1997	480-555-1234		Father	Rivas, Sean				English
							Mother	De La Cruz, Amanda	Cell	602-555-1234		

## STU403 – Student Directory By Street Address

PAD Location: Synergy SIS>Student>Reports>List

The ST403 report prints a list of students sorted by street address. The user can select students by grade or gender. The user can also leave all options blank and print the report for all streets in the school. The report includes by street name, street address, city, state, zip code, student name, perm ID, grade, gender, type, phone and extension. This report is utilized by school staff to locate different families living in the same household.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a header bar displays "Name: Student Directory By Street Address", "Number: STU403", and "Page Orientation: Portrait". A navigation bar contains five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area is titled "Student Info" and contains two filter sections. The "Grade" section has two dropdown menus separated by a hyphen. The "Gender" section has a single dropdown menu. The rest of the page is a large, empty light blue area.

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.



## Adams Elementary Student Directory By Street Address

Year: 2010-2011  
Report: STU403

Street Address	City	St	Zip	Student Name	Perm ID	Grd	Gen	Type	Phone	Extn
<b>10th</b>										
510 E 10th Dr	Mesa	AZ	85604	Griego, Daniel R.	979449	05	M	Home	480-555-2610	
510 E 10th Dr	Mesa	AZ	85604	Griego, Helen G.	132513	02	F	Home	480-555-2610	
510 E 10th Dr	Mesa	AZ	85604	Griego, Jane C.	148865	01	F	Home	480-555-2610	
510 E 10th Dr	Mesa	AZ	85604	Griego, Julia C.	103185	04	F	Home	480-555-2610	
<b>1st</b>										
719 W 1st Av #101	Tempe	AZ	85661	Morris, Gregory H. II	107457	02	M	Home	480-555-9233	
<b>2nd</b>										
728 W 2nd St	Mesa	AZ	85612	Smith, Samantha A.	962062	05	F			
<b>5th</b>										
608 W 5th Av #d	Tempe	AZ	85661	Renninger, Eugene T.	114875	03	M	Home	480-555-9655	
745 W 5th Av #4	Tempe	AZ	85661	(Alvarado, Janet)	150638	PS	F	Home	480-555-3964	
<b>6th</b>										
243 E 6th Av	Tempe	AZ	85661	Raygoza, Michelle M.	103242	04	F	Home	480-555-8430	
1218 W 6th Av	Mesa	AZ	85614	Moreno, Marilyn R.	124767	05	F	Home	480-555-0668	
1223 W 6th Av	Mesa	AZ	85614	Apodaca, Virginia K.	158581	05	F	Home	480-555-0668	
1233 W 6th Dr	Mesa	AZ	85614	(Bahena, Dennis)	100680	04	M	Home	480-555-6649	
1233 W 6th Dr	Mesa	AZ	85614	Bahena Ramirez, Betty	169077	K	F	Home	480-555-6649	
1233 W 6th Dr	Mesa	AZ	85614	Sandoval, Jessica	980624	05	F	Home	480-555-6649	
1233 W 6th Dr	Mesa	AZ	85614	Sandoval, Karen	964143	06	F	Home	480-555-6649	
1233 W 6th Dr	Mesa	AZ	85614	Sandoval, Kathleen	993667	04	F	Home	480-555-6649	
1236 W 6th Av	Mesa	AZ	85614	Sandoval, Carol D.	131034	01	F	Home	480-555-3733	
1248 W 6th Av	Mesa	AZ	85614	Cervantes, Wanda	137385	K	F	Home	480-555-3615	
1248 W 6th Av	Mesa	AZ	85614	Cervantes Vazque,	115224	03	M	Home	480-555-3615	
1248 W 6th Av	Mesa	AZ	85614	Cervantes Vazque,	974797	05	M	Home	480-555-3615	
1261 W 6th Av	Mesa	AZ	85614	Arcos, Nancy	140193	PS	F	Home	480-555-3610	
1262 W 6th Av	Mesa	AZ	85614	Gallo Perez, Katherine	170143	PS	F	Home	480-555-8835	
1262 W 6th Av	Mesa	AZ	85614	Gallo Perez, Laura I.	129600	02	F	Home	480-555-8835	
1307 W 6th Av	Mesa	AZ	85614	Moreno, Chris B.	979000	04	M	Home	480-555-2461	
1307 W 6th Av	Mesa	AZ	85614	Moreno, Gerald J.	112285	02	M	Home	480-555-2461	
1307 W 6th Av	Mesa	AZ	85614	Moreno, Virginia A.	122076	01	F	Home	480-555-2461	
1311 W 6th Dr	Mesa	AZ	85614	Thompson, Catherine	132727	01	F	Home	480-555-2593	
1311 W 6th Dr	Mesa	AZ	85614	Thompson, Rose K.	101906	04	F	Home	480-555-1969	
1312 W 6th Dr	Mesa	AZ	85614	Forest, Randy M.	137999	02	M	Home	480-555-4250	
1313 W 6th Av	Mesa	AZ	85614	Hernandez, Beverly S.	110634	03	F	Home	480-555-7834	
1314 W 6th Av	Mesa	AZ	85614	Fatongiatau, Chris	126116	02	M	Home	480-555-5464	
1314 W 6th Av	Mesa	AZ	85614	Fatongiatau, Rose S.	151339	01	F	Home	480-555-5464	
1317 W 6th Dr	Mesa	AZ	85614	Ayala, Diana	966001	06	F	Home	480-555-4844	
1320 W 6th Av	Mesa	AZ	85614	Bernal Neri, Charles	105573	03	M	Home	480-555-4844	
1320 W 6th Av	Mesa	AZ	85614	Bernal Neri, Nancy R.	108807	02	F	Home	480-555-4844	
1320 W 6th Av	Mesa	AZ	85614	Solis Neri, Tammy L.	143412	01	F	Home	480-555-4844	
1323 W 6th Dr	Mesa	AZ	85614	Mora, Henry A.	122075	01	M	Home	480-555-8238	
1323 W 6th Dr	Mesa	AZ	85614	Mora, Steven	978578	05	M	Home	480-555-8238	
1332 W 6th Av	Mesa	AZ	85614	(Bustamante, Angela	153048	PS	F	Home	480-555-0834	
1334 W 6th Dr	Mesa	AZ	85614	Escobedo Bailon,	136163	02	M	Home	480-555-9600	
1334 W 6th Dr	Mesa	AZ	85614	Rivas, Phillip	992303	05	M	Home	480-555-9600	

## STU404 – Student Birthday List

PAD Location: Synergy SIS>Student>Reports>List

The STU404 report prints a list of students sorted by birth month then date. The user must select a birth month to print. The user can also select students to print by grade, gender or section if. The report includes by month then day, student name, grade, gender, age, homeroom, address, city, state, and zip code. The report is sorted by section ID then birth date, student name and gender. This report is utilized by school staff and teachers to send out birthday greetings to students at the school.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Birthday List", "Number: STU404", and "Page Orientation: Portrait". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active and contains two main sections: "Birth Month" and "Student Info".

**Birth Month**

January    February    March    April  
 May    June    July    August  
 September    October    November    December

**Student Info**

Grade  
[ ] - [ ]

Gender  
[ ]

Section ID  
[ ]

### Report Options:

Birth Month: Filter report output to include selected months.

Grade: Filter report output to include just the selected grade or grade range.

Gender: Filter report output to include just the selected gender group.

Section ID: Filter report output to include just the selected section ID.



**Adams Elementary  
Student Birthday List**  
Birthdays in February

Year: 2010-2011  
Report: STU404

**Section: 0102      Teacher: Carroll, Natalie      Room: 0002**

Day	Student Name	Grd	Gen	Age	Homeroo	Address	City	State	Zipcode
1	Vela, Bonnie M.	03	F	7	0002	1465 W Vine Av	Mesa	AZ	85614
9	Antonio Gonzalez, James D.	03	M	8	0002	901 S Dobson Rd #1221	Mesa	AZ	85614

## STU406 – Student Household List

PAD Location: Synergy SIS>Student>Reports>List

The STU406 report prints a list for “youngest or only” or “oldest or only” students by section ID. The user can select students by household member type or section ID. The list is printed by section ID and includes the student name, address, city, state, zip code, and grade of each student included in the selection criteria in a teacher’s class. This report is utilized by teachers for an address list of students in their class.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a status bar displays "Name: Student Household List", "Number: STU406", and "Page Orientation: Portrait". A navigation menu contains five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there are two input fields: "Household Member Type" with a dropdown arrow, and "Section ID" with a text input box.

### Report Options:

Household Member Type: Filter report output to print mailing labels by oldest or youngest.

Section ID: Filter report output to include just the selected section ID.



**Adams Elementary  
Student Household List**  
Youngest or Only Household Member

Year: 2010-2011  
Report: STU406

**Section: 0102                      Teacher: Carroll, Natalie                      Room: 0002**

Student Name	Address	City	State	Zipcode	Grd
Alejandrez, Willie JR	1622 W 6th Dr	Mesa	AZ	85614	03
Antonio Gonzalez, James D.	901 S Dobson Rd #1221	Mesa	AZ	85614	03
Bahena, Joshua	1543 W 7th Dr	Mesa	AZ	85614	03
Baker, Carlos W.	1840 W Emelita Av #2013	Mesa	AZ	85614	03
Bradley, Linda R.	1050 S Longmore #426	Mesa	AZ	85614	03
Bustamante, Aaron	1554 W Carol Av	Mesa	AZ	85614	03
Charley, Jacqueline C.	850 S Longmore #195	Mesa	AZ	85614	03
Chavez, Carl E.	1727 W Emelita Av #1003	Mesa	AZ	85614	03
Covington, Louis L.	1433 W University #90	Mesa	AZ	85612	03
Dennis, Sandra M.	1051 S Dobson Rd #54	Mesa	AZ	85614	03
Estrella Acuna, Brian C.	1050 S Longmore #301	Mesa	AZ	85614	03
Flores Nunez, Kathy V.	1840 W Emelita Av #2104	Mesa	AZ	85614	03
Jackson, Dorothy P.	1030 S Stewart #1013	Mesa	AZ	85614	03
Johnson, Alan M.	1334 W 7th Dr	Mesa	AZ	85614	03
Jolley, Wayne S.	118 N Extension #258	Mesa	AZ	85612	03
Lowe, Ralph T.	843 S Longmore #2041	Mesa	AZ	85614	03
Mancera Herrera, Kathryn	1621 W Crescent Av	Mesa	AZ	85614	03
Martinez, Henry E.	948 N Revere	Mesa	AZ	85612	03
Valle, Jane L.	825 S Dobson Rd #131	Mesa	AZ	85614	03
Vanetten, Shirley N.	1730 W Emelita Av #1096	Mesa	AZ	85614	03
Vega Gonzalez, Justin D.	455 S Stewart	Mesa	AZ	85614	03
Vela, Bonnie M.	1465 W Vine Av	Mesa	AZ	85614	03
Villanueva, Evelyn A.	118 N Extension #142	Mesa	AZ	85612	03
Walker, Jean C.	2401 E La Jolla Dr	Fountain Valley	AZ	85707	03
Werito, Gerald L.	850 S Longmore #129	Mesa	AZ	85614	03

**Section Total:    25**

## STU407 – Multiple Child Households

PAD Location: Synergy SIS>Student>Reports>List

The STU407 report prints a list of siblings or children that live at the same address by address. The user can select # of siblings to look for at an address. The list is printed by address and includes the address, city, state, zip code, phone, student name, grade, teacher and room of each student included in the selection criteria. This report is utilized by school office staff to know what students live in multiple child households.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a header section contains the text "Name: Multiple Child Households", "Number: STU407", and "Page Orientation: Portrait". A navigation bar below the header has five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a text input field followed by the label "Siblings" and a checkbox labeled "or More". The main content area of the interface is a large, empty light blue rectangle.

### Report Options:

Siblings: Filter report output to print number of siblings specified.

or More: Filter report output by checking the box to print more than the number of siblings specified.





**Adams Elementary  
Multiple Child Households  
With 2 Siblings**

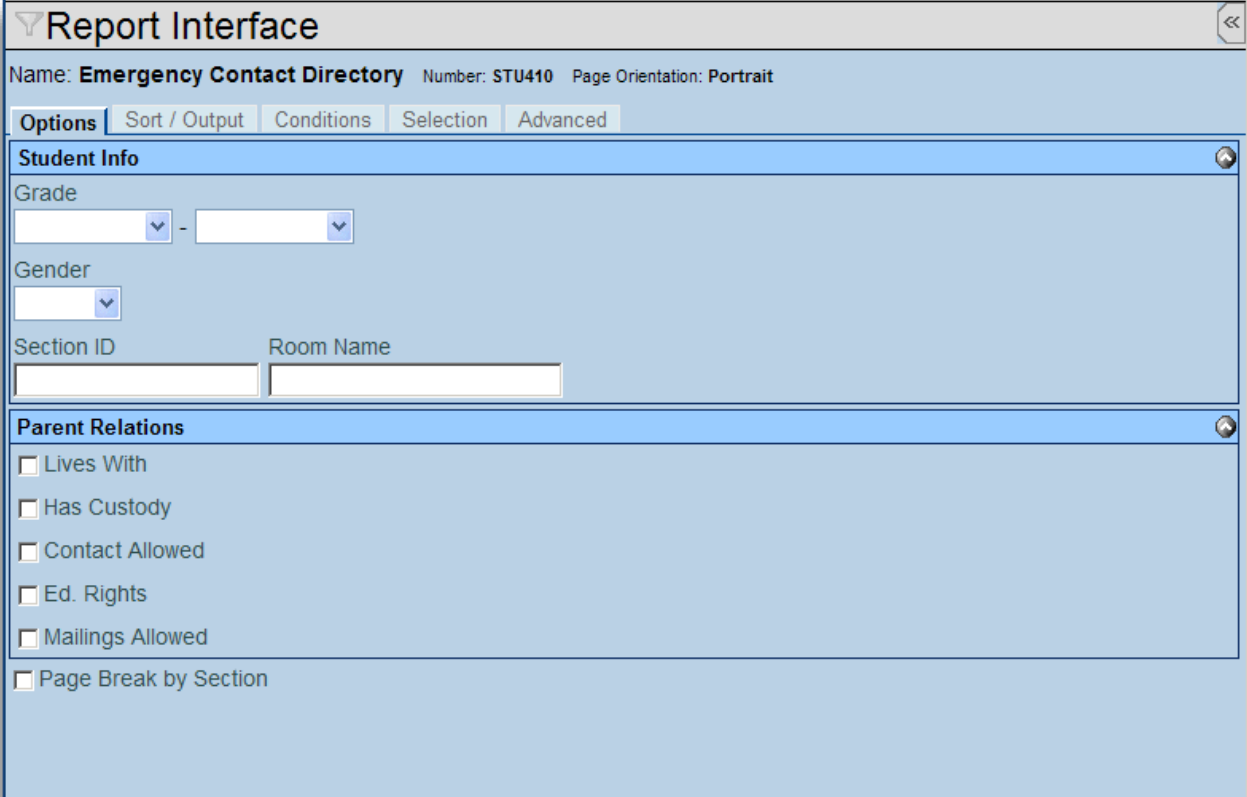
Year: 2010-2011  
Report: STU407

Address	Phone	Student Name	Grd	Teacher	Room	
1030 S Stewart #1013	Mesa, AZ 85614	480-555-1827	Jackson, Dorothy N.	04	Cordova, Angie	0038
			Jackson, Dorothy P.	03	Carroll, Natalie	0002
1031 S Stewart #1091	Mesa, AZ 85614	480-555-9748	Ludwig, Jack K.	05	Garski, Melissa	0047
			Ludwig, Jean O.	04	Staff, Staff	0036
1031 S Stewart #1113	Mesa, AZ 85614	480-555-1593	Colin, Adam E.	04		
			Colin, Debra E.	03		
1031 S Stewart #1205	Mesa, AZ 85614	623-555-3204	Bryant, Jose T.	K	Berriz, Cynthia	045A
			Bryant, Samuel M.	01	Medina, Sonya	0033
1031 S Stewart #2018	Mesa, AZ 85614	480-555-1844	Azpeitia, Andrea	05	Swain, Cathi	0035
			Azpeitia, Barbara	06	Olberding, Lori	0015
1031 S Stewart #s2206	Mesa, AZ 85614	480-555-0890	Nance, Marilyn N.	06	Chavez, Gloria	0014
			Nance, Rose J.	04	Grayson, Nicolas	0042
1033 S Longmore #1117	Mesa, AZ 85614	480-555-0962	Fierro Mendez, Beverly L.	01		
			Fierro Mendez, Rebecca J.	02		
1033 S Longmore #3056	Mesa, AZ 85614	480-555-4329	Daniels Viley, John J.	04	Grayson, Nicolas	0042
			Godfrey, Andrea N.	02	Medina, Sonya	0033
1050 S Longmore #253	Mesa, AZ 85614	480-555-4461	Donald, Edward B.	PS	Staff, Staff	0050
			Donald, Jacqueline	05	Swain, Cathi	0035
1050 S Longmore #255	Mesa, AZ 85614	602-555-7680	Gastelum, Andrew	04	Cordova, Angie	0038
			Gonzalez Avila, Irene V.	K	Staff, Staff	020A
1050 S Longmore #308	Mesa, AZ 85614	480-555-4827	Wilder, Anne M.	02	Staff, Staff	0032
			Wilder, Bruce M.	PS	Wrenn, Amber	900
1050 S Longmore #381	Mesa, AZ 85614	480-555-5610	Galindo, Lisa G.	02	Carrera-Wilbu, Monica	0025
			Galindo, Louis L.	06	Rosenbaum, Sandy	0005
1050 S Longmore #425	Mesa, AZ 85614	480-555-9615	Mendez Garcia, Gloria F.	04	Staff, Staff	0036
			Pisano Mendez, Jason A.	05	Hanna, Tom	0037

## STU410 – Emergency Contact Directory

PAD Location: Synergy SIS>Student>Reports>List

The STU410 report prints a list of students for each section. The user can select students by Grade, Gender, Section ID, Room Name, or Parent Relations flag. The user can also leave all options blank and print the report for all students in the school. The report includes by section, student name, perm ID, grade, gender, birth date, phone, address, relation, parent information, emergency contact information, phone type, phone and extension. This report is utilized by school staff and teachers for students and parents contact information in case of emergency.



**Report Interface** <<

Name: **Emergency Contact Directory** Number: **STU410** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

**Student Info**

Grade  
[ ] - [ ]

Gender  
[ ]

Section ID [ ] Room Name [ ]

**Parent Relations**

Lives With  
 Has Custody  
 Contact Allowed  
 Ed. Rights  
 Mailings Allowed  
 Page Break by Section

### Report Options:

Grade: Filter report output to include just the selected grade.

Gender: Filter report output to include just the selected gender group.

Section ID: Filter report output by entering a section ID to print.

Room Name: Filter report output by entering a room number to print.

Parent Relations: Select parent flag to filter data included in the report. Selecting a parent flag will include all parents that are tagged with the selected parent flag.

Page Break by Section: Checkbox to include a page break by each section.



### Adams Elementary Emergency Contact Directory

Year: 2010-2011  
Report: STU410

Section: N/A		Teacher: N/A					Room: N/A				
Student Name	Perm ID	Grd	Gen	Birth Date	Phone	Address	Relation	Name	Phone Type	Phone	Extn
Aaron, Theresa	126855	01	F	02/12/2004	480-555-1214	1954 S Val Vista Dr Mesa, AZ 85234	Parent Information				
							Father	Aaron, Phillip	Cell	480-555-6767	
							Mother	Aaron, Kathleen	Home	480-555-1214	
							Emergency Contacts				
(Acosta, Teresa B.)	144281	02	F	10/22/2003	602-555-3318	850 S Longmore #255 Mesa, AZ 85614	Parent Information				
							Father	Acosta, Victor	Home	602-555-3318	
							Mother	Ponce, Michelle	Home	602-555-3318	
							Emergency Contacts				
Aunt	Julio Ortega	Home	480-797-8332								
(Acosta Mendivil, Lisa)	129443	02	F	05/21/2003		449 S Stewart Mesa, AZ 85614	Parent Information				
							Father	Acosta Herrera, Kenneth	Work	480-555-5649	
							Mother	Mendivil Beltran, Susan			
							Emergency Contacts				
Ahmed Herrera, Francis	Home	480-574-7964									
Jeremiah Herrera, Magdi	Home	480-282-2649									
(Adame, Lori R.)	147525	01	F	12/12/2004	602-555-4738	1840 W Emelita Av #2077 Mesa, AZ 85614	Parent Information				
							Father	Adame Iii, Carlos	Cell	602-555-4738	
							Mother	Adame, Wanda	Work	602-555-3738	
							Emergency Contacts				
Grandparents	Rae And Oscar Adame	Home	480-698-5759								
(Adams, Aaron E.)	154705	PS	M	05/03/2006	480-555-3217	1666 S Extension #2105 Tempe, AZ 85661	Parent Information				
							Mother in Hom	Adams, Paula	Home	480-555-3217	
Emergency Contacts											
(Adams, Bruce)	142724	K	M	11/04/2005	480-555-0818	718 S Alma School #217 Tempe, AZ 85661	Parent Information				
							Mother in Hom	Slan, Lisa	Home	480-555-0818	
Emergency Contacts											

## STU412 – Student Add/Drop List

PAD Location: Synergy SIS>Student>Reports>List

The STU412 report prints a list of students that have added or dropped from classes. The user can select specific absence reasons (by type or reason code) to be included on the report. ATP412 groups by teacher and section. This report is utilized by teachers to confirm students' class adds and drops.

**Report Interface** <<

Name: **Student Add/Drop** Number: **STU412** Page Orientation: **Portrait**

Options | Sort / Output | Conditions | Selection | Advanced

**Teacher**

Last Name:  First Name:

**Date Range**

Start:  End:

**Absence Definition**

ReasonType1:  ReasonType2:  ReasonType3:  ReasonType4:  Suppress Attendance:

Absence Reasons

Positive  Suspension  Exc Tardy  Waived  
 Unverified  Bussspend  Unexcused  Tardy  
 Activity  Couns/admi  Other  Excused  
 Illness

### Report Options:

Last Name: Filter report output to include just the selected teacher(s) by last name.

First Name: Filter report output to include just the selected teacher(s) by first name.

Date Range Start/End: Filter report output to include enters and leaves that fall within the date range indicated.

Absence Definition: Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type.

Suppress Attendance: Selecting this checkbox suppresses attendance data from report output.



### Adams Elementary Student Add/Drop

Year: 2010-2011  
Report: STU412

Teacher Name:  
**Berriz, Cynthia**

Add / Drop from 08/30/2010 to 04/22/2011

Prd	Section	Term	Course	Student	Perm ID	Gen	Grd	Date	Action
1	0451	YR	Kind Am	(Franklin, Samuel)	165082	M	K	08/31/2010	Add
				Ahumada, Gary	120684	M	02	08/31/2010	Add
				Alvarez Saucedo, Carlos	162994	M	K	08/31/2010	Add
				Bryant, Jose T.	163681	M	K	08/31/2010	Add
				Cabrera Ramos, Marilyn K.	163683	F	K	08/31/2010	Add
				Cardenas Lopez, David O.	163690	M	K	08/31/2010	Add
				Castillo, Aaron G.	163693	M	K	08/31/2010	Add
				Cortez Romero, Sara A.	154689	F	K	08/31/2010	Add
				Galindo, Marilyn Y.	163711	F	K	08/31/2010	Add
				Galindo, Raymond D.	163713	M	K	08/31/2010	Add
				Guillen, Teresa	154694	F	K	08/31/2010	Add
				Gutierrez Ortega, Rebecca L.	132514	F	02	08/31/2010	Add
				Gutierrez, Katherine	129616	F	02	08/31/2010	Add
				Hairston, Paula L.	129622	F	02	08/31/2010	Add
				Helton, Alan R.	129628	M	02	08/31/2010	Add
				Hernandez Maldon, Anthony D.	129689	M	02	08/31/2010	Add
				Hernandez, Katherine	129638	F	02	08/31/2010	Add
				Holguin, Samuel G.	124717	M	02	08/31/2010	Add
				Horn, Dorothy A.	155464	F	02	08/31/2010	Add
				Ibarra, Evelyn	114990	F	02	08/31/2010	Add
				(Arthur, Charles)	154707	M	K	09/01/2010	Add
				(Arthur, Charles)	154707	M	K	09/07/2010	Withdrawn
				Freeman, James L. JR	170084	M	K	09/16/2010	Add
				Gallagher, Terry M.	170075	M	K	09/16/2010	Add
				(Franklin, Samuel)	165082	M	K	10/19/2010	Withdrawn
				Ahumada, Gary	120684	M	02	02/07/2011	Drop

## STU416 – Student Enrollment Validation

PAD Location: Synergy SIS>Student>Reports>List

The STU416 Student Enrollment Validation report prints a list of students that have various types of enrollment problems.

**Report Interface** <<

Name: **Student Enrollment Validation** Number: **STU416** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Validation Rules To Check

- 1. Verify that the student is enrolled in at least one class for each day they are enrolled in school
- 2. Verify that the student enrollment dates are within the school calendar
- 3. Verify that a student schedule doesn't contain any overlapping classes
- 4. Verify the integrity of student enrollment

Grade

09  10  11  12

Setting the date range will limit the students to those that have an enrollment overlapping the data range and will only validate the selected rules for the date range.

Date Range

-

### Report Options:

Validation Rules to Check: Filter the report output by one or more of the rules listed:

1. Verify that the student is enrolled in at least one class for each day they are enrolled.
2. Verify that the student enrollment dates are within the school calendar.
3. Verify that the student schedule doesn't contain any overlapping classes.

Grade: Filter the report output by the selected grade level(s).

Date Range: Filter the report output to a specific date or date range.



### Adams Elementary Student Enrollment Validation

Year: 2010-2011  
Report: STU416

Date	Error Type	Error Message		
Meza, Juan A. 08/31/2010-03/25/2011	No Class Enrollment	150581	M	PS Enrolled in school; no class enrollment
Montgomery, Larry K. 08/31/2010-03/25/2011	No Class Enrollment	150593	M	PS Enrolled in school; no class enrollment
Morales, Alice J. 08/31/2010-03/25/2011	No Class Enrollment	153078	F	PS Enrolled in school; no class enrollment
Morales Garcia, Cheryl C. 08/31/2010-03/25/2011	No Class Enrollment	150596	F	PS Enrolled in school; no class enrollment
Morales MacEdo, Martha Y. 08/31/2010-03/25/2011	No Class Enrollment	153132	F	PS Enrolled in school; no class enrollment
Oliveros Saldana, Diane D. 08/31/2010-03/25/2011	No Class Enrollment	150633	F	PS Enrolled in school; no class enrollment
Perez, Robert A. 08/31/2010-03/25/2011	No Class Enrollment	153076	M	PS Enrolled in school; no class enrollment
Ramirez, Amy 08/31/2010-03/25/2011	No Class Enrollment	154699	F	PS Enrolled in school; no class enrollment
Ray, Carolyn 08/31/2010-03/25/2011	No Class Enrollment	157186	F	PS Enrolled in school; no class enrollment
Rojas, Lisa 08/31/2010-03/25/2011	No Class Enrollment	154702	F	PS Enrolled in school; no class enrollment
Staton, Elizabeth 08/31/2010-03/25/2011	No Class Enrollment	155641	F	PS Enrolled in school; no class enrollment
Towner, Roy 08/31/2010-03/25/2011	No Class Enrollment	154280	M	PS Enrolled in school; no class enrollment
Valle, Jane L. 11/01/2010-05/27/2011	Schedule Overlap	152380	F	03 Period 2 for section 0102 overlaps with section 9002
Vanetten, Shirley N. 11/01/2010-05/27/2011	Schedule Overlap	129844	F	03 Period 2 for section 0102 overlaps with section 9002
Vasquez, Julia M. 08/31/2010-03/25/2011	No Class Enrollment	151778	F	PS Enrolled in school; no class enrollment
Vega Gonzalez, Justin D. 11/01/2010-05/27/2011	Schedule Overlap	143418	M	03 Period 2 for section 0102 overlaps with section 9002
Vela, Bonnie M. 11/01/2010-05/27/2011	Schedule Overlap	126823	F	03 Period 2 for section 0102 overlaps with section 9002
Villanueva, Evelyn A. 11/01/2010-05/27/2011	Schedule Overlap	149861	F	03 Period 2 for section 0102 overlaps with section 9002
Vista, Avalon 03/31/2011	No Class Enrollment	997009	F	K Enrolled in school; no class enrollment
Vu, Justin 08/31/2010-03/25/2011	No Class Enrollment	150572	M	PS Enrolled in school; no class enrollment
Walker, Jean C. 11/01/2010-05/27/2011	Schedule Overlap	150747	F	03 Period 2 for section 0102 overlaps with section 9002
Werito, Gerald L. 11/01/2010-05/27/2011	Schedule Overlap	145377	M	03 Period 2 for section 0102 overlaps with section 9002
Wilder, Bruce M. 08/31/2010-03/25/2011	No Class Enrollment	150586	M	PS Enrolled in school; no class enrollment
Williams, Eugene 11/01/2010-05/27/2011	Schedule Overlap	139100	M	03 Period 2 for section 0102 overlaps with section 9002
Williams, Gerald 08/31/2010-03/25/2011	No Class Enrollment	140197	M	PS Enrolled in school; no class enrollment

## STU417 – Student ID Card

PAD Location: Synergy SIS>Student>Reports>List

The STU417 Student ID Card report prints Student ID cards for students of selected grades. Color sets for ID cards can be selected by grade level and content can be added to the reverse of the card.

**Report Interface**

Name: **Student ID Card** Number: STU417 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Filter**

Grade

09  10  11  12

**Custom Colors**

Grade  Color Set

Grade  Color Set

Grade  Color Set

Grade  Color Set

Grade  Color Set

Grade  Color Set

Grade  Color Set

Grade  Color Set

**Content**

School Mascot

Reverse Header

Reverse Content

### Report Options:

**Grade:** Filter the report output to display only student for the selected grade(s).

**Custom Colors – Grade:** Select the grade for which to assign a custom color set.

**Custom Colors – Color Set:** Select the color set to be assigned to the selected grade.

**School Mascot:** Enter the name of the school mascot to display on the ID card.

**Reverse Header:** Enter the text to appear as the header on the reverse side of the ID card.

**Reverse Content:** Enter the text to appear below the header on the reverse side of the ID card.



**Adams Elementary**  
Fountain Valley, AZ  
2010-2011  
Grade: 04 Room: 0026



Aaron, Ian  
129442



**Adams Elementary**  
Fountain Valley, AZ  
2010-2011  
Grade: K Room: 0030



Aaron, Susan  
41



**Adams Elementary**  
Fountain Valley, AZ  
2010-2011  
Grade: 01 Room:



Aaron, Theresa  
126855



**Adams Elementary**  
Fountain Valley, AZ  
2010-2011  
Grade: 02 Room: 0028



Abdulbari, Kathy A.  
135578



**Adams Elementary**  
Fountain Valley, AZ  
2010-2011  
Grade: PS Room: 0053



Acosta, John  
170135



## STU421 - Student Add/Drop by Section

PAD Location: Synergy SIS>Student>Reports>List

The STU421 report generates individual reports for each section, listing all students that added or dropped the section. This report includes the student's name, SIS number, grade, gender, ethnicity, ELL/ELP level (if any), Special Ed primary disability (if any), the date they added the section, the date they dropped the section, and the days they attended the section.

### Report Options:

**Report Display:** Displays if the student was added, dropped or both from a section. (Required)

**Term Filter:** Filters report by scheduling term. If left blank, all terms are included within the specified date range.

**Date Range:** Displays results within a specified range, only. If left blank, the report defaults to the school year.

**Section ID Range:** Displays results for the specific section or range of sections, only. If left blank, all courses are included within the specified date range.

**Course ID Range:** Displays results for the specific course or range of courses, only. If left blank, all courses are included within the specified date range.

**Teachers:** Displays results for the selected teachers. If left blank, all teachers are included within the specified date range.

**NOTE:** The report displays the ELL/ELP level only if the report **Date Range** coincides with the ELL History Activity Date (Last Activity). The system pulls the ELL/ELP level from the ELP Level field on the ELL History tab of the English Language Learner screen.

The report displays the Section Add/Drop Dates only if the report **Date Range** coincides with the add or drop dates for the section.



**Hope High School**  
**Student Add/Drop by Section**  
 As of: 8/24/2012 - 8/24/2013 : Add and Drop

Year: 2012-2013  
 Report: STU421

Section	Term	Period	Course ID	Course	Teacher				
0001	S2	4	SC422	Life Science	Bellus G., Genice				
Student Name	SIS Number	Grade	Gender	Ethnicity	ELL/ELP Level	Special Ed Primary Disability	Add Date	Drop Date	Days Attended
Blair, Alan B.	906796	10	M	White			12/31/2012	06/17/2013	113
Borjas, Adam	903904	10	M	Hispanic			12/31/2012	06/17/2013	113
Clark, Elizabeth L.	906207	10	F	White			12/31/2012	06/17/2013	114
Cortez, Diana	169228	10	F	Hispanic			12/31/2012	06/17/2013	113
Cross, Edward J.	937016	11	M	White			12/31/2012	06/17/2013	114
Davis, Jack L.	898896	10	M	White			12/31/2012	06/17/2013	114
Enos, James W. II	980725	10	M	American Indian			12/31/2012	06/17/2013	114
Figueroa, Richard D.	887951	10	M	White			12/31/2012	06/17/2013	114
Gomez, Howard	153119	10	M	Hispanic			12/31/2012	06/17/2013	114
Guereca, Doris	158788	11	F	Hispanic			12/31/2012	06/17/2013	114
Howell, Ruth M.	879162	12	F	Black or African American			12/31/2012	06/17/2013	115
Ibarra, Maria G.	112226	10	F	Hispanic			12/31/2012	06/17/2013	115
Lagunas Moreno, Brandon Y.	987700	10	M	Hispanic			12/31/2012	06/17/2013	115
Lopez, Jonathan P.	886761	10	M	Hispanic			12/31/2012	06/17/2013	115
Louden, Karen M.	901958	10	F	White			12/31/2012	06/17/2013	115
Markham, Frank A.	888043	10	M	White			12/31/2012	06/17/2013	115
Markovic, Shawn J.	886320	10	M	White			12/31/2012	06/17/2013	115
Medel, Linda Y.	153353	10	F	Hispanic			12/31/2012	06/17/2013	115
Mirza, Tammy A.	888811	12	F	White			12/31/2012	06/17/2013	115
Montano, Ryan J.	156558	10	M	White			12/31/2012	06/17/2013	115
Roberts, Fred H.	867185	10	M	White			12/31/2012	06/17/2013	115
Romero, Wanda	124885	10	F	Hispanic			12/31/2012	06/17/2013	115
Short, Jane T.	923857	10	F	American Indian			12/31/2012	06/17/2013	115
Taylor, Donna A.	893186	10	F	White			12/31/2012	06/17/2013	115
Valle, Frank	137184	10	M	Hispanic			12/31/2012	06/17/2013	115
<b>Student Total</b>									<b>25</b>

## STU422 - Student Add/Drop by Teacher

PAD Location: Synergy SIS>Student>Reports> List

The STU422 report generates individual reports for each teacher, listing all students that added or dropped their classes. This report includes the class period, section, term, course, student's name, SIS number, grade, gender, ethnicity, ELL/ELP level (if any), Special Ed primary disability (if any), the date they added the section, and the date they dropped the section.

### Report Options:

**Report Display:** Displays if the student was added, dropped or both from a section. (Required)

**Term Filter:** Filters report by scheduling term. If left blank, all terms are included within the specified date range.

**Date Range:** Displays results within a specified range, only. If left blank, the report defaults to the school year.

**Section ID Range:** Displays results for the specific section or range of sections, only. If left blank, all courses are included within the specified date range.

**Course ID Range:** Displays results for the specific course or range of courses, only. If left blank, all courses are included within the specified date range.

**Teachers:** Displays results for the selected teachers. If left blank, all teachers are included within the specified date range.

**NOTE:** The report displays the ELL/ELP level only if the report date range coincides with the ELL History Activity Date (Last Activity). The system pulls the **ELL/ELP** level from the **ELP Level** field on the **ELL History** tab of the **English Language Learner** screen.

The report displays the Section Add/Drop Dates only if the report date range coincides with the add or drop dates for the section.



**Hope High School**  
**Student Add/Drop by Teacher**  
 As of: 8/24/2012 - 8/24/2013 : Add and Drop

Year: 2012-2013  
 Report: STU422

Teacher  
**Aderson, Gordon**

Prd	Section	Term	Course	Student Name	SIS Number	Grd	Gen	Ethnicity	ELL/ELP Level	Special Ed Primary Disability	Add Date	Drop Date
1	0140	YR	Algebra II	Abel Jones Holbrook, Albert Joseph R.	132683	12	M	White	Early Advanced		09/03/2012	06/17/2013
1	0140	YR	Algebra II	Adams, Larry A.	889314	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Bingham, Janice	125138	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Bowser, Kathryn J.	920454	10	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Cabrera, Daniel C.	115459	10	M	Hispanic			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Clark, Martha K.	101651	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Damiani, Juan T.	886827	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Gardner, Adam L.	903175	10	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Grimm, Timothy D.	892592	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Hamblin, Christina L.	888178	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Ingham, Stephanie B.	886414	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Jennings, Jacqueline E.	123020	10	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	John, Mildred E.	995845	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Johnson, Bobby E.	163912	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Johnston, Joan J.	171732	10	F	American Indian			11/05/2012	12/14/2012
1	0140	YR	Algebra II	Lee, Jenny	18	09	F	Asian - Chinese			01/18/2013	06/17/2013
1	0140	YR	Algebra II	McPeck, Joshua A.	901999	10	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Miilu, Kelly A.	966444	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Miller, Steve R.	888061	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Mortensen, Matthew K.	901880	10	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Nielsen, Robert J. JR	981787	10	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Palmer, Shawn R.	888146	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Pollard, Wanda N.	138183	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Richardson, Linda B.	889234	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Rider, Angela M.	154392	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Rohde, Jack S.	888781	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Schwalb, Robert T.	867189	11	M	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Stine, Nancy R.	889741	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Tilton, Marilyn N.	938024	11	F	White			08/28/2012	12/14/2012
1	0140	YR	Algebra II	Wamboldt, Albert R.	903451	10	M	White			08/28/2012	12/14/2012

## STU424 – Student Oldest Or Youngest

PAD Location: Synergy SIS>Student>Reports>Extracts

The STU424 is an extract that lists students and their addresses. The report can be filtered to only show 1 child per shared address or by Parent relation.

**Report Interface** <<

Name: **Student Oldest Or Youngest** Number: **STU424** Page Orientation: **Portrait**

Student Options
Sort / Output
Conditions
Selection
Advanced

Students To Print	Student Options										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid #ccc;">Student To Print <input style="width: 90%;" type="text"/></td> <td style="width: 50%; border-bottom: 1px solid #ccc;">Household Definition <input style="width: 90%;" type="text"/></td> </tr> <tr> <td style="text-align: right;">▼</td> <td style="text-align: right;">▼</td> </tr> </table>	Student To Print <input style="width: 90%;" type="text"/>	Household Definition <input style="width: 90%;" type="text"/>	▼	▼	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid #ccc;">Grade <input style="width: 90%;" type="text"/></td> <td style="width: 33%; border-bottom: 1px solid #ccc;">Gender <input style="width: 90%;" type="text"/></td> <td style="width: 33%; border-bottom: 1px solid #ccc;">Student Group <input style="width: 90%;" type="text"/></td> </tr> <tr> <td style="text-align: right;">▼</td> <td style="text-align: right;">▼</td> <td style="text-align: right;">▼</td> </tr> </table>	Grade <input style="width: 90%;" type="text"/>	Gender <input style="width: 90%;" type="text"/>	Student Group <input style="width: 90%;" type="text"/>	▼	▼	▼
Student To Print <input style="width: 90%;" type="text"/>	Household Definition <input style="width: 90%;" type="text"/>										
▼	▼										
Grade <input style="width: 90%;" type="text"/>	Gender <input style="width: 90%;" type="text"/>	Student Group <input style="width: 90%;" type="text"/>									
▼	▼	▼									

Parent Relations				
<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%; text-align: left;">Flags</th> <th style="text-align: left;">Type</th> </tr> <tr> <td style="border-bottom: 1px solid #ccc; vertical-align: top;"> <input type="checkbox"/> Contact Allowed  <input type="checkbox"/> Educational Rights  <input type="checkbox"/> Has Custody  <input type="checkbox"/> Lives With  <input type="checkbox"/> Mailings Allowed                 </td> <td style="border-bottom: 1px solid #ccc; vertical-align: top;">                     Relative Type <input type="checkbox"/> ↔ <input type="checkbox"/>   <input type="checkbox"/> Father      <input type="checkbox"/> Foster Father    <input type="checkbox"/> Father in Home    <input type="checkbox"/> Foster Mother  <input type="checkbox"/> Guardian      <input type="checkbox"/> Grandfather    <input type="checkbox"/> Grandmother      <input type="checkbox"/> Mother  <input type="checkbox"/> Mother in Home <input type="checkbox"/> Other          <input type="checkbox"/> Biological Father <input type="checkbox"/> Biological Mother  <input type="checkbox"/> Step-Father    <input type="checkbox"/> Step-Mother                 </td> </tr> </table>	Flags	Type	<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Educational Rights <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Mailings Allowed	Relative Type <input type="checkbox"/> ↔ <input type="checkbox"/> <input type="checkbox"/> Father <input type="checkbox"/> Foster Father <input type="checkbox"/> Father in Home <input type="checkbox"/> Foster Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Grandfather <input type="checkbox"/> Grandmother <input type="checkbox"/> Mother <input type="checkbox"/> Mother in Home <input type="checkbox"/> Other <input type="checkbox"/> Biological Father <input type="checkbox"/> Biological Mother <input type="checkbox"/> Step-Father <input type="checkbox"/> Step-Mother
Flags	Type			
<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Educational Rights <input type="checkbox"/> Has Custody <input type="checkbox"/> Lives With <input type="checkbox"/> Mailings Allowed	Relative Type <input type="checkbox"/> ↔ <input type="checkbox"/> <input type="checkbox"/> Father <input type="checkbox"/> Foster Father <input type="checkbox"/> Father in Home <input type="checkbox"/> Foster Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Grandfather <input type="checkbox"/> Grandmother <input type="checkbox"/> Mother <input type="checkbox"/> Mother in Home <input type="checkbox"/> Other <input type="checkbox"/> Biological Father <input type="checkbox"/> Biological Mother <input type="checkbox"/> Step-Father <input type="checkbox"/> Step-Mother			

### Report Options:

**Student To Print:** Filter report output to display the selected Student.

**Household Definition:** Filter report output to display students associated with the selected relation or address information.

**Grade:** Filter report output to display data based on the grade selected.

**Gender:** Filter report output to display only the gender selected.

**Student Group:** Filter report output to display only the selected Student Group.

**Flags:** Filters the report output to the selected Parent Relation(s).

**Type:** Filters the report output to the selected Relative Type(s).

This report generates an extract that lists students' birth date, first name, grade level, last name, mailing address (including city/state/zip), middle name, student ID, and school number.

BIRTHDATE	FIRST_NAME	GRADE_LEVEL_CD	LAST_NAME	MAIL_ADDRESS	MAIL_CITYSTATEZIP	MIDDLE_NAME	SCH_ID
05/07/1995	Billy	12	Abbott	1927 W mesa Dr	Mesa, AZ 85234	C	273
10/03/1995	Albert Joseph	11	Abel Jones Holbrook	1442 N Ashland	Mesa, AZ 85620	Ryan	273
10/11/1996	Bruce	09	Abernathy	601 W 8th St	Mesa, AZ 85612	Vanlee	273
11/06/1997	Anne	10	Abernethy	1029 N Forest	Mesa, AZ 85203	Elizabeth	273
05/24/1997	Douglas	09	Abers	8728 E Keats Av	Tempe, AZ 85660	Lowell Carter	273
02/11/1996	Scott	10	Abrigo	11155 E Flossmoor Ci	Tempe, AZ 85660	Datugan	273
02/29/1996	Andrew	10	Acevedo	4263 E Princess St	Mesa, AZ 85606		273
05/23/1997	Ashley	11	Acevedo	4263 E Contessa St	Mesa, AZ 85606		273
04/10/1997	Gloria	10	Acevedo	2060 N Center St #240	Mesa, AZ 85612	Esmeralda	273
05/07/1995	Brian	11	Ackley	3945 E Kael Ci	Tempe, AZ 85663	R	273
10/03/1995	Eugene	11	Acosta	1144 N Loma Vista	Tempe, AZ 85662	A	273
10/11/1996	John	09	Acosta	1816 S Rogers Ci	Mesa, AZ 85614	Alvarez	273
09/15/1997	Kenneth	09	Acunia	1625 E 1st St	Mesa, AZ 85620	Ovante	273
05/22/1996	Alan	10	Adair	3718 E Pomegranate St	Tempe, AZ 85663	William	273
06/18/1997	Diane	11	Adair	2662 N Chestnut Ci	Tempe, AZ 85662	N	273
10/09/1996	Timothy	10	Adair	3841 E Adobe St	Mesa, AZ 85606	S	273
06/28/1996	Albert	11	Adams	2029 N Hunt Ci #101	Mesa, AZ 85620	Lee	273
05/24/1997	Bruce	12	Adams	718 S Alma School #217	Tempe, AZ 85661		273
09/23/1995	Howard	12	Adams	1328 N 22nd St	Tempe, AZ 85662	Todd	273
07/15/1996	Martin	11	Adams	853 E Lockwood St	Mesa, AZ 85620	C	273
07/26/1995	Scott	10	Adams	923 E Hale St	Tempe, AZ 85662	M	273
05/20/1995	Sean	11	Adams	3940 E Menlo Ci	Tempe, AZ 85663	B	273
07/07/1997	Stephen	12	Adams	2956 E Backus Rd	Tempe, AZ 85662	J	273
08/02/1997	Alan	12	Adamski	4230 E Caballero Ci	Mesa, AZ 85606	M	273
05/04/1995	Paula	12	Addington	2527 E Fox St	Tempe, AZ 85662	M	273
04/28/1998	Ryan	09	Adkins	625 W McKellips #54	Mesa, AZ 85612	Charles	273
07/11/1995	Jesse	10	Aelvoet	2217 E Fairfield St	Tempe, AZ 85662	Julius	273
12/28/1996	Bobby	11	Aguado	4037 E Contessa St	Mesa, AZ 85606	J	273
08/27/1995	Karen	10	Aguado	2560 N Lindsay Rd #73	Tempe, AZ 85662	Cervantes	273
12/16/1997	Carolyn	12	Aguilar	1616 E 1st St	Mesa, AZ 85620	Christina	273
06/03/1997	Kathleen	09	Aguilar	111 N Gilbert Rd #1033	Mesa, AZ 85620	Guardado	273
02/21/1995	Roger	10	Aguilar	2506 E Boston St	Tempe, AZ 85662	Fabricio	273
07/18/1996	Stephen	11	Aguilar	2912 E McKellips #36	Tempe, AZ 85662	Antonio	273
11/02/1995	Jason	10	Aguirre	2517 E Evergreen	Tempe, AZ 85662	Koerner	273
07/15/1996	Mary	12	Aguirre	2517 E Evergreen	Tempe, AZ 85662	Rose	273
01/17/1996	Jack	09	Ahlstrom	2613 N Ridge	Mesa, AZ 85620	M	273
07/23/1997	Linda	10	Ahlstrom	3046 E Hale St	Tempe, AZ 85662	Kae	273
11/07/1995	Alice	11	Aitchison	2911 E Menlo St	Tempe, AZ 85662	Elizabeth	273
01/28/1997	Karen	10	Aitchison	2911 E Menlo St	Tempe, AZ 85662	L	273

## STU601 – Student Totals

PAD Location: Synergy SIS>Student>Reports>Summary

The STU601 report prints a summary of totals by grade and gender for active, inactive and total students. The user must select an as of date for the report. This report is utilized by school administrative staff to monitor the student numbers in their school.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Student Totals', 'Number: STU601', and 'Page Orientation: Portrait'. There are five tabs: 'Options' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active and shows a section titled 'Student Info'. Under 'Student Info', there is an 'As of' label followed by a date input field with a calendar icon. Below the date field are two checkboxes: 'Include No Show Students in Inactive Totals' and 'Only Show Students not Excluded from ADA/ADM', both of which are currently unchecked.

### Report Options:

As Of: Date of report.

Include No Show Students in Inactive Totals: Selecting this checkbox includes No Show students in inactive totals.

Only Show Students not Excluded from ADA/ADM: Selecting this checkbox will only include students not excluded from ADA/ADM in totals.





**Adams Elementary**  
**Student Totals**  
 As of: 04/22/2011

Year: 2010-2011  
 Report: STU601

Grade		Active	Inactive	Total
PS	Female	24	6	30
	Male	25	12	37
	<b>Total</b>	<b>49</b>	<b>18</b>	<b>67</b>
K	Female	32	9	41
	Male	40	13	53
	<b>Total</b>	<b>72</b>	<b>22</b>	<b>94</b>
01	Female	70	14	84
	Male	67	7	74
	<b>Total</b>	<b>137</b>	<b>21</b>	<b>158</b>
02	Female	59	14	73
	Male	55	10	65
	<b>Total</b>	<b>114</b>	<b>24</b>	<b>138</b>
03	Female	71	8	79
	Male	94	11	105
	<b>Total</b>	<b>165</b>	<b>19</b>	<b>184</b>
04	Female	61	9	70
	Male	62	12	74
	<b>Total</b>	<b>123</b>	<b>21</b>	<b>144</b>
05	Female	52	5	57
	Male	48	10	58
	<b>Total</b>	<b>100</b>	<b>15</b>	<b>115</b>
06	Female	64	8	72
	Male	61	6	67
	<b>Total</b>	<b>125</b>	<b>14</b>	<b>139</b>
<b>Total</b>	Female	433	73	506
	Male	452	81	533
	<b>Total</b>	<b>885</b>	<b>154</b>	<b>1039</b>

## STU602 – Student Ethnic Distribution List

PAD Location: Synergy SIS>Student>Reports>Summary

The STU602 report prints a summary of totals by grade, gender and ethnic code. The user must select an as of date and at least one ethnic code for the report. This report is utilized by school administrative staff to monitor the student ethnic codes in their school.

**Report Interface** <<

Name: **Student Ethnic Distribution List**    Number: STU602    Page Orientation: Portrait

Options  
 Sort / Output  
 Conditions  
 Selection  
 Advanced

**Student Info** <>

As of

Ethnicity Type

**Resolved Race / Ethnicity** <>

<input type="checkbox"/> Hispanic	<input type="checkbox"/> Two or More	<input type="checkbox"/> White	<input type="checkbox"/> Black
<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Chinese	<input type="checkbox"/> Asian - Japanese	<input type="checkbox"/> Asian - Korean
<input type="checkbox"/> Asian - Vietnamese	<input type="checkbox"/> Asian - Indian	<input type="checkbox"/> Asian - Cambodian	<input type="checkbox"/> Asian - Other
<input type="checkbox"/> Pacific Islander - Native Hawaiian	<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Pacific Islander - Tahitian
<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> Declined to State		

### Report Options:

As Of: Date of report.

Ethnicity Type: Ethnicity type to include on report.

Ethnic Codes: Ethnic code(s) to report.



**Adams Elementary  
Student Ethnic Distribution List**  
As of: 04/22/2011

Year: 2010-2011  
Report: STU602

Grade	Gender	Hispanic	Two or More White	Black	American Indian	Asian - Other	Pacific Islander - Other	Declined to State Other	Total
PS	Female	9	0	11	0	0	0	4	24
	Male	7	0	10	0	0	0	8	25
	<b>Total</b>	16	0	21	0	0	0	12	49
K	Female	1	0	0	5	3	0	23	32
	Male	0	0	1	8	5	0	26	40
	<b>Total</b>	1	0	1	13	8	0	49	72
01	Female	23	0	16	6	8	0	17	70
	Male	26	0	7	12	9	0	13	67
	<b>Total</b>	49	0	23	18	17	0	30	137
02	Female	29	0	6	4	5	0	15	59
	Male	21	0	11	4	5	0	14	55
	<b>Total</b>	50	0	17	8	10	0	29	114
03	Female	29	0	9	9	5	0	19	71
	Male	31	0	14	12	9	1	27	94
	<b>Total</b>	60	0	23	21	14	1	46	165
04	Female	22	0	13	6	6	0	14	61
	Male	22	0	6	6	7	0	21	62
	<b>Total</b>	44	0	19	12	13	0	35	123
05	Female	24	0	9	4	2	0	13	52
	Male	16	0	5	4	6	0	17	48
	<b>Total</b>	40	0	14	8	8	0	30	100
06	Female	16	0	12	12	3	0	21	64
	Male	21	0	12	6	2	0	20	61
	<b>Total</b>	37	0	24	18	5	0	41	125
<b>Total</b>	Female	153	0	76	46	32	0	126	433
	Male	144	0	66	52	43	0	146	452
	<b>Total</b>	297	0	142	98	75	0	272	885

## STU604 – Daily Enrollment Totals Detail

PAD Location: Synergy SIS>Student>Reports>Summary

The STU604 report prints enrollment data on a per day basis. The report can be run at the District level to show enrollment detail by school, instructional setting and grade group. The maximum number of days that will print on the report is 10.

**Report Interface** <<

Name: **Daily Enrollment Totals Detail** Number: **STU604** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Date:

Total Days:

Grade Group 1:  -

Grade Group 2:  -

Grade Group 3:  -

Grade Group 4:  -

### Report Options:

Date: Filter report output to display the selected date.

Total Days: Total number of days the report output will display.

Grade Group 1, 2, 3, 4: Filter report output to include just the selected grade or grade group.

Date: 04/22/2011  
Time: 9:06 A4/P4

### Daily Enrollment Totals Detail

Page: 1 of 3  
Report: STU604

School	I.S. Teacher	Grade	Track	04/22	04/26	04/27	04/28	04/29	05/02	05/03	05/04	05/05	05/06
<b>Adams Elementary</b>													
<b>Regular</b>													
	Favia, S.	PS		8	8	8	8	8	8	8	8	8	8
	Staff, S.	PS		4	4	4	4	4	4	4	4	4	4
	Wrenn, A.	PS		27	27	27	27	27	27	27	27	27	27
	Berriz, C.	K		8	8	8	8	8	8	8	8	8	8
	Berriz, C.	K		11	11	11	11	11	11	11	11	11	11
	Beverlin, C.	K		4	4	4	4	4	4	4	4	4	4
	Bingham, C.	K		1	1	1	1	1	1	1	1	1	1
	Holliman, S.	K		10	10	10	10	10	10	10	10	10	10
	Holliman, S.	K		9	9	9	9	9	9	9	9	9	9
	Keough, S.	K		4	4	4	4	4	4	4	4	4	4
	Keough, S.	K		3	3	3	3	3	3	3	3	3	3
	Richardson, K.	K		5	5	5	5	5	5	5	5	5	5
	Richardson, K.	K		6	6	6	6	6	6	6	6	6	6
	Staff, S.	K		9	9	9	9	9	9	9	9	9	9
	Berriz, C.	01		24	24	24	24	24	24	24	24	24	24
	Beverlin, C.	01		9	9	9	9	9	9	9	9	9	9
	Bingham, C.	01		5	5	5	5	5	5	5	5	5	5
	Carrera-Wilbu, M.	01		3	3	3	3	3	3	3	3	3	3
	Favia, S.	01		14	14	14	14	14	14	14	14	14	14
	Fry, E.	01		17	17	17	17	17	17	17	17	17	17
	Hanna, T.	01		6	6	6	6	6	6	6	6	6	6
	Holliman, S.	01		2	2	2	2	2	2	2	2	2	2
	Keough, S.	01		9	9	9	9	9	9	9	9	9	9
	Locatis, A.	01		16	16	16	16	16	16	16	16	16	16
	Martinez, A.	01		6	6	6	6	6	6	6	6	6	6
	Medina, S.	01		7	7	7	7	7	7	7	7	7	7
	Pursley, T.	01		3	3	3	3	3	3	3	3	3	3
	Quinn, M.	01		1	1	1	1	1	1	1	1	1	1
	Rapisura, M.	01		4	4	4	4	4	4	4	4	4	4
	Staff, S.	01		4	4	4	4	4	4	4	4	4	4
	Berriz, C.	02		9	9	9	9	9	9	9	9	9	9
	Beverlin, C.	02		4	4	4	4	4	4	4	4	4	4
	Bingham, C.	02		12	12	12	12	12	12	12	12	12	12
	Carrera-Wilbu, M.	02		13	13	13	13	13	13	13	13	13	13
	Fry, E.	02		4	4	4	4	4	4	4	4	4	4
	Locatis, A.	02		6	6	6	6	6	6	6	6	6	6
	Martinez, A.	02		1	1	1	1	1	1	1	1	1	1
	Medina, S.	02		6	6	6	6	6	6	6	6	6	6
	Pursley, T.	02		8	8	8	8	8	8	8	8	8	8
	Quinn, M.	02		9	9	9	9	9	9	9	9	9	9
	Rapisura, M.	02		12	12	12	12	12	12	12	12	12	12
	Staff, S.	02		24	24	24	24	24	24	24	24	24	24
	Carrera-Wilbu, M.	03		2	2	2	2	2	2	2	2	2	2
	Carroll, N.	03		27	27	27	27	27	27	27	27	27	27
	Hathcock, E.	03		28	28	28	28	28	28	28	28	28	28
	Kruer, E.	03		28	28	28	28	28	28	28	28	28	28
	Mantie, N.	03		25	25	25	25	25	25	25	25	25	25
	Pursley, T.	03		13	13	12	12	12	12	12	12	12	12
	Quinn, M.	03		1	1	1	1	1	1	1	1	1	1
	Rapisura, M.	03		5	5	5	5	5	5	5	5	5	5

## STU605 – Daily Enrollment Totals Summary


PAD Location: Synergy SIS>Student>Reports>Summary

The STU605 report prints enrollment data on a per day basis. The report can be run at the District level to show an enrollment summary by school, instructional setting and grade. The maximum number of days that will print on the report is 10.

Report Interface

Name: **Daily Enrollment Totals Summary** Number: STU605 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

Date   Total Days

### Report Options:

Date: Filter report output to display the selected date.

Total Days: Total number of days the report output will display.

Date: 04/22/2011  
Time: 9:07 A4/P4

### Daily Enrollment Totals Summary

Page: 1 of 1  
Report: STU805

I.S.	School	04/22	04/26	04/27	04/28	04/29	05/02	05/03	05/04	05/05	05/06
<b>Regular</b>											
	Adams Elementary	817	817	816	816	816	816	816	816	816	816
	<b>Total</b>	817	817	816	816	816	816	816	816	816	816
<b>CAL-Safe program</b>											
	Adams Elementary	2	2	2	2	2	2	2	2	2	2
	<b>Total</b>	2	2	2	2	2	2	2	2	2	2
<b>Special Ed</b>											
	Adams Elementary	53	53	53	53	53	53	53	53	53	53
	<b>Total</b>	53	53	53	53	53	53	53	53	53	53
<b>All Instructional Setting Total</b>											
	Adams Elementary	872	872	871	871	871	871	871	871	871	871
	<b>Total</b>	872	872	871	871	871	871	871	871	871	871

## STU801 – Withdrawal/Entry Slip

PAD Location: Synergy SIS>Student>Reports>Individual

The STU801 report prints a withdrawal/entry form that can include the students' absence information, check in and check out information that may be collected by the school office staff. The user can select a student by perm ID, last name and first name or groups of students by grade. The user can also leave all options blank and print the report for all students in the school. This report is utilized by school staff to collect the check in/out information needed to enter/release a student for school.

**Report Interface**

Name: **Withdrawal/Entry Slip** Number: **STU801** Page Orientation: **Portrait**

Options | 
 Sort / Output | 
 Conditions | 
 Selection | 
 Advanced

**Student Info**

Perm ID  Withdrawal Date

Last Name  First Name

Grade  - 
 Include Latest Enrollment Only  
 Suppress Absence

**Absence Definition**

Reason Type 1  Reason Type 2  Reason Type 3  Reason Type 4

Absence Reasons 
 Activity  Bussspend  Couns/admi  Exc Tardy  
 Excused  Illness  Other  Positive  
 Suspension  Tardy  Unexcused  Unverified  
 Waived

**Leave Codes that do not affect enrollment count.**

Leave Codes 
 S1 - Summer Transfer  W4 - Absence or status unknown  
 W1 - Transfer: other school  W5 - Dropout  
 W10 - Transfer: detention  W6 - Age  
 W11 - GED  W7 - Graduated  
 W12 - Vocational school  W8 - Deceased  
 W13 - Completed (AIMS)  W9 - Transfer: home taught  
 W2 - Illness  WR - Register Transfer  
 W3 - Expelled or long term suspension  WT - Grade transfer

Student Info Text

### Report Options:

**Perm ID:** Filter report output to include just the specified student attached to the permanent ID.

**Withdrawal Date:** Date student leaving the school/district.

**Last Name:** Filter report output to include just the students with the specified last name.

**First Name:** Filter report output to include just the students with the specified first name.

**Grade:** Filter report output to include just the selected grade or grade range.

**Include Latest Enrollment Only:** Includes only the latest enrollment data for the student.

**Suppress Absence:** Excludes the absence information.

**Absence Definition:** Select reason codes to filter data included in the report. Selecting a type will include all reasons that match the selected type.

**Leave Codes that do not affect enrollment count:** Select leave codes.

**Student Info Text:** Include information that explains such things as placement, academic growth, instructional materials used, physical handicaps, etc. Also attach any data which would be helpful for placing the child in his/her new school such as pupil evaluation forms or report cards.





**Hope High School**  
**Withdrawal/Entry Slip**  
 123 Main St, Phoenix, AZ 85694  
 (District CTD #: 123456 School #: 273)

Year: 2010-2011  
Report: STU801

Abbott, Billy C.

**Student Information**

Student Name <b>Abbott, Billy C.</b>		Perm ID <b>905483</b>	Gender <b>M</b>	Grade <b>12</b>	Track <b>Tra</b>	Address <b>1954 S Val Vista Dr</b>
Last Name Goes By		Nick Name	Age <b>17</b>	Birth Date <b>05/12/1993</b>		<b>Mesa, AZ 85234</b>
Phone <b>480-555-1214</b>	Home Language <b>Spanish</b>		Resolved <b>White</b>			
State Student Number <b>0001341311</b>		Days Present <b>129.00</b>	Days Absent <b>17.00</b>	Enter Date <b>08/31/2010</b>	Leave Date	

**Custodial Information**

Mother <b>Aaron, Kathleen</b>	Type <b>Home</b>	Phone <b>480-555-1214</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed	<input checked="" type="checkbox"/> Has Custody	<input checked="" type="checkbox"/> Lives With	<input checked="" type="checkbox"/> Ed. Rights
<input checked="" type="checkbox"/> Mailings Allowed			
Father <b>Aaron, Phillip</b>	Type <b>Cell</b>	Phone <b>480-555-6767</b>	Extension
<input checked="" type="checkbox"/> Contact Allowed	<input type="checkbox"/> Has Custody	<input type="checkbox"/> Lives With	<input type="checkbox"/> Ed. Rights
<input checked="" type="checkbox"/> Mailings Allowed			

**Transfer Information**

School Name			Withdrawal Reason		
School Address					
City	State	Zip Code	Parent/Guardian Signature _____		

**STUDENT INFORMATION**

Include information that explains such things as placement, academic growth, instructional materials used, physical handicaps, etc. Also attach any data which would be helpful for placing the child in his/her new school such as pupil evaluation forms or report cards.

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**Check if the student was in the following**

<input type="checkbox"/> Title I/District Reading	<input type="checkbox"/> Title I Math
<input type="checkbox"/> Resource	<input type="checkbox"/> PIPO
<input type="checkbox"/> Speech	<input type="checkbox"/> ESL

**Clearance Record**

Leave Code		
Library	Report Card	Teacher
Text Books	Cafeteria	

**Permanent Record Complete**

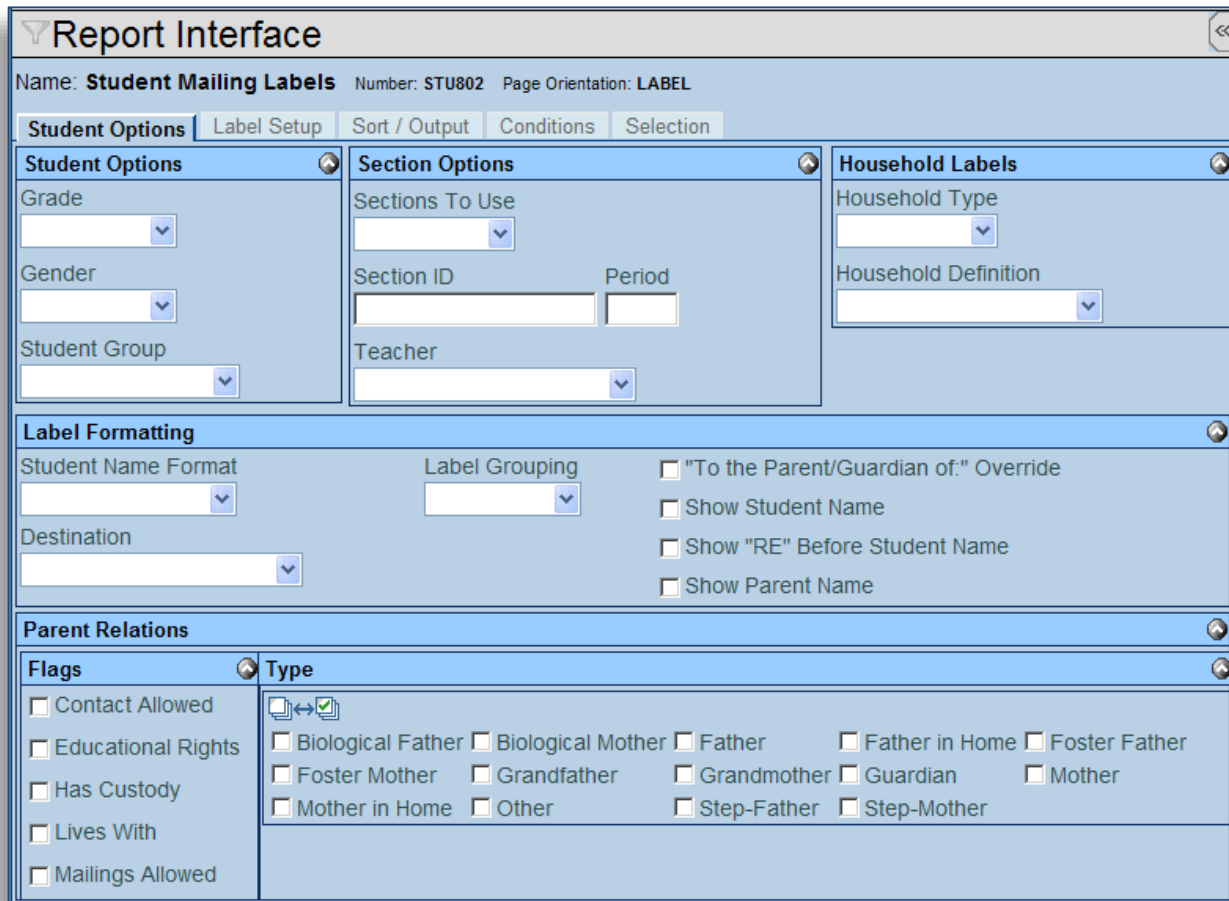
Signature of School Official \_\_\_\_\_

## STU802 – Student Mailing Labels

PAD Location: Synergy SIS>Student>Reports>Labels

The STU802 report prints labels for mailing information to students and parents.

Select students by Grade, Gender, Student Group, Homeroom section or all scheduled sections, a specific section, period or teacher. Leave all options blank to print report for all students in school. This report is utilized by school staff to create labels for mailing information to students and parents.



**Report Interface**

Name: **Student Mailing Labels** Number: STU802 Page Orientation: LABEL

Student Options | Label Setup | Sort / Output | Conditions | Selection

**Student Options**

Grade: [Dropdown]  
 Gender: [Dropdown]  
 Student Group: [Dropdown]

**Section Options**

Sections To Use: [Dropdown]  
 Section ID: [Text] Period: [Text]  
 Teacher: [Dropdown]

**Household Labels**

Household Type: [Dropdown]  
 Household Definition: [Dropdown]

**Label Formatting**

Student Name Format: [Dropdown] Label Grouping: [Dropdown]  "To the Parent/Guardian of:" Override  
 Show Student Name  
 Destination: [Dropdown]  Show "RE" Before Student Name  
 Show Parent Name

**Parent Relations**

**Flags**

Contact Allowed  
 Educational Rights  
 Has Custody  
 Lives With  
 Mailings Allowed

**Type**

Biological Father  Biological Mother  Father  Father in Home  Foster Father  
 Foster Mother  Grandfather  Grandmother  Guardian  Mother  
 Mother in Home  Other  Step-Father  Step-Mother

### Report Options:

**Student Options:** Select Grade, Gender and/or Student Group options to filter.

**Section Options:** Select Sections To Use (section type), or select Section ID, Period or Teacher Household Type: Filter mailing labels by oldest or youngest.

**Household Definition:** Print using student print address or parent relations.

**Student Name Format:** Select format to print students' names. **Destination:** Select address destination.

**Label Grouping:** Select to group labels by section.

**"To the Parent/Guardian of:" Override:** Check to print title on label.

**Show Student Name:** Check to print student name on label.

**Show "RE" Before Student Name:** Check to print "RE" .

**Show Parent Name:** Check to print parent name.

**Flags:** Select parent type to filter data in report. Selecting a type will include all parents that match selected type. Selecting a parent flag will include all parents that are tagged with flag.

Christina/Willie Abernethy  
 Re: (Abernethy, Anne E.)  
 123456789 NW Northeast Kentucky  
 Mesa, AZ 85620

Harold/Jean Acevedo  
 Re: Acevedo, Andrew  
 4263 E Princess St  
 Mesa, AZ 85606

Heather/Willie Acevedo  
 Re: (Acevedo, Ashley)  
 4263 E Contessa St  
 Mesa, AZ 85606

Eugene/Paula Ackley  
 Re: Ackley, Brian R.  
 3945 E Kael Ci  
 Tempe, AZ 85663

Gregory/Heather Acosta  
 Re: Acosta, Eugene A.  
 1144 N Loma Vista  
 Tempe, AZ 85662

Donald Acosta and Louise Alvarez an  
 Re: Acosta, John A.  
 1816 S Rogers Ci  
 Mesa, AZ 85614

Tina Acunia and Daniel Ovante  
 Re: Acunia, Kenneth O.  
 1625 E 1st St  
 Mesa, AZ 85620

Joan/Kevin Adair  
 Re: Adair, Alan W.  
 3718 E Pomegranate St  
 Tempe, AZ 85663

Dorothy/Peter Adair  
 Re: Adair, Diane N.  
 2662 N Chestnut Ci  
 Tempe, AZ 85662

Clarence/Katherine Adair  
 Re: Adair, Timothy S.  
 3841 E Adobe St  
 Mesa, AZ 85606

Andrew/Margaret Adams  
 Re: (Adams, Albert L.)  
 2029 N Hunt Ci #101  
 Mesa, AZ 85620

Louis/Rachel Adams  
 Re: Adams, Howard T.  
 1328 N 22nd St  
 Tempe, AZ 85662

Jacqueline/Steve Adams  
 Re: Adams, Larry A.  
 2531 E Nora St  
 Tempe, AZ 85662

Jerry/Katherine Adams  
 Re: Adams, Martin C.  
 853 E Lockwood St  
 Mesa, AZ 85620

Carl/Rebecca Adams  
 Re: Adams, Scott M.  
 2923 E Hale St  
 Tempe, AZ 85662

George/Rachel Adams  
 Re: (Adams, Sean B.)  
 3940 E Menlo Ci  
 Tempe, AZ 85663

Amanda/Jose Adams  
 Re: Adams, Stephen J.  
 2956 E Backus Rd  
 Tempe, AZ 85662

Wanda Adamski  
 Re: Adamski, Alan M.  
 4230 E Caballero Ci  
 Mesa, AZ 85606

Craig/Diana Addington  
 Re: Addington, Paula M.  
 2527 E Fox St  
 Tempe, AZ 85662

Robert/Sharon Aelvoet  
 Re: Aelvoet, Jesse J.  
 2217 E Fairfield St  
 Tempe, AZ 85662

Arthur Aguado and Paula Cuevas  
 Re: Aguado, Bobby J.  
 4037 E Contessa St  
 Mesa, AZ 85606

Harry Aguado Ranfla and Diana Cerv  
 Re: Aguado, Karen C.  
 2560 N Lindsay Rd #73  
 Tempe, AZ 85662

Joe/Wanda Aguilar  
 Re: Aguilar, Carolyn C.  
 1616 E 1st St  
 Mesa, AZ 85620

Paul Aguilar and Dennis Dudley and T  
 Re: (Aguilar, Kathleen G.)  
 111 N Gilbert Rd #1033  
 Mesa, AZ 85620

Irene Aguilar and Craig Carmona  
 Re: Aguilar, Roger F.  
 2506 E Boston St  
 Tempe, AZ 85662

Mildred Gutierrez  
 Re: Aguilar, Stephen A.  
 2912 E McKellips #36  
 Tempe, AZ 85662

Samuel/Stephanie Aguirre  
 Re: Aguirre, Jason K.  
 2517 E Evergreen  
 Tempe, AZ 85662

Henry/Sandra Aguirre  
 Re: Aguirre, Mary R.  
 2517 E Evergreen  
 Tempe, AZ 85662

Adam/Jacqueline Ahlstrom  
 Re: Ahlstrom, Jack M.  
 2613 N Ridge  
 Mesa, AZ 85620

Janet/Terry Ahlstrom  
 Re: Ahlstrom, Linda K.  
 3046 E Hale St  
 Tempe, AZ 85662

## STU803 – Student Household Labels

PAD Location: Synergy SIS>Student>Reports>Labels

The STU803 report prints mailing labels for “youngest or only” or “oldest or only” students. The user can select students by household member type or section ID. The user can also select to show student name or not. This report is utilized by school staff to create labels for mailing information to students and parents.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Household Labels", "Number: STU803", and "Page Orientation: LABEL". Below this is a navigation bar with tabs: "Options" (selected), "Label Setup", "Sort / Output", "Conditions", and "Selection". The main area contains the following fields and options:

- Household Type:** A dropdown menu.
- Section ID:** A text input field.
- Show Student Name
- Show "RE" Before Student Name
- "To the Parent/Guardian of:" Override

### Report Options:

Household Type: Filter report output to print mailing labels by oldest or youngest student.

Section ID: Filter report output by entering a section ID to print.

Show Student Name: Check the box to print the student name on the label.

Show "RE" Before Student Name: Check the box to print "RE" before the student name.

"To the Parent/Guardian of" Override: Replace "RE" with this wording.

Christina/Willie Abernethy  
 Re: (Abernethy, Anne E.)  
 123456789 NW Northeast Kentucky  
 Mesa, AZ 85620

Jean/Harold Acevedo  
 Re: Acevedo, Andrew  
 4263 E Princess St  
 Mesa, AZ 85606

Willie/Heather Acevedo  
 Re: (Acevedo, Ashley)  
 4263 E Contessa St  
 Mesa, AZ 85606

Eugene/Paula Ackley  
 Re: Ackley, Brian R.  
 3945 E Kael Ci  
 Tempe, AZ 85663

Heather/Gregory Acosta  
 Re: Acosta, Eugene A.  
 1144 N Loma Vista  
 Tempe, AZ 85662

Donald Acosta and Louise Alvarez and  
 Re: Acosta, John A.  
 1816 S Rogers Ci  
 Mesa, AZ 85614

Tina Acunia and Daniel Ovante  
 Re: Acunia, Kenneth O.  
 1625 E 1st St  
 Mesa, AZ 85620

Peter/Dorothy Adair  
 Re: Adair, Diane N.  
 2662 N Chestnut Ci  
 Tempe, AZ 85662

Joan/Kevin Adair  
 Re: Adair, Alan W.  
 3718 E Pomegranate St  
 Tempe, AZ 85663

Katherine/Clarence Adair  
 Re: Adair, Timothy S.  
 3841 E Adobe St  
 Mesa, AZ 85606

Rebecca/Carl Adams  
 Re: Adams, Scott M.  
 2923 E Hale St  
 Tempe, AZ 85662

Katherine/Jerry Adams  
 Re: Adams, Martin C.  
 853 E Lockwood St  
 Mesa, AZ 85620

Jose/Amanda Adams  
 Re: Adams, Stephen J.  
 2956 E Backus Rd  
 Tempe, AZ 85662

George/Rachel Adams  
 Re: (Adams, Sean B.)  
 3940 E Menlo Ci  
 Tempe, AZ 85663

Margaret/Andrew Adams  
 Re: (Adams, Albert L.)  
 2029 N Hunt Ci #101  
 Mesa, AZ 85620

Rachel/Louis Adams  
 Re: Adams, Howard T.  
 1328 N 22nd St  
 Tempe, AZ 85662

Jacqueline/Steve Adams  
 Re: Adams, Larry A.  
 2531 E Nora St  
 Tempe, AZ 85662

Wanda Adamski  
 Re: Adamski, Alan M.  
 4230 E Caballero Ci  
 Mesa, AZ 85606

Craig/Diana Addington  
 Re: Addington, Paula M.  
 2527 E Fox St  
 Tempe, AZ 85662

Sharon/Robert Aelvoet  
 Re: Aelvoet, Jesse J.  
 2217 E Fairfield St  
 Tempe, AZ 85662

Arthur Aguado and Paula Cuevas  
 Re: Aguado, Bobby J.  
 4037 E Contessa St  
 Mesa, AZ 85606

Harry Aguado Ranfla and Diana Cerva  
 Re: Aguado, Karen C.  
 2560 N Lindsay Rd #73  
 Tempe, AZ 85662

Wanda/Joe Aguilar  
 Re: Aguilar, Carolyn C.  
 1616 E 1st St  
 Mesa, AZ 85620

Irene Aguilar and Craig Carmona  
 Re: Aguilar, Roger F.  
 2506 E Boston St  
 Tempe, AZ 85662

Paul Aguilar and Dennis Dudley and Ti  
 Re: (Aguilar, Kathleen G.)  
 111 N Gilbert Rd #1033  
 Mesa, AZ 85620

Mildred Gutierrez  
 Re: Aguilar, Stephen A.  
 2912 E McKellips #36  
 Tempe, AZ 85662

Sandra/Henry Aguirre  
 Re: Aguirre, Mary R.  
 2517 E Evergreen  
 Tempe, AZ 85662

Stephanie/Samuel Aguirre  
 Re: Aguirre, Jason K.  
 2517 E Evergreen  
 Tempe, AZ 85662

Jacqueline/Adam Ahlstrom  
 Re: Ahlstrom, Jack M.  
 2613 N Ridge  
 Mesa, AZ 85620

Terry/Janet Ahlstrom  
 Re: Ahlstrom, Linda K.  
 3046 E Hale St  
 Tempe, AZ 85662

## STU804 – Galileo Extract

PAD Location: Synergy SIS>Student>Reports>Extracts

The STU804 report prints and produces an extract for use by the Galileo program.

### Report Interface

Name: **Galileo Extract** Number: **STU804** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

#### Extract Information

Last Extract Execution Date:

Next Extract Execution Date:

Enter a comma delimited list of the SIS school codes for the schools that are not to be processed

#### Teacher Information

Teacher ID:

Teacher User Name:

Teacher Default Password:

### Report Options:

Extract Information: Commands given to the report output to filter by date and/or school.

Teacher Information: Filter report output by Teacher ID, Teacher Name, or Teacher Default Password.

StudentID	StateID	FirstName	LastName	BirthDate	Ethnicity	GradeLevel	Gender	PrimaryLanguage	SpecialEducation	Title	EnglishLanguageProficiency	SchoolID	SchoolName	TermCode	CourseCode	CourseName	CourseGradeLevel	SectionID	EnrollmentAction	TeacherID	TeacherFirstName	TeacherLastName	TeacherUserName	TeacherPassword
129442	0010685150	Jan	Aaron	04/14/1996	White	04	M	Spanish	0	0	123456101	Adams Elementary	YR	0123	1/2/3 Multi-Age	01	0102	0	Natalie	Carroll				
902870	0001247316	Anne	Abernethy	11/10/1989	White	10	F	English	0			Hope High School	S1	NC901	Rel Time A Hr	10	0869	0	Rel Time	Rel Time				
902870	0001247316	Anne	Abernethy	11/10/1989	White	10	F	English	0			Hope High School	S1	SC49	Biology	09	0751	0		Cheryl	Dunham	C		
902870	0001247316	Anne	Abernethy	11/10/1989	White	10	F	English	0			Hope High School	S1	MA31	All Geometry	10	0351	0		Rita	Sedani	Apt	R	
886630	0001218156	Andrew	Acevedo	03/04/1989	Hispanic	11	M	English	0			Hope High School	S1	MA40	Algebra II	09	0440	0		Gordon	Aderson			
886630	0001218156	Andrew	Acevedo	03/04/1989	Hispanic	11	M	English	0			Hope High School	S1	SS21	World His/g	09	0567	0		Kristin	Craft	K		
886630	0001218156	Andrew	Acevedo	03/04/1989	Hispanic	11	M	English	0			Hope High School	S1	NC901	Rel Time A Hr	10	0869	0	Rel Time	Rel Time				
901830	0001230477	Ashley	Acevedo	05/27/1990	Hispanic	10	F	English	0			Hope High School	S1	NC901	Rel Time A Hr	10	0868	0	Rel Time	Rel Time				
901830	0001230477	Ashley	Acevedo	05/27/1990	Hispanic	10	F	English	0			Hope High School	S1	EN33	Prin Eng I	10	0423	0		Karen	Rex	K		
901830	0001230477	Ashley	Acevedo	05/27/1990	Hispanic	10	F	English	0			Hope High School	S1	MA31	All Geometry	10	0652	0		Allison	Becker	A		
901830	0001230477	Ashley	Acevedo	05/27/1990	Hispanic	10	F	English	0			Hope High School	S1	SC49	Biology	09	1912	0		Jenny	Fellers	J		
913948	0001346307	Brian	Ackley	05/10/1988	White	12	M	French	0			Hope High School	S1	NC901	Rel Time A Hr	10	0870	0	Rel Time	Rel Time				
913948	0001346307	Brian	Ackley	05/10/1988	White	12	M	French	0			Hope High School	S1	MA40	Algebra II	09	0643	0		Rachel	Harder	R		
913948	0001346307	Brian	Ackley	05/10/1988	White	12	M	French	0			Hope High School	S1	SS57	Prinprac Econ	12	0165	0		Ted	Wischhusen	T		
913948	0001346307	Brian	Ackley	05/10/1988	White	12	M	French	0			Hope High School	S1	SS51	Am Govt	09	0277	0		Jeffrey	Davis	J		
873921	0001208627	Eugene	Acosta	10/06/1987	Hispanic	12	M	German	0			Hope High School	S1	MA40	Algebra II	09	0356	0		Randy	Vogl	R		
873921	0001208627	Eugene	Acosta	10/06/1987	Hispanic	12	M	German	0			Hope High School	S1	SS57	Prinprac Econ	12	0577	0		Ted	Wischhusen	T		
873921	0001208627	Eugene	Acosta	10/06/1987	Hispanic	12	M	German	0			Hope High School	S1	NC901	Rel Time A Hr	10	0869	0	Rel Time	Rel Time				
873921	0001208627	Eugene	Acosta	10/06/1987	Hispanic	12	M	German	0			Hope High School	S1	SS51	Am Govt	09	0678	0		Jeffrey	Davis	J		
150265	0020901578	John	Acosta	10/15/1989	Hispanic	11	M	Spanish	0			Hope High School	S1	NC901	Rel Time A Hr	10	0868	0	Rel Time	Rel Time				
150265	0020901578	John	Acosta	10/15/1989	Hispanic	11	M	Spanish	0			Hope High School	S1	SS21	World His/g	09	0267	0		Kristin	Craft	K		
150265	0020901578	John	Acosta	10/15/1989	Hispanic	11	M	Spanish	0			Hope High School	S1	MA40	Algebra II	09	0540	0		Gordon	Aderson			
110412	0001196474	Kenneth	Acunia	09/19/1988	Hispanic	10	M	English	0			Hope High School	S1	NC901	Rel Time A Hr	10	0868	0	Rel Time	Rel Time				
110412	0001196474	Kenneth	Acunia	09/19/1988	Hispanic	10	M	English	0			Hope High School	S1	EN33	Prin Eng I	10	0422	0		Kim	Summers	K		
110412	0001196474	Kenneth	Acunia	09/19/1988	Hispanic	10	M	English	0			Hope High School	S1	MA31	All Geometry	10	0651	0		Rita	Sedani	Apt	R	

## STU809 – Emergency Class Roster

PAD Location: Synergy SIS>Student>Reports>List

The STU809 report emails class rosters to teachers for a specific period in case of an emergency.

### Report Options:

The screenshot shows a web interface titled "Report Interface" with a back arrow in the top right corner. Below the title bar, the text reads "Name: Emergency Class Roster Number: STU809 Page Orientation: Portrait". There are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". Under the "Options" tab, there is a "Start Date" field with a calendar icon, and two "Period" dropdown menus labeled "Period Begin" and "Period End".

Start Date: Enter date. The system default is today's date.

Period Begin/Period End: Select range from drop-down.

NOTE: After clicking Print, the system emails a current class roster to all the teachers for the selected periods. The Job results screen displays when the report is processed.



## Job Results Log File

```

12/18/2012 10:59:55: Process Begin
12/18/2012 10:59:55: Email sent to Berriz, Cynthia () Principal: Tom McGrew (email@edupoint.com) Us
12/18/2012 10:59:55: Email sent to Berriz, Cynthia (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:55: Email sent to Beverlin, Casey (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:55: Email sent to Bingham, Cara (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:55: Email sent to Carroll, Natalie (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:56: Email sent to Casey, Ken (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:56: Email sent to Chavez, Gloria (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:56: Email sent to Cordova, Angie (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:56: Email sent to Fry, Erin (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:56: Email sent to Fuller, Rebecca (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:57: Email sent to Garski, Melissa (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:57: Email sent to Grayson, Nicolas (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:57: Email sent to Hanna, Tom (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:57: Email sent to Hathcock, Erin (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:57: Email sent to Holliman, Sarah (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:58: Email sent to Holliman, Sarah (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:58: Email sent to Keough, Sarah (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:58: Email sent to Keough, Sarah (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:58: Email sent to Kruer, Eileen (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:58: Email sent to Locatis, Abby (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:59: Email sent to Mantle, Nicole (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:59: Email sent to Martinez, Alberto (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:59: Email sent to Medina, Sonya (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:59: Email sent to Olberding, Lori (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 10:59:59: Email sent to Pursley, Tammie (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:00: Email sent to Quinn, Mike (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:00: Email sent to Rapisura, Michael (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:00: Email sent to Richardson, Kadell (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:00: Email sent to Richardson, Kadell (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:01: Email sent to Rosenbaum, Sandy (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:01: Email sent to Staff, Staff (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:01: Email sent to Swain, Cathi (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:01: Email sent to Welsh, Don (email@edupoint.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:02: Email sent to Wrenn, Amber (don@email.com) Principal: Tom McGrew (email@edupoint.com)
12/18/2012 11:00:02: Total Emails Sent: 34
12/18/2012 11:00:02:
12/18/2012 11:00:02: Process End
  
```

## Teacher Email – Emergency Class Roster

**From:** [Synergy-noreply@edupoint.com](mailto:Synergy-noreply@edupoint.com) [mailto:Synergy-noreply@edupoint.com]  
**Sent:** Tuesday, December 18, 2012 11:00 AM  
**To:** [email@edupoint.com](mailto:email@edupoint.com)  
**Subject:** EMG: Wrenn, Amber Per: 1 Sect: 0546

Wrenn, Amber,

Here is the current class list and attendance for today, 12/18/2012:

Section: 0546: 5th Grade		
Period: 1		
Student		Absence
Alvarez Saucedo, Martin Grade: 05 Phone: *****		H - Health
Amonsot, Betty L. Grade: 05 Phone: 480-555-1234		H - Health
Arjona, Terry J. Grade: 05 Phone: 480-555-1234		H - Health
Barraza, Christopher A. Grade: 05 Phone: 480-555-1234		H - Health
Bradley, Mildred Grade: 05 Phone: 480-555-1234		H - Health
Castaneda, Dennis A. Grade: 05 Phone: 480-555-1234		H - Health
Cox, Shawn R. Grade: 05 Phone: 480-555-1234		H - Health
Del Toro, Ruby A. Grade: 05 Phone: 480-555-1234		H - Health
Rivera, Norma Grade: 05		H - Health

## STU814 – Library Extract

PAD Location: Synergy SIS>Student>Reports>Extracts

The STU814 report prints an extract as a flat file of student/staff information for use in District’s library system.

The screenshot shows a web-based report configuration interface. At the top, it says 'Report Interface' with a back arrow. Below that, it displays 'Name: Library Extract', 'Number: STU814', and 'Page Orientation: Portrait'. There are five tabs: 'Tab' (selected), 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. Under the 'Tab' tab, there is an 'As of Date' field with a calendar icon. Below that is a 'Files to Generate' section with two checkboxes: 'Staff' and 'Student'. The next section is 'Filter Parent by Relation Data' with five checkboxes: 'Contact Allowed', 'Educational Rights', 'Has Custody', 'Lives With', and 'Mailings Allowed'. The rest of the interface is a large empty blue area.

### Report Options:

As of Date: Date of report.

Files to Generate: Filter report output to include only the student and/or staff file.

Filter Parent by Relation Data: Filters report by parent/guardian relation type.

Hope High School  
Library Extract

Year: 2010-2011  
Report: STU814

**Staff Extract**

Execution Time 00:00:00.4687470  
Records Exported 177

**Student Extract**

Execution Time 00:01:28.9056810  
Records Exported 3043

Time	Event Type	Message
11/22/2010 15:56:35	Message	Extract Completed, No Errors

## TCH601 – Student Enrollment by Teacher

PAD Location: Synergy SIS>Student>Reports>Summary

The TCH601 report prints a summary of totals by teacher, grade and gender for students. The user must select an as of date and as least one grade for the report. This report is utilized by school administrative staff to monitor the student numbers in each teacher’s class for their school.

The screenshot shows a web-based report interface titled "Report Interface". At the top, there are buttons for "Print", "Save Default", and "Reset Default", along with a "Status: Ready" indicator and several utility icons. Below the title bar, the report name "Student Enrollment by Teacher" and number "TCH601" are displayed, along with "Page Orientation: Landscape". A tabbed menu includes "Options", "Sort / Output", "Conditions", "Selection", and "Advanced", with "Options" currently selected. The main content area contains instructions: "Please select at least one grade level. This report accepts a maximum of 7 grades." and "By default totals are calculated for all periods. If any period(s) are checked non checked periods will be excluded." There are two selection boxes: "Grade" with checkboxes for 09, 10, 11, and 12 (all checked), and "Periods" with checkboxes for 1 through 10 (all unchecked). An "As Of Date" field shows "02/28/2012" with a calendar icon.

### Report Options:

Grade: Filter report output to include just the selected grades.

Periods: Default selection is all periods or check periods desired.

As Of Date: Date of report.



## King High School Student Enrollment by Teacher

Year: 2011-2012  
Report: TCH601

As of Date: 02/28/2012, For Period(s): 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Teacher Name	Grade 09			Grade 10			Grade 11			Grade 12			Total		
	F	M	Tot	F	M	Tot	F	M	Tot	F	M	Tot	F	M	Tot
Abel, Patricia				1	0	1	0	6	6				1	6	7
Adams, Ronald				34	11	45	9	2	11	7	2	9	50	15	65
Alexander, Shelly				16	17	33	10	14	24	28	16	44	54	47	101
Allred, Lauri							1	1	2				1	1	2
Appel, Karen				3	10	13	5	9	14	6	2	8	14	21	35
Appel, Martin										0	1	1	0	1	1
Atteberry, Linsy				46	45	91	9	15	24	3	7	10	58	67	125
Baack, Pamela				18	15	33	2	2	4	1	0	1	21	17	38
Bennett, Amanda				20	2	22	25	3	28	18	2	20	63	7	70
Betance-Sando, Veronica				4	3	7	11	10	21	1	0	1	16	13	29
Bizar, Scott				3	3	6	0	1	1	2	7	9	5	11	16
Blake, Victoria				2	9	11	7	12	19	7	7	14	16	28	44
Bolka, Scott							1	3	4	0	1	1	1	4	5
Bonham, Kelli				24	21	45	31	34	65	28	19	47	83	74	157
Boomgaard, David				49	41	90	10	7	17	7	6	13	66	54	120
Borba, Diane				0	5	5	0	10	10				0	15	15
Bordwell, Linda				4	8	12	3	3	6	30	8	38	37	19	56
Borger, Dale				1	1	2	0	6	6	0	6	6	1	13	14
Borys, Janet										1	1	2	1	1	2
Box, Andrea				2	1	3	8	9	17	45	40	85	55	50	105
Boyson, Becky							0	1	1	1	0	1	1	1	2
Bray, Russell				22	22	44	12	13	25	2	0	2	36	35	71
Brodsdy, Curt				19	19	38	6	6	12	10	9	19	35	34	69
Buck, Brian				0	2	2	105	66	171	5	0	5	110	68	178
Calvin, Linda										0	1	1	0	1	1
Career Center, Career Cer				25	22	47	5	16	21	1	3	4	31	41	72
Caro, Javier				9	8	17	6	9	15	2	6	8	17	23	40
Casillas, Randall				3	2	5	15	16	31	3	2	5	21	20	41
Castelli, Phillip				1	9	10	0	7	7	0	6	6	1	22	23
Christ, Andrea				2	0	2				3	2	5	5	2	7
Christman, Dan				0	2	2				1	2	3	1	4	5
Clow-Kennedy, Tammy				2	0	2	3	0	3	1	2	3	6	2	8
Coffroth, John				2	0	2	4	0	4	7	11	18	13	11	24



## **Student Programs Module**

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This section provides Student Programs module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>ELL201</b>	ELL Section List
<b>ELL402</b>	In District Total Semesters
<b>PGM201</b>	Student Program Profile
<b>PGM408</b>	Student Programs List
<b>PGM409</b>	Student Program Summary List
<b>PGM415</b>	Special Education Census
<b>PGM801</b>	Tetra Data Extract

## ELL201 – ELL Section List

PAD Location: Synergy SIS>Student Programs>Reports>List

The ELL201 report prints a list of students sorted by section. The user can select a section ID, range, section IDs or a specific teacher to print. The base report includes student name, test name, administration date and test part headers. Include other fields on the report by selecting checkboxes under fields to include group box. This report is utilized to aide in the placement of students into classes.

The screenshot shows the 'Report Interface' for 'ELL Section List'. It includes a header with the report name and number, and a navigation bar with tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The main area is divided into two sections: 'Report Options' and 'Fields to Include'. The 'Report Options' section contains fields for 'As Of Date' (11/04/2011), 'Section ID' (with a range input), 'Assessment Test Options' (with checkboxes for 'Display Performance Level' and 'Display Raw Score'), 'Limit tests to only the most recent', 'Hide Totals', 'Teacher' (a dropdown menu), and 'Student Grade' (checkboxes for CP, PS, UE, KG, 01, 02, 03, 04, 05, 06, 07, 08). The 'Fields to Include' section contains checkboxes for 'Grade', 'Gender', 'Enter Date', 'Birth Date', 'Ethnic Code', 'State ID', and 'Phone Number'.

### Report Options:

As Of Date: Option to run report as of specific date, including prior to the first day of school.

Section ID: Filter report output by entering a section ID to print.

Assessment Test Options: Filter report output to display performance level and/or raw score.

Limit tests to only the most recent: Filter report output to display most recent test taken.

Hide Totals: Filter report output to not display student class totals.

Teacher: Filter report output to include just the selected teacher.

Student Grade: Filter report output to include just the selected grade(s).

Fields to Include: Filter report output to display the selected options.





Adams Elementary  
ELL Section List

Year: 2010-2011  
Report: ELL201

Class ID: 0126		Staff Rapisura, Michael				Room 0026								
Student Name	Grd	Gen	Eth Code	Enter Date	Home Language	Assess Date	Primary Lang	DES Current Date	Code	DES Enter Date	IDEA Current Date	Level	IDEA Enter Date	Level
Aaron, Ian	04	M	Hispanic	08/31/2010	Filipino			10/14/20	S		10/14/2010	05		
<b>Test Name</b>		<b>Admin Date</b>		<b>Listen</b>		<b>Reading</b>		<b>Write</b>		<b>Overall</b>				
ELL		01/11/2010												
Alvarez Saucedo	03	M	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Avila, Judith F.	01	F	Asian - Chinese	09/06/2010	English									
No Assessment Data														
Avila, Pamela A.	02	F	Asian - Chinese	09/06/2010	English									
No Assessment Data														
Baucom, Samuel	02	M	Black	08/31/2010	English									
No Assessment Data														
Carranza Maciel,	01	M	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Dozier, Patrick A.	01	M	American Indian	08/31/2010	English									
No Assessment Data														
Escalera, Ruby E	02	F	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Fernandez Enriq	01	M	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Forest, Randy M.	02	M	American Indian	09/01/2010	English									
No Assessment Data														
Garcia Cordova, .	03	F	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Gress Domingue,	03	M	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Gress Domingue,	02	F	Asian - Chinese	08/31/2010	English									
No Assessment Data														
Mestre, Maria	02	F	Hispanic	08/31/2010	English									
No Assessment Data														
Mimila Hurtado, J	02	F	Hispanic	08/31/2010	English									
No Assessment Data														
Moreno, Gerald J	02	M	Hispanic	08/31/2010	English									
No Assessment Data														

## ELL402 – In District Total Semesters

PAD Location: Synergy SIS>Student Programs>Reports>List

The ELL402 report prints the Students listed as in ELL Programs, but whose reported Semesters of ELL services do not match their enrollment, with the missing semester dates. The data to populate this report is available in the VA version only.

Report Interface

Name: **In District Total Semesters** Number: ELL402 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Options**

Perm ID

First Name  Last Name

Grade  
 -

### Report Options:

Perm ID: Filter report output to include just the specified student attached to the permanent ID.

First Name: Filter report output to include just the students with the specified first name.

Last Name: Filter report output to include just the students with the specified last name.

Grade: Filter report output by grade or range of grades.



### Adams Elementary School In District Total Semesters

Year: 2010-2011  
Report: ELL402

Student Name	Perm ID	Gender	Semesters Expected	Semesters in ELL	Missing Semesters		
					Date	School Year	Semester
Abbot, Lynn S.	1494585	F	8	3	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
					11/02/2007	2007-2008	Semester 1
					01/24/2008	2007-2008	Semester 1
					04/04/2008	2007-2008	Semester 2
					06/13/2008	2007-2008	Semester 2
Adams, Mia	1507181	F	8	3	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
					11/02/2007	2007-2008	Semester 1
					01/24/2008	2007-2008	Semester 1
					04/04/2008	2007-2008	Semester 2
					06/13/2008	2007-2008	Semester 2
Adams, Yuri	1533475	M	10	1	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
					11/02/2007	2007-2008	Semester 1
					01/24/2008	2007-2008	Semester 1
					04/04/2008	2007-2008	Semester 2
					06/13/2008	2007-2008	Semester 2
					10/31/2008	2008-2009	Semester 1
					01/23/2009	2008-2009	Semester 1
Alison, Mary R.	1414483	F	4	7	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
Allay, Lama A.	1458708	F	4	7	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
Anderson, James M.	1437251	M	11	0	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2
					06/18/2007	2006-2007	Semester 2
					11/02/2007	2007-2008	Semester 1
					01/24/2008	2007-2008	Semester 1
					04/04/2008	2007-2008	Semester 2
					06/13/2008	2007-2008	Semester 2
					10/31/2008	2008-2009	Semester 1
					01/23/2009	2008-2009	Semester 1
					04/02/2009	2008-2009	Semester 2
Atchinson, Polly J.	1541483	F	11	0	11/03/2006	2006-2007	Semester 1
					01/24/2007	2006-2007	Semester 1
					03/30/2007	2006-2007	Semester 2

## PGM201 – Student Program Profile

PAD Location: Synergy SIS>Student Programs>Reports>Individual

The PGM201 report is a list of all program records for a student including historical data and exited programs. This report is utilized to review the Programs and Special Needs on a per student basis.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student Program Profile", "Number: PGM201", and "Page Orientation: Portrait". Below this are five tabs: "Options" (selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab contains several filter fields: "SIS Number" (text input), "Gender" (dropdown menu), "Last Name" (text input), "First Name" (text input), "Middle Name" (text input), and "Grade" (two dropdown menus separated by a hyphen). A "Programs" section is also present, featuring a list of checkboxes for "Childhood Program Participation", "English Language Learners", "Free and Reduced Meals", "Special Ed Student Services", "Student Needs", and "Student GATE".

### Report Options:

SIS Number: Filter report output to include just the selected Student Number

Gender: Filter report output to include just the selected Gender

Last Name: Filter report output to include just the selected Name

First Name: Filter report output to include just the selected Name

Middle Name: Filter report output to include just the selected Name

Grade: Filter report output to include just the selected grade or grade range.

Programs: Filter report output to include just the selected Programs



## Hope High School Student Program Profile

Year: 2011-2012  
Report: PGM201

**Student Information**

Student Name <b>Test, Carlton T.</b>		SIS Number <b>997013</b>	Gender <b>M</b>	Grade <b>10</b>	Track	Address
Last Name Goes By		Nick Name		Birth Date <b>11/19/1996</b>		<b>5616 S Test Dr Phoenix, AZ 85041</b>
Phone		Home Language <b>English</b>	Ethnic Code <b>Black or African</b>		Entry Date <b>09/19/2011</b>	Leave Date
District Enter Date <b>09/19/2011</b>						

**Test, Carlton T.**

Type	Need	Entry Date	Program Code	Pgm Grade	Receiving School CDTS	Exit Date	Exit Reason	School
CPP	1	09/19/2011		10	123456000	03/15/2012		Hope High School
ELL		08/28/2012	ELL Monitored (Students Meetin	11		06/28/2013		Hope High School
ELL		09/19/2011	ELL Monitored (Students Meetin	10		08/31/2012		Hope High School
FRM	NCLB Indicator 1	08/28/2012		11		06/28/2013		Hope High School
FRM	NCLB Indicator 1	09/20/2011		10		08/31/2012		Hope High School
SPED	Autism	08/28/2012		11		06/28/2013		Hope High School
SPED	Autism	11/10/2011		10		08/31/2012		Hope High School
NEED	Language Arts (Verbal) Giftedn	08/28/2012	Gifted Program	11	123456000	06/28/2013		Hope High School
NEED	Delinquent	09/19/2011	Student receives Neglected or	10	123456000	06/29/2012	End of school year	Hope High School
NEED	Language Arts (Verbal) Giftedn	09/20/2011	Gifted Program	10	123456000	08/31/2012		Hope High School
GATE	X	08/28/2012	Did not Qualify	11		06/28/2013		Hope High School
GATE	X	10/14/2011	Did not Qualify	10		08/31/2012		Hope High School

## PGM401 – Need List

PAD Location: Synergy SIS>AZ>Program Info>Reports>List

The PGM401 report prints a list of student needs by student and service type information.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Need List", "Number: PGM401", and "Page Orientation: Landscape". Below this are several tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing a "Filter Report" section. This section includes a "Grade" filter with two dropdown menus separated by a hyphen. Below the grade filter is a "Need" section with a list of checkboxes for various student needs: Chronic Illness/Condition, Homeless, Language Arts (Verbal) Giftedness, Neglected, Quantitative (Math) Giftedness, Science, Delinquent, Immigrant, Math, Non-Verbal Reasoning Giftedness, Refugee, Social Studies, GED, Language Arts (reading and/or writing), Migrant Education, Other Academic Services, and School Improvement. At the bottom of the "Options" tab, there are two more checkboxes: "Show Program History" and "Do not show future exit dates".

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Need: Filters the report by the student need service type.

Show Program History: Filters the report to display all program records for a students.

Do not show future exit dates: Filters the report to hide future exit dates.



**Hope High School  
Need List**

Year: 2010-2011  
Report: PGM401

School Name: <b>Hope High School</b>		Need: <b>Language Arts (reading and/or writing)</b>					
Service Type	Student Name	Grade	SAIS ID	SIS Number	Service Entry	Service Exit	Exit Reason
Title 1 Reading	Abbott, Billy C.	12	0001341311	905483	09/01/2010	06/03/2011	2
Title 1 Reading	(Abernethy, Anne E.)	10	0001247316	902870	09/01/2010	03/01/2011	2
Title 1 Reading	Acevedo, Andrew	11	0001218156	886630	09/01/2010	06/03/2011	2
Title 1 Reading	(Acevedo, Ashley)	10	0001230477	901830	09/01/2010	03/07/2011	2
Title 1 Reading	Ackley, Brian R.	11	0001346307	913948	09/02/2010	06/03/2011	2
Title 1 Reading	Acosta, Eugene A.	12	0001208627	873921	09/01/2010	06/03/2011	2
Title 1 Reading	Acosta, John A.	11	0020901578	150265	09/01/2010	06/03/2011	2
Title 1 Reading	Acunia, Kenneth O.	10	0001196474	110412	09/01/2010	06/03/2011	2
Title 1 Reading	Adair, Alan W.	11	0001203066	871626	09/01/2010	06/03/2011	2
Title 1 Reading	Adair, Diane N.	10	0001335347	903912	09/01/2010	06/03/2011	2
Title 1 Reading	Adair, Timothy S.	11	0001231272	888621	09/01/2010	06/03/2011	2
Title 1 Reading	(Adams, Albert L.)	11	0001320886	889844	09/01/2010	03/11/2011	2
Title 1 Reading	Adams, Howard T.	12	0001208937	873985	09/01/2010	06/03/2011	2
Title 1 Reading	Adams, Larry A.	11	0001316829	889314	09/01/2010	06/03/2011	2
Title 1 Reading	Adams, Martin C.	11	0001310922	887623	09/01/2010	06/03/2011	2
Title 1 Reading	Adams, Scott M.	12	0001266746	939208	09/01/2010	06/03/2011	2
Title 1 Reading	(Adams, Sean B.)	12	0001303667	877340	09/01/2010	12/17/2010	2
Title 1 Reading	Adams, Stephen J.	10	0001242144	901622	09/01/2010	06/03/2011	2
Title 1 Reading	Adamski, Alan M.	10	0001204834	872035	09/01/2010	06/03/2011	2
Title 1 Reading	Addington, Paula M.	12	0001203206	871686	09/01/2010	06/03/2011	2
Title 1 Reading	Aelvoet, Jesse J.	12	0001267727	944233	09/01/2010	06/03/2011	2
Title 1 Reading	(Aguado, Bobby J.)	10	0001255917	943822	09/01/2010	04/22/2011	2
Title 1 Reading	Aguado, Karen C.	12	0011649182	135319	09/01/2010	06/03/2011	2
Title 1 Reading	Aguilar, Carolyn C.	10	0001270484	902692	09/01/2010	06/03/2011	2
Title 1 Reading	(Aguilar, Kathleen G.)	10	0010984550	132888	09/01/2010	06/03/2011	2
Title 1 Reading	Aguilar, Roger F.	12	0001277812	991071	09/01/2010	06/03/2011	2
Title 1 Reading	Aguilar, Stephen A.	11	0002940544	108367	09/01/2010	06/03/2011	2
Title 1 Reading	Aguirre, Jason K.	12	0001269026	952357	09/01/2010	06/03/2011	2
Title 1 Reading	Aguirre, Mary R.	11	0001269062	952375	09/01/2010	06/03/2011	2
Title 1 Reading	Ahlstrom, Jack M.	11	0001312726	888112	09/01/2010	06/03/2011	2
Title 1 Reading	Ahlstrom, Linda K.	10	0001286102	120451	09/01/2010	06/03/2011	2
Title 1 Reading	Aitchison, Alice E.	12	0001289880	871731	09/01/2010	06/03/2011	2
Title 1 Reading	Aitchison, Karen L.	10	0001331493	902998	09/01/2010	06/03/2011	2
Title 1 Reading	Akagawa, Adam H.	11	0022551726	165923	09/01/2010	06/03/2011	2
Title 1 Reading	Ake, Joshua J.	11	0001319330	889794	09/01/2010	06/03/2011	2

## PGM402 – Free and Reduced Meals List

PAD Location: Synergy SIS>AZ>Program Info>Reports>List

The PGM402 report prints free and reduced meals list by student, school, and service information.

**Report Interface**

Name: Need List Number: PGM401 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Filter Report**

Grade

[ ] - [ ]

Need  ↔

<input type="checkbox"/> Chronic Illness/Condition	<input type="checkbox"/> Delinquent	<input type="checkbox"/> Homeless
<input type="checkbox"/> Immigrant	<input type="checkbox"/> Language Arts (reading and/or writing)	<input type="checkbox"/> Language Arts (Verbal) Giftedness
<input type="checkbox"/> Math	<input type="checkbox"/> Migrant Education	<input type="checkbox"/> Neglected
<input type="checkbox"/> Non-Verbal Reasoning Giftedness	<input type="checkbox"/> Other Academic Services	<input type="checkbox"/> Quantitative (Math) Giftedness
<input type="checkbox"/> Refugee	<input type="checkbox"/> School Improvement	<input type="checkbox"/> Science
<input type="checkbox"/> Social Studies		

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Free/Reduced Meal Codes: Filters the report by a selected service code.





## Hope High School Free and Reduced Meals List

Year: 2010-2011  
Report: PGM402

School Name: **Hope High School** FRMCode: **NCLB Indicator 2 (2)**

Grade	Student Name	SAIS ID	SIS Number	Service Entry	Service Exit
12	Abbott, Billy C.	0001341311	905483	09/07/2010	06/03/2011

Group Total: 1

Report Total: 1

## PGM403 – ELL List

PAD Location: Synergy SIS>AZ>Program Info>Reports>List

The PGM403 report prints an ELL student list by school and service information.

**Report Interface**

Name: **ELL List** Number: PGM403 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**Filter Report**

Grade

[ ] - [ ]

Need  ↔

Structured English Immersion    Alternate Course of Study    Mainstream (Students Meeting Criteria)

Mainstream (Parental Request)    Other Instructional Setting    Two Way Immersion

Exit Program

### Report Options:

Grade: Filter report output to include just the selected grade or grade range.

Need: Filters the report by the student need service type.



## Hope High School ELL List

Year: 2010-2011  
Report: PGM403

School Name: **Hope High School**

Grade	Student Name	SAIS ID	SIS Number	Need	Service Entry	Service Exit	Withdrawal Reason
11	Acevedo, Andrew	0001218156	886630	Structured English Immersion (0)	09/01/2010	06/03/2011	
12	Abbott, Billy C.	0001341311	905483	Structured English Immersion (0)	09/06/2010	06/03/2011	

Group Total: 2

Report Total: 2

## PGM408 – Student Programs List

PAD Location: Synergy SIS>Student Programs>Reports>List

The PGM408 report only displays students with programs, either without an exit date or an exit date that is after the chosen "As Of Date" from the report UI. This report is utilized to review the current Programs or Special Needs a student is currently receiving

The screenshot shows the 'Report Interface' for 'Student Programs List'. It includes a header with the report name, number (PGM408), and page orientation (Portrait). Below the header are tabs for 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing several filter fields: 'AsOfDate' (text input with a calendar icon), 'SIS Number' (text input), 'Gender' (dropdown menu), 'Last Name' (text input), 'First Name' (text input), 'Middle Name' (text input), and 'Grade' (two dropdown menus separated by a hyphen). A 'Programs' section contains a list of checkboxes for: Childhood Program Participation, English Language Learners, Free and Reduced Meals, Special Ed Student Services, Student Needs, and Student GATE.

### Report Options:

As of Date : Filter report output to include only programs on or before the selected date.

If blank, the current date will be used.

SIS Number: Filter report output to include just the selected Student Number.

Gender: Filter report output to include just the selected Gender.

Last Name: Filter report output to include just the selected Name.

First Name: Filter report output to include just the selected Name.

Middle Name: Filter report output to include just the selected Name.

Grade: Filter report output to include just the selected grade or grade range.

Programs: Filter report output to include just the selected Programs.



Hope High School  
Student Programs List

Year: 2011-2012  
Report: PGM408

Organization: Hope High School

Student Name	SIS Number	Grade	Gender	Type	Need	Entry Date	Program Code	Pgm Grade	Receiving School CDTs
Test, Carlton T.	997013	10	M	CPP	1	09/19/2011		10	123456000
				ELL		09/19/2011	ELL Monitored (Students Meetin	10	
				FRM	NCLB Indicator 1	09/20/2011		10	
				NEED	Delinquent	09/19/2011	Student receives Neglected or	10	123456000
				NEED	Language Arts (Verbal Giftedn	09/20/2011	Gifted Program	10	123456000
				GATE	X	10/14/2011	Did not Qualify	10	

## PGM409 – Student Program Summary List

PAD Location: Synergy SIS>Student Programs>Reports>List

The PGM409 report includes the historical and current data in the same format as PGM408. This report is utilized to review the Programs and Special Needs a student or list of students has received, both current and historical.

**Report Interface**

Name: **Student Program Summary List** Number: **PGM409** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

SIS Number  Gender

Last Name  First Name

Middle Name

Grade  -

Programs

- Childhood Program Participation
- English Language Learners
- Free and Reduced Meals
- Special Ed Student Services
- Student Needs
- Student GATE

### Report Options:

SIS Number: Filter report output to include just the selected Student Number

Gender: Filter report output to include just the selected Gender

Last Name: Filter report output to include just the selected Name

First Name: Filter report output to include just the selected Name

Middle Name: Filter report output to include just the selected Name

Grade: Filter report output to include just the selected grade or grade range.

Programs: Filter report output to include just the selected Programs



Hope High School  
Student Program Summary List

Year: 2011-2012  
Report: PGM409

Organization: Hope High School

Student Name	SIS Number	Grade	Gender	Type	Need	Entry Date	Program Code	Program Grade	Receiving School CDTs	Exit Date	Exit Reason
Test, Carlton T.	997013	10	M	CPP	1	09/19/2011		10	123456000	03/15/2012	
				ELL		08/28/2012	ELL Monitored (Students Meetin	11		06/28/2013	
				ELL		09/19/2011	ELL Monitored (Students Meetin	10		08/31/2012	
				FRM	NCLB Indicator 1	08/28/2012		11		06/28/2013	
				FRM	NCLB Indicator 1	09/20/2011		10		08/31/2012	
				SPED	Autism	08/28/2012		11		06/28/2013	
				SPED	Autism	11/10/2011		10		08/31/2012	
				NEED	Language Arts (Verbal) Giftedn	08/28/2012	Gifted Program	11	123456000	06/28/2013	
				NEED	Delinquent	09/19/2011	Student receives Neglected or	10	123456000	06/29/2012	End of school year
				NEED	Language Arts (Verbal) Giftedn	09/20/2011	Gifted Program	10	123456000	08/31/2012	
				GATE	X	08/28/2012	Did not Qualify	11		06/28/2013	
				GATE	X	10/14/2011	Did not Qualify	10		08/31/2012	





Date: 12/12/2012  
Time: 11:16

## Tetra Data Extract

Page: 1 of 1  
Report: PGM801

---

### Early Childhood

Hope High School	273
Begin school processing	

### Initial IEP

Hope High School	273
Begin school processing	

### ELL

Hope High School	273
Begin school processing	

### SPED

Hope High School	273
Begin school processing	

### Gifted And Support

Hope High School	273
Begin school processing	

## PGM415 – Special Education Census

PAD Location: Synergy SIS>Student Programs>Reports>List

The PGM415 report provides an unduplicated count of primary federal indicators of students enrolled on a specific date. The student must be currently enrolled and currently in a program to be included on this report. The report does not look at concurrently enrolled records, even if it is the only one.

**Report Interface** <<

Name: **Special Education Census** Number: **PGM415** Page Orientation: **Landscape**

Options
Sort / Output
Conditions
Selection
Advanced

**Filter Report** ▲

As of Date

Grade

PS
  K
  01
  02
  03
  04
  05
  06
  07
  07H  
 07M
  08
  09
  10
  11
  12
  12+

Special Education Need

<input type="checkbox"/> Other Health Impairment	<input type="checkbox"/> Preschool - Moderate Delay
<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Specific Learning Disability
<input type="checkbox"/> Preschool - Speech/Language Delay	<input type="checkbox"/> Preschool - Severe Delay
<input type="checkbox"/> Orthopedic Impairment	<input type="checkbox"/> Speech/Language Impairment
<input type="checkbox"/> Emotional Disability (private school)	<input type="checkbox"/> Example SPED
<input type="checkbox"/> Emotional Disability	<input type="checkbox"/> Multiple Disabilities
<input type="checkbox"/> Severe Mental Retardation	<input type="checkbox"/> Visual Impairment
<input type="checkbox"/> Moderate Mental Retardation	<input type="checkbox"/> Traumatic Brain Injury
<input type="checkbox"/> Mild Mental Retardation	<input type="checkbox"/> Autism
<input type="checkbox"/> Multiple Disabilities - Severe Sensory Impairment	

### Report Options:

**As of Date:** Includes students enrolled as of a specific date. The default date is October 1st of the current year. You can use it to find the enrollment segment that starts, stops, or crosses over that date.

**Grade:** Includes students in the selected grade or grades.

**Special Education Need:** Includes students with the selected need or needs.



**Hope High School**  
**Special Education Census**  
 Unduplicated Count of Students on 04/23/2014

Year: 2013-2014  
Report: PGM415

**Hope High School - 123456273**

**Age 6-21**

Name	State ID	DOB	Entered	Exited	Category	AgeOnCtDate	Gender	Ethnicity	Race	Grade	ELL	Svc Type
Adams, Martin C.	000131092 2	07/14/1997	03/31/2014	08/29/2014	A	16	M	NH	W	11	Y	F
Labianca, Douglas S.	000123351 7	05/24/1997	02/08/2014	08/29/2014	SLD	16	M	NH	W	11	N	A
Nance, Cynthia	000123964 5	08/29/1997	03/20/2014	08/29/2014	OI	16	F	NH	W	11	N	A
* Zeller, Anastasia		03/03/1996	02/25/2014	08/29/2014	HI	18	F	NH	W	11	N	A

**Group Total: 4**

**School Total: 4**

**Hope High School**

Age 3-5 Total: 0

Age 6-21 Total: 4

Total: 4

\* Marked records indicate that a single primary need was not specified

Printed by Admin User at 04/23/2014 11:41 AM

Edupoint School District

Page 1 of 1



## Survey Module

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This section provides Survey module sample reports. The sample reports shown on the following pages include:

REPORT ID	DESCRIPTION
SRV801	Survey Results

## SRV801 – Survey Results

PAD Location: Synergy SIS>Survey>Reports

The SRV801 report displays details of the selected survey results, including the start and end dates of the survey, total respondents, participants started, and participants that completed the survey. Responses are broken out for each question in raw number and percentage, which includes a bar graph.

### Report Options:

### Report Interface

Name: **Survey Results** Number: **SRV801** Page Orientation: **Portrait**

**Options** | Sort / Output | Conditions | Selection | Advanced

Survey

Select the desired survey from the drop-down.



## Hope High School Survey Results Volunteer Opportunities

Year: 2013-2014  
Report: SRV801

Start 03/20/2014	End 03/21/2014	Total Respondents 10	Participants Started 0	Participants Completed 10
---------------------	-------------------	-------------------------	---------------------------	------------------------------

Career day	Total Responses	Percent of Total
I can participate in the classroom.	1	0.10%
I can send supplies.	3	0.30%
I can participate in the classroom.	1	0.10%
I can send supplies.	3	0.30%
<b>Total Not Answered</b>	<b>2</b>	<b>0.20%</b>
<b>Total Respondents</b>	<b>8</b>	<b>0.80%</b>

Springfest art project	Total Responses	Percent of Total
I can participate in the classroom.	4	0.40%
I can send supplies.	1	0.10%
<b>Total Not Answered</b>	<b>5</b>	<b>0.50%</b>
<b>Total Respondents</b>	<b>5</b>	<b>0.50%</b>

Exploration Fridays	Total Responses	Percent of Total
Yes	9	0.90%
No	1	0.10%
<b>Total Not Answered</b>	<b>0</b>	<b>0.00%</b>
<b>Total Respondents</b>	<b>10</b>	<b>100.00%</b>

Springfest Art Auction	Total Responses	Percent of Total
Yes	9	0.90%
No	0	0.00%
<b>Total Not Answered</b>	<b>1</b>	<b>0.00%</b>
<b>Total Respondents</b>	<b>9</b>	<b>0.90%</b>

100th Day Olympics	Total Responses	Percent of Total
Yes	9	0.90%
No	1	0.10%
<b>Total Not Answered</b>	<b>0</b>	<b>0.00%</b>
<b>Total Respondents</b>	<b>10</b>	<b>100.00%</b>





## System Module

This section provides System module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>JQE601</b>	Job Queue Execution Times
<b>JQE602</b>	Jobs by Hour
<b>JQE603</b>	Jobs by Type
<b>PAD601</b>	PAD Security
<b>PAD602</b>	User PAD Security
<b>PAD603</b>	Business Object Security
<b>PAD604</b>	User Business Object Security
<b>PRF601</b>	User Performance Statistics
<b>REV401</b>	User Group User List
<b>REV402</b>	User List

## JQE601 – Job Queue Execution Times

PAD Location: Synergy SIS>System>Job Queue>Reports>Summary

The JQE601 report prints a summary count of report execution times along with an analysis of usage time. Options may be chosen to limit the report to only certain job types and/or processed jobs that take a certain amount of time to execute.

**Report Interface**

Name: **Job Queue Execution Times** Number: JQE601 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Job Options**

Job Type

**Maximum Time Duration**

Minutes

Seconds

### Report Options:

Job Options: Filter report output to include processed jobs based on job type.

Maximum time Duration: Filter report output to include processed jobs based on maximum time duration of minutes and/or seconds.



## Hope High School Job Queue Execution Times

Year: 2010-2011  
Report: JQE601

TotalTime	Count	Overall	Threshold	
00:00:00	237	5.22%	5.22%	
00:00:01	1263	27.83%	33.05%	
00:00:02	812	17.89%	50.95%	
00:00:03	190	4.19%	55.13%	
00:00:04	90	1.98%	57.12%	
00:00:05	91	2.01%	59.12%	
00:00:06	115	2.53%	61.66%	
00:00:07	121	2.67%	64.32%	
00:00:08	108	2.38%	66.70%	
00:00:09	94	2.07%	68.77%	
00:00:10	71	1.56%	70.34%	
00:00:11	59	1.30%	71.64%	
00:00:12	53	1.17%	72.81%	
00:00:13	60	1.32%	74.13%	
00:00:14	52	1.15%	75.28%	
00:00:15	41	0.90%	76.18%	
00:00:16	32	0.71%	76.88%	
00:00:17	36	0.79%	77.68%	
00:00:18	22	0.48%	78.16%	
00:00:19	19	0.42%	78.58%	
00:00:20	32	0.71%	79.29%	
00:00:21	23	0.51%	79.79%	
<b>00:00:22</b>	<b>16</b>	<b>0.35%</b>	<b>80.15%</b>	<b>Threshold: 80%</b>
00:00:23	24	0.53%	80.67%	
00:00:24	20	0.44%	81.12%	
00:00:25	22	0.48%	81.60%	
00:00:26	18	0.40%	82.00%	
00:00:27	21	0.46%	82.46%	
00:00:28	13	0.29%	82.75%	
00:00:29	8	0.18%	82.92%	
00:00:30	8	0.18%	83.10%	
00:00:31	21	0.46%	83.56%	
00:00:32	14	0.31%	83.87%	
00:00:33	10	0.22%	84.09%	
00:00:34	5	0.11%	84.20%	
00:00:35	9	0.20%	84.40%	
00:00:36	13	0.29%	84.68%	
00:00:37	16	0.35%	85.04%	
00:00:38	10	0.22%	85.26%	
00:00:39	11	0.24%	85.50%	
00:00:40	13	0.29%	85.79%	
00:00:41	13	0.29%	86.07%	
00:00:42	6	0.13%	86.21%	
00:00:43	12	0.26%	86.47%	

## JQE602 – Jobs by Hour

PAD Location: Synergy SIS>System>Job Queue>Reports>Summary

The JQE602 report prints a summary count of jobs by the hour of the day that they were processed along with the state (status) of the report as it finished the process. The report output also includes a grand total of the processes.

The screenshot shows a web-based report interface. At the top, it says 'Report Interface' with a back arrow icon. Below that, it displays 'Name: Jobs by Hour', 'Number: JQE602', and 'Page Orientation: Portrait'. There are five tabs: 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active and contains a sub-section titled 'Job Options' with a close button. Under 'Job Options', there are two dropdown menus labeled 'Job Type' and 'State'. Below these is a checkbox labeled 'Show Errors' which is currently unchecked.

### Report Options:

Job Options: Filter report output to include processed jobs based on job type.

State: Filter report by state (status).



## Hope High School Jobs by Hour

Year: 2010-2011  
Report: JQE602

Hour	State	Count
2 AM	Complete	946
7 AM	Complete	33
8 AM	Complete	36
9 AM	Complete	68
10 AM	Complete	89
11 AM	Complete	75
0 PM	Complete	84
1 PM	Complete	67
2 PM	Complete	90
3 PM	Complete	123
4 PM	Complete	68
5 PM	Complete	26
6 PM	Complete	8
7 PM	Complete	13
8 PM	Complete	10
9 PM	Complete	2
10 PM	Complete	10
<b>Total Jobs:</b>		<b>1748</b>

## JQE603 – Jobs by Type

PAD Location: Synergy SIS>System>Job Queue>Reports>Summary

The JQE603 report produces a summary list of processes by job type. The output includes the name of the process, the description, and the count. A total count is also provided at the end of the report.

The screenshot shows a web-based report interface. At the top, there is a header bar with the title "Report Interface" and a back arrow icon. Below the header, the report details are displayed: "Name: Jobs by Type", "Number: JQE603", and "Page Orientation: Portrait". A navigation menu contains five tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected and expanded to show "Job Options". Under "Job Options", there is a "Job Type" label above a dropdown menu, and a checkbox labeled "Show Errors" which is currently unchecked.

### Report Options:

Job Options: Filter report output to include processed jobs based on job type.



## Hope High School Jobs by Type

Year: 2010-2011  
Report: JQE603

JobID	Desc	Count	Errors
ADM475	Average Daily Membership	8	1
ADM601	Cumulative ADM/Absence Rate Report	5	
ADM602	Student Count Report	4	
ADM640	Current Year ADM	2	
ADM675	Average Daily Membership Summary	10	2
ADS201	Student Discipline Profile	2	
ADS401	Student Discipline Listing	3	
ADS402	Student Demerit List	1	
ADS403	Discipline Disposition List	4	
ADS601	Discipline Summary by Grade	1	
ADS602	Discipline Summary by Ethnic Code	1	
ATD201	Daily Attendance Profile	7	
ATD202	Daily Attendance Minutes Profile	9	
ATD401	Daily Student Absence Totals	6	
ATD402	Daily Attendance List	6	
ATD403	Daily Absent List	19	
ATD404	Daily Tardy List	8	
ATD405	Daily Perfect Attendance List	2	
ATD406	Daily Student List by Attendance	4	
ATD407	End Of Year Attendance List	5	
ATD412	Student Gain Loss	4	
ATD413	Class Reduction Summary	2	
ATD414	Student Days Enrolled	1	
ATD601	Daily Attendance Summary	9	
ATD603	Monthly ADA Detail	20	
ATD604	Monthly ADA Summary	3	
ATD605	Cumulative Enrollment Totals	6	
ATD606	Monthly School Enrollment Report	1	
ATD608	Monthly ADM Summary	4	
ATP201	Period Student Attendance Profile	4	
ATP401	Period Attendance List	3	
ATP402	Period Student Absence Totals	3	
ATP403	Period Perfect Attendance List	2	
ATP404	Period Class Attendance List	11	
ATP405	Period Student List by Attendance	3	
ATP406	Period Class Attendance Form	7	
ATP407	Period Attendance Gaps By Teacher	1	
ATP408	Period Attendance Gaps	2	
ATP409	Period Absence Count	8	
ATP410	Summer Attendance Report	14	
ATP602	Period Sections Missing Attendance List	3	
ATP603	Positive Attendance Summary	1	
ATP604	Positive Attendance Audit	1	
ATP605	Positive Attendance Totals	1	
ATP606	Positive Attendance Summary Extended	4	
ATP607	Positive Attendance Audit Extended	1	

## PAD601 – PAD Security

PAD Location: Synergy SIS>System>Security>Reports>Summary

The PAD601 PAD Security report prints PAD Security detail by user group and screen/report.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: PAD Security", "Number: PAD601", and "Page Orientation: Landscape". Below this, there are five tabs: "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is currently selected. Under the "Options" tab, there are two dropdown menus: "User Group" and "PAD Location". Below these dropdowns, there is a checkbox labeled "Show menu, tab and button details" which is currently unchecked. The main content area of the interface is a large, empty light blue rectangle.

### Report Options:

Sort/Output Options:

User Group: Filter report output to show only the selected User Group.

PAD Location: Filter report output to show only the selected PAD Location.

Show menu, tab, and button details: Filter report to include menu, tab, and button details from PAD Security.





## Hope High School PAD Security

Year: 2010-2011  
Report: PAD601

PAD	Public	Role - Admin	Role - Assistant Principal	Role - Assistant Superintendent	Role - Clerk	Role - Genesis User	Role - IT	Role - IT2	Role - Nurse	Role - Office Staff	Role - Principal	Role - Teacher Elementary	Role - Teacher Secondary
Update Student Course History													
Relink Selected Periods (Menu)													
Remove CHS records that no longer tie to Process (Button)													
Update Course History (Tab)													
Student School Attended History													
Edit Data (Menu)													
Schools Attended (Tab)													
Student Service Learning													
Edit Data (Menu)													
Reports (Menu)													
Service Learning Profile (Menu)													
Report Preferences (Menu)													
Service Learning (Tab)													
Student Course History Verified Credit Update Process (Button)													
Student CTE													
Edit Data (Menu)													
Update Student CTE Data (Menu)													
CTE (Tab)													
Update Student CTE													
Update Student CTE Data (Button)													
Update Student CTE (Tab)													
Discipline	Yes	Yes					Yes	Yes					
Reports	Yes						Yes	Yes					
Individual													
(ADS201) Student Discipline Profile List													
(ADS403) Discipline Disposition List													
(ADS402) Student Demerit List													
(ADS401) Student Discipline Listing Summary													
(ADS602) Discipline Summary by Ethnicity													
(ADS601) Discipline Summary by Grade													
Setup	No												

## PAD602 – User PAD Security

PAD Location: Synergy SIS>System>Security>Reports>Summary

The PAD602 User PAD Security report prints PAD Security detail by user.

**Report Interface** <<

Name: **User PAD Security** Number: PAD602 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**User Filter** ▲

First Name Middle Name Last Name

Email Address Login Name

**PAD Filter** ▲

PAD Location

▼

Show menu, tab and button details

### Report Options:

First Name: Filter report output to include just the users with the specified first name.

Middle Name: Filter report output to include just the users with the specified middle name.

Last Name: Filter report output to include just the users with the specified last name.

Email Address: Filter report output to include just the user with the specified email address.

Login Name: Filter report output to include just the user with the specified login name.

PAD Location: Filter report output to show only the selected PAD Location.

Show menu, tab, and button details: Filter report to include menu, tab, and button details from PAD Security.



## Hope High School User PAD Security

Year: 2010-2011  
Report: PAD602

		User_Admin	Public	Role - Admin	Role - Assistant Superintendent
<b>PAD</b>					
(ATP609) Supplemental Instruction Det	Yes				
(ATP608) Supplemental Instruction Sun	Yes				
Scanning	Yes	No	Yes		
Attendance Sheet Creation	Yes				
Sheet 87118	Yes				
Setup	Yes				
District Attendance Code	Yes				
School Attendance Code	Yes				
School Attendance Options	Yes				
Bell Schedule Definition	Yes				
Period Rotation Definition	Yes				
School Enrollment History	Yes				
District Calendar	Yes				
School Calendar	Yes				
Supplemental Instruction Setup	Yes				
Attendance Letter	Yes				
Attendance Verification	Yes				
Class Daily Attendance	Yes				
Class Period Attendance	Yes				
Course Attendance	Yes				
Mass Change Attendance	Yes				
Period Attendance	Yes				
Daily Attendance	Yes				
<b>AZ</b>	Yes				
Attendance Info	Yes				
Reports	Yes				
Extracts	Yes				
(EXT800) JTED Attendance Extract	Yes				
List	Yes				
(ADM475) Average Daily Membershij	Yes				
Summary	Yes				
(ADM675) Average Daily Membershij	Yes				
(ADM601) Cumulative ADM/Absence	Yes				
(ADM640) Current Year ADM	Yes				
(ADM602) Student Count Report	Yes				

Printed by Admin User at 06/10/2011 10:21 AM

Edupoint School District

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## PAD603 – Business Object Security

PAD Location: Synergy SIS>System>Security>Reports>Summary

The PAD603 Business Object Security report prints security detail by business object and user group.

The screenshot shows a web-based report interface. At the top, there is a title bar with a dropdown arrow and the text "Report Interface". Below this, a status bar displays "Name: Business Object Security", "Number: PAD603", and "Page Orientation: Landscape". A navigation menu contains five tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The main content area features three dropdown menus: "User Group", "Namespace", and "Business Object", each with a downward-pointing arrow on its right side.

### Report Options:

User Group: Filter report output to show only the selected User Group.

Name Space: Filter report output to show only the selected Namespace.

Business Object: Filter report output to show only the selected Business Object.



## Hope High School Business Object Security

Year: 2010-2011  
Report: PAD603

Business Object	Public				Role - Admin			
	U	A	D	OV	U	A	D	OV
	K12.School							
K12.SchoolGrade								
K12.SIFStudent								
K12.Staff								
K12.StaffDepartment								
K12.StaffFindList								
K12.StaffFindSelect								
K12.StaffRole								
K12.StaffSchoolYear								
K12.StaffSectionGrid								
K12.StaffUI								
K12.Student	V	N	N		U	Y	Y	
K12.StudentAttachDoc								
K12.StudentEnrollmentRestrictionOrganization								
K12.StudentEnrollmentRestrictionSchoolType								
K12.StudentPhoneNumber								
K12.StudentSibling								
K12.StudentUI								
K12.AccommodationInfo.StudentAccommodationPlan								
K12.AccommodationInfo.StudentAccommodationPlanG								
K12.AccommodationInfo.StudentAccommodationPlanU								
K12.AccommodationInfo.StudentClassroomAccommod								
K12.AccommodationInfo.StudentTestAccommodation								
K12.AccommodationInfo.StudentTestCategory								
K12.AccommodationInfo.StudentTestingAccommodatio								
K12.AccommodationInfo.Reports.AccommodationRI								
K12.AccommodationInfo.Reports.ClassroomAccommod								
K12.AccommodationInfo.Reports.SectionClassroomAc								
K12.AccommodationInfo.Reports.StudentClassroomAc								
K12.AccommodationInfo.Setup.DistrictAccommodations								
K12.AccommodationInfo.Setup.TestAccClassAcc								
K12.AccommodationInfo.Setup.TestAccommodation								
K12.AccommodationInfo.Setup.TestAccommodationUI								
K12.AccommodationInfo.Setup.TestCategory								

## PAD604 – User Business Object Security

PAD Location: Synergy SIS>System>Security>Reports>Summary

The PAD604 User Business Object Security report prints security detail by business object and user.

**Report Interface** <<

Name: **User Business Object Security** Number: PAD604 Page Orientation: Landscape

Options | Sort / Output | Conditions | Selection | Advanced

**User Filter**

First Name Middle Name Last Name

Email Login Name

**Business Object Filter**

Namespace

▼

Business Object

▼

### Report Options::

First Name: Filter report output to include just the users with the specified first name.

Middle Name: Filter report output to include just the users with the specified middle name.

Last Name: Filter report output to include just the users with the specified last name.

Email Address: Filter report output to include just the user with the specified email address.

Login Name: Filter report output to include just the user with the specified login name.

Name Space: Filter report output to show only the selected Namespace.

Business Object: Filter report output to show only the selected Business Object.



## Hope High School User Business Object Security

Year: 2010-2011  
Report: PAD604

Business Object	User - Admin				Public				Role - Admin			
	U	A	AP	OV	U	A	AP	OV	U	A	AP	OV
K12.School	U	Y	Y									
K12.SchoolGrade	U	Y	Y									
K12.SIFStudent	U	Y	Y									
K12.Staff	U	Y	Y									
K12.StaffDepartment	U	Y	Y									
K12.StaffFindList	U	Y	Y									
K12.StaffFindSelect	U	Y	Y									
K12.StaffRole	U	Y	Y									
K12.StaffSchoolYear	U	Y	Y									
K12.StaffSectionGrid	U	Y	Y									
K12.StaffUI	U	Y	Y									
K12.Student	U	Y	Y		V	N	N		U	Y	Y	
K12.StudentAttachDoc	U	Y	Y									
K12.StudentEnrollmentRestrictionOrganization	U	Y	Y									
K12.StudentEnrollmentRestrictionSchoolType	U	Y	Y									
K12.StudentPhoneNumber	U	Y	Y									
K12.StudentSibling	U	Y	Y									
K12.StudentUI	U	Y	Y									
K12.AccommodationInfo.StudentAccommodationPlan	U	Y	Y									
K12.AccommodationInfo.StudentAccommodationPlanG	U	Y	Y									
K12.AccommodationInfo.StudentAccommodationPlanG	U	Y	Y									
K12.AccommodationInfo.StudentAccommodationPlanU	U	Y	Y									
K12.AccommodationInfo.StudentClassroomAccommod	U	Y	Y									
K12.AccommodationInfo.StudentTestAccommodation	U	Y	Y									
K12.AccommodationInfo.StudentTestCategory	U	Y	Y									
K12.AccommodationInfo.StudentTestingAccommodatio	U	Y	Y									
K12.AccommodationInfo.Reports.AccommodationRI	U	Y	Y									
K12.AccommodationInfo.Reports.ClassroomAccommod	U	Y	Y									
K12.AccommodationInfo.Reports.SectionClassroomAc	U	Y	Y									
K12.AccommodationInfo.Reports.StudentClassroomAc	U	Y	Y									
K12.AccommodationInfo.Setup.DistrictAccommodations	U	Y	Y									
K12.AccommodationInfo.Setup.TestAccClassAcc	U	Y	Y									
K12.AccommodationInfo.Setup.TestAccommodation	U	Y	Y									
K12.AccommodationInfo.Setup.TestAccommodationUI	U	Y	Y									
K12.AccommodationInfo.Setup.TestCategory	U	Y	Y									

**Legend:** A: Add AP: All Properties D: Delete OV: Override Properties U: Update V: View N: None / No Y: Yes

## PRF601 – User Performance Statistics

PAD Location: Synergy SIS>System>User>Reports

The PRF601 report produces an analysis of the process time for “Scrolling Forward” and “Scrolling Backward.” These two processes may be used to see how the system is performing on different days.

**Report Interface**

Name: User Performance Statistics Number: PRF601 Page Orientation: Portrait

Sort / Output | Conditions | Selection | Advanced

**Output**

File Type: PDF Prompt for download:  Show Active/Inactive: Active And Inactive

**Label Options**

Display "Confidential":

**Phone Number Options**

Mask Phone Numbers: Mask unlisted phone numbers

RevUserPerformance Mandatory Sort Properties: None

**RevUserPerformance** [Add]

Line	Sort By	Sort Order
1	Process (RevUserPerformance.Process)	Ascending
2	Process Date (RevUserPerformance.StartDate)	Ascending

**Mail Merge Options**

Merge Document:  Merge Output Type:  Merge Language Property:

The Merge Language Property is used to determine which version of the document (defined in Mail Merge setup) will be created. If there is no corresponding document for the given language (or this field is left blank) the default letter is used.

### Report Options:

**Output:** Filter report output to active only, inactive only, or active and inactive, select option to prompt for download if desired, and select from various file type outputs

**Label Options:** Filter report output to display "Confidential" in the header, footer or header & footer

**Track:** Options for Track filtering and to sort and group by track.

**Phone Number Options:** Option to mask unlisted phone numbers or show unlisted phone numbers

**RevUserPerformance:** Select to sort by Process (RevUserPerformance.Process), Duration (RevUserPerformance.Duration), Process Date (RevUserPerformance.StartDate) and to choose sort order, ascending or descending

**Mail Merge Options:** Select a merge document, merge output type, merge language property (The Merge Language Property is used to determine which version of the document, defined in Mail Merge setup, will be created. If there is no corresponding document for the given language or this field is left blank the default letter is used.)





## Hope High School User Performance Statistics

Year: 2010-2011  
Report: PRF601

Process: Scroll backward

.....Number of Seconds.....

<u>Process Date</u>	<u>Count</u>	<u>Average</u>	<u>Minimum</u>	<u>Maximum</u>
04/25/2007	1	0.344	0.344	0.344
05/02/2007	7	0.563	0.203	1.781
05/03/2007	1	0.547	0.547	0.547
05/30/2007	1	0.281	0.281	0.281
06/29/2007	1	0.406	0.406	0.406

## REV401 – User Group User List

PAD Location: Synergy SIS>System>User>Reports

The REV401 report produces a list of users by their user role, login name, email address, and the menu group that user is assigned.

**Report Interface**

Name: User Group User List Number: REV401 Page Orientation: Portrait

Sort / Output | Conditions | Selection | Advanced

**Output**

File Type: PDF Prompt for download:  Show Active/Inactive: Active And Inactive

**Label Options**

Display "Confidential":  Header & Footer: [Dropdown]

**Phone Number Options**

Mask Phone Numbers: Mask unlisted phone numbers

RevUserGroup Mandatory Sort Properties: None

**RevUserGroup** [Add]

Line	Sort By	Sort Order
1	User Group Name (RevUserGroup.UsergroupName)	Ascending

**Mail Merge Options**

Merge Document: [Dropdown] Merge Output Type: [Dropdown] Merge Language Property: [Dropdown]

The Merge Language Property is used to determine which version of the document (defined in Mail Merge setup) will be created. If there is no corresponding document for the given language (or this field is left blank) the default letter is used.

### Report Options:

**Output:** Filter report output to active only, inactive only, or active and inactive, select option to prompt for download if desired, and select from various file type outputs

**Label Options:** Filter report output to display "Confidential" in the header, footer or header & footer

**Track:** Options for Track filtering and to sort and group by track.

**Phone Number Options:** Option to mask unlisted phone numbers or show unlisted phone numbers

**RevUserGroup:** Select to sort by User Name (RevUser.FormattedName), Login Name (RevUser.LoginName), User Group Name (RevUserGroup.UsergroupName), Email (RevUser.Email), Use Menu Group (RevUserGroupUser.UseMenuGroup), and to choose sort order, ascending or descending

**Mail Merge Options:** Select a merge document, merge output type, merge language property (The Merge Language Property is used to determine which version of the document, defined in Mail Merge setup, will be created. If there is no corresponding document for the given language or this field is left blank the default letter is used.)



## Hope High School User Group User List

Year: 2010-2011  
Report: REV401

- CONFIDENTIAL -

User Name	Login Name	Email	Use Menu Group
<b>Report Card Specialist - Art</b>			
Spec, Spec	spec1		<input checked="" type="checkbox"/>
Favia, Sue	spec		<input checked="" type="checkbox"/>
Smith, Will	smith		<input checked="" type="checkbox"/>
Rapisura, Michael	tch2	s	<input checked="" type="checkbox"/>
<b>Role - Admin</b>			
Bates, Sharon	sbates		<input checked="" type="checkbox"/>
Jungbluth, Autumn	ajungbluth		<input checked="" type="checkbox"/>
Freund, April	afreund		<input checked="" type="checkbox"/>
Williams, Welby Ann	wawilliams		<input type="checkbox"/>
Epting, Kerstin	keeping		<input checked="" type="checkbox"/>
Mox, Susan	smox		<input checked="" type="checkbox"/>
Baumgartner, Joe	jbaum		<input checked="" type="checkbox"/>
Weathers, Julia	Julia	jweathers@edupoint.com	<input checked="" type="checkbox"/>
McGrew, Tom	tmcgrew		<input checked="" type="checkbox"/>
Weeden, Bob	rw		<input checked="" type="checkbox"/>
Jones, Marty	mjones		<input checked="" type="checkbox"/>
Bross, Charlie	cbross		<input checked="" type="checkbox"/>
Hedges, Dan	dhedges		<input checked="" type="checkbox"/>
Wilson, Rob	rwilson		<input checked="" type="checkbox"/>
Horn, Cissy	chorn		<input type="checkbox"/>
User, 30	user30		<input checked="" type="checkbox"/>
Hall, Carol	chall		<input checked="" type="checkbox"/>
Breidinger, Katherine	kb		<input checked="" type="checkbox"/>
Chamberlain, Joan	jec		<input checked="" type="checkbox"/>
Schaeffer, Rhiannon	rschaeffer		<input checked="" type="checkbox"/>
Harker, Garth	gharker		<input checked="" type="checkbox"/>
User, Admin	Admin		<input checked="" type="checkbox"/>
Daily, Stephanie	sdaily	sdaily@edupoint.com	<input checked="" type="checkbox"/>
Winnie, Rita	rwinnie		<input checked="" type="checkbox"/>
Wonka, Willie	Wonka		<input checked="" type="checkbox"/>
Templeton, Tim	timt		<input checked="" type="checkbox"/>
<b>Role - Assistant Principal</b>			
<b>Role - Assistant Superintendent</b>			
User, Admin	Admin		<input checked="" type="checkbox"/>
<b>Role - Attendance Daily</b>			
<b>Role - Clerk</b>			
Wilson, Rob	rwilson		<input type="checkbox"/>
Borgen, Jessica	clerk		<input checked="" type="checkbox"/>
McGrew, Tom	tmcgrew		<input type="checkbox"/>

## REV402 – User List

PAD Location: Synergy SIS>System>User>Reports

The REV402 report produces a list of Synergy SIS users in alpha order. The user's name, e-mail address, their menu group designation and their user group name are included in the output.

The screenshot shows the 'Report Interface' for the 'User List' report (REV402). The interface includes several configuration sections:

- Report Info:** Name: User List, Number: REV402, Page Orientation: Portrait.
- Sort / Output:** Includes tabs for 'Conditions', 'Selection', and 'Advanced'.
- Output:** File Type: PDF, Prompt for download: , Show Active/Inactive: Active And Inactive.
- Label Options:** Display "Confidential": , Header & Footer: .
- Phone Number Options:** Mask Phone Numbers: Mask unlisted phone numbers.
- RevUser Mandatory Sort Properties:** None.
- RevUser Table:**

Line	Sort By	Sort Order
1	User Name (RevUser.FormattedName)	Ascending
- Mail Merge Options:** Merge Document, Merge Output Type, Merge Language Property.

A note at the bottom states: 'The Merge Language Property is used to determine which version of the document (defined in Mail Merge setup) will be created. If there is no corresponding document for the given language (or this field is left blank) the default letter is used.'

### Report Options:

**Output:** Filter report output to active only, inactive only, or active and inactive, select option to prompt for download if desired, and select from various file type outputs

**Label Options:** Filter report output to display "Confidential" in the header, footer or header & footer

**Track:** Options for Track filtering and to sort and group by track.

**Phone Number Options:** Option to mask unlisted phone numbers or show unlisted phone numbers

**RevUserGroup:** Select to sort by User Name (RevUser.FormattedName), Login Name (RevUser.LoginName), User Group Name (RevUserGroup.UsergroupName), Email (RevUser.Email), Use Menu Group (RevUserGroupUser.UseMenuGroup), and to choose sort order, ascending or descending

**Mail Merge Options:** Select a merge document, merge output type, merge language property (The Merge Language Property is used to determine which version of the document, defined in Mail Merge setup, will be created. If there is no corresponding document for the given language or this field is left blank the default letter is used.)



## Hope High School User List

Year: 2010-2011  
Report: REV402

- CONFIDENTIAL -

User Name	Login Name	Email	Use Menu Group	User Group Name
Aderson, Gordon	test		<input type="checkbox"/>	
Andrews, Mark	test2		<input type="checkbox"/>	
Bates, Sharon	sbates		<input checked="" type="checkbox"/>	Role - Genesis User Role - Admin Update - District
Baumgartner, Joe	jbaum		<input checked="" type="checkbox"/>	Role - Admin Update - District
Beverlin, Casey	tch6		<input checked="" type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Borgen, Jessica	clerk		<input checked="" type="checkbox"/>	Role - Clerk Update - District
Breidinger, Katherine	kb		<input checked="" type="checkbox"/>	Role - Admin Update - District
Bross, Charlie	cbross		<input checked="" type="checkbox"/>	Role - Admin Update - District
Builder, Bob	Bob		<input checked="" type="checkbox"/>	Role - Teacher Secondary Update - Hope High School
Carroll, Natalie	tch		<input checked="" type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Case, Tester	testc		<input checked="" type="checkbox"/>	Role - IT2 Update - Hope High School
Chamberlain, Joan	jec		<input checked="" type="checkbox"/>	Role - Admin Update - District
Daily, Stephanie	sdaily	sdaily@edupoint.com	<input checked="" type="checkbox"/>	Role - Admin Update - District Role - Teacher Secondary
Dingle, Jason	jdingle		<input checked="" type="checkbox"/>	Role - Office Staff Update - Adams Elementary Role - Teacher Elementary
Epting, Kerstin	kepting		<input checked="" type="checkbox"/>	Role - Genesis User Role - Admin Update - District
Explorer, Dora	dora	p	<input checked="" type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Favia, Sue	spec		<input checked="" type="checkbox"/>	Report Card Specialist - Art Update - Adams Elementary
Freund, April	afreund		<input checked="" type="checkbox"/>	Role - Genesis User Role - Admin Update - District
Fry, Erin	tch5		<input checked="" type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Fuller, Rebecca	tch3		<input type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Gardner, David	gardnerd		<input type="checkbox"/>	Role - Teacher Secondary
Grayson, Nicolas	tchadmin		<input type="checkbox"/>	Update - Adams Elementary Role - Teacher Elementary
Green, Tom	TGreen		<input type="checkbox"/>	



## **Test History Module**

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This section provides Test History module sample reports. The sample reports shown on the following pages include:

<b>REPORT ID</b>	<b>DESCRIPTION</b>
<b>TST401</b>	Test Analysis by Objective
<b>TST402</b>	Test Responses
<b>TST403</b>	Class Test Analysis
<b>TST404</b>	Student List Missing Test

## TST401 – Test Analysis by Objective

PAD Location: Synergy SIS>System>Test History>Reports>List

The TST401 report may be used by a teacher to determine which objectives will need to be retaken. The report is sorted by teacher, section, test and test date. There is an objective legend that shows a description of each objective with an associated order number. The report displays the number of possible questions as well as the number of questions needed to pass the objective.

The screenshot shows the 'Report Interface' for 'Test Analysis by Objective' (Number: TST401, Page Orientation: Portrait). It features a navigation bar with tabs: 'Options', 'Sort / Output', 'Conditions', 'Selection', and 'Advanced'. The 'Options' tab is active, showing two sections: 'Test Info' and 'Class Info'. The 'Test Info' section includes a text instruction: 'The Tests with Objectives drop down will (by default) show all test definitions. If you select a value in the School Year drop down then the Test with Objectives drop down will be filtered for just tests defined in the year selected.' Below this are two dropdown menus: 'School Year' and 'Tests with Objectives'. The 'Date' field consists of two date pickers separated by a hyphen. The 'Class Info' section includes a text input field for 'Section ID' and a dropdown menu for 'Teacher'.

### Report Options:

Test: Filter report output for selected test.

Date: Include test information that falls within the date range indicated.

Class Info- Section ID: Filter report output to include just the selected section ID.

Teacher: Filter report output to include just the selected teacher.





## Franklin East Test Analysis by Objective

Year: 2007-2008  
Report: TST401

Teacher: Villa, Maralatha		Section ID: 0024	Test: Franklin 2nd. Grade Language												Date: 08/20/2007	Part 1 of 1	
Student	Perm ID	Grd	1	2	3	4	5	6	7	8	9	10	11	12	Obj Pd	Tot Scr	Ptg Pd
			3	3	3	3	3	3	3	3	3	3	3	3		12	30
			2	2	2	2	2	2	2	2	2	2	2	2		24	
Adamsom, Emmeline	1750003	02	3	2	3	2	2	3	3	3	3	3	3	3		12	33
Allenson, Alexandra N	1780007	02	3	2	3	3	2	3	0	2	2	3	3	3		11	29
Anderson-Periz, Sami	1760009	02	3	3	3	3	2	2	0	0	1	3	1	3		8	24
Braden, Marie P.	1620006	02	3	1	2	3	2	3	2	1	0	1	0	1		6	19
Broggies, Britalney A.	1590058	02	2	1	3	3	3	2	3	3	3	3	3	3		11	32
Brunson, Avery P.	1780008	02	3	3	3	3	3	3	3	3	3	3	3	3		12	36
Burch, Jameson S.	1760003	02	3	1	2	2	2	2	2	3	3	3	3	2		11	28
Danby, Sabrina R.	1690006	02	3	2	3	3	3	2	2	3	3	3	2	3		12	32
Gardmoore, Jason M.	1630009	02	3	2	3	3	1	3	3	3	3	3	3	3		11	33
Hartley, Cobi L.	1880003	02	3	1	1	2	1	0	1	1	1	2	3	2		5	18
Harvey, Lucinda E.	1760004	02	3	3	3	3	3	3	3	3	3	3	3	3		12	36
Hibbard, Teresa L.	1620002	02	3	3	3	2	2	3	2	2	3	1	3			11	29
Hoppernal, Corey B.	2000008	02	3	1	2	3	3	2	2	3	3	3	3	3		11	31
Lengroni, Eric P.	1760002	02	3	3	3	2	1	2	3	2	3	3	3	3		11	31
Masstrom, Drummer J	1600008	02	2	0	2	3	3	3	3	3	2	3	3	2		11	29
Monttereyun, Nave X.	1760007	02	3	2	3	3	3	3	2	3	3	3	3	3		12	34
Moone, Natalia M.	1670004	02	3	1	3	2	2	2	0	0	0	1	0	2		6	16
Nittman, Etrica	1600007	02	3	3	3	3	3	3	3	3	3	3	3	3		12	36
Nixson, Peter M.	1660003	02	3	0	2	3	2	2	3	3	2	3	3	2		11	28
Park, Trisha B.	1770003	01	2	0	1	2	0	2	1	0	2	2	0	2		6	14
Robbertson, Harry F.	1800007	02	3	1	3	3	3	2	3	3	3	3	3	3		11	33
Romtersel, Henrietta	1680009	02	3	3	3	3	3	3	3	3	3	3	3	3		12	36
Spears, Amanda R.	1740004	02	3	1	3	2	3	3	3	1	0	0	1	3		7	23
Webber, Sabrina E.	1610000	02	3	1	3	3	3	3	1	1	2	2	3	3		9	28
<b>Students:</b>	<b>24</b>	<b>Passed Objective</b>	<b>24</b>	<b>12</b>	<b>22</b>	<b>24</b>	<b>21</b>	<b>22</b>	<b>18</b>	<b>17</b>	<b>19</b>	<b>21</b>	<b>18</b>	<b>23</b>			
		<b>Passed Objective %</b>	<b>100</b>	<b>50</b>	<b>92</b>	<b>100</b>	<b>88</b>	<b>92</b>	<b>75</b>	<b>71</b>	<b>79</b>	<b>88</b>	<b>75</b>	<b>98</b>			

**Objective Legend**

1 - Identify Nouns in a Sentence	2 - Correct Plural Nouns	3 - Distinguish Verbs in a Sentence
4 - Distinguish Adjectives in a Sentence	5 - First Person Pronouns in a Sentence	6 - Third Person Pronouns in a Sentence
7 - Correct Subject Verb Agreement	8 - Capitalization of Pronoun "I"	9 - Capitalization of First Letter of a Proper Name
10 - Capitalization of First Letter of a Sentence	11 - Uses Period & Question Mark Correctly	12 - Avoid Double Negative

## TST402 – Test Responses

PAD Location: Synergy SIS>System>Test History>Reports>List

The TST402 report may be used by a teacher to review the test responses, and view a list of students with all the questions for a given test. A column for number of correct answers is provided and also displays the students percentage score for the test. The report supports tests with any number of questions and will roll to a new page if needed. The report is sorted by section, teacher, test and test date.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Test Responses", "Number: TST402", and "Page Orientation: Portrait". Below this are several tabs: "Options" (which is selected), "Sort / Output", "Conditions", "Selection", and "Advanced". The interface is divided into two main sections: "Test Info" and "Class Info".

**Test Info**

- Test:** A dropdown menu.
- Date:** Two date pickers separated by a hyphen.

**Class Info**

- Section ID:** A text input field.
- Teacher:** A dropdown menu.

### Report Options:

**Test:** Filter report output for selected test.

**Date:** Include test information that falls within the date range indicated.

**Class Info- Section ID:** Filter report output to include just the selected section ID.

**Teacher:** Filter report output to include just the selected teacher.



## Franklin East Test Responses

Year: 2007-2008  
Report: TST402

Section ID: 0024		Teacher: Villa, Maranatha		Test: Franklin 2nd. Grade Language		Date: 08/20/2007																		
Student Name	Perm ID	Scr	% 1	2	3	4	5	6	7	8	9	1		2		3		4		5		6		
												0	1	2	3	4	5	6	7	8	9	0	1	2
		Answers		3	2	4	3	1	4	2	4	3	3	4	1	1	2	2	4	3	2	2	1	3
Adamson, Emmeline	1750003	33	91				2				3	2												
Allenson, Alexandra M	1780007	29	80			3						2			1	1	1	2		4				
Anderson-Peritz, Sami	1760006	24	66									2		1	1	1	2	1	1	3			2	2
Braden, Marie P.	1620006	19	52				3	2	2					3		2	1	3	4	3	4	2	2	# 1 2 1 3
Broggles, Bntalney A.	1590066	32	88			3	3	2							1									
Brunson, Avery P.	1780006	36	100																					
Burch, Jameson S.	1760003	28	77			3	2	4	1		2		1		1									1
Dantry, Sabrina R.	1890006	32	88			1								2		1								2
Gardmoore, Jason M.	1630006	33	91			1						2	3											
Hartley, Cobi L.	1880003	18	50			4	4	3	4		2	4	3	3	2	4	3	4	3	1	4	2	4	4
Harvey, Lucinda E.	1760004	36	100																					
Hibbard, Teresa L.	1620002	29	80									4	2			3	2	3				2	3	
Hoppemal, Corey B.	2000006	31	86				3	2	3						3	1								
Lengroml, Eric P.	1760002	31	86									2		1	1	1								1
Masstrony, Drummer f	1800006	29	80			*	1	4	2	4												3		1
Montereyun, Nave X.	1760007	34	94				2								1									
Moone, Natalia M.	1870004	16	44			4	2					3	3	1	1	1	3	2	1	3	2	1	3	1
Nittman, Etrica	1600007	36	100																					
Nixsone, Peter M.	1860003	28	77			4	3	2	3			2		1										2
Park, Trisha B.	1770003	14	38			1	4	2	4	3		3	3	1	3	4	3	2	3	2	3	2	3	2 #
Robbertson, Harry F.	1800007	33	91				3	2							3									
Romtersel, Henrietta Y	1680006	36	100																					
Spears, Amanda R.	1740004	23	63				4	4		4								4	4	4	3	4	2	4 2 2
Webber, Sabrina E.	1610000	28	77				3	2							3	3	1	3		3		3		

## TST403 – Class Test Analysis

PAD Location: Synergy SIS>System>Test History>Reports>List

The TST403 report displays test results for selected tests/parts, by class. Students who met specified performance levels by part can be highlighted on the report output.

**Report Interface**

Name: **Class Test Analysis** Number: TST403 Page Orientation: Portrait

Options | Sort / Output | Conditions | Selection | Advanced

**Test Analysis Options**

Test Analysis Group Test Analysis Group Part Test Display Type

Only Show Students With Results

**Highlight Performance Levels**

Performance Level  ↔

Well Below Standard  Below Standard  Meets Standard  Above Standard  Well Above Standard

Approached Pass  Approaches  Exceeds  Falls Below  Meets

### Report Options:

Test: Filter report output for selected test.

Date: Include test information that falls within the date range indicated.

Class Info- Section ID: Filter report output to include just the selected section ID.

Teacher: Filter report output to include just the selected teacher.



**Hope High School  
Class Test Analysis**

Year: 2010-2011  
Report: TST403

Teacher Name <b>Nunes, Kathy</b>	Section ID <b>0119</b>	Period <b>1</b>	Course ID <b>EN60</b>	Course Title <b>Eng (brit) Lit</b>	Room <b>230</b>
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Student Name	Date	AIMS					
		Math		Reading		Writing	
		Perf Lvl	Raw Score	Perf Lvl	Raw Score	Perf Lvl	Raw Score
Abbott, Billy C.	12/15/2009	Meets	480	Well Above Standard	620	Well Below Standard	225
Blackwell, Helen N.	03/30/2009	Meets	0506	Meets	0508	Meets	0515
Cox, Victor R.	03/30/2009	Meets	0500	Meets	0513	Meets	0487
Dixon, Eugene B.	03/30/2009	Falls Below	0482	Meets	0541	Meets	0515
Hale, John M.	03/30/2009	Falls Below	0460	Falls Below	0465	Approaches	0453
Johnson, James L. II							
Jones, Johnny C.	03/30/2010	Meets	0528				
	01/28/2010			Exceeds	0600	Meets	0593
Keeme, Edward	03/30/2009	Approaches	0495	Meets	0513	Meets	0481
Kilpatrick, Donna C.							
McNeil, Robert A.	03/30/2010	Exceeds	0549				
	01/28/2010			Meets	0559	Meets	0563
Miller, Deborah	03/30/2009	Meets	0516	Meets	0523	Meets	0464
Paulus, Patrick B.	03/30/2009	Exceeds	0603	Exceeds	0800	Meets	0580
Pero, Heather C.	03/30/2009	Exceeds	0558	Meets	0541	Meets	0566
Roberts, Pamela A.	03/30/2009	Approaches	0492	Approaches	0493	Meets	0458
Seehagen, Craig A.	03/30/2009	Exceeds	0533	Meets	0518	Meets	0469
Woods, Benjamin T.	03/30/2009	Meets	0500			Meets	0469

## TST404 – Student List Missing Test

PAD Location: Synergy SIS>System>Test History>Reports>List

The TST404 report prints a list of students who have not taken a specific test. This report filters by grade range, test name, administration date and grade level when tested. The system can search to find if a student took the test outside the entered date range that the test was administered.

The screenshot shows a web-based report interface titled "Report Interface". At the top, it displays "Name: Student List Missing Test", "Number: TST404", and "Page Orientation: Landscape". Below this is a navigation bar with tabs for "Options", "Sort / Output", "Conditions", "Selection", and "Advanced". The "Options" tab is active, showing two expandable sections: "Student Info" and "Test Conditions".

**Student Info**

Grade: [ ] - [ ]

**Test Conditions**

Test List: [ ]

Admin Date: [ ] - [ ]

Admin Date Falls out side of range.

Grade Level when Tested: [ ] - [ ]

### Report Options:

Grade: Filter report by grade range.

Test List: Filter by a selected test.

Admin Date: Filter report by a date range that the test was administered.

Admin Date Fall outside of range: Check for report to list students that fall outside the administered date range.

Grade Leve when Tested: Filter report to display a grade level range when test was administered.



**Hope High School**  
**Student List Missing Test**  
 Students Missing AIMS Test

Year: 2012-2013  
 Report: TST404

Grade:	Student Name:	Perm ID:	Gender:	Birth Date:	Grade:	Student Name:	Perm ID:	Gender:	Birth Date:
	Bush, Irene M.	123311	Female	11/19/1997		Christopher, Jeremy N.	904895	Male	11/13/1997
	Butler, Beverly J.	904112	Female	01/12/1997		Chrzanowski, Willie A.	901936	Male	04/12/1997
	Button, Bonnie	902708	Female	02/13/1997		Ciesla, Deborah E.	888717	Female	06/17/1997
	Button, Jeffrey M.	902702	Male	02/13/1997		Clark, Brian L.	902917	Male	02/07/1997
	Cabrera, Daniel C.	115459	Male	08/07/1997		Clark, Elizabeth L.	906207	Female	06/29/1997
	Cahoon, Jonathan W.	937264	Male	02/17/1997		Clark, Terry B.	881801	Male	10/20/1997
	Campbell, Michael R.	914129	Male	09/20/1997		Clary, Sharon N.	110533	Female	12/29/1996
	Campbell, Susan N.	919448	Female	09/04/1997		Clemons, Irene J.	902880	Female	04/20/1997
	Capps, Jacqueline L.	919432	Female	04/29/1997		Cleveland, Heather T.	974746	Female	05/27/1997
	Cargiulo, Frances D.	902873	Female	10/05/1997		Clevenger, Janet M.	982400	Female	07/20/1997
	Carlson, Judy J.	904921	Female	09/30/1997		Coleman, Gloria N.	892612	Female	05/24/1997
	Carlson, Sean A.	902915	Male	10/25/1997		Coleman, Theresa L.	904880	Female	03/04/1997
	Carrera, John L. III	164931	Male	09/14/1997		Collins Jr., Jason S.	903085	Male	12/04/1997
	Carroll, Joseph R.	919586	Male	03/13/1997		Compton, Joshua B.	916538	Male	08/28/1997
	Carter, Anna Y.	905080	Female	11/04/1997		Connelly, Alice K.	904215	Female	01/27/1997
	Carter, Larry M.	945029	Male	04/21/1997		Conover, Clarence M.	903903	Male	12/18/1997
	Cason, Deborah S.	904232	Female	06/11/1997		Cook, Donna E.	979562	Female	01/16/1997
	Castro Aparicio, Charles M.	143102	Male	01/28/1997		Cook, Lori R.	903087	Female	07/06/1997
	Ceja, Shawn M.	892017	Male	01/14/1997		Correa, Matthew H.	162916	Male	06/19/1997
	Cenatiempo, Shawn S.	914384	Male	12/17/1997		Cortez, Diana	169228	Female	07/18/1997
	Centner, Jason J.	904114	Male	03/19/1997		Cortez, Harry A.	929442	Male	04/18/1997
	Cerda, Sean A.	940613	Male	08/08/1997		Cote, Fred P.	991951	Male	11/16/1997
	Chapman, Willie S.	904115	Male	12/16/1997		Cottam, Elizabeth L.	902368	Female	04/21/1997
	Charfadi, Rose M.	988342	Female	12/22/1997		Cottam, Patricia J.	902369	Female	04/21/1997
	Chase, Gerald M.	133623	Male	10/30/1997		Covert, Craig R.	889956	Male	02/18/1997
	Chavez, Robert	124177	Male	08/03/1997		Cowley, Deborah L.	128440	Female	11/25/1997
	Chavez, Wanda	909375	Female	06/27/1997		Cox, Kathy L.	904187	Female	01/08/1997
	Chavira, Henry E.	986397	Male	05/12/1997		Cozens, Jonathan W.	904550	Male	06/07/1997
	Chesley, Brenda J.	909353	Female	10/04/1996		Cruz, Martin G.	167079	Male	09/02/1997
	Childs, Lawrence C.	902878	Male	09/23/1997		Cuccia, Brenda E.	909049	Female	04/06/1997
	Chilton, Arthur A.	988808	Male	08/17/1997		Cull, Clarence M.	119626	Male	02/16/1997
	Christensen, Catherine	125170	Female	11/12/1997		Curley, Kevin	901938	Male	10/23/1997
	Christiansen, Joan J.	900823	Female	06/29/1997		Curnow, Andrew A.	169843	Male	03/17/1997

